SUWANNEE RIVER WATER MANAGEMENT DISTRICT
AUDIT COMMITTEE TELECONFERENCE MEETING

OPEN TO THE PUBLIC

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Lands Committee materials and handouts are a part of the record as if set out in full herein, and are filed in the permanent files of the District.

September 13, 2016
1:00 p.m.

District Headquarters
Live Oak, FL

Audit Committee Members present:
Don Quincey – Chair
Richard Schwab
Virginia Johns

The Audit Committee meeting began at 1:07 p.m.

Guest:
Jennifer Mauldin, Powell & Jones, CPA
Al Alexander, SRWMD Board Member

Staff:
Noah Valenstein
Tom Mirti
Tyler Jordan
Roary Snider
Gwen Lord
Robin Lamm

Public Comment

No public comments.

Action Item

Financial Audit Services for Fiscal Year 2017 Discussion.

MR. SCHWAB MADE A MOTION TO RECOMMEND POWELL & JONES, CPA, TO THE GOVERNING BOARD FOR FINANCIAL AUDIT SERVICES FOR FISCAL YEAR 2017. THE MOTION WAS SECONDED BY MRS. JOHNS. UPON VOTE OF THE COMMITTEE, THE MOTION CARRIED. (MEMBERS VOTING IN FAVOR: JONES, SCHWAB, AND QUINCEY.)

The Audit Committee adjourned at 1:21 p.m.

Chair

ATTEST:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
GOVERNING BOARD MEETING AND PUBLIC HEARING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein, and are filed in the permanent files of the District.

3:00 p.m., Tuesday
September 13, 2016

District Headquarters
Live Oak, Florida

Governing Board:

Seat	Name	Office	Present	Not Present
Aucilla Basin	Bradley Williams		X	
Coastal River Basin	Richard Schwab		X	
Lower Suwannee Basin	Don Quincey, Jr.	Chair	X	
Santa Fe & Wacc. Basins	Kevin W. Brown		X	
Upper Suwannee Basin	Alphonas Alexander	Vice Chair	X	
At Large	Virginia H. Johns	Sec./Treas.	X	
At Large	Virginia Sanchez		X	
At Large	Gary Jones		X	
At Large	Vacant			

Governing Board General Counsel:

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership:

Position	Name	Present	Not Present
Executive Director	Noah Valenstein	X	
Chief of Staff	Roary Snider	X	
Gov. Affairs / Communications Director	Steve Minnis	X	
Water Supply Division Director	Carlos D. Herd. P.G.		X
Water Resources Division Director	Tom Mirti	X	
Resource Mgmt. Division Director	Tim Sagul	X	
Agricultural Director	Darrell Smith	X	

Guests:

Carolee Howe, Shenandoah Dairy
Brittany & Dennis Lee, Woodlands III, LTD.
Craig Varn, Manson, Bolves & Varn
Sammy Williams, FFWCC
Cliff Starling, FDACS
Thomas Lynn, Suwannee Democrat
Steve Gladin
Jeff Hill
Geoffrey Sample, SJRWMD
Kristen Summers, FDEP
Ray Hodge, Southeast Milk
James Williams, Tri-County Irrigation
Kevin Wright, Generation Farms
Steve Carpenter, Florida Forest Service
Kent Koptiuch, Nestle

Staff:

Leroy Marshall
Tammie Girard
Warren Zwanka
John Good

Hugh Thomas
Jamie Bell
Amy Brown
Tyler Jordan
Robin Lamm
Bob Heeke
Edwin McCook
Abby Johnson
Trey Grubbs

The meeting was called to order at 3:06 p.m.

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:
Updates:

- Division of Administration and Operations – Agenda Item 16 – Approval of Resolution No. 2016-07 Updating Classification of the Fiscal Year (FY) 2016 Reserves (Agenda title updated)

Agenda Item No. 4 – Public Comment:

- No Public Comments

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item 6 – Approval of Minutes – August 9, 2016 Governing Board and Lands Committee Minutes
- Agenda Item 9 – Approval of July 2016 Financial Report
- Agenda Item 10 - Authorization to Renew Contract 15/16-05 with WLOFM Corporation d/b/a Walt's Live Oak Ford Mercury, for Fiscal Year 2017 Vehicle Maintenance
- Agenda Item 11 - Declaration of Surplus Property
- Agenda Item 12 - Authorization to Renew Environmental Systems Research Institute (ESRI) GIS Software License Maintenance for Fiscal Year (FY) 2017
- Agenda Item 13 - Authorization to Enter into Contract with Facilities Maintenance of Gainesville Inc. for Heating, Ventilation and Air Conditioning (HVAC) Maintenance and Repair
- Agenda Item 14 - Authorization for the Executive Director to Procure Insurance Coverage from Recommended Insurance Providers

MOTION WAS MADE BY MR. SCHWAB, SECONDED BY MR. ALEXANDER TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – August 9, 2016 Governing Board and Lands Committee Minutes – Approved on Consent.

