

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING AND PUBLIC HEARING

OPEN TO THE PUBLIC

November 12, 2019
9:00 a.m.

District Headquarters
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair
Amendments Recommended by Staff: None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
 - Agenda Item No. 6 - Approval of Minutes – October 10, 2019 Board Meeting Minutes, October 11, 2019 Lands Committee and Board Workshops Minutes
 - Agenda Item No. 11 - Approval to Proceed with Negotiations with Jean Turner Drufner for the Purchase of a 10 acre +/- Parcel of Real Property Located in Hamilton County
 - Agenda Item No. 12 - Approval to Declare as Surplus Two Adjoining Parcels Totaling 10.56 Acres +/- of Real Property Located in Gilchrist County
 - Agenda Item No. 13 - Approval of Agreement with North Florida Land Trust
 - Agenda Item No. 14 - Approval of September 2019 Financial Report
 - Agenda Item No. 19 - Authorization to Enter into Agreements with the Florida Department of Environmental Protection to Receive Alternative Water Supply Grant Funds and to Enter into Cooperative Agreements
 - Agenda Item No. 22 - Authorization to Execute a Contract for the Sale of Timber with Suwannee Timber Management LLC for the Ellaville #18 Timber Sale
 - Agenda Item No. 23 - Authorization to Execute a Contract for the Sale of Timber with Boland Timber Company for the Natural Well Branch #1 Timber Sale
 - Agenda Item No. 24 - Approval of the Amended and Restated Carter Camp Addition Tract Lease Agreement with the Florida Department of Environmental Protection
6. Approval of Minutes – October 10, 2019 Board Meeting Minutes, October 11, 2019 Lands Committee and Board Workshops Minutes - **Recommend Consent**
7. Items of General Interest for Information/Cooperating Agencies and Organizations
 - A. Presentation of Hydrologic Conditions by Fay Baird, Senior Hydrologist, Water Resource Division
 - B. Cooperating Agencies and Organizations
 - C. Staff Recognition - Jon Wood (25 years) and John Good (25 years)

GOVERNING BOARD LEGAL COUNSEL
Tom Reeves

8. Update on Legal Activities / Enforcement Status Update

BUSINESS AND COMMUNITY SERVICES
Steve Minnis, Deputy Executive Director

Administration

- BCS Page 1 9. Land Acquisition and Disposition Activity Report
- BCS Page 7 10. Approval of a Detailed Assessment and Negotiations with McB Pinehatchee, LP, for a Potential Property Exchange for RO Ranch Surplused Tracts in Lafayette County
- BCS Page 21 11. Approval to Proceed with Negotiations with Jean Turner Drufrer for the Purchase of a 10 acre +/- Parcel of Real Property Located in Hamilton County – **Recommend Consent**
- BCS Page 34 12. Approval to Declare as Surplus Two Adjoining Parcels Totaling 10.56 Acres +/- of Real Property Located in Gilchrist County – **Recommend Consent**
- BCS Page 40 13. Approval of Agreement with North Florida Land Trust – **Recommend Consent**

Finance

- BCS Page 57 14. Approval of September 2019 Financial Report – **Recommend Consent**
- BCS Page 66 15. Approval of Fiscal Year 2018-2019 Budget Modifications

Resource Management

- BCS Page 68 16. Permitting Summary Report
- BCS Page 71 17. Approval of Variance Request for Environmental Resource Permit Application Number ERP-007-233697-2, SW 101st Avenue, Bradford County
- BCS Page 83 18. Amendment to Contract 15/16-066 with Atkins North America, Inc. for FEMA Fiscal Year 2018 Risk MAP Project Management Consultant Services

Agriculture and Environmental Projects

- BCS Page 99 19. Authorization to Enter into Agreements with the Florida Department of Environmental Protection to Receive Alternative Water Supply Grant Funds and to Enter into Cooperative Agreements – **Recommend Consent**
- BCS Page 100 20. Approval to Enter into Contract with Black Gold Farms, Inc. to Provide Water Conservation Cost-Share Funding

WATER AND LAND RESOURCES
Tom Mirti, Deputy Executive Director

Land Management Program

- WLR Page 1 21. Land Management and Twin River State Forest (TRSF) Activity Summary
- WLR Page 4 22. Authorization to Execute a Contract for the Sale of Timber with Suwannee Timber Management LLC for the Ellaville #18 Timber Sale – **Recommend Consent**
- WLR Page 5 23. Authorization to Execute a Contract for the Sale of Timber with Boland Timber Company for the Natural Well Branch #1 Timber Sale – **Recommend Consent**
- WLR Page 6 24. Approval of the Amended and Restated Carter Camp Addition Tract Lease Agreement with the Florida Department of Environmental Protection – **Recommend Consent**

Water Resources Program

- WLR Page 22 25. Agricultural Water Use Monitoring Report
- WLR Page 26 26. Authorization to Enter into a Reimbursement Contract with Packaging Corporation of America for Streamgaging Services

Water Supply / MFL Programs

27. River Debris Project Update
28. MFL Update

EXECUTIVE OFFICE
Hugh Thomas, Executive Director

- EO Page 1 29. District's Weekly Activity Reports
30. Announcements

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

December 10, 2019 9:00 a.m. Board Meeting
Workshop and/or Committee Meetings

****Board Workshops immediately follow Board Meetings unless otherwise noted.**

31. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is

given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP

OPEN TO THE PUBLIC

November 12, 2019
Following Board Meeting

District Headquarters
Live Oak, Florida

- District Facilities Update
- Ethics and Sunshine Law Discussion

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
GOVERNING BOARD MEETING AND PUBLIC HEARING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein, and are filed in the permanent files of the District.

9:00 a.m., Thursday
October 10, 2019

City Hall
Cedar Key, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

Governing Board

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	
Coastal River Basin	Richard Schwab	Sec./Treas.	X	
Lower Suwannee Basin	Don Quincey, Jr.	Vice Chair	X	
Santa Fe & Wacc. Basins	Vacant		-	
Upper Suwannee Basin	Vacant		-	
At Large	Virginia H. Johns	Chair	X	
At Large	Virginia Sanchez		X	
At Large	Gary Jones		X	
At Large	Charles Keith		X	

Governing Board Legal Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tom Mirti	X	
Deputy Executive Director	Steve Minnis	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Guests:

Sue Colson, City of Cedar Key Vice-Mayor	Heath Davis, City of Cedar Key Mayor
John McPherson, Cedar Key Water & Sewer	Jim Fleming, Tropic Traditions Nurseries
Jim Tatum, Our Santa Fe River	Lucinda Merritt, Ichetucknee Alliance
Mike Roth, Our Santa Fe River	Morgan Westberry, FDEP
Tim Alexander, Dixie County	Duanne Cannon, Dixie County Board of Commissioners
Kelly Aue, UF/IFAS	Mandy Offerle, Cedar Key News
Mike Allen, University of Florida	Madeline Hart, FDACS OAWP
Frank Offerle, Cedar Key News	Craig Varn, Manson, Bolves & Varn
Charles Shinn, Florida Farm Bureau	Morgan Westberry, FDEP
Doug Manson, Manson, Bolves & Varn	Albert Mize, Mize Farm
Tyson Johnson, Gallagher & Associates	Jeff Hill
Bob & Jeri Treat	Merrillee M. Jipson

Staff:

Leroy Marshall	Warren Zwanka
Tilda Musgrove	Tyler Jordan
Katelyn Potter	Darlene Valez
Steve Schroeder	John Good
Katie Kelly	Leroy Marshall
Pam Shaw	Tilda Musgrove

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

Updates:

Agenda Item No. 21 – Business and Community Services - Approval to Enter into Contract with Tropic Traditions, Inc. for Cost-Share Funding

Agenda Item No. 22 - Business and Community Services - Approval to Negotiate and Enter into Sustainable Suwannee Program Agreements

Agenda Item No. 29 – Water Supply / MFL Program - Approval of 2019 Priority List for Establishment of Minimum Flows and Minimum Water Levels

MOTION WAS MADE BY JONES, SECONDED BY QUINCEY TO APPROVE THE AMENDMENTS TO THE AGENDA. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment.

- Heath Davis, City Key Mayor – Welcomed District to Cedar Key.
- Sue Colson, Cedar Key Vice-Mayor – Welcomed the District to Cedar Key.
- Jim Tatum, Our Santa Fe River - 7 Springs water use permit application concerns.
- John McPherson, Cedar Key Water & Sewer - Thanks for support with RIVER grant projects.
- Jim Fleming, Tropic Traditions - Support of item on agenda.
- Lucinda Merritt, Ichetucknee Alliance - Support of the Sustainable Suwannee Project.
- Mike Roth, Our Santa Fe River - 7 Springs water use permit application concerns.
- Merrilee M. Jipson - 7 Springs water use permit application concerns.
- Albert Mize – Flooding concerns on his property in Bradford County (handout provided).

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - September 10, 2019, First Public Hearings on Fiscal Year 2019-2020 Millage and Budget, September 18, 2019 Board Meeting and Continuance of First Public Hearings on Fiscal Year 2019-2020 Millage and Budget, September 24, 2019 Audit Committee, Lands Committee, and Final Public Hearings on Fiscal Year 2019-2020 Millage and Budget
- Agenda Item No. 11 - Approval to Decline the Exercise of the Districts Right of First Refusal to Purchase the Fee Interest in Land Subject to the Walker Springs Conservation Easement
- Agenda Item No. 14 - Approval of August 2019 Financial Report
- Agenda Item No. 15 - Acceptance of the Annual Report of District Inspector General Activities for Fiscal Year 2018-2019
- Agenda Item No. 16 - Accept the Inspector General Three-Year Audit Plan for Fiscal Years 2020 to 2022 and the Fiscal Year 2020 Internal Audit Work Plan
- Agenda Item No. 17 - Accept the Inspector General Audit on Grant Management, Report #19-02
- Agenda Item No. 25 - Authorization to Execute a Contract for the Sale of Timber with North Florida Timber Dealers Inc., for the Gar Pond #5 Timber Sale
- Agenda Item No. 26 - Ratification of Contract 18/19-224 for the Sale of Timber with North Florida Timber Dealers, Inc., for the Ellaville #17 Emergency Timber Sale
- Agenda Item No. 31 - Authorization to Transmit the Five-Year Water Resource Development Work Program Report

MOTION WAS MADE BY JONES, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – Approval of Minutes - September 10, 2019, First Public Hearings on Fiscal Year 2019-2020 Millage and Budget, September 18, 2019 Board Meeting and Continuance of First Public Hearings on Fiscal Year 2019-2020 Millage and Budget, September 24, 2019 Audit Committee, Lands Committee, and Final Public Hearings on Fiscal Year 2019-2020 Millage and Budget. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- Tom Mirti gave a presentation of hydrologic conditions of the District.
- Cooperating Agencies and Organizations – None

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the Hill court cases.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 9 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 10 – Request for Authorization to Publish Notice of Rule Development and Notice of Proposed Rule to Create New Rule 40B-1.722, F.A.C. Steve Schroeder, Administration Chief, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 11 – Approval to Decline the Exercise of the Districts Right of First Refusal to Purchase the Fee Interest in Land Subject to the Walker Springs Conservation Easement. Approved on Consent.

Agenda Item No. 12 – Declaration of Surplus Property and Disposition. Mr. Schroeder presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 13 – Authorization to Purchase Vehicles. Mr. Schroeder presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Administration

Agenda Item No. 14 – Approval of August 2019 Financial Report. Approved on Consent.

Agenda Item No. 15 – Acceptance of the Annual Report of District Inspector General Activities for Fiscal Year 2018-2019. Approved on Consent.

Agenda Item No. 16 – Accept the Inspector General Three-Year Audit Plan for Fiscal Years 2020 to 2022 and the Fiscal Year 2020 Internal Audit Work Plan. Approved on Consent.

Agenda Item No. 17 – Accept the Inspector General Audit on Grant Management, Report #19-02. Approved on Consent.

Office of Information Technology

No Items.

Resource Management

Agenda Item No. 18 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 19 – Amendment to Contract 15/16-065 with WOOD fka AMEC Foster Wheeler. Leroy Marshall, Chief Professional Engineer, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 20 – Approval of a Modification of Water Use Permit 2-121-221458-4, PC 12, Newburn, Eternity Project, for Agricultural Use, Suwannee County. Warren Zwanka, Resource Management Division Director, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agriculture and Environmental Projects

Agenda Item No. 21 – Approval to Enter into Contract with Tropic Traditions, Inc. for Cost-Share Funding – **UPDATED.** Steve Minnis, Deputy Executive Director, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY QUINCEY TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 22 – Approval to Negotiate and Enter into Sustainable Suwannee Program Agreements – **UPDATED.** Mr. Minnis presented this item to the Board.

The following attendees provided comments to the Board:

Lucinda Merritt, Ichetucknee Alliance
Charles Shinn, Florida Farm Bureau
Madeline Hart, FDACS-OAWP
Merrillee M. Jipson

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO TABLE THIS RECOMMENDATION TO EVALUATE PERPETUAL EASEMENT OPTIONS. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 23 - Authorization to Enter into an Agreement with the Florida Department of Environmental Protection to Receive Springs Grant Funds and to Enter into an Agreement with Dixie County. Mr. Minnis presented this item to the Board.

Tim Alexander, Dixie County, provided comments to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

WATER AND LAND RESOURCES

Land Management Program

Agenda Item No. 24 - Land Management & Twin River State Forest (TRSF) Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 25 - Authorization to Execute a Contract for the Sale of Timber with North Florida Timber Dealers Inc., for the Gar Pond #5 Timber Sale. Approved on Consent.

Agenda Item No. 26 – Ratification of Contract 18/19-224 for the Sale of Timber with North Florida Timber Dealers, Inc., for the Ellaville #17 Emergency Timber Sale. Approved on Consent.

Water Resources Program

Agenda Item No. 27 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 28 – Authorization to enter into an Agreement with United States Geological Survey and Enter into a Contract with Kisters Pty Ltd. Darlene Valez, Water Resources Chief, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Water Supply / MFL Programs

Agenda Item No. 29 – Approval of 2019 Priority List for Establishment of Minimum Flows and Minimum Water Levels – **UPDATED.** John Good, Chief Professional Engineer, presented this item to the Board.

MOTION WAS MADE BY QUINCEY, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 30 – Authorization for Issuance of Technical Work Assignments for Assessment of Natural Systems, Monitoring, and Water Supply Planning Services. Mr. Good presented this item to the Board.

MOTION WAS MADE BY QUINCEY, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 31 – Authorization to Transmit the Five-Year Water Resource Development Work Program Report. Approved on Consent.

EXECUTIVE OFFICE

Agenda Item No. 32 - District's Weekly Activity Reports. These reports were provided as an informational item in the Board materials.

Agenda Item No. 33 – Consideration of Employee Health Care Insurance Coverages. Mr. Minnis presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 34 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 35 - Adjournment. Meeting adjourned at 12:26 p.m.

Sue Colson, City of Cedar Key, provided presentations at the Nature Coast Biological Station and a guided tour of projects in Cedar Key.

Chair

ATTEST:

LAND COMMITTEE MEETING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Committee materials and handouts are a part of the record as if set out in full herein and are filed in the permanent files of the District.

October 11, 2019
9:00 a.m.

City Hall
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 8:58 a.m.

Committee Members	Present	Not Present
Virginia Johns*	X	
Charles Keith*	X	
Richard Schwab*	X	

*Board Chair Johns, Mr. Keith and Mr. Schwab served as the Lands Committee for this meeting.

Guest:

Melissa Hill, Alachua Land Trust	Rebecca Perry, North Florida Lands Trust
Doug Manson, Manson, Bolves & Varn	Craig Varn, Manson, Bolves & Varn
Morgan Westberry, FDEP	

Staff:

Bill McKinstry	Tilda Musgrove
Robin Lamm	Pam Shaw
Steve Minnis	Hugh Thomas
Tom Mirti	Tyler Jordan
Christina Green	Tom Reeves

2. Public Comment. None

Land Acquisition / Property Offers

3. Steinhatchee North / RO Ranch Exchange, Lafayette County. Steve Schroeder, Administration Chief, presented this item to the Committee.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED.

4. Drufner Property, Hamilton County. Mr. Schroeder presented this item to the Committee.

MOTION WAS MADE BY KEITH, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED.

5. Quail Heights Property, Columbia County. Mr. Schroeder requested this item be deferred until further notice.

MOTION WAS MADE BY KEITH, SECONDED BY SCHWAB TO DEFER UNTIL FURTHER NOTICE. MOTION CARRIED.

Surplus Lands

6. Forest Woodlands, Gilchrist County. Mr. Schroeder presented these items to the Committee.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED.

General Discussion / Updates

7. North Florida Land Trust Agreement. Mr. Schroeder presented these items to the Committee.

Rebecca Perry, North Florida Land Trust, provided comments to the Committee.

MOTION WAS MADE BY KEITH, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED.

Conservation Easement Modification Requests - None

8. Announcements. None
9. Adjournment. Meeting adjourned at 9:35 a.m.

Chair

ATTEST:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP

October 11, 2019
9:00 a.m.

City Hall
Cedar Key, Florida

Workshop began at 9:35 a.m.

Fiscal Year 2020-2021 Preliminary Budget Discussion

Christina Green, Senior Budget & Fiscal Analyst, provided a powerpoint presentation on the Fiscal Year 2020-2021 Tentative Budget.

Pam Shaw, Chief Financial Officer, provided an overview of Governmental Accounting Standard 54 Fund Balance Category Guidelines and the District's fund balance.

Budget and Project Programmatic Discussion

Steve Minnis, Deputy Executive Director, provided an overview of the District's Fiscal Year Program Expense Summary and a powerpoint presentation on the Agricultural and Environmental Office regarding active and future contracts and anticipated reductions in nitrogen as well as anticipated water conservation and development.

Workshop adjourned at 11:27 a.m.

MEMORANDUM

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Land Acquisition and Disposition Activity Report

Property Offers

Tract	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Steinhatchee North RO Ranch West/Equestrian	2,950 1,277	Lafayette	8/27/2019	Exchange or \$1,950/acre	Fee	Approved at October 2019 Lands Committee and scheduled for November 2019 Board agenda.
James Moses/Blue Sink	10	Hamilton and Suwannee	3/26/2018	Exchange	Fee/Easement	All documents and assessments complete. Awaiting final closing documents.
Gilchrist Lyme	17,854	Gilchrist	3/12/2019	Exchange acreage dependent on configuration/ Sandlin Bay 2,023 acre (USFS)	Easement	Tabled by Lands Committee June 2019. Subsequently reconsidered. Offeror has contract for sale of property. On hold.
Long Pond	964	Levy	9/18/2018	\$2,200,000	Fee	Board approved to be included on springs project list April 2019. Not on approved FDEP funding list but other funding may be available.
O'Toole	2.5	Columbia	3/15/2019	Donation	Fee	Board approved accepting the donation with Donor absorbing costs on 8/13/19. Donor request to reconsider absorbing all associated costs. Awaiting detailed Assessment.
Updegraff	616.25	Levy	5/28/19	\$900,000	Conservation Easement	Staff reviewed 6/13/19. Follow-up questions sent to Offeror. Staff reviewed again 7/11/19. Offer withdrawn 10/22/19. CE donated to Alachua Conservation Trust.

Tract	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Quail Heights	40.63	Columbia	7/8/19	\$2,000,000	Fee	Staff review on 8/8/19 recommends purchase in partnership with FDOT. Scheduled for October 2019 Lands Committee. Deferred until further conceptual project plans are developed with additional partners.
Drufner	10	Hamilton	12/13/18	TBD	Fee	Request for authority to enter into detailed assessments and negotiations approved by October 2019 Lands Committee. Scheduled for November Board agenda.
Walker Springs	84.32	Jefferson	7/15/19	\$500,000.00	Fee	Request for decision by District on Right of First Refusal to purchase. Previously declined by Board in August 2016. Staff recommends declining. Lands Committee approved recommendation to decline on 9/24/19. Approved by Board 10/10/19. Sales contract was cancelled. ROFR has been voided and loaded into central files.
Loncala/High Springs Wellfield	TBD	Hamilton	7/19/19	Trade for acreage of equal or greater value.	Fee	Offer received to trade 200 acres of land in Hamilton County for 377.69 acres of District land in Alachua County. Staff recommends approval and requests to move forward with detailed analysis funded by offeror. On hold pending feedback from City of High Springs.
Alapaha Point (Willingham)	11.01	Hamilton	8/16/19	\$40,000	Fee	Staff recommends approval pending site visit to assess benefit to District and project potential.
Alapaha Point (Hickman)	39.8	Hamilton	8/21/19	\$139,200	Fee	Staff recommends approval pending site visit to assess benefit to District and project potential. Pending site review by staff.

Easement Requests

Name	Type	County	Tract	Comments
Berneice Knight	Access	Levy	Manatee South	Closed. Documents received and signed. Awaiting final recording. Closing completed 10/8/19.
Carter Estate Conservation Easement	Amendment to existing CE	Columbia		Request to add access road in exchange for adding additional protected acreage. Staff recommends approving the amendment with requestor paying all associated costs. Staff recommendation presented to September 2019 Lands Committee. Recommendation was tabled with directions for staff to bring back with a survey and appraisal for the sale of the road acreage.

Approved for Detailed Assessment

Owner	Project Name	Acres	County	Comments
Michael and Freda Shaw	Shaw Conservation Easement Exchange	1,099	Lafayette	Negotiations ongoing.
Jerry Coker, Et al.	Lumber Camp Springs	37	Gilchrist	Title issue regarding access. Landowners evaluating access alternatives with Gilchrist County.
Tim Walker, Et al.	Tim Walker Conservation Easement	90	Lafayette	Appraisal required.

Proposed for Surplus

Tract	Acres	County	Acquired Date	Funding Source	Appraisal Date	Price	Comments
Mud Swamp (Stuebe)	25	Suwannee	12/13/2004	Florida Forever	TBD	To be determined by appraisal.	Offer to purchase 25 acres of upland land for timber operations. Staff recommends to decline the offer as not being of benefit to the District. Selling would limit access to remaining portion of the property. Staff recommendation relayed to offeror. Awaiting withdrawal or revised proposal.
Forest Woodlands (Padgett)	10.56	Gilchrist	10/11/1996	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommends for surplus. CE to be retained on disposition. Approved at October 2019 Lands Committee. Scheduled for November 2019 Board Agenda.

Authorized for Surplus

Tract	Acres	County	Acquired Date	Funding Source	Appraisal Date	Price	Comments
Falmouth North (8 lots)	6	Suwannee	4/1998	Water Management Lands Trust Fund	8/27/10	To be determined by appraisal update.	Appraisal update required.
Timber River	1	Madison	3/1998	Water Management Lands Trust Fund	8/5/10; Updated 7/30/14	To be determined by appraisal update.	Appraisal update required.
Turtle Spring Surplus Tract	32	Lafayette	5/13/2015	Florida Forever	5/24/15	To be determined by appraisal update.	Suspended until further review. Staff review scheduled for 8.8.2019. Deferred to November staff review.

Tract	Acres	County	Acquired Date	Funding Source	Appraisal Date	Price	Comments
Bay Creek	55	Columbia	2/1/1988	Save Our Rivers	N/A	To be determined by appraisal.	Suspended until further review. Staff review scheduled for 8/8/19. Staff recommends removing from surplus process 8/8/19. Awaiting further review by staff.
Three Rivers Estates	0.918	Columbia	12/30/1997	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Lands Committee accepted staff recommendation July 2019. Board approved recommendation August 2019. To be offered to adjacent property owners.
Branford Bend	50	Suwannee	6/30/2004	Florida Forever	N/A	To be determined by appraisal.	Suspended until further review. Staff review scheduled for 8/8/19. Staff recommends continuing surplus process to explore potential land exchanges adjacent to tract. Appraisal update required.
RO Ranch West	570	Lafayette	7/27/2006	Florida Forever	N/A	To be determined by appraisal.	Appraisal required. Extended offer to Board of Trustees on 8/1/19 per Statute. Exchange Proposed.
RO Ranch Equestrian Area	707	Lafayette	7/27/2006	Florida Forever	N/A	To be determined by appraisal.	Appraisal required. Extended offer to Board of Trustees on 8/1/19 per Statute. Exchange proposed.
Country Club Road	80	Columbia	7/2015	Enforcement Action	TBD	To be determined by appraisal.	Title Commitment and survey completed. Governing Board approved surplus 7/2019.

Tract	Acres	County	Acquired Date	Funding Source	Appraisal Date	Price	Comments
Santa Fe Oasis (Weaver)	0.76	Gilchrist	4/28/1998	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended surplus with any disposition to include CE. Approved by Lands Committee August 2019. Scheduled for October 2019 Governing Board. Approved by October 2019 Governing Board. Proceed with process to sell to adjacent owners.

SS/tm

MEMORANDUM

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Approval of a Detailed Assessment and Negotiations with McB Pinehatchee, LP, for a Potential Property Exchange for RO Ranch Surplused Tracts in Lafayette County

RECOMMENDATION

Staff requests the Governing Board approve the Lands Committee recommendation that the District proceed with negotiations and detailed analysis for the acquisition of a 2,950 acre +/- parcel of real property located in Lafayette County including the potential exchange for all or part of the previous surplused RO Ranch tracts.

BACKGROUND

The District received an offer to purchase a parcel of real property located in Lafayette County consisting of 2,950 +/- acres. During discussions regarding the offer, the offeror expressed an interest in including an exchange for certain surplus parcels of the District, specifically RO Ranch West and RO Ranch East in Lafayette County which comprise 1,277 acres +/-.

The parcel offered for sale or exchange was reviewed by the District staff and was determined to meet the needs of the District. The parcel is adjacent to the Steinhatchee North tract currently owned by the District. The parcel being offered is within a major river (Steinhatchee) surface water protection area and includes 2,336 acres +/- of riverine surface waters, and contains 1,627 acres +/- within the floodplain. The parcel would enhance protection of the Steinhatchee River.

RO Ranch, East and West were purchased by the District on July 27, 2006 using Florida Forever funds. The parcels were declared surplus to the needs of the District on August 11, 2015.

The offeror has expressed an interest exploring an exchange of parcels with the value of each to be determined by appraisals. District staff will consider the requirements for a conservation easement or deed restrictions prior to presenting the final proposal to the Governing Board for approval. The Lands Committee accepted the recommendation of staff at its October 11, 2019 meeting and recommends Governing Board approval.

SCS/tm
Attachments
File #19-010

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
PROPERTY OFFER APPLICATION**

9225 CR 49, Live Oak, FL 32060

(386)362.1001

E-Mail: acquisitions@srwmd.org

Rule 40B-9.041(1), Florida Administrative Code, requires specific information to initiate the acquisition process.

Applicant Information

Name: McB Pinehatchee, LP

Address: 2393 H.G. Mosley Parkway Bldg. #2, Ste. 101 City: Longview State TX Zip: 75604

Phone: 903 826 1466 E-Mail: dh@mcbhinva.com

Applicant Signature: [Signature] - for McB Pinehatchee Date: 8/27/2019

Owner of Record (Owner is Applicant yes no)

Name: _____

Address: _____ City: _____ State _____ Zip: _____

Phone: _____ E-Mail _____

Owner's Authorization: This is to advise the individual named above as applicant is the Authorized Representative of the owner(s) of the property described below. This authorization is for any communication and negotiations concerning conveyance of the property to the Suwannee River Water Management District.

Owner Signature: [Signature] - for McB Pinehatchee Date: 8/27/19

Owner Signature: _____ Date: _____

Property/Project Information

Asking Price (Fee): \$1,950/acre (Conservation Easement) : None

General Location (address, intersection, etc.) _____

Acreage: 2,950 acres County: Lafayette

Tax Parcel Number(s): _____

Legal Description: Property map is attached

Improvements: Woods roads and gated entrances

In addition, please provide an aerial, survey, or map identifying property boundaries and a copy of the Deed.

Title Condition (Deed restrictions, easements, mineral interest, rights held by others, etc.)

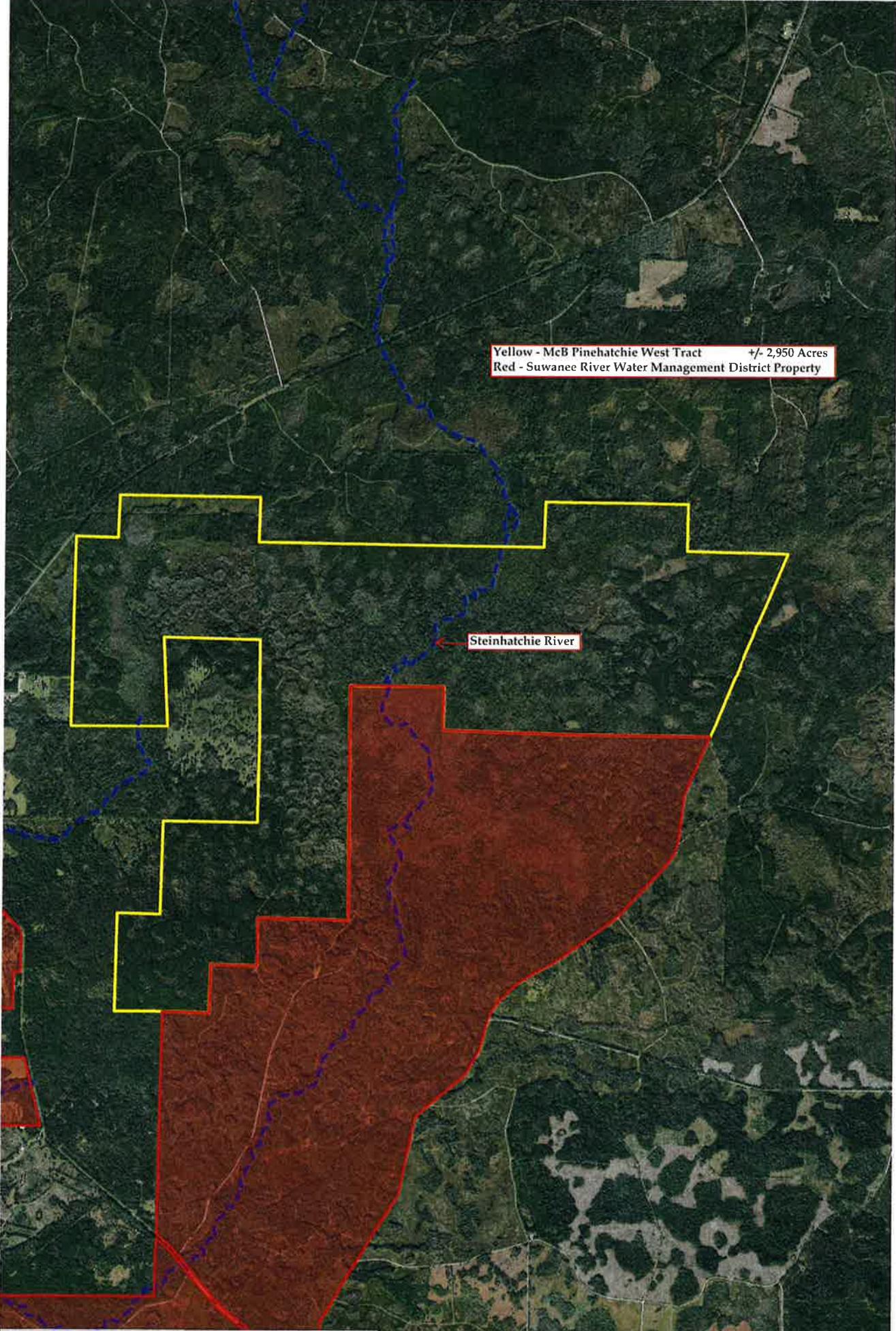
Current owner title policy is available

Agreements (Identify any existing purchase agreement, option contract, listing agreement, or any other arrangement or agreement.)

No existing listing agreement or contract

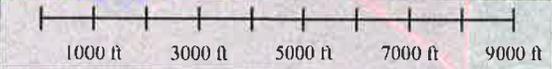
Other Pertinent Information (Please provide any other information that may be helpful in evaluating the request.)



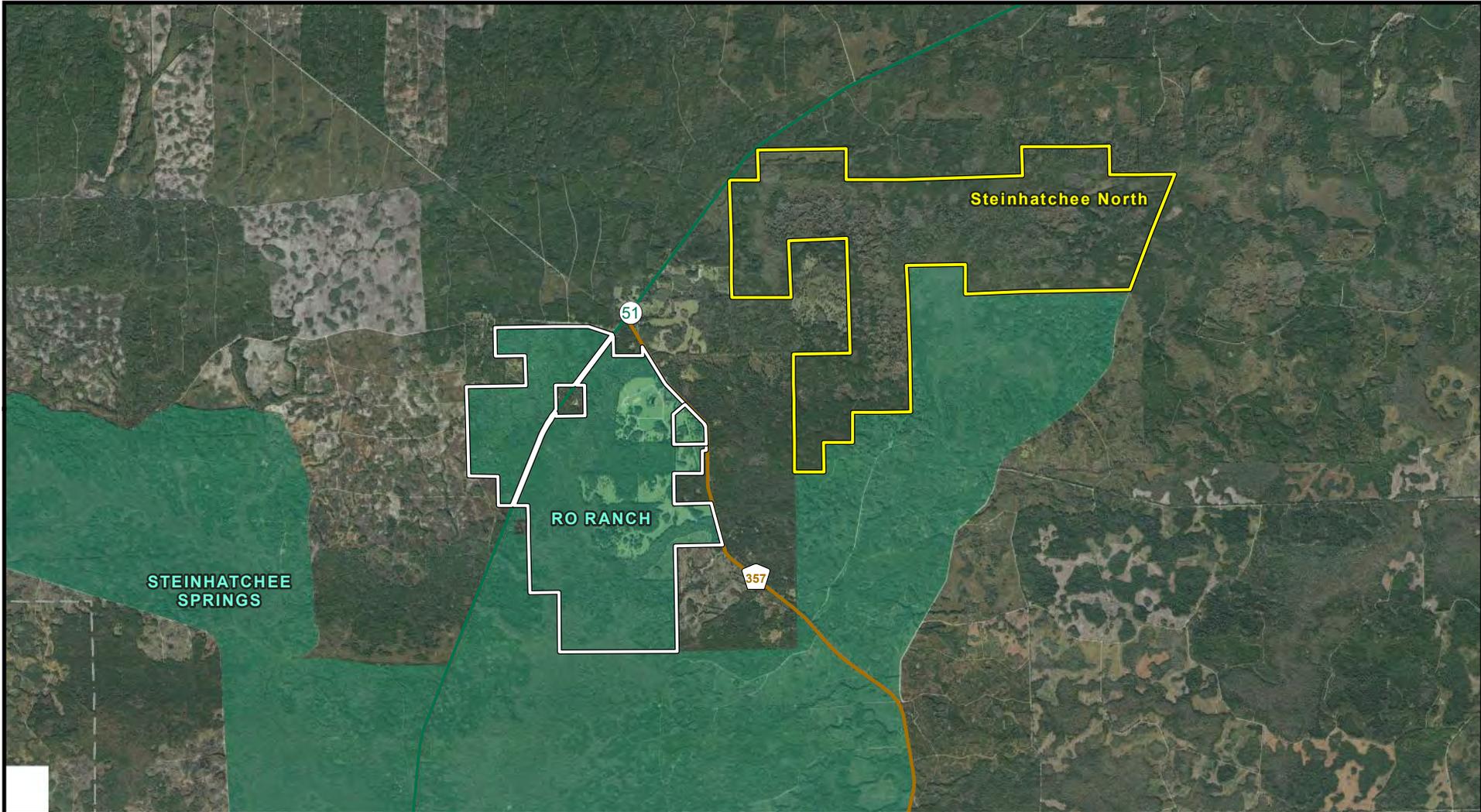


Yellow - McB Pinehatchie West Tract +/- 2,950 Acres
Red - Suwanee River Water Management District Property

Steinhatchie River



BCS 9

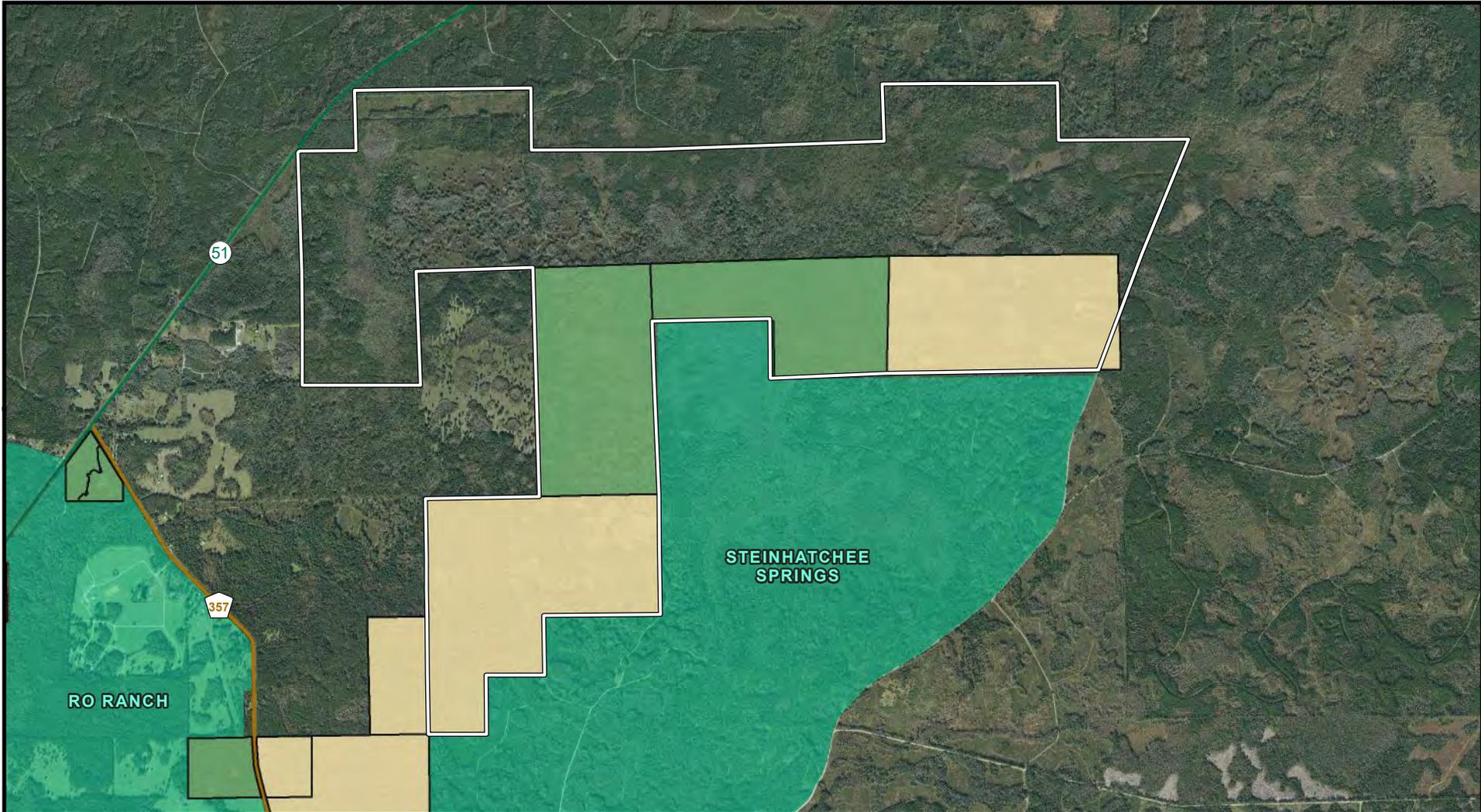


**Context Map
RO Ranch & Steinhatcree North
Lafayette County**

-  Steinhatcree North Boundary
-  RO Ranch Boundary
-  SRWMD Ownership



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 9/27/2019

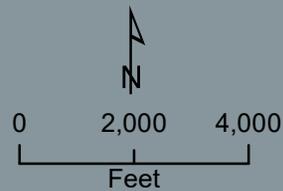


-  Property Boundary
-  SRWMD Ownership
-  Other Public Ownership
-  SRWMD Proposed Acquisitions

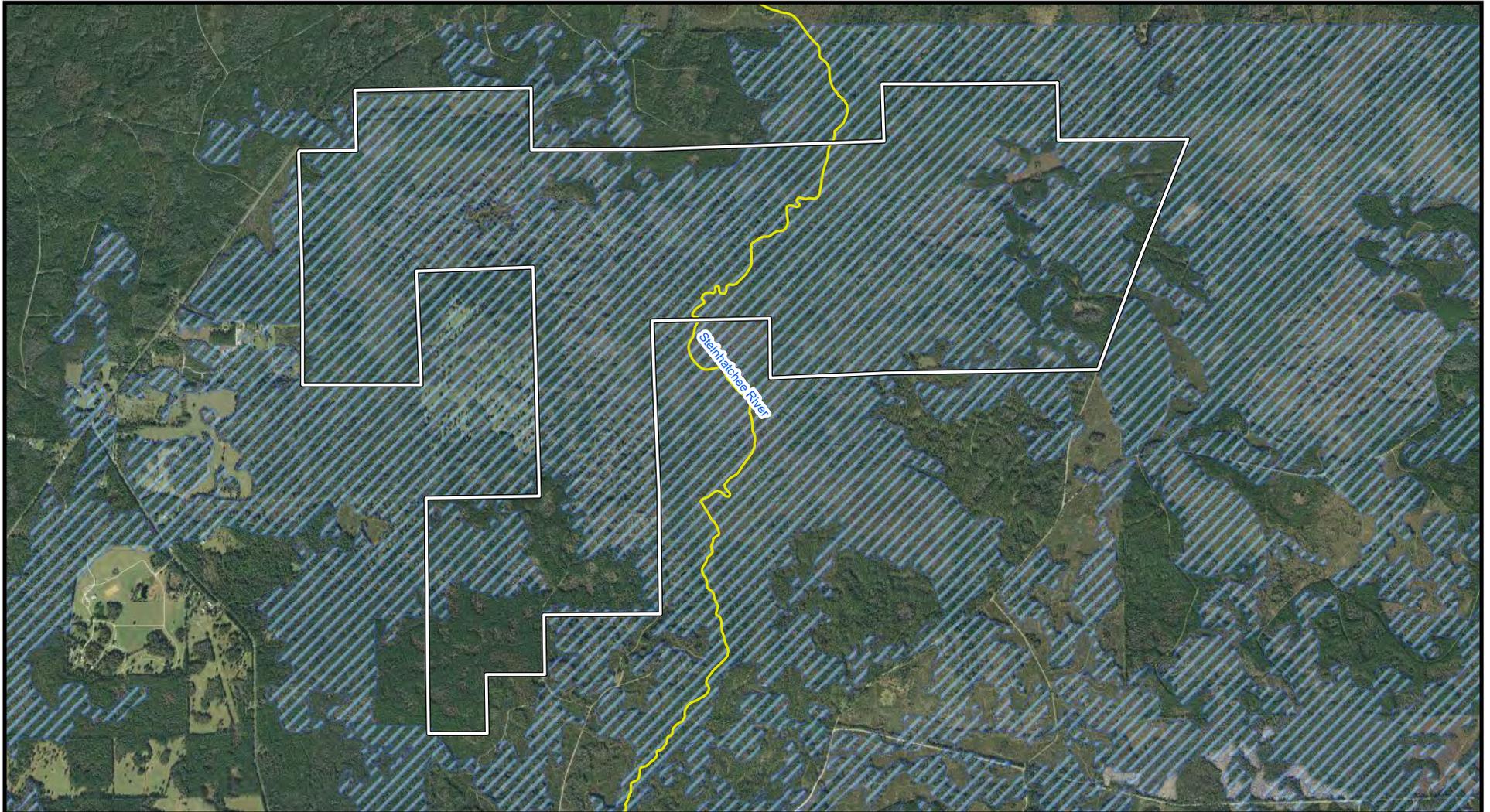
Adjacent Parcels Ranking

-  Primary
-  Secondary

**Steinhatcree North
± 2,950 Ac
Lafayette County**

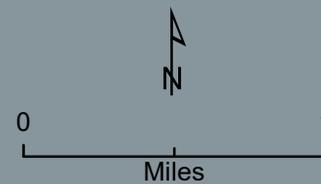


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 9/16/2019

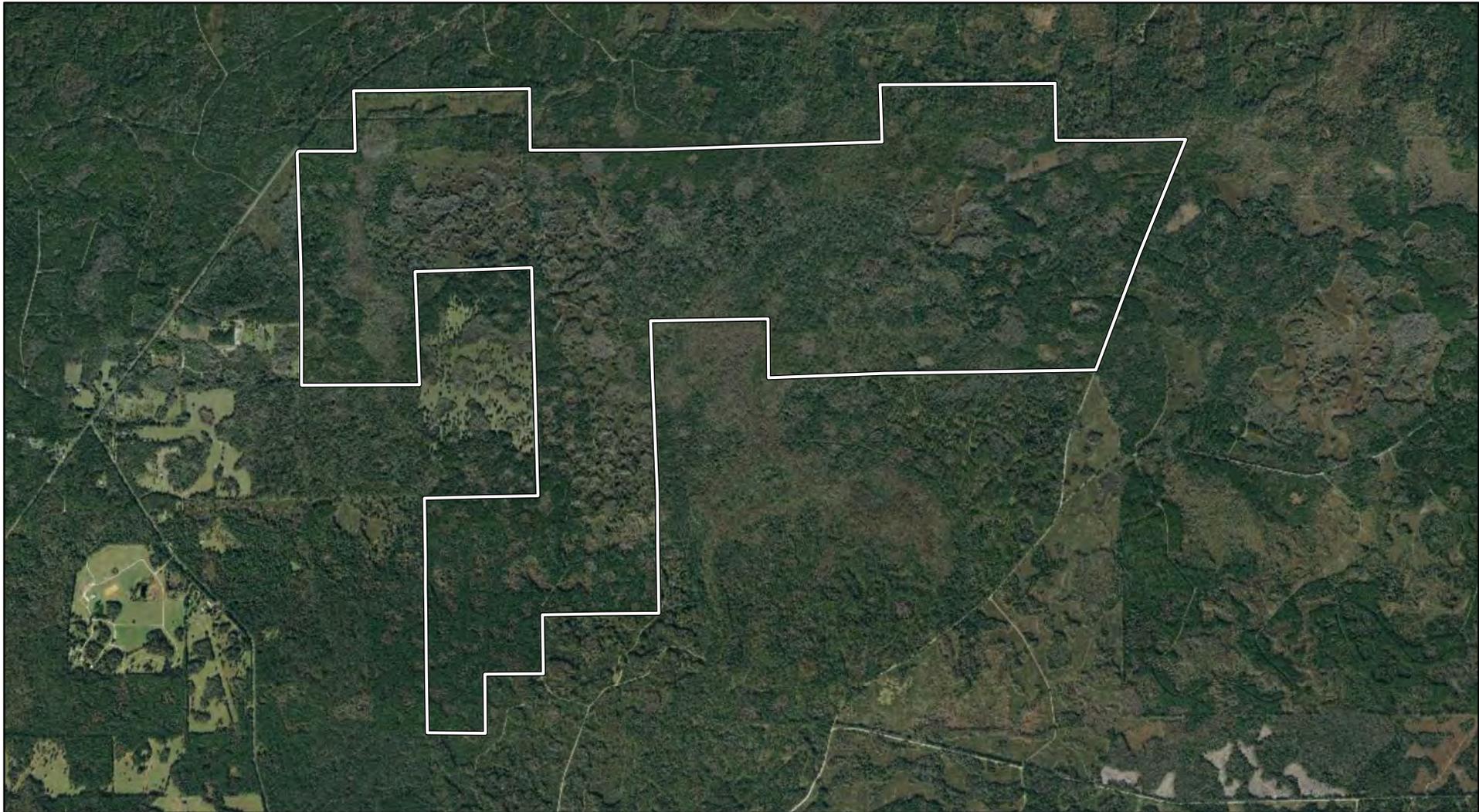


-  Property Boundary
-  Surface Waters (Riverine)
- SRWMD Major Rivers**
-  Priority 1
-  Priority 2
-  Other

Steinhatchee North Property Offer Surface Water Protection

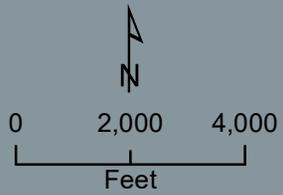


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 9/16/2019

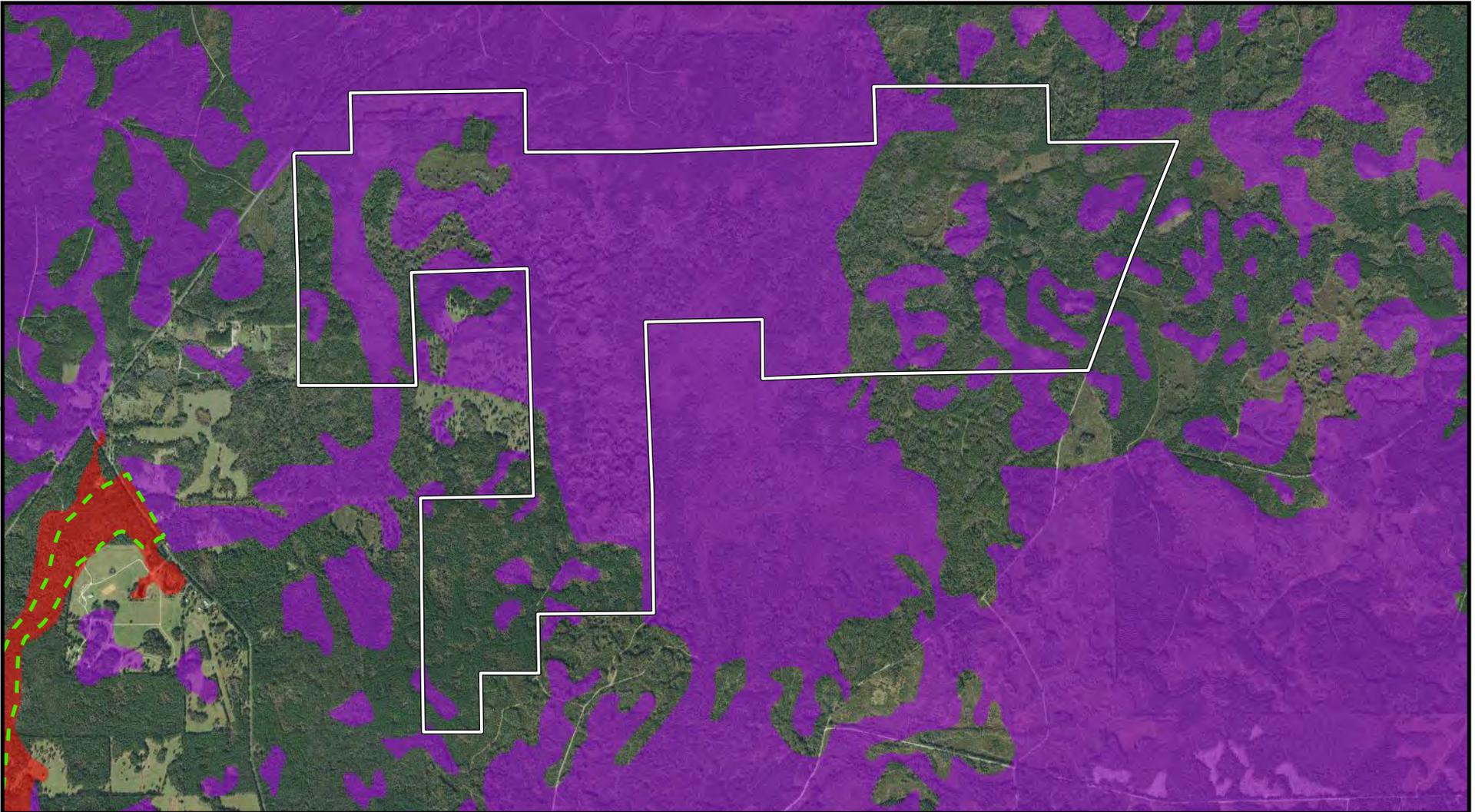


Steinhatchee North Property Offer Springs Protection

-  Property Boundary
-  Springs Protection

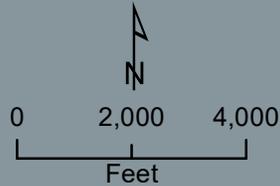
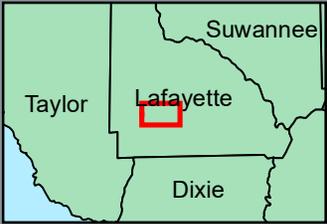


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 9/16/2019



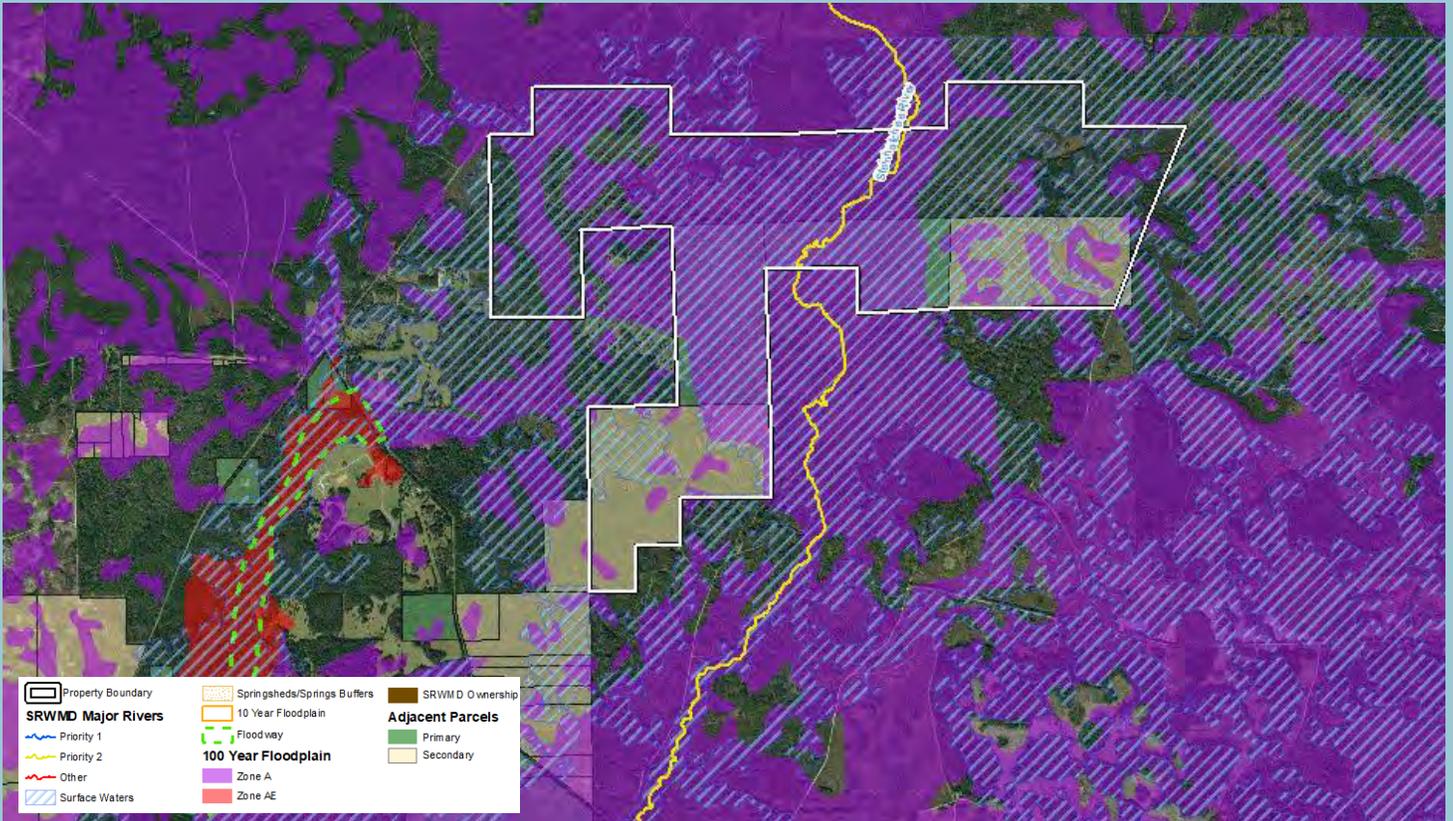
Steinhatree North Property Offer Floodplain Protection

-  Property Boundary
-  10 Year Floodplain
-  Floodway
- 100 Year Floodplain**
-  Zone A
-  Zone AE



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 9/16/2019

Suwannee River Water Management District Triage Analysis Results



Property Name: Steinhathee North

Date:

Acreage: 2,950

County: Lafayette

Transaction Type: Exchange

Surface Water Protection-

Major River? (Y) [Steinhathee - Priority 2]

Riverine Surface Waters? (Y) [± 2336 ac]

Springs Protection -

Within Springshed or springs buffers? (N)

Adjacency

(Y) [Priority 1 & 2 Mixed]

Flood Protection-

Floodway? (N)

10 Year Floodplain? (N/A)

100 Year Floodplain? (Y) [± 1,627 ac]

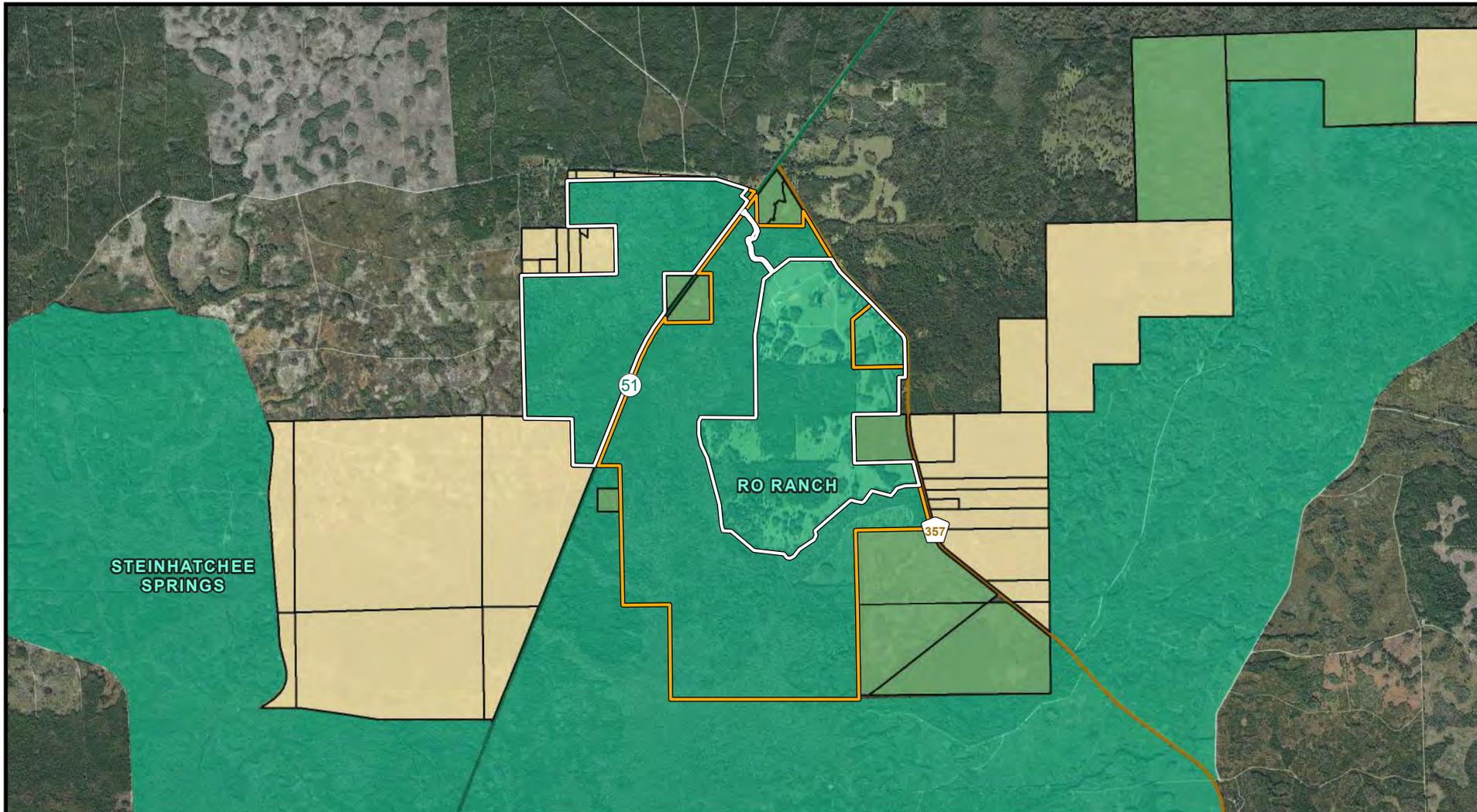
Miscellaneous:

PFA? (N)

WRCA? (N)

BMAP? (N)



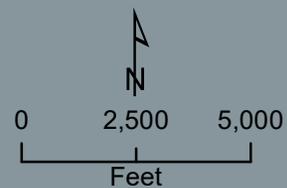


-  Property Boundary
-  SRWMD RO Ranch Full Boundary
-  SRWMD Ownership
-  Other Public Ownership
-  SRWMD Proposed Acquisitions

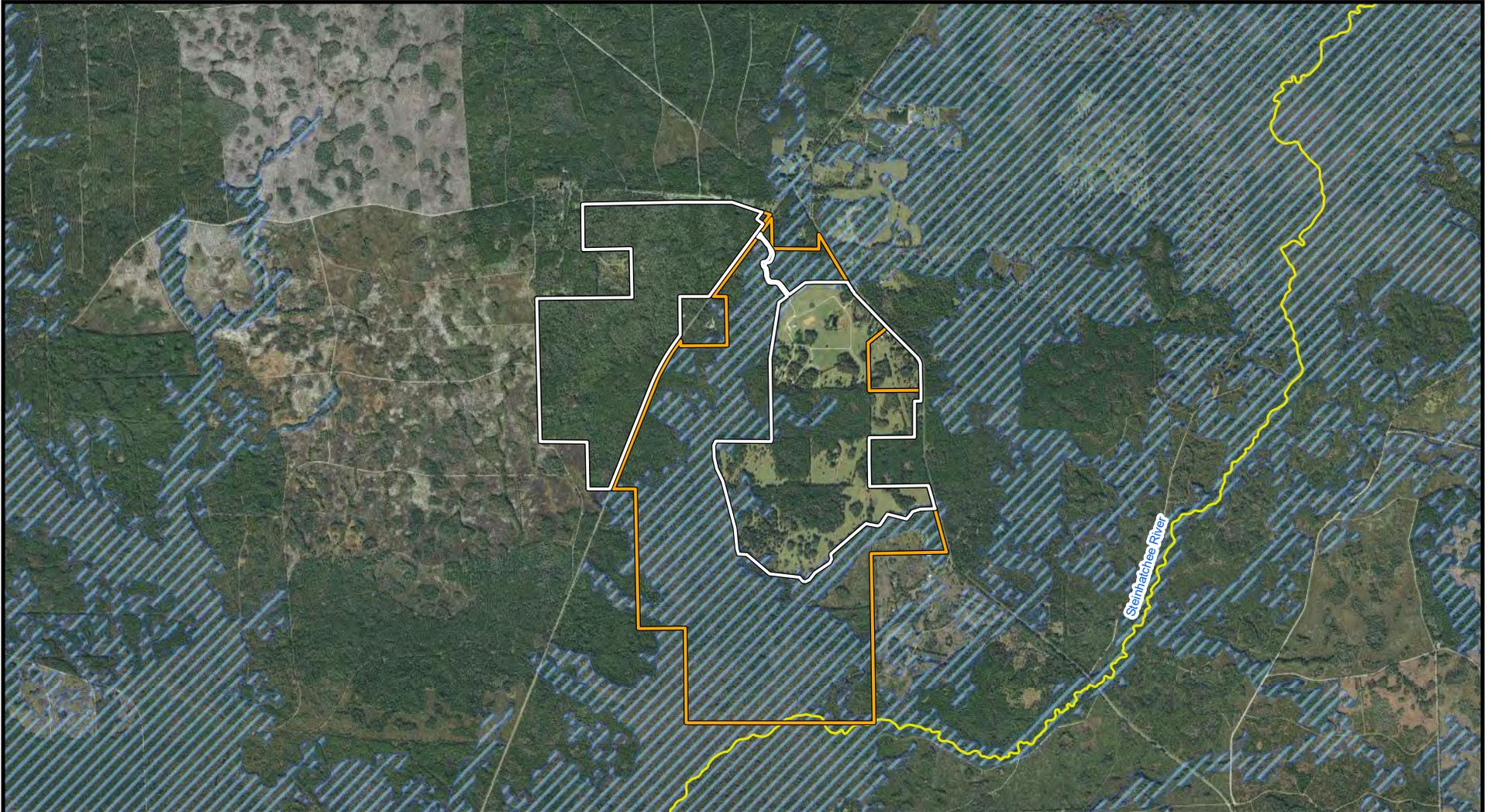
Adjacent Parcels Ranking

-  Primary
-  Secondary

**RO Ranch Surplus
± 1277 Ac
Lafayette County**

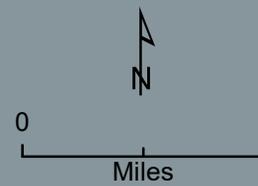


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 10/30/2019

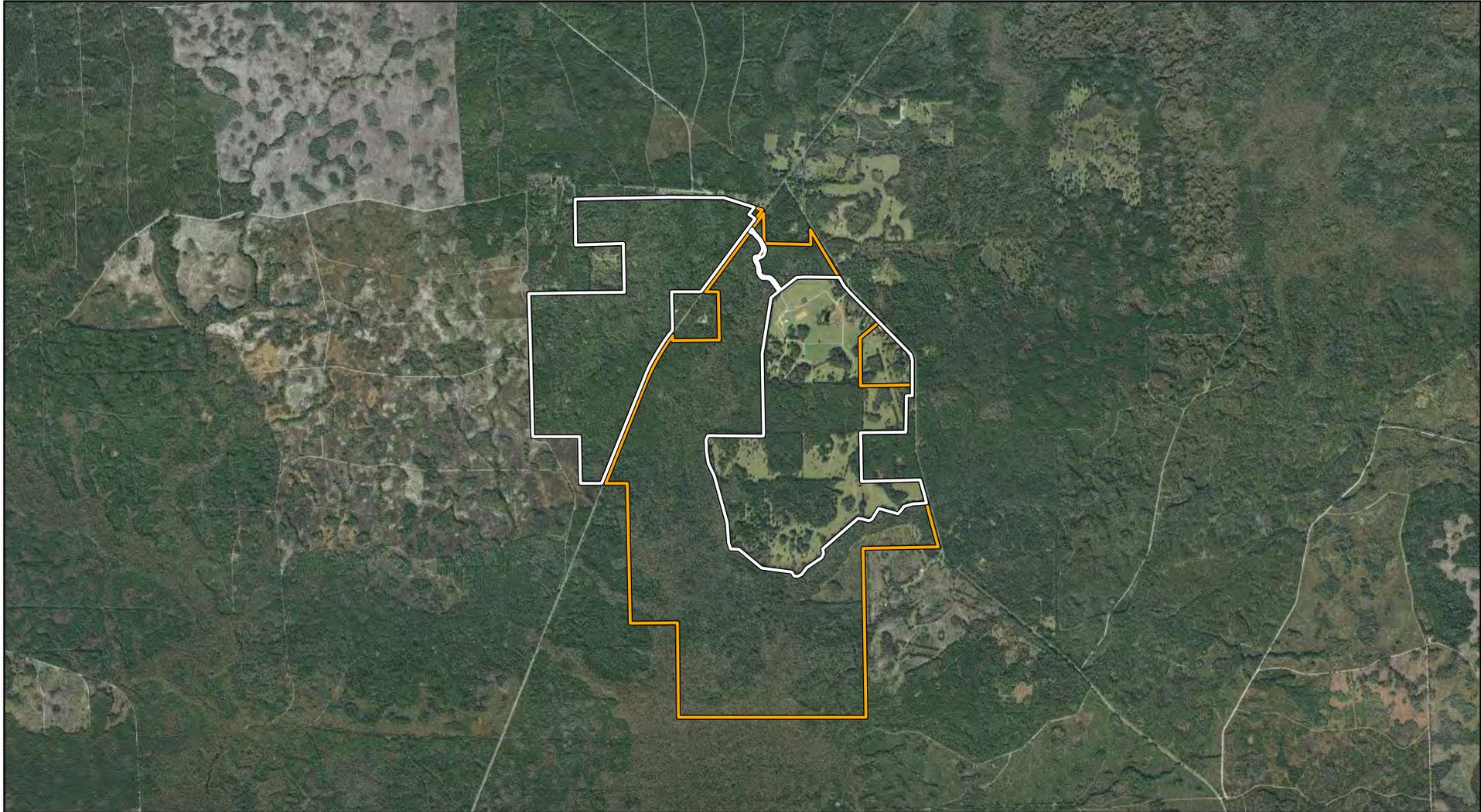


-  Property Boundary
-  SRWMD RO Ranch Full Boundary
- SRWMD Major Rivers
-  Priority 1
-  Priority 2
-  Other
-  Surface Waters (Riverine)

RO Ranch Surplus Property Offer Surface Water Protection

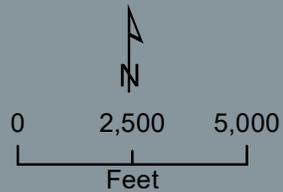


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 10/30/2019

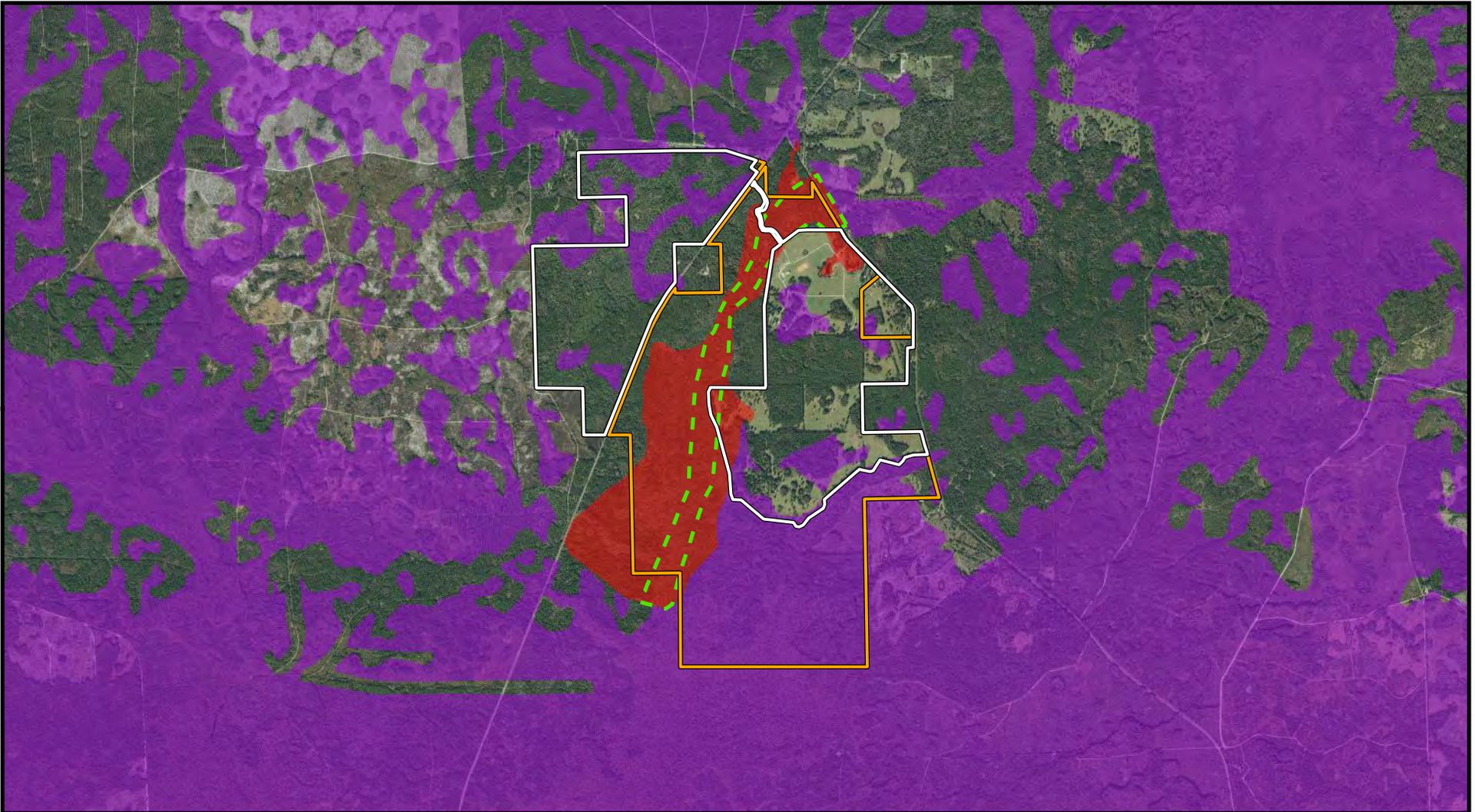


RO Ranch Surplus Property Offer Springs Protection

-  Property Boundary
-  SRWMD RO Ranch Full Boundary
-  Springs Protection

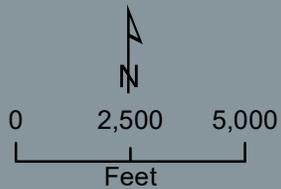


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 10/30/2019



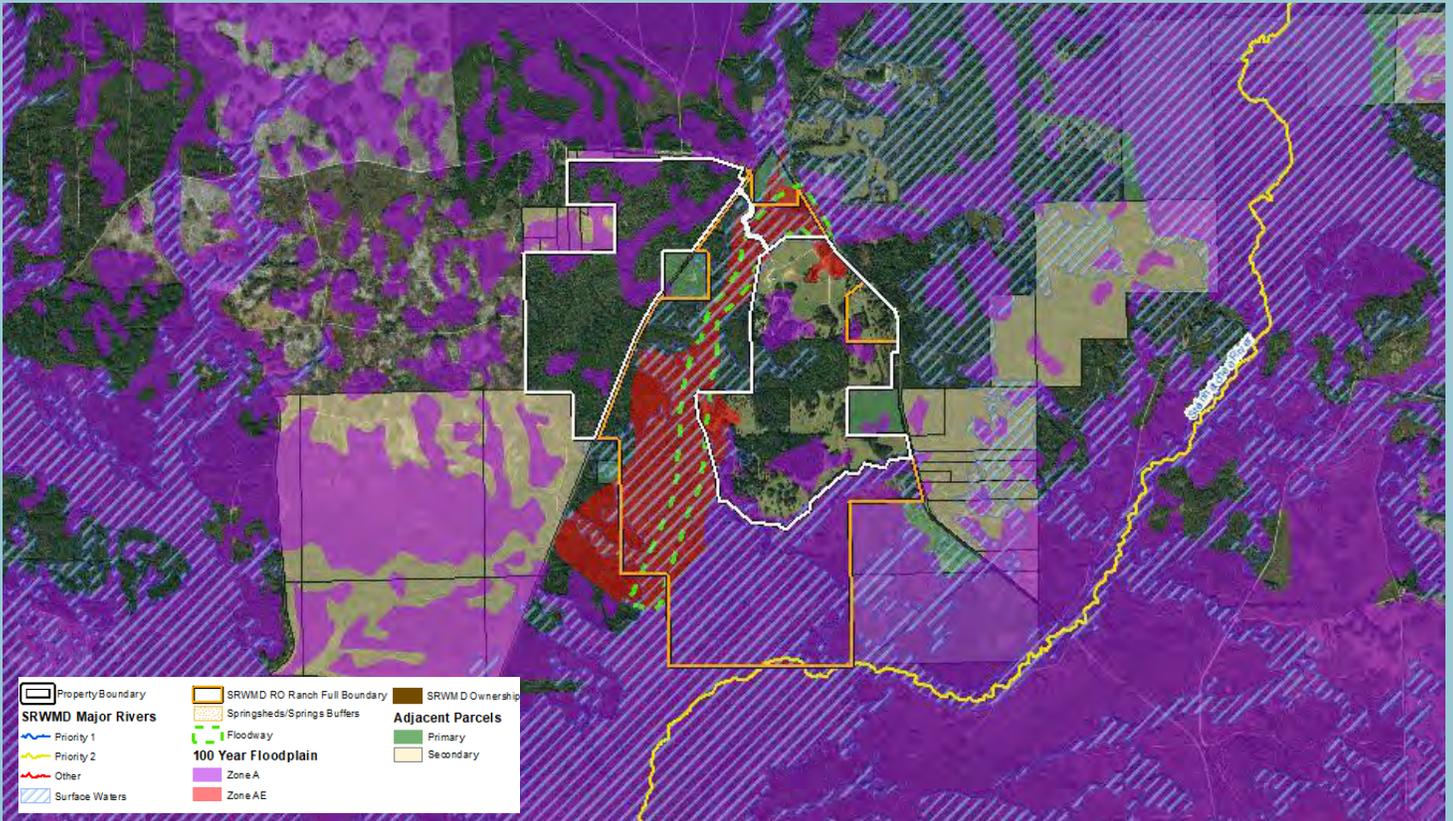
-  Property Boundary
-  SRWMD RO Ranch Full Boundary
-  Floodway
- 100 Year Floodplain**
-  Zone A
-  Zone AE

RO Ranch Surplus Property Offer Floodplain Protection



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 10/30/2019

Suwannee River Water Management District Triage Analysis Results



Property Name: RO Ranch Surplus

Date: 10/30/19

Acreage: ± 1277

County: Lafayette

Transaction Type: Exchange

Surface Water Protection-

Major River? (N)

Riverine Surface Waters? (Y) [± 68 ac]

Springs Protection -

Within Springshed or springs buffers?
(N)

Adjacency

(Y)

Flood Protection-

Floodway? (Y) [± 9 ac]

10 Year Floodplain? (N/A)

100 Year Floodplain? (Y) [± 327 ac]

Miscellaneous:

PFA? (N)

WRCA? (N)

BMAP? (N)



MEMORANDUM

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Approval to Proceed with Negotiations with Jean Turner Drufner for the Purchase of a 10 acre +/- Parcel of Real Property Located in Hamilton County

RECOMMENDATION

Staff requests the Governing Board approve the Lands Committee recommendation and authorize staff to commence with a detailed assessment and begin negotiations for the purchase of a 10 acre +/- parcel of land located in Hamilton County.

BACKGROUND

The District received an offer to purchase a 10 acre +/- parcel of real property in Hamilton County on December 13, 2018 from the owner, Jean Turner Drufner. The offer did not contain an asking price and staff requested that the offeror provide an asking price and an appraisal. The offeror proposed a price of \$19,500 indicating it was negotiable. On July 31, 2019 an appraisal was received which appraised the value at \$25,000. The parcel is adjacent to the District - owned Withlacoochee Hills tract. Staff review found that the parcel would connect the District - owned adjacent property to the river. The parcel also fronts on the Withlacoochee River. The property is located entirely within the floodplain protection area. Staff found that the purchase of the parcel will increase protection of the floodplain from future development and will increase protections for the river. The parcel currently has no legal means of access and current access is through District - owned property. It is likely that should future develop occur on the property, the District would be burdened with granting an ingress/egress easement to the owners of the parcel.

The Lands Committee accepted the staff recommendation at its October 11, 2019 meeting and voted to recommend to the Governing Board that the District enter into negotiations for the purchase of the parcel. Additionally, the Lands Committee authorized staff to proceed with detailed analysis and due diligence efforts for the purchase.

SCS/tm
Attachments
File #19-011

Approved 3/4
Awaiting
Appraisal

SUWANNEE RIVER WATER MANAGEMENT DISTRICT PROPERTY OFFER APPLICATION

9225 CR 49, Live Oak, FL 32060
(386)362.1001
E-Mail: acquisitions@srwmd.org

Rule 40B-9.041(1), Florida Administrative Code, requires specific information to initiate the acquisition process.

Applicant Information
 Name: Jean Turner Drufer
 Address: 4704 Wilson Dr City: Metalrie State LA Zip: 70003
 Phone: 504 458 1274 E-Mail: jdrufer@travelers.com
 Applicant Signature: [Signature] Date 12/13/18

Owner of Record (Owner is Applicant yes no
 Name: _____
 Address: _____ City: _____ State _____ Zip: _____
 Phone: _____ E-Mail _____
 Owner's Authorization: This is to advise the individual named above as applicant is the Authorized Representative of the owner(s) of the property described below. This authorization is for any communication and negotiations concerning conveyance of the property to the Suwannee River Water Management District.
 Owner Signature: _____ Date: _____
 Owner Signature: _____ Date: _____

Property/Project Information
 Asking Price (Fee): TBD (Conservation Easement) : _____
 General Location (address, intersection, etc.) _____
 Acreage: 10 County: Hamilton
 Tax Parcel Number(s): 5098-050
 Legal Description: 3N 10E 3931 THAT PART OF GA FCT LOT 205 IN DB 25-540 ORB 234-337-338 ORB 793-344

 Improvements: none
 In addition, please provide an aerial, survey, or map identifying property boundaries and a copy of the Deed.

Title Condition (Deed restrictions, easements, mineral interest, rights held by others, etc.)
 Currently have a hunting lease agreement

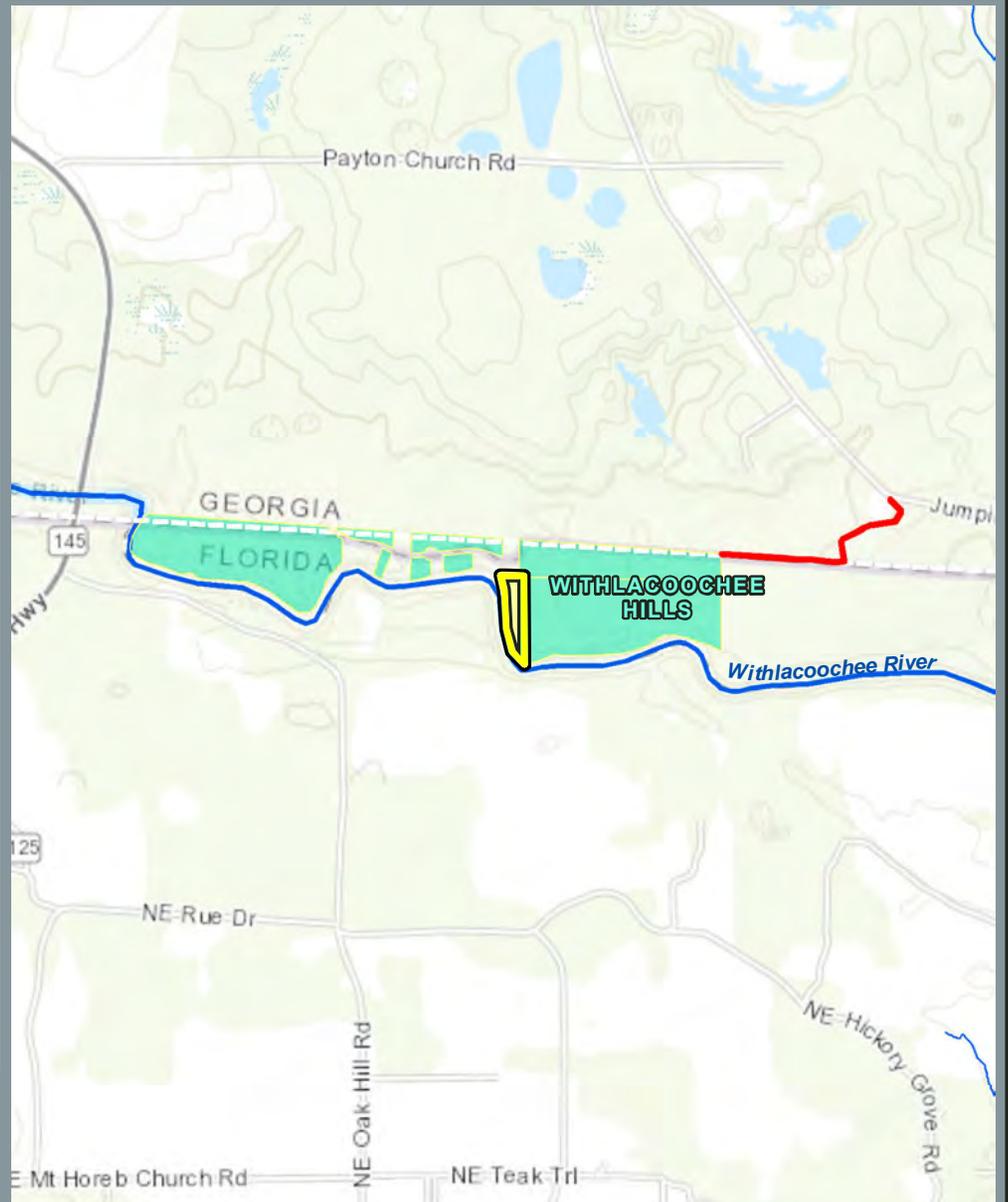
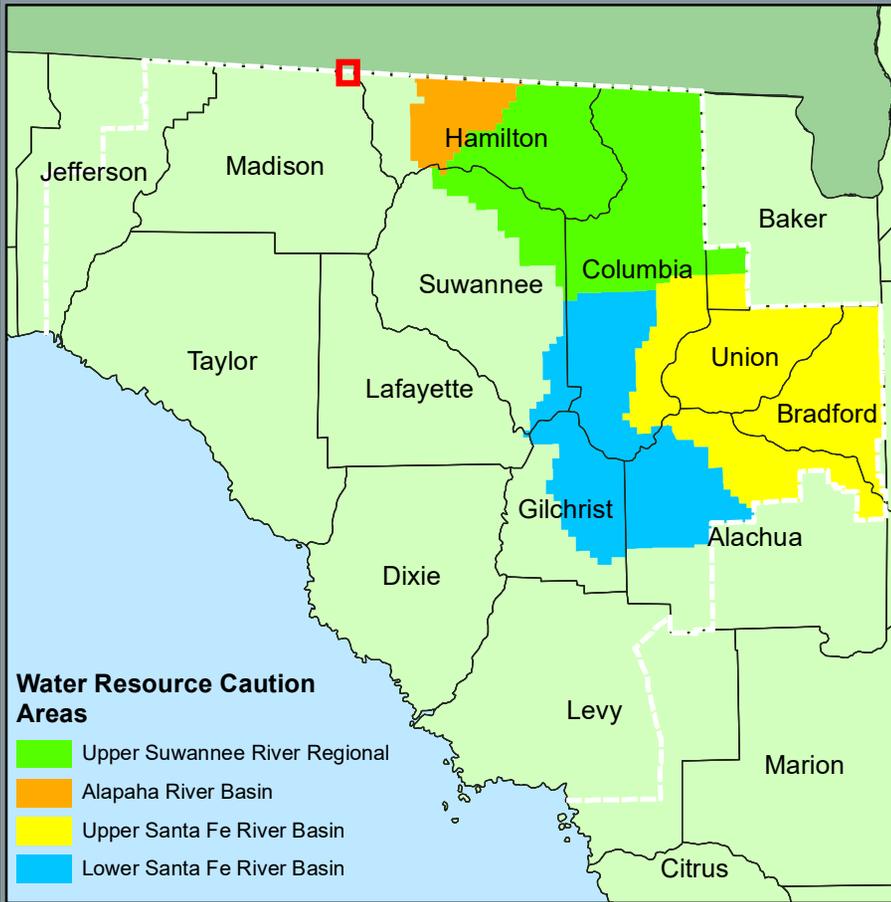
Agreements (Identify any existing purchase agreement, option contract, listing agreement, or any other arrangement or agreement.)

Other Pertinent Information (Please provide any other information that may be helpful in evaluating the request.)
 Please let me know if you have the deed and I will locate it and send separately. I inherited this property.



Hold

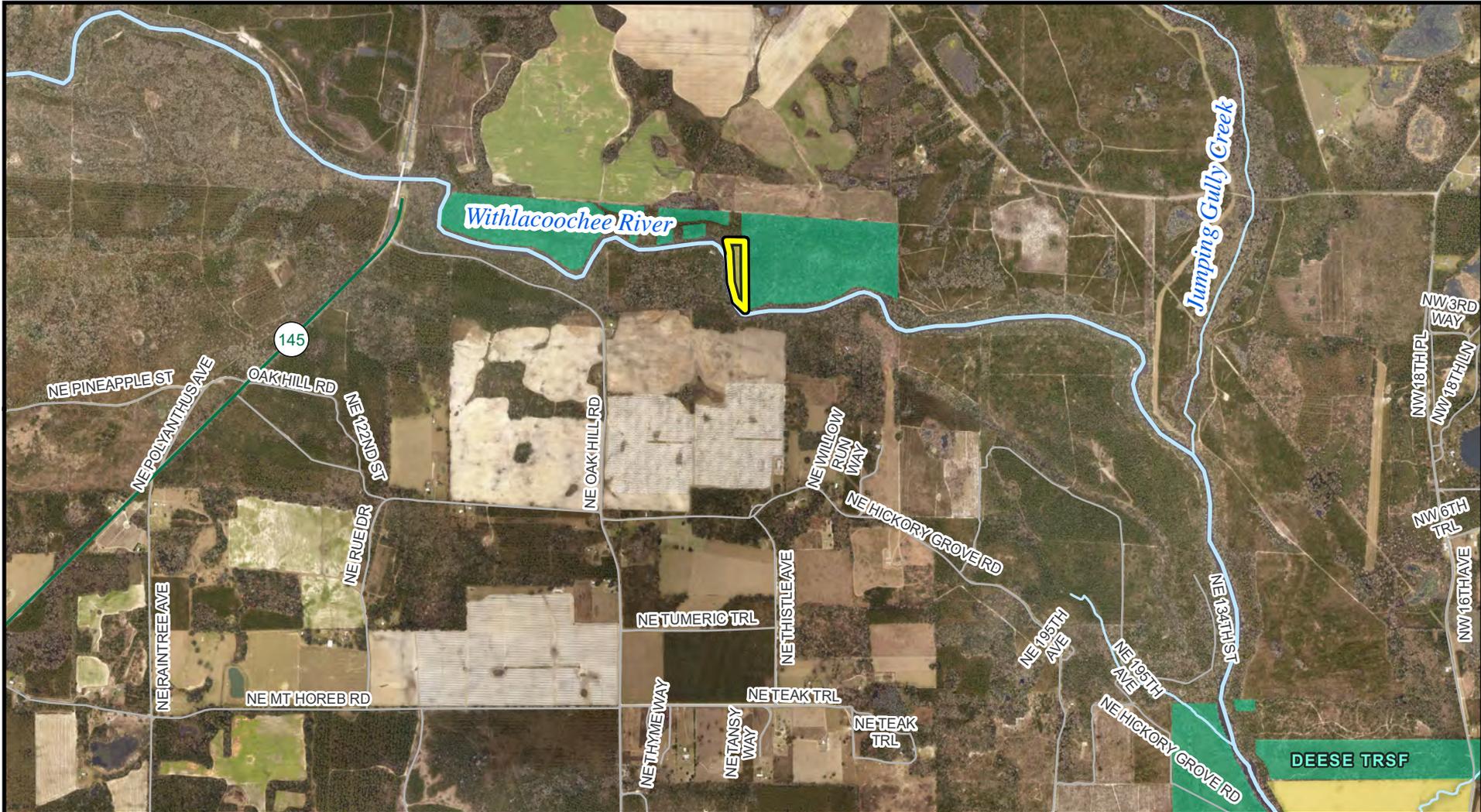
Drufner Tract Property Offer Location Map



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.
Map Created 1/4/2019

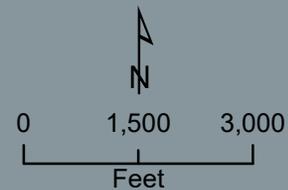
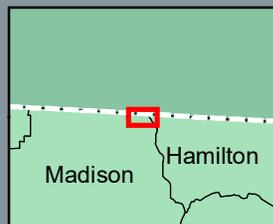
- Property Boundary
- SRWMD Ownership
- SRWMD Boundary
- SRWMD Proposed Acquisition



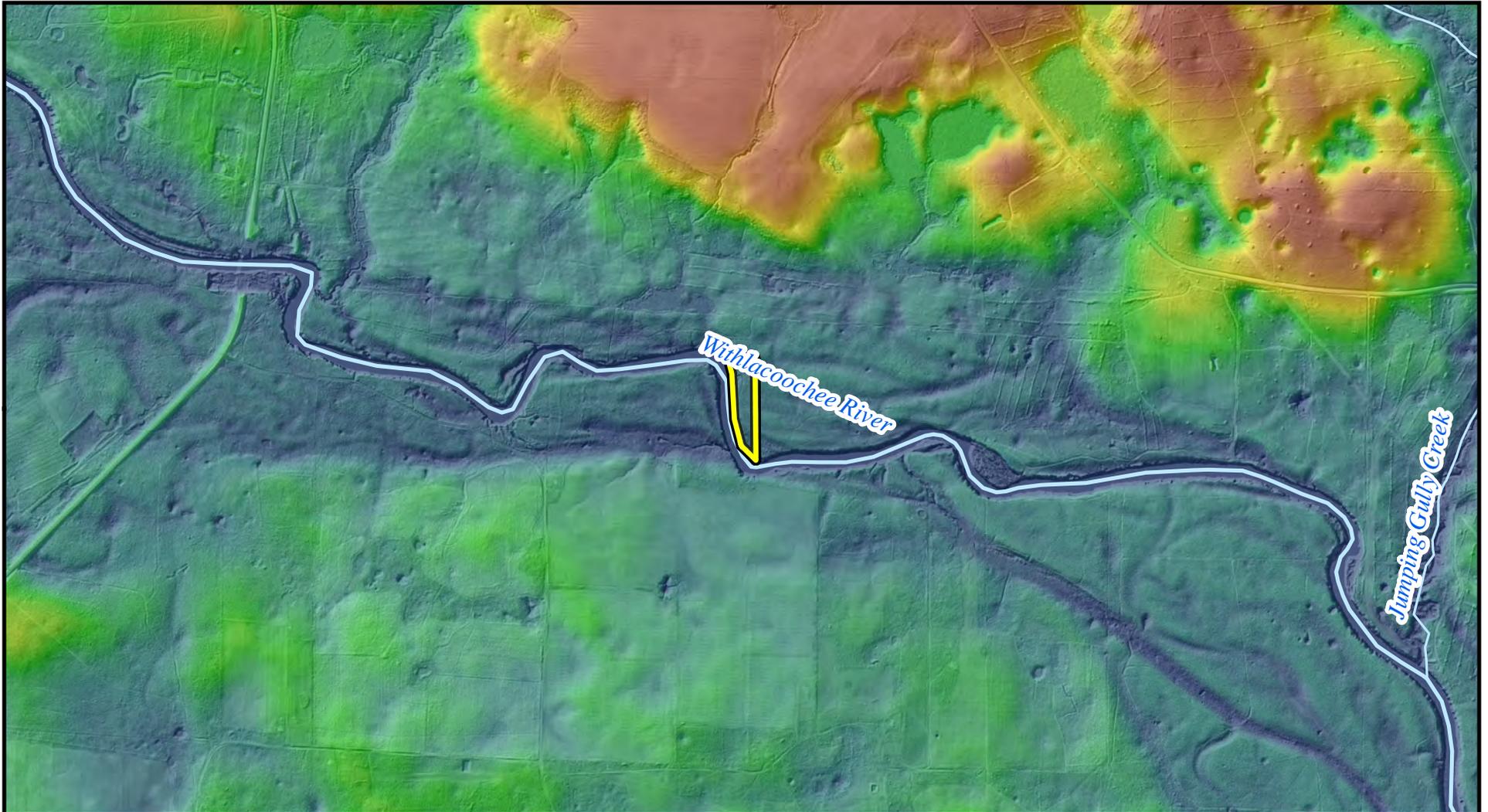


-  Property Boundary
-  Rivers and Streams
-  SRWMD Ownership
-  SRWMD Conservation Ownership
-  SRWMD Proposed Acquisitions

**Drufner Tract
± 10 Ac
Hamilton County**

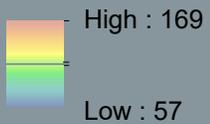


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019



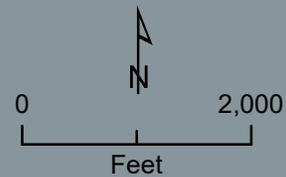
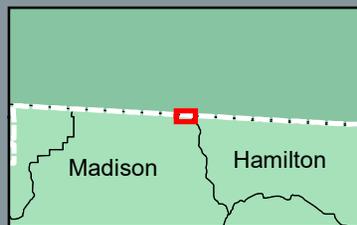
-  Property Boundary
-  Rivers and Streams

Land Surface Elevation



(Vertical Datum NAVD88-
Units US Feet)
Note: Elevations displayed are
derived from LiDAR Data.

**Drufner Tract
Property Offer
LiDAR Overview**



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019



 Property Boundary

 Rivers and Streams

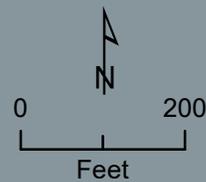
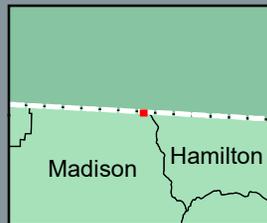
Land Surface Elevation

 High : 84

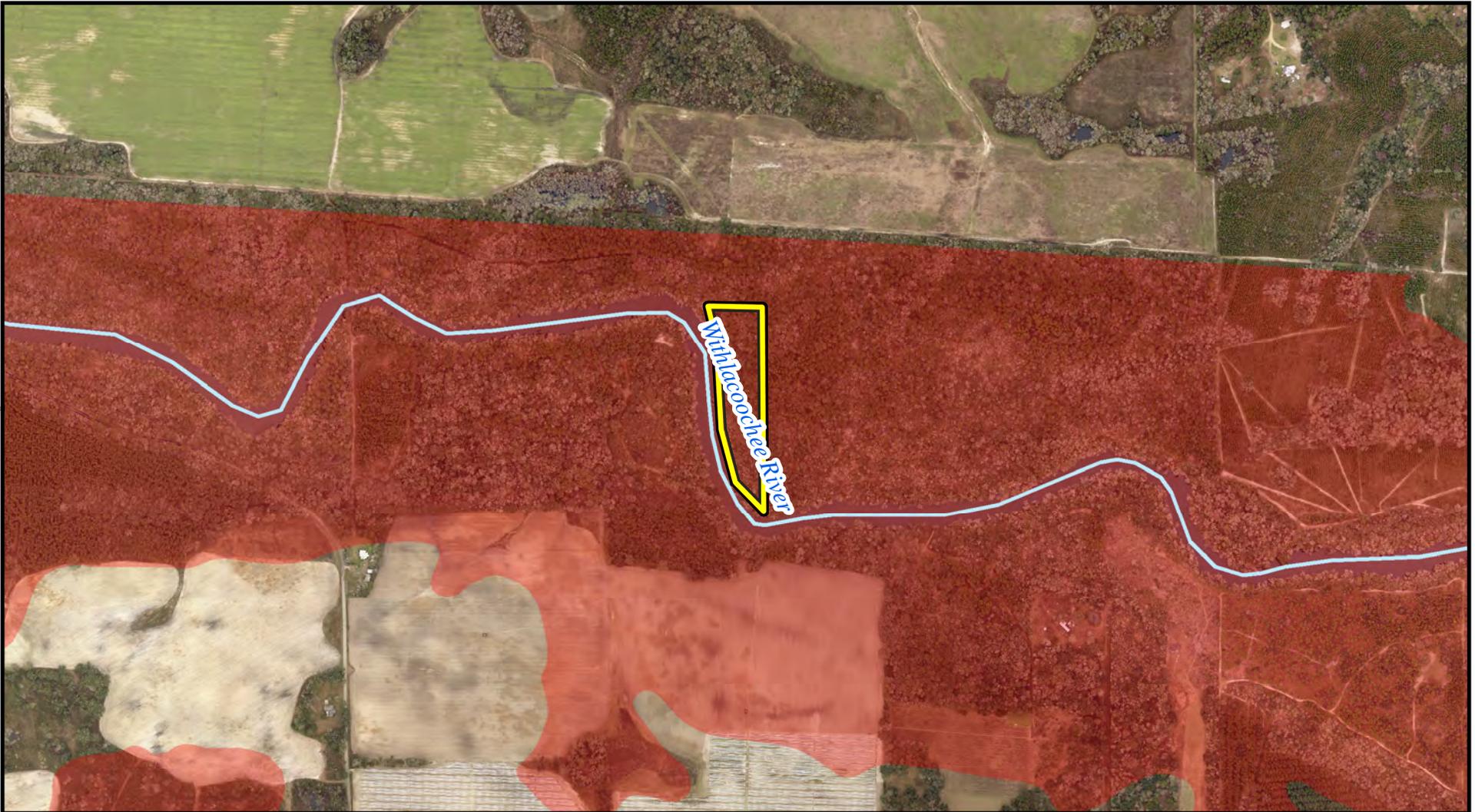
 Low : 57

(Vertical Datum NAVD88-
Units US Feet)
Note: Elevations displayed are
derived from LiDAR Data.

**Drufner Property
Property Offer
LiDAR DEM Property**

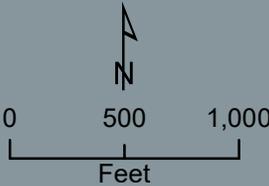
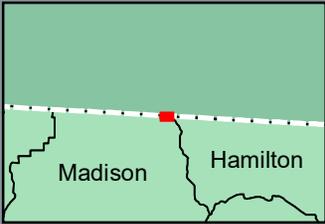


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019

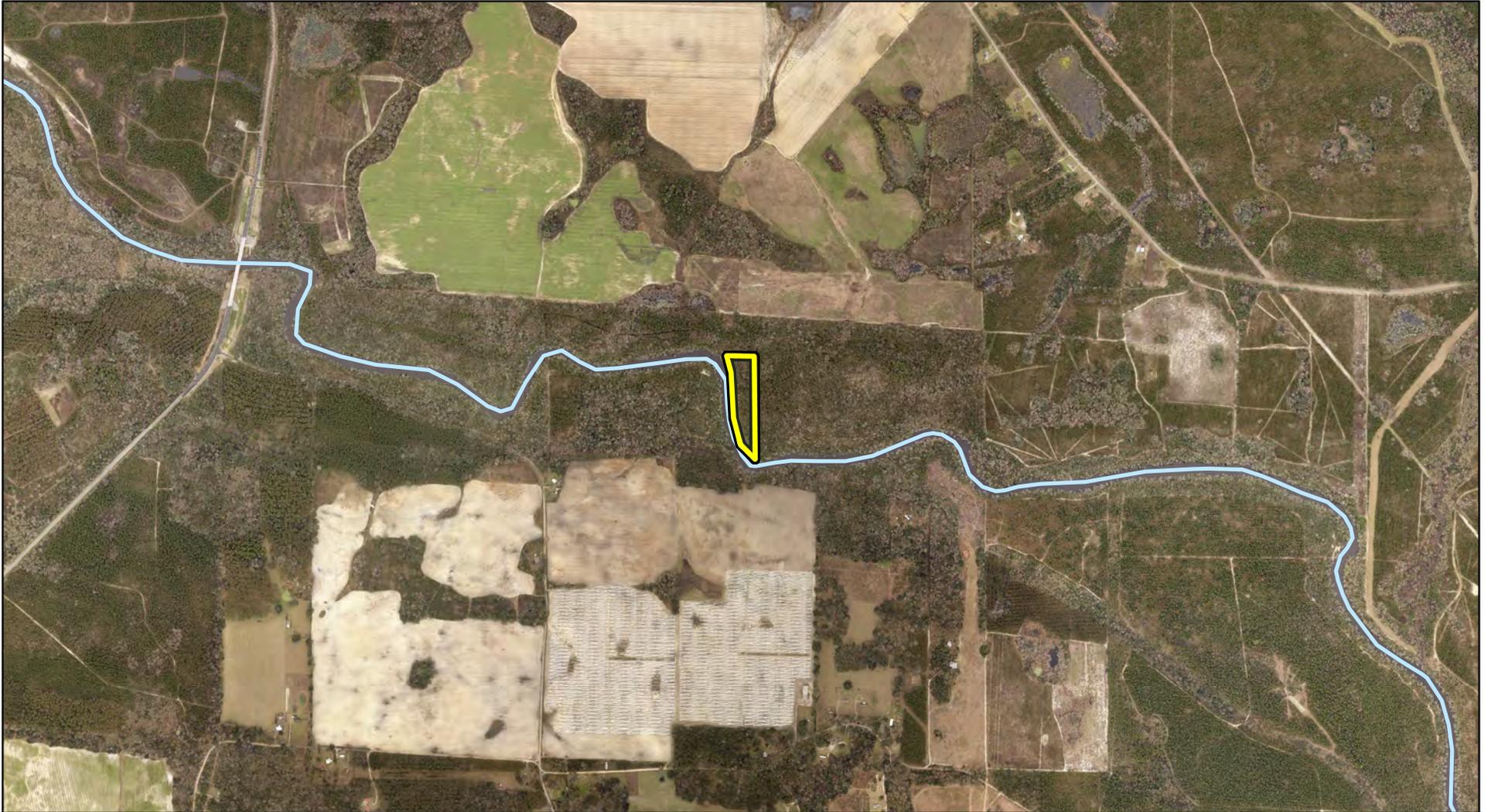


Drufner Tract Property Offer Floodplain Protection

-  Property Boundary
-  Floodplain Protection - 100% / 10 ac
-  Rivers and Streams

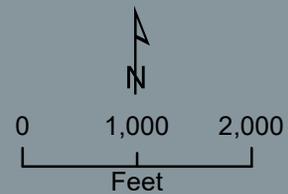


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019



Drufner Tract Property Offer Springs Protection

-  Property Boundary
-  Springshed 0% / 0 ac
-  Priority Focus Area 0% / 0 ac

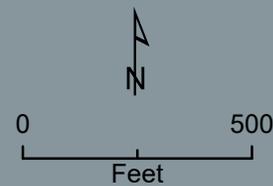
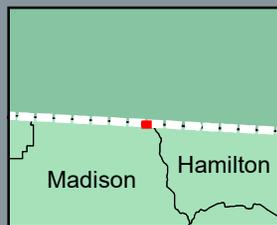


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019

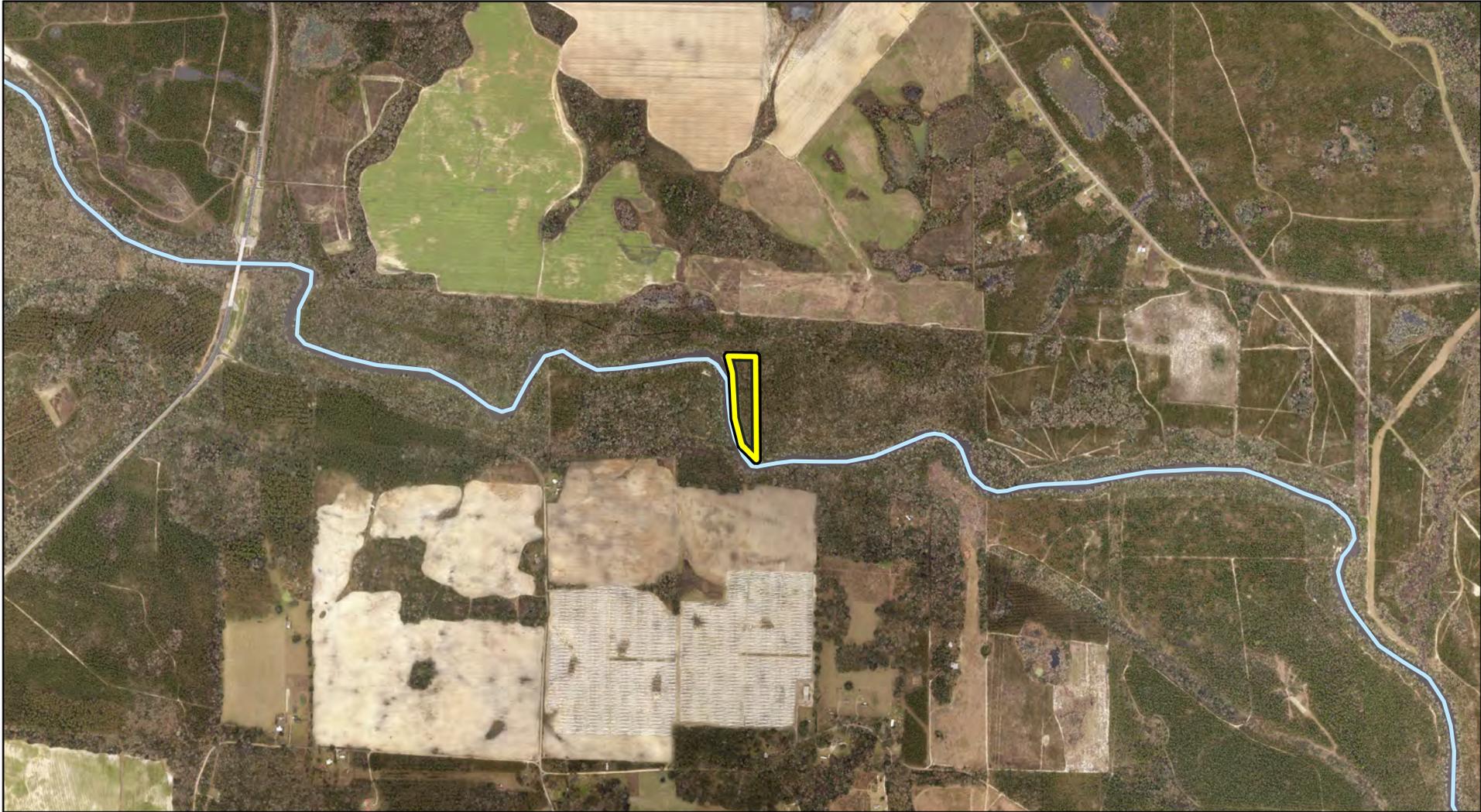


**Drufner Tract
Property Offer
Surface Water Protection**

-  Property Boundary
-  Surface Water Protection - 0% / 0 ac
-  Rivers and Streams

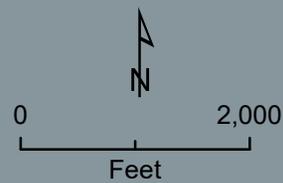


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019



Drufrner Tract Property Offer Aquifer Recharge Protection

-  Property Boundary
-  Aquifer Recharge - 0% / 0 ac
-  Rivers and Streams



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 1/4/2019

BCS 30

APPRAISAL OF REAL PROPERTY



LOCATED AT

10 Acres Withlacoochie River/Hamilton County
Jennings, FL 32053
3N 10E 3931 THAT PART OF GA FCT LOT 205 IN DB 25-540 ORB 234-337-338 ORB 793-344

FOR

Jean Turner Drufer
4704 Wilson Dr., Metairie, LA 70003

AS OF

July 16, 2019

BY

Thomas C. Tompkins, ASA, IFA-S
Tompkins Appraisal Group
725 SE Baya Dr, Suite 101
Lake City, FL 32025-6073
(386) 752-4820
tommy@tompkinsag.com
<http://TompkinsAG.com>

Appraisal Report

LAND APPRAISAL REPORT

File No.: 19-138

Loan No.:

The purpose of this appraisal report is to provide the lender/client with an accurate and adequately supported opinion of the market value of the subject property.

CLIENT AND PROPERTY IDENTIFICATION

Property Address: 10 Acres Withlacoochie River/Hamilton County City: Jennings State: FL ZIP: 32053
Borrower: N/A Owner of Public Record: Jean Turner Drufrner County: Hamilton
Legal Description: 3N 10E 3931 THAT PART OF GA FCT LOT 205 IN DB 25-540 ORB 234-337-338 ORB 793-344
Assessor's Parcel #: 5098-050 Tax Year: 2018 R.E. Taxes: Addenda
Neighborhood Name: Rural Northwest Hamilton County Map Reference: 2010 Census Census Tract: 9602.00
Special Assessments: N/A PUD Yes No HOA: \$ N/A Per Year Per Month
Property Rights Appraised: Fee Simple Leasehold Other (describe)
Assignment Type: Purchase Transaction Refinance Transaction Other (describe)
Lender/Client: Jean Turner Drufrner Address: 4704 Wilson Dr., Metairie, LA 70003

CONTRACT ANALYSIS

I did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis was not performed. There is no known contract for sale of the property.

Contract Price \$: Date of Contract: N/A Is the property seller the owner of public record? Yes No Data Sources Property Card
Is there any financial assistance (loan charges, sale concessions, gift or down payment assistance, etc.) to be paid by any party on behalf of the borrower? Yes No
If Yes, report the total dollar amount and describe the items to be paid. \$ None Assumed

NEIGHBORHOOD DESCRIPTION

Note: Race and the racial composition of the neighborhood are not appraisal factors.

Table with columns: Neighborhood Characteristics, One-Unit Housing Trends, One-Unit Housing, Present Land Use %. Rows include Location, Built-Up, Growth, Neighborhood Boundaries, and various convenience and stability metrics.

Neighborhood Description: The neighborhood is rural with a predominance of agricultural lands and endeavors occurring to include: livestock grazing, hay production, row-crop operations and silviculture activity. This rural area has scattered single-family consisting primarily of larger estate sized tracts and smaller clusters within older developments and along the nearby Withlacoochie River.

Market Conditions (including support for the above conclusions): Market conditions continue to reflect a generally stable market for all property types. Sales transactions have remained slow over the last few years and below historical levels. A moderate supply of small acreage and residential lots continue to exist with limited sales activity for these segments.

SITE DESCRIPTION

Dimensions: Irregular, See Sketch Area: 10.00 Acres Sq.Ft. Shape: Irregular View: Interior/Rural Res/Riverfront
Zoning Classification: ESA-2; Env Sensitive Zoning Description: Environmentally Sensitive- 1 DU/10 Acres
Zoning Compliance: Legal Legal Nonconforming (Grandfathered Use) No Zoning Illegal (describe)
Uses permitted under current zoning regulations: Agricultural/Residential (Site Built & Manufactured Homes)
Highest & Best Use: Rural Residential; SD Developed Prior to Zoning/Land Use and Available for Separate Residential as Legal Conforming Lots
Describe any improvements: None
Do present improvements conform to zoning? Yes No No improvements If No, explain:

Present use of subject site: Sitting Vacant Current or proposed ground rent? Yes No If Yes, \$
Topography: Wds/Decl/FZAE/AllUP Size: 10.00/Ac Drainage: Toward W Line/River
Corner Lot: Yes No Underground Utilities: Yes No Fenced: Yes No If Yes, type:
Special Flood Hazard Area: Yes No FEMA Flood Zone: AE FEMA Map #: 12047C0020C FEMA Map Date: 06/04/2010

Table with columns: Utilities, Public, Other, Provider or Description, Off-site Improvements, Type/Description, Public, Other. Rows include Electricity, Gas, Water, Sanitary Sewer, Other.

Are the utilities and off-site improvements typical for the market? Yes No If No, describe:
Are there any adverse site conditions or external factors (easements, encroachments, environmental conditions, land uses, etc.)? Yes No If Yes, describe:

Neither a survey nor a title abstract were provided which would be required to determine the presence of any adverse easements or encroachments. Review of the property record card, aeriels and discussions with the owner/property appraiser indicates there to be no legal access to the property. Physical access is limited to crossing adjacent lands on to the property. See Addenda.

Site Comments: The property is a 10/Acre tract lying along the easterly bank of the Withlacoochie River. The physical descriptions are based upon a review of aeriels, flood, topographic, elevation and soils maps, etc.. There is no legal access with physical access requiring crossing adjacent tracts or by boat along the river. The property is elongated along the river and is heavily wooded. The easterly end has the highest elevation decreasing but about 30' +/- moving west to its Withlacoochie River frontage. The entire tract is in Flood Zone AE which is a flood hazard area. The NWI Map noted no jurisdictional wetlands. The property is "Landlocked" with no identifiable legal access to the property. Physical access would require crossing the adj. tracts either to the north or east or by boat along the river.

LAND APPRAISAL REPORT

File No.: 19-138
Loan No.:

There are N/A comparable sites currently offered for sale in the subject neighborhood ranging in price from \$ _____ to \$ _____
There were N/A comparable sites sold in the past 12 months in the subject neighborhood ranging in sale price from \$ _____ to \$ _____

COMPARABLE SALES

FEATURE	SUBJECT	COMPARABLE # 1	COMPARABLE # 2	COMPARABLE # 3
Address	10 Acres Withlacoochie River/Hamilton	NW 16th Lane	1464 NE Withla Bluffs Way	1182 NE Withla Bluffs Way
City/St/Zip	Jennings, FL 32053	Jennings, FL 32053	Lee, FL 32059	Lee, FL 32059
Proximity to Subject		3.58 miles SE	14.53 miles S	14.80 miles S
Data Sources	Public Records	TP 4789-140/ORB 810-413	TP1496-010-000/ORB 1217-319	TP 1496-004-000/ORB 1217-108
Verification Sources	Public Records	Pub.Rec/MLS 96342	Public Records	Pub.Rec/MLS 95332
Sale Price	\$	\$ 20,000	\$ 55,000	\$ 62,500
Price/ Acre	\$	\$ 4,837.93	\$ 5,500.00	\$ 6,250.00
Date of Sale (MO/DA/YR)	N/A	12/22/2017 (Sim.)	10/31/2016 (Sim.)	10/24/2016 (Sim.)
Days on Market	N/A	334	Unknown	29
Financing Type	N/A	Conventional	Cash to Seller	Cash to Seller
Concessions	None Assumed	None Known	None Known	None Known
Location	Rural NW Hamilton	Rural NW Ham./Su	Rural NW Mad./Sup	Rural NW Mad./Sup
Property Rights Appraised	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Site Size (in Acres)	10.00	4.134	10.00	10.00
View	Interior/Rural Res/R	Interior/RuralRes/Ri	Interior/RuralRes/Ri	Interior/RuralRes/Ri
Topography	Wds/Decl/FZAE/All	Wds/Decl/92%FZAE	Wds/Decl/98%FZAE	Wds/Decl/21%FZAE
Available Utilities	Elec/Telephone	Elec/Telephone	Elec/Telephone	Elec/Telephone
Street Frontage	None-Landlocked	Private Road/Sup	County Road/Sup	County Road/Sup
Street Type	None-Landlocked	Private Dirt Road	Graded Dirt Road	Graded Dirt Road
Water Influence	RF/Withlacoochie	RF/Withlacoochie	RF/Withlacoochie	RF/Withlacoochie
Fencing	None	None	None	None
Improvements	None	None	None	None
Zoning	ESA-2;1DU/10Acre	ESA-2;1DU/10Ac	AG-2;1DU/10Acres	AG-2;1DU/10Acres
Net Adjustment (Total, in \$)		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -12,071	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -27,500	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -31,250
Adjusted sales price of the Comparable Sales (in \$ / Acre)		Net Adj. 60.4% (\$ -2920 /Acre) Gross Adj. 60.4% \$ 1,917.93	Net Adj. 50.0% (\$ -2750 /Acre) Gross Adj. 50.0% \$ 2,750.00	Net Adj. 50.0% (\$ -3125 /Acre) Gross Adj. 50.0% \$ 3,125.00

The Appraiser has researched the transfer history of the subject property for the past 3 years and the listing history of the subject for the past 12 months prior to the effective date of this appraisal. The appraiser has also researched the transfer and listing history of the comparable sales for the past 12 months.

The appraiser's research did did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of the appraisal.

Data Sources: Property Record Card/Deed

The appraiser's research did did not reveal any prior sales or transfers of the comparable sales for the year prior to the date of sale of the comparable sale.

Data Sources: Property Record Cards. No prior transfers noted for the sales.

The appraiser's research did did not reveal any prior listings of the subject property or comparable sales for the year prior to the effective date of the appraisal.

Data Sources: NFLMLS

Listing/Transfer History (if more than two, use comments section or an addendum.)	Transfer/Sale (ONLY) of the Subject in past 36 months:	Listing and Transfer history of Comp 1 in past 12 months:	Listing and Transfer history of Comp 2 in past 12 months:	Listing and Transfer history of Comp 3 in past 12 months:
	\$ 100 ORB793-344	\$ N/A N/A	\$ N/A N/A	\$ N/A N/A
	\$	\$	\$	\$

Subject property is currently listed for sale? Yes No Data Source: NFMLS

Current Listing History	List Date	List Price	Days on Market	Data Source
		\$		

Subject property has been listed within the last 12 months? Yes No Data Source: NFMLS

12 Month Listing History	List Date	List Price	Days on Market	Data Source
		\$		
		\$		

Comments on Prior Sales/Transfers and Current and Prior Listings: Review of the property record cards on the PA website indicates a transfer via probate (ORB 793, Page 344) in December 2016, which is a non arm's length transfer as indicated by the Documentary Stamps. Public records indicated no transfers of the comparable sales over the last three years.

Summary of the Sales Comparison Approach: All sales are relatively recent occurring in 2016-2017 and during stabilized market conditions. While there are subtle locational differences between the subject and sales, all are positioned in rural, outlying areas of either Hamilton or Madison Counties along the Withlacoochie River with no adjustments applied. The subject and Sales 2-3 are 10/Acres and compare well for size. At 4.134/Acres, Sale 1 is notably smaller with a downward adjustment applied to address its smaller/superior size. All sales have topography typical for tracts lying along the Withlacoochie River, i.e. declining elevation toward their riverfront, considerable flood hazard influence, etc. The physical differences in this area of analysis are considered subtle enough as to not require adjustment. The subject is "Landlocked" with no identifiable legal access per the owner and discussions with the property appraiser. Physical access would/is limited to arranging for crossing of adjacent lands either to the north or east, or by boat along the river front. All of the sales have legal and physical access via either private or county graded roadways. The appraiser has conducted various access studies over the last three decades to measure value differences associated with limited/atypical or an absence of legal access. These studies have included various property types and were located within various markets throughout Florida. Analysis of these studies reveals that landlocked tracts typically sell at 40% to 60% less than similar tracts which have typical legal access. Accordingly, an adjustment of 50% of the \$/Acre of the comparable sales, which represents a midpoint for the Landlocked Access Studies, is considered reasonable and applied within the sales grid to address the access component.

Reconciliation Comments: The Sales Comparison Approach provided the only reliable indication of value. The adjusted unit value range for the sales presented falls between \$1,918/Acre +/- and \$3,135/Acre +/- with a mean indication of \$2,600/Acre +/- . Considering all areas of analysis with primary consideration of the subject's "Landlocked" status, a unit value slightly below the indicated mean at \$2,500/Acre is considered both reasonable and well supported by the data. The unit value opinion results in a total value for the subject of \$25,000 (10.00/Ac @ \$2,500/Ac).

This appraisal is made "as is", or subject to the following conditions or inspections: An on site inspection of the property was not conducted. The analysis and value opinion is based upon review of aerials, topo/flood/NWI/soil maps, etc.

Based on a complete visual inspection of the subject site and those improvements upon said site, defined scope of work, statement of assumptions and limiting conditions, and appraiser's certification, my (our) opinion of market value, as defined, of the real property that is the subject of this report is: Opinion of Market Value: \$ 25,000 , as of: July 16, 2019 , which is the date of inspection and the effective date of this appraisal.

MEMORANDUM

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Approval to Declare as Surplus Two Adjoining Parcels Totaling 10.56 Acres +/- of Real Property Located in Gilchrist County

RECOMMENDATION

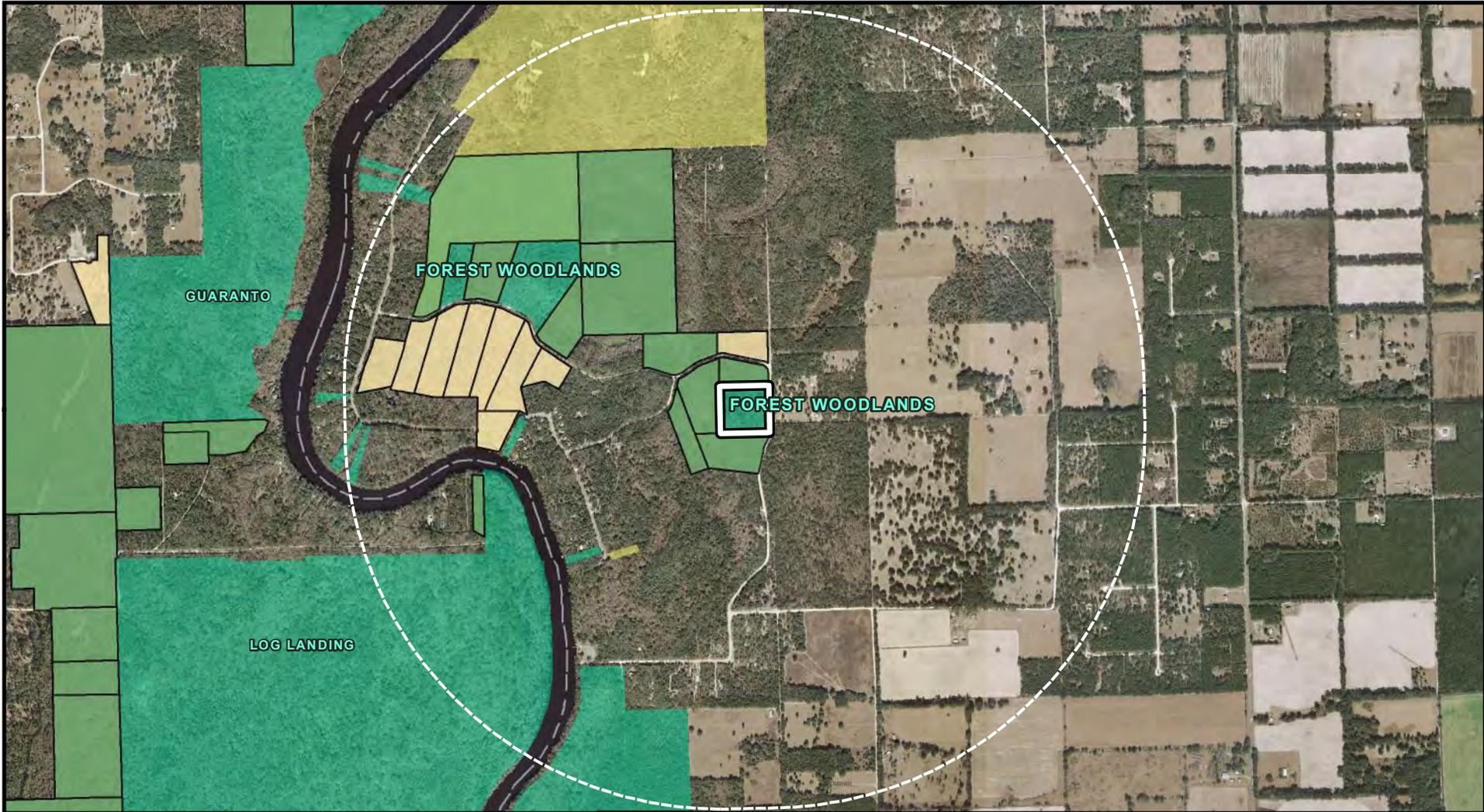
Staff requests the Governing Board approve the Lands Committee recommendation that the District declare as surplus two parcels of land totaling 10.56 Acres +/- of real property located in Gilchrist County.

BACKGROUND

The District received a request to surplus two parcels of real property totaling 10.56 Acres +/- of real property located within the Forest Woodlands subdivision in Gilchrist County from an adjacent property owner. District staff reviewed the request and determined that the parcels no longer serve the needs of the District. The property was purchased by the District on October 11, 1996 using Save Our Rivers funds. The parcels are not adjacent to other District property, are not within a springs protection area, and are not within an outstanding Floridan Springs Priority Focus Area. The parcels encompass 1.93 acres +/- of riverine surface water protection areas and in entirety within the floodplain.

The Lands Committee accepted the staff recommendation that the parcels be declared as surplus and offered for sale in accordance with section 373.089(8), Florida Statutes at its October 11, 2019 meeting. Any sale will retain deed restrictions or a conservation easement restricting the owner from adding a permanent structure, well, or septic system on the property.

SCS/tm
Attachments
File #96-003

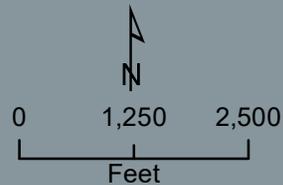


-  Property Boundary
-  SRWMD Ownership
-  Other Public Ownership
-  SRWMD Proposed Acquisitions
-  1 Mile Buffer

Adjacent Parcels Ranking

-  Primary
-  Secondary

Forest Woodlands - Padgett Offer
± 10.56 Ac
Gilchrist County

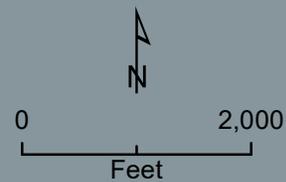


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 6/27/2019



-  Property Boundary
-  Surface Waters (Riverine)
- SRWMD Major Rivers**
-  Priority 1
-  Priority 2
-  Other

Forest Woodlands - Padgett Offer Property Offer Surface Water Protection

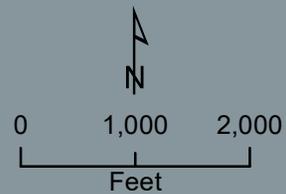


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 6/27/2019

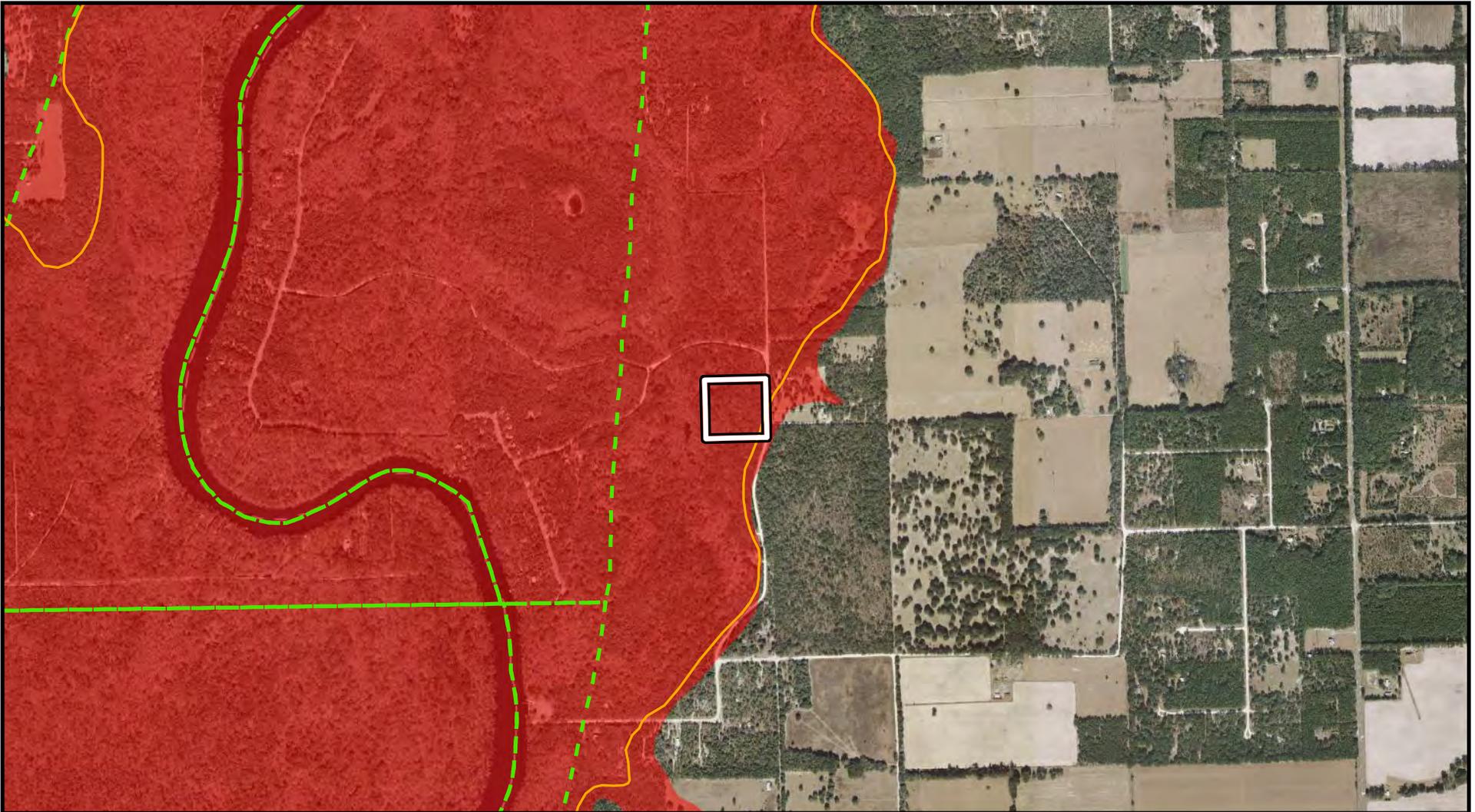


**Forest Woodlands - Padgett Offer
Property Offer
Springs Protection**

-  Property Boundary
-  Springs Protection

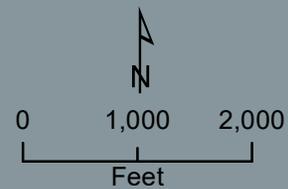
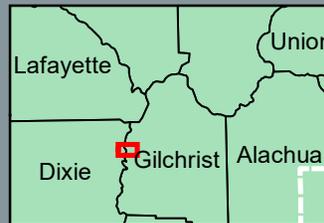


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 6/27/2019



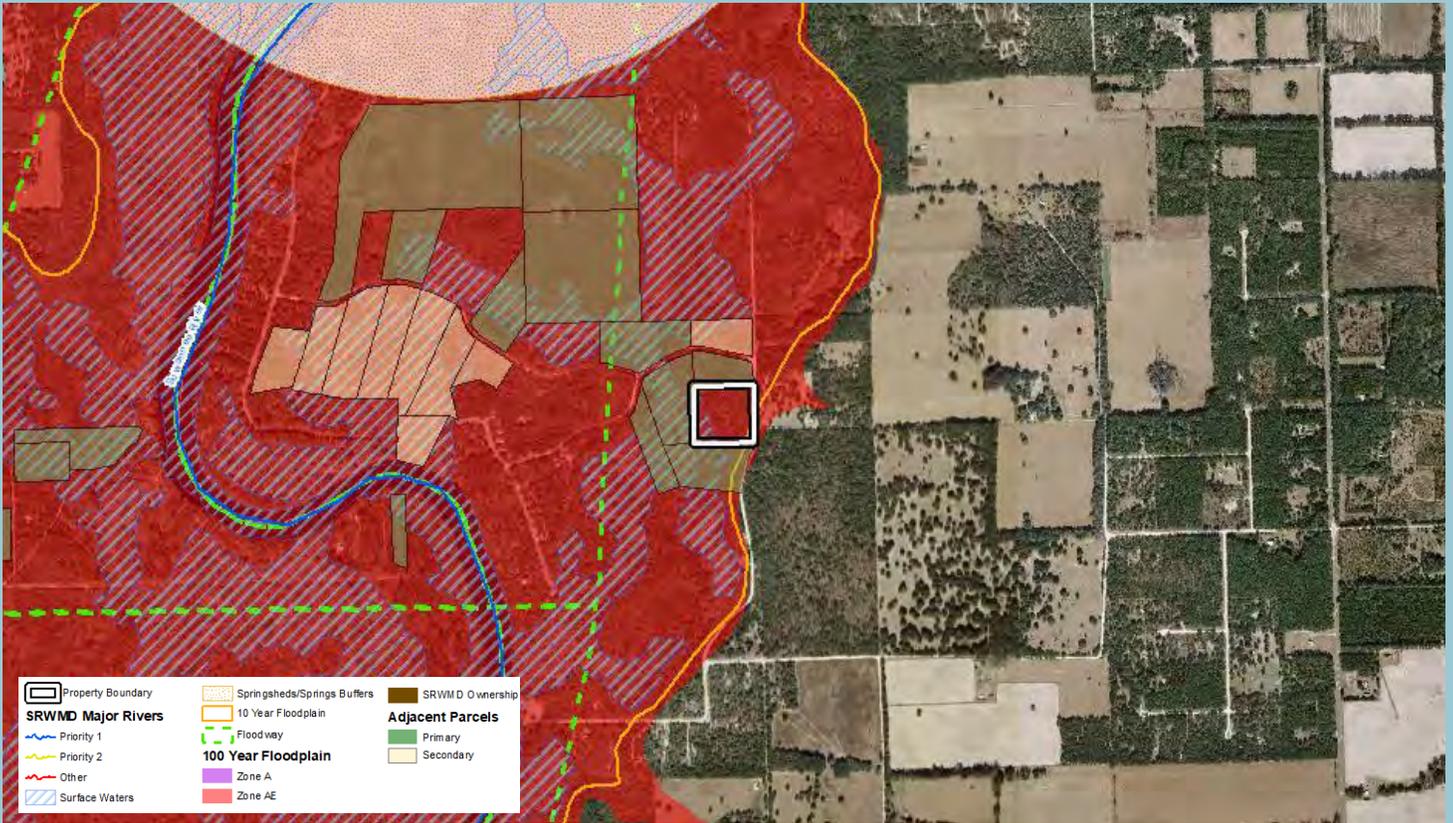
Forest Woodlands - Padgett Offer Property Offer Floodplain Protection

-  Property Boundary
-  10 Year Floodplain
-  Floodway
- 100 Year Floodplain**
-  Zone A
-  Zone AE



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 6/27/2019

Suwannee River Water Management District Triage Analysis Results



Property Name: Forest Woodlands -
Padgett Offer

Acreage: 10.56

Transaction Type: Surplus

Date: 06/26/19

County: Gilchrist

Surface Water Protection-

Major River? (N)

Riverine Surface Waters? (Y) [± 1.93 ac]

Springs Protection -

Within Springshed or springs buffers?
(N)

Adjacency
(N)

Flood Protection-

Floodway? (N)

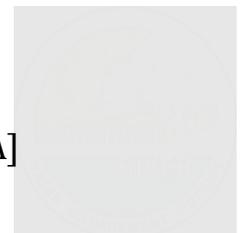
10 Year Floodplain? (Y) [± 10.19 ac]

100 Year Floodplain? (Y) [± 10.56 ac]

Miscellaneous:

PFA? (N)

WRCA? (Y) [Eastern WRCA]



MEMORANDUM

TO: Governing Board
FROM: Steve Schroeder, Chief, Office of Administration
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: November 1, 2019
RE: Approval of Agreement with North Florida Land Trust

RECOMMENDATION

Staff requests the Governing Board approve the Lands Committee recommendation that the District enter into an agreement with North Florida Land Trust for services related to land acquisition and surplus.

BACKGROUND

During fiscal year 2018-2019, the District utilized the services of North Florida Land Trust (NFLT) during the acquisition of real property. These services have included contracting for appraisals, surveys, and other relevant due diligence procedures. NFLT has also assisted the District by facilitating exchange of closing documents and addressing other issues as they arise during the acquisition process. The recent contract was for a one-year term and expired September 30, 2019.

This matter was presented at the September 24, 2019 meeting of the Lands Committee and was tabled with a request that staff provide additional information. Additional information was presented at the October 11, 2019 Lands Committee meeting and the Lands Committee unanimously voted to support the staff recommendation to approve the agreement.

The new agreement for which approval is sought, is for a two-year term commencing October 1, 2019 and running through September 30, 2021, with the District having the option to renew the contract for two additional one-year terms. The proposed new agreement also expands potential duties which will be detailed in related Task Work Assignments (TWA) to include assistance with the disposition of real property declared surplus, property acquisition and surplus planning to meet the needs of the District.

Each TWA includes a proposed budget, estimated time for completion and a complete delineation of related costs and expenses, including the costs of appraisals, surveys, environmental assessments, title insurance, recording fees and other costs. During Fiscal Year 2018-2019 (FY 19), no TWAs exceeded the anticipated budget.

To date, NFLT's contractual performance has been satisfactory and in conformance with the terms of the contract, including timely delivery of deliverables, accuracy, and completeness of assigned tasks.

Funding for this recommendation is included in the FY 20 Adopted Budget under account codes 10-2586-3-2100-19, 13-2586-3-2100-10, and 13-2586-3-2100-19.

SCS/tm
Attachment

**AGREEMENT FOR SERVICES BETWEEN
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
AND
NORTH FLORIDA LAND TRUST, INC.**

THIS AGREEMENT for Services (the "Agreement") is made as of the _____ day of _____, 2019, by and between the Suwannee River Water Management District, a special taxing district organized under Chapter 373 of Florida Statutes, with its offices located at 9225 County Road 49, Live Oak, Florida 32060 (hereinafter referred to as the "District") and the North Florida Land Trust, Inc., a Florida not-for-profit corporation, which is qualified as a tax exempt entity under I.R.C. § 501(c)(3) with offices located at 2038 Gilmore Street, Jacksonville, Florida 32204 (hereinafter referred to as the "Land Trust"). The District and the Land Trust are hereinafter collectively referred to as the "parties".

IN CONSIDERATION of the mutual promises and covenants hereinafter set forth and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

ARTICLE 1: BASIC SERVICES OF THE LAND TRUST

- 1.1 The District, in the execution of its mission to "manage water and related natural resources in north-central Florida by providing water quality and quantity monitoring, research, regulation, land acquisition and management, and flood protection," occasionally acquires conservation lands in furtherance of that mission. Through this agreement, the Land Trust agrees to provide certain conservation real estate services to and on behalf of the District which may include outreach and negotiations for purchase or exchange of land or interests in land, execution of appropriate due diligence in acquiring that land, surplus of properties, coordination with District staff, committees and the Governing Board in facilitation of acquisitions and surplus, and other services deemed necessary towards the acquisition of land and disposition of surplus land in support of the District. The full scope of these services is otherwise described in Exhibit A, Scope of Work.
- 1.2 The Land Trust shall give reasonably prompt written notice to the District whenever the Land Trust observes or otherwise becomes aware of any development that affects the scope or timing of the Land Trust's services.

ARTICLE 2: ADDITIONAL SERVICES OF THE LAND TRUST

- 2.1 If the parties agree in writing, the Land Trust shall furnish additional services pursuant to this Agreement otherwise unprovided for in Exhibit A, for compensation mutually agreed by the parties, by amendment of Exhibit A, Scope of Work.

ARTICLE 3: THE DISTRICT'S RESPONSIBILITIES

- 3.1 The District shall promptly provide to the Land Trust available information regarding the requirement for the Services and whatever data needed by the Land Trust to complete the services as described in Exhibit A.
- 3.2 The District shall give prompt written notice to the Land Trust whenever the District observes or otherwise becomes aware of any development that affects the scope or timing of the Land Trust's Services.

ARTICLE 4: PAYMENTS TO THE LAND TRUST

- 4.1 At the request of the District, the Land Trust shall provide to the District an estimated budget for the detailed assessment and negotiations stage of a transaction (the "Assessment and Negotiations Budget") in the format attached as Exhibit B for each property chosen by the District for acquisition services by the Land Trust. Once the Assessment and Negotiations Budget is approved, the Land Trust may proceed with the acquisition services listed in the Assessment and Negotiations Budget. The Land Trust shall not exceed the Assessment and Negotiations Budget without first obtaining a written amendment to the Assessment and Negotiations Budget from the District. Upon review and confirmation by the District, reimbursements and payments will be made to the Land Trust within thirty (30) days of presentation of the invoice that includes a summary of work performed, hours worked, documentation of costs for services contracted, and copies of all work products created in the process of acquisition, , and a copy of the canceled checks or other verifiable evidence that payments have been made. Invoices shall be submitted in the form attached as Exhibit D.
- 4.2 If negotiations are successful, at the request of the District, the Land Trust shall provide to the District an estimated budget for the contract stage of a transaction (the "Contract Budget") in the format attached as Exhibit C for each property chosen by the District to continue to the contract stage. Once the Contract Budget is approved, the Land Trust may proceed with the acquisition services listed in the Contract Budget. The Land Trust shall not exceed the Contract Budget without first obtaining a written amendment to the Contract Budget from the District. Upon review and confirmation by the District, reimbursements and payments will be made to the Land Trust within thirty (30) days of presentation of the invoice that includes a summary of work performed, hours worked, documentation of costs for services contracted, and copies of all work products created in the process of acquisition, and a copy of the canceled checks or other verifiable evidence that payments have been made. Invoices shall be submitted in the form attached as Exhibit D.
- 4.3 The Assessment and Negotiations Budget and the Contract Budget shall hereinafter collectively be referred to as the "Budgets".
- 4.4 The purchase price and other closing costs towards properties identified by the Land Trust shall be directly forwarded to closing agent or escrow account for closing.

- 4.5 An estimated budget will be requested by District staff prior to the Land Trust providing other real estate services, such as but not limited to, acquisition planning, and surplus of properties. Once the budget is approved, the Land Trust may proceed with the services listed in the budget. Upon review and confirmation by the District, reimbursements and payments will be made to the Land Trust within thirty (30) days of presentation of the invoice that includes a summary of work performed, hours worked, documentation of costs for services contracted or performed, and copies of all work products created in the process of surplus or activity, and a copy of the canceled check or other verifiable evidence that payment has been made. Invoices shall be submitted in the form attached as Exhibit D.

ARTICLE 5: TERMINATION

- 5.1 This Agreement shall remain in force through September 30, 2021, subject to the right of the District to renew the Agreement for two one-year periods. In the event of non-renewal of the agreement, then the District may extend the contract through such additional time period as the District deems necessary in order to complete any unfinished projects within the Scope of Work.
- 5.2 Either party may withdraw from this Agreement at any time by giving thirty (30) days written notice to the other party. All products and information regarding open projects must be submitted by the Land Trust before final payments will be made by District.

ARTICLE 6: ONLY DISTRICT TO ENTER INTO CONTRACTS

- 6.1 Notwithstanding anything else herein to the contrary, the Land Trust shall not have the authority to bind the District to any contracts or quasi contracts.
- 6.2 Only the District itself, acting through its Governing Board, may bind the District to:
- 6.2.1 A contract for the purchase of interests in real property;
 - 6.2.2 A contract for the reimbursement of any expenses concerning the possible purchase of real property; or,
 - 6.2.3 Any other contractual or quasi contractual relationship.
- 6.3 In its dealings with others, the Land Trust shall make clear that it does not have the authority to enter into any contracts on behalf of the District or bind the District to any contracts. To document the above, before it begins working on any particular parcel of property, the Land Trust shall have a disclosure, in substantially the form attached hereto as Exhibit "E", executed by the landowner.
- 6.4 In the event that the Land Trust enters into contracts between the Land Trust and contractors as authorized by the District in the Budgets, the District shall reimburse the Land Trust as described in Article 4.

ARTICLE 7: MISCELLANEOUS PROVISIONS

- 7.1 The District may not use the Land Trust's name and/or logo in any way without prior written consent from the Land Trust, nor the Land Trust use the District's name and/or logo without the District's prior written consent. This section does not apply to verbal or written use during the assessment and negotiations of a specific project.
- 7.2 This Agreement shall become binding when signed by both parties. This Agreement supersedes all prior or contemporaneous communications and negotiations, both oral and written and constitutes the entire Agreement between the parties relating to the work set out above. No amendment shall be effective except in writing signed by both parties.
- 7.3 If any provision of this Agreement is held invalid, the other provisions shall not be affected thereby.
- 7.4 Pursuant to Section 373.139 (3)(a), Florida Statutes, the Land Trust shall maintain the confidentiality of appraisal reports, offers, and counteroffers until an option contract is executed or, if no option contract is executed, until 30 days before a contract or agreement for purchase is considered for approval by the Governing Board. Upon approval by the District, the Land Trust may disclose appraisal reports to private landowners during negotiations for acquisitions using alternatives to fee simple techniques, if the District determines that disclosure of such reports will bring the proposed acquisition to closure.
- 7.5 Independent Contractor Status. The Land Trust shall be deemed to be an independent contractor in all its operations and activities hereunder.
- 7.5.1 Land Trust's Employees. The employees furnished by the Land Trust to perform the work provided herein and the Land Trust's subcontractors shall be paid by the Land Trust for all such services. The Land Trust will be responsible for all obligations and reports concerning FICA, unemployment insurance, worker's compensation, income tax, and other reports and deductions required by an applicable state or federal law. Under no circumstances shall such employees and subcontractors be deemed to be the employees of the District.
- 7.5.2 Land Trust Not to Be Agent. The Land Trust is not an agent of District and does not have any authority with respect to any matter or in any manner to obligate or commit District by contract or otherwise.
- 7.6 W-9 Requirement. The Land Trust shall immediately submit to the District a completed IRS Form W-9, for reporting purposes only. The District shall make no payments to the Land Trust, under this Agreement or for any other reason, unless and until such form is submitted to District.
- 7.7 Insurance Coverages. The Land Trust shall provide insurance as follows:

- 7.7.1 The Land Trust will purchase and maintain all insurance necessary to protect it from claims under workers' compensation laws, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of its employees, including claims insured by usual personal injury liability coverage; from claims for damages because of bodily injury, sickness or disease, or death of any person other than its employees including claims insured by usual personal injury liability coverage; and from claims for injury to or destruction of tangible property, including loss of use resulting therefrom - any or all of which may arise out of or result from the Land Trust's operations under this Agreement, whether those operations be by the Land Trust or by any subcontractor or anyone directly or indirectly employed by any of them or for whose acts any of them may be legally liable.
- 7.7.2 This insurance shall be written for not less than (i) for workers' compensation insurance, the limits shall be as required by law; (ii) for motor vehicular liability insurance, the limits shall be for not less than \$500,000 combined single limit; (iii) for general liability insurance, the limits shall be a minimum of \$1,000,000 per occurrence and \$1,000,000 general aggregate; (iv) for professional liability insurance, the limits shall be a minimum of \$1,000,000 per occurrence and \$1,000,000 general aggregate.
- 7.7.3 Before starting work under this Agreement, the Land Trust will file with the District certificate(s) of insurance, acceptable to the District, providing evidence that the Land Trust has in full force and effect the insurance required herein with insurers authorized to do business in the State of Florida. These certificate(s) shall contain provision(s) that provide, without limitation, the following:
- 7.7.3.1 For all insurances except for professional liability insurance, name the District as a named or additional insured without waiving any defense of sovereign immunity or increasing the limits of District's liability in excess of the statutory cap provided under Section 768.28, Florida Statutes.
- 7.7.3.2 The coverage afforded under the policies will not be cancelled or materially changed until at least 30 days prior written notice has been given to the District.
- 7.8 Compliance with Laws. The Land Trust, employees and representatives, shall at all times comply with all applicable laws, ordinances, statutes, rules, and regulations of the federal, state, or local government, including but not expressly limited to those relating to wages, hours, and work conditions.
- 7.9 Ownership of and Rights to Items Produced. District shall have absolute ownership of and unlimited rights in all items produced or delivered in the performance of this Agreement. The Land Trust shall not publish or use any of the information or products generated by this Agreement for advertising, presentations not directly connected with this Agreement, or for other uses not connected with this Agreement without the prior written approval of the District.

- 7.10 Indemnification. The Land Trust shall be solely responsible for and shall hold District free and harmless from, and hereby indemnifies District against any and all claims, demands, courses of action, loss, cost, damages, and expenses, attorneys fees and consultants fees arising out of or in connection with, property damage, or injuries or death of any and all persons in any way sustained, or alleged to have been sustained, in connection with, or arising out of the performance of the work set out herein by the Land Trust, its agents and employees, and its subcontractors, unless caused by the sole negligence of District employees while working for District. To the extent permitted by law, the District shall be solely responsible for and shall hold the Land Trust free and harmless from, and hereby indemnifies the Land Trust against any and all claims, demands, courses of action, loss, cost, damages, and expenses, attorneys fees and consultants fees arising out of or in connection with, property damage, or injuries or death of any and all persons in any way sustained, or alleged to have been sustained, in connection with, or arising out of the performance of the work set out herein by the District, its agents and employees, and its subcontractors, unless caused by the sole negligence of the Land Trust employees while working for Land Trust.
- 7.11 Records. The books, records, and documents of Land Trust, insofar as they relate to the work performed or money received under this Agreement, shall be subject to audit, at any reasonable time and upon reasonable notice, by District or other duly authorized representatives of the State.
- 7.12 Gifts. The Land Trust shall not pay any part of the amounts paid to it as provided herein, directly or indirectly, to any officer or employee of District or the State of Florida as wages, compensation, or gifts in exchange for or in connection with any work contemplated or performed in connection with this Agreement, without prior District approval.
- 7.13 Non-Discrimination. The Land Trust will not discriminate against any individual because of that individual's race, color, religion, sex, national origin, age, handicaps or marital status with respect to any operations and activities hereunder.
- 7.14 Conflicts. The Land Trust covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Land Trust further covenants that, in the performance of this Agreement, no person having any such interest shall be employed. The Land Trust warrants that it has not employed, retained, paid, or agreed to pay any company or person, other than a bonafide employee, to solicit or secure this Agreement contingent upon or resulting from the award or making of this Agreement.
- 7.15 Public Records. This Agreement is subject to the requirements of Section 119.0701, Florida Statutes regardless of whether such requirements are expressly set out herein. However, as required by such statute, the Land Trust shall:
- 7.15.1 Comply with all public records laws of the State of Florida.
- 7.15.2 Keep and maintain all records it generates and/or receives in the performance of the services set out herein.

- 7.15.3 Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Ch. 119, Florida Statutes or as otherwise provided by Florida law.
- 7.15.4 Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of this Agreement the Land Trust does not transfer the records to the District.
- 7.15.5 Upon completion of this Agreement, transfer, at no cost, to the District all public records in possession of the Land Trust or keep and maintain public records required by the District to perform the services set out herein. If the Land Trust transfers all public records to the District upon completion of this Agreement, the Land Trust shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Land Trust keeps and maintains public records upon completion of this Agreement, the Land Trust shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

IF THE LAND TRUST HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE LAND TRUST'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AS FOLLOWS:

Telephone at 386.362.3036

E-mail at Stephen.schroeder@srwmd.org

U.S. Mail to: Stephen Schroeder

Office of Administration Chief

Suwannee River Water Management District

9225 CR 49

Live Oak, FL 32060

- 7.16 Extension of Services. District and the Land Trust may by mutual agreement, in writing extend the scope of these services including additional work to be performed by the Land Trust with additional payments by District. However, for this to be effective, the document must be executed in writing with same formalities as this Agreement.
- 7.17 No Third-Party Beneficiaries. This Agreement is between the District and the Land Trust and shall not be interpreted to be for the benefit of any party or entity not signing this Agreement.

- 7.18 Drug Free Workplace. Land Trust represents that it has established a drug free workplace and shall maintain a drug free workplace during the term of this Agreement.
- 7.19 Public Entity Crime. A person or affiliate who has been placed on the convicted vendor list, following a conviction for a public entity crime, may not perform the work set out herein as a grantee, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount, provided in Section 287.017 F.S. for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list. The Land Trust warrants that it has not been placed on the convicted vendor list for a public entity crime.
- 7.20 Land Trust, by its signature hereon, certifies that it is not a scrutinized company as described in Section 287.135, F.S. and agrees that it shall not use as a contractor or subcontractor any individual or entity that is a scrutinized company.
- 7.21 Venue and Jurisdiction of Litigation. The exclusive venue and jurisdiction for any litigation enforcing, construing or relating to this Agreement shall be the Circuit Court or the County Court in and for Suwannee County, Florida. If under applicable law exclusive jurisdiction over any such matters is vested in the federal courts, then exclusive jurisdiction and venue shall be in the United States District Court for the Middle District of Florida, Jacksonville Division.
- 7.22 Waiver of Jury Trial. The parties mutually and forever waive any and all right to trial by jury in any legal proceeding arising out of or relating to this Agreement or this transaction. The parties agree to have any such actions decided by a judge alone, without a jury.
- 7.23 Limitation on Remedy. Notwithstanding anything else in herein to the contrary, the parties mutually and forever waive the right to recover any consequential, incidental, indirect, special or punitive damages, including, without limitation, loss of future revenue, income or profits, in any legal proceeding enforcing, construing, arising out of or relating to this Agreement. This waiver shall apply to legal actions sounding in both contract and tort and shall apply whether or not the possibility of such damages has been disclosed in advance or could have been reasonably foreseen. This provision shall not be interpreted to mean that absent this provision such damages would have been recoverable.
- 7.24 No Waiver of Sovereign Immunity. Notwithstanding anything else herein to the contrary, nothing herein shall be construed to waive or to otherwise affect the District's sovereign immunity and/or the protections given the District under Section 768.28, Florida Statutes.
- 7.25 Terms Not to Be Construed Against Either Party. This Agreement is the product of negotiation between the parties, thus the terms of this Agreement shall not be construed against either party as the drafter.
- 7.26 Assignment. Neither party shall assign its rights or responsibilities under this Agreement without the prior written consent of the other party and such consent shall not be unreasonably withheld.

7.27 Governing Law. This Agreement shall be governed by Florida law without regard to its conflict of laws rules.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURES APPEAR ON NEXT PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

Suwanee River Water Management
District

THE NORTH FLORIDA LAND TRUST, INC.
a Florida not-for-profit corporation

By: _____
Hugh Thomas
As its Executive Director

By: _____

Date: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES

Negotiate the purchase, exchange or donation of fee simple rights, conservation easements and/or development rights for those properties identified by the Suwannee River Water Management District

The North Florida Land Trust will manage a program of land acquisition on behalf of Suwannee River Water Management District, planning and/or managing the real estate process under District direction, ensuring land and interests in land are promptly and properly conveyed to the District in support of their conservation mission. Upon request by the District, for acquisition, exchange, conveyance, or donation of a property, District staff will provide information to the Land Trust including acres, county, tax parcel ID, type of acquisition (fee, conservation easement, other interest), and summary of reason for purchase. The Land Trust will then provide a Detailed Assessment and Negotiations Budget in the format shown in Exhibit B, which must be approved by District before work commences. If negotiations are successful, upon request by the District, the Land Trust will provide a Contract Budget in the format shown in Exhibit C, which must be approved by the District before work commences.

Upon request by the District, to surplus a parcel, District staff will provide information to the Land Trust including acres, county, tax parcel ID, and reason for the surplus.

The Land Trust shall provide the following services:

Negotiations and Partnerships

1. Negotiate agreements for the purchase or donation of fee simple rights, conservation easements and/or development rights on targeted properties as directed by the District.
2. Facilitate and participate in coordination meetings and teleconferences with the District.
3. Coordinate with partners that may have funds available that can be used towards the acquisition of target properties if necessary.
4. Determine the bundle of rights for potential acquisitions that the Seller can agree upon, hire appraisers to conduct the appraisals based on the agreed upon rights, and obtain title work on the property for the appraiser.
5. Negotiate agreements for the purchase of land or conservation easements and draft conservation easements, purchase agreements or agreements to acquire development rights including fee simple purchase, easements, donations, and other less than fee mechanisms.
6. Draft documents related to the purchase or any donation(s) of fee simple rights, conservation easements and/or development rights subject to review and approval

by the District's General counsel.

7. Upon request by the District, participate in initial site visits and landowner meetings in preparation for Land Committee and Governing Board approval of projects and Budgets.

Due Diligence and Closing

1. Obtain and review appraisals, surveys, title work, Phase 1 Environmental Assessments and any other due diligence necessary to implement the purchase or donation(s) of fee simple rights, conservation easements and/or development rights. Provided that for such purposes, the Land Trust shall only use appraisers, surveyors and engineers from the District's approved lists. All title work shall be obtained through the District's General Counsel as the authorized agent for a Florida licensed title insurance company.
2. Complete Easement Documentation Report(s) for new conservation easements, as requested by the District.
3. Resolve title defects and any other issues necessary and assist the closing agent with closing and finalizing the transaction(s).

Other Services

1. At the request of and upon approval from the District, the Land Trust may complete other services, including but not limited to, acquisition planning, and sale of surplus lands.

EXHIBIT B

Detailed Assessment and Negotiations Budget

Example Budget: Project 1, X acres, County, Tax Parcel ID	Not to exceed cost
Land Trust Detail Assessment and Negotiations Fee (fixed cost):	
Appraisal(s):	
Title Search/Commitment:	

Exhibit C Contract Budget

Example Budget: Project 1, X acres, County, Tax Parcel ID	Not to exceed cost
Acquisition Price:	
Land Trust Contract Fee (fixed cost):	
Boundary Survey	
Title Insurance:	
Baseline Documentation Report (for easements only):	
Geological Survey:	
Closing Agent Fee:	
Title Insurance:	
Recording Fee:	
Taxes:	
Phase I Environmental Site Assessment:	
Phase II Environmental Site Assessment:	

**EXHIBIT D
Sample Invoice**



7.31.2018

INVOICE 0112731

BILL TO	SHIP TO	INSTRUCTIONS
		Please remit to: North Florida Land Trust 2038 Gilmore Street Jacksonville FL 32204

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
(1)		\$0	\$0
(2)		\$0	\$0
(1)		\$0	\$0

SUBTOTAL	\$0.00
SALES TAX	N/A
SHIPPING & HANDLING	N/A
TOTAL DUE BY [SELECT DATE]	Upon Receipt

Thank you for your business!
North Florida Land Trust
2038 Gilmore Street
Jacksonville FL 32204

EXHIBIT E
ACKNOWLEDGMENT OF DISCLOSURE

I HEREBY acknowledge that I am the owner, or the authorized representative of the owner, of that certain parcel of real property in _____ County, Florida assigned parcel No. _____ and that I have read and am aware of the following:

1. The North Florida Land Trust, Inc., a Florida not-for-profit corporation, (the "Land Trust") has been retained by the Suwannee River Water Management District a special taxing district organized under Chapter 373 of Florida Statutes (the "District") as a consultant to assist in the acquisition of real property and provide other services with regards to real property.
2. However, neither the Land Trust nor its agents nor employees have any authority to legally bind the District to any agreement or contract.
3. The District will not be bound to any agreement relating to the purchase of any rights in real property (or otherwise) until and unless such agreement is reduced to a written contract and approved and executed by the District's Governing Board. Further, the District will not be liable for any cost or expense incurred by a landowner in seeking a contract with the District, unless such cost or expenses is approved, in advance, and in writing by the District's Governing Board.

Date: _____, 20____.

Print Name: _____

Signature: _____

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Approval of September 2019 Financial Report

RECOMMENDATION

Staff recommends the Governing Board approve the September 2019 Financial Report and confirm the expenditures of the District.

BACKGROUND

Section 373.553(1), Florida Statutes, authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, the Governing Board of the Suwannee River Water Management District has directed staff to prepare a Financial Report as attached.

PS/tm
Attachments

**Suwannee River Water Management District
Cash Report
September 2019**

Financial Institution/Account	Monthly Interest	Interest Rate %	Closing Balance
First Federal Permit Fee	\$0.00		\$620.00
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal EFT Disbursements	\$0.00		\$253.65
First Federal Depository	\$80.27	0.02%	\$470,592.17
Special Purpose Investment Account (SPIA)*	<u>\$133,310.16</u>	4.08%	<u>\$39,522,080.16</u>
TOTAL	<u><u>\$133,390.43</u></u>		<u><u>\$40,028,545.98</u></u>

*SPIA is part of the Florida Treasury Investment Pool

**Suwannee River Water Management District
Statement of Sources and Uses of Funds
For the Month ending September 30, 2019
(Unaudited)**

	Current Budget	Actuals Through 9/30/2019	Variance (Under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 5,715,938	\$ 5,861,656	\$ 145,718	102.5%
Intergovernmental Revenues	\$ 56,967,463	\$ 14,665,321	\$ (42,302,142)	25.7%
Interest on Invested Funds	\$ 310,000	\$ 1,045,865	\$ 735,865	337.4%
License and Permit Fees	\$ 150,000	\$ 266,683	\$ 116,683	177.8%
Other	\$ 1,000,000	\$ 1,130,503	\$ 130,503	113.1%
Fund Balance ¹	\$ 6,816,967	\$ 2,084,247	\$ (4,732,720)	30.6%
Total Sources	\$ 70,960,368	\$ 25,054,276	\$ (45,906,092)	35.3%

	Current Budget	Expenditures	Encumbrances ²	Available Budget	%Expended	%Obligated ³
Uses						
Water Resources Planning and Monitoring	\$ 10,279,861	\$ 4,678,217	\$ 1,480,256	\$ 4,121,388	46%	60%
Acquisition, Restoration and Public Works	\$ 52,489,529	\$ 10,969,753	\$ 21,091,799	\$ 20,427,977	21%	61%
Operation and Maintenance of Lands and Works	\$ 4,947,220	\$ 3,498,230	\$ 795,196	\$ 653,794	71%	87%
Regulation	\$ 1,472,442	\$ 1,330,756	\$ 50,819	\$ 90,867	90%	94%
Outreach	\$ 233,763	\$ 219,567	\$ -	\$ 14,196	94%	94%
Management and Administration	\$ 1,537,553	\$ 1,501,230	\$ -	\$ 36,324	98%	98%
Total Uses	\$ 70,960,368	\$ 22,197,752	\$ 23,418,071	\$ 25,344,546	31%	64%

¹ Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Monitor Well Improvement Program and the AG and RIVER Cost-Share Programs

² Encumbrances represent unexpended balances of open purchase orders and contracts.

³ Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of September 30, 2019 and covers the interim period since the most recent audited financial statements.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)

FOR 9/30/2019 *as of 10/28/19*

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND Report Recap -</u>			
REVENUES			
DISTRICT REVENUES	8,304,708	0	7,175,938
LOCAL REVENUES	91,600	0	91,600
STATE REVENUES	14,014,216	0	51,942,863
FEDERAL REVENUES	559,505	0	4,933,000
FUND BALANCE UTILIZATION	2,084,247	0	6,816,967
TOTAL REVENUES	25,054,276	0	70,960,368
EXPENDITURES			
SALARIES AND BENEFITS	5,828,818	0	6,292,000
CONTRACTUAL SERVICES	8,150,644	7,314,089	29,621,819
OPERATING EXPENDITURES	1,059,292	158,658	1,520,899
OPERATING CAPITAL OUTLAY	276,779	3,852	368,044
FIXED CAPITAL OUTLAY	11,668	9,912	1,050,000
INTERAGENCY EXPENDITURES	6,870,551	15,975,711	32,107,606
TOTAL EXPENDITURES	22,197,752	23,462,222	70,960,368
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,856,524	(23,462,222)	0
<u>FUND 01 - GENERAL FUND</u>			
REVENUES			
DISTRICT REVENUES	6,940,910	0	5,207,719
LOCAL REVENUES	0	0	0
STATE REVENUES	2,742,905	0	2,740,000
FEDERAL REVENUES	17,432	0	0
FUND BALANCE UTILIZATION	0	0	152,000
TOTAL REVENUES	9,701,247	0	8,099,719
EXPENDITURES			
SALARIES AND BENEFITS	4,655,316	0	4,966,397
CONTRACTUAL SERVICES	605,132	181,241	1,055,909
OPERATING EXPENDITURES	654,411	99,704	954,333
OPERATING CAPITAL OUTLAY	104,601	3,852	172,580
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	845,839	119,166	950,500
TOTAL EXPENDITURES	6,865,299	403,963	8,099,719
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,835,948	(403,963)	0
<u>FUND 05 - MIDDLE SUWANNEE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	162,104	0	250,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	162,104	0	250,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	162,104	50,760	250,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	162,104	50,760	250,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(50,760)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 9/30/2019

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 06 - SPRINGS GRANTS</u>			
REVENUES			
DISTRICT REVENUES	0	0	152,000
LOCAL REVENUES	0	0	0
STATE REVENUES	5,898,097	0	43,302,400
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	5,898,097	0	43,454,400
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	2,089,085	4,269,190	16,182,300
OPERATING EXPENDITURES	9,243	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	3,822,400	14,466,990	27,272,100
TOTAL EXPENDITURES	5,920,728	18,736,180	43,454,400
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(22,631) *	(18,736,180)	0
<i>*DEP Springs Grants Match - FY19</i>			
<u>FUND 07 - LOCAL REVENUE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	91,600	0	91,600
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	91,600	0	91,600
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	91,600	0	91,600
TOTAL EXPENDITURES	91,600	0	91,600
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0
<u>FUND 08 - WMLTF - SPRINGS</u>			
REVENUES			
DISTRICT REVENUES	4,717	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	30,177	0	150,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	34,894	0	150,000
EXPENDITURES			
SALARIES AND BENEFITS	4,406	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	30,488	150,000	150,000
TOTAL EXPENDITURES	34,894	150,000	150,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(150,000)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 9/30/2019

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 09 - MONITOR WELL</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	16,933	0	115,000
TOTAL REVENUES	16,933	0	115,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	16,320	0	100,000
OPERATING EXPENDITURES	613	0	15,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	16,933	0	115,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0
<u>FUND 10 - LAND CONSERVATION - FLORIDA FOREVER & P2000</u>			
REVENUES			
DISTRICT REVENUES	1,668	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	17,068	0	300,000
TOTAL REVENUES	18,736	0	300,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	11,968	450	45,000
OPERATING EXPENDITURES	68	0	2,500
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	6,700	0	252,500
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	18,736	450	300,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(450)	0
<u>FUND 12 - DOT ETDM</u>			
REVENUES			
DISTRICT REVENUES	1,023	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	5,335
TOTAL REVENUES	1,023	0	5,335
EXPENDITURES			
SALARIES AND BENEFITS	1,005	0	5,335
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	1,005	0	5,335
EXCESS REVENUES OVER (UNDER) EXPENDITURES	18	0	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 9/30/2019

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 13 - LAND MANAGEMENT & OPERATIONS</u>			
REVENUES			
DISTRICT REVENUES	1,129,907	0	1,816,219
LOCAL REVENUES	0	0	0
STATE REVENUES	2,224,839	0	2,326,119
FEDERAL REVENUES	0	0	40,000
FUND BALANCE UTILIZATION	0	0	1,197,382
TOTAL REVENUES	3,354,746	0	5,379,720
EXPENDITURES			
SALARIES AND BENEFITS	641,427	0	667,664
CONTRACTUAL SERVICES	1,705,305	505,677	2,542,291
OPERATING EXPENDITURES	375,046	58,954	523,066
OPERATING CAPITAL OUTLAY	172,178	0	195,464
FIXED CAPITAL OUTLAY	4,968	9,912	797,500
INTERAGENCY EXPENDITURES	602,346	85,677	653,735
TOTAL EXPENDITURES	3,501,270	660,220	5,379,720
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(146,524)	(660,220)	0
<u>FUND 19 - FDOT MITIGATION</u>			
REVENUES			
DISTRICT REVENUES	11,411	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	69,797	0	161,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	100,000
TOTAL REVENUES	81,208	0	261,000
EXPENDITURES			
SALARIES AND BENEFITS	60	0	0
CONTRACTUAL SERVICES	80,042	212,117	261,000
OPERATING EXPENDITURES	1,105	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	81,207	212,117	261,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	1	(212,117)	0
<u>FUND 20 - MINIMUM FLOWS AND MINIMUM WATER LEVELS (MFL)</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	1,270,548	0	1,891,604
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	1,270,548	0	1,891,604
EXPENDITURES			
SALARIES AND BENEFITS	521,425	0	637,604
CONTRACTUAL SERVICES	587,892	183,922	1,059,000
OPERATING EXPENDITURES	11,231	0	20,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	150,000	28,750	175,000
TOTAL EXPENDITURES	1,270,548	212,672	1,891,604
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(212,672)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 9/30/2019

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
FUND 29 - SUWANNEE RIVER PARTNERSHIP (SRP)			
REVENUES			
DISTRICT REVENUES	25,359	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	48,082	0	34,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	51,176	0	119,000
TOTAL REVENUES	124,617	0	153,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	5,977	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	118,640	28,360	147,000
TOTAL EXPENDITURES	124,617	28,360	153,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(28,360)	0
FUND 33 - PCS MITIGATION - LAND ACQUISITION			
REVENUES			
DISTRICT REVENUES	189,713	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	189,713	0	0
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	0	0	0
EXCESS REVENUES OVER (UNDER) EXPENDITURES	189,713	0	0
FUND 51 - DISTRICT AG COST-SHARE			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	789,831	0	2,180,579
TOTAL REVENUES	789,831	0	2,180,579
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	789,831	883,292	2,160,579
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	20,000
TOTAL EXPENDITURES	789,831	883,292	2,180,579
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(883,292)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 9/30/2019

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 53 - DISTRICT RIVER COST-SHARE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	1,209,239	0	2,647,671
TOTAL REVENUES	1,209,239	0	2,647,671
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	1,209,239	1,096,769	2,647,671
TOTAL EXPENDITURES	1,209,239	1,096,769	2,647,671
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(1,096,769)	0
<u>FUND 56 - FEMA</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	542,073	0	4,593,000
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	542,073	0	4,593,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	540,476	1,008,055	4,593,000
OPERATING EXPENDITURES	1,597	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	542,073	1,008,055	4,593,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(1,008,055)	0
<u>FUND 60 - REIMBURSABLE GRANTS</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	1,567,668	0	1,087,740
FEDERAL REVENUES	0	0	300,000
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	1,567,668	0	1,387,740
EXPENDITURES			
SALARIES AND BENEFITS	5,179	0	15,000
CONTRACTUAL SERVICES	1,562,489	19,385	1,372,740
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	1,567,668	19,385	1,387,740
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(19,385)	0

MEMORANDUM

TO: Governing Board
FROM: Christina Green, Senior Budget and Fiscal Analyst, Office of Finance
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: November 1, 2019
RE: Approval of Fiscal Year 2018-2019 Budget Modifications

RECOMMENDATION

District staff recommends that the Governing Board authorize budget modifications to the Fiscal Year 2018-2019 Adopted Budget.

BACKGROUND

District procedures allow for budget modifications for transactions that do not change the original intent of the approved budget. These modifications will not increase or decrease the total District budget.

Based on actual expenditures in Fiscal Year 2018-2019 (FY 19), changes are requested to properly align revenues, expenditures, and reserves with actuals. Modifications include workforce allocations, contractual services, expenses, capital outlay, and interagency expenditures within and across programs, funds, and projects.

The attached Budget Modification Report includes budget modifications to the FY 19 Budget by fund and expense category.

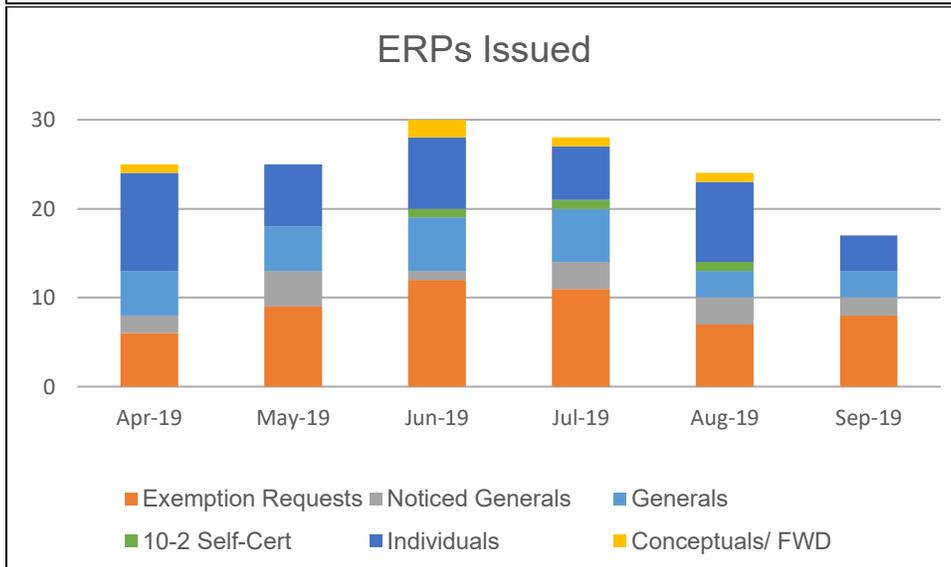
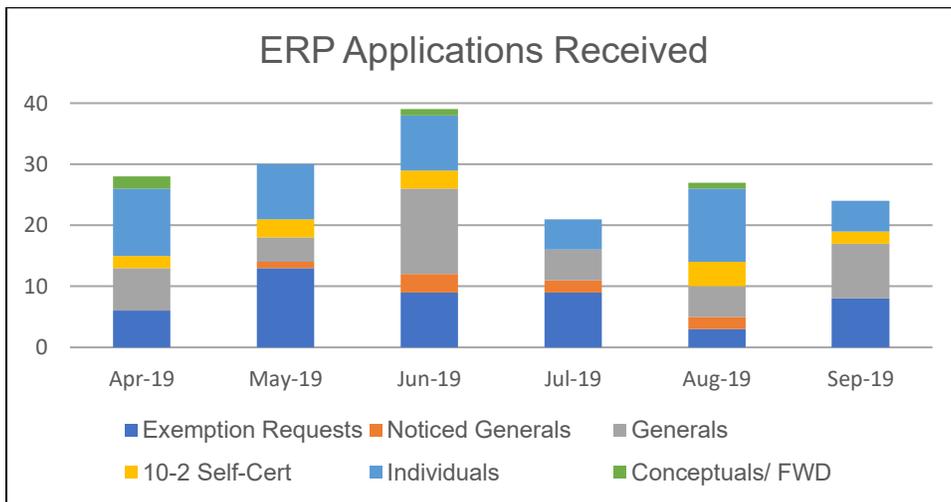
CG/tm
Attachment

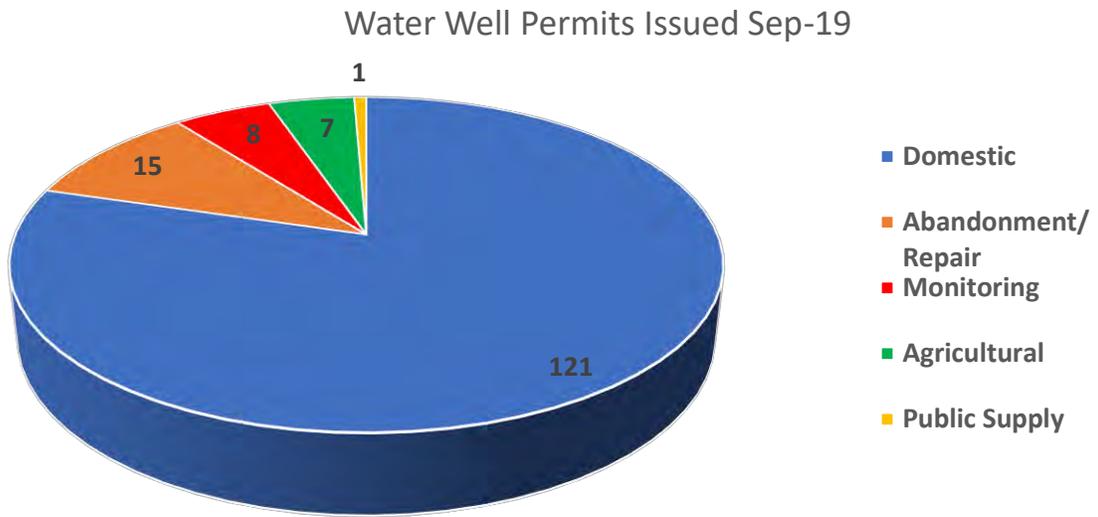
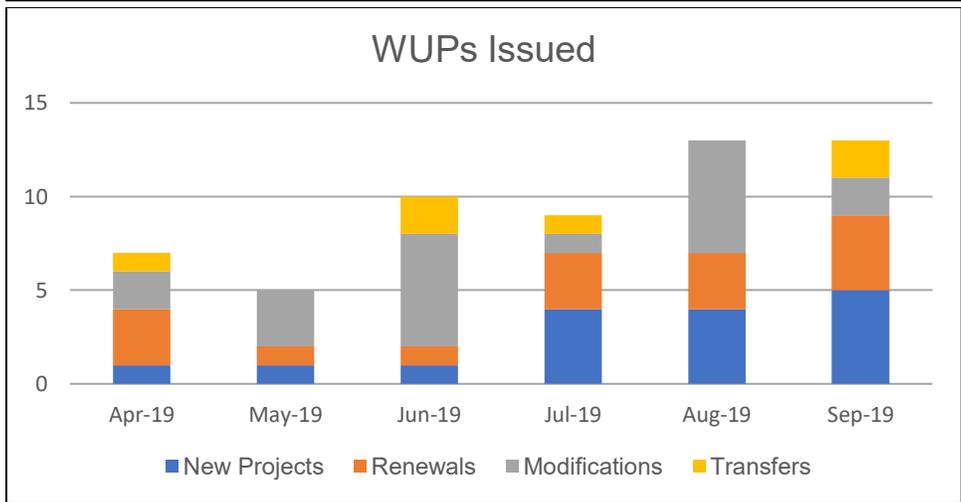
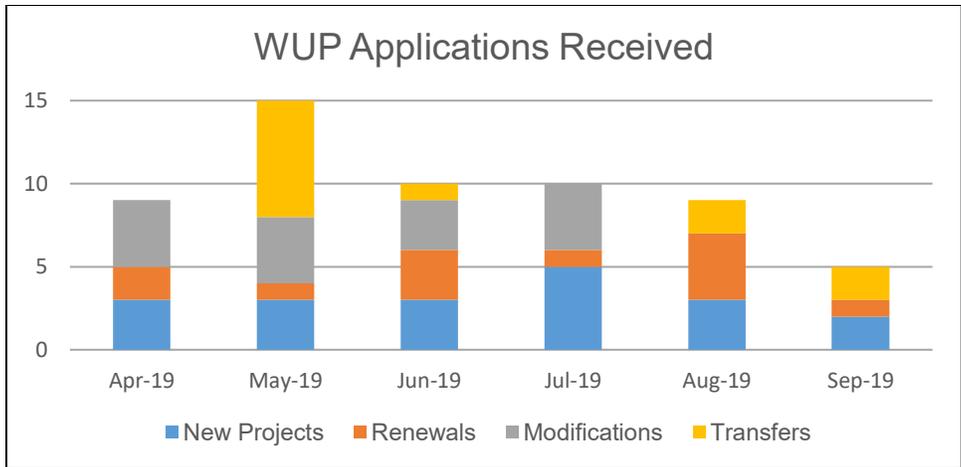
Suwannee River Water Management District

FY2018-19 Budget Modification (by Fund)	Middle				Springs				DOT				FEMA				Reimbursable			
	Suwannee	Increase	Decrease	Final	Grants	Increase	Decrease	Final	Mitigation	Increase	Decrease	Final	(56)	Increase	Decrease	Final	Grants	Increase	Decrease	Final
	(05)				(06)				(19)				(56)				(60)			
Revenues																				
Federal Revenue	\$ -			\$ -	\$ -			\$ -	\$ -			\$ -	\$ 4,593,000			\$ 4,593,000	\$ 300,000			\$ 300,000
State Revenue-Appropriations	-			-	-			-	-			-	-			-	-			-
State Revenue-Other	250,000			250,000	43,302,400		(500,000)	42,802,400	161,000			161,000	-			-	1,087,740	500,000		1,587,740
Local Revenue	-			-	-			-	-			-	-			-	-			-
District Revenue																				
Ad Valorem Taxes	-			-	-			-	-			-	-			-	-			-
Permit & License Fees	-			-	-			-	-			-	-			-	-			-
Interest Earnings	-			-	-			-	-			-	-			-	-			-
Timber Sales	-			-	-			-	-			-	-			-	-			-
Other	-			-	-			-	-			-	-			-	-			-
Total Revenues	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 43,302,400	\$ -	\$ (500,000)	\$ 42,802,400	\$ 161,000	\$ -	\$ -	\$ 161,000	\$ 4,593,000	\$ -	\$ -	\$ 4,593,000	\$ 1,387,740	\$ 500,000	\$ -	\$ 1,887,740
Transfers In from General Fund	-			-	152,000			152,000	-			-	-			-	-			-
Transfers Out	-			-	-			-	-			-	-			-	-			-
Fund Balance Utilization	-			-	-			-	100,000			100,000	-			-	-			-
TOTAL REVENUES & FUND BALANCE UTILIZATION	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 43,454,400	\$ -	\$ (500,000)	\$ 42,954,400	\$ 261,000	\$ -	\$ -	\$ 261,000	\$ 4,593,000	\$ -	\$ -	\$ 4,593,000	\$ 1,387,740	\$ 500,000	\$ -	\$ 1,887,740
Expenditures																				
Salaries & Benefits	-	4,500		4,500	-			-	-			-	-			-	15,000			15,000
Contractual Services	250,000		(4,500)	245,500	16,182,300		(509,300)	15,673,000	261,000		(1,105)	259,895	4,593,000		(1,700)	4,591,300	1,372,740	500,000		1,872,740
Operating Expenditures	-			-	-	9,300		9,300	-	1,105		1,105	-	1,700		1,700	-			-
Operating Capital Outlay	-			-	-			-	-			-	-			-	-			-
Fixed Capital Outlay	-			-	-			-	-			-	-			-	-			-
Interagency Expenditures	-			-	27,272,100			27,272,100	-			-	-			-	-			-
TOTAL EXPENDITURES	\$ 250,000	\$ 4,500	\$ (4,500)	\$ 250,000	\$ 43,454,400	\$ 9,300	\$ (509,300)	\$ 42,954,400	\$ 261,000	\$ 1,105	\$ (1,105)	\$ 261,000	\$ 4,593,000	\$ 1,700	\$ (1,700)	\$ 4,593,000	\$ 1,387,740	\$ 500,000	\$ -	\$ 1,887,740

MEMORANDUM

TO: Governing Board
 FROM: Warren Zwanka, P.G., Director, Division of Resource Management
 THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
 DATE: November 1, 2019
 RE: Permitting Summary Report





**40B-2.301 (Amendments)
Western Water Supply Planning Area**

GB Authorized Rulemaking	7/9/2019
Notice of Rule Development	7/18/2019
Public Workshop	
Notice of Proposed Rule	9/30/2019
Notice of Rule Change	
Mail to DOS	
Effective Date	

**40B-1.722 (New Rule)
Electronic Fund Transfer**

GB Authorized Rulemaking	10/10/2019
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
Effective Date	

Compliance Agreements:

None to report

WZ/tm

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Engineering/ERP

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Approval of Variance Request for Environmental Resource Permit Application
Number ERP-007-233697-2, SW 101st Avenue, Bradford County

RECOMMENDATION

Staff recommends the Governing Board grant a variance from the requirements of paragraph 62-330.051(4)(e) 7., Florida Administrative Code, requiring a 30-day notice to the District prior to paving an existing road, to Bradford County Board of Commissioners, through the issuance of a Final Order # 19-0005.

BACKGROUND

Paragraph 62-330.051(4)(e) 7., Florida Administrative Code (F.A.C.), established Exempt Activities, requires that a notice of intent to use this exemption is provided to the Agency 30 days before repairing, stabilizing, paving, or repaving existing roads. A variance from this rule has been requested by Chad Rischar, an agent for the petitioner, Brad Carter on behalf of the Bradford County Board of County Commissioners for road repair, work performed on SW 101st Avenue near Lake Sampson.

The repair work took place while the Governor's Executive Emergency Orders for Hurricane Irma (EO 17-235, 17-286, and 17-330) were in effect September 2017 through March 2018. Under these Emergency Orders, the County was not required to notify the District of work performed in response to this emergency. Upon granting of the variance, the applicant will complete their application for a permit exemption verification.

WZ/tm
Attachments

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

IN RE:

Bradford County Board of County Commissioners

PETITIONER,

ORDER No. 19-0005

v.

**SUWANNEE RIVER WATER
MANAGEMENT DISTRICT,**

Respondent.

FINAL ORDER GRANTING VARIANCE

The Suwannee River Water Management District (“District”) received a petition on October 08, 2019 from Brad Carter on behalf of Bradford County Board of County Commissioners (“Petitioner”) seeking a variance from Florida Administrative Code (“Fla. Admin. Code”) paragraph 62-330.051(4)(e)7. Petitioner seeks this variance to resolve the 30-day advance noticing requirement for the permit exemption verification process for road paving work conducted in Township 06 South, Range 21 East, Sections 16, 21, 28, 32, and 33 of Bradford County.

PROCEDURE AND ALLEGATIONS

1. Pursuant to Florida Statutes (Fla. Stat.) § 120.542, Petitioner seeks a variance from Fla. Admin. Code paragraph 62-330.051(4)(e)7., for permit application number ERP-007-233697-2.
2. The Petition for Variance was received on October 08, 2019. A true copy of the Petition for Variance is attached to this Order as Exhibit “A”.
3. District caused a notice to be published in the Florida Administrative Register (“FAR”) on October 10, 2019, informing the public that the District had received the Petition for

Variance and providing an opportunity to comment or object within fourteen days of the date of publication in the FAR. A true copy of the notice is attached to this Order as Exhibit "B".

4. District has not received an objection to the petition.

5. Petitioner's address is PO Box B, Starke, FL 32091, and the property affected by this order is described as SW 101st Avenue in Bradford County.

PETITIONER REQUEST

6. Petitioner seeks to obtain a variance to Fla. Admin. Code paragraph 62-330.051(4)(e)7., requiring a 30-day advance notice prior to conducting an activity in order that the activity may be deemed exempt from District permitting. Fla. Admin. Code paragraph 62-330.051(4)(e)7., states in part, "Repair, stabilization, paving, or repaving of existing roads, and the repair or replacement of vehicular bridges that are part of the road, where: Notice of intent to use this exemption is provided to the Agency 30 days before performing any work."

APPLICABLE LAW

7. The variance is requested pursuant to Fla. Stat. § 120.542, which provides that:

Variations and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver.

8. Petitioner is required to demonstrate that (1) the purpose of the underlying statute will be or has been achieved by other means and (2) that application of Fla. Admin. Code paragraph 62-330.051(4)(e)7., would create a substantial hardship or would violate the principles of fairness.

9. The purpose of Chapter 373 of the Fla. Stat. is to prevent harm to the water resources of the state. To achieve this purpose, District is authorized to require permits for the construction of stormwater management systems. To obtain a permit under Chapter 373, an

applicant must provide reasonable assurance that the construction will not obstruct the free flow of waters of rivers and streams within the District. See, Fla. Stat. § 373.086 (Providing for works of the district).

10. Section 373.4131 of the Fla. Stat. authorizes the District to implement Florida Admin. Code Chapter 62-330 as a statewide program. Florida Admin. Code rule 62-330.051 became effective as District rule on October 01, 2013, and the most recent amendment became effective on June 01, 2018.

FINDINGS OF FACT AND CONCLUSIONS OF LAW

11. The Petitioner has demonstrated that the purpose of the underlying statute has been achieved by performing the repair while the Governor's Executive Emergency Orders 17-235, 17-286, and 17-330 were in effect. The Petitioner has also demonstrated that a hardship would be created by requiring the Petitioner to comply with Fla. Admin. Code paragraph 62-330.051(4)(e)7., due to the immediate need to repair transportation routes following the aftermath of Hurricane Irma. Therefore, the Petitioner has met the requirements for a variance under Fla. Stat. § 120.542.

12. District concludes that the request for variance from Fla. Admin. Code 62-330.051(4)(e)7. should be granted.

IT IS HEREBY ORDERED

13. The Petition for Variance from Fla. Admin. Code 62-330.051(4)(e)7., is
GRANTED.

14. A copy of this order shall be recorded in the public records of Bradford County.

DONE AND ORDERED this ____ day of _____ 2019

SUWANNEE RIVER WATER
MANAGEMENT DISTRICT

By: _____
Virginia Johns
Chair

(Official Seal)

ATTEST: _____
Richard Schwab
Secretary Treasurer

RENDERED on this ____ day of _____ 2019.

Warren Zwanka
District Clerk

Copies furnished to: ERP-007-233697-2
Tommy Reeves
Brad Carter

October 7, 2019

Suwannee River Water Management District
ATTN: Ms. Mary Diaz
9225 CR 49
Live Oak, FL 32060

(a) Petition for variance from Ch 62-330, Florida Administrative Code

Subject: SW 101st Avenue, ERP-007-233697-2, Bradford County

(b) Petitioner: Mr. Brad Carter
Bradford County
945 N. Temple Avenue
Starke, FL 32091
(904) 966-6327
brad_carter@bradfordcountyfl.gov

(c) Agent: Chad A. Rischar
DRMP
7525 NW 4th Boulevard
Suite 70
Gainesville, FL 32607
(352) 371-2741
CRischar@drmp.com

(d) The applicable portion of the rule: **62-330.051(4)(e)(7), F.A.C**

(e) The citation to the statute the rule is implementing: **62-330.051(4)(e)(7), F.A.C.**

**(e) Repair, stabilization, paving, or repaving of existing roads, and the repair or replacement of vehicular bridges that are part of the road, where:
7. Notice of intent to use this exemption is provided to the Agency 30 days before performing any work;**

(f) Type of variance requested: **permanent variance 62-330.051(4)(e)(7), F.A.C.**

**(e) Repair, stabilization, paving, or repaving of existing roads, and the repair or replacement of vehicular bridges that are part of the road, where:
7. Notice of intent to use this exemption is provided to the Agency 30 days before performing any work;**

(g) Facts that demonstrate hardship:

Bradford County was unable to provide a 30-day notice to the District specifically because of the overwhelming abundance of repair and recovery projects immediately following Hurricane Irma. Please refer to the below context and details associated with the post Hurricane circumstances and staff demands.

Bradford County is requesting a permanent variance pursuant to 62-330.051(4)(E). The work included the repair, stabilization, and paving of SW 101st Street was conducted as part of an emergency action to ensure residents and emergency response vehicles were accessible to residential properties after the Hurricane Irma storm event damaged the road.

The underlying statute authorizes the issuance of the exemptions from the ERP process when certain criteria are met. The Request for Verification of an Exemption submitted by Bradford County contemporaneously with the variance request demonstrates that all seven of the substantive requirements of Rule 62-330.051(4)(E), F.A.C have been met.

The entirety of work performed on SW 101st Street was conducted between December 7th, 2017 and January 24th, 2018 per Bradford County Work Orders. Supporting documentation has been provided in previous communications; however, this letter serves to specifically address the 30-day advanced notice to the District.

Regarding the 30-day advanced notice requirement to the District. Due to the aftermath of Hurricane Irma, the County was focused on providing post storm services to the residents of Bradford County. Bradford County sustained significant flooding, severed transportation infrastructure, and transportation infrastructure damage throughout the County. During the reconstruction phases immediately after the storm and flooding, County staff and resources were focused primarily on infrastructure repair. Provided the transportation infrastructure repair needs throughout Bradford County, the State of Emergency declared by the Governor, and the directives from the Emergency Management office, Bradford County's resources were dedicated to repair and reconstruction work orders. Unfortunately, the 30-day advanced notice was not submitted to the District; however, the nature and intent of the exemption was upheld as previously demonstrated through sketches and documentation responses submitted to the District on May 15, 2019 and July 2, 2019. Furthermore, numerous follow-up communications between the County and the District have transpired through a demonstrated effort between Bradford County and the District to seek resolution regarding the exemption authorization and the variance request.

(h) The reason the variance or waiver requested would serve the purpose of the underlying statute:

The reason the variance meets the rule is that Bradford County was working under the Governors Emergency in effect from September 2017. It was the County's understanding that the Executive Emergency Order allowed repair work to occur without a 30-day notice. Please refer to Appendix I regarding the Executive Emergency Orders following Hurricane Irma.

(i) **Permanent waiver/variance requested**

It is our wish that a permanent waiver or variance be granted for the following: To resolve the 30-day advance noticing component of the exemption process per 62-330.051(4)(e)(7), F.A.C.

Thank you for your consideration.

Sincerely,



Chad A. Rischar, PWS

Senior Environmental Scientist

Main: 352.371.2741 | Direct: 352.642.8041 | Cell: 352.256.6778

CRischar@drmp.com

DRMP, Inc.

7525 NW 4th Boulevard, Suite 70, Gainesville, FL 32607

Exhibit "B"

Notice of Variances and Waivers

WATER MANAGEMENT DISTRICTS

Suwannee River Water Management District

RULE NO.: RULE TITLE:

40B-400.091 Publications and Agreements Incorporated by Reference

NOTICE IS HEREBY GIVEN that on October 8, 2019, the Suwannee River Water Management District, received a petition for variance from Chad Rischar, an agent for the petitioner, Brad Carter, Bradford County, 945 N Temple Avenue, Starke, FL 32091, pursuant to Section 120.542, F.S. Petitioner is seeking a variance from subparagraph 62-330.051(4)(e)(7) F.A.C., as to repair, stabilization, paving, or repaving of existing roads, and the repair or replacement of vehicular bridges that are part of the road, where notice of intent to use this exemption is provided to the Agency 30 days before performing any work. The petition has been assigned Environmental Resource Permit (ERP) Number ERP-007-233697-2, SW 101st Avenue.

A copy of the Petition for Variance or Waiver may be obtained by contacting: A copy of the Petition for Variance or Waiver may be obtained by contacting: Tilda Musgrove, Business Resource Specialist, Suwannee River Water Management District, 9225 CR 49, Live Oak, FL 32060, (386)362-1001 or 1(800)226-1066 in Florida only.

ENVIRONMENTAL RESOURCE PERMIT APPLICATION
 VARIANCE REQUEST TECHNICAL STAFF REPORT
 ERP-007-233697-2
 12-Nov-2019

Applicant: Brad Carter
 Bradford County Board of Commissioners
 PO Box B
 Starke, FL 32091-1286
 (904) 966-6327

Owner: Brad Carter on behalf of
 Bradford County Board of Commissioners
 PO Box B
 Starke, FL 32091-1286
 (904) 966-6327

Agent: Chad Rischar
 DRMP, Inc
 Ste 70
 7525 NW 4th Blvd
 Gainesville, FL 32607-2064
 (352) 642-8041

Project Name: SW 101st Avenue

Project Acreage: 23.0

County: Bradford

STR:

Section(s):	Township(s):	Range(s):
16,21,28,32,33	6S	21E

Receiving Water Body:

Name	Class
Sampson River	III Fresh

Authority: 62-330.051(4)(e)7., Florida Administrative Code (F.A.C.)

Interested Parties: Yes

Objectors: No

Recommendation: Staff recommends the Governing Board authorize a variance from paragraph 62-330.051(4)(e)7., F.A.C.

Reviewers: Warren Zwanka, Leroy Marshall; Mary Diaz; Christina Carr; Ashley Stefanik

Project Location

The project is located in Starke, FL in Township 06 South, Range 21 East, Sections 16, 21, 28, 32, and 33 of Bradford County.

Project Description

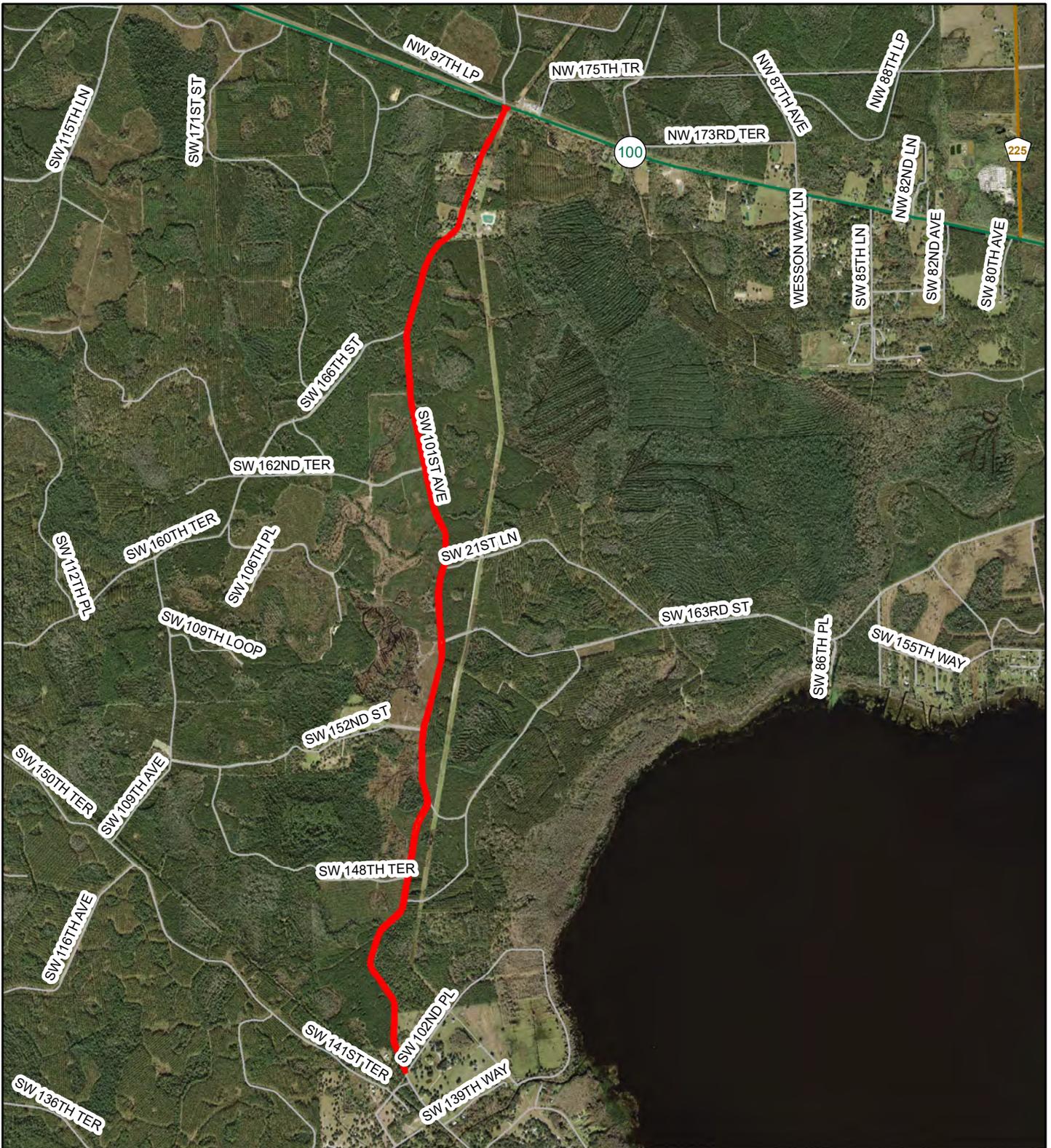
The applicant has requested a variance to paragraph 62-330.051(4)(e)7., F.A.C., which requires a 30-day advance notice to the District before commencing road repair. The rule states in part, "Repair, stabilization, paving, or repaving of existing roads, and the repair or replacement of vehicular bridges that are part of the road, where: Notice of intent to use this exemption is provided to the Agency 30 days before performing any work."

The variance is requested pursuant to section 120.542, Florida Statutes (F.S.), which states:

"Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when the application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver."

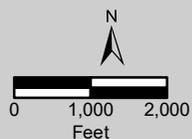
The applicant has demonstrated that the purpose of the underlying statute has been achieved by performing the repair while the Governor's Executive Emergency Orders 17-235, 17-286, and 17-330 were in effect. The applicant has also demonstrated that a hardship would be created by the noticing requirement due to the immediate need to repair transportation routes following the aftermath of Hurricane Irma. Therefore, the applicant has met the requirements for a variance under Fla. Stat. § 120.542.

The District published a notice regarding the project in the Florida Administrative Register on October 10, 2019. To date, no objections to the variance request have been received.



□ 101st Avenue

SW 101st Avenue
 ERP-007-233697-2
 November 2019



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 7/12/2019

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Engineering /ERP

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Amendment to Contract 15/16-066 with Atkins North America, Inc. for FEMA Fiscal Year 2018 Risk MAP Project Management Consultant Services

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to amend contract 15/16-066 with Atkins North America, Inc., to increase the contract in an amount not to exceed \$292,179 for FEMA Fiscal Year 2018 Risk MAP Project Management Consultant Services in the Santa Fe River and the Upper and Lower Suwannee River watersheds.

BACKGROUND

The District has been a Cooperative Technical Partner (CTP) with the Federal Emergency Management Agency (FEMA) for over 20 years. As a CTP, the District receives funding annually from FEMA through the Risk MAP program to hire engineering firms who help local governments update and improve their floodplain maps and help increase the public's flood hazard awareness. In September 2018, the District was awarded a grant in the amount of \$1,718,594 to implement the Fiscal Year (FY) 2018 Risk MAP Mapping Activity Statement (MAS), Project Management, Community Outreach, and Mitigation Strategy Scopes of Work, of which \$292,179 was allocated to Atkins North America, Inc. for Project Management Consultant (PMC) services. The CTP program directly supports the District's core mission of reducing flood vulnerability.

On September 9, 2014, the Governing Board approved Atkins North America, Inc. as a qualified engineering firm to provide PMC services for FEMA FY 2014-FY 2018 Risk Map projects. The PMC firm assists the District with managing all ongoing FEMA projects, and is responsible for staying abreast of FEMA's changing rules and standards. They provide quality assurance and quality control for the data submitted by the Product Production Consultants (PPC), coordinate public education and outreach for all FEMA related projects, and maintain the District's Flood Report Website. This amendment will increase the total contract amount from \$1,078,635 to \$1,370,814 using funds included in the FY 2018 budget under code 56-0-701-0-1300-18. All mapping rates are established and approved by FEMA and firms invoice the District as they complete the work. FEMA then reimburses the District by direct deposit.

WZ/tm
Attachment

Amendment 4

ATKINS Scope of Services for Tasks 10-12 under FEMA Program Management Consultant (PMC) Services Contract SRWMD 15/16-066

Contents

Task 10. Atkins Independent QA/QC tasks under SRWMD FEMA Mapping Activities Statement 18.15.f.....	2
Perform Independent QA/QC: Topographic Elevation Data	2
Perform Independent QA/QC: Base Map.....	2
Perform Independent QA/QC: Hydrologic Data	3
Perform Independent QA/QC: Hydraulic Data	4
Perform Independent QA/QC: Floodplain Mapping.....	5
Perform Independent QA/QC: Produce Preliminary Map Products.....	7
SECTION 5 – STANDARDS.....	8
SECTION 6 – SCHEDULE.....	9
Task 11. Atkins Program Management in accordance with PM SOW No. 18.15.p.....	11
Task 12. Atkins Outreach and Website Management in accordance with COMS SOW 18.15.c.....	12
Atkins Total Compensation for Amendment 4 (Tasks 10-12) under SRWMD's FEMA Program Management Consultant Services Agreement SRWMD15/16- 066	13
Attachments:	15
FY18_PM_SOW_SRWMD2018-07-19_R4_signed	
FY18_COMS_SOW_SRWMD2018-07-19_signed	

Task 10. Atkins Independent QA/QC tasks under SRWMD FEMA Mapping Activities Statement 18.15.f

Perform Independent QA/QC: Topographic Elevation Data

Responsible Mapping Partner: SRWMD and Study Contractor (Atkins).

Scope: The Independent QA/QC Mapping Partner shall perform an impartial review of the mapping data defined in Table 1.5 under Develop Topographic Data to ensure that these data are consistent with FEMA standards and standard engineering practice, and are sufficient to prepare the FIRM. FEMA may audit or assist in these activities if deemed to be necessary by the Regional Project Officer.

Please note FEMA will also be performing periodic audits and overall study/project management to ensure study quality. The CTP will be responsible for addressing any and all comments resulting from independent QC, including resubmittal of deliverables as needed to pass technical review.

Standards: All Topographic Elevation Data tasks shall be reviewed in accordance with the standards specified in Section 5 – Standards.

Deliverables: The responsible Mapping Partner(s) shall make the following products available to FEMA by uploading the digital data to the MIP, in accordance with the schedule outlined in Section 6 – Standards:

- A Summary Report that describes the findings of the independent QA/QC review;
- Recommendations to resolve any problems that are identified during the independent QA/QC review;
- TSDN narrative, where appropriate.
-

Perform Independent QA/QC: Base Map

Responsible Mapping Partner: SRWMD and Study Contractor (Atkins)

Scope: The Independent QA/QC Mapping Partner shall perform an impartial review of the base map obtained and prepared by the CTP to ensure it includes data consistent with FEMA standards and sufficient to include on the FIRM. Any needed edits should be made to the product to comply with FEMA standards.

Please note FEMA will also be performing periodic audits and overall study/project management to ensure study quality. The CTP will be responsible for addressing any and all reasonable comments resulting from independent QC of the base map, including resubmittal of deliverables as needed to pass technical review.

Standards: All Independent QA/QC work shall be performed in accordance with the standards specified in Section 5 – Standards.

Deliverables: The responsible Mapping Partner(s) shall make the following products available to FEMA by uploading the digital data to the MIP, in accordance with the schedule outlined in Section 6 – Schedule.

- A Summary Report that describes the findings of the independent QA/QC review;
- Confirmation that the data was submitted under the applicable geographic footprint that encompasses the hydrologic characteristics of the area of interest;
- In coordination with the partner who performed Project Discovery, ensure that the FEMA Geospatial Data Coordination (GDC) Policy and Implementation Guide are followed;
- Recommendations to resolve any problems that are identified during the independent QA/QC review;
- If the data is changed during review, then updated deliverables from previous tasks will be submitted at this time;
- Report on Community Awareness Indicators, if applicable.

Perform Independent QA/QC: Hydrologic Data

Responsible Mapping Partner: SRWMD and Study Contractor (Atkins).

Scope: The Independent QA/QC Mapping Partner shall perform an impartial review of the technical, scientific, and other information submitted by the CTP specific to the hydrologic analyses to ensure that the data and modeling are consistent with FEMA standards and standard engineering practice, and are sufficient to prepare the FIRM. FEMA may audit or assist in these activities if deemed to be necessary by the Regional Project Officer. This work shall include, at a minimum, the activities listed below. Please note FEMA will also be performing periodic audits and overall study/project management to ensure study quality. Where paper documentation is required by state law for professional certifications, the CTP may submit the paper in addition to a scanned version of the paper for the digital record. Please coordinate with the regional and/or state representative to verify state reporting requirements.

- Review the submittal for technical and regulatory adequacy, completeness of required information, and supporting data and documentation. The technical review is to focus on the following:
 - Use of acceptable models;
 - Use of appropriate methodology(ies);
 - Correctly applied methodology(ies)/model(s), including QC of input parameters;
 - Comparison with gage data and/or regression equations, if appropriate;
 - Comparison with discharges for contiguous reaches or flooding sources throughout the watershed.
- Verify that the data was submitted under the applicable GEOGRAPHIC FOOTPRINT folders of the MIP.
- Maintain records of all contacts, reviews, recommendations, and actions and make the data readily available to FEMA.

- The reviewing Mapping Partner must document the results of the review in a memorandum or letter, send it to the Mapping Partner that performed the hydrologic analysis, and post it to the MIP through the Independent QA/QC of Hydrologic Analyses task. The review document must present specific comments and may include any new calculations or model runs in support of the review.

Standards: All Independent QA/QC work shall be performed in accordance with the standards specified in Section 5 – Standards.

Deliverables: The responsible Mapping Partner(s) shall make the following products available to FEMA by uploading the digital data to the MIP. Additionally, the TSDN must be delivered in accordance with Section 2 – Technical and Administrative Support Data Submittal.

This submittal will occur in accordance with the schedule outlined in Section 6 – Schedule.

- A Summary Report that documents the findings of the independent QA/QC review.
- Recommendations to resolve any problems that are identified during the independent QA/QC review.

Perform Independent QA/QC: Hydraulic Data

Responsible Mapping Partner: SRWMD and Study Contractor (Atkins).

Scope: The Independent QA/QC Mapping Partner shall perform an impartial review of the technical, scientific, and other information submitted by the CTP under Hydraulic Analysis to ensure that the data and modeling are consistent with FEMA standards, guidance, and standard engineering practice and are sufficient to revise the FIRM. FEMA may audit or assist in these activities if deemed to be necessary by the Regional Project Officer. This work shall include, at a minimum, the activities listed below.

Please note FEMA will also be performing periodic audits and overall study/project management to ensure study quality. The CTP will be responsible for addressing any and all comments resulting from independent QC, including resubmittal of deliverables as needed to pass technical review.

- Review the submittal for technical and regulatory adequacy, completeness of required information, and supporting data and documentation. The technical review is to focus on the following:
 - Use of acceptable model(s)
 - Use of appropriate methodology(ies)
 - Starting water-surface elevations
 - Cross-section geometry
 - Manning’s “n” values and expansion/contraction coefficients
 - Bridge and culvert modeling
 - Ineffective and non-conveyance areas
 - Flood discharges
 - Regulatory floodway computation methods

- Tie-in to upstream and downstream non-revised Flood Profiles and floodways
 - Agreement between the model, spatial data, work maps, Flood Profiles and Floodway Data Tables
 - Calibration of model(s), where high-water marks are available
 - Floodplain and floodway boundaries for the 1% and 0.2% annual chance events
- Verify that the data was submitted under the applicable GEOGRAPHIC FOOTPRINT folders in the MIP.
 - Use the CHECK-2 or cHECK-RAS program, as appropriate, to flag potential problems and focus review efforts.
 - Maintain records of all contacts, reviews, recommendations, and actions and make the data readily available to FEMA.
 - Maintain an archive of all data submitted for hydraulic modeling review. (All supporting data must be retained for three years from the date a funding recipient submits its final expenditure report to FEMA, and once the study is effective all associated data should be submitted to the FEMA library).
 - The reviewing Mapping Partner must document the results of the review in a memorandum or letter, send it to the Mapping Partner that performed the hydraulic analysis and post it to the MIP through the Independent QA/QC of Hydraulic Analyses task. The review document must present specific comments and may include any new calculations or model runs in support of the review.

Standards: All Independent QA/QC work shall be performed in accordance with the standards specified in Section 5 – Standards.

Deliverables: The responsible Mapping Partner(s) shall make the following products available to FEMA by uploading the digital data to the MIP, in accordance with the schedule outlined in Section 6 – Schedule. Where paper documentation is required by state law for professional certifications, the CTP may submit the paper in addition to a scanned version of the paper for the digital record. Please coordinate with the regional and/or state representative to verify state reporting requirements.

- A Summary Report that describes the findings of the independent QA/QC review;
- Recommendations to resolve any problems that are identified during the independent QA/QC review.

Perform Independent QA/QC: Floodplain Mapping

Responsible Mapping Partner: SRWMD and Study Contractor (Atkins).

Scope: The Independent QA/QC Mapping Partner shall perform impartial review of the floodplain mapping submitted by the CTP under Floodplain Mapping to ensure that the results of the analyses performed are accurately represented, the redelineation of existing data on new, updated topography is appropriate, and to ensure that the new FIRM panels accurately represent the information shown on the effective FIRMs and FBFMs for the unrevised areas that are mapped. FEMA may audit or assist in these activities if deemed to be necessary by the Regional Project Officer. This work shall include, at a minimum, the activities listed below.

Please note FEMA will also be performing periodic audits and overall study/project management to ensure study quality. The CTP will be responsible for addressing any and all comments resulting from independent QC, including resubmittal of deliverables as needed to pass technical review.

- Review the cross sections for proper location and orientation on the work map and agreement with the Floodway Data Table and Flood Profiles.
- Review the BFEs and coastal flood zones (both Zones VE and Zones AE) shown on the work map for proper location and agreement with the results of the coastal modeling.
- Review the regulatory floodway widths for agreement with the widths shown in the Floodway Data Table.
- For non-revised floodplain areas, the 1 percent and 0.2 percent annual chance floodplain boundaries agree with the floodplain boundaries shown on the FIRM, the contour lines, other topographic information, and planimetric information shown on the FIRM base.
- Road and floodplain relationships are maintained for all unrevised areas.
- Review the flood insurance risk zones as shown on the work maps to ensure the data are labeled properly.
- Review the FIRM mapping files to ensure the data were prepared in accordance with FEMA standards.
- Review the metadata files to ensure the data includes all required information shown in the NFIP Metadata Profiles Specification.
- Review that effective LOMCs for all affected communities on the FIRM were accounted for.
- Verify that the data was submitted under the applicable GEOGRAPHIC FOOTPRINT folders.

Standards: All Independent QA/QC work shall be performed in accordance with the standards specified in Section 5 – Standards.

Deliverables: The responsible Mapping Partner(s) shall make the following products available to FEMA by uploading the digital data to MIP, in accordance with the schedule outlined in Section 6 – Schedule.

- A Summary Report that describes the findings of the QA/QC review, noting any deficiencies in or agreeing with the mapping results.
- Recommendations to resolve any problems that are identified during the independent QA/QC review.
- An annotated work map with all questions and/or concerns indicated, if necessary.
- If data changed during review, then updated deliverables for previous tasks will be submitted at this time.

Perform Independent QA/QC: Produce Preliminary Map Products

Responsible Mapping Partner: SRWMD and Study Contractor (Atkins).

Scope: Upon completion of the floodplain mapping and re-delineation activities, the Independent QA/QC Mapping Partner shall perform an impartial review of the FIRM spatial database to determine if it meets current FEMA database specifications. In addition, the Independent QA/QC Mapping Partner shall review the FIRM to ensure it meets current FEMA graphic specifications. The CTP shall coordinate with other entities, as necessary, to resolve any problems identified during this QA/QC review. FEMA may audit or assist in these activities if deemed to be necessary by the Regional Project Officer.

Please note FEMA will also be performing periodic audits and overall study/project management to ensure study quality. The CTP will be responsible for addressing any and all comments resulting from independent QC, including resubmittal of deliverables as needed to pass technical review.

This work shall ensure that the requirements below are met.

- All required FIRM features are accurately and legibly labeled and following the examples shown in the FEMA FIRM specifications. This includes all flood insurance risk zones, BFEs, gutters, cross sections, transects, studied streams and shorelines, mapped political entities, and all roads within and adjacent to the 1 percent annual chance floodplains.
- All FIRM features are correctly symbolized with the appropriate symbol, line pattern, or area shading and follow FEMA standards.
- All map collar information is complete, correct, and follows FEMA standards.
- Preliminary FIRM database is in a GIS file and database format as specified in FEMA standards, and conform to those specifications for content and attribution.
- FIRM database files are in one of the database formats specified in FEMA standards, and conform to those specifications for content and attribution.
- Assess risk assessment products for compliance with FEMA standards if applicable.
- Review and affirm that Preliminary SOMAs were accurately created for applicable communities.
- Perform any needed updates to the CNMS database for the project area of interest.
- Updated, cleaned, linework reflecting any change in status or attribution as a result of scope change during the production period and updated to “Being Studied” where applicable.
- Supporting documentation for new validation.
- An updated requests layer containing all requests made as part of production related to items discovered as part of the study process.

Standards: All FIRM Database Development work shall be performed in accordance with the standards specified in Section 5 – Standards.

Deliverables: The responsible Mapping Partner(s) shall make the following products available to FEMA by uploading the digital data to the MIP, in accordance with the schedule outlined in Section 6 – Schedule.

- A Summary Report that describes the findings of the QA/QC review noting any deficiencies in or agreeing with the mapping results and the results of all automated or manual QA/QC steps taken during the independent QA/QC review.

- Recommendations to resolve any problems that are identified during the independent QA/QC review.
- An annotated copy of the FIRM with all questions and/or concerns indicated, if necessary.
- If the data changed during the QA/QC process, then the updated deliverables from Floodplain Mapping and Redelineation will be resubmitted at this time.
- CNMS Regional File Geodatabase to reflect changes to the existing inventory in scoped studies, study extents and attributes delivered to the respective FEMA Region or its designee within 15 days of Preliminary Issuance. A self-certified CNMS spatial database using the CNMS QC tool. Updated, cleaned, linework reflecting any change in status or attribution as a result of scope change during the production period and updated to “Being Studied” where applicable;
 - Supporting documentation for new validation;
 - An updated requests layer containing all requests made as part of production related to items discovered as part of the study process; and
 - A self-certification document outlining the Preliminary scope and comments
- KDP3 form, submitted to the Region for review and approval.
- CTP/Mapping Partner shall ensure that updated/revised preliminary data meets Floodplain Boundary Standards (FBS) prior to preliminary distribution. Official FBS documentation must be submitted within 30 days after preliminary or revised preliminaries are distributed.

SECTION 5 – STANDARDS

The standards relevant to this MAS are presented in FEMA Policy 204-078-1 [Standards for Flood Risk Analysis and Mapping](#), Revision 7, dated November 29, 2016, located at <http://www.fema.gov/media-library/assets/documents/35313>. This Policy supersedes all previous standards included in the *Guidelines and Specifications for Flood Hazard Mapping Partners*, including all related appendices and Procedure Memorandums (PMs). Additional information and links to FEMA Technical References, Procedure Manuals, guidance documents, templates and other resources may be accessed and downloaded at <http://www.fema.gov/guidelines-and-standards-flood-risk-analysis-and-mapping>.

To facilitate the use of standards and related documents, users can access the FEMA *Guidelines and Standards Master Index* located here: www.fema.gov/media-library/assets/documents/94095. This index provides a cross-reference of documentation available for Flood Risk Projects, Letters of Map Change and related Risk MAP activities. The cross-referenced relationships are organized and accessible through linkages for standards, guidance, technical references and templates. The master index is updated in coordination with the FEMA Policy Memo noted above.

CTPs and their sub-awardees must comply with FEMA’s Federal Regulation 44 CFR, specifically parts 65, 66 and 67, the Document Control Procedures Manual (available here: www.fema.gov/media-library/assets/documents/6859), and the appropriate year CTP Notice of Funding Opportunity and Agreement Articles. CTPs shall also coordinate with their Regional office to determine additional standards that should be met.

SECTION 6 – SCHEDULE

The activities documented in this MAS shall be completed in accordance with Table 6.1 Project Activities Schedule, which should drive the schedule within the MIP. If changes to this schedule are required, the CTP shall coordinate with FEMA and the PMT in a timely manner. Atkins estimated start and end dates are contingent on receiving the specified flood risk products from the primary study consultants performing the work.

Table 6.1a: Santa Fe Watershed Project Activities Schedule

Activities	Responsible Partners(s)	Estimated START DATE	Estimated END DATE
Independent QA/QC of Flood Risk Products	SRWMD and Study Contractors	January 2022	February 2022
Perform Independent QA/QC: Topographic Data	SRWMD and Study Contractors	October 2019	November 2019
Perform Independent QA/QC: Base Map	SRWMD and Study Contractors	March 2020	April 2020
Perform Independent QA/QC: Hydrologic Data	SRWMD and Study Contractors	November 2020	December 2020
Perform Independent QA/QC: Hydraulic Data	SRWMD and Study Contractors	December 2020	January 2021
Perform Independent QA/QC: Floodplain Mapping	SRWMD and Study Contractors	January 2021	February 2021
Perform Independent QA/QC: Produce Preliminary Map Products	SRWMD and Study Contractors	April 2021	May 2021

Table 6.1b: Upper Suwannee Watershed Project Activities Schedule

Activities	Responsible Partners(s)	Estimated START DATE	Estimated END DATE
Perform Independent QA/QC: Produce Preliminary Map Products	SRWMD and Study Contractors	September 2021	October 2021

Table 6.1c: Lower Suwannee Watershed Project Activities Schedule

Activities	Responsible Partners(s)	Estimated START DATE	Estimated END DATE
Perform Independent QA/QC: Produce Preliminary Map Products	SRWMD and Study Contractors	October 2021	November 2021

Total of Atkins Fees Not to Exceed for tasks under MAS 18.15.f: \$83,835

Task 11. Atkins Program Management in accordance with PM SOW No. 18.15.p

Atkins is responsible for the activities in the PM SOW 18.15.p (attached). All tasks as shown in the attached SOW, except for revised schedule reflecting new start date as shown in PM SOW Table 5.1 below:

Program Management SOW Table 5.1 Task Deliverables Schedule (revised)

MAS Activities	Deliverable	Deliverable Due Date	Submitted To
Business Plan (required)	Business Plan	January 31, 2020	FEMA PO
Global Program Management (required)	Program Management Plan	3 months from contract date	FEMA PO
CNMS Updates	Updates to Expiring Miles	12 months from contract date	FEMA Region IV
Programmatic QA/QC Plan	QA/QC Plan	6 months from contract date	FEMA Region IV
Monthly Coordination Meeting	Monthly Agenda and Meeting Notes	Ongoing	FEMA Region IV

Total of Atkins Fees Not to Exceed for tasks under PM SOW 18.15.p: \$132,844

Task 12. Atkins Outreach and Website Management in accordance with COMS SOW 18.15.c

Atkins is responsible for the activities in the COMS SOW 18.15.c (attached). All tasks as shown in the attached SOW, except for revised schedule reflecting new start date as shown in COMS SOW Table 5.1 below:

COMS SOW Table 5.1 Task Deliverables Schedule (revised)

Task and Activity			
SOW Task	Deliverable	Deliverable Due Date	Submitted To
Strategic Planning for Community Engagement	1) Relationship Management Plan 2) Communication and Outreach Strategy	6 months from contract date (both)	FEMA PO
Strategic Planning for Community Engagement	New or updated Community Profile	Within 30 days of FEMA request or identification	FEMA PO
Training and Community Development	Workshop, online training, or video training based on needs identified – develop and deliver training	One every 2 quarters during year two	Community (FEMA PO)
COMS Special Projects	Updated links to Model Management and online project timelines	Quarterly updates	SRWMD

Total of Atkins Fees Not to Exceed for tasks under PM SOW 18.15.p: \$75,500

Atkins Total Compensation for Amendment 4 (Tasks 10-12) under
SRWMD's FEMA Program Management Consultant Services Agreement
SRWMD15/16- 066

Total of Atkins Fees under Amendment 4, Not to Exceed \$292,179.

Fee totals are outlined in Figure 1 below.

Atkins Task 10. SRWMD FY18 FLOOD RISK MAS Activities				
Upper Suwannee QA/QC	Task	Cost	Comments	
	DFIRM DB	\$1,361	FY18 Atkins QA/QC	
123 panels, 1 index	Prelim Products	\$12,400	FY18 Atkins QA/QC	
Region IV Standard	Non-Regulatory Products	\$5,625	FY18 Atkins QA/QC	
Atkins Upper Suwannee QA/QC SubTotal		\$19,386		
Lower Suwannee QA/QC	Task	Cost		
	DFIRM DB	\$2,287	FY18 Atkins QA/QC	
117 panels, 1 index	Prelim Products	\$12,100	FY18 Atkins QA/QC	
Region IV Standard	Non-Regulatory Products	\$3,919	FY18 Atkins QA/QC	
Atkins Lower Suwannee QA/QC SubTotal		\$18,306		
Santa Fe Watershed QA/QC	Task	Cost		
214 total stream miles. Zone A, AE & Leveraged AE	Hydrology	\$8,805	FY18 Atkins QA/QC	
214 total stream miles. Zone A, AE & Leveraged AE	Hydraulics	\$15,825	FY18 Atkins QA/QC	
	DFIRM DB	\$2,475	FY18 Atkins QA/QC	
114 panels, 1 index	Prelim Products	\$15,100	FY18 Atkins QA/QC	
Region IV Standard	Non-Regulatory Products	\$3,938	FY18 Atkins QA/QC	
Atkins Santa Fe QA/QC SubTotal		\$46,143		
Task 10 MAS Total		\$83,835		
Atkins Task 11. PM SOW				
	Hrs	Avg hrly	Totals	Comments
Business Plans (merged with COMS)	36	\$167	\$6,000	
Global Program Management (required)	420	\$150	\$63,000	
Staffing	30	\$100.00	\$3,000	District Staff attend PiMS
Coordinated Needs Management Strategy (CNMS)	416	\$146.26	\$60,844	
Programmatic QA/QC Plans	20	\$150	\$3,000	
PM SOW Total			\$135,844	
Task 11 PM total (minus District PiMS attendance)			\$132,844	
Atkins Task 12. COMS SOW				
	Hrs	Avg hrly	Totals	Comments
Strategic Planning for Community Engagement	\$40	\$175	\$7,000	
Meetings and Process Facilitation	\$40	\$145	\$5,800	
Mitigation Support	\$40	\$150	\$6,000	Support and tracking for Mitigation to communities with FDEP
Training and Community Development	\$72	\$135	\$9,720	
Mitigation Planning Technical Assistance	\$16	\$150	\$2,400	
Staffing	\$328	\$75	\$24,500	District Staff defray costs
COMS Special Projects				
Prep RiskMAP H&H, GIS and metadata for SRWMD website	\$120	\$140	\$16,800	For use with online model management for community outreach and mitigation planning
Link model packages to GIS in website	\$80	\$140	\$11,200	
Test performance, fine tune, notify communities, track usage	\$112	\$148	\$16,580	
Special Projects Total			\$44,580	
COMS SOW Total			\$100,000	
Task 12 COMS Total (minus District Staffing allocation)			\$75,500	
Amendment 4 Total			\$292,179	

Figure 1. SRWMD FY18 FEMA Grant - Atkins Task Summary

Attachments:

FY18_PM_SOW_SRWMD2018-07-19_R4_signed

FY18_COMS_SOW_SRWMD2018-07-19_signed

MEMORANDUM

TO: Governing Board

FROM: Patrick Webster, Chief, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Authorization to Enter into Agreements with the Florida Department of Environmental Protection to Receive Alternative Water Supply Grant Funds and to Enter into Cooperative Agreements

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection to receive alternative water supply grant funds and to enter into agreements to implement the projects.

BACKGROUND

On June 21, 2019, Governor DeSantis signed the “Bold Vision for a Brighter Future” state budget, which includes an investment of \$40 million for alternative water supply projects.

District staff collaborated with local governments and interested stakeholders and invited them to submit alternative water supply project concepts. Staff prepared and submitted the proposed projects to Florida Department of Environmental Protection (FDEP) for consideration on August 30, 2019.

The FDEP has informed the District that it will receive \$5.4 million in alternative water supply (AWS) grant funding. The FDEP will be selecting the projects. The District will enter into agreements with the selected cooperators upon notification by FDEP.

Staff recommends the Executive Director be authorized to enter into agreements with the FDEP to receive AWS grant funds and subsequently enter into agreements with the cooperators to implement the projects.

Attached is a list of the projects approved for state AWS grant funding that are the subject of this recommendation. Funding for these projects is included in the Fiscal Year 2019-2020 Adopted Budget.

PW/tm

MEMORANDUM

TO: Governing Board

FROM: Mathew Cantrell, Project Manager, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: November 1, 2019

RE: Approval to Enter into Contract with Black Gold Farms, Inc. to Provide Water Conservation Cost-Share Funding

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to enter into contract with Black Gold Farms, Inc. as part of the Florida Department of Environmental Protection and District Agricultural Cost-Share Program in the amount not to exceed \$35,200.

BACKGROUND

At the January 2015 Governing Board (Board) meeting, the Board authorized the Executive Director to execute an agreement with the Florida Department of Environmental Protection (FDEP) for agricultural water conservation, nursery water conservation, and nutrient management cost-share totaling \$3,660,000. The District is providing agricultural cost-share funds as match in conjunction with this program to agricultural producers. In addition, participating agricultural producers provide a cost-share match of 25 percent or more to this program.

This cost-share project is with Black Gold Farms, Inc. located in southwestern Suwannee County. This producer will install remote controlling equipment on fifteen irrigation systems. Remote controlling equipment will increase the producer's management and monitoring of irrigation events and irrigation systems.

The upgrades to these irrigation systems are expected to reduce water use by approximately 157,000 gallons per day at a cost to the District of \$0.06 per thousand gallons over the estimated life of the equipment. This project is located within the Suwannee River Basin Management Action Plan area and the Eastern Water Supply Planning area.

The total project cost is estimated to be \$46,933.33. The District will contribute \$35,200 or approximately 75% of the equipment cost. The applicants' portion of these items will be \$11,733.33 or 25% of the equipment cost. Exhibit A is a breakdown of the items being cost-shared. Funding for this project is included in the Fiscal Year 2019-2020 Adopted Budget under account code 51-2586-7-2400-06-07.

MC/tm
Attachment

Exhibit A – Itemized List

Producer	Item	Water Conservation (mgd)	Maximum Cost-Share Amount	Quantity	SRWMD Total	Producer Share	Project Total
Black Gold Farms, Inc.	Remote Control	0.1570	\$2,200	16	\$35,200	\$11,733.33	\$46,933.33
Black Gold Farms Project Total:					\$35,200	\$11,733.33	\$46,933.33

MC/tm

MEMORANDUM

TO: Governing Board
FROM: Bill McKinstry, Chief, Office of Land Management
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: October 31, 2019
SUBJECT: District Land Management and Twin River State Forest (TRSF) Activity Summary

District contractors finished fuel reduction mowing and chopping on the Little Creek Tract and moved to the Bay Creek Tract.

District contractor completed road repairs at Roline and Mallory Swamp tracts.

District staff completed installing signs and traffic control barriers at the Falling Creek Tract.

Edwin McCook met with Stephen Foster Folk Culture Center State Park staff and presented "A Journey Down the Suwanee River."

District staff attended the Public Lands Acquisition and Management Conference in St. Augustine, Florida. The meeting was organized by the Florida Department of Environmental Protection.

Bill McKinstry attended the Florida Feral Hog Working Group meeting in Gainesville, Florida. The meeting was organized by the Florida Fish and Wildlife Conservation Commission.

District staff attended the Santa Fe River Conservation Partnership meeting at District Headquarters. The meeting was organized by Alachua Conservation Trust.

Ongoing invasive survey work was performed on the Anderson Springs Tract. The Florida Wildlife Commission Uplands Program released a bid for the Deese Re-treat project. The bid has been awarded to Friends & Family Environmental Services. This project will re-treat 11-acres of chinaberry and mimosa propagules, and Chinese wisteria. Contractor work will commence mid-October.

The timber harvesting associated with the Ellaville 2019 Salvage sale was completed on TRSF. This included a 38-acre clear-cut of mature loblolly pine, 2-acres clear-cut of merchantable longleaf and a 20-acre thinning of slash pine.

Florida Forestry Service (FFS) staff completed the mowing of all the public access and service roads on the TRSF Wildlife Management Areas.

The FFS commenced firebreak establishment by disking all the planned dormant season prescribed burn blocks on TRSF. TRSF's dormant season 2019-2020 burn plan includes 437 acres (FFS owned) and 1,250 acres (District owned) in total.

The attached report summarizes the status of current District and TRSF activities for the preceding month.

WM/pf
Attachments

Vegetation Management Projects:

The following work was completed during the reporting period: **43** additional acres of woods mowing has been completed on various tracts throughout the District. Vegetation management work was done for fuel reduction, natural community restoration, and wildfire mitigation purposes.

Activity Table - Vegetation Management

	ACTIVITY	ACRES		MILES	
		Planned	Complete	Planned	Complete
FISCAL YEAR 2019	Herbicide	200	0	0	0
	Roller Chop	1,115	102	0	0
	Woods Mow	1,335	2,379	0	0
	Ditch Mow	0	0	43	43

Prescribed Fire Program:

- Contractors conducting prescribed burns on District lands this year include B&B Dugger (B&B), Natural Resource Planning Services (NRPS), Schmidt Reforestation Services (SRS), and Wildlands Services (WS). Also included in this report are the acres the Florida Forest Services burns on Twin Rivers State Forest (FFS TRSF). When available, the Florida Forest Service (FFS COOP) will also provide a crew to burn additional acres on both District tracts and Twin Rivers State Forest.
- The following table provides information on the Prescribed Burn Program through September 30, 2019. **No additional acres were burned during the reporting period.**

Summary Table FY 2019-2020

	2019 Target Acres	Acres Complete
SRWMD	8,000	4,348
FFS TRSF	2,500	1,575
TOTAL	10,500	5,923

Invasive Plant Monitoring Program

Approximately 67 invasive plant infestations were planned to be monitored and/or treated by District staff in FY 2019-2020. Currently, 20 invasive plant infestations have been monitored and 19 have been treated. **No additional infestations were treated during the reporting period.**

Conservation Easement Monitoring

- No Activity

Timber Sales

Sale	Contract	Acres	Tons Harvested	Revenue	Status	Contract End Date
Christian Chipping #1	17/18-220	121	8,890	\$61,467.01	Sale Complete	June 19, 2019
Fort White Wellfield #1	18/19-028	62	4,758	\$108,293.85	Sale Complete	November 7, 2019
Mattair Springs #5	18/19-034	86	4,928	\$51,404.17	Sale Complete	December 2, 2019
Little River #4	18/19-042	24	824	\$13,514.82	Sale Complete	December 19, 2019
Osteen #1	18/19-043	33	2,348	\$49,816.03	Sale Complete	December 19, 2019
Roline #1	18/19-051	160			Harvest Active	January 14, 2020
Withlacoochee #3	18/19-072	283			Harvest Inactive	January 14, 2020
Cabbage Creek #1	18/19-068	373			Harvest Active	January 15, 2020
Steinhatchee Falls #1	18/19-133	104			Harvest Inactive	March 1, 2020
Gar Pond #4	18/19-186	93			Harvest Inactive	June 5, 2020
Westwood West #3	18/19-204	345			Harvest Inactive	July 15, 2020
Ellaville #17 Emergency	18/19-224	55	2,739	\$46,675.71	Sale Complete	October 28, 2019
Wolf Creek #1	19/20-011	72			Contract Pending	October 2, 2020
Gar Pond #5		137			Contract Pending	
Ellaville #18		126			Out for Bid	
Natural Well Branch #1		240			Out for Bid	

MEMORANDUM

TO: Governing Board
FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: October 31, 2019
RE: Authorization to Execute a Contract for the Sale of Timber with Suwannee Timber Management LLC for the Ellaville #18 Timber Sale

RECOMMENDATION

District staff recommends the Governing Board authorize the Executive Director to execute a contract for the sale of timber with Suwannee Timber Management LLC for the Ellaville #18 Timber Sale.

BACKGROUND

On October 8, 2019, the District issued an Invitation to Bid (ITB 19/20-002 WLR) for timber located on the Ellaville Tract in Madison County. The timber offered for sale is a thinning of 126 acres of slash and loblolly pines. This is a second thinning and will reduce the number of diseased or suppressed trees and allow the highest quality trees to continue growing. The reduction of pine density will reduce the likelihood of a pine beetle infestation. It will also improve ecological conditions and wildlife habitat by allowing more sunlight penetration to the forest floor, enhancing the production of groundcover.

Bid responses were received on October 22, 2019. Bids were received from eight companies as indicated below. The bid calculation revenue is based on the District estimated volumes of pine pulpwood, pine chip-n-saw, pine sawtimber, and pine topwood on the proposed harvest acreage.

Bidder	City	Bid Calculation Revenue
Suwannee Timber Management LLC	Cross City, Fl	\$101,699.00
H. B. Tuten Jr. Logging Inc.	Perry, Fl	\$99,847.00
North Fl Timber Dealers Inc.	Lake City, Fl	\$98,180.00
Williams Timber Inc.	Perry, Fl	\$97,759.00
Flatwoods Forest Products	Lake Park, Ga	\$97,552.00
Long Branch Land & Timber, LLC	Lake Park, Ga	\$96,140.00
Boland Timber Company	Perry, Fl	\$94,248.00
Balfour Timber	Thomasville, Ga	\$89,260.00

Suwannee Timber Management LLC's bid was \$16.10/ton for pine pulpwood, \$25.27/ton for pine chip-n-saw, \$33.09/ton for pine sawtimber, and \$14.10/ton for pine topwood.

SC/pf

MEMORANDUM

TO: Governing Board
FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: October 31, 2019
RE: Authorization to Execute a Contract for the Sale of Timber with Boland Timber Company for the Natural Well Branch #1 Timber Sale

RECOMMENDATION

District staff recommends the Governing Board authorize the Executive Director to execute a contract for the sale of timber with Boland Timber Company for the Natural Well Branch #1 Timber Sale.

BACKGROUND

On October 8, 2019, the District issued an Invitation to Bid (ITB 18/19-027 WLR) for timber located on the Natural Well Branch Tract in Taylor County. The timber offered for sale is 240 acres of 20-year old slash pine to be thinned. This first thinning will reduce the number of diseased or suppressed trees and allow the highest quality trees to continue growing. The reduction of pine density will reduce the likelihood of a pine beetle infestation. It will also improve ecological conditions and wildlife habitat by allowing more sunlight penetration to the forest floor, enhancing the production of groundcover.

Bid responses were received on October 22, 2019. Bids were received from three companies as indicated below. The bid calculation revenue is based on the District estimated volumes of pine pulpwood, pine chip-n-saw, hardwood pulpwood, and pine topwood on the proposed harvest acreage.

Bidder	City	Bid Calculation Revenue
Boland Timber Company	Perry, Fl	\$191,650.00
H. B. Tuten Jr. Logging Inc.	Perry, Fl	\$185,275.00
Williams Timber Inc.	Perry, Fl	\$174,180.00

Boland Timber Company's bid was \$14.50/ton for pine pulpwood, \$25.00/ton for pine chip-n-saw, \$10.00/ton for hardwood pulpwood, and \$14.50/ton for pine topwood.

SC/pf

MEMORANDUM

TO: Governing Board
FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: October 31, 2019
RE: Approval of the Amended and Restated Carter Camp Tract Addition Lease Agreement with the Florida Department of Environmental Protection

RECOMMENDATIONS:

Staff recommends the Governing Board approve the amended and restated Carter Camp Tract Addition Lease Agreement with the Florida Department of Environmental Protection, Division of Recreation and Parks.

BACKGROUND

The District entered into a Lease Agreement (lease) on April 6, 1989, with the Florida Department of Environmental Protection, Division of Recreation and Parks (Department) for the management of the District-owned Carter Camp Tract Addition. Both the Department and District desire to amend the lease to redefine each party's management responsibilities.

The amended lease now indicates the Department shall be responsible for all recreational management and day-to-day operations as part of the Stephen Foster Folk Culture Center State Park. This shall include management of all recreational activities and sites, facility management, road maintenance and mowing, trail maintenance, and boundary line maintenance. The District shall be responsible for natural community management which includes timber management, reforestation, chemical vegetation control, invasive plant control, mechanical vegetation control, and prescribed fire operations.

WVM/pf
Attachment

**AMENDED AND RESTATED LEASE
BETWEEN
STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION,
DIVISION OF RECREATION AND PARKS
AND
THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT**
Regarding CARTER CAMP TRACT ADDITION at STEPHEN FOSTER FOLK CULTURE CENTER STATE PARK

This Amended and Restated Lease ("Lease") is made and entered into this ____ day of _____, 2019 ("Commencement Date"), by and between the SUWANNEE RIVER WATER MANAGEMENT DISTRICT ("District"), and the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF RECREATION AND PARKS ("Department").

WITNESSETH

WHEREAS, District and Department entered into Lease Agreement Number 88/89-047 on April 6, 1989, hereinafter referred to as "Initial Lease Agreement," allowing the Department to manage a District-owned 641-acre property commonly referred to as "the Carter Camp Tract Addition" hereinafter referred to as "Initial Leased Premises" as part of Stephen Foster Folk Culture Center State Park (Park); and

WHEREAS, the Initial Lease Agreement has been amended three times in order to (1) revise the legal description of the Initial Leased Premises; (2) extend the expiration date of the Initial Lease Agreement; and (3) add 1.88 acres to the Initial Leased Premises, respectively; and

WHEREAS, both the Department and District desire and agree to be consistent with activities authorized in Section 373.1401, Florida Statutes, and to fulfill management responsibilities as provided in Section 373.1391, Florida Statutes; and

WHEREAS, the Department and District wish to redefine each party's management responsibilities related to the Leased Premises, which property is more particularly described in Exhibit "A" attached hereto and by reference made a part hereof; and

WHEREAS, both Department and District desire and agree to restate and amend the Initial Lease Agreement and replace it with this Lease; and

WHEREAS, this Lease shall supersede any and all terms and conditions of the Initial Lease Agreement and all subsequent lease amendments enumerated above.

NOW THEREFORE, District and Department do hereby agree as follows:

- 1. Effective Date of Lease:** This Lease shall be effective as of the day and year first above written, further known as the Commencement Date.
- 2. Term of Lease:** Unless terminated or extended, the term of this Lease shall be coterminous with the term of Lease Number 3346, between Department and the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, for a thirty-year term, effective April 27, 1984, with two, 10-year renewal options (Lease Number 3346 attached hereto and by reference made a part hereof as Exhibit "B"). If Lease Number 3346 is terminated prior to expiration, this Lease shall terminate as well, and Department shall give District thirty (30) days written notice of termination of Lease Number 3346, and termination of this Lease shall be memorialized in writing by the Department and District. If Lease Number 3346 is extended, this Lease shall automatically be extended for the same period as Lease Number 3346, and Department shall give District thirty (30) days written notice of extension of Lease Number 3346, and extension of this Lease shall be memorialized in writing by the Department and District.
- 3. Submerged Lands:** The District warrants that it has the right to lease the Leased Premises to the Department except those lands waterward of the ordinary high-water line of the Suwannee River.
- 4. Inspection:** The District or its duly authorized agents shall have the right to inspect the Leased Premises and the works and operations thereof of the Department in any matter pertaining to this Lease.
- 5. Use of Leased Premises by District:** The District shall be responsible for the

following natural community management activities: timber management, timber sales, reforestation, chemical vegetation control, invasive plant control, mechanical vegetation control, and prescribed fire, including prep and maintenance of fire lines:

- a. Natural community management activities on the Leased Premises will follow all goals and objectives identified in the District's approved Management Plan and the approved Management Plan for the Park.
- b. In the event roads within any portion of the Park, or any other areas or facilities within the park are damaged or suffer deterioration as a result of the District's activities, the District will be responsible for conducting any repairs or maintenance needed, in the sole discretion of the Department, to return them to their condition prior to being damaged.
- c. District shall coordinate, in advance, all land management activities on the Leased Premises with Park management, via email or telephone, in order to avoid negatively impacting public events, to ensure public safety, and to provide opportunities for public notification, as necessary.

6. Use of Leased Premises by Department: The Department shall be responsible for all park and recreational management and day-to-day operations of the Leased Premises and shall continue to utilize the Leased Premises for public park and recreation activities. Additionally, the Department shall be responsible for all recreation and facility management activities including all activities related to road maintenance and trail maintenance, with the exception of condition 5.b. contained herein. The Department will also be responsible for road mowing, boundary line maintenance, facility maintenance (signage, fencing, gates, etc.) and recreational site maintenance, except in those circumstances otherwise provided herein.

7. Termination of Lease. Either party may terminate this Lease by giving six months prior written notice of its intent to do so. In the event such termination is invoked by the District, the District shall reimburse the Department for the appraised value of any fixed capital improvements provided by the Department. The District shall have no obligation to reimburse the Department for fixed capital improvements should the Department invoke termination.

- 8. Management Plan:** A Management Plan is required during the term of this Lease and the Leased Premises will be incorporated into the Park's Management Plan. The Management Plan shall be updated every ten years in accordance with Sections 253.034 and 373.1391, Florida Statutes. Updates will be prepared and submitted to the District for review and approval prior to submission to the Division of State Lands, State of Florida Department of Environmental Protection. The District's review will pertain to the Leased Premises. If the District does not provide the Department with comments within sixty (60) days of receipt of the updated Management Plan, the Management Plan shall be deemed approved by the District. The Management Plan shall provide the basic guidance for all management activities. The District's approval of an updated Management Plan, as it relates to the Leased Premises, shall not be unreasonably withheld, and the District shall not impose financial or funding requirements that the Department, in the sole opinion of the Department, is not in a position to provide.
- 9. Non-Transferable Rights:** This Lease and any rights, privileges and duties contained herein are for the use of the Department and shall not be assigned or transferred to another party without prior approval of the District. The Department shall have the right to enter and occupy the Leased Premises for the purposes necessary to meet its designated responsibilities, as further defined in condition 5 contained herein, including protection of the Leased Premises. The Department's agents and employees shall take all reasonable measures to provide security against property damage, degradation and unauthorized uses.
- 10. Granting of Easements:** The Department, subject to prior approval by the District, is hereby authorized to grant utility easements which will be necessary to service authorized Department facilities located within Lease Number 3346 and/or Leased Premises.
- 11. Water Resource Activities:** The Department expressly acknowledges and agrees that the District may engage in construction activities necessary for the primary purpose of water management and water supply, and that these rights are paramount and superior to the uses authorized by this Lease.
- 12. Liability:** Department shall assist in the investigation of all injury or damage claims either for or against the District or the State of Florida pertaining to

Department's respective areas of responsibility under this Lease or arising out of Department's management programs or activities. Department shall immediately contact the District regarding all such injury or damage claims. Department shall maintain a program of insurance covering its liabilities as prescribed by Section 768.28, Florida Statutes. Each party hereto agrees to indemnify and hold the other harmless, to the extent allowed under Section 768.28, F.S., from all claims, loss, damage and expense, including attorneys' fees and costs and attorneys' fees and costs on appeal, arising from the negligent acts or omissions of the indemnifying party's officers, employees, contractors and agents related to its performance under this Lease. The indemnified party will have the right to approve counsel selected by the indemnifying party. This provision does not constitute a waiver of either party's sovereign immunity or extend either party's liability beyond the limits established in Section 768.28, F.S. Additionally, this provision will not be construed to impose contractual liability on either party for underlying tort claims as described above beyond the limits specified in Section 768.28, F.S. The District's liability is further limited by the provisions of Section 373.1395, Florida Statutes. This provision shall survive the expiration or termination of this Lease.

- 13. Notices:** Any notice required to be given hereunder, or which either party hereto may desire to give to the other, shall be in writing. Such notice may be given by mailing the same by United States mail, registered or certified, return receipt requested, postage prepaid, addressed to the District at:

Suwannee River Water Management District
9225 County Road 49
Live Oak, Florida 32060

and to the Department at:

Department of Environmental Protection
Division of Recreation and Parks
Office of Park Planning, Mail Station 525

Attention: Bureau Chief
3800 Commonwealth Boulevard,
Tallahassee, Florida 32399-3000

or to other such address as the respective parties may from time-to-time designate by notice given in the manner provided in this section.

14. Entire Understanding: This Lease sets forth the entire understanding between the Parties and shall only be amended with the prior written approval of all Parties.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the Florida Department of Environmental Protection, Division of Recreation and Parks, and the Suwannee River Water Management District have caused this Lease on the day and year first above written.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

Witness

By: _____
Virginia H. Johns, Chair

Print/Type Witness Name

ATTEST:
By: _____
Richard Schwab
Secretary/Treasurer

Witness

(SEAL)

Print/Type Witness Name

**STATE OF FLORIDA
COUNTY OF SUWANNEE**

The foregoing instrument was acknowledged before me this __ day of _____, 2019, by Virginia H. Johns and Richard Schwab, as Chair and Secretary/Treasurer, respectively, of the Suwannee River Water Management District, a Florida Statute Chapter 373 Water Management District, on behalf of said water management district, who are both personally known to me.

Notary Public, State of Florida

Print/Type Notary Name

Commission Number _____

Commission Expires _____

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF RECREATION AND PARKS

Diane Martin

Witness

DIANE MARTIN

Print/Type Witness Name

By: Steven A. Cutshaw

Steven A. Cutshaw
Environmental Administrator
Office of Park Planning

(SEAL)

Erik Pedersen

Witness

ERIK PEDERSEN

Print/Type Witness Name

Approved for Form and Legality:

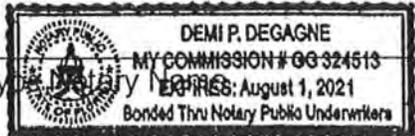
By: Melinda Garrett
DEP Attorney

STATE OF FLORIDA
COUNTY OF LEON

The foregoing instrument was acknowledged before me this 6th day of September, 2019, by Steven A. Cutshaw, Environmental Administrator, Office of Park Planning, on behalf of the Division of Recreation and Parks, State of Florida Department of Environmental Protection. He is personally known to me.

Demi P. Degagne
Notary Public, State of Florida

Print/Type Notary Name: Demi P. Degagne



Commission Number _____

Commission Expires _____

EXHIBIT "A"

The following lands located in Township 2 South, Range 15 East, Hamilton County, Florida:
Government Lot 5 of Section 11, Township 2 South, Range 15 East;

AND

The South $\frac{1}{2}$ of Government Lot 5 of Section 2, Township 2 South, Range 15 East (or all that part of the South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ lying North and East of the Suwannee River);

AND

The South $\frac{1}{2}$ of Government Lot 1 and all of Lots 2 and 3, Township 2 South, Range 15 East;

AND

The South $\frac{1}{2}$ of Government Lot 3 and the South $\frac{1}{2}$ of Government Lot 4 and all of Government Lots 5 and 8 (or the South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ and that part of the Southwest $\frac{1}{4}$ lying North of the Suwannee River);

AND

Part of the East 60.00 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 1 and the East 60.00 feet of the North $\frac{1}{2}$ of Government Lot 4 of Section 12, Township 2 South, Range 15 East, Hamilton County, Florida, being more particularly described as follows:

For a Point of Beginning, commence at the Southeast corner of said North $\frac{1}{2}$ of Government Lot 4, thence run South $89^{\circ}11'58''$ West, along the South line of said North $\frac{1}{2}$ of Government Lot, 4, a distance of 60.00 feet; thence run North $00^{\circ}01'09''$ West, a distance of 1374.01 feet to the Southerly right-of-way line of State Road No. 25-A; thence run South $74^{\circ}28'30''$ East, along said Southerly right-of-way line, a distance of 62.28 feet; thence run South $00^{\circ}01'09''$ East along the East line of said Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and the East line of said Government Lot 4, a distance of 1356.50 feet to the Point of Beginning. Containing 1.88 acres, more or less.

N.B.: Subject to a non-exclusive right to maintain an existing drainage ditch along the eastern boundary of the above described property as contained in that certain deed from Jerry L. Barnett and his wife, Diana P. Barnett, to the grantor herein dated December 16, 1987, and recorded in Official Records Book 219, Page 354-355 of the public records of Hamilton County, Florida.

Subject to that certain Road Deed to the State of Florida for Road S-25-A recorded October 14, 1976 in O.R. Book 131, Page 373, Public Records of Hamilton County, Florida, Further subject to that certain drainage easement to the State of Florida for road S-25-A, recorded January 4, 1977, in O.R. Book 132, Page 321, Public Records of Hamilton County, Florida.

WLR 15
September 4, 2019

EXHIBIT "A"

LESS AND EXCEPT, all that certain parcel of land lying and being in the County of Hamilton and State of Florida more particularly described as follows:

Beginning at a 3/4" iron pipe which is 376.24 feet South of the Stephen foster Memorial PRM#18 (said iron pipe being the existing Northeast corner of Southeast 1/4 of Northwest 1/4 of Section 12, Township 2 South, Range 15 East) and run thence southerly 1800 feet along the existing Stephen foster Memorial west line; thence westerly and parallel to the existing northern boundary of the Southeast 1/4 of the Northwest 1/4, 328.76 feet; thence northerly and parallel to the first boundary line 1800 feet; thence easterly 328.76 feet along the existing northern boundary of the Southeast 1/4 of the Northwest 1/4, to the point of beginning, in fractional Section 12, Township 2 South, Range 15 East, and containing 13 1/2 acres, more or less.

Not a copy

DATE: September 4, 2019

EXHIBIT "B"

BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND

LEASE AGREEMENT

No. 3346

WHEREAS, the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida holds title to certain lands and property being utilized by the State of Florida for public purposes, and

WHEREAS, the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida is authorized in Section 253.03, Florida Statutes, to enter into leases for the use, benefit and possession of public lands by State agencies which may properly use and possess them for the benefit of the State;

NOW, THEREFORE, this agreement made between the BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND of the State of Florida, as LESSOR, and FLORIDA DEPARTMENT OF NATURAL RESOURCES, DIVISION OF RECREATION AND PARKS, as LESSEE,

WITNESSETH:

The parties, for and in consideration of mutual covenants and agreements hereinafter contained, hereby covenant and agree as follows:

1. The lessor does hereby lease to the lessee the following described premises in the County of Hamilton, State of Florida, together with the improvements thereon (if applicable), viz:

(Exhibit A - attached)

TO HAVE AND TO HOLD the above described land for a period of thirty (30) years with two 10-year renewal options.

2. The lessee shall have the right to enter upon said land for all purposes necessary to the full enjoyment by said lessee of the rights herein conveyed to it.

3. The lessee shall through its agents and employees prevent the unauthorized use of said land or any use thereof not in conformity with this lease.

4. This lease shall terminate at the sole option of the lessor, and the lessee shall surrender up the premises to the lessor, when and if said premises, including lands and improvements, shall cease to be used for a State Folk Culture Center and Recreation Area.

Any costs arising out of the enforcement of the terms of this lease agreement shall be the exclusive obligation of the lessee, payable upon demand of the lessor.

5. The lessee agrees to assist in the investigation of injury or damage claims either for or against the State or the Board pertaining to its respective area of responsibility, or arising out of its respective management programs and activities, and to contact the Board regarding whatever legal action it deems appropriate to remedy same.

6. The lessor does not warrant or guarantee title, right or interest in the hereinabove described property.

7. The lessor or its duly authorized agents shall have the right at any time to inspect the said land and the works and operations thereon of the lessee in any matter pertaining to this agreement.

8. The lessee agrees to assume all responsibility for liabilities that accrue to the subject property or to the improvements thereon, including any and all drainage or special assessments or taxes of every kind and description which are now or may be hereafter lawfully assessed and levied against the subject property during the effective period of this lease.

9. The lessee is hereby authorized to grant utility easements which will be necessary to service authorized facilities located within the leased premises. Copies of any such easements granted shall be filed timely with the lessor.

10. This agreement is for the purposes specified herein, and subleases of any nature, excepting utility easements incident to authorized facilities, (Provision 9), are prohibited, unless previously authorized by the lessor.

11. A Management Plan for this tract shall be prepared by the lessee, in accordance with Section 253.034, Florida Statutes, within _____ months of the execution date of this Lease and shall be submitted to the Board for approval through State Lands, acting as agent for the Board.

The approved Management Plan shall provide the basic guidance for all management activities and shall be reviewed jointly by the lessee and the Board at no greater than five-year intervals.

The lessee shall not use or alter the property except as provided for in the approved Management Plan without the advance written approval of State Lands, as agent for the Board.

12. Upon cessation of occupation of said property, the lessee agrees to leave all fixed improvements for the use of the lessor and to put no claim upon said fixed improvements; or, at the option of the lessor, the lessee agrees to remove any or all improvements on the property at the lessee's expense.

13. Execution of this agreement in no way affects the lessee's obligations pursuant to Chapter 267, Florida Statutes.

IN TESTIMONY WHEREOF, the lawfully designated agent of the Board of Trustees of the Internal Improvement Trust Fund, has hereunto subscribed his name and has caused the official seal of said Board to be hereunto affixed, in the City of Tallahassee, Florida, on the 26 day of April, A.D. 19 88.

(SEAL)
BOARD OF TRUSTEES
OF THE INTERNAL
IMPROVEMENT TRUST
FUND OF THE STATE
OF FLORIDA

BOARD OF TRUSTEES OF THE INTERNAL
IMPROVEMENT TRUST FUND OF THE STATE
OF FLORIDA

By: Lawrence K. Keady
DIRECTOR, DIVISION OF STATE LANDS
AGENT FOR THE BOARD OF TRUSTEES
OF THE INTERNAL IMPROVEMENT TRUST
FUND OF THE STATE OF FLORIDA

(SEAL)
FLORIDA DEPARTMENT OF
NATURAL RESOURCES

By: Edith G. Ginn
EXECUTIVE DIRECTOR, FLORIDA
DEPARTMENT OF NATURAL RESOURCES

APPROVED AS TO
FORM & LEGALITY
Lee DeLoe
Att. ATTORNEY

PARCEL #1 Commence at the extreme Northwest corner of Parcel No. 1 (S. C. F. M. Monument No. 2) and run North 89 degrees 41 minutes 42 seconds East along the South boundary line of River Drive (Formerly Suwanne Street) a distance of 315.94 feet for POINT OF BEGINNING; thence South 50 degrees 39 minutes 25 seconds East along Northerly boundary line of Stephen Foster Memorial Park Drive (Formerly Riverside Drive) a distance of 151.0 feet to the Westerly boundary line of State Road No. 25 (U. S. Route No. 41); thence a chord bearing of North 0 degrees 43 minutes 50 seconds East a distance of 100.10 feet to the South boundary line of River Drive (Formerly Suwanne Street); thence South 89 degrees 41 minutes 42 seconds West along South boundary line of said River Drive a distance of 122.69 feet to POINT OF BEGINNING.

PARCEL #2 That part of Lot 7 of Block 19 Renaud's Survey according to map of White Springs, Florida, lying East of State Road No. 25 and Westerly of Spring Branch, and part of Lot 4, Block 19, Renaud's Survey lying Westerly of Spring Branch in Section 12, Township 2 South, Range 15 East, and in Section 7, Township 2 South, Range 16 East, described as follows: Begin on the East line of Section 12, Township 2 South, Range 15 East at a point 475.54 feet Northerly from the Southeast corner of NE $\frac{1}{4}$ of said Section 12; thence run North 83 degrees 14 minutes 19 seconds West a distance of 35.22 feet to the Easterly boundary line of State Road No. 25 (U. S. Route No. 41); thence on a chord bearing of North 11 degrees 29 minutes 04 seconds East a distance of 256.42 feet; thence South 87 degrees 14 minutes 22 seconds East a distance of 228.52 feet; thence South 2 degrees 20 minutes 38 seconds East a distance of 98.45 feet; thence North 87 degrees 39 minutes 22 seconds East a distance of 100 feet to the center of Spring Branch; thence in a Southwesterly direction along center of said Spring Branch a distance of 504.8 feet, more or less to the Easterly boundary line of State Road No. 25 (U. S. Route No. 41) a chord bearing of North 20 degrees 14 minutes 18 seconds West a distance of 203.24 feet; thence North 83 degrees 14 minutes 19 seconds West a distance of 14.78 feet to POINT OF BEGINNING.

The above described land is subject to reservations running to W. A. Saunders and his wife, Lillian Saunders, et al, contained in deed dated July 9, 1960, and recorded in Official Records Volume 36, Pages 224 - 226, Public Records of Hamilton County, Florida.

AND,

That certain lots or parcels of land known as Lots Eight (8) and Nine (9) of Block "A" being a subdivision of Lot One (1) of Section Twelve (12), Township Two (2) South, Range Fifteen (15) East, known as Mrs. Minnie M. Jackson annex to the Town of White Springs, Florida. Said lots being surveyed and mapped by A. B. Brown in March of 1906, and recorded in the Public Records of Hamilton County, Florida, said lots being more particularly described as follows: Beginning Eighty-six and Two-thirds (86 $\frac{2}{3}$) feet from intersection point of Mosher Street and Suwanee Avenue and run East along Suwanee Avenue a distance of One Hundred Seventy-three and One-third (173 $\frac{1}{3}$) feet; thence North 125 feet; thence West 173 $\frac{1}{3}$ feet; thence South 125

feet; to the POINT OF BEGINNING on Sullivan Avenue. Said property above described being the same upon which the three story hotel building known as the Colonial Hotel is now located, and the same as conveyed to Mrs. Mollie C. Skipworth by warranty deed from Mrs. M. M. Jackson, dated May 30th, 1911, and recorded in Book No. 1, page 430, of the Public Records of Hamilton County, Florida. Lots Two (2) and Three (3) of Block "A" in the Jackson Addition to the Town of White Springs, Florida, according to the Brown Survey thereof. The above described lands also being described as Lots 1, 2, 3A and 6A of Block 15 according to a map or plat of the Town of White Springs, Florida, prepared by O. H. Lang, Consulting Engineer, Moultrie, Georgia, May, 1924.

AND,

Lots Ten (10) and Eleven (11) of Block Fifteen (15) according to Renaud's Survey of White Springs, Florida, according to plat of said Survey recorded in Deed Book 11, page 594, of the public records of Hamilton County, Florida.

AND,

A tract or parcel of land in Government Lot Two (2) of Section 12, Township 2 South, Range 15 East, in the Town of White Springs, Hamilton County, Florida, described as follows: Beginning at Stephen Foster Memorial Monument No. 17 (said monument being indicated as "S.F.M. No. 17" on Sheet 2 of that certain Right of Way Map, State Road Department, State of Florida, Section 32540-2602, approved by J. D. Ward, District Engineer, 8-20-70) run North 89 degrees 35 minutes 36 seconds East parallel to the right of way of that certain paved road designated as said Section 32540-2602, to the East line of said Government Lot Two (2); thence Southerly along said East line of Government Lot Two (2) to the Southwesterly right of way line of an abandoned railroad; thence Northwesterly along said Southwesterly right of way line to the Point of Beginning; and, bounded on the North by other lands belonging to the said Estate of Mary P. Camp, on the East by said East line of Government Lot Two (2) and on the Southwest by lands of the Stephen Foster Memorial; subject to all rights of way or easements of streets, roads and public utilities; said land containing 2.18 acres more or less, exclusive of rights of way or easements of streets, roads and public utilities; LESS AND EXCEPT, Lot 2 of Block G, Riverside Addition, Town of White Springs, the said Block "G" sometimes being known as Block "6", this said exception containing one-fourth (¼) acre, more or less.

AND,

Lot Two (2) of Block G, Riverside Addition, Town of White Springs, the said Block "G" sometimes being known as Block "6", in Government Lot Two (2) of Section 12, Township 2 South, Range 15 East.

MEMORANDUM

TO: Governing Board

FROM: Darlene Velez, Chief, Office of Water Resources

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: October 31, 2019

RE: Agricultural Water Use Monitoring Report

BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or greater. Where possible, agricultural water use is estimated using monthly power consumption records provided by the electrical power provider. Estimation by power use is the most cost-effective method of water use reporting. To date, farmer agreements authorizing the District to receive power usage reports directly from the cooperatives are in effect on 657 (124.6 MGD) monitoring points.

Not all withdrawal points are suitable for estimation using power consumption. Diesel-powered pumps and complex interconnected irrigation systems still require direct methods of monitoring. The District employs telemetry to conduct water use monitoring on diesel-power systems. There are currently 293 (54.1 MGD) telemetry systems installed by the District for this purpose.

Some withdrawal points have very limited use and are monitored by individual site visits, typically less than 0.05 MGD each. There are currently 395 (28.9 MGD) limited use monitoring points in the District. Some users monitor their water use and report that data to the District. There are currently five (0.4 MGD) self-monitored points.

To date, the District has permitted 1,698 (243.5 MGD) irrigation wells which include a water use monitoring condition, of which 1,403 (214.4 MGD) wells are active, i.e., the wells have been drilled already. Of the 1,403 active wells, 1,352 (208.3 MGD) are being monitored as of October 15th, roughly 96.4% of existing active wells (97.1% of allocation) with water use permit monitoring conditions.

Of the remaining estimated 52 (6.2 MGD) active stations that currently will require water use monitoring, 14 (0.9 MGD) are diesel- or gas-powered systems requiring District telemetry, 34 (5.0 MGD) are electric systems, and four (0.3 MGD) systems still require identification. There are 286 (29.1 MGD) proposed stations (that is, the wells are yet to be drilled); 68 (4.8 MGD) are expected to be diesel or gas, 173 (20.9 MGD) are expected to be electric, and 44 (3.4 MGD) are yet to be determined.

Since April 2017, the District has consistently had over 95% of active wells and permitted allocation being monitored. The attached figures show the progress made on these efforts since 2016 for number of wells monitored (Figure 1), total permitted allocation monitored (Figure 2), and percent of active wells monitored (Figure 3).

DSV/pf
Attachments

Figure 1: Graph shows the progress since February 2016 of the number of permitted wells with a water use monitoring condition (EN50), the number of EN50 wells that are Active (wells that have been drilled), and the number of Active wells that are currently being monitored.

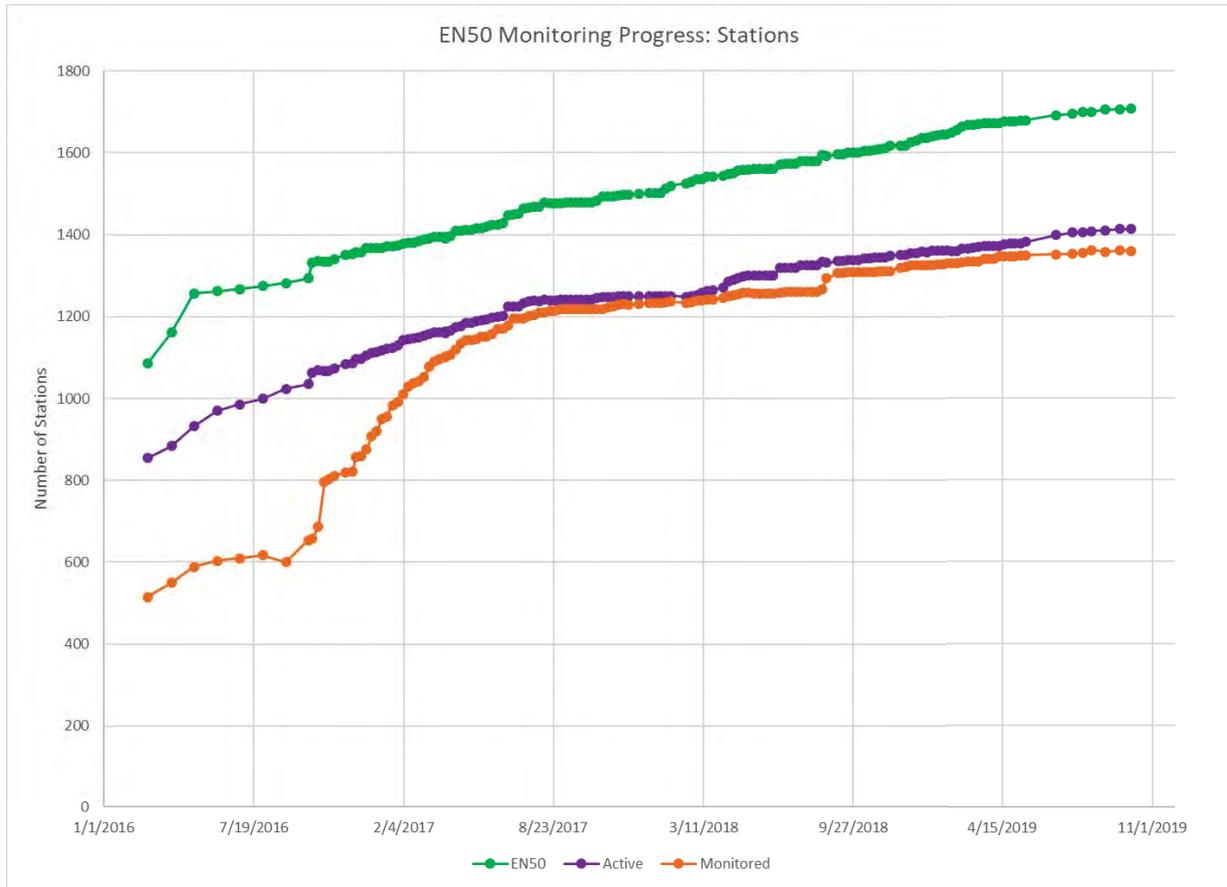


Figure 2: Graph shows the progress since October 2016 of the total permitted allocation of wells with a water use monitoring condition (EN50), the total permitted allocation amount of EN50 wells that are Active (wells that have been drilled), and the total permitted allocation amount of Active wells that are currently being monitored.

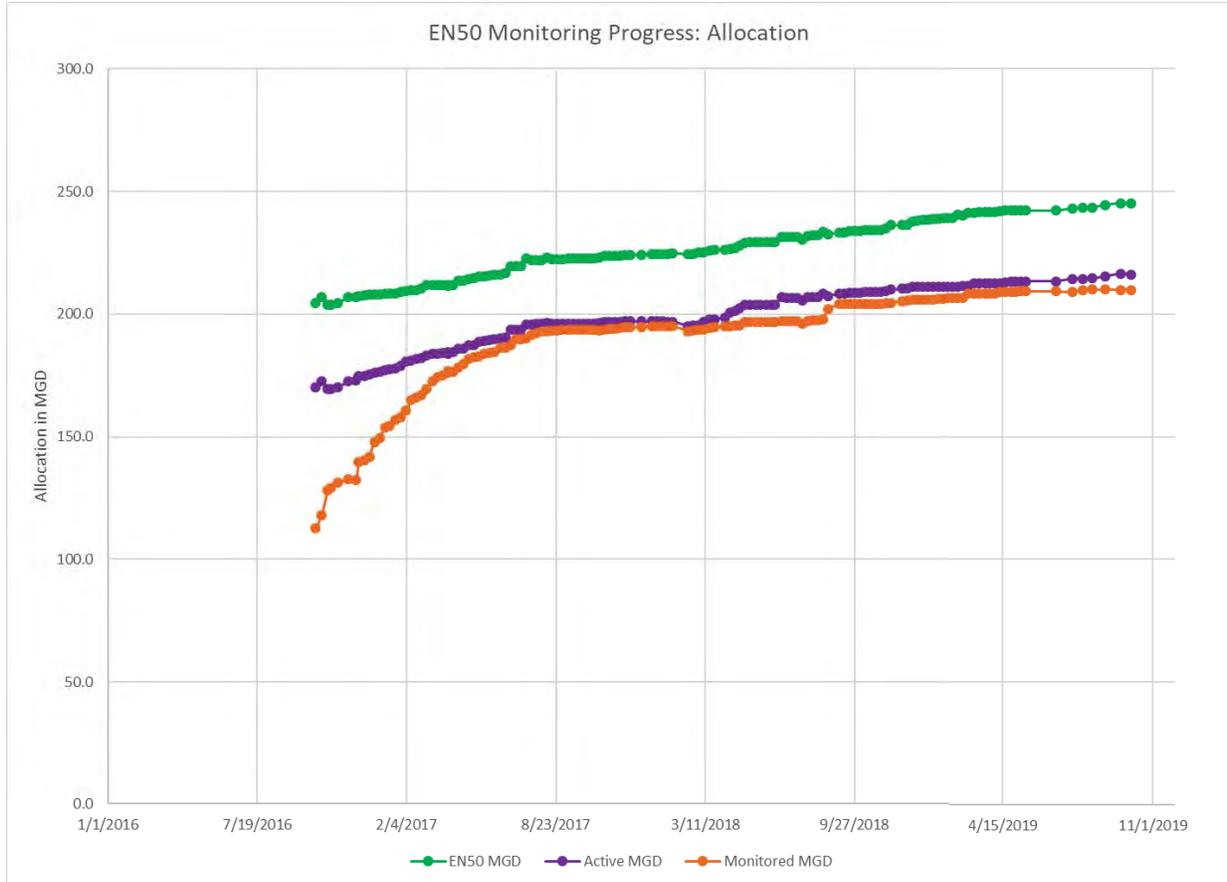
