

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
FIRST PUBLIC HEARING ON THE FISCAL YEAR 2019 BUDGET

OPEN TO THE PUBLIC

Tuesday, September 11, 2018
5:05 p.m.

District Headquarters
Live Oak, Florida

1. Call to order and roll call.
2. Fiscal Year 2019 Tentative Millage and Tentative Budget Overview - **Updated**
3. Comments and questions from the public
4. Adoption of Resolution No. 2018-06, Tentative Millage Rate for Fiscal Year 2019 Budget - **Updated**
5. Adoption of Resolution No. 2018-07, Tentative Budget for Fiscal Year 2019 - **Updated**
6. Announcements:
 - **September 25, 2018, 5:05 p.m. will be the Final Public Hearing on FY 2019 Budget at District Headquarters.**
7. Adjournment

Note:

The above represents the agenda for the September 11, 2018, Governing Board 1st Public Hearing on the FY 2019 Budget for the Suwannee River Water Management District

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

•"Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

MEMORANDUM

TO: Governing Board
FROM: Hugh Thomas, Executive Director
DATE: August 30, 2018
RE: Adoption of Resolution No. 2018-06, Tentative Millage Rate for Fiscal Year 2019 Budget

RECOMMENDATION

Staff recommends the Governing Board approve Resolution 2018-06 to adopt a Tentative Millage Rate of 0.3948 for Fiscal Year 2019.

BACKGROUND

The Suwannee River Water Management District is the taxing authority that tentatively proposes to levy the rolled-back millage rate of 0.3948 for Fiscal Year (FY) 2019, which is a 2.0 percent change from the rolled-back rate. The rolled-back millage rate of 0.3948 is based on taxable property values from all the property appraiser's offices within the District.

At the July 10, 2018, Governing Board Meeting, the Board approved a tentative rolled-back millage rate of 0.3948 for FY 2019, a Tentative Budget of \$70,960,368, and authorized staff to notify the property appraisers for all counties within the District. Staff was given the ability to adjust the rate minimally if revised information was received. Staff did not receive any revised information that would require adjustment to the millage rate.

The Tentative FY 2019 millage rate and budget has been developed in accordance with the budget guidelines set forth by the Governing Board. Also, staff has worked in cooperation with the Governor's Office and Legislature to ensure adequate fiscal resources are available to effectively implement our core mission. This tentative millage rate and budget was developed in keeping with statutory provisions and direction provided by the Governor's Office, the Florida Legislature, and the Florida Department of Environmental Protection.

The final public hearing is scheduled for September 25, 2018, at 5:05 p.m. at the District's office located at 9225 CR 49, Live Oak, Florida.

PS/tm
Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
RESOLUTION NUMBER 2018-06**

ADOPTION OF TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2019

WHEREAS, the Governing Board of the Suwannee River Water Management District (District) by authority of Article VII, Section 9(b) of the Florida Constitution, and Chapters 200 and 373, Florida Statutes, is authorized to levy ad valorem taxes on taxable property within the District; and

WHEREAS, the ensuing fiscal year of the District shall extend the period beginning October 1, 2018, and ending September 30, 2019; and

WHEREAS, the Governing Board of the District has determined that a tentative millage rate as provided for in Sections 200.065, 373.503 and 373.536, Florida Statutes, is necessary to provide funds for the tentative budgeted expenditures of the District for Fiscal Year 2019 and should be levied in the amount set forth herein; and

WHEREAS, notices of proposed property taxes, advising of date, time, and place of the first public hearing, were prepared and transmitted, pursuant to Section 200.065, Florida Statutes, by the county property appraisers of each county within the District; and

WHEREAS, the first public hearing on the tentative millage rate and tentative budget was held by the Governing Board of the District at 9225 County Road 49, Live Oak, Florida, on September 11, 2018, commencing at 5:05 p.m. as provided in the notice, at which the name of the taxing authority, the rolled-back rate, the percentage of change from the rolled-back rate, and the millage rate to be levied were publicly announced, and the general public was allowed to ask questions and speak prior to the adoption of any measures.

THEREFORE, BE IT RESOLVED; by the Governing Board of the Suwannee River Water Management District that:

1. There is adopted and tentatively levied a millage rate, as provided for in Sections 373.503 and 373.536, Florida Statutes, at the rolled-back rate, for Fiscal Year 2019, to be assessed on the tax rolls for the year 2018, for the purpose of levying a uniform ad valorem tax on all taxable property in the counties within the District as certified by the county property appraisers pursuant to Section 200.065, Florida Statutes, excluding lands held by the Trustees of the Internal Improvement Trust Fund to the extent specified in Section 373.543, Florida Statutes.
2. The Fiscal Year 2019 tentative millage rate of 0.3948 is equal to the rolled-back rate of 0.3948 mills.

**PASSED AND ADOPTED THIS 11th DAY OF SEPTEMBER 2018, A.D., AT _____ P.M., BY
THE GOVERNING BOARD OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT:**

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD**

MEMBERS OF THE BOARD:

**VIRGINIA H. JOHNS, CHAIR
ALPHONAS ALEXANDER, VICE CHAIR
RICHARD SCHWAB, SECRETARY/TREASURER
KEVIN W. BROWN
GARY JONES
CHARLES KEITH
DON QUINCEY
VIRGINIA SANCHEZ
BRADLEY WILLIAMS**

ATTEST:

MEMORANDUM

TO: Governing Board
 FROM: Hugh Thomas, Executive Director
 DATE: August 30, 2018
 RE: Adoption of Resolution No. 2018-07, Tentative Budget for Fiscal Year 2019

RECOMMENDATION

Staff recommends the Governing Board approve Resolution 2018-07 to adopt a Tentative Budget of \$70,960,368 for Fiscal Year 2019.

BACKGROUND

The Tentative Budget for Fiscal Year (FY) 2019 has been developed in accordance with the budget guidelines set forth by the Governing Board. Additionally, staff has worked in cooperation with the Governor’s Office and Legislature to ensure adequate fiscal resources are available to effectively implement our core mission. This budget was developed in keeping with statutory provisions and direction provided by the Governor’s Office, the Florida Legislature, and the Florida Department of Environmental Protection.

At the July 10, 2018, Governing Board Meeting, the Board approved a Tentative Budget for FY 2019 of \$70,960,368. Also, at the July 10, 2018 Governing Board Meeting, a Tentative rolled-back millage rate of 0.3948 was approved. Staff was authorized to make adjustments and corrections to the budget and adjust the rolled-back millage rate if final data changed.

Staff did not receive any additional information that would require an adjustment to the millage rate. However, staff received additional information that required an adjustment to the budget. On August 22, 2018, District staff was notified that the District was awarded a Multi-Media Campaign for Springs and Resource Awareness in the Suwannee Valley federal 319(h) grant in the amount of \$300,000. The source of revenues has been adjusted accordingly. This adjustment did not necessitate a modification to the FY 2019 Tentative Budget amount.

The following is a summary of the Tentative Budget for FY 2019 and program highlights.

Budget Summary:

The Tentative Budget for FY 2019 represents a standardized approach to budgeting and fiscal responsibility. It reflects the District’s effort to prudently address core mission responsibilities that consist of water supply, water quality, flood protection and natural systems in accordance with Governing Board priorities, Legislative directives, adopted Minimum Flows and Minimum Water Levels (MFLs) schedule, the District’s 2018-2023 Florida Forever Work Plan and the District’s Strategic Plan. The Tentative Budget for FY 2019 is \$70,960,368, which includes the General Fund \$8,099,719 and Special Revenue Funds \$62,860,649 (See Attachment A).

The Tentative Budget proposes to reduce last year's adopted millage rate of 0.4027 to the rolled-back rate of 0.3948 for FY 2019. The projected ad valorem revenue for FY 2019 is \$6,016,776. The District budgeted 95% or \$5,715,938 of the projected ad valorem revenue in the FY 2019 Tentative Budget.

General Fund Budget Highlights:

The Tentative Budget for the General Fund for FY 2019 is \$8,099,719. It includes District revenue of \$5,359,719 and State revenue of \$2,740,000. District Revenue includes Ad Valorem, Investment Income and Permit Fees. State Revenue includes FY2019 State Appropriation for Operations.

The General Fund is the principal operating fund used to account for most of the District's general activities and technology and information services including:

- Water Resource Planning and Monitoring (water supply planning; other water resources planning; research data collection, analysis and monitoring; and federal planning technical assistance)
- Land Acquisition, Restoration and Public Works (water source development projects; waters supply development assistance; surface water projects; and non-water source development projects)
- Regulation (consumptive use permitting; water well construction permitting and contractor licensing; environmental resource and surface water permitting; and other regulatory and enforcement activities)
- Outreach (water resource education; public information; and legislative affairs)
- District Management and Administration (administrative and operations support; and tax collector/property appraiser fees)

Special Revenue Funds' Highlights:

The Tentative Budget for the Special Revenue Funds for FY 2019 is \$62,860,649. It includes District revenue of \$1,816,219, local revenue of \$91,600, State revenue of \$49,202,863, Federal revenue of \$4,933,000, and Fund Balance utilization of \$6,816,967 (which includes \$152,000 transferred in from the General Fund).

- District revenue includes Ad Valorem, Timber and transfers from the General Fund.
- Local revenue includes contributions for monitoring and data collection.
- State Revenue includes FY 2019 State Appropriation for Land Management, MFLs, Environmental Resource Planning (ERP) and Payment-in-Lieu of Taxes (PILT); Florida Department of Transportation Grants; Florida Department of Agriculture and Consumer Services – Forestry Service Grants; Florida Fish and Wildlife Commission Grants; Suwannee River Partnership; and Florida Department of Environmental Protection Springs Grants. State Springs Funding in the amount of \$43,302,400 or 61% of the District's budget is allocated to springs protection and restoration.
- Federal Revenue includes Federal Emergency Management Agency (FEMA) Grants to update Flood Risk Maps and to deliver quality data that increases public awareness to

reduce future flooding vulnerability and Federal Clean Water Act 2018 Section 319(h) Nonpoint Source Education Grant for a Suwannee Valley Springs Initiative project.

- Fund Balance utilization includes the District’s General Fund Reserves committed for Agricultural and Regional Initiative Valuing Environmental Resources (RIVER) Cost-Share projects, and monitor well improvement plan. It also includes reserves used for springs protection and restoration projects, water supply planning, water resource development projects, water quality improvement projects, and natural systems projects.

The Tentative FY 2019 Budget reflects a Full-Time Equivalent (FTE) work force of sixty-six (66) employees and one (1.0) OPS position.

PROGRAM HIGHLIGHTS	Fiscal Year 2019 (Tentative Budget)
1.0 Water Resources Planning and Monitoring	\$10,279,861
2.0 Acquisition, Restoration and Public Works	\$52,489,529
3.0 Operation and Maintenance of Lands and Works	\$4,947,220
4.0 Regulation	\$1,472,442
5.0 Outreach	\$233,763
6.0 District Management and Administration	\$1,537,553
TOTAL	\$70,960,368

The Tentative FY 2019 Budget will enable the District to protect our water resources for the benefit of our citizens and natural systems while lessening the burden on taxpayers and establishing a high level of public service. The Tentative Budget documents our commitment to implement cost efficiencies and enhance existing programs.

The final public hearing is scheduled for September 25, 2018, at 5:05 p.m. at the District’s office located at 9225 CR 49, Live Oak, Florida.

PS/tm
Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
RESOLUTION NUMBER 2018-07**

ADOPTION OF TENTATIVE BUDGET FOR FISCAL YEAR 2019

WHEREAS, Chapters 200 and 373, Florida Statutes, require that the Governing Board of the Suwannee River Water Management District (District) adopt a tentative budget for the District for each fiscal year; and

WHEREAS, the Governing Board of the District, after careful consideration and study, has caused to be prepared a tentative budget, including all items that are necessary and proper as provided by law for the District, for the ensuing fiscal year beginning October 1, 2018, and ending September 30, 2019, as provided for in Sections 200.065, 218.33, and 373.536, Florida Statutes; and

WHEREAS, notices of proposed property taxes, advising of date, time and place of the first public budget hearing, were prepared and mailed, pursuant to Section 200.065, Florida Statutes, by the county property appraisers of each county within the District; and

WHEREAS, the first public hearing on the tentative millage rate and budget was held by the Governing Board of the District at 9925 County Road 49, Live Oak, Florida, on September 11, 2018, commencing at 5:05 p.m. as provided in the notice; and

WHEREAS, the Governing Board of the District, prior to adopting a tentative budget, has adopted Resolution Number 2018-06, Adoption of Tentative Millage Rate for Fiscal Year 2019, which established the tentative millage levy for Fiscal Year 2019 as provided for in Sections 200.065, 373.503 and 373.536, Florida Statutes.

THEREFORE, BE IT RESOLVED; by the Governing Board of the Suwannee River Water Management District that:

The attached budget is hereby adopted as the tentative budget of the District for the fiscal year beginning October 1, 2018, and ending September 30, 2019, as the tentative operating and fiscal guide of the District for the upcoming fiscal year.

PASSED AND ADOPTED THIS 11th DAY of SEPTEMBER 2018.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD**

MEMBERS OF THE BOARD:

**VIRGINIA H. JOHNS, CHAIR
ALPHONAS ALEXANDER, VICE CHAIR
RICHARD SCHWAB, SECRETARY/TREASURER
KEVIN W. BROWN
GARY JONES
CHARLES KEITH
DON QUINCEY
VIRGINIA SANCHEZ
BRADLEY WILLIAMS**

ATTEST:

BUDGET SUMMARY

Suwannee River Water Management District - Fiscal Year 2018-2019

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT ARE .4% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES.

I. ESTIMATED REVENUES AND BALANCES	MILLAGE PER \$1,000	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTAL BUDGET
ESTIMATED REVENUES				
AD VALOREM TAXES (Rolled-back rate)	0.3948	\$ 4,899,719	\$ 816,219	\$ 5,715,938
OTHER REVENUES				
Federal Revenue			4,933,000	4,933,000
State Revenue		2,740,000	49,202,863	51,942,863
Local Revenue			91,600	91,600
Permit and License Fees		150,000		150,000
Investment Income		310,000		310,000
Timber Sales			1,000,000	1,000,000
TOTAL ESTIMATED REVENUES		8,099,719	56,043,682	64,143,401
TRANSFERS IN FROM GENERAL FUND		-	152,000	152,000
BEGNING FUND BALANCES/RESERVES		15,581,788	19,269,402	34,851,190
 TOTAL REVENUES, TRANSFERS & FUND BALANCES		 \$ 23,681,507	 \$ 75,465,084	 \$ 99,146,591
 II. EXPENDITURES				
WATER RESOURCES PLANNING & MONITORING		\$ 3,588,657	\$ 6,691,204	\$ 10,279,861
ACQUISITION, RESTORATION & PUBLIC WORKS		1,267,304	51,222,225	52,489,529
OPERATION AND MAINTENANCE OF LANDS & WORKS			4,947,220	4,947,220
REGULATION		1,472,442		1,472,442
OUTREACH		233,763		233,763
ADMINISTRATIVE AND OPERATIONS SUPPORT		1,537,553		1,537,553
TOTAL APPROPRIATED EXPENDITURES		\$ 8,099,719	\$ 62,860,649	\$ 70,960,368
TRANSFERS OUT		152,000	-	152,000
ENDING FUND BALANCES/RESERVES		15,429,788	12,604,435	28,034,223
 TOTAL APPROPRIATED EXPENDITURES, TOTAL APPROPRIATED EXPENDITURES, TRANSERS AND FUND BALANCES		 \$ 23,681,507	 \$ 75,465,084	 \$ 99,146,591

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

Tentative Budget FY2018-19 (By Fund)	General Fund	Special Revenue Funds	Total Tentative Budget
Revenues			
Federal Revenue	\$ -	\$ 4,933,000	\$ 4,933,000
State Revenue - Appropriations	2,740,000	4,021,723	6,761,723
State Revenue - Other		45,181,140	45,181,140
Local Revenue	-	91,600	91,600
District Revenue			
Ad Valorem Taxes	4,899,719	816,219	5,715,938
Permit & License Fees	150,000	-	150,000
Interest Earnings	310,000	-	310,000
Timber Sales	-	1,000,000	1,000,000
Other	-	-	-
Total Revenues	\$ 8,099,719	\$ 56,043,682	\$ 64,143,401
Transfers In from General Fund		152,000	152,000
Transfers Out	(152,000)	-	(152,000)
Fund Balance Utilization	152,000	6,664,967	6,816,967
TOTAL REVENUES & FUND BALANCE UTILIZATION	\$ 8,099,719	\$ 62,860,649	\$ 70,960,368
Expenditures			
Salaries & Benefits	\$ 4,966,397	\$ 1,325,603	\$ 6,292,000
Contractual Services	1,055,909	28,565,910	29,621,819
Operating Expenditures	954,333	566,566	1,520,899
Operating Capital Outlay	172,580	195,464	368,044
Fixed Capital Outlay	-	1,050,000	1,050,000
Interagency Expenditures	950,500	31,157,106	32,107,606
TOTAL EXPENDITURES	\$ 8,099,719	\$ 62,860,649	\$ 70,960,368

Tentative Budget FY2018-19 (Special Revenue Funds)	Special Revenue Funds	Middle Suwannee	Springs Grants	Local Revenue	WMLTF - Springs	District Monitor Well Improvement Plan	Land Conservation Fund (Florida Forever)	DOT ETDM	Land Management Operations Fund	DOT Mitigation	MFL's	Suwannee River Partnership	District Agriculture Cost-Share	District RIVER Cost-Share	FEMA	Reimbursable Grants
		(05)	(06)	(07)	(08)	(09)	(10)	(12)	(13)	(19)	(20)	(29)	(51)	(53)	(56)	(60)
Revenues																
Federal Revenue	\$ 4,933,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,593,000	\$ 300,000
State Revenue - Appropriations	4,021,723	-	-	-	-	-	-	-	2,130,119	-	1,891,604	-	-	-	-	-
State Revenue - Other	45,181,140	250,000	43,302,400	-	150,000	-	-	-	196,000	161,000	-	34,000	-	-	-	1,087,740
Local Revenue	91,600	-	-	91,600	-	-	-	-	-	-	-	-	-	-	-	-
District Revenue																
Ad Valorem Taxes	816,219	-	-	-	-	-	-	-	816,219	-	-	-	-	-	-	-
Permit & License Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Timber Sales	1,000,000	-	-	-	-	-	-	-	1,000,000	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 56,043,682	\$ 250,000	\$ 43,302,400	\$ 91,600	\$ 150,000	\$ -	\$ -	\$ -	\$ 4,182,338	\$ 161,000	\$ 1,891,604	\$ 34,000	\$ -	\$ -	\$ 4,593,000	\$ 1,387,740
Transfers In from General Fund	152,000		152,000													
Transfers Out	-															
Fund Balance Utilization	6,664,967					115,000	300,000	5,335	1,197,382	100,000		119,000	2,180,579	2,647,671		
TOTAL REVENUES & FUND BALANCE UTILIZATION	\$ 62,860,649	\$ 250,000	\$ 43,454,400	\$ 91,600	\$ 150,000	\$ 115,000	\$ 300,000	\$ 5,335	\$ 5,379,720	\$ 261,000	\$ 1,891,604	\$ 153,000	\$ 2,180,579	\$ 2,647,671	\$ 4,593,000	\$ 1,387,740
Expenditures																
Salaries & Benefits	\$ 1,325,603	-	-	-	-	-	-	5,335	667,664	-	637,604	-	-	-	-	15,000
Contractual Services	28,565,910	250,000	16,182,300	-	-	100,000	45,000	-	2,542,291	261,000	1,059,000	-	2,160,579	-	4,593,000	1,372,740
Operating Expenditures	566,566	-	-	-	-	15,000	2,500	-	523,066	-	20,000	6,000	-	-	-	-
Operating Capital Outlay	195,464	-	-	-	-	-	-	-	195,464	-	-	-	-	-	-	-
Fixed Capital Outlay	1,050,000	-	-	-	-	-	252,500	-	797,500	-	-	-	-	-	-	-
Interagency Expenditures	31,157,106	-	27,272,100	91,600	150,000	-	-	-	653,735	-	175,000	147,000	20,000	2,647,671	-	-
TOTAL EXPENDITURES	\$ 62,860,649	\$ 250,000	\$ 43,454,400	\$ 91,600	\$ 150,000	\$ 115,000	\$ 300,000	\$ 5,335	\$ 5,379,720	\$ 261,000	\$ 1,891,604	\$ 153,000	\$ 2,180,579	\$ 2,647,671	\$ 4,593,000	\$ 1,387,740