

Suwannee River Water Management District

Governing Board Materials

Executive Office

The following materials have been reviewed and approved for distribution to the Governing Board and the public.

Director of Governmental Affairs

Assistant Executive Director

Executive Director

MEMORANDUM

TO: Governing Board

FROM: David Still, Executive Director

DATE: December 5, 2011

RE: Interim Personnel Measures

RECOMMENDATION

Staff recommends that the Governing Board approve a freeze on salary increases and the addition of new positions pending a review of the District's funding capacity and staffing plan in association with the FY 2013 budget.

BACKGROUND

Based on the current uncertainty in the State's economic outlook, the District must take a very conservative approach with respect to managing its personnel costs. The District's budget for salary and benefits totals \$5,536,097, slightly more than the District's total ad valorem revenue. Such a level is unsustainable should direct legislative appropriations or the ability to generate ad valorem funds continue to shrink.

The prudent course is to contain current expenditures and ensure that the most cost effective mix of staff and contractual services is being employed. The first step on this course is to freeze staff salaries and the addition of any new positions. This measure should be implemented through at least the end of the 2012 legislative session and may be extended as needed based on the conditions and outlook at that time.

MEMORANDUM

TO: Governing Board

FROM: David Still, Executive Director
Charlie Houder, Asst. Executive Director
Steve Minnis, Governmental Affairs Director

DATE: November 22, 2011

RE: Activity Report, Executive Office

The following is a brief summary of activities during the past month by David Still, Charlie Houder, and Steve Minnis.

David, Charlie, and Steve:

- Participated in the bi-weekly call with the Department of Environmental Protection (DEP).

David and Charlie:

- Participated in the Surplus Lands Committee meeting.
- At the request of DEP, coordinated and attended a meeting with DEP, SJRWMD, and the Board of County Commission Chairmans from Columbia, Suwannee, and Hamilton counties on water supply issues.

David:

- Attended the North Florida Utility Coordinating Group meeting at St. Johns River Water Management District (SJRWMD) headquarters.
- Participated in the SJRWMD-SRWMD interagency agreement kick-off meeting at the SJRWMD headquarters.
- Attended the signing of the Florida Silver Jacket Charter in Lorida, Florida.
- Participated in The Ichetucknee Partnership Quarterly meeting.
- Attended a check presentation made by United States Department of Agriculture Rural Development to the City of Lawtey for Phase II of their sewer system.
- Attended the Bradford County Soil and Water Conservation District meeting in Starke to discuss water quality and quantiy for the Upper Santa Fe Basin.
- Attended the Suwannee River League of Cities meeting in Cedar Key.
- Participated in a meeting with Greg Munson and Ann Shortelle at DEP in Tallahassee.

Charlie:

- Attended the Suwannee Chapter of Society of American Foresters' meeting at the Austin Cary Memorial Forest in Alachua County.
- Participated in the Arc 10 Geographical Information Systems training here at the District.
- Attended the Cabinet Meeting in Tallahassee on November 1st.
- Participated in the R. O. Ranch monthly meeting with Mr. Curtis presiding.

- Attended the Society of American Foresters/School of Forest Resources and Conservation Symposium in Gainesville.
- Attended the Alachua Water Reclamation Facility Dedication in Alachua.

Steve:

- Attended the Interim Legislative Committee Meetings for the week of October 17th, October 31st, and November 14th.
- Provided a District Budget Overview Presentation to the House Agricultural and Natural Resources Appropriations Subcommittee.
- Attended the Legislative Delegation Meetings for the counties of Bradford and Union.

MEMORANDUM

TO: Governing Board

FROM: David Still, Executive Director
Charlie Houder, Assistant Executive Director

DATE: November 22, 2011

RE: Legal Services Report

The following information is being provided to you regarding cost of legal services paid for within the last thirty (30) days for services billed through mid November 2011.

Firm	Monthly Total (paid as of November 21, 2011)	Cumulative Total*
Brannon, Brown, Haley & Bullock, P.A.	\$4,564.00	\$45,836.64
Springfield Law, P.A.	\$2,659.75	\$29,198.27

Cumulative total is through November 21, 2011.

Firm: Brannon, Brown, Haley & Bullock, P.A.

Amount billed: \$211.50

Program: General Admin – Executive Office

The work being performed by this firm is for the Environmental Protection Agency case.

Firm: Brannon, Brown, Haley & Bullock, P.A.

Amount billed: \$2,976.00

Program: Real Estate

The work being performed by this firm is for real estate work, including Virginia Forest Investments, Rawls Family Trust, Shaw, Santa Fe River Hammock, Andrews, and Layman/Walker Spring.

Firm: Brannon, Brown, Haley & Bullock, P.A.

Amount billed: \$1,244.50

Program: Environmental Resource Permitting

The work being performed by this firm is for enforcement regarding the District vs. El Rancho No Tengo; Midyette; Hicks; Fennell/Buckles; Fitzhugh; Freeman; Doobay; McCans/Sonic; homeowners' association document review.

Firm: Brannon, Brown, Haley & Bullock, P.A.

Amount billed: \$132.00

Program: Water Use/Water Well Permitting

The work being performed by this firm is for enforcement regarding the District vs. Paul Moody.

Firm: Springfield Law, P.A.

Amount Billed: \$804.75

Program: Environmental Resource Permitting

The work being performed by this firm is for enforcement regarding El Rancho No Tengo (Hill v. SRWMD and Hill-Dam Circuit Case).

Firm: Springfield Law, P.A.

Amount Billed: \$918.75

Program: Environmental Resource Permitting

The work being performed by this firm is for enforcement regarding Smithfield Estates, Haight Ashbury, and Callaway Subdivision.

Firm: Springfield Law, P.A.

Amount Billed: \$796.25

Program: Water Use/Water Well Permitting

The work being performed by this firm is regarding a Jefferson County ordinance and Northwest Florida Water Management District and 40B-3 memorandum.

Firm: Springfield Law, P.A.

Amount Billed: \$43.75

Program: Minimum Flows and Levels

The work being performed by this firm is regarding St. Johns River Water Management District MFL meetings (Putnam/Clay).

Firm: Springfield Law, P.A.

Amount Billed: \$96.25

Program: Water Supply

The work being performed by this firm is regarding the District's declaration of Water Resource Caution Areas.

/lgw