THE AUGUST 9, 2016 GOVERNING BOARD AND LANDS COMMITTEE MINUTES WERE APPROVED WITH THE CONSENT ITEMS.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- Tom Mirti gave a presentation on the hydrologic conditions of the District.
- Cooperating Agencies and Organizations – None

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal Counsel Update. Tom Reeves updated the Board regarding the Walker Springs Conservation Easement.

DIVISION OF ADMINISTRATION AND OPERATIONS

Agenda Item No. 9 – Approval of July 2016 Financial Report – Approved on Consent.

Agenda Item No. 10 - Authorization to Renew Contract 15/16-05 with WLOFM Corporation d/b/a Walt's Live Oak Ford Mercury, for Fiscal Year 2017 Vehicle Maintenance – Approved on Consent.

Agenda Item No. 11 – Declaration of Surplus Property – Approved on Consent.

Agenda Item No. 12 - Authorization to Renew Environmental Systems Research Institute (ESRI) GIS Software License Maintenance for Fiscal Year (FY) 2017 – Approved on Consent.

Agenda Item No. 13 - Authorization to Enter into Contract with Facilities Maintenance of Gainesville, Inc. for Heating, Ventilation and Air Conditioning (HVAC) Maintenance and Repair – Approved on Consent.

Agenda Item No. 14 - Authorization for the Executive Director to Procure Insurance Coverage from Recommended Insurance Providers – Approved on Consent.

Agenda Item 15 - Authorization for the Executive Director to Continue Health Care Insurance Coverage at an Aggregate Premium Cost Estimated at $699,610 for Fiscal Year 2017 Budget. Roary Snider, Chief of Staff, presented this recommendation to the Board.

MOTION WAS MADE BY MR. JONES SECONDED BY MRS. SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 16 - Approval of Resolution No. 2016-07 Updating Classification of the Fiscal Year (FY) 2016 Reserves – **Updated.** Mr. Snider presented this recommendation to the Board.

MOTION WAS MADE BY MRS. JOHNS, SECONDED BY MR. ALEXANDER TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 17 - Authorization to Enter into an Agreement with Florida Forest Services and the U.S. Fish and Wildlife Services to Receive Grant Funding for Roller Chopping and Prescribed Fire Work in Mallory Swamp. Bob Heeke, Senior Lands Resources Manager, presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. ALEXANDER TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 18 - Approval of Expenditure for Contract 05/06-131 for Florida Forest Service -Twin Rivers State Forest Land Management Activities. Mr. Heeke presented this recommendation to the Board.

Steve Carpenter, Florida Forest Services provided comments to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. JONES TO APPROVE THE RECOMMENDATION. DISCUSSION BY THE BOARD. THIS ITEM WAS TABLED.

MOTION WAS MADE MRS. SANCHEZ, SECONDED BY MR. SCHWAB TO TABLE THIS AGENDA ITEM UNTIL FURTHER NOTICE. MOTION CARRIED UNANIMOUSLY.

Mr. Quincey requested a workshop on timber management on District Lands.

Agenda Item No. 19 - Authorization to Enter into a Contract with Agriculture Construction Service and M&L Contracting Services for Featured Site Recreation; Agriculture Construction Services for Dispersed Recreation Maintenance Services; and Agriculture Construction Services and Suwannee Lawn & Garden, Inc. for Secondary and Administrative Road Mowing Services. Mr. Heeke presented this recommendation to the Board.

MOTION WAS MADE BY MR. SCHWAB, SECONDED BY MRS. SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 20 - Authorization to Renew Contract 14/15-013 with Perpetual Contracting, Inc., for Construction and Maintenance of Hydrologic Improvements and Roads. Mr. Heeke presented this recommendation to the Board.

MOTION WAS MADE BY MR. SCHWAB, SECONDED BY MR. JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 21 - Approval of Aucilla, Coastal Rivers, Lower Suwannee and Waccasassa River Basins Acquisition Assessment Plan. Noah Valenstein, Executive Director, presented this recommendation to the Board.

MOTION WAS MADE BY MRS. JOHNS, SECONDED BY MR. BROWN TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 22 - Land and Facilities Operations Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 23 - Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

DIVISION OF WATER SUPPLY

Agenda Item No. 24 - North Florida Regional Water Supply Plan Update. Amy Brown, Senior Hydrogeologist, presented a powerpoint to the Board.

DIVISION OF WATER RESOURCES

Agenda Item No. 25 - Authorization to Extend Contract 12/13-037 with Vieux & Associates, Inc., for Gage-Adjusted Radar-Rainfall Data. Tom Mirti, Division Director, presented this recommendation to the Board.

MOTION WAS MADE BY MR. WILLIAMS, SECONDED BY MR. SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 26 - Authorization to Extend Contract Number 05/06-102 with Nestlé Waters North America. Mr. Mirti presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 27 - Agricultural Water Use Monitoring Update. The Agricultural Water Use Monitoring Update was provided as an informational item in the Board materials.

Chair Quincey requested information relating to the top 10% of WUP permit holders that were not currently being monitored. The Chair also requested information on what it would take to get to 80% - 90% compliance with the monitoring program.

DIVISION OF RESOURCE MANAGEMENT

Agenda Item No. 28 - Approval of a Modification of Water Use Permit 2-001-219258-4, with a 0.0015 mgd Decrease in Allocation and a 10-Year Permit Extension, Authorizing the Use of 0.9006 mgd of Groundwater for Agricultural Uses at the Colson Farms Project, Alachua County. Warren Zwanka, Senior Hydrogeologist presented this recommendation to the Board.

MOTION WAS MADE BY MR. JONES, SECONDED BY MRS. SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 29 - Approval of a Modification of Water Use Permit 2-121-220448-3, with a 0.0763 mgd Decrease in Allocation and an 8-Year Permit Extension, Authorizing the Use of 0.7356 mgd of Groundwater for Agricultural Use at the South Branch Ranch Project, Suwannee County. Mr. Zwanka presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. ALEXANDER TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 30 – Approval of a New Water Use Permit 2-079-227867-1, Authorizing the Use of 1.8759 mgd of Groundwater for Agricultural Use at the Madison Farms Project, Madison County. Mr. Zwanka presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 31 - Authorization to enter into contract with the Federal Emergency Management Agency (FEMA) to Administer Risk MAP (Mapping, Assessment and Planning) for Federal Fiscal Year 2016. Leroy Marshall, Chief Professional Engineer, presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 32 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 33 – Enforcement Status Report. This report was provided as an informational item in the Board materials.

EXECUTIVE OFFICE

Agenda Item No. 34 – Authorization to Enter into Nine Agreements with the Florida Department of Environmental Protection to Receive Springs Grant Funds for Public Projects. Mr. Valenstein presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 35 - Authorization to Enter into Three Agreements with the Florida Department of Environmental Protection to Receive Springs Grant Funds for Agricultural Projects. Mr. Valenstein presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 36 - Approval to Enter into Contract with an Agriculture Producer to Provide Water Conservation Cost-Share Funding. Mr. Valenstein presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 37 - Authorization to Enter into Contract for Financial Audit Services with Firm Selected by the Audit Committee for Fiscal Year 2017. Mr. Valenstein presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. SCHWAB TO APPROVE THE RECOMMENDATION, MADE MOTION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 38 - North Florida Regional Water Supply Partnership Stakeholder Committee Update. This update was provided as an informational item in the Board materials.

Agenda Item No. 39 - District's Weekly Activity Reports. These reports were provided as an informational item in the Board materials.

Agenda Item No. 40 - Announcements

Agenda Item No. 41 – Adjournment. Meeting adjourned at 4:55 p.m.

Chair

ATTEST:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
FIRST PUBLIC HEARING ON THE FISCAL YEAR 2017 BUDGET

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5:05 p.m., Tuesday
September 13, 2016

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order and Roll Call - Chair Quincey called the meeting to order at 5:09 p.m.

Governing Board:

Seat	Name	Office	Present	Not Present
Aucilla Basin	Bradley Williams		X	
Coastal River Basin	Richard Schwab		X	
Lower Suwannee Basin	Don Quincey, Jr.	Chair	X	
Santa Fe & Wacc. Basins	Kevin W. Brown		X	
Upper Suwannee Basin	Alphonas Alexander	Vice Chair	X	
At Large	Virginia H. Johns	Sec./Treas.	X	
At Large	Virginia Sanchez		X	
At Large	Gary Jones		X	
At Large	Vacant			

Governing Board General Counsel:

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership:

Position	Name	Present	Not Present
Executive Director	Noah Valenstein	X	
Chief of Staff	Roary Snider	X	
Gov. Affairs / Communications Director	Steve Minnis	X	
Water Supply Division Director	Carlos D. Herd. P.G.		X
Water Resources Division Director	Tom Mirti	X	
Resource Mgmt. Division Director	Tim Sagul	X	

Guests:

Carolee Howe, Shenandoah Dairy
Craig Varn, Manson, Bolves & Varn
Kent Koptiuch, Nestle
Kevin Wright, Generation Farms
Kristin Summers, FDEP

Staff:

Tammie Girard
Robin Lamm
Lisa Cheshire
Tyler Jordan
Abby Johnson

Agenda Item No. 2 - Explanation of purpose of public hearing, which is to adopt a tentative millage rate and tentative budget. Roary Snider, Chief of Staff, explained the purpose of the Public Hearing.

Agenda Item No. 3 - Presentation of Tentative Fiscal Year 2017 millage rate and budget. Mr. Snider provided the Board presentation.

Agenda Item No. 4 – Board discussion of the proposed millage rate for Fiscal Year 2017 of 0.4093, the rolled-back millage rate, and a Tentative Fiscal Year 2017 Budget of $67,432,237.

Agenda Item No. 5 - Comments and questions from the public. There were no comments or questions from the public.

Agenda Item No. 6 - Adoption of proposed millage rate of 0.4093 (Resolution No. 2016-05). Staff recommends the Governing Board adopt the proposed millage rate of 0.4093 for Fiscal Year 2017 and approve Resolution No. 2016-05. Mr. Snider presented this recommendation to the Board.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 7 - Adoption of Tentative Budget of $67,432,237 (Resolution No. 2016-06). Staff recommends the Governing Board adopt the Tentative Fiscal Year 2017 Budget of $67,432,237 and approve Resolution No. 2016-06. Mr. Snider presented this recommendation to the Board.

MOTION WAS MADE BY MR. SVHWAB, SECONDED BY MR. SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item 8 - Announcements. Final Public Hearing on Fiscal Year 2017 Budget is September 27, 2016, AT 5:05 p.m., at District Headquarters.

Agenda Item No. 9 – Adjournment. The meeting adjourned at 5:20 p.m.

Chairman

ATTEST:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
FINAL PUBLIC HEARING ON THE FISCAL YEAR 2017 BUDGET

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5:05 p.m., Tuesday
September 27, 2016

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order and Roll Call - Chair Quincey called the meeting to order at 5:06 p.m.

Governing Board:

Seat	Name	Office	Present	Not Present
Aucilla Basin	Bradley Williams		X	
Coastal River Basin	Richard Schwab		X	
Lower Suwannee Basin	Don Quincey, Jr.	Chair	X	
Santa Fe & Wacc. Basins	Kevin W. Brown		X	
Upper Suwannee Basin	Alphonas Alexander	Vice Chair	X	
At Large	Virginia H. Johns	Sec./Treas.	X	
At Large	Virginia Sanchez		X	
At Large	Gary Jones			X
At Large	Vacant			

Governing Board General Counsel:

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.		X

Leadership:

Position	Name	Present	Not Present
Executive Director	Noah Valenstein	X	
Chief of Staff	Roary Snider	X	
Gov. Affairs / Communications Director	Steve Minnis	X	
Water Supply Division Director	Carlos D. Herd. P.G.	X	
Water Resources Division Director	Tom Mirti	X	
Resource Mgmt. Division Director	Tim Sagul	X	
Agricultural Director	Darrell Smith		X

Guests:
None

Staff:
Tammie Girard
Robin Lamm
Tyler Jordan
Abby Johnson

Agenda Item No. 2 - Explanation of purpose of public hearing which is to adopt a final millage rate and final budget. Roary Snider, Chief of Staff, explained the purpose of the Public Hearing.

Agenda Item No. 3 - Presentation of Final Fiscal Year 2017 millage rate and budget.

Agenda Item No. 4 – Comments and questions from the general public.

- None

Agenda Item No. 5 - Approval of Resolution No. 2016-08 Adopting a Millage Rate of 0.4093
Mr. Snider presented staff recommendation for approval of Resolution No. 2016-08 to adopt a millage rate of 0.4093 for Fiscal Year 2017.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MRS. JOHNS TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 - Adoption of Resolution No. 2016-09 Adopting a Final Budget of $67,432,236. Mr. Snider presented staff recommendation for approval of Resolution No. 2016-09 adopting a Final Budget of $67,432,236 for Fiscal Year 2017.

MOTION WAS MADE BY MRS. SANCHEZ, SECONDED BY MR. ALEXANDER TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 7 – Announcements:
Next Governing Board Meeting, October 11, 2016, 9:00 a.m., District Headquarters

Agenda Item No. 8 – Adjournment. The meeting adjourned at 5:09 p.m.

Chairman

ATTEST: