

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING AND PUBLIC HEARING

OPEN TO THE PUBLIC

July 10, 2018
9:00 a.m.

District Headquarters
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Reappointed Board Members Oath of Office
4. Announcement of any Amendments to the Agenda by the Chair
Amendments Recommended by Staff: None
5. Public Comment
6. Consideration of the following Items Collectively by Consent:
 - Agenda Item No. 7 - June 12, 2018, Governing Board Meeting, Workshop and Land Committee Meeting Minutes
 - Agenda Item No. 12 - Approval of May 2018 Financial Report
 - Agenda Item No. 18 - Approval of Governing Board Directive Number 18-0003, Water Resource Guidelines for Acquisition and Surplus of Lands and Procedures for Determination and Disposal of Surplus Lands
 - Agenda Item No. 22 - Amendment to Contract 09/10-077 with Wood Environment & Infrastructure Solutions, Inc., for FEMA FY 2011 Risk MAP PPC Services
7. Approval of Minutes – June 12, 2018, Governing Board Meeting, Workshop and Land Committee Meeting Minutes – **Recommend Consent**
8. Items of General Interest for Information/Cooperating Agencies and Organizations
 - A. Presentation of Hydrologic Conditions by Tom Mirti, Deputy Executive Director
 - B. Cooperating Agencies and Organizations
 - C. Service Recognition – Warren Zwanka and Darlene Velez (5 Years)

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GOVERNING BOARD LEGAL COUNSEL
Tom Reeves

LC Page 1

9. Update on Legal Activities / Enforcement Status Report

BUSINESS AND COMMUNITY SERVICES
Steve Minnis, Deputy Executive Director

BCS Page 1

10. Land Acquisition and Disposition Activity Report

BCS Page 3

11. Permitting Summary Report

- BCS Page 6 12. Approval of May 2018 Financial Report – **Recommend Consent**
- BCS Page 16 13. Approval of Resolution No. 2018-03 Updating Classification of the Fiscal Year 2018 Reserves
- BCS Page 21 14. Approval of Resolution No. 2018-04 for Release of 2018-2019 State Appropriations
- BCS Page 24 15. Approval of Tentative Fiscal Year 2018-19 Millage and Budget
- BCS Page 26 16. Authorization to Renew Contract 16/17-008 with Tony W. Thompson for Accounting Software Support Services
- BCS Page 27 17. Authorization to Renew Contract 16/17-012 for Facility Maintenance of District Headquarters
- BCS Page 28 18. Approval of Governing Board Directive Number 18-0003, Water Resource Guidelines for Acquisition and Surplus of Lands and Procedures for Determination and Disposal of Surplus Lands – **Recommend Consent**
- BCS Page 33 19. Approval of Environmental Resource Permit ERP-125-231349-1, Authorizing Wetland Restoration and Conservation Efforts at Fern Pond in Union County
- BCS Page 52 20. Approval of Environmental Resource Permit Application ERP-007-231354-1 Keystone RV Resort Phases 1 & 2, Bradford County
- BCS Page 55 21. Approval of Variance Request for General Works of the District Permit Application Number WOD-067-232242-1, Robarts Room Addition
- BCS Page 69 22. Amendment to Contract 09/10-077 with Wood Environment & Infrastructure Solutions, Inc., for FEMA FY 2011 Risk MAP PPC Services – **Recommend Consent**

WATER AND LAND RESOURCES
Tom Mirti, Deputy Executive Director

- WLR Page 1 23. District Land Management & Twin River State Forest (TRSF) Activity Summary
- WLR Page 5 24. Agricultural Water Use Monitoring Report
- WLR Page 6 25. Annual Water Quality Summary
- WLR Page 11 26. Acceptance of the Water Supply Assessment 2015-2035 and Delineation of Water Supply Planning Regions within the Suwannee River Water Management District
- WLR Page 16 27. Authorization to Renew Contracts for Environmental Monitoring and Assessment Services for Fiscal Year 2019 Minimum Flows and Minimum Levels Program
- WLR Page 19 28. Authorization to Renew Contracts for Recreation Maintenance Services, Road Mowing and Boundary Painting Services for Fiscal Year 2019.

- WLR Page 21 29. Authorization to Renew Contract with Perpetual Contracting, Inc., for Construction and Maintenance of Hydrologic Improvements and Roads
- WLR Page 22 30. Authorization to Renew Contract Number 17/18-009 with Vanasse Hangen Brustlin, Inc., for Discharge Measurements and Calculation of Daily Values

ASSISTANT EXECUTIVE DIRECTOR
Darrell Smith

31. Springs Campaign Discussion

EXECUTIVE OFFICE
Hugh Thomas, Executive Director

- EO Page 1 32. District's Weekly Activity Reports
33. Announcements

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

August 14, 2018	9:00 a.m.	Board Meeting Workshop / Committee Meetings
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****Board Workshops immediately follow Board Meetings unless otherwise noted.**

34. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]
- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP

OPEN TO THE PUBLIC

July 10, 2018
Following Board Meeting

District Headquarters
Live Oak, Florida

- Agricultural Water Use Monitoring Update

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
GOVERNING BOARD MEETING AND PUBLIC HEARING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein, and are filed in the permanent files of the District.

9:00 a.m., Tuesday
June 12, 2018

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

Governing Board:

Seat	Name	Office	Present	Not Present
Aucilla Basin	Bradley Williams			X
Coastal River Basin	Richard Schwab	Sec./Treas.	X	
Lower Suwannee Basin	Don Quincey, Jr.			X
Santa Fe & Wacc. Basins	Kevin W. Brown		X	
Upper Suwannee Basin	Alphonas Alexander	Vice Chair	X	
At Large	Virginia H. Johns	Chair	X	
At Large	Virginia Sanchez			X
At Large	Gary Jones		X	
At Large	Charles Keith		X	

Governing Board General Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Assistant Executive Director	Darrell Smith	X	
Deputy Executive Director	Tom Mirti	X	
Deputy Executive Director	Steve Minnis	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Guests:

Carolee Howe, Shenandoah Dairy	Kathleen Greenwood, FDACS
Mary Beth Litrico, FDEP	Robert Burleson, Applied Tech & Management
Bill Colona, AECOM	Gary Hardacre, City of Alachua
Paul Still, BSWCD	Jim Tatum, Our Santa Fe River
Lucinda Merritt, Ichetucknee Alliance	Craig Varn, Manson Bolves & Varn
Charles Shinn, Farm Bureau	Geoff Sample, SJRWMD
Wendy Graham, University of Florida	Ray Hodge, Southeast Milk
Denise Palmatier, Kimley-Horn	Morgan Westberry, FDEP
Cory Mikell, H2O Lab	Charles Shinn, Florida Farm Bureau
Craig Varn, Manson Bolves & Varn	Ray Hodge, Southeast Milk
Georgia Schmidt	Merrilee Malwitz-Jipson
Rod Land	Jeff Hill
Steve Gladin	

Staff:

John Good	Warren Zwanka
Katelyn Potter	Fay Baird
Scott Gregor	Pam Shaw
Amy Brown	Stefani Weeks
Christina Green	Pat Webster
Justin Garland	Tyler Jordan
Gloria Hancock	Tilda Musgrove
Pennie Flickinger	Mark Minno
Leroy Marshall	Ben Glass
Lisa Cheshire	Kris Eskelin
Bob Heeke	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair: Deletion:

- Business and Community Services - Agenda Item No. 22 -Request for Approval and Authorization to Submit the 2018-2019 Annual Regulatory Plan to the Office of Fiscal Accountability and Regulatory Reform

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE AMENDMENTS TO THE AGENDA. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment.

- Jim Tatum, Our Santa Fe River – Consumptive Use Permit and water withdrawal concerns.
- Paul Still, BSWCD – Chemours discharge and flooding concerns in Bradford County.
- Lucinda Merritt, Ichetucknee Alliance – Thanked the Board for the Pilot Project program and aquifer level concerns.
- Merrilee Malwitz-Jipson – Rum Island water level concerns.

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No 6 - May 8, 2018, Governing Board Meeting and Workshops Minutes and May 22, 2018, Audit Committee Minutes
- Agenda Item No. 11 - Approval of April 2018 Financial Report
- Agenda Item No. 12 - Declaration of Surplus Property and Disposition
- Agenda Item No. 19 - Approval of a Modification of Water Use Permit 2-067-220574-2, with a 0.0803 mgd Increase in Allocation and Seven-Year Permit Extension, Authorizing a Maximum 0.3726 mgd of Groundwater for Agricultural Use at the H Jackson Well 1 & 2 Project, Lafayette County
- ~~Agenda Item No. 22 – Request for Approval and Authorization to Submit the 2018-2019 Annual Regulatory Plan to the Office of Fiscal Accountability and Regulatory Reform - **DELETED**~~

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – Approval of Minutes - May 8, 2018, Governing Board Meeting and Workshops Minutes and May 22, 2018, Audit Committee Minutes. Approved on Consent

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- Tom Mirti gave a presentation of hydrologic conditions of the District.
- Cooperating Agencies and Organizations. None
- Service Recognition – Hugh Thomas and Warren Zwanka recognized Gloria Hancock for 30 years of service.

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Update on Legal Activities / Enforcement Status Report. Tom Reeves, Board Legal Counsel, updated the Board on the Raymon Starling property in Dixie County and requested guidance from the Board.

MOTION WAS MADE BY JONES, SECONDED BY ALEXANDER FOR STAFF TO CONDUCT SITE VISIT AND FOR EXECUTIVE DIRECTOR TO SEND LETTER OF SATISFACTION IF PROPERTY COMPLIES. MOTION CARRIED UNANIMOUSLY.

BUSINESS AND COMMUNITY SERVICES

Agenda Item No. 9 - Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 10 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 11 – Approval of April 2018 Financial Report. Approved on Consent.

Agenda Item No. 12 – Declaration of Surplus Property and Disposition. Approved on Consent.

Agenda Item No. 13 – Acceptance of Fiscal Year 2016-17 Financial Audit from Powell and Jones, Certified Public Accountants. Pam Shaw, Chief Financial Officer, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 14 – Acceptance of the Inspector General Audit Reports #18-01 and #18-02 from Law, Redd, Crona & Munroe, P.A., Inspector General. Ms. Shaw presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 15 – Approval of Contract for Inspector General Services. Ms. Shaw presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 16 – Tentative Budget Update FY 2018-19. Ms. Shaw presented the Board with a powerpoint update on the FY 2018-19 Tentative Budget.

Agenda Item No. 17 - Approval of an Easement for Utilities to Tyler and Keri Dykes in Lafayette County. Keith Rowell, Land Acquisition, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 18 - Approval of a Modification of Water Use Permit 2-067-220533-3, with a 0.1818 mgd Increase in Allocation and Eight-Year Permit Extension, Authorizing a Maximum 0.6864 mgd of Groundwater for Agricultural Use at Koon's Farms, Inc., Lafayette County. Stefani Weeks, WUP/WWC Program Engineer, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 19 - Approval of a Modification of Water Use Permit 2-067-220574-2, with a 0.0803 mgd Increase in Allocation and Seven-Year Permit Extension, Authorizing a Maximum 0.3726 mgd of Groundwater for Agricultural Use at the H Jackson Well 1 & 2 Project, Lafayette County. Approved on Consent.

Agenda Item No. 20 - Approval of a Renewal of Water Use Permit 2-067-219419-8, with a 0.8602 mgd Increase in Allocation, Authorizing a Maximum 1.7259 mgd of Groundwater for Agricultural Use at the Land Dairy Project, Lafayette County. Mrs. Weeks presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 21 - Approval of a Modification of Water Use Permit 2-121-220707-2, with a 0.3455 mgd Increase in Allocation and Ten-Year Permit Extension, Authorizing a Maximum 0.3485 mgd of Groundwater for Agricultural Use at the Suwannee Garrison Project, Suwannee County. Mrs. Weeks presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 22 – Request for Approval and Authorization to Submit the 2018-2019 Annual Regulatory Plan to the Office of Fiscal Accountability and Regulatory Reform - DELETED

WATER AND LAND RESOURCES

Agenda Item No. 23 - District Land Management and Twin River State Forest (TRSF) Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 24 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 25 - Lakes Appreciation Awareness Month Proclamation. Tom Mirti, Deputy Executive Director, presented this item to the board.

MOTION WAS MADE BY ALEXANDER, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 26 – Acceptance of the Water Supply Assessment 2015-2035 and Delineation of Water Supply Planning Regions within the Suwannee River Water Management District. Tom Mirti, Division Director, and Amy Brown, Water Supply Program Manager, presented this item to the Board.

Steve Gladin, Paul Still, Merrilee Malwitz-Jipson and Lucinda Merritt provided comments to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO TABLE THIS ITEM UNTIL THE JULY BOARD. MOTION CARRIED UNANIMOUSLY.

ADDITIONAL MOTION WAS MADE BY JONES, SECONDED BY SCHWAB FOR DISTRICT STAFF TO CONDUCT OUTREACH EFFORTS IN THE EXTENDED WATER RESOURCE CAUTION AREA IN THE PLAN BEFORE THE JULY BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

ASSISTANT EXECUTIVE DIRECTOR

Agenda Item No. 27 – Authorization for the Executive Director to Amend Contract Number 17/18-006 with Perpetual Contracting, Inc., for Services on Middle Suwannee Project. Bob Heeke, Senior Projects Manager, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY ALEXANDER TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 28 – Approval of Insurance Broker Services. Darrell Smith, Assistant Executive Director, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

EXECUTIVE OFFICE

Agenda Item No. 29 - District's Weekly Activity Reports. These reports were provided as an informational item in the Board materials.

Agenda Item No. 30 – Announcements. Hugh Thomas, Executive Director, updated the Board on District activities.

CHAIR JOHNS APPOINTED AN EXECUTIVE DIRECTOR EVALUATION COMMITTEE. THE MEMBERS ARE:

VIRGINIA JOHNS
CHARLES KEITH
RICHARD SCHWAB

Agenda Item No. 31 – Adjournment. Meeting adjourned at 11:54 a. m.

Chair

ATTEST:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP

Workshop began at 12:18 p.m.

Floridan Aquifer Collaborative Engagement for Sustainability (FACETS) Discussion

Wendy Graham, Director, Water Institute, University of Florida, updated the Board on the Floridan Aquifer Collaborative Engagement for Sustainability (FACETS) program

Springs & RIVER Projects Update

Pat Webster provided a storyboard update to the Board on the Springs & RIVER Projects.

LAND COMMITTEE MEETING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Committee materials and handouts are a part of the record as if set out in full herein, and are filed in the permanent files of the District.

June 12, 2018
Following Board Meeting

District Headquarters
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 1:51 p m.

Committee Members	Present	Not Present
Al Alexander	X	
Kevin Brown	X	
Gary Jones	X	
Virginia Sanchez		X
Bradley Williams		X
Attendees		
Charles Keith		Virginia Johns
Tommy Reeves		Richard Schwab
Paul Still		Merrilee Malwitz-Jipson
Staff:		
Warren Zwanka		Darrell Smith
Hugh Thomas		Robin Lamm
Justin Garland		Ben Glass
Katelyn Potter		Steve Minnis

2. Public Comment. None

3. General Discussion / Updates.

- Surplus Lands Board Directive 18-0003. Keith Rowell presented this item to the Committee.

MOTION WAS MADE BY JONES, SECONDED BY ALEXANDER TO FORWARD TO FULL BOARD FOR RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

4. Land Acquisition / New Property Offers. None.

5. Conservation Easement Modification Requests. None

6. Regulatory Conservation Easements.

- Shadd Properties, LLC. - Proposed ERP Conservation Easement, 222.35 Acres +/-, Union County. Mr. Rowell presented this informational item to the Committee.

7. Surplus Lands / Updates. None

8. Announcements. None

9. Adjournment. Meeting adjourned at 2:13 p. m.

Chair

ATTEST:

MEMORANDUM

TO: Governing Board
FROM: Warren Zwanka, P.G., Division Director, Resource Management
DATE: June 28, 2018
RE: Enforcement Status Report

Matters the Governing Board has directed staff to take enforcement

Respondent	Charlie Hicks, Jr.
Enforcement Number / County	CE07-0087 / Madison County
Violation	Unpermitted Construction in Floodway
Legal Counsel	Davis, Schnitker, Reeves and Browning, P.A.
Date sent to legal	October 30, 2008
Target Date	Ongoing
Legal Fees to date	\$25,508.03
Last Update	April 21, 2017

The violation consists of construction of a structure in the floodway, without obtaining a Works of the District permit. The case has been before the court several times.

The nonjury trial on damages was conducted on April 3, 2012. The Court entered its Final Judgment awarding the District a total amount of \$31,794.07, which consisted of a \$10,000 penalty, an award of attorneys' fees of \$19,454.50, and legal and investigative costs totaling \$2,339.57. The file was transferred from Brannon, Brown, Haley & Bullock, P.A., to Board Counsel in August 2013 for resolution. The District is in the process of levying on Hick's real property. **The mortgage holder has contacted Board Counsel regarding resolution.**

Respondent	Jeffrey Hill / Haight Ashbury Subdivision
Enforcement Number / County	CE04-0003 / Columbia
Violation	Not Built in Accordance with Permitted Plans
Legal Counsel	Davis, Schnitker, Reeves and Browning, P.A.
Date sent to legal	May 2006
Target Date	November 30, 2015
Legal Fees to date	\$13,209
Last Update	February 23, 2017

This enforcement activity has been ongoing for several years. At a hearing on January 31, 2011, the Court granted the District's motion for summary judgment in this case. The judge's order requires Mr. Hill to comply with the corrective actions specified in the District's final order, imposes a civil penalty, and awards the District its costs and attorney's fees.

The District and Columbia County entered into an interlocal agreement (ILA) setting forth the County's offer to obtain the necessary legal access and perform the correction action required on the stormwater management system. Thereafter, the District would transfer the permit to the County as the perpetual operation and maintenance entity. In exchange for the County's assistance, and other actions agreed to by the County to help the District resolve two other long-standing ERP violations, the District contemplates donating an approximate 42-acre parcel of land on Alligator Lake that adjoins County-owned property.

Columbia County has finished the remedial work. Staff has inspected the site with the County. Staff is awaiting the as-built certifications for the site in order to close out this file. **Staff has contacted the County regarding submittal of the close-out documents. County staff has indicated that the material will be submitted shortly.**

Respondent	Jeffrey Hill / Smithfield Estates-Phase 1
Enforcement Number / County	CE04-0025 / Columbia
Violation	Not Built in Accordance with Permitted Plans
Legal Counsel	Davis, Schnitker, Reeves and Browning, P.A.
Date sent to legal	May 2006
Target Date	November 30, 2015
Legal Fees to date	\$13,209
Last Update	February 23, 2017

This enforcement activity has been ongoing for several years. At a hearing on January 31, 2011, the Court granted the District's motion for summary judgment in this case. The judge's order requires Mr. Hill to comply with the corrective actions specified in the District's final order, imposes a civil penalty, and awards the District its costs and attorney's fees.

The District and Columbia County entered into an interlocal agreement (ILA) setting forth the County's offer to obtain the necessary legal access and perform the correction action required on the stormwater management system. Thereafter, the District would transfer the permit to the County as the perpetual operation and maintenance entity. In exchange for the County's assistance, and other actions agreed to by the County to help the District resolve two other long-standing ERP violations, the District contemplates donating an approximate 42-acre parcel of land on Alligator Lake that adjoins County-owned property.

The County has finished the remedial work. Staff has inspected the site with the County and is awaiting the as-built certifications in order to close out this file. **Staff has contacted the County regarding submittal of the close-out documents. County staff has indicated that the material will be submitted shortly.**

MEMORANDUM

TO: Governing Board

FROM: A. Keith Rowell, P.S.M.

DATE: June 27, 2018

RE: Land Acquisition and Disposition Activity Report

Approved for Detailed Assessment

Owner	Project Name	Acres	County	Comments
Michael and Freda Shaw	Shaw Conservation Easement Exchange	1,099	Lafayette	Negotiations ongoing.
SRWMD	Sandlin Bay Sale/Exchange to U.S. Forest Service	2,023	Columbia	USFS staff received authorization to proceed with purchase on March 1, 2017 subject to appraisal update. Updated timber cruise in process.
Jerry Coker, Etal.	Lumber Camp Springs	37 +/-	Gilchrist	Title issue regarding access being resolved. Landowners evaluating access alternatives with Gilchrist County.
Tim Walker, Etal.	Tim Walker Conservation Easement	90 +/-	Lafayette	Appraisal required.

Authorized for Surplus

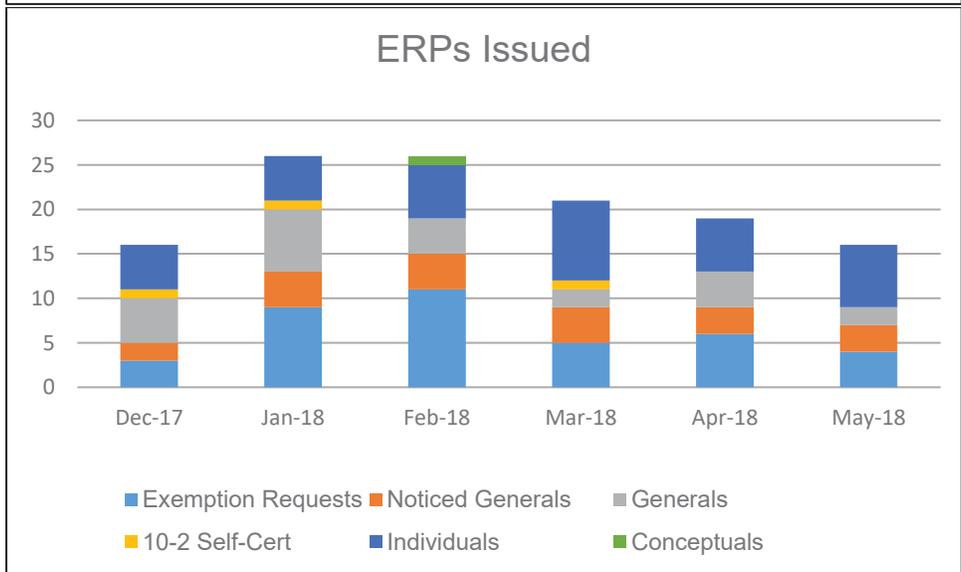
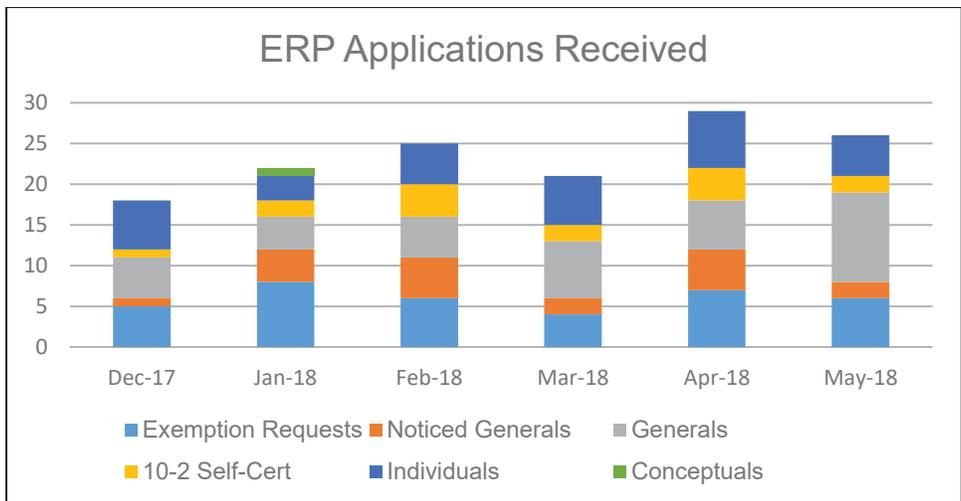
Tract	Acres	County	Acquired Date	Funding Source	Appraisal Date	Listing Date	Price	Comments
Alligator Lake	43	Columbia	8/10/01	P2000	N/A	N/A	N/A	As-Builts received. Property to be conveyed to County upon review.
Falmouth North (8 lots)	6	Suwannee	4/98	WMLTF	8/27/10	N/A	To be determined by appraisal update.	Falmouth North (8 lots)
Suwannee Springs Solid Waste Transfer Site	5.77	Suwannee	9/1/1992	Save Our Rivers	N/A	N/A	N/A	To be conveyed to Suwannee County.
Falmouth Springs Solid Waste Transfer Site	4.86	Suwannee	3/15/93	P2000	N/A	N/A	N/A	To be conveyed to Suwannee County.
Timber River	1	Madison	3/98	WMLTF	8/5/10; Updated 7/30/14	N/A	To be determined by appraisal update.	Appraisal update required.
Turtle Spring Surplus Tract	32	Lafayette	5/13/15	Florida Forever	5/24/15	N/A	To be determined by appraisal update.	Appraisal update required.
Bay Creek	55	Columbia	2/01/1988	Save Our Rivers	N/A	N/A	To be determined by appraisal.	Appraisal required.

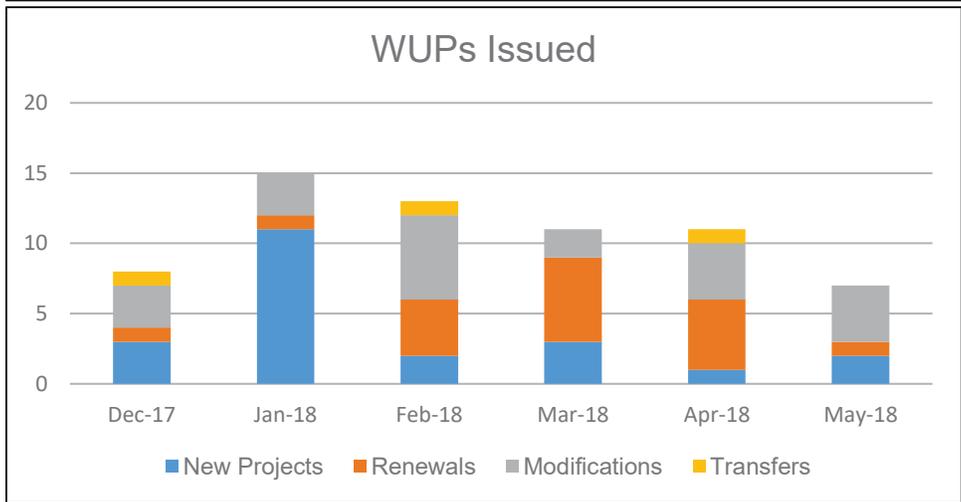
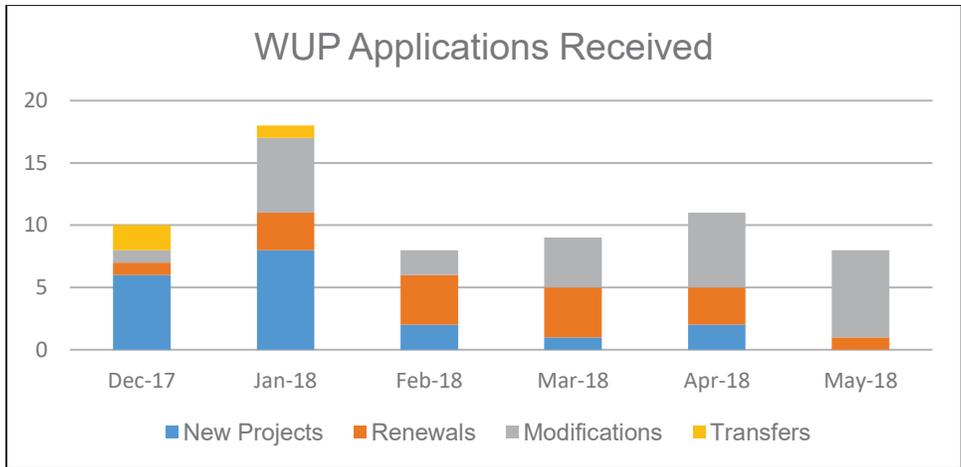
Authorized for Surplus (continued)

Tract	Acres	County	Acquired Date	Funding Source	Appraisal Date	Listing Date	Price	Comments
Branford Bend	50	Suwannee	6/30/2004	Florida Forever	N/A	N/A	To be determined by appraisal.	Appraisal required.
RO Ranch West	570	Lafayette	7/27/06	Florida Forever	N/A	N/A	To be determined by appraisal	Appraisal required.
Columbia County Surplus	78 +/-	Columbia	7/15	Enforcement Action	TBD	N/A	To be determined by appraisal	Title Commitment complete.

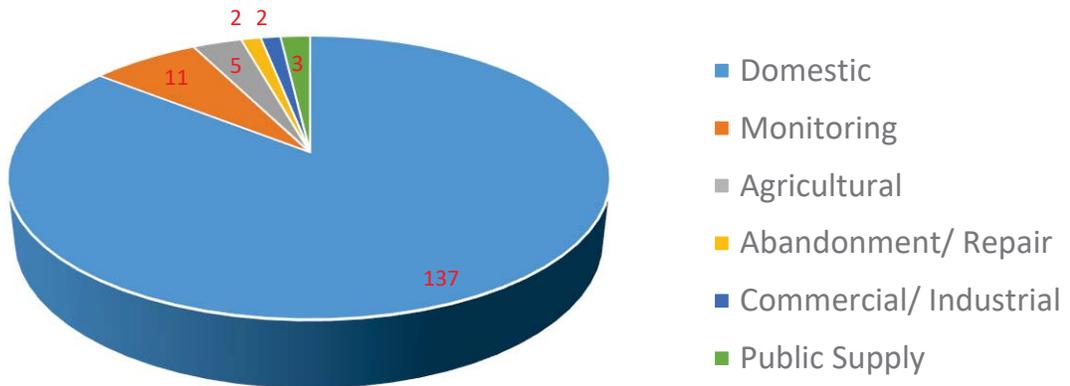
MEMORANDUM

TO: Governing Board
 FROM: Warren Zwanka, P.G., Division Director, Resource Management
 THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
 DATE: June 29, 2018
 RE: Permitting Summary Report





Water Well Permits Issued May-18



**40B-3 (Amendments)
Water Well Permitting**

GB Rule Dev. Auth.	10/10/2017
Notice of Rule Dev.	
GB Proposed Rule Auth.	10/10/2017
Send to JAPC/OFARR	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
Effective Date	

GB Rule Dev. Auth.	
Notice of Rule Dev.	
GB Proposed Rule Auth.	
Send to JAPC/OFARR	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
Effective Date	

GB Rule Dev. Auth.	
Notice of Rule Dev.	
GB Proposed Rule Auth.	
Send to JAPC/OFARR	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
Effective Date	

GB Rule Dev. Auth.	
Notice of Rule Dev.	
GB Proposed Rule Auth.	
Send to JAPC/OFARR	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
Effective Date	

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief Financial Officer

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: June 29, 2018

RE: Approval of May 2018 Financial Report

RECOMMENDATION

Staff recommends the Governing Board approve the April 2018 Financial Report and confirm the expenditures of the District.

BACKGROUND

Section 373.553(1), Florida Statutes, authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, the Governing Board of the Suwannee River Water Management District has directed staff to prepare a Financial Report as attached.

If you have any questions about this recommendation or if you would like any further information regarding the District's financial transactions, please contact me.

/tm
Attachments

**Suwannee River Water Management District
Cash Report
May 2018**

Financial Institution/Account	Monthly Interest	Interest Rate %	Closing Balance
First Federal Permit Fee	\$0.00		\$28,834.07
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal Depository	\$224.66	0.04%	\$597,493.66
Special Purpose Investment Account (SPIA)*	<u>\$57,547.82</u>	1.60%	<u>\$42,385,624.37</u>
TOTAL	<u><u>\$57,772.48</u></u>		<u><u>\$43,046,952.10</u></u>

**Suwannee River Water Management District
Statement of Sources and Uses of Funds
For the Month ending May 31, 2018
(Unaudited)**

	Current Budget	Actuals Through 5/31/2018	Variance (Under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 5,591,837	\$ 5,499,976	\$ (91,861)	98.4%
Intergovernmental Revenues	\$ 59,873,387	\$ 11,967,682	\$ (47,905,705)	20.0%
Interest on Invested Funds	\$ 140,000	\$ 462,551	\$ 322,551	330.4%
License and Permit Fees	\$ 135,000	\$ 133,070	\$ (1,930)	98.6%
Other	\$ 1,226,100	\$ 11,353	\$ (1,214,747)	0.9%
Fund Balance ³	\$ 15,891,753	\$ 1,707,905	\$ (14,183,848)	10.7%
Total Sources	\$ 82,858,077	\$ 19,782,537	\$ (63,075,540)	23.9%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 9,322,743	\$ 2,586,370	\$ 2,501,112	\$ 4,235,261	28%	55%
Acquisition, Restoration and Public Works	\$ 65,326,091	\$ 7,794,645	\$ 25,348,448	\$ 32,182,998	12%	51%
Operation and Maintenance of Lands and Works	\$ 5,140,309	\$ 1,925,466	\$ 409,698	\$ 2,805,145	37%	45%
Regulation	\$ 1,392,916	\$ 791,094	\$ 8,943	\$ 592,880	57%	57%
Outreach	\$ 225,475	\$ 90,156	\$ -	\$ 135,319	40%	40%
Management and Administration	\$ 1,450,543	\$ 1,074,169	\$ 65,408	\$ 310,967	74%	79%
Total Uses	\$ 82,858,077	\$ 14,261,898	\$ 28,333,609	\$ 40,262,570	17%	51%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

³ Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Monitor Well Improvement Program and the AG and RIVER Cost-Share Programs

This financial statement is prepared as of May 31, 2018 and covers the interim period since the most recent audited financial statements.

STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

May 31, 2018

Recap of All Funds

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
AD VALOREM REVENUE	5,499,975.61	0.00	5,591,837.00
INTEREST REVENUE	462,551.15	0.00	140,000.00
OTHER INCOME	884.87	0.00	0.00
AUCTION REVENUE	9,968.22	0.00	0.00
TIMBER REVENUE	509,004.73	0.00	1,000,000.00
PERMIT REVENUE	133,070.00	0.00	135,000.00
LAND USE REVENUE	500.00	0.00	0.00
LOCAL REVENUE	135,563.75	0.00	226,100.00
STATE APPROPRIATION REVENUE	6,505,119.00	0.00	6,505,119.00
DEP REVENUE	2,541,956.20	0.00	44,866,318.00
FDOT REVENUE	254,479.82	0.00	950,000.00
FDOT LAP GRANT REVENUE	2,396.44	0.00	1,000,000.00
FFWC REVENUE	250,000.00	0.00	400,000.00
NFWF REVENUE	85,872.75	0.00	145,000.00
FLORIDA FORESTRY REVENUE	0.00	0.00	100,000.00
STATE REVENUE - FLORIDA FOREVER	1,485,929.61	0.00	1,800,000.00
FEMA REVENUE	197,359.90	0.00	3,249,000.00
US TREASURY	0.00	0.00	707,950.00
USE OF FUND BALANCE	1,707,905.18	0.00	16,041,753.00
TOTAL REVENUES	<u>19,782,537.23</u>	<u>0.00</u>	<u>82,858,077.00</u>
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	3,396,401.32	0.00	6,047,222.00
TOTAL CONTRACTUAL SERVICES	4,256,860.37	8,962,594.04	32,477,909.00
TOTAL OPERATING EXPENSES	584,405.78	81,979.30	1,370,119.00
TOTAL CAPITAL OUTLAY	169,753.80	13,531.98	308,044.00
TOTAL FIXED CAPITAL OUTLAY	3,177,767.83	0.00	8,371,848.00
TOTAL INTERAGENCY EXPENSES	2,676,709.30	19,275,503.45	34,282,935.00
TOTAL EXPENDITURES	<u>14,261,898.40</u>	<u>28,333,608.77</u>	<u>82,858,077.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>5,520,638.83</u>	<u>(28,333,608.77)</u>	<u>0.00</u>

** Fund Balance to be applied*

Fund 01: General Fund

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	10,336,829.61	0.00	9,492,276.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	2,945,580.93	0.00	5,236,014.00
TOTAL CONTRACTUAL SERVICES	487,561.45	761,245.12	2,210,609.00
TOTAL OPERATING EXPENSES	370,499.76	39,034.27	840,463.00
TOTAL CAPITAL OUTLAY	38,466.71	11,665.83	156,290.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	585,323.93	704,640.78	1,048,900.00
TOTAL EXPENDITURES	<u>4,427,432.78</u>	<u>1,516,586.00</u>	<u>9,492,276.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>5,909,396.83</u>	<u>(1,516,586.00)</u>	<u>0.00</u>

STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

May 31, 2018

Fund 05: Middle Suwannee

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	96,153.79	0.00	589,083.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	96,153.79	59,244.75	589,083.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>96,153.79</u>	<u>59,244.75</u>	<u>589,083.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>(59,244.75)</u>	<u>0.00</u>

Fund 06: Springs Appropriation

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	3,919,753.22	0.00	48,718,165.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	61.07	0.00	0.00
TOTAL CONTRACTUAL SERVICES	875,810.44	4,397,019.45	15,494,577.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	2,908,378.58	0.00	7,388,898.00
TOTAL INTERAGENCY EXPENSES	898,376.54	15,630,079.55	25,834,690.00
TOTAL EXPENDITURES	<u>4,682,626.63</u>	<u>20,027,099.00</u>	<u>48,718,165.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>(762,873.41)</u>	<u>(20,027,099.00)</u>	<u>0.00</u>

**Expenditures to be covered by DEP Reimbursement Grant*

Fund 07: Local Revenue

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	105,600.00	0.00	105,600.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	105,600.00	(79,200.00)	105,600.00
TOTAL EXPENDITURES	<u>105,600.00</u>	<u>(79,200.00)</u>	<u>105,600.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>79,200.00</u>	<u>0.00</u>

STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

May 31, 2018

Fund 08: WMLTF / Springs	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	14,162.60	0.00	425,000.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	10,651.30	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	275,000.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	1,327.50	194,675.68	150,000.00
TOTAL EXPENDITURES	<u>11,978.80</u>	<u>194,675.68</u>	<u>425,000.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>2,183.80</u>	<u>(194,675.68)</u>	<u>0.00</u>

Fund 09: Monitor Well Improvements	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
FUND TRANSFERS OUT	0.00	0.00	30,000.00
FUND BALANCE	248,210.76	0.00	500,000.00
TOTAL REVENUES	<u>248,210.76</u>	<u>0.00</u>	<u>530,000.00</u>
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	248,210.76	382,084.76	500,000.00
TOTAL OPERATING EXPENSES	0.00	0.00	30,000.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>248,210.76</u>	<u>382,084.76</u>	<u>530,000.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>(382,084.76)</u>	<u>0.00</u>

Fund 10: Florida Forever & P-2000	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
INTEREST REVENUE	23,030.37	0.00	0.00
FUND TRANSFERS OUT	(1,485,929.61)	0.00	(1,485,930.00)
STATE REVENUE - FLORIDA FOREVER	1,485,929.61	0.00	1,800,000.00
FUND BALANCE	0.00	0.00	47,500.00
TOTAL REVENUES	<u>23,030.37</u>	<u>0.00</u>	<u>361,570.00</u>
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	5,149.00	2,400.00	359,070.00
TOTAL OPERATING EXPENSES	0.00	0.00	2,500.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>5,149.00</u>	<u>2,400.00</u>	<u>361,570.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>17,881.37</u>	<u>(2,400.00)</u>	<u>0.00</u>

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STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

May 31, 2018

Fund 12: DOT ETDM	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	423.72	0.00	10,000.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	355.31	0.00	10,000.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>355.31</u>	<u>0.00</u>	<u>10,000.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>68.41</u>	<u>0.00</u>	<u>0.00</u>

Fund 13: Land Management/Operations	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	2,726,838.68	0.00	5,010,309.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	431,733.72	0.00	801,208.00
TOTAL CONTRACTUAL SERVICES	1,084,860.62	363,627.83	2,625,691.00
TOTAL OPERATING EXPENSES	210,218.84	42,945.03	493,656.00
TOTAL CAPITAL OUTLAY	131,287.09	1,866.15	151,754.00
TOTAL FIXED CAPITAL OUTLAY	269,389.25	0.00	275,000.00
TOTAL INTERAGENCY EXPENSES	60,833.50	167.90	663,000.00
TOTAL EXPENDITURES	<u>2,188,323.02</u>	<u>408,606.91</u>	<u>5,010,309.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>538,515.66</u>	<u>(408,606.91)</u>	<u>0.00</u>

Fund 19: DOT Mitigation	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	265,415.05	0.00	1,150,000.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	589,331.84	445,242.74	1,150,000.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>589,331.84</u>	<u>445,242.74</u>	<u>1,150,000.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>(323,916.79)</u>	<u>(445,242.74)</u>	<u>0.00</u>

STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

May 31, 2018

Fund 29: Suwannee River Partnership

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	41,952.91	0.00	120,500.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	3,687.18	0.00	3,500.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	29,250.00	87,750.00	117,000.00
TOTAL EXPENDITURES	<u>32,937.18</u>	<u>87,750.00</u>	<u>120,500.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>9,015.73</u>	<u>(87,750.00)</u>	<u>0.00</u>

Fund 30: Camp Blanding Buffer Lands

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	7,639.49	0.00	707,950.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	3,514.75	0.00	0.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	707,950.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>3,514.75</u>	<u>0.00</u>	<u>707,950.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>4,124.74</u>	<u>0.00</u>	<u>0.00</u>

Fund 33: PCS Mitigation

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	1,203.52	0.00	0.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>1,203.52</u>	<u>0.00</u>	<u>0.00</u>

STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

May 31, 2018

Fund 51: District Ag Cost Share

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
FUND BALANCE	465,696.59	0.00	5,388,579.00
TOTAL REVENUES	<u>465,696.59</u>	<u>0.00</u>	<u>5,388,579.00</u>
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	463,696.59	876,227.51	5,360,579.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	2,000.00	0.00	28,000.00
TOTAL EXPENDITURES	<u>465,696.59</u>	<u>876,227.51</u>	<u>5,388,579.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>(876,227.51)</u>	<u>0.00</u>

Fund 53: District RIVER Cost Share

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
FUND BALANCE	993,997.83	0.00	5,605,045.00
TOTAL REVENUES	<u>993,997.83</u>	<u>0.00</u>	<u>5,605,045.00</u>
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	269,300.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	993,997.83	2,737,389.54	5,335,745.00
TOTAL EXPENDITURES	<u>993,997.83</u>	<u>2,737,389.54</u>	<u>5,605,045.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>(2,737,389.54)</u>	<u>0.00</u>

Fund 56: FEMA Grants

	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
TOTAL REVENUES	197,359.90	0.00	3,249,000.00
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	189,512.40	924,929.09	3,249,000.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>189,512.40</u>	<u>924,929.09</u>	<u>3,249,000.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>7,847.50</u>	<u>(924,929.09)</u>	<u>0.00</u>

STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
May 31, 2018

Fund 60: Reimbursable Grants	<u>Y-T-D</u> <u>ACTUAL</u>	<u>ENCUM.</u>	<u>ANNUAL</u> <u>BUDGET</u>
REVENUES			
FDOT LAP GRANT REVENUE	2,396.44	0.00	1,000,000.00
FFWC REVENUE	250,000.00	0.00	250,000.00
NFWF REVENUE	85,872.75	0.00	145,000.00
TOTAL REVENUES	<u>338,269.19</u>	<u>0.00</u>	<u>1,395,000.00</u>
EXPENDITURES			
TOTAL SALARIES AND BENEFITS	8,018.99	0.00	0.00
TOTAL CONTRACTUAL SERVICES	213,058.73	750,572.79	395,000.00
TOTAL OPERATING EXPENSES	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL FIXED CAPITAL OUTLAY	0.00	0.00	0.00
TOTAL INTERAGENCY EXPENSES	0.00	0.00	1,000,000.00
TOTAL EXPENDITURES	<u>221,077.72</u>	<u>750,572.79</u>	<u>1,395,000.00</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>117,191.47</u>	<u>(750,572.79)</u>	<u>0.00</u>

**Salaries are for Union County LAP projects to be covered by DOT grant; contractual services covered by grant*

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief Financial Officer
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: June 29, 2018
RE: Approval of Resolution No. 2018-03 Updating Classification of the Fiscal Year 2018 Reserves

RECOMMENDATION

Staff recommends approval of Resolution No. 2018-03 authorizing the assignment of the Fiscal Year 2017-2018 Reserves per the Governmental Accounting Standards Board Statement No. 54 classifications.

BACKGROUND

The Governmental Accounting Standards Board (GASB) issued Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions" to address issues related to how fund balances were being reported by governmental entities. GASB 54 provides for consistent reporting procedures by governmental entities and classification structures to improve the understanding of constraints placed on fund balances being reported.

There are five fund balance categories in GASB 54 guidelines including:

Non-spendable – funds that are not in spendable form or funds that are legally or contractually required to be maintained.

Restricted – funds externally restricted or constrained by law.

Committed – funds that are restricted by the highest level of decision making authority in which the restriction is established by a formal action.

Assigned – funds that are not designated in non-spendable, restricted, or committed categories, but are intended for a specific purpose.

Unassigned – funds that are not designated in non-spendable, restricted, or committed categories but are available for any purpose.

Approval of Resolution 2018-03 will:

- Change the name of the Restricted Fund Balance in Special Revenue Fund 10- Land Conservation Fund to Florida Forever Surplus Lands, and

- Designate **\$1,024,123** of the Restricted Fund Balance in Special Revenue Fund 13 - Land Acquisition and Management Fund as Surplus Land Funds to be restricted for Land Acquisition, and
- Authorize transfer of Restricted Fund Balance of **\$7,139,710** from Special Revenue Fund 13 – Land Acquisition and Management Fund to Restricted Fund Balance in Special Revenue Fund 33 - PCS Mitigation Fund to be named PCS Mitigation / Land Acquisition, and
- Commit an additional **\$2,000,000** of the General Fund’s Fund Balance to Special Revenue Fund 53 - Local Government (RIVER) Cost-Share Project. This Fund was established with Resolution 2013-24 to assist government entities to implement projects that further the District’s core mission, and
- Reduce the General Fund’s commitment to the Monitoring Well Installation Project accounted for in Special Revenue Fund 09 – Monitor Well Fund by **\$2,500,000**. This project is close to completion and did not require all the committed funds originally established under Resolution 2014-32. These funds will be committed to Special Revenue Fund 53 - Local Government (RIVER) Cost-Share for \$2,000,000 and General Fund - Regional Water Resource Projects for \$500,000, and
- Reduce General Fund’s - Surplus Land Acquisition Fund commitment by **\$2,427,836**. These funds will be committed to the General Fund - Regional Water Resource Projects. The Surplus Land Acquisition Fund commitment was established with Resolution 2014-20 to account for Surplus Land Sales. Financial analysis identified these funds as Save our Rivers, Preservation 2000, Florida Forever, and PCS Mitigation Funds that had previously been accounted for in Special Revenue Fund 13 – Land Acquisition and Management Fund as Restricted Funds (Save our Rivers and PCS Mitigation) or in Special Revenue Fund 10 – Land Conservation Fund as Restricted Funds (Florida Forever and Preservation 2000). Preservation 2000 dollars were reclassified as a liability in Fiscal Year 2016-17 and returned to Florida Department of Environmental Protection in January 2018 to be deposited to the Florida Forever Trust Fund, and
- Reduce General Fund’s – Research, Data Collection, Analysis & Monitoring commitment by **\$1,269,267**. These funds will be committed to the General Fund - Regional Water Resource Projects. The Research, Data Collection, Analysis & Monitoring Fund was originally established with Resolution 2014-20, and
- Commit **\$4,197,103** of the General Fund’s Fund Balance to Regional Water Resource Projects to be used to implement projected identified in the Five-Year Capital Improvements Work Plan, Florida Forever Work Plan, and Surface Water Improvement Management Plan (SWIM).

PJS/tm
Attachment

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
CHANGES IN FUND BALANCE - FY 2016-17 (October 1, 2016 - September 30, 2017)

FUND	CLASSIFICATIONS OF FUND BALANCE	Fund Balance Designations as of September 30, 2016	Governing Board Approved FY17 Changes to Fund Balance - Resolution 2017-13	FY17 Fund Balance Utilization per Audit	Transfers Between Funds - Auditor and End of Year Adjustments	Prior Period Adjustments (Auditor)	Fund Balance as of September 30, 2017 (per Audit)
NON-SPENDABLE							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NON-SPENDABLE SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESTRICTED							
SRF - 10	Florida Forever	\$ 2,481,501	\$ -	\$ 317,139	\$ (2,486,818)	\$ -	\$ 311,822
SRF - 10	Preservation 2000	\$ 6,975,465	\$ -	\$ -	\$ (3,788,145)	\$ (3,187,320)	\$ -
SRF - 12	DOT ETDM	\$ 42,342	\$ -	\$ (2,542)	\$ -	\$ -	\$ 39,800
SRF - 13	Water Resource Development & Land Acquisition	\$ 2,146,477	\$ -	\$ 427,607	\$ 6,601,266	\$ (206,472)	\$ 8,968,878
SRF - 19	DOT Mitigation	\$ 270,387	\$ -	\$ 15,040	\$ -	\$ -	\$ 285,427
SRF - 29	Suwannee River Partnership Projects	\$ 973,967	\$ -	\$ 16,724	\$ -	\$ -	\$ 990,691
SRF - 33	PCS Mitigation	\$ 110,787	\$ -	\$ 1,537	\$ -	\$ -	\$ 112,324
SRF - 60	Reimbursable Grants	\$ (293)	\$ 293	\$ -	\$ -	\$ -	\$ -
	RESTRICTED SUBTOTAL	\$ 13,000,633	\$ 293	\$ 775,505	\$ 326,303	\$ (3,393,792)	\$ 10,708,942
COMMITTED - General Fund							
SRF - 51	Agricultural Cost-Share	\$ 5,395,446	\$ -	\$ (658,289)	\$ -	\$ -	\$ 4,737,157
SRF - 53	Local Government RIVER Cost-Share	\$ 3,760,836	\$ 1,000,000	\$ (825,122)	\$ -	\$ -	\$ 3,935,714
SRF - 09	Monitoring Well Installation	\$ 3,799,540	\$ -	\$ (235,902)	\$ -	\$ -	\$ 3,563,638
GF - 01	Surplus Land Acquisition Funds	\$ 2,427,836	\$ -	\$ -	\$ -	\$ -	\$ 2,427,836
GF - 01	Research, Data Collection, Analysis & Monitoring	\$ 1,269,267	\$ -	\$ -	\$ -	\$ -	\$ 1,269,267
GF - 01	Springs Project Match - FY15	\$ 295,008	\$ (295,008)	\$ -	\$ -	\$ -	\$ -
GF - 01	Economic Stabilization Fund	\$ -	\$ 2,434,127	\$ -	\$ -	\$ -	\$ 2,434,127
	COMMITTED SUBTOTAL	\$ 16,947,933	\$ 3,139,119	\$ (1,719,313)	\$ -	\$ -	\$ 18,367,739
ASSIGNED - General Fund							
GF - 01	Operating Liquidity Reserve	\$ -	\$ 3,651,190	\$ -	\$ -	\$ -	\$ 3,651,190
SRF - 02	Emergency Operations	\$ -	\$ -	\$ (16,497)	\$ 16,497	\$ -	\$ -
Project 2300-31	Springs Project Match - FY17 - Resolution 2017-06	\$ -	\$ 204,066	\$ -	\$ (204,066)	\$ -	\$ -
Project 3100-05-13	Land Management Projects - Resolution 2017-02	\$ -	\$ 260,000	\$ -	\$ (260,000)	\$ -	\$ -
	ASSIGNED SUBTOTAL	\$ -	\$ 4,115,256	\$ (16,497)	\$ (447,569)	\$ -	\$ 3,651,190
UNASSIGNED - General Fund							
GF - 01	Available for Future Years Utilization	\$ 11,272,153	\$ (7,254,668)	\$ 694,662	\$ (112,779)	\$ -	\$ 4,599,368
	UNASSIGNED SUBTOTAL	\$ 11,272,153	\$ (7,254,668)	\$ 694,662	\$ (112,779)	\$ -	\$ 4,599,368
Total		\$ 41,220,719	\$ -	\$ (265,643)	\$ (234,045)	\$ (3,393,792)	\$ 37,327,239
COMMENTS: Fund Balance was reduced by \$(3,893,480) in FY17.							
SRF = Special Revenue Fund GF = General Fund							

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

RESOLUTION NO. 2018-03

**RESOLUTION APPROVING THE FUND BALANCE CLASSIFICATIONS
FOR FISCAL YEAR 2017-2018**

WHEREAS, the Suwannee River Water Management District's (District's) financial statements are prepared in accordance with accounting principles generally accepted in the United States of America; and

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement No. 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions effective for financial statements for periods beginning after June 15, 2010; and

WHEREAS, the District's Fund Balance Classifications, in accordance with GASB 54, be formalized in a resolution approved by the Governing Board; and

WHEREAS, the Governing Board of the District authorizes the designation of Restricted Surplus Land Funds of \$1,024,123 in Special Revenue Fund 13 – Land Acquisition and Management Fund and authorizes the transfer of \$7,139,710 as Restricted Fund Balance to Special Revenue Fund 33 - PCS Mitigation for PCS Mitigation / Land Acquisition from Special Revenue Fund 13 – Land Acquisition and Management Fund; and

WHEREAS, the Governing Board of the District commits an additional \$2,000,000 to the Local Government (RIVER) Cost-Share Program and \$4,197,103 for Regional Water Resource Projects by reducing Monitor Well Installation, Surplus Land Acquisition and Research, Data Collection, Analysis & Monitoring committed funds.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the District, that Fiscal Year 2017-2018 Fund Balance Classification shall be as shown on the Fund Balance Classifications attachment.

PASSED AND ADOPTED THIS _____ DAY OF JULY, 2018 A.D.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD**

MEMBERS OF THE BOARD:

**VIRGINIA H. JOHNS, CHAIR
ALPHONAS ALEXANDER, VICE CHAIR
RICHARD SCHWAB, SECRETARY/TREASURER
DON QUINCEY
KEVIN W. BROWN
GARY JONES
CHARLES KEITH
VIRGINIA SANCHEZ
BRADLEY WILLIAMS**

ATTEST: _____

Attachment to Resolution 2018-03
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
FUND BALANCE CLASSIFICATIONS - FY 2017-18 (October 1, 2017 - September 30, 2018)
Updated 06/26/18

FUND	CLASSIFICATIONS OF FUND BALANCE	Fund Balance Designations as of September 30, 2017 (per Audit)	Proposed changes requested for FY18	Proposed Fund Balance Designations for FY 2017-18	Explanation of Changes
NON-SPENDABLE					
		\$ -	\$ -	\$ -	
	NON-SPENDABLE SUBTOTAL	\$ -	\$ -	\$ -	
RESTRICTED					
SRF - 10	Florida Forever Surplus Lands	\$ 311,822	\$ -	\$ 311,822	Change name of Restricted Fund Balance to clarify designation
SRF - 12	DOT ETDM	\$ 39,800	\$ -	\$ 39,800	
SRF - 13	Water Resource Development & Land Acquisition	\$ 8,968,878	\$ (8,163,833)	\$ 805,045	Designate \$1,024,123 as Surplus Land Funds in SRF 13 and authorize transfer of \$7,139,710 to SRF 33 to be named PCS Mitigation / Land Acquisition
SRF - 13	Surplus Land Funds	\$ -	\$ 1,024,123	\$ 1,024,123	Designate Surplus Land Funds
SRF - 19	DOT Mitigation	\$ 285,427	\$ -	\$ 285,427	
SRF - 29	Suwannee River Partnership Projects	\$ 990,691	\$ -	\$ 990,691	
SRF - 33	PCS Mitigation / Land Acquisition	\$ 112,324	\$ 7,139,710	\$ 7,252,034	Transfer from SRF 13 to SRF 33 and designate as PCS Mitigation / Land Acquisition
		\$ -	\$ -	\$ -	
	RESTRICTED SUBTOTAL	\$ 10,708,942	\$ -	\$ 10,708,942	
COMMITTED - General Fund					
SRF - 51	Agricultural Cost-Share	\$ 4,737,157	\$ -	\$ 4,737,157	
SRF - 53	Local Government RIVER Cost-Share	\$ 3,935,714	\$ 2,000,000	\$ 5,935,714	Additional commitment to be transferred from SRF 09 - Monitoring Well Installation
SRF - 09	Monitoring Well Installation	\$ 3,563,638	\$ (2,500,000)	\$ 1,063,638	Reduce commitment by \$2,500,000 and transfer \$2M to SRF 53 - Local Government RIVER Cost-Share & \$500K to GF - Regional Water Resource Projects
GF - 01	Surplus Land Acquisition Funds	\$ 2,427,836	\$ (2,427,836)	\$ -	Reduce commitment of misclassified GF from FY15 and transfer commitment to GF - Regional Water Resource Projects
GF - 01	Research, Data Collection, Analysis & Monitoring	\$ 1,269,267	\$ (1,269,267)	\$ -	Reduce commitment from FY15 and transfer to GF - Regional Water Resource Projects
GF - 01	Regional Water Resource Projects	\$ -	\$ 4,197,103	\$ 4,197,103	Commitment in GF for projects identified in the Five-Year Capital Improvements Plan, Florida Forever Work Plan and Surface Water Improvement Management Plan (SWIM)
GF - 01	Economic Stabilization Fund	\$ 2,434,127	\$ -	\$ 2,434,127	
		\$ -	\$ -	\$ -	
	COMMITTED SUBTOTAL	\$ 18,367,739	\$ -	\$ 18,367,739	
ASSIGNED - General Fund					
GF - 01	Operating Liquidity Reserve	\$ 3,651,190	\$ -	\$ 3,651,190	
		\$ -	\$ -	\$ -	
	ASSIGNED SUBTOTAL	\$ 3,651,190	\$ -	\$ 3,651,190	
UNASSIGNED - General Fund					
GF - 01	Available for Future Years Utilization	\$ 4,599,368	\$ -	\$ 4,599,368	
		\$ -	\$ -	\$ -	
	UNASSIGNED SUBTOTAL	\$ 4,599,368	\$ -	\$ 4,599,368	
Total		\$ 37,327,239	\$ -	\$ 37,327,239	
COMMENTS:					
SRF = Special Revenue Fund GF = General Fund					

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief Financial Officer
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: June 29, 2018
RE: Approval of Resolution No. 2018-04 for Release of 2018-2019 State Appropriations

RECOMMENDATION

Staff recommends the Governing Board approve Resolution No. 2018-04, requesting the release of \$6,505,119 in Legislative Appropriations from the Secretary of the Department of Environmental Protection

BACKGROUND

The Florida Legislature has included funding for the District in Chapter 2018-9, Laws of Florida, House Bill 5001, Fiscal Year 2018-2019 General Appropriations Act as follows:

Line Item 1567	\$2,287,000 for Operations from General Revenue Fund
Line Item 1568	\$453,000 for Environmental Resource Permitting from General Revenue Fund
Line Item 1569	\$352,909 for Payment in Lieu of Taxes from Internal Improvement Trust Fund
Line Item 1570	\$1,777,210 for Land Management from Land Acquisition Trust Fund
Line Item 1571	\$1,635,000 for Minimum Flows and Levels from Land Acquisition Trust Fund

The Legislature directed that these funds be administered by the Department of Environmental Protection and be made available for use by the District. Approval of the recommendation will enable staff to receive funds for Fiscal Year 2018-2019. Disbursement of these funds will be made based on a payment schedule agreed upon between the District and the Department.

PS/tm
Attachment

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
RESOLUTION NUMBER 2018-04**

**REQUEST TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE RELEASE OF
STATE APPROPRIATIONS
FISCAL YEAR 2018-2019**

WHEREAS, the District requested funds for Operations, for Payment in Lieu of Taxes, for Land Management, for Environmental Resource Permitting, and for Minimum Flows and Minimum Levels; and

WHEREAS, Chapter 2018-9, Laws of Florida, House Bill 5001, General Appropriations Act Fiscal Year 2018-2019, Specific Appropriations 1567, 1568, 1569, 1570, and 1571, the Florida Legislature appropriated to the Suwannee River Water Management District two million two hundred eighty-seven thousand dollars (\$2,287,000) for Operations from the General Fund; four hundred fifty-three thousand dollars (\$453,000) for Environmental Resource Permitting from the General Fund; three hundred fifty-two thousand nine hundred and nine dollars (\$352,909) for Payment in Lieu of Taxes from the Internal Improvement Trust Fund; one million seven hundred seventy-seven thousand two hundred ten dollars (\$1,777,210) for Land Management from the Land Acquisition Trust Fund; and one million six hundred thirty-five thousand dollars (\$1,635,000) for the Minimum Flows and Minimum Levels program from Land Acquisition Trust Fund; and

WHEREAS, these State Appropriations are necessary to implement the District's core mission and to statutory requirements, and

WHEREAS, Section 373.501, Florida Statutes, includes a process for disbursing the funds to the water management districts upon receipt of a resolution adopted by the Governing Board.

NOW THEREFORE, be it resolved that the Governing Board of the Suwannee River Water Management District hereby requests the Secretary of the Florida Department of Environmental Protection to release, in accordance with a payment schedule to be agreed upon between the District and the Department, for expenditures incurred beginning October 1, 2018 through September 30, 2019, those funds designated by the Legislature pursuant to Chapter 2018-9, Laws of Florida, as listed below:

Line Item 1567	\$2,287,000 for Operations from General Revenue Fund
Line Item 1568	\$453,000 for Environmental Resource Permitting from General Revenue Fund
Line Item 1569	\$352,909 for Payment in Lieu of Taxes from Internal Improvement Trust Fund
Line Item 1570	\$1,777,210 for Land Management from Land Acquisition Trust Fund
Line Item 1571	\$1,635,000 for Minimum Flows & Minimum Levels from Land Acquisition Trust Fund

BE IT FURTHER RESOLVED that these funds shall be subject to the requirements of Section 215.97, F.S., the Florida Single Audit Act.

BE IT FURTHER RESOLVED that these funds shall be subject to the requirements of Section 216.347, F.S. (Grant and Aids Lobbying Restriction); and

BE IT FURTHER RESOLVED that this resolution be transmitted to the Secretary of the Department; and

BE IT FURTHER RESOLVED that the Chairman of the Governing Board is authorized to affix his signature to this resolution on behalf of the Board and attested by its Secretary.

PASSED AND ADOPTED THIS 10th DAY of JULY, 2018.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD**

MEMBERS OF THE BOARD:

**VIRGINIA H. JOHNS, CHAIR
ALPHONAS ALEXANDER, VICE CHAIR
RICHARD SCHWAB, SECRETARY/TREASURER
KEVIN W. BROWN
GARY F. JONES
CHARLES KEITH
DON QUINCEY
VIRGINIA M. SANCHEZ
BRADLEY WILLIAMS**

ATTEST:

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief Financial Officer
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: June 29, 2018
RE: Approval of Tentative Fiscal Year 2019 Millage and Budget

RECOMMENDATION

Staff recommends the Governing Board:

- 1) Set the tentative millage at the rollback rate of 0.3901¹;**
- 2) Grant staff authority to adjust the rollback rate if final data changes;**
- 3) Approve the Tentative Fiscal Year 2019 Budget of \$70,960,368;**
- 4) Authorize staff to make recommended adjustments and corrections to budget;**
- 5) Authorize staff to submit the Standard Format Tentative Budget pursuant to Section 373.536(5), Florida Statutes; and**
- 6) Authorize staff to notify the Property Appraisers of the District's 15 counties that the District proposes to levy a rollback millage rate.**

BACKGROUND

Section 373.536(2), Florida Statutes (F.S.), requires the District budget officer, on or before July 15th of each year, to submit for consideration by the Governing Board of the District a tentative

¹ This rate is estimated as of June 29, 2018 and represents incomplete data. This rate will be updated as complete data is reported to the District.

budget for the District covering its proposed operation and requirements for the ensuing fiscal year.

The Fiscal Year (FY) 2019 Tentative Budget is represented as follows:

- Depicts an annual budget of \$70,960,368;
- Separates funds carried forward and reserves;
- Uses fund balance for protecting and preserving water resources; and
- Will be submitted for review in accordance to subsection 373.536(5)(d), F.S., by August 1, 2018.

Further refinements of fund allocations and areas of emphasis within the budget may be changed between now and September 11, 2018, as deemed appropriate by the Governing Board, Executive Office of the Governor, and the Florida Legislature.

Subsection 200.065(2)(b), F.S., provides that each taxing authority shall advise each county property appraiser in its jurisdiction of its tentative millage rates for publication on Truth-in-Millage (TRIM) notices. The tentative millage rollback rate of 0.3901 is based on collective certifications by each county within the District to the Department of Revenue. Should any revised or corrected certifications be received prior to August 1, the rollback rate and corresponding ad valorem revenue will be adjusted according to these certifications. Any adjustment to the tentative millage will not exceed the FY 2018 millage rate of 0.4027. The final adopted millage rate that the Governing Board adopts in September cannot exceed the proposed millage rate without a second mailed notice to property owners.

The District will hold one public hearing on September 11, 2018, at 5:05 p.m. to establish the millage rate and tentatively adopt the FY 2018 budget, and will hold a second public hearing on September 25, 2018, at 5:05 p.m. to establish the millage rate and adopt the FY 2019 budget.

PS/tm

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief Financial Officer
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: June 29, 2018
RE: Authorization to Renew Contract 16/17-008 with Tony W. Thompson for Accounting Software Support Services

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to renew Contract 16/17-008 with Tony W. Thompson for an amount not to exceed \$20,000 for accounting software support services.

BACKGROUND

The Suwannee River Water Management District (District) has accounting software that requires support services. The District entered into a contract with Tony W. Thompson on September 28, 2016 for a not to exceed amount of \$29,000 and amended this contract on August 31, 2017 for a not to exceed amount of \$20,000.

District staff recommends to renew the existing amended contract for accounting software support services for an amount not to exceed \$20,000.

Funding is available in Fiscal Year 2018 adopted budget under codes 01-2586-5-1500-13, 01-2586-5-2700-13, 01-2586-5-4500-13, 01-2586-6-6109-13, 13-2586-5-3700-13.

The District's contractual policies allow the Executive Director to enter into a contract up to \$30,000, however, this renewal requires Governing Board approval pursuant to the original contract and the District's Contractual Services Policy.

PS/tm

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief Financial Officer

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: June 29, 2018

RE: Authorization to Renew Contract 16/17-012 for Facility Maintenance of District Headquarters

RECOMMENDATION

District staff recommends the Governing Board authorize the Executive Director renew contract 16/17-012 with Facilities Maintenance of Gainesville, Inc., for HVAC repair and maintenance for Fiscal Year 2019 at a not to exceed annual cost of \$30,000.

BACKGROUND

In August 2016, the District conducted an Invitation to Bid (ITB No. 15/16-028AO) for heating, ventilation and air conditioning (HVAC) repair and maintenance services. The Governing Board authorized the Executive Director to enter into contract with low bidder Facilities Maintenance of Gainesville, Inc. at a cost not to exceed \$30,000. District procedures allow this type of contract be renewed for up to two fiscal years with the same terms and conditions or terms more favorable to the District. This will be the second and final renewal of this contract.

Funding for this recommendation is available in the FY 2018 adopted budget under code 13-2586-3-3300-01.

AS/tm

MEMORANDUM

TO: Governing Board

FROM: A. Keith Rowell, P.S.M.

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: June 29, 2018

RE: Approval of Governing Board Directive Number 18-0003, Water Resource Guidelines for Acquisition and Surplus of Lands and Procedures for Determination and Disposal of Surplus Lands

RECOMMENDATION

Staff requests Governing Board approve Directive Number 18-0003 providing Land Acquisition and Disposal of Surplus Lands Guidelines.

BACKGROUND

The revised directive is in response to House Bill 703 which was approved during the 2018 Regular Legislative Session and approved by the Governor on April 6, 2018 with an effective date of July 1, 2018 and incorporates Governing Board and Lands Committee input.

The revisions include direction for staff to include protection of Outstanding Florida Springs, potential for water resource development, and potential for timber revenue in assessing a parcel for surplus potential. Also, the consideration of whether a governmental entity requesting surplus property is designated as a Rural Economic Development Initiative (REDI) community would also be required.

Staff is also directed to utilize tools and data that may become available in addition to those currently utilized in our assessment.

This directive supersedes Directives 2011-03LM, 2011-01LM, GBD15-0001 and GBD 17-0002.

The Lands Committee reviewed the proposed directive at the June 12, 2018, meeting and voted to forward a recommendation for approval to the Governing Board.

KR/tm

Attachment

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

GOVERNING BOARD DIRECTIVE



Policy Number: GBD 18-0003

Date Approved: July 10, 2018

Subject: **Water Resource Guidelines for Acquisition and Surplus of Lands and Procedures for Determination and Disposal of Surplus Lands**

Approval: _____
Virginia Johns, Chair

Alphonas Alexander, Vice Chair

1.0 Reference to Prior Policy

Supersedes Directives 2011-03LM, 2011-01LM, 2015-001, and GBD17-0002.

2.0 Purpose and Intent

The purpose of this Directive is to provide water resource guidelines for consideration in the land acquisition and surplus processes, establish procedures for determination of surplus lands, and create procedures for revenue derived from the disposal of lands acquired with Preservation 2000 and Florida Forever funds.

3.0 Definitions

For the purpose of this directive, surplus lands are defined as those District-owned property interests that either need not be acquired in a proposed project or no longer need to be owned to further the District's land conservation purposes of flood control, water storage, water management, conservation and protection of water resources, aquifer recharge, water resource and water supply development, and preservation of wetlands, streams, and lakes, as per section 373.016, Florida Statutes (F.S.).

4.0 Elements of Directive

Water Resource Guidelines:

Staff shall use the following water resource guidelines to screen voluntary offers to sell lands for suitability for potential acquisition and to screen lands for suitability for potential surplus. Staff shall present the screening results to the Lands Committee and Governing Board.

- The extent to which the lands contain areas of high aquifer recharge as determined by analysis of the best available data sources;
- The extent to which the lands provide protection for springs (either directly or indirectly) as determined by analysis of Upper Floridan aquifer potentiometric surface elevations, springs conduit maps, riverine aquifer discharge zones, light detection and ranging (LiDAR) data, dye trace studies, and any other relevant information;
- The extent to which the lands provide protection of surface waters (wetlands, lakes, springs, and streams);
- The extent to which the lands provide protection of Outstanding Florida Springs;
- The extent to which the lands provide flood protection as determined by analysis of horizontal flooding extent and inundation depth with the Federal Emergency Management Agency (FEMA) one-percent annual chance (100-year) flood event (AE flood zones);
- The extent to which the lands are needed for implementation of water resource development projects, restoration, or other projects; and
- The extent to which the lands provide conservation and protection of water resource values consistent with the objectives of the District's Florida Forever Work Plan.

Policy Direction for Acquisition of Lands:

During the detailed assessment of an owner's voluntary offer to sell lands, staff shall seek to minimize the potential acquisition of surplus lands by employing the following practices prior to acquisition:

- Staff shall state project objectives clearly and delineate project boundaries to meet those objectives as tightly as possible.
- During negotiations, staff shall work with the voluntary seller to keep acquisitions within the project boundaries by offering alternatives such as the purchase of a conservation easement over lands adjacent to the project area.
- Staff will present to the Lands Committee and Governing Board an analysis of potential surplus lands within an acquisition project when recommending an acquisition for approval.

Policy Direction for Surplus of Lands:

Staff shall consider the following factors in the analysis of the District's land holdings for determining which lands are no longer needed for conservation and make a recommendation for potential surplus.

- The results of the screening as defined by the Water Resource Guidelines section above;
- The extent to which disposing of the lands will adversely affect management effectiveness and efficiency;
- The extent to which the lands are currently used by the public for recreational purposes;
- Whether disposal of the lands would result in a net loss of lands open to public hunting;
- The extent to which the lands provide other significant archaeological, historical, or ecological value;
- The extent to which the lands provide a valuable linkage to conservation property owned by the District or other publicly owned conservation lands;
- The extent to which the lands would be accessible to a future owner without causing adverse impacts to natural resources or hindering the District's management of the property (including prescribed fire management);
- The extent to which the lands are marketable;

- The extent to which concerns of other public conservation land managers or members of the public have been addressed;
- The extent to which disposing of the lands will adversely affect potential future water resource development projects;
- The extent to which lands are more suitable for management by others due to size or location with the District retaining a conservation easement;
- The extent to which lands acquired for projects are no longer being pursued or the project is completed and the land or a portion thereof is no longer needed;
- The extent to which lands acquired with Preservation 2000 or Florida Forever funds, the intent of the Act as prescribed in section 259.101(6), F.S.;
- For lands with merchantable timber, the extent to which disposing of the land would reduce timber revenue available to the District;
- Access to public or private water and/or wastewater utilities; and
- Additional tools and data that become available.

Policy Direction for Conveyance of Lands to Governmental Entities:

In addition to the policy direction for surplus lands factors used to determine surplus potential include:

- Whether the community is designated as a REDI (Rural Economic Development Initiative) eligible community pursuant to section 288.0656, F.S.
- Whether a long-term lease would accomplish the goals of the local governmental entity.

Policy Direction for Conveyance of Parcels Valued at \$25,000 or Less:

In addition to the policy direction for surplus lands factors used to determine surplus potential include:

- The proximity to District or other public conservation lands and
- Ability of District to manage parcel.

Procedure for Determining Surplus Lands:

The procedure for determination of surplus lands shall be as follows:

- Staff will conduct a review of all potential surplus lands prior to presentation to the Lands Committee.
- Staff will present potential surplus lands for consideration by the Lands Committee at a regularly-scheduled Committee meeting in which public comment will be received.
- If the Committee approves the potential surplus lands for consideration by the Governing Board, then staff will post notice of consideration of the lands for surplus on the District website to inform the public of the next meeting in which the Governing Board will consider the proposed lands for surplus.
- At the regularly-scheduled Governing Board meeting of which notice was given, the Governing Board will receive public comment with regards to the lands considered for surplus. For lands acquired for conservation purposes as specified in sections 373.089(6)(c) and (d), F.S., the Governing Board must determine the lands are no longer needed for conservation purposes by an affirmative vote of two-thirds of the Governing Board membership (six Board members) consistent with Article X, Section 18 of the Florida

Constitution. All other lands may be designated as surplus and approved for disposal by a simple majority vote of the Governing Board.

No lands shall be recommended to the Governing Board for consideration as surplus unless an on-site inspection has been conducted by District staff within the four months prior to the recommendation.

At the time of the Governing Board's determination of lands as surplus, the Governing Board may also consider retention of a conservation easement over the property as a condition of the ultimate sale or exchange of the District's fee interest in the property.

At the time of the Governing Board's determination of lands as surplus, the Governing Board may also consider reservation of rights that may be needed for implementation of projects (restoration or water resource development) as a condition of the ultimate sale or exchange of the District's fee interest in the property.

Procedure for Disposal of Surplus Lands:

The District will follow the procedures in sections 373.056 and 373.089, F.S., when selling, conveying, and disposing of interests in real property as surplus lands.

Procedure for Revenue Derived from the Proceeds of Surplus Lands:

Revenue derived from the sale of Preservation 2000 lands shall be deposited into the Florida Forever Trust Fund within the Florida Department of Environmental Protection in accordance with section 259.101(5)(c), F.S.

Revenue derived from the sale of Florida Forever lands shall be deposited into a Florida Forever restricted fund which shall be used to implement the District's Florida Forever Work Plan.

Florida Forever Program funds that are unencumbered shall be managed pursuant to section 259.105, F.S.

The District's lands database shall be used to track and monitor sales of surplus lands and disclosed within the Annual Florida Forever Work Plan updates.

MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, P.G., Division Director, Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: June 29, 2018

RE: Approval of Environmental Resource Permit ERP-125-231349-1, Authorizing Wetland Restoration and Conservation Efforts at Fern Pond in Union County to Shadd Properties, LLC

RECOMMENDATION

Staff recommends the Governing Board approve Environmental Resource Permit ERP-125-231349-1 with 18 standard conditions and 11 special conditions to Shadd Properties, LLC in Union County.

BACKGROUND

The application is for an Individual Environmental Resource Permit (ERP) for the Shadd Properties, LLC wetland mitigation project. The permit application was initiated after the District received a complaint about wetland impacts in the vicinity of Fern Pond (Union County) in January 2017. This permit authorizes 148.00 acres of wetland restoration and 222.35 acres of wetland preservation via a conservation easement overseen by the District. This conservation easement was presented to the Governing Board Lands Committee on June 12, 2018.

District staff received objections to this application; therefore, necessitating Governing Board issuance of the permit. Objections are related to flooding complaints and loss of wildlife habitat. Staff has determined that the permitted mitigation activities, including a compliance agreement for penalties, will sufficiently offset wetland impacts incurred on the project property.

TB/tm
Attachment

INDIVIDUAL ENVIRONMENTAL RESOURCE PERMIT TECHNICAL STAFF REPORT
 26-Jun-2018
 APPLICATION #: ERP-125-231349-4

Applicant: John L Shadd
 Shadd Properties, LLC
 PO Box 506
 Lake Butler, FL 32054-0506
 (904) 496-1991

Owner: John L Shadd
 Shadd Properties, LLC
 PO Box 506
 Lake Butler, FL 32054-0506
 (904) 496-1991

Agent: Edward Murawski
 Kleinfelder, Inc.
 1907 N US Hwy 301, Suite 100
 Tampa, FL 33619
 (863) 393-4647

Consultant: Edward Murawski
 Kleinfelder, Inc.
 1907 N US Hwy 301, Suite 100
 Tampa, FL 33619
 (863) 393-4647

Project Name: Shadd Properties
Acres Owned: 862.94
Project Acreage: 301.0
County: Union

STR:

Section(s):	Township(s):	Range(s):
7,8,9,17	6S	19E

Receiving Water Body:

Name	Class
Fern Pond	III Fresh

Authority: 62-330.020 (2)(a)
Existing Land Use: Mixed Wetland Hardwoods(6170), Coniferous Plantations(4410), Rangeland(3000), Wetland Forested Mixed(6300), Fixed single family units(1310)
Mitigation Drainage Basin: Santa Fe River Basin
Special Regulatory Basin:
Final O&M Entity: John Shadd
ERP Conservation Easements/Restrictions: Yes

Interested Parties: No
Objectors: Yes

Authorization Statement:

This is a post-work permit authorizing 2.96 acres of permanent wetland impacts (cattle ponds and ditches), 148.00 acres of wetland restoration, and 222.35 acres of wetland preservation via a conservation easement overseen by the District, in accordance with the mitigation plan submitted by Shadd Properties, LLC on or before June 20, 2018.

Recommendation: Approval

Reviewers: Leroy Marshall; Mary Diaz; Tim Beach

Staff Comments

Project Applicant and Sufficient Real Property Interest:

The permit applicant, Shadd Properties, LLC, is the record title holder over the property on which the proposed activities will be conducted.

Project Location and Brief Description:

The project is located in Township 06 South, Range 19 East, Sections 7, 8, 9, 17 in Union County Florida.

Permitting History:

This is the first Environmental Resource Permit at this location.

Financial Assurance Mechanism:

A letter of credit will be provided as part of the mitigation plan and in accordance with 62-330.301(5), F.A.C.

Off-Site Mitigation:

No off-site mitigation is proposed for this project.

Engineering

Description of Project (Surface Water Management System):

This project does not involve the construction of any new impervious, therefore a stormwater management system is not required.

Water Quality:

No water quality calculations are required for this project.

Flood Protection:

The project is located in the FEMA Flood Zone A. The engineer submitted reasonable assurance that the filled areas within the floodplain are compensated by the floodplain storage displacement of the excavated areas in accordance with the Environmental Resource Permit (ERP) Applicant's Handbook, Volume II section 3.6.

Special Basin Criteria:

This project is not located in a special basin.

Operation and Maintenance:

The applicant has proposed that the project will be operated and maintained by the landowner, John Shadd, in accordance with the requirements of section 12.3 of the ERP Applicant's Handbook, Volume I.

Environmental**Project Description**

The project property is 862.94 acres of mixed-use agriculture composed of herbaceous rangeland and coniferous silviculture as well as approximately 333 acres of mixed forested wetlands. Topography onsite is largely depressional, with the lowest point being the center of the property toward Fern Pond, which comprises a majority of the wetlands onsite. Eight soil classifications exist onsite, five of which are hydric. Wetland vegetation onsite is composed of Red Maple, Dahoon Holly, Sweetgum, Swamp Tupelo, and Laurel Oak, as well as many herbaceous species.

Impacts:

The applicant proposes to offset 150.96 acres of wetland impacts that have already occurred. Impacted wetlands are classified as wetland forested mixed. These impacts include 0.98 acres of fill placed in wetlands for road construction, 4.32 acres of dredging for pond and ditch development and 145.66 acres of wetland loss due to de-stumping and loss of hydrology. The combined functional loss of these impacts total 20.6 UMAM units.

Secondary impacts:

Future potential secondary impacts are not being considered as adverse because a 25-foot wetland buffer is proposed around the entire wetland restoration and conservation boundaries.

Elimination/Reduction of Impacts:

Because the activities occurred without a permit, elimination and reduction of impacts is not applicable to this permit application.

Mitigation:

The applicant proposes on-site mitigation as discussed in the mitigation plan submitted on February 6, 2018, for restoration and conservation of 300.6 acres of wetlands. The

mitigation plan includes a 222.35-acre conservation easement, classified as wetland forested mixed. Other mitigation efforts include removing 0.50 acres of non-exempted roads in wetlands, plugging ditches with earthen ditch blocks, installing culverts to increase hydrology, and filling 1.84 acres of excavated ponds. UMAM scores for the restoration and preservation efforts equal a functional gain of 24.69 units, meaning the mitigation efforts of this project sufficiently offset wetland functions lost from the 20.6-unit impacts. The mitigation plan includes maintenance and monitoring activities within the wetland mitigation areas to control nuisance and exotic species at less than 10 percent aerial coverage. A time-zero monitoring report is required in permit condition 20 and annual monitoring reports are required in permit condition 21 as described in the mitigation plan.

The estimated cost for maintenance and monitoring activities within the mitigation areas is approximately \$44,750.00 initially then an average of \$7,750.00 annually, with up to \$171,550.00 reserved for supplemental tree planting. Permit condition 25 requires performance bond payment prior to recording the conservation easement and prior to construction.

Draft conservation easement documents for wetland areas were submitted on May 2nd, 2018. The conservation easement documents were presented to the Governing Board Lands Committee in June 2018. Permit condition 24 requires submittal of the title commitment prior to construction, and permit condition 26 requires submittal of the executed conservation easement prior to construction.

Additionally, the permittee shall pay a penalty of \$19,820.98 for the unpermitted wetland alterations, with one-half the costs of restoration activities within the conservation easement (up to a maximum \$10,000.00) eligible to be returned if incurred.

Cumulative Impacts:

This project does not cause unacceptable cumulative impacts because the applicant proposes mitigation that offsets wetland impacts within the same basin as the impacts.

**Wetland Summary Table
Shadd Properties**

	<u>Acres</u>
Total Surface Water, Upland RHPZ and Wetlands in Project	
Wetlands	362.440
OSW	0.000
Upland RHPZ	0.000
Total	362.440
 Impacts that Require Mitigation	
Dredged or Filled	0.500
Dredged or Filled	0.480
Dredged	1.840
Dredged	2.480

Clearing		145.660
	Total	150.960

Impacts that Require No Mitigation

	Total	0.000
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Mitigation

On-Site

Restoration		0.110
Wetland Preservation		0.390
Restoration		1.840
Restoration		76.310
Wetland Preservation		69.350
Wetland Preservation		152.610
	Total	300.610

Off-Site

	Total	0.000
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Other

0.000

Conclusion:

The applicant has provided reasonable assurance that the proposed project meets the conditions for issuance of permits specified in rules 62-330.301 and 62-330.302, F.A.C.

Conditions

1. All activities shall be implemented following the plans, specifications and performance criteria approved by this permit. Any deviations must be authorized in a permit modification in accordance with Rule 62-330.315, F.A.C. Any deviations that are not so authorized may subject the permittee to enforcement action and revocation of the permit under Chapter 373, F.S.
2. A complete copy of this permit shall be kept at the work site of the permitted activity during the construction phase, and shall be available for review at the work site upon request by the District staff. The permittee shall require the contractor to review the complete permit prior to beginning construction.
3. Activities shall be conducted in a manner that does not cause or contribute to violations of state water quality standards. Performance-based erosion and sediment control best management practices shall be installed immediately prior to, and be maintained during and after construction as needed, to prevent adverse impacts to the water resources and adjacent lands. Such practices shall be in accordance with the State of Florida Erosion and Sediment Control

Designer and Reviewer Manual (Florida Department of Environmental Protection and Florida Department of Transportation June 2007), and the Florida Stormwater Erosion and Sedimentation Control Inspector's Manual (Florida Department of Environmental Protection, Nonpoint Source Management Section, Tallahassee, Florida, July 2008), which are both incorporated by reference in subparagraph 62-330.050(9)(b)5, F.A.C., unless a project-specific erosion and sediment control plan is approved or other water quality control measures are required as part of the permit.

4. At least 48 hours prior to beginning the authorized activities, the permittee shall submit to the District a fully executed Form 62-330.350(1), "Construction Commencement Notice," [10-1-13], incorporated by reference herein (<http://www.flrules.org/Gateway/reference.asp?No=Ref-02505>), indicating the expected start and completion dates. A copy of this form may be obtained from the District, as described in subsection 62-330.010(5), F.A.C. If available, an District website that fulfills this notification requirement may be used in lieu of the form.
5. Unless the permit is transferred under Rule 62-330.340, F.A.C., or transferred to an operating entity under Rule 62-330.310, F.A.C., the permittee is liable to comply with the plans, terms and conditions of the permit for the life of the project or activity.
6. Within 30 days after completing construction of the entire project, or any independent portion of the project, the permittee shall provide the following to the Agency, as applicable:
 1. For an individual, private single-family residential dwelling unit, duplex, triplex, or quadruplex — "Construction Completion and Inspection Certification for Activities Associated With a Private Single-Family Dwelling Unit" [Form 62-330.310(3)]; or
 2. For all other activities — "As-Built Certification and Request for Conversion to Operational Phase" [Form 62-330.310(1)].
 3. If available, an Agency website that fulfills this certification requirement may be used in lieu of the form.
7. If the final operation and maintenance entity is a third party:
 1. Prior to sales of any lot or unit served by the activity and within one year of permit issuance, or within 30 days of as-built certification, whichever comes first, the permittee shall submit, as applicable, a copy of the operation and maintenance documents (see sections 12.3 thru 12.3.3 of Volume I) as filed with the Department of State, Division of Corporations and a copy of any easement, plat, or deed restriction needed to operate or

maintain the project, as recorded with the Clerk of the Court in the County in which the activity is located.

2. Within 30 days of submittal of the as- built certification, the permittee shall submit "Request for Transfer of Environmental Resource Permit to the Perpetual Operation Entity" [Form 62-330.310(2)] to transfer the permit to the operation and maintenance entity, along with the documentation requested in the form. If available, an Agency website that fulfills this transfer requirement may be used in lieu of the form.
8. The permittee shall notify the District in writing of changes required by any other regulatory District that require changes to the permitted activity, and any required modification of this permit must be obtained prior to implementing the changes.
9. This permit does not:
 1. Convey to the permittee any property rights or privileges, or any other rights or privileges other than those specified herein or in Chapter 62-330, F.A.C.;
 2. Convey to the permittee or create in the permittee any interest in real property;
 3. Relieve the permittee from the need to obtain and comply with any other required federal, state, and local authorization, law, rule, or ordinance; or
 4. Authorize any entrance upon or work on property that is not owned, held in easement, or controlled by the permittee.
10. Prior to conducting any activities on state-owned submerged lands or other lands of the state, title to which is vested in the Board of Trustees of the Internal Improvement Trust Fund, the permittee must receive all necessary approvals and authorizations under Chapters 253 and 258, F.S. Written authorization that requires formal execution by the Board of Trustees of the Internal Improvement Trust Fund shall not be considered received until it has been fully executed.
11. The permittee shall hold and save the District harmless from any and all damages, claims, or liabilities that may arise by reason of the construction, alteration, operation, maintenance, removal, abandonment or use of any project authorized by the permit.
12. The permittee shall notify the District in writing:
 1. Immediately if any previously submitted information is discovered to be inaccurate; and

2. Within 30 days of any conveyance or division of ownership or control of the property or the system, other than conveyance via a long-term lease, and the new owner shall request transfer of the permit in accordance with Rule 62-330.340, F.A.C. This does not apply to the sale of lots or units in residential or commercial subdivisions or condominiums where the stormwater management system has been completed and converted to the operation phase.
13. Upon reasonable notice to the permittee, District staff with proper identification shall have permission to enter, inspect, sample and test the project or activities to ensure conformity with the plans and specifications authorized in the permit.
14. If any prehistoric or historic artifacts, such as pottery or ceramics, stone tools or metal implements, dugout canoes, or any other physical remains that could be associated with Native American cultures, or early colonial or American settlement are encountered at any time within the project site area, work involving subsurface disturbance in the immediate vicinity of such discoveries shall cease. The permittee or other designee shall contact the Florida Department of State, Division of Historical Resources, Compliance and Review Section, at (850) 245-6333 or (800) 847-7278, as well as the appropriate permitting agency office. Such subsurface work shall not resume without verbal or written authorization from the Division of Historical Resources. If unmarked human remains are encountered, all work shall stop immediately and notification shall be provided in accordance with Section 872.05, F.S.
15. Any delineation of the extent of a wetland or other surface water submitted as part of the permit application, including plans or other supporting documentation, shall not be considered binding unless a specific condition of this permit or a formal determination under Rule 62-330.201, F.A.C., provides otherwise.
16. The permittee shall provide routine maintenance of all components of the stormwater management system to remove trapped sediments and debris. Removed materials shall be disposed of in a landfill or other uplands in a manner that does not require a permit under Chapter 62-330, F.A.C., or cause violations of state water quality standards.
17. This permit is issued based on the applicant's submitted information that reasonably demonstrates that adverse water resource-related impacts will not be caused by the completed permit activity. If any adverse impacts result, the District will require the permittee to eliminate the cause, obtain any necessary permit modification, and take any necessary corrective actions to resolve the adverse impacts.
18. A Recorded Notice of Environmental Resource Permit may be recorded in the county public records in accordance with Rule 62-330.090(7), F.A.C. Such notice is not an encumbrance upon the property.

19. A maintenance and monitoring program shall be implemented in accordance with the Mitigation Plan submitted to the District on February 8, 2018, for both the preservation and restoration areas on a regular basis to ensure these areas meet the integrity and viability of the success criteria as permitted, including ensuring that the mitigation site is maintained in perpetuity free from invasive exotic species such that they comprise no more than 10 percent aerial coverage. In addition, the permittee shall manage the conservation areas such that exotic/nuisance plant species do not dominate any one section of those areas.
20. A "time zero" monitoring report for the wetland mitigation areas shall be conducted in accordance with the Mitigation Plan. The report shall include results of the referenced tree and herbaceous sampling, average water depths at wetland transects and staff gage locations, a list of observed wildlife, photographs taken from fixed photo stations, and a map of nuisance and invasive plants with percent coverage of invasive plants. This report shall be submitted to the District within 30 days of the monitoring event.
21. Annual monitoring events and associated reports shall be implemented on a yearly basis to determine mitigation success. The annual monitoring reports shall contain the same requirements as the "time zero" monitoring report, with the addition of cattle logs detailing the number of cattle with access to the conservation easement area. Annual reports shall be submitted to District within 30 days of the associated monitoring event.
22. Within 30 days of submitting the year-five monitoring report, the permittee must submit a written description of the known or suspected causes of failure and propose a corrective action plan to achieve mitigation success, if the mitigation is not deemed successful at that point in time. Upon approval of the corrective action plan, monitoring and maintenance events shall be conducted until the success criteria are met.
23. Successful wetland mitigation will have occurred when the wetland restoration and preservation areas obtain success criteria for consecutive two years without supplemental plantings per the mitigation plan. The success criteria for all wetland mitigation will include:
1. An average stand density of 200 trees per acre;
 2. An average aerial coverage of desirable hydrophytic herbaceous species pursuant to Chapter 62-340.450, F.A.C., of 80%;
 3. 15 percent or less aerial coverage of pasture grasses, including *Paspalum notatum*, *Cynodon dactylon*, and *Hemarthria altissima*; and
 4. 10 percent or less aerial coverage of plants listed in the Florida Exotic Pest Plant Council's 2017 List of Invasive Plant Species.

24. [TITLE COMMITMENT]

Prior to the start of any construction authorized by this permit, the permittee shall submit a copy of the title commitment showing the property to be free from encumbrances.

25. [PERFORMANCE BOND]

Prior to the start of any construction authorized by this permit, the permittee shall submit a Performance Bond (for mitigation) prior to or with the submittal of the conservation easement to allow review and approval by District staff. The Performance Bond shall be in substantial conformance with the form mechanism incorporated by reference in subsection 62-330.301(5)(a), F.A.C.

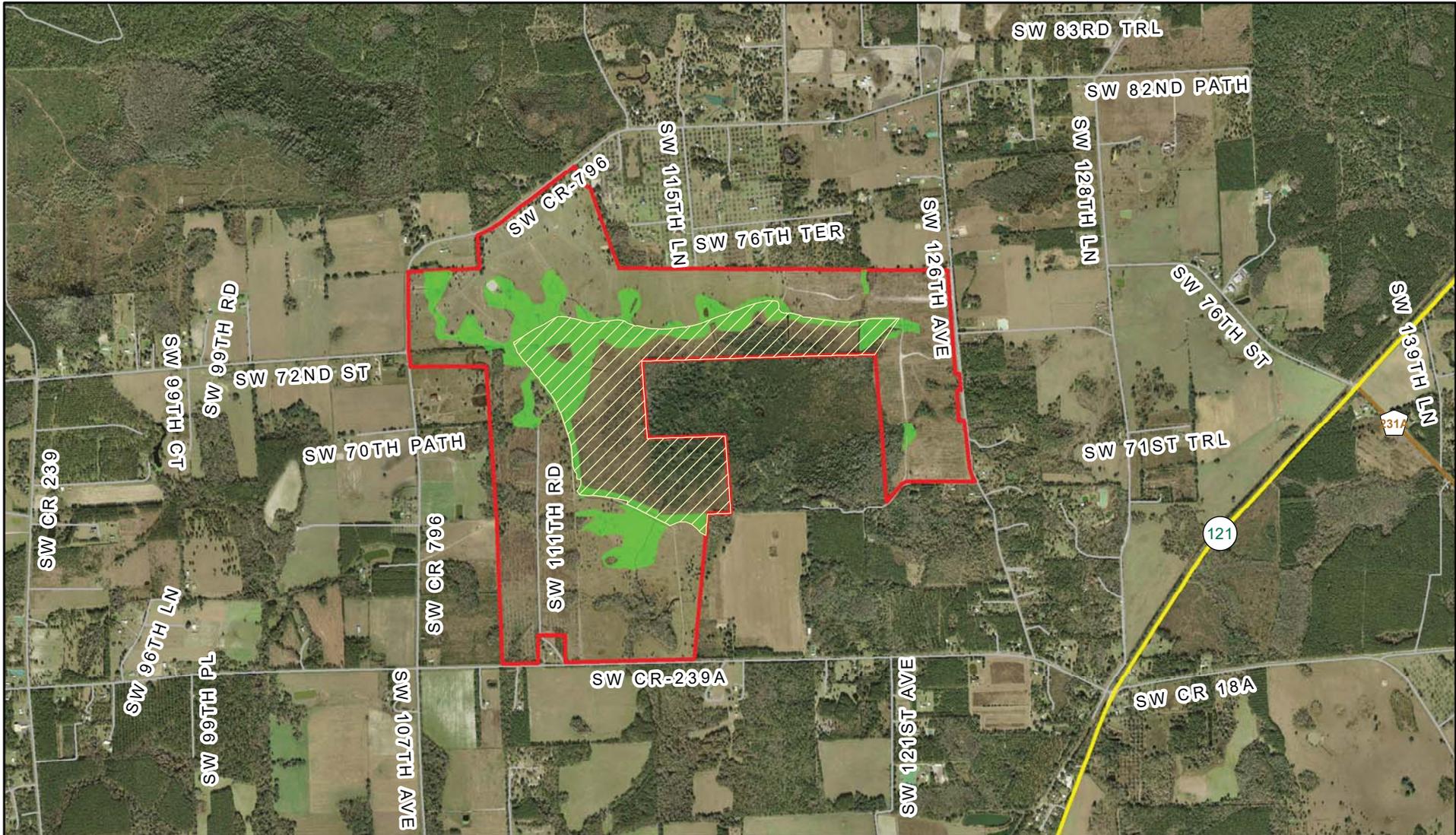
Prior to the start of any construction, and upon review and approval by District staff of the Performance Bond, the permittee shall submit to the District an original executed Performance Bond (for mitigation) in the amount to be determined by the applicant and reviewed and approved by District staff as stated above. The permittee shall ensure that a District-approved Performance Bond is maintained through the date of notification of final release by the District in accordance with section 10.3.7.7.2 of the ERP Applicant's Handbook, Vol. I (October 1, 2013).

26. [DEED OF CONSERVATION EASEMENT]

This permit requires the recording of a conservation easement. Within 30 days of recording, the permittee shall provide the District with: (a) the original recorded easement (including exhibits) showing the date it was recorded and the official records book and page number, (b) a copy of the recorded plat (if applicable), (c) a surveyor's sketch of the easement area plotted on the appropriate USGS topographic map, and (d) the original recorded consent and joinder(s) of mortgagee (if applicable). Before recording them, the permittee shall ensure that these documents are acceptable to the District. The easement shall not be amended without written District approval.

27. Prior to the sale of any lot or parcel adjacent to wetland preservation areas, the permittee must install permanent information signs (number of signs to be approved by the District) advising residents of the presence of the conservation areas along all conservation tract boundaries joining lots or roads. These signs must indicate that no clearing or dumping is allowed. Monumenting of the conservation area boundaries prior to the sale of any lot or parcel adjacent to the wetland preservation area shall occur through the installation of iron rebar within 2-inch PVC pipe protruding a minimum of 8 inches above grade or the seasonal high-water line (whichever is higher), at all changes in direction of the conservation area boundaries.

28. The remaining wetland functional gain (4.55 UMAM units) achieved with the proposed wetland mitigation plan submitted to the District on February 6, 2018, shall not be used to offset wetland impacts unless specified as a condition of this permit.

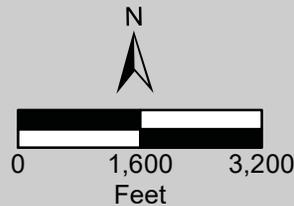


Shadd Properties
ERP-125-231349-4

July 2018



-  Property Boundary
-  Conservation Easement Boundary 222.35 Ac
-  Wetland Restoration Area 148.00 Ac



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.
Map Created on 6/7/2018

**SUWANNEE RIVER WATER
MANAGEMENT DISTRICT,
PETITIONER**

**Item No. 121894
ERP-125-231349-4**

v.

**SHADD PROPERTIES, LLC,
RESPONDENT**

COMPLIANCE AGREEMENT

This Compliance Agreement is entered between Suwannee River Water Management District (“District”) 9225 CR 49, Live Oak, Florida 32060 and Shadd Properties, LLC (c/o John L Shadd) (“Respondent”) PO Box 506, Lake Butler, Florida 32054 to settle certain matters at issue between them under Chapter 373, Florida Statutes (F.S.) and 62-330, Florida Administrative Code (F.A.C.).

FINDINGS OF FACT

1. The District is a special taxing district created by Chapter 373, F.S. and is empowered to administer and enforce the provisions of Chapter 373, F.S., and the rules promulgated thereunder, including Chapter 62-330, F.A.C.
2. The District is specifically authorized to administer and enforce the permitting programs established pursuant to Chapter 373, F.S. The District has implemented these programs in part through promulgation of Chapter 62-330, F.A.C.
3. Respondent is the owner of Union County, Florida real property parcel numbers 07-06-19-00-000-0020-0, 08-06-19-00-000-0010-0, 09-06-19-00-000-0020-0, 08-06-19-00-000-0020-0, 08-06-19-00-000-0030-0, 17-06-19-00-000-0020-0, and 17-06-19-00-000-0012-0, hereafter combined and referred to as “Subject Properties.”
4. At all times material to the provisions of this Compliance Agreement, Respondent was engaged in bona fide agricultural operations on the Subject Properties and the Subject Properties were zoned for agricultural use.
5. On or about 2009, aerial photographs indicate Respondent commenced alteration of wetlands on Subject Properties.
6. On March 16, 2016, the District mailed to Respondent a Notice of Violation (NOV). The NOV stated the following activities conflicted with state rules:
 - a. The construction of road and swale systems without proper permits.
 - b. The construction of open drainage channels and ditches without proper permits.
 - c. The construction of open water ponds and surface water impoundments

without proper permits.

- d. Alterations of historic wetlands by clearing, dredging and filling without the proper permits.
7. At all times material to the provisions of this Compliance Agreement, Respondent has asserted that it acted under the reasonable good faith belief that all of the activities described in the March 16, 2016, NOV from the District were agricultural activities exempt from the need to obtain a permit under subsection 373.406(2), F.S.
8. After receiving the District's March 16, 2016, NOV, Respondent immediately stopped all activities on the Subject Properties.
9. After receiving the District's March 16, 2017, NOV, Respondent, believing the activities described in the NOV were exempt, requested the Florida Department of Agriculture and Consumer Services (FDACS) to issue a binding determination regarding whether the activities described in the NOV were exempt under subsection 373.406(2), F.S.
10. In response to Respondent's request, on July 28, 2016, the Florida Department of Agriculture and Consumer Services (FDACS) performed a binding exemption determination to determine which activities on the Subject Properties are exempt under section 373.406(2), F.S. FDACS determined the wetland alterations associated with the northern and western access roads were exempt but that the remaining activities were not exempt. Respondent disputes the FDACS determination that the remaining activities are not exempt, but has chosen not to challenge FDACS's determination and instead enters into this Compliance Agreement to resolve the matters set forth herein without conceding to the FDACS' determination that the remaining activities were not exempt.
11. District staff has determined the remaining impacts to wetlands and other surface waters include approximately 148.00 acres of temporary impacts and 2.96 acres of permanent impacts. Mitigation for these impacts will be addressed in a District-issued ERP and is not a component of this agreement.
12. On December 4, 2017, Respondent made application for ERP-125-231349-1 for activities on Subject Properties requiring mitigation and District authorization.
13. After receiving the District's March 16, 2016, NOV, Respondent acted in good faith responding to the District's NOV and otherwise addressing this compliance matter.
14. The District has not previously determined the Respondent to have violated a statutory or rule provision administered by the District.
15. This Consent Agreement shall not be used in any future Environmental Resource Permitting decision involving Respondent. However, a violation of this Consent Agreement or a future violation of the District's rules or of the requirements of permits issued by the District may be considered in future actions.

CONCLUSIONS OF LAW

- 16. The District has jurisdiction over Respondent and the permit issued to Respondent by the District pursuant to Sections 373.413 and 373.129, F.S. District implements these rules through Chapter 62-330, F.A.C. and Environmental Resource Permit Applicant’s Handbook Volume I.
- 17. The District concludes that Respondent’s activities described herein constitute a violation of Applicants Handbook Volume I, Sections 10.2.2.4, 10.2.7, and 10.2.1.1 and section 62-330.020(2), F.A.C., requiring a permit prior to the start of work.
- 18. The District is authorized to commence action to enforce rules and regulations issued by the District pursuant to Section 373.129, F.S.
- 19. The District is authorized to assess penalties and recover administrative costs and reasonable attorneys’ fees expended in the enforcement of its programs, pursuant to Section 373.129(6), F.S.

ASSESSED PENALTY, ADMINISTRATIVE COSTS, & ATTORNEYS’ FEES

- 20. Pursuant to Section 120.57, F.S., District finds and it is agreed that Respondent shall pay the following:

Assessed penalty: \$19,610.00
Administrative costs: \$ 210.98

The amount of the above penalty was derived following the District’s Compliance and Enforcement Policy (March 2011) (the “Policy”) as follows:

- a. For 2.96 acres: (1) the Potential for Adverse Impacts to Water and Related Natural Resources or Public Safety was considered to be “Moderate”; and the Extent of Deviation from District Rule Requirements was considered “Minor”. (See, Policy on page 4.) Therefore, the applicable per acre fine amounts were:

Maximum: \$750
Nominal: \$500
Minimum: \$375

As the Respondent was “willing to settle” so the minimum amount was applicable. (See Policy on page 4, paragraph 3.)

Therefore, for these acres, the appropriate fine was \$1,110.00 (\$375 x 2.96 acres = \$1,110.00.)

- b. For the remaining 148.00 acres: (1) the Potential for Adverse Impacts to Water and Related Natural Resources or Public Safety was considered to be “Minor”; and the Extent of Deviation from District Rule Requirements was considered “Minor”. (See, Policy on page 4.) Therefore, the applicable per acre fine amounts were:

Maximum: \$350
Nominal: \$250
Minimum: \$125

As the Respondent was “willing to settle” so the minimum amount was applicable. (See Policy on page 4, paragraph 3.)

Therefore, for these acres, the appropriate fine was \$18,500.00 ($\125×148 acres = \$18,500.00.)

- c. This results in a total fine of \$19,610.00 ($\$210.98 + \$1,110.00 + \$18,500.00 = \$19,820.98$)
- d. Additionally, staff is required to consider other circumstances in either raising or lowering the penalty. “Additionally, staff shall take into consideration other circumstances involved in either raising or lowering the penalty. Such consideration may include economic gain by the violator and good faith efforts to resolve the violation.” (See Policy on page 4, paragraph 3.) In this case, the District finds that several factors including, without limitation, the Respondent’s good faith efforts to resolve the violation, the lack of any permanent issues related to the site and the economic cost the Respondent is required to incur to correct the violation, weigh in favor of a reduction of the penalty set out above. To accomplish this reduction, the Respondent may avail itself of the refund procedure set out in Paragraph 22.

21. Respondent shall pay the sum \$19,820.98 to the District within ten (10) days of execution of this Compliance Agreement.

22. After Respondent has successfully implemented the Restoration Plan approved in permit application ERP-125-231349-1 to the point where Respondent has recorded a conservation easement, completed the earthwork, and submitted the baseline monitoring report as specified in this Restoration Plan, and the District has confirmed the same, Respondent may submit a written request to the District for a refund of a portion of the above referenced assessed penalty amount. This refund shall be governed by the following:

- a. The refund amount shall be one-half (1/2) of the costs Respondent has incurred in implementing the Restoration Plan up to a maximum total refund amount of \$10,000. (In other words, if the Respondent incurs more than \$20,000 in costs, the refund amount will still be capped at \$10,000.)
- b. Respondent’s written refund request shall reference this Compliance Agreement

and ERP-125-231349-1 and include copies of invoices reflecting costs incurred and proof of Respondent's payment of those invoices. The Restoration Plan implementation costs upon which Respondent may base its refund request include, but are not limited to, costs for earth moving, planting, title commitment costs, survey and legal description preparation costs, costs to establish monuments, recordation fees, environmental consulting fees, and legal fees, but shall not include the premium or costs of any bonds (surety or otherwise).

- c. Within 30 days after Respondent submits its refund request, District staff shall review the request for compliance with this Consent Agreement and either notify Respondent of any deficiency in the refund request or forward instructions to the District's accounting department to prepare a check accordingly and forward the same to the Respondent. Deficiencies in Respondent's refund requests shall be limited to the adequacy of the documentation Respondent has submitted. The District shall not have the ability to question or contest the reasonableness of any of Respondent's Restoration Plan implementation costs. If the District notifies Respondent of a deficiency, Respondent shall correct the deficiency and resubmit its refund request. Within 10 days of Respondent's refund request resubmittal, District staff shall review the same to determine if the deficiency was corrected, and either and either notify Respondent of any deficiency in the resubmitted refund request or forward instructions to the District's accounting department to prepare a check accordingly and forward the same to the Respondent. If a remaining deficiency exists, the above describe process for addressing the deficiency shall be repeated until the deficiency is resolved. The District's accounting department shall issue the refund check within 20 days after receiving instructions as set out above.

REMEDIAL ACTION

The Parties, in an attempt to resolve issues in dispute in this case, regarding Chapter 62-330 F.A.C., have agreed that Respondents shall implement the following remedial actions:

23. Respondent shall adhere to the Restoration Plan approved in permit application ERP-125-231349-1.
24. Respondent shall, at its sole expense, implement the Restoration Plan and permitted works as detailed in application ERP-125-231349-1. Respondent shall commence the Restoration Plan within 30 days of final agency action on ERP-125-231349-1 and complete the same within 12 months from the final agency action on ERP-125-231349-1.
25. By execution of this Compliance Agreement, Respondent waives its rights to an administrative hearing pursuant to Section 120.57, F.S., and his right of appeal pursuant to Section 120.68, F.S. or Chapter 373, F.S., with regard to the terms of this Compliance Agreement.
26. Nothing herein shall be construed to limit the authority of the District to undertake enforcement or legal actions against Respondent in response to conditions that may present an imminent hazard to the public health, welfare, or the environment.

27. Entry of this Compliance Agreement does not relieve Respondents of the need to comply with any applicable federal, state, or local laws, regulations, or ordinances.
28. The terms and conditions set forth in this Compliance Agreement may be enforced in a court of competent jurisdiction, pursuant to Section 120.69, F.S., or any other applicable rule or statute, and Respondent's consent to entry of final judgment by a court of competent jurisdiction to enforce the terms of the agreement plus attorneys' fees and costs, pursuant to Section 373.129, F.S., if Respondent fails to comply. Failure to comply with the terms of this Compliance Agreement shall constitute a violation of Section 373.430, F.S., and any other appropriate statutes.
29. District hereby expressly reserves the right to initiate appropriate administrative or legal action to prevent or prohibit future violation of applicable statutes or any rules promulgated there under, or to protect the public health, safety, or general welfare.
30. This Compliance Agreement is the final agency action of the Suwannee River Water Management District pursuant to Section 120.69, F.S., and it is final and effective on the date filed with the District Clerk of the Suwannee River Water Management District.
31. No modification of the terms of this Compliance Agreement shall be effective until reduced to writing and executed by both Respondent and District.

SIGNATURES

RESPONDENT

PETITIONER

SHADD PROPERTIES, LLC

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

By: _____
 Carita S. Wall
 As its manager and authorized representative

By: _____

 Date: _____

Date: _____

By: _____
 Cassandra S. Driggers
 As its manager and authorized representative

Date: _____

ORDERED

The Parties hereto having entered into the above Compliance Agreement, it is therefore ORDERED that the terms of said Compliance Agreement are the order of the Suwannee River Water Management District.

DONE and ORDERED this _____ day of _____, 2018.

Suwannee River Water Management District

Date

MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, Division Director, Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: June 29, 2018

RE: Approval of Environmental Resource Permit Application ERP-007-231354-1 Keystone RV Resort Phases 1 & 2, Bradford County

RECOMMENDATION

Staff recommends the Governing Board approve Environmental Resource Permit ERP-007-231354-1 with 18 standard and 12 special conditions to Vincent Esson for Keystone RV Resort Phases 1 & 2, in Bradford County.

BACKGROUND

Mr. Vincent Esson, of Tom's High on the Hog Real Pit BBQ, Inc., submitted an Environmental Resource Permit (ERP) application on December 5, 2017. Staff reviewed the permit application and requested additional information on January 4, 2018, March 2, 2018, and April 25, 2018. The applicant and/or applicant's agent submitted all respective requested information. District staff has determined that the applicant has provided reasonable assurance that the proposed project meets the conditions for issuance of permits specified in rules 62-330.301 and 62-330.302, Florida Administrative Code.

District staff received objections to this application; therefore, necessitating Governing Board issuance of the permit. Objections are related to wetlands and wildlife habitat.

PS/tm
Attachments

STAFF REPORT

ENVIRONMENTAL RESOURCE PERMIT APPLICATION

DATE: July 10, 2018

PROJECT: Keystone RV Resort Phases 1 & 2

APPLICANT:

Vincent Esson

Tom's High on the Hog Real Pitt
BBQ, Inc.

500 International Parkway
Lake Mary, FL 32736

PERMIT APPLICATION NO.:ERP-007-231351-1

DATE OF APPLICATION: 12/5/18

APPLICATION COMPLETE: 6/12/18

DEFAULT DATE: 8/12/18

Recommended Agency Action

Staff recommends approval of the environmental resource permit application because applicant the applicant has provided reasonable assurance the proposed project meets the conditions of rules 62-330.301 and 62-330.302, F.A.C.

Project Review Staff

Leroy Marshall II, P.E., Senior Professional Engineer, Pamela Sanders, E.I., and Chirssy Carr, Environmental Scientist, reviewed the project.

Project Location

The proposed project is within Township 8 South, Range 22 East, Sections 11& 14, in Bradford County. The site is at the intersection of State Road 100 and County Road 21-B.

Project Description

The proposed project consists of the construction of a 395 unit RV park.

Site inspection to ensure project was not constructed

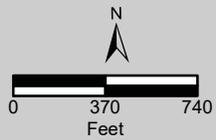
Staff inspected the project site on June 19, 2017. There has been no construction on this project.



Keystone RV Resort Phases 1 & 2

ERP-007-231354-1

July 2018



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.
Map Created on 6/11/2018

BCS 54

MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, Division Director, Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: June 29, 2018

RE: Approval of Variance Request for General Works of the District Permit Application Number WOD-067-232242-1, Robarts Room Addition

RECOMMENDATION

Staff recommends the Governing Board grant a variance from the requirements of subsection 40B-4.3030(13), Florida Administrative Code, prohibiting construction, additions or reconstruction in the 75-foot buffer adjacent to the Suwannee River to Judith Robarts, Lafayette County, through the issuance of a Final Order.

BACKGROUND

Subsection 40B-4.3030(13), Florida Administrative Code (Conditions for Issuance of Works of the District Permits), provides that no construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water. A variance from this rule has been requested by Judith Robarts so she can add 288 ft² of living area to their existing residence. The current residence was built in 1982 and has 2,308 ft² of living space, all within the 75-foot buffer of the Suwannee River in Lafayette County.

It is not possible to make any additions to the living area of the house outside of the 75-foot buffer and the applicant proposes the compensating removal of existing structures, raising the existing deck to meet current rule and planting of vegetation within the 75-foot setback and the banks of the river. Therefore, staff recommends that the variance request be approved. Upon granting of the variance, the applicant will complete their application for a General Works of the District Permit for construction.

APS/tm
Attachments

GENERAL ENVIRONMENTAL RESOURCE PERMIT
TECHNICAL STAFF REPORT
18-Jun-2018
APPLICATION #: WOD-067-232242-1

Applicant: Judith A Robarts
229 Se Nancy Ave
Branford, FL 32008-5573
(386) 935-3835

Owner: Judith A Robarts
229 Se Nancy Ave
Branford, FL 32008-5573
(386) 935-3835

Agent: Charles Robarts
229 Se Nancy Ave
Branford, FL 32008-5573
(386) 935-3835

Project Name: Robarts Room Addition

Project Acreage: 0.29

County: Lafayette

STR:

Section(s):	Township(s):	Range(s):
26	7S	14E

Receiving Water Body:

Name	Class
Suwannee River	III Fresh, OFW

Authority:

Interested Parties: No

Objectors: No

Recommendation: Staff recommends governing board grant a variance to Judith Robarts.

Reviewers: Leroy Marshall; Pamela Sanders; Tim Beach; Ashley Stefanik

Project Location

The project is located adjacent to the Suwannee River in Township 7 South, Range 14 East, Section 26 in Lafayette County.

Project Description

The applicant is requesting a variance to subsection 40B-4.3030(13), F.A.C., which requires a 75-foot buffer of the river, in order to construct a 288 ft² addition to the upper level of the existing house. The rule states in part, "No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of water, except for one deck per parcel located at the top of the bank no larger than 200 ft² and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks."

The variance is requested pursuant to Section 120.542, Florida Statutes (F.S.), which states: "Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when the application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver."

The proposed construction of the 288 ft² addition to the upper level of the existing house would fit mostly within the existing cross-sectional obstruction area of the river's flow path. The applicant also proposes to remove the old dock and stairs at the riverside. The proposed design will eliminate existing structures located inside of the 75-foot buffer and plant vegetation to help protect the bank from erosion.

The hardship for the applicant is that no additional living space can be added to the residence outside of the 75-foot buffer.

The house addition will be designed to meet the flood criteria outlined in the current Works of the District (WOD) rule, i.e. the lowest horizontal structural member will be at least 1-foot above the 100-year flood/one-percent annual chance flood elevation.

The District published a notice regarding the project in the Florida Administrative Register. To date, no objections to the project have been received.

Staff recommends approval of the variance request from the provisions of subsection 40B-4.3030(13), F.A.C.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

IN RE:

Judith Robarts

PETITIONER,

ORDER No. 18-0003

v.

**SUWANNEE RIVER WATER
MANAGEMENT DISTRICT,**

Respondent.

FINAL ORDER GRANTING VARIANCE

The Suwannee River Water Management District (“District”) received a petition on April 23, 2018 from Judith Robarts. (“Petitioner”), seeking a variance from Florida Administrative Code (“Fla. Admin. Code”) rule 40B-4.3030(13). Petitioner seeks this variance for a proposed house addition, within a Work of the District in Township 7 South, Range 14 East, Section 26 Lafayette County.

PROCEDURE AND ALLEGATIONS

1. Pursuant to Fla. Stat. § 120.542, Petitioner seeks a variance from Fla. Admin. Code rule 40B-4.3030(13) for file number WOD-067-232242-1.
2. The Petition for Variance was received on April 23, 2018. A true copy of the Petition for Variance is attached to this Order as Exhibit “A”.

3. District caused a notice to be published in the Florida Administrative Register (“FAR”) on May 14, 2018, informing the public that the District had received the Petition for Variance and providing an opportunity to comment or object within fourteen days of the date of publication in the FAR. A true copy of the notice is attached to this Order as Exhibit “B”.

4. District received no comments or objections to the petition.

5. Petitioner’s address is 229 SE Nancy Ave, Branford, FL, 32008, and the property affected by this order is described as the following parcel identification number: 26-07-14-0027-0010-00080.

PETITIONER REQUEST

6. Petitioner seeks to obtain a variance to Fla. Admin. Code rule 40B-4.3030(13) for a proposed house addition requiring a Works of the District Permit. Fla. Admin. Code rule 40B-4.3030(13) states in part, “No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.”

APPLICABLE LAW

7. The variance is requested pursuant to Fla. Stat. § 120.542, which provides that:

Variations and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by

other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver.

8. Petitioner is required to demonstrate that (1) the purpose of the underlying statute will be or has been achieved by other means and (2) that application of Fla. Admin. Code rule 40B-4.3030(13) would create a substantial hardship or would violate the principles of fairness.

9. The purpose of Chapter 373 of the Florida Statutes is to prevent harm to the water resources of the state. To achieve this purpose, District is authorized to require permits for the construction of structures within a Works of the District. To obtain a permit under Chapter 373, an applicant must provide reasonable assurance that the construction will not obstruct the free flow of waters of rivers and streams within the District. *See*, Fla. Stat. § 373.086 (Providing for works of the district).

10. Florida Admin. Code rule 40B-4.3030 became effective as District rule on September 25, 1985, and the most recent amendment became effective on October 14, 2013.

FINDINGS OF FACT AND CONCLUSIONS OF LAW

11. The Petitioner has demonstrated that the purpose of the underlying statute has been achieved by the compensating removal of existing structures, raising the existing deck to meet current rule and planting of vegetation within the 75- foot setback and the banks of the river. In addition, the Petitioner has demonstrated a substantial hardship would be created by requiring the Petitioner to comply with Fla. Admin. Code rules 40B-4.3030(13). Therefore, the Petitioner has met the requirements for a variance under Fla. Stat. § 120.542.

12. District concludes that the request for variance from Fla. Admin. Code 40B-4.3030(13) should be granted.

IT IS HEREBY ORDERED

1. The Petition for Variance from Fla. Admin. Code 40B-4.3030(13) is GRANTED for the purpose of the house addition, and shall remain in effect for perpetuity. The project shall be constructed in accordance with all other Fla. Admin. Code requirements.

2. A copy of this order shall be recorded in the public records of Levy County.

DONE AND ORDERED this ____ day of _____ 2018

SUWANNEE RIVER WATER
MANAGEMENT DISTRICT

By: _____
Virginia Johns
Chair

(Official Seal)

ATTEST: _____
Richard Schwab
Secretary Treasurer

RENDERED on this ____ day of _____ 2018.

Warren Zwanka
District Clerk

Copies furnished to: WOD-067-232242-1
Charles Robarts
Judith Robarts

February 28, 2018

Suwanee River
Water Management District
9225 CR 49
Live Oak, FL 32060

(a) Petition for variance from Ch 40B-4, Florida Administrative Code

Subject: ROOM ADDITION, ERP #127492, LAFAYETTE

(b) Petitioner: Judith Robarts
229 SE Nancy Avenue
Branford, FL 32008
386-935-3835
crobararts@cleartalk.net

(c) Agent: NAME
COMPANY
ADDRESS
CITY, STATE, ZIP
PHONE/FAX NUMBERS
EMAIL (OPTIONAL)

(d) The applicable portion of the rule:
The portion of the rule in which the variance is requested is Ch. 40B-4.3030(13).

(e) The citation to the statute the rule is implementing:
The citation of the statute the rule is implementing is rule Ch. 40B-4.3030(13) (No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of water).

RECEIVED
RECEIVED
SRWMD

APR 23 2018
APR 23 2018

ORIGINAL TO FILE
COPIES TO _____

(f) Type of variance requested:

The type of action requested is for a variance from rule Ch. 40B-4.3030(13). This would allow me to build a room addition to the upper level of the existing house of approximately 500 square feet and approximately 800 square feet of decking. The existing house is within the 75 foot setback. The addition would be located on the southwest side of the house and this structure would have minimal effect on water displacement as it would be completely open under the addition aside from two supporting columns. The river is located on the east side of home. The addition can't be seen from the river and may require the removal of trees that are close to the current structure. The existing house is within 75 feet of the river and an addition to the house is needed so that I do not have to live alone. This additional room will be used as a sitting/living room and is connected to a porch. This will allow my guest to visit me without disturbing my son's family.

(g) Facts that demonstrate hardship:

I lived at this same residence for over twenty five years until after my husband died, from an accident, due to a major flooding, eight years ago. At that point I had to move closer to my daughter in Lake City so that she could help me. Unfortunately, that is no longer an option.

Due to my age and health, I recently sold my home in Lake City and I have moved in with my son and daughter-in-law. Nineteen years ago, I received two artificial knees and they are starting to give me problems. This is expected with their age. I am 79 and do not believe that I can go thru knee replacements again. I have developed cataracts which have caused me to feel unsecure at night and I drive very little. I depend on my son to transport me whenever I need to leave the house. A ground level building would be ideal, however, the property is not large enough for a 'mother-in-law suite'.

Adding to the southwest side of the existing house would allow me a sitting room/living room and a deck addition, for entry of my guests without disturbing my son's family. The bedroom I am staying in is very small and doesn't allow for any room other than a double bed and a small dresser. My

son enlarged the current deck to give me sitting room. Although, it is outside, it is very helpful for me to have my own space. The current deck's framing is approximately six inches below the one hundred year flood stage. However, it allows me to only have to take one step up or down. If a new deck is to be built I will have more difficulty going in and out of the porch but I will abide by the statutes if not given a waiver to keep the existing deck.

(h) The reason the variance or waiver requested would serve the purpose of the underlying statute:

- Removing old FRAME DOCK and FRAME STAIRS, river side.
- Allowing new construction to the back of home will not disturb nor have any aesthetic impact to the river bank.
- The FS' buffer is to protect the river bank. I currently have a tiered retaining wall protecting the bank. New construction will not disturb the bank.

(i) Permanent waiver/variance requested

It is my wish that a permanent waiver or variance be granted for the following:

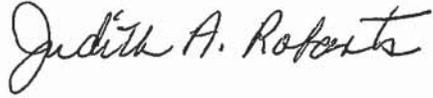
1. Ch. 40B-4.3030(13) (No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water). Thus, a permanent variance is requested to build an addition to the upper structure, southwest side and removal of trees that interfere with the construction of the addition. I wish to be able to keep the current deck. However, if it must be raised then I will have it removed and construction of a new deck in accordance with policy.

Please take into consideration the above request for variance. Approval of the request would allow for the existing home to be improved with a room, keep current deck or removal of current deck and add deck (above the Suwannee River

flood stage) be added and remove old frame dock and stairs. Most importantly, it will allow me to live with family and not have to live at an assistive living facility.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Judith A. Roberts". The signature is written in black ink and is positioned below the word "Sincerely,".

Judith Roberts

Notice of Variances and Waivers

WATER MANAGEMENT DISTRICTS

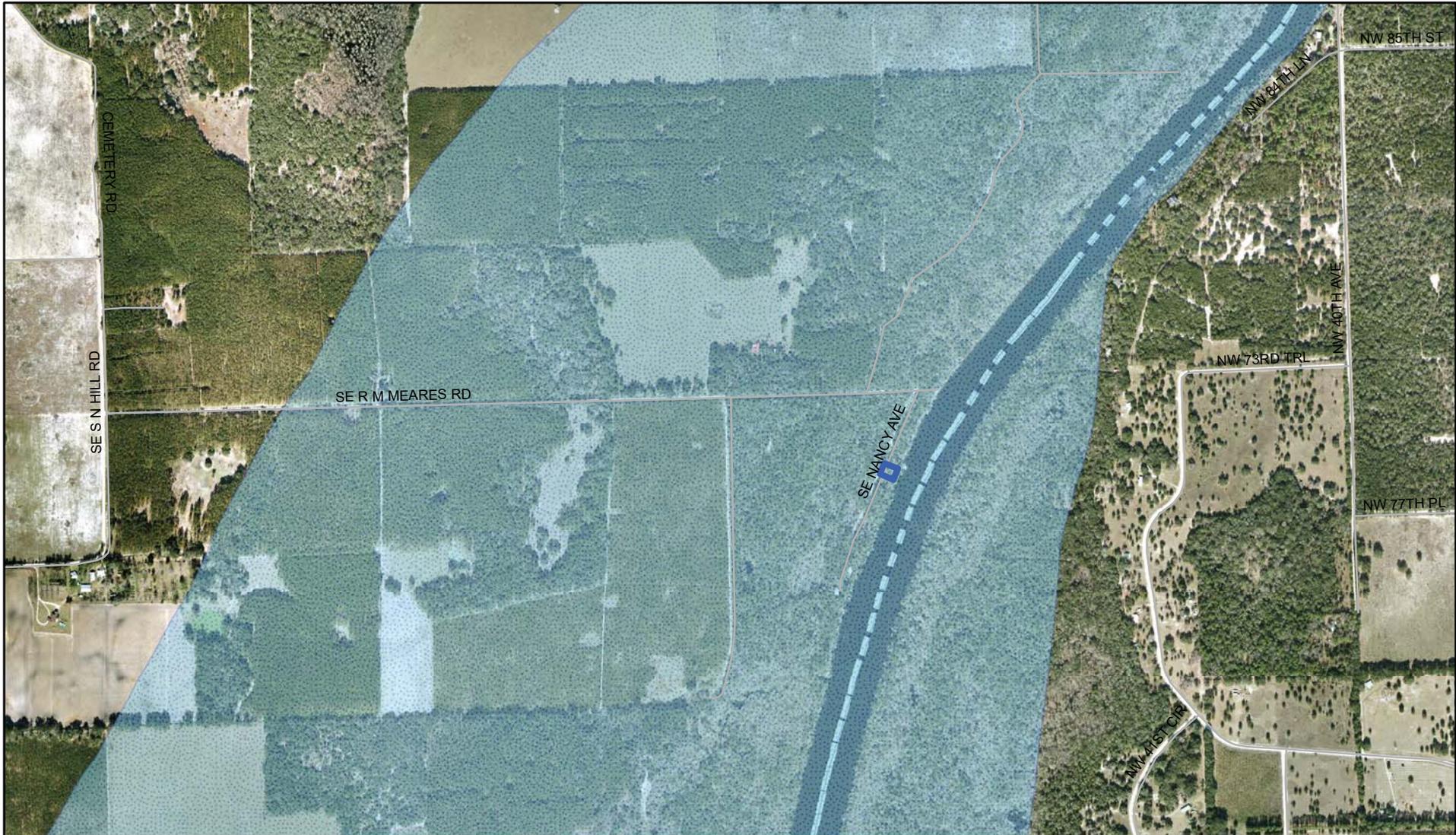
Suwannee River Water Management District

RULE NO.: RULE TITLE:

40B-4.3030 Conditions for Issuance of Works of the District Permits

NOTICE IS HEREBY GIVEN that on April 23, 2018, the Suwannee River Water Management District, received a petition for variance from Judith Robarts, 229 SE Nancy Avenue, Branford, FL 32008, pursuant to section 120.542, F.S. Petitioner is seeking a variance from subsection 40B-4.3030(13) F.A.C., as to no construction, additions or reconstruction shall occur in the front 75-feet of an area immediately adjacent to and including the normally recognized bank of a water. Petitioner proposes to construct an addition to the upper level of an existing house. The existing house is currently within the 75-foot set-back of the Suwannee River, and located in Township 7 South, Range 14 East, section 26 of Lafayette County. These rules are intended to set forth criteria for development activities within a Works of the District. The petition has been assigned ERP Number WOD-067-232242-1, Robarts Room Addition.

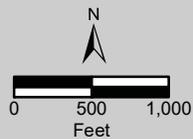
A copy of the Petition for Variance or Waiver may be obtained by contacting: Tilda Musgrove, Business Resource Specialist, Suwannee River Water Management District, 9225 CR 49, Live Oak, FL 32060, (386)362-1001 or 1(800)226-1066 in Florida only.



 Roberts Property
 floodway

Robarts Room Addition

ERP-067-232242-1
June 2018



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.
Map Created on 5/11/2018



Raise porch 6 inches to meet 1ft above BFE criteria

Maintain existing tiered seawall.

Add new 288 sq ft room

Remove approx. 161 sq ft of dock, stairs, and deck

Planting to improve the bank

MEMORANDUM

TO: Governing Board
FROM: Warren Zwanka, P.G., Division Director, Resource Management
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: June 29, 2018
RE: Amendment to Contract 09/10-077 with Wood Environment & Infrastructure Solutions, Inc., for FEMA FY 2011 Risk MAP PPC Services

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to amend contract 09/10-077 with Wood Environment & Infrastructure Solutions, Inc., (formerly known as Amec Foster Wheeler), by increasing the contract amount \$9,668 for FEMA Fiscal Year 2011 Risk MAP PPC Services in the Upper Suwannee and Santa Fe Watersheds.

BACKGROUND

The District has been a Cooperative Technical Partner (CTP) with the Federal Emergency Management Agency (FEMA) for over a decade. As a CTP, the District receives funding annually from FEMA through the Risk MAP program to hire engineering firms who help local governments update and improve their floodplain maps, and help increase the public's flood hazard awareness. Currently, Wood Environmental & Infrastructure Solutions, Inc. has been contracted \$1,223,872 to complete the product production services for the Fiscal Year (FY) 2011 grant which is for the Upper Suwannee and Santa Fe watersheds. Due to procedural changes by FEMA and required additional work, an additional \$9,668 is needed to complete the project.

This amendment will increase the contracted amount to Wood for the FY11 grant from \$1,223,872 to \$1,233,540 and the total contract from \$2,061,524 to \$2,071,192. All mapping rates are established and approved by FEMA. Firms invoice the District as they complete the work and FEMA reimburses the District by direct deposit within days of submitting the invoices.

Funds are included in the FY 2018 budget under code 56-2-586-0-1300-11-00.

LM/tm

MEMORANDUM

TO: Governing Board
FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: June 30, 2018
SUBJECT: District Land Management & Twin River State Forest (TRSF) Activity Summary

Land Management staff organized tools and equipment in preparation for Tropical Storm Alberto landfall.

Bill McKinstry attended the National Weather Service Tropical Weather Training in Tallahassee.

Wri Irby attended the Land Management Review Team for Cedar Key Scrub State Preserve and Andrews Wildlife Management Area.

Edwin McCook issued an invitation to bid for fence work at the Rock Bluff tract.

District staff attended the Florida National Scenic Trail ribbon cutting at the Bell Springs tract.

The TRSF Ellaville #16 sale bid package was completed. This is a prospective thinning of 108 acres of loblolly pine on the Ellaville and Anderson Springs tracts.

The NWTF-funded project on the Ellaville Tract of TRSF, entailing the application of herbicide to control the understory hardwoods and hardwood sprouts on 100 acres of planted longleaf pine, was completed.

A total of 300 tons of limerock road base material was delivered to various sites on TRSF, including the main entrance to the Anderson Springs tract, for road maintenance work.

A total of \$150,000 in funding was approved for a 1,300-acre invasive plant removal project that Florida Forest Service (FFS) staff submitted for TRSF's Sullivan and Deese tracts, through the FWC Upland Plant Management Program.

A comprehensive invasive plant survey on the TRSF is ongoing. The Sullivan and Westwood West tracts were recently completed, along with nearly 70% of the Westwood East tract. The next surveys will cover the Chitty Bend West and East, and Nekoosa tracts.

Jeff Eickwort, from FFS Health Section, met onsite with TRSF staff to evaluate several infestations of cogongrass on both the Westwood West and Sullivan tracts.

The attached report summarizes the status of current District and TRSF activities for the preceding month. District staff may address any items of particular interest to the Board or provide information to Board members upon request.

/pf

District Prescribed Fire Program:

- Contractors conducting prescribed burns on Suwannee River Water Management District (District) lands this year include B&B Dugger (B&B), Natural Resource Planning Services (NRPS), Schmidt Reforestation Services (SRS) and Wildland Fire Services (WFS). Also included in this report are the acres the Florida Forest Service burns on Twin Rivers State Forest (FFS TRSF). When available, the Florida Forest Service (FFS COOP) will also provide a crew to burn additional acres on both District tracts and Twin Rivers State Forest.
- The following table provides information on the Prescribed Burn Program through June 19, 2018. **772 additional acres were burned during the report period.**

Summary Table FY 2018

	2018 Target Acres	Acres Complete
SRWMD	13,000	13,790
FFS TRSF	2,000	4,166
TOTAL	15,000	17,956

FY 2018 Activity Table (5/9/2018 – 6/19/2018)

TRACT	COUNTY							Total Acres	Total Wildfire Acres
		B&B	NRPS	WFS	SRS	FFS COOP	FFS TRSF		
Mattair Springs	Suwannee		64						
Mallory Swamp	Lafayette				607				
Holton Creek	Hamilton		101						
<i>Sub-total for Period</i>		0	165	0	607	0	0	772	0.00
<i>Previous Acres Burned</i>		5,336	2,106	3,824	1,752	0	4,166		0.00
Total Acres		5,336	2,271	3,824	2,359	0	4,166	17,956	0.00

District Vegetation Management Projects:

The following work was completed during the report period: approximately 127 additional acres were chemically treated on the Mattair Springs tract in Suwannee County; 444 additional acres were roller-chopped on the Mallory Swamp tract in Lafayette County. This work was done for fuel reduction and natural community restoration purposes.

FY 2018 Activity Table - Vegetation Management (4/14/2018 - 5/8/2018)

Fiscal Year	Tract/ Project Area	Herbicide (Acres/Miles)		Roller Chop (Acres)		Ditch Mow (Miles)		Woods Mow (Acres)	
		Planned	Complete	Planned	Complete	Planned	Complete	Planned	Complete
2018	Mattair Springs	373	332	0	0	0	0	0	0
	Mallory Swamp	192	28	1,500	739	0	0	0	0
	Steinhatchee Springs	0	0	0	0	24	24	0	0
	Ruth Springs	0	0	0	0	0	0	46	46
	Little Shoals	0	0	0	0	0	0	41	41

District Invasive Plant Management Program:

Since the beginning of FY 2018, 54 invasive plant infestations have been monitored and 35 have been treated with herbicides. **No additional infestations were monitored/treated during the report period.**

District Timber Sales

- White Springs #1: Harvesting is complete. Sale will be finalized after roads are repaired by the buyer.
- Black #5 Timber Sale: Approved by Governing Board on May 8, 2018
- Christian Chipping #1: Approved by Governing Board on May 8, 2018.

Sale	Contract	Acres	Tons Harvested	Revenue	Status	Contract End Date
Steinhatchee Springs #17 (Osteen amendment)	16/17-085	303 12	1,471	\$24,657.94	Harvest Inactive	December 20, 2018
Steinhatchee Springs #18	16/17-086	208			Harvest Inactive	December 20, 2018
Stephen Foster #1	16/17-226	376	11,011	\$193,595.91	Harvest Inactive	June 20, 2018
White Springs #1	16/17-228	94	7,313	\$125,181.66	Harvesting Complete	June 19, 2018
Ellaville #15	17/18-026	256			Harvest Inactive	November 30, 2018
Santa Fe River Ranch #1	17/18-038	35			Harvesting Complete	November 30, 2018
Troy Springs Addition #1	17/18-140	76	9,910	\$219,437.34	Sale Complete	March 30, 2018
Black #5					Awaiting Contract	
Christian Chipping #1					Awaiting Contract	

District Conservation Easement Monitoring

- Completed field inspection for Tisdale Conservation Easement.
- Completed field inspection for Perry Quarry Conservation Easement.
- Completed field inspection for Montechoa Creek Conservation Easement.
- Working with Loncala on minor mapping changes to the Montechoa Creek Conservation Easement.
- Working with NRPS on minor mapping changes to the Bailey Cattle Company Conservation Easement.

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Agricultural Water Use Monitoring Report

BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or greater. Where possible, agricultural water use is estimated using monthly power consumption records provided by the electrical power provider. Estimation by power use is the most cost-effective method of water use reporting. To date, farmer agreements authorizing the District to receive power usage reports directly from the cooperatives are in effect on 607 (116.2 MGD) monitoring points.

Not all withdrawal points are suitable for estimation using power consumption. Diesel-powered pumps and complex interconnected irrigation systems still require direct methods of monitoring. The District employs telemetry to conduct water use monitoring on diesel-power systems. There are currently 294 (53.9 MGD) telemetry (only) systems installed by the District for this purpose. There are another 41 telemetry systems installed at electric use monitoring sites in order to QA the monthly power consumption records, for a total of 335 telemetry systems installed.

Some withdrawal points have very limited use and are monitored by individual site visits. There are currently 354 (26.7 MGD) limited use monitoring points in the District. Some users monitor their own water use and report that data to the District. There are currently three (0.4 MGD) self-monitored points.

To date, the District has permitted 1,572 (231.6 MGD) irrigation wells which include a water use monitoring condition, of which 1,320 (206.8 MGD) wells are active, i.e., the wells have been drilled already. Of the 1,320 active wells, 1,258 (197.1 MGD) are being monitored as of June 21, roughly 95.3% of existing active wells (95.3% of allocation) with water use permit monitoring conditions.

Of the remaining estimated 62 (9.7 MGD) active stations that currently will require water use monitoring, seven (0.7 MGD) are diesel- or gas-powered systems requiring District telemetry, 45 (7.5 MGD) are electric systems, and ten (1.6 MGD) system still requires identification. There are 241 (24.8 MGD) proposed stations (that is, the wells are yet to be drilled); 57 (3.7 MGD) are expected to be diesel or gas, 137 (17.1 MGD) are expected to be electric, and 47 (4.0 MGD) are yet to be determined.

TM/pf

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Annual Water Quality Summary

BACKGROUND

The District has operated a network of surface and groundwater sites for water quality, discharge, and biological analyses since the late 1980s. The current network consists of 68 groundwater stations (Figure 1), 55 springs stations (Figure 2), and 51 surface water stations located on rivers, streams, lakes, creeks and estuaries (Figure 3). In recent years, the majority of this effort has been contractually conducted via annual contracts, which are rebid every three years. The purpose of this summary is to present water quality data collected over the past calendar year in the context of previous sampling.

Stations are sampled using Florida Department of Environmental Protection (FDEP) standard operating procedures for a variety of water quality parameters, including nutrients, major ions, metals, and physical measurements. These samples are then analyzed using U.S. Environment Protection Agency (EPA) methods at the St. John's River Water Management District (SJRWMD) laboratory or other contract labs. In addition, the District in cooperation with United States Geological Survey (USGS) maintains 11 continuous water quality stations at springs or spring groups, collecting real-time water quality data to support district projects.

In the 1990s and early 2000s the District analyzed these data and released annual water quality summary reports. In recent years, the Governing Board and the public have expressed interest in renewing the creation of this report. Over the past 5 years, the water quality database has been reconstructed to consolidate all known water quality data collected by the District into one database. District staff are currently working on releasing a written status and trends water quality summary report, that can be updated each year. Methods for evaluating status and trends are the same as those used by SJRWMD so that results can be compared across district lines. Some of these results will be presented today.

A subset of 25 parameters were chosen to be evaluated for status and trends. The status of each parameter at each station is represented by the median of annual median values for the last five years (January 1, 2013 to December 31, 2017). To be considered for status assessment, each station had to have data available for at least 3 out of the 5 years, with the last sampling event occurring in 2017. For this report, 36 groundwater stations (Figure 1), 38 spring stations (Figure 2), and 39 surface water stations (Figure 3) were determined to have sufficient data available to be evaluated for status.

The 113 stations evaluated for status were also assessed for trends over the last 15 years (January 1, 2003 to December 31, 2017). To be able to evaluate a trend, each station had to have data available for at least 10 out of the last 15 years, with the last sampling event occurring in 2017. Trends were calculated using either a seasonal or non-seasonal variation of the nonparametric Mann-Kendall test. These analyses indicate whether the data over the 15-year period of record is increasing, stable, or decreasing. Newly established stations that have

not been sampled for at least 10 years will have insufficient data for a trend calculation. In some cases, stations may have results for some parameters, but not others.

DSV

Attachments

Figure 1: Groundwater Quality Station Map

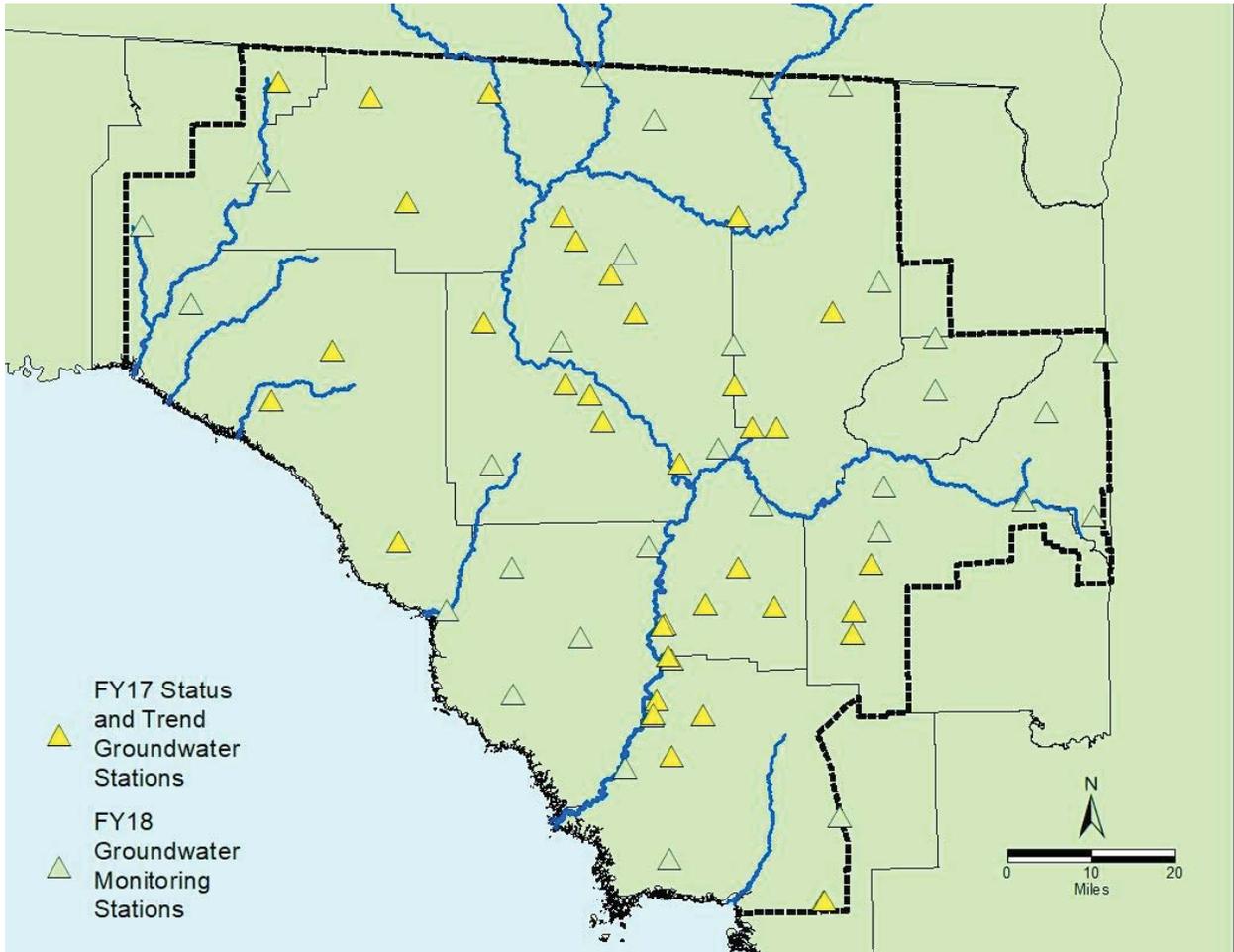


Figure 2: Spring Water Quality Station Map

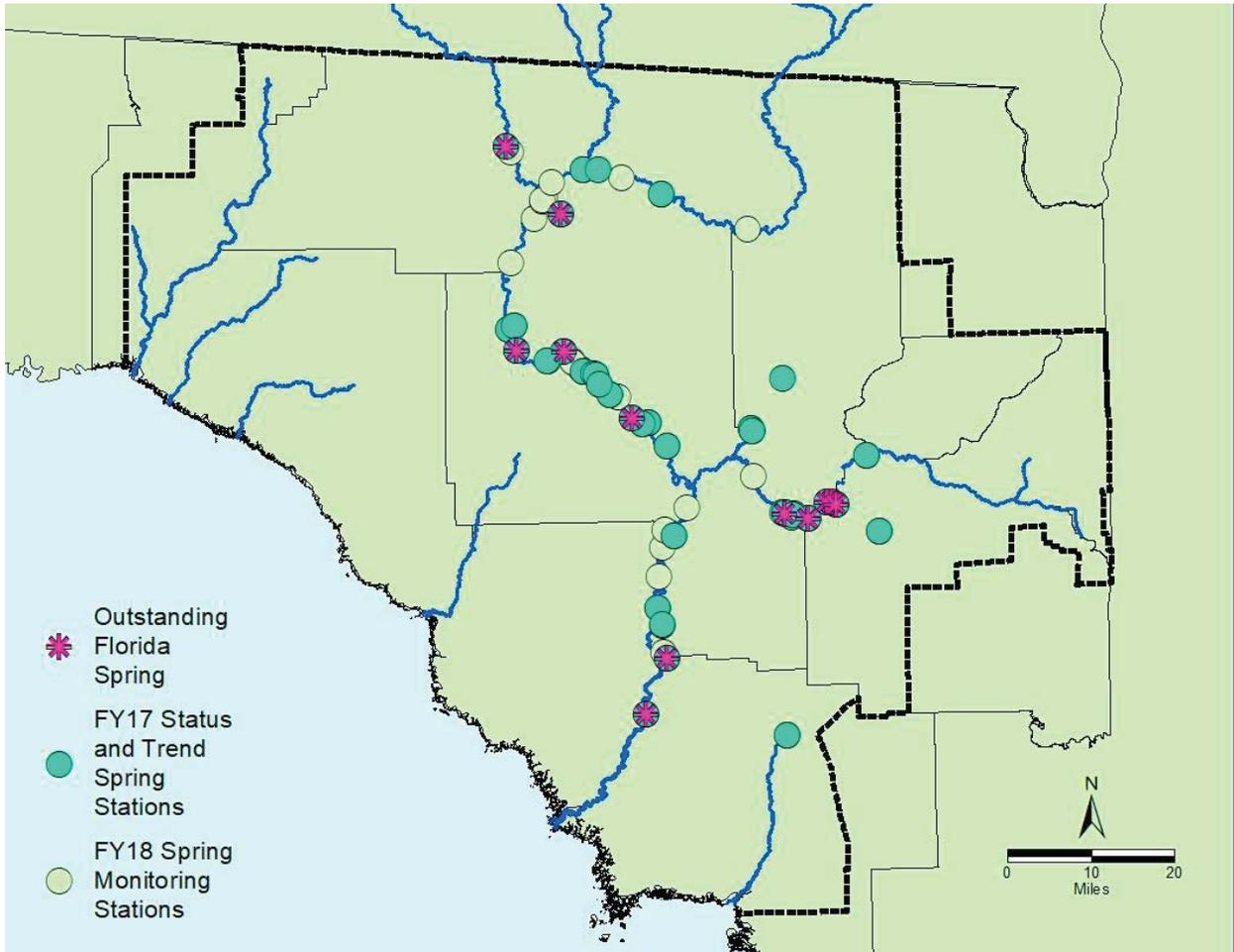
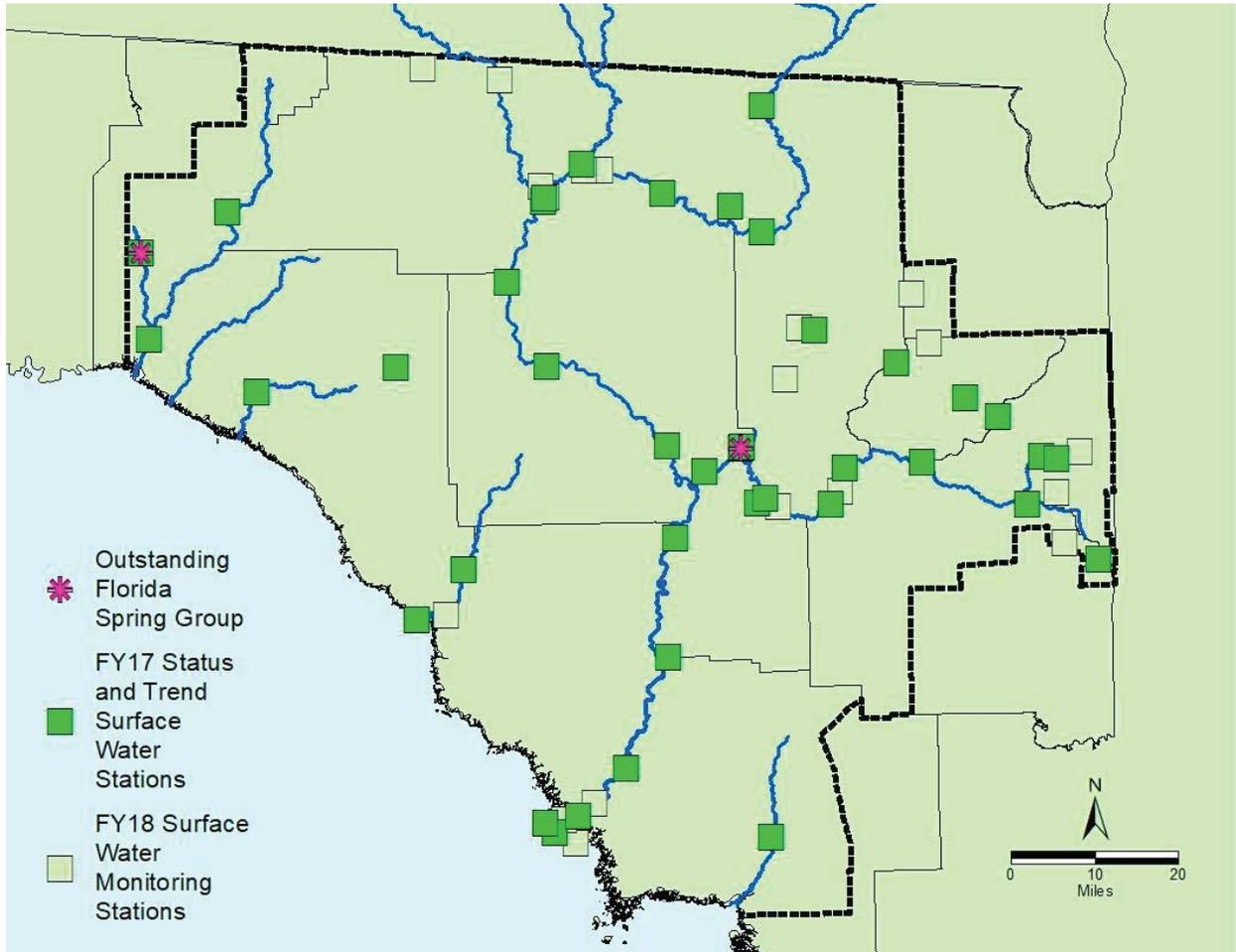


Figure 3: Surface Water Quality Station Map



MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Acceptance of the Water Supply Assessment 2015-2035 and Delineation of Water Supply Planning Regions within the Suwannee River Water Management District

RECOMMENDATION

Staff recommends the Governing Board accept the Water Supply Assessment 2015-2035, including delineation of water supply planning regions.

BACKGROUND

At the March 14, 2017 and May 8, 2018 Governing Board workshops, the technical information used in the preparation of the Water Supply Assessment 2015-2035 was presented to the Governing Board. District staff provided an overview at the June 12, 2018 Governing Board meeting. The Governing Board directed staff to reach out to the stakeholders prior to their July 10, 2018 meeting. District staff performed outreach to inform the stakeholders of the findings of the Water Supply Assessment. This Water Supply Assessment contains the following components as required by Chapter 373.036(2), Florida Statutes (F.S.):

- Existing legal uses
- Reasonably anticipated future needs;
- Existing and reasonably anticipated sources of water;
- Conservation efforts;
- Whether existing and reasonably anticipated sources of water and conservation efforts are adequate to supply water for all existing legal uses, and reasonably anticipated future needs, and to sustain the water resources and related natural systems.

Pursuant to Rule 62-49.520, Florida Administrative Code, the Water Supply Assessment identifies regions of the District where traditional fresh groundwater sources of water would not be adequate to meet all existing and projected reasonable-beneficial uses and sustain natural systems. The Water Supply Assessment identifies these regions, which will require development of a regional water supply plan in accordance with Chapter 373.709, F.S. Within one year of the determination that a regional water supply plan is required, the affected regions are also required to be declared water resource caution areas.

This assessment delineates two water supply planning regions in the District, an Eastern Planning Region which corresponds to the District's portion of the North Florida Regional Water Supply Partnership and the Western Planning Region (Figure 1). This assessment recommends declaring the entire Eastern Planning Region a water resource caution area (Figure 2), which is consistent with the North Florida Regional Water Supply Plan.

In the Western Planning Region, the assessment identifies the need for regional water supply planning to include portions of the Western Planning Region contributing groundwater or surface water to the Withlacoochee, Suwannee and Waccasassa Rivers (Figure 3).

The draft Water Supply Assessment is posted on the District's website at mysuwanneeriver.com.

AB/pf

Attachments

Figure 1: Proposed Eastern and Western Planning Regions

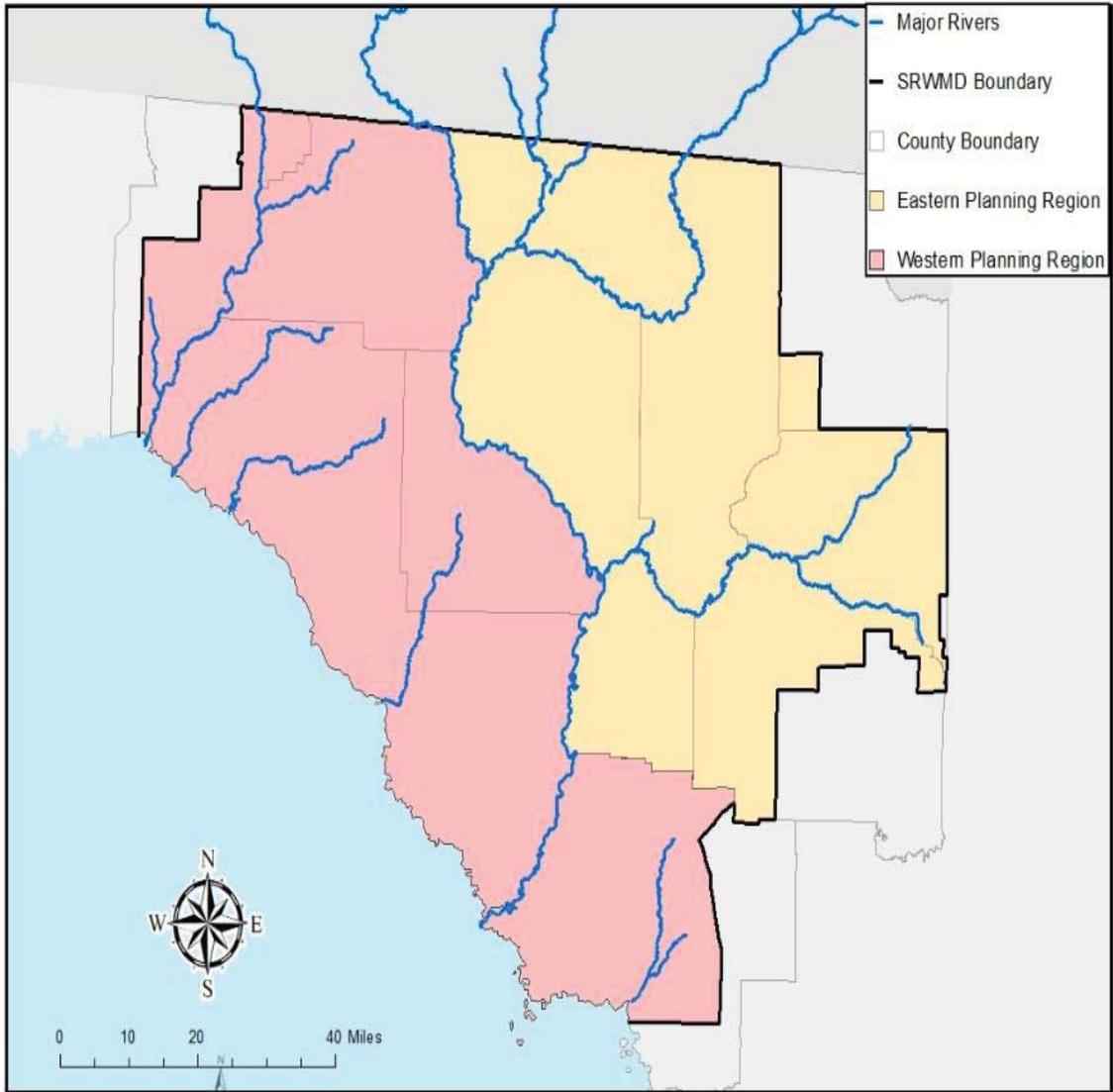


Figure 2: Proposed Water Resource Caution Area to include all portions of the Eastern Planning Region

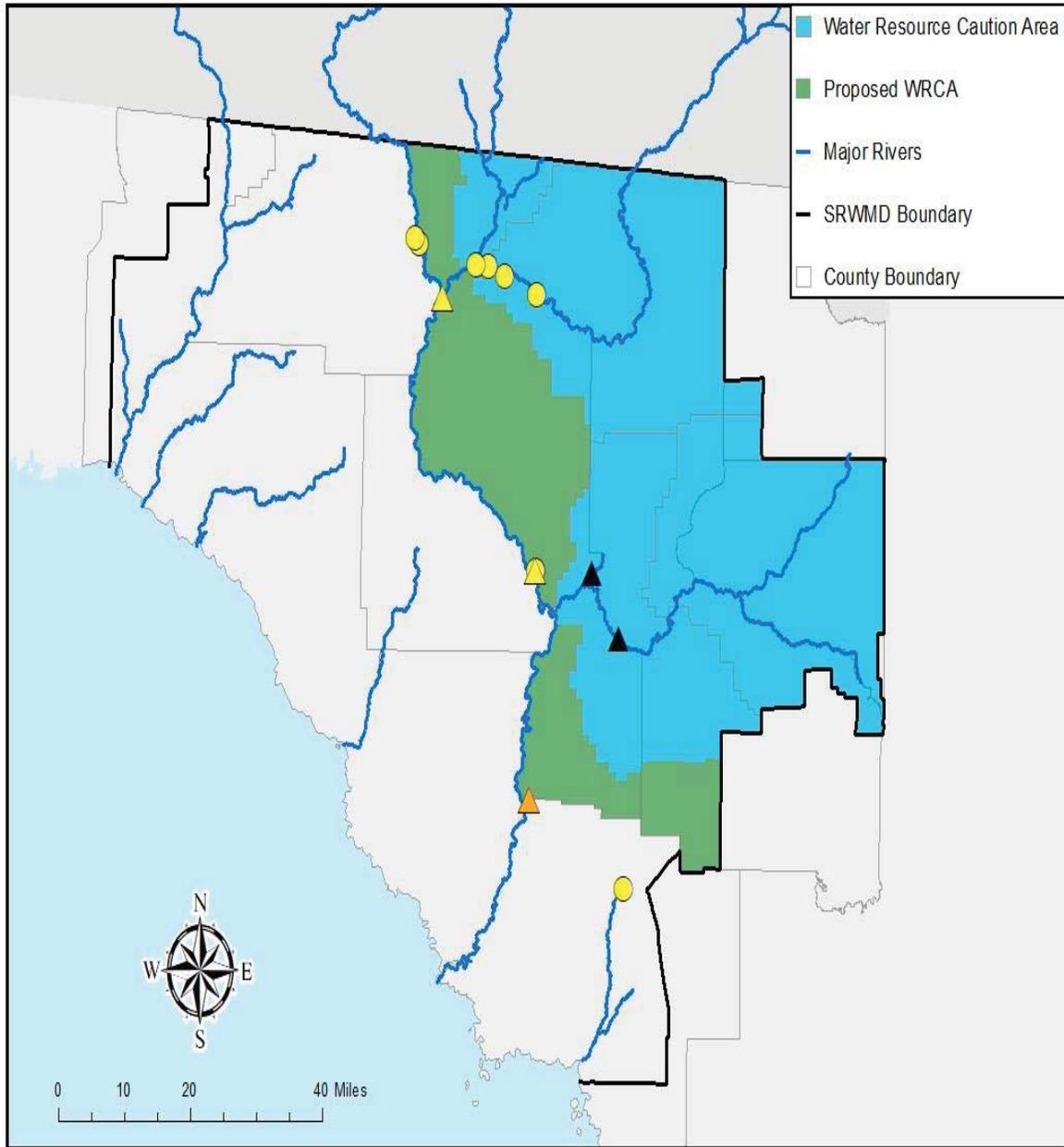
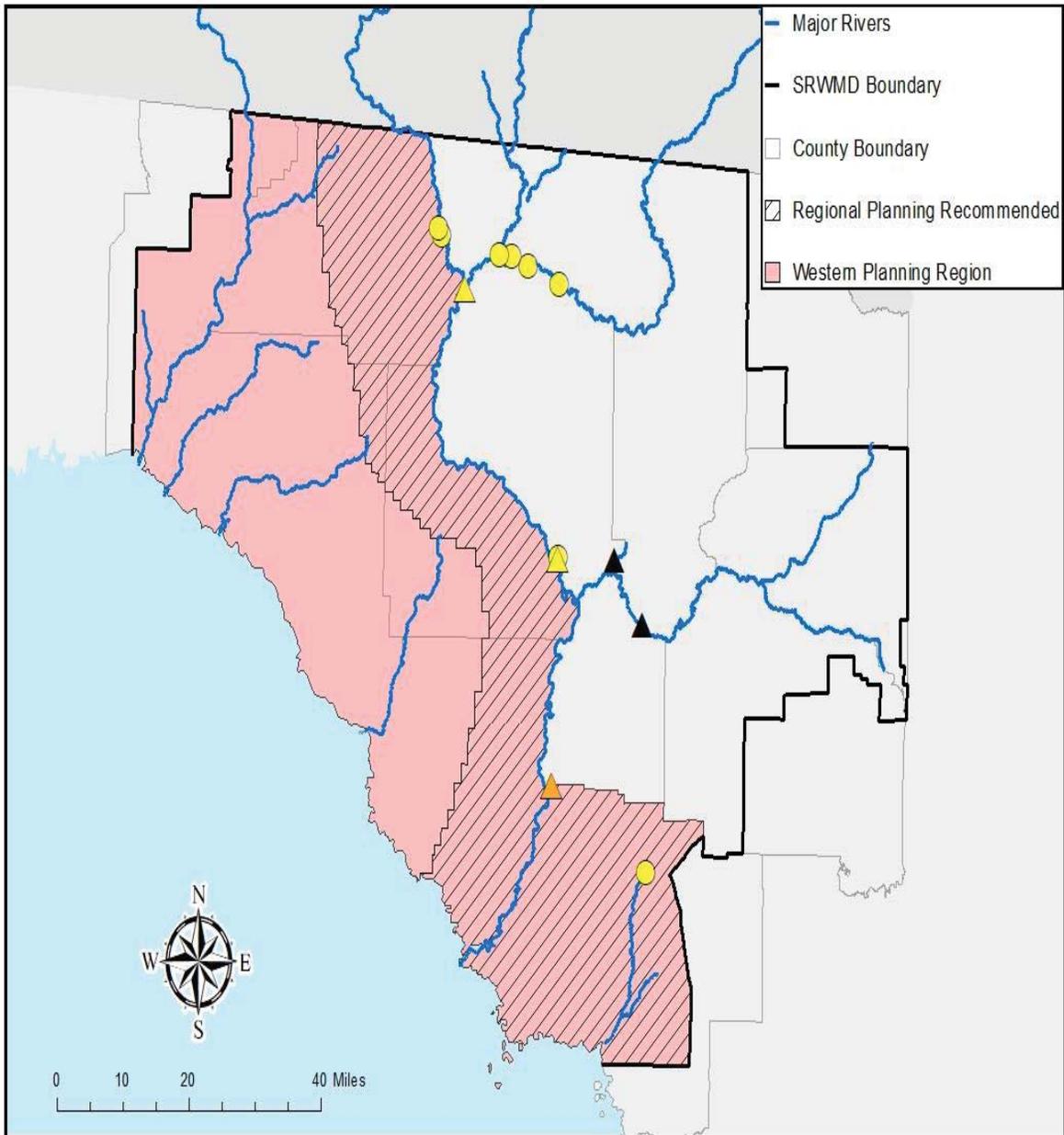


Figure 3: Area where regional planning is recommended within the Western Planning Region



MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Authorization to Renew Contracts for Environmental Monitoring and Assessment Services for Fiscal Year 2019 Minimum Flows and Minimum Levels Program

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to renew existing master contracts with selected contractors providing Environmental Monitoring and Assessments of Natural Systems, including Minimum Flows and Minimum Levels related tasks, in the amount not to exceed \$929,000 for Fiscal Year 2019 to provide technical assistance on an as-needed basis.

BACKGROUND

The Southwest Florida Water Management District (SWFWMD) completed a solicitation and selection process for general engineering and professional services (RFQ 015-13). The solicitation includes services such as environmental and biological monitoring, regional water supply planning, water use reports, economic analyses, statistical modeling, and expert witness and peer review. The Suwannee River Water Management District (District) Governing Board authorized the Executive Director to make purchases under the SWFWMD request for qualifications as allowed by Chapter 287.057(3)(b) Florida Statutes, at the September 2014 Governing Board meeting.

Subsequently, seventeen (17) master contracting agreements were executed under the authorization. The firms were identified under Chapter D of the SWFWMD solicitation (see Attachment A). Chapter D is titled "Environmental Monitoring and Assessment of Natural Systems" and includes Minimum Flows and Minimum Levels (MFLs). The master contracting agreements included negotiated hourly rates and costs identical to those developed by SWFWMD for each respective firm. Upon receipt of a written work order from the District, consultants provide the required services on an as-needed basis.

The contract contains a provision that upon satisfactory performance and pending approval by the District's Governing Board, the contract may be extended up to a three-year period that

includes an option for a two-year extension for a total of five years upon the same terms and conditions or upon terms more favorable to the District. The fourth year is being completed. This authorization will begin the fifth and final year and the process for obtaining the necessary services will be revisited during Fiscal Year (FY) 2019.

Products developed for the District may also include field work such as sampling, technical analyses and/or models, and full documentation of results. For MFL establishment, these materials are used to develop a final technical report that defines the recommended MFLs for each waterbody. After independent peer review and Governing Board review and approval, the recommended MFLs would be adopted.

For MFLs in particular, having the flexibility to work with contractors in this manner has increased the efficiency of staff in pursuing priority District goals. Since the specifics of field and technical work scopes often depend on the results of prior steps, each subsequent work order can be more explicitly tailored to the particulars of the waterbody in a highly collaborative process with the contractors.

Funding for these contracts is included in the FY 2019 Tentative budget under account code 01-2-586-1-1102, and is contingent upon final approval of the FY 2019 budget.

JCG/pf

Attachment

ATTACHMENT A



An Equal Opportunity Employer



2379 Broad Street, Brooksville, Florida 34604-6899
(352) 796-7211 or 1-800-423-1476 (FL only)
On the World Wide Web at WaterMatters.org

Bartow Service Office
170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Service Office
6750 Fruitville Road
Sarasota, Florida 34240-9711
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Service Office
7601 U.S. 301 North (Fort King Highway)
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

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Chair, Manatee
- Michael A. Babb**
Vice Chair, Hillsborough
- Randal S. Maggard**
Secretary, Pasco
- Jeffrey M. Adams**
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- H. Paul Sonft, Jr.**
Former Chair, Polk
- Bryan K. Beawick**
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- Thomas E. Bronson**
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- David W. Dunbar**
Hillsborough, Pinellas
- Wendy Griffin**
Hillsborough
- George W. Mann**
Polk
- Michael A. Moran**
Charlotte, Sarasota
- Vacant**
Citrus, Lake, Levy, Sumter
- Robert R. Beltran, P.E.**
Executive Director

January 15, 2014

All Respondents to RFQ 015-13

Subject: Notice of Intended Decision for RFQ 015-13 General Engineering and Professional Services – Chapter D

Dear Respondent:

The following is the Chapter D Qualification List pursuant to the responses received on the above-referenced solicitation:

1. Atkins North America, Inc.
2. Vanesse Hangen Brustlin, Inc.
3. AMEC Environment & Infrastructure, Inc.
4. Hazen and Sawyer, P.C.
4. HSW Engineering, Inc.
6. The Balmoral Group
7. Jones Edmunds & Associates, Inc.
8. Cardno, Inc.
9. Water & Air Research, Inc.
10. Environmental Consulting & Technology, Inc.
11. ARCADIS U.S., Inc.
12. Applied Technology & Management, Inc.
13. Barnes, Ferland and Associates, Inc.
14. Brown and Caldwell
15. Greenman-Pedersen, Inc. fka GPI Southeast, Inc.
16. Wade Trim, Inc.
17. Parsons Brinckerhoff, Inc.

The District will initiate negotiations with the highest ranked firms in accordance with Section 5.3, Final Selection, of the Request for Qualifications. If you have any questions concerning this Qualification List, please contact Ellen Cuarta at 352-796-7211, extension 4105.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Thank you for your participation in our Request for Qualifications process.

Sincerely,

Ellen Cuarta

Ellen Cuarta
Contracts Administrator

EBC;cla

Posted:	Date: _____	Time: _____
Removed:	_____	

SRWMD Added Note: On the Attachment above some firm's names have changed, as follows:

- AMEC Environment and Infrastructure is now Wood Environment & Infrastructure Solutions, Inc.
- Parsons Brinckerhoff is now WSP USA

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Authorization to Renew Contracts for Recreation Maintenance Services, Road Mowing, and Boundary Painting Services for Fiscal Year 2019.

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to renew contracts for recreation services, road mowing, and boundary painting for an amount not to exceed \$224,280.

BACKGROUND

For Fiscal Year (FY) 2017, Invitations to Bid (ITB) were advertised and responses were received in August 2016 for dispersed recreation maintenance, featured site maintenance, road mowing, and boundary painting services.

District procedures allow this type of contract to be renewed for up to two fiscal years with the same terms and conditions or with terms more favorable to the District. This recommendation is for the second renewal and will be rebid in FY 2020.

Bids for dispersed recreation maintenance services, featured site maintenance, and road mowing for the District were divided into four regions: Northeast, Northwest, Southeast and Southwest. Boundary Painting is a District-wide activity with one firm. The firms listed below have provided excellent services for the District for several years and have consistently provided competitive bids.

Boundary Painting			
16/17-025	Perpetual Contracting, Inc.	District-wide	\$20,000.00
Dispersed Recreation Maintenance			
16/17-027	Agriculture Construction Services, Inc.	Northeast Region, Northwest Region, Southeast Region, and Southwest Region	\$97,000.00

Featured Recreation Maintenance			
16/17-024	Agriculture Construction Services, Inc.	Suwannee Springs, Falmouth Springs, and Goose Pasture	\$45,780.00
16/17-088	Agriculture Construction Services, Inc.	Steinhatchee Falls	\$21,000.00
Road Mowing			
16/17-028	Agriculture Construction Services, Inc.	Northeast Region, Northwest Region, and Southeast Region	\$23,500.00
16/17-029	Suwannee Lawn and Garden, Inc.	Southwest Region	\$17,000.00

Funding for these contracts are included in the FY 2019 Tentative budget under account code 13-2-586-3-3100-05-03 Boundary Painting, 13-2-586-3-3100-06-07 Recreation Maintenance (Dispersed and Feature), 13-2-586-3-3100-05-06 Road Mowing, and are contingent upon approval of the final budget.

EM/pf

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Authorization to Renew Contract with Perpetual Contracting, Inc., for Construction and Maintenance of Hydrologic Improvements and Roads

RECOMMENDATION

District staff recommends the Governing Board authorize the Executive Director to Renew Contract 17/18-006 with Perpetual Contracting, Inc., for Construction and Maintenance of Hydrologic Improvements and Roads in the amount not to exceed \$190,000.

BACKGROUND

In August 2017, the District conducted an Invitation to Bid (ITB No. 16/17-033 AO). At the August 20, 2017 Governing Board meeting the Governing Board authorized the Executive Director to enter into contract with Perpetual Contracting Inc. for Construction and Maintenance of Hydrologic Improvements and Roads

The contract contains a provision that upon satisfactory performance and pending approval by the District's Governing Board, the contract may be extended up to two years upon the same terms and conditions or upon terms more favorable to the District. This is the first of the two potential renewals available in the contract.

The District contracts with vendors to provide services for construction and maintenance of hydrologic improvements on private and public lands not associated with District lands and maintenance of roads and hydrologic structures on District lands.

Perpetual Contracting Inc. provides services to the District including filling and grading, culvert installation, low-water crossing installation, water control structure maintenance, rock dam installation, flashboard riser installation, parking area construction, excavation, backhoe, hauling, demolition, road mowing, and land clearing. In addition, services have included the repair or installation of erosion control barriers at recreation sites, signage, kiosks, fences, gates, and cables.

Funding for these contracts is included in the Fiscal Year 2019 Tentative budget under account code 13-2-586-3-3100-05-07 Real Property Management, and 13-2-586-3-3100-09-01 Hydrological Maintenance and Improvements, and is contingent upon approval of the final budget.

WWI/pf

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: June 30, 2018

RE: Authorization to Renew Contract with Vanasse Hangen Brustlin, Inc., for Discharge Measurements and Calculation of Daily Values

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to renew Contract 17/18-009 with Vanasse Hangen Brustlin, Inc., for Fiscal Year 2019 to provide Surface Water Discharge Measurements and Computation of Daily Values for a total cost not to exceed \$75,685.00.

BACKGROUND

The District has operated a network of surface water (rivers, creeks and springs) stations for discharge (flow) monitoring beginning in 1995. The majority of this monitoring is accomplished contractually. The District's current contract with Vanasse Hangen Brustlin, Inc., (VHB) was approved in September 2017, following a competitive request for proposals solicitation process. The contract contains a provision that upon satisfactory performance and pending approval by the District's Governing Board, the contract may be extended up to two years upon the same terms and conditions or upon terms more favorable to the District. This is the first of the two potential renewals available in the contract. The Scope of Work consists of the following two (2) tasks:

1. **SRWMD Surface Water Discharge Monitoring**, which includes measuring surface water discharge at 54 stations following the sampling schedule listed for each station. The stations include spring runs and creeks.
2. **Data Processing, Calculation of Daily Mean Values, Station Rating and Station Analysis**, which includes processing unit value records (i.e., 15 minute, 30 minute or hourly continuous data) from 3 recorder stations to obtain mean daily discharge values.

Flow data and Computation of Daily Values obtained via this contract are essential elements needed by the District to assess potential impacts to the water resources of the region, as well as to help guide water management activities related to permitting, establishment of minimum flows and minimum levels, and restoration projects.

Funding for this contract is included in the Fiscal Year (FY) 2019 Tentative budget under account code 08-2-586-0-1200-10-01 Surface Water and Discharge Measurements, and is contingent upon final budget. The total annual cost remains the same as it had been during FY 2018.

MDR/pf

MEMORANDUM

TO: Governing Board
FROM: Hugh Thomas, Executive Director
DATE: June 29, 2018
RE: District's Weekly Activity Reports

Attached are the weekly District activity reports.

Please feel free to contact staff prior to the Governing Board meeting if you would like further information.

HT/rl
Attachments



Weekly Activity Report to Governing Board for May 13 - 19, 2018

Executive / Management

- Hugh Thomas was guest Speaker at the Trenton Rotary Club monthly meeting.
- Hugh Thomas attended the Santa Fe BMAP meeting, sponsored by FDEP, in Lake City.
- Hugh Thomas, Darrell Smith, and Tom Mirti participated in the Leadership Precepts: Follow Up to Training meeting with District staff in Lake City.

Legislative and Community Affairs

- Katie Kelly attended the dedication ceremony for the Town of Greenville's new wastewater treatment plant. Also in attendance were representatives from the Department of Economic Opportunity, FDEP, the Town of Greenville, Senators Rubio and Nelson offices, Congressman Lawson's office and Representative Beshears.
- Katie Kelly and Kevin Flavin attended the Wacissa BMAP meeting in Jefferson County.
- Katie Kelly attended the REDI Meeting in Tallahassee.

Finance

- Ashley Spivey made site visits to Holton Creek River Camp and Otter Springs for the annual Facilities Inventory Tracking System site visits for FDEP.

Land Management

- No reporting activity.

Resource Management

- Chrissy Carr and Tim Beach attended FDEP Section 404 wetland delineation training in Punta Gorda.
- The District's ERP Team participated in the FDEP DAM Safety Webinar.

Water Resources

- Tom Mirti conducted Water Supply Planner interviews.

Minimum Flows and Minimum Levels

- Tom Mirti, John Good, and Amy Brown attended a meeting with representatives of the North Florida Utility Coordination (NFUCG) Group in Palatka at which SJRWMD staff and NFUCG continued discussion of the upcoming recommended MFLs for Lakes Brooklyn and Geneva.

Water Supply

- Amy Brown called in to the Potable Reuse Commission meeting. The commission is tasked with developing a framework for potable reuse in Florida.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Pat Webster attended a workshop relating to the Mill Creek Sink Project in Alachua.
- Pat Webster and Kevin Flavin conducted site inspections of the Edwards Bottom Lands Project.
- Ben Glass attended a farm tour and soil moisture probe demonstration hosted by the Alachua County Extension Office.

Communications

- No reporting activity.

Announcements for the week of May 27 – June 2.

- No announcements.



Weekly Activity Report to Governing Board for May 20 - 26, 2018

Executive / Management

- Hugh Thomas, Pam Shaw, Katie Kelly, and Robin Lamm attended a teleconference with the Audit Committee for the external financial auditor to present the FY17 Financial Audit Report and the Inspector General to present the FY18 IG Audits.

Legislative and Community Affairs

- Ben Glass attended the North Central Florida Regional Planning Council meeting in Lake City.

Finance

- Gwen Lord attended the Florida Association of Public Procurement Officials Annual Conference in Orlando.

Land Management

- District contractors conducted a prescribed burn at Mallory Swamp.
- District contractors completed repairs to the SE 11th Avenue parking area on the Santa Fe Swamp tract.
- Land Management staff readied equipment in preparation for Tropical Storm Alberto landfall.

Resource Management

- Stefani Weeks discussed upcoming changes to water use monitoring at the Interagency Ag Team Meeting held at the District.

Water Resources

- Tom Mirti and Darlene Saindon interviewed candidates for the Data Manager position.

Minimum Flows and Minimum Levels

- John Good, Amy Brown, Dave Christian, Greg Trotter, and Trey Grubbs attended webinars by the two peer reviewer teams for the SJRWMD Lakes Brooklyn and Geneva MFLs reports.
- Amy Brown attended a meeting in Keystone Heights regarding the draft SJRWMD MFLs on Lakes Brooklyn and Geneva.

Water Supply

- No reporting activity.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Kris Eskelin, Ashely Stefanik, and Tim Beach, met with Brian Kaufman, Madison County Coordinator, regarding the West Farm Low project.
- Justin Garland, Marc Minno, and Mark Hinz attended the Pump and Treat Project kickoff meeting in Lake City along with staff from FDEP and FDACS.

Communications

- District staff participated in Volunteer Luncheon held by the Suwannee County Extension office. Staff supports Extension efforts through 4-H contest judging, labor, and outreach.

Announcements for the week of June 3 - 9.

- No announcements.



Weekly Activity Report to Governing Board for May 27 – June 2, 2018

Executive / Management

- Hugh Thomas hosted a Florida Soil & Water Conservation District Information Meeting with FDEP at District Headquarters.

Legislative and Community Affairs

- No reporting activity.

Finance

- No reporting activity.

Land Management

- Tom Mirti, Steve Minnis, Katie Kelly, and Bill McKinstry met with staff from the City of Lake City regarding the Lake City Wellfield property.
- Timber harvest has begun on the Black Tract in Twin Rivers State Forest
- Bill McKinstry attended the National Weather Service Tropical Weather Training in Tallahassee.
- District contractors completed parking lot, road, and hydrologic maintenance on the Santa Fe Swamp tract.

Resource Management

- All ERP staff reviewers attended the FDEP SWERP 2 webinar.
- Leroy Marshall participated in the FDEP ERP teleconference.
- Warren Zwanka attended the State Emergency Operations Center teleconferences during Tropical Storm Alberto.

Water Resources

- No reporting activity.

Minimum Flows and Minimum Levels

- No reporting activity.

Water Supply

- Amy Brown, Trey Grubbs, and John Good met with the USGS to discuss potential projects to improve the estimation of the District's water use to support water supply planning.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Steve Minnis, Pat Webster, Katie Kelly, and Kris Eskelin met with a representative from Town of Cross City regarding CR 341 stormwater improvements.
- Kevin Flavin attended the Santa Fe and Wacissa BMAP meetings.
- Kris Eskelin attended a meeting at Levy Blue Springs with staff from Levy County.

Communications

- No reporting activity.

Announcements for the week of June 10-16.

- The District will hold its monthly Governing Board Meeting and Workshop on June 12th at the District Office beginning at 9:00 a.m.
- Lafayette County Board of County Commissioners PILT check presentation scheduled for June 11th at 9:00 a.m.



Weekly Activity Report to Governing Board for June 3 - 9, 2018

Executive / Management

- Hugh Thomas and Kris Eskelin attended the Levy Blue Springs ribbon cutting held in Bronson.
- Darrell Smith attended the Bradford SWCD meeting in Starke.

Legislative and Community Affairs

- Steve Minnis, Katie Kelly, and Kevin Flavin met with City of Alachua staff to explore potential partnership projects to reduce flooding in the Turkey Subdivision.

Finance

- No reporting activity.

Land Management

- Wri Irby attended the Land Management Review Team for Cedar Key Scrub State Preserve and Andrews Wildlife Management Area.
- District contractors conducted prescribed burns on the Mattair Springs tract.

Resource Management

- Leroy Marshall and Ashley Stefanik presented "FEMA Flood Mapping and Environmental Resource Permitting" to the Lake City Board of Realtors.

Water Resources

- Tom Mirti and Fay Baird met with staff from Alachua and Bradford counties to review no-wake issues on Lake Santa Fe.

Minimum Flows and Minimum Levels

- No reporting activity.

Water Supply

- District staff attended a presentation by SJRWMD staff to Bradford County representatives regarding the ongoing work to update MFLs at Lake Brooklyn and Lake Geneva.

Hydrological Data

- Ross Davis attended the Florida Certified Contract Manager training in Tallahassee.

Agriculture and Environmental Projects

- Pat Webster conducted site inspections of the Edward Bottomlands project.
- Bob Heeke met with Duane Cannon, Dixie County Assistant Manager, to inspect the Lower Hammock RIVER project.

Communications

- District staff met with staff from Nature Coast Biological Center to discuss an outreach project at the Cedar Key center.

Announcements for the week of June 17-23.

- Gilchrist County Board of County Commissioners PILT check presentation scheduled for June 18th at 4:00 p.m.
- Columbia County Board of County Commissioners PILT check presentation scheduled for June 21st at 5:30 p.m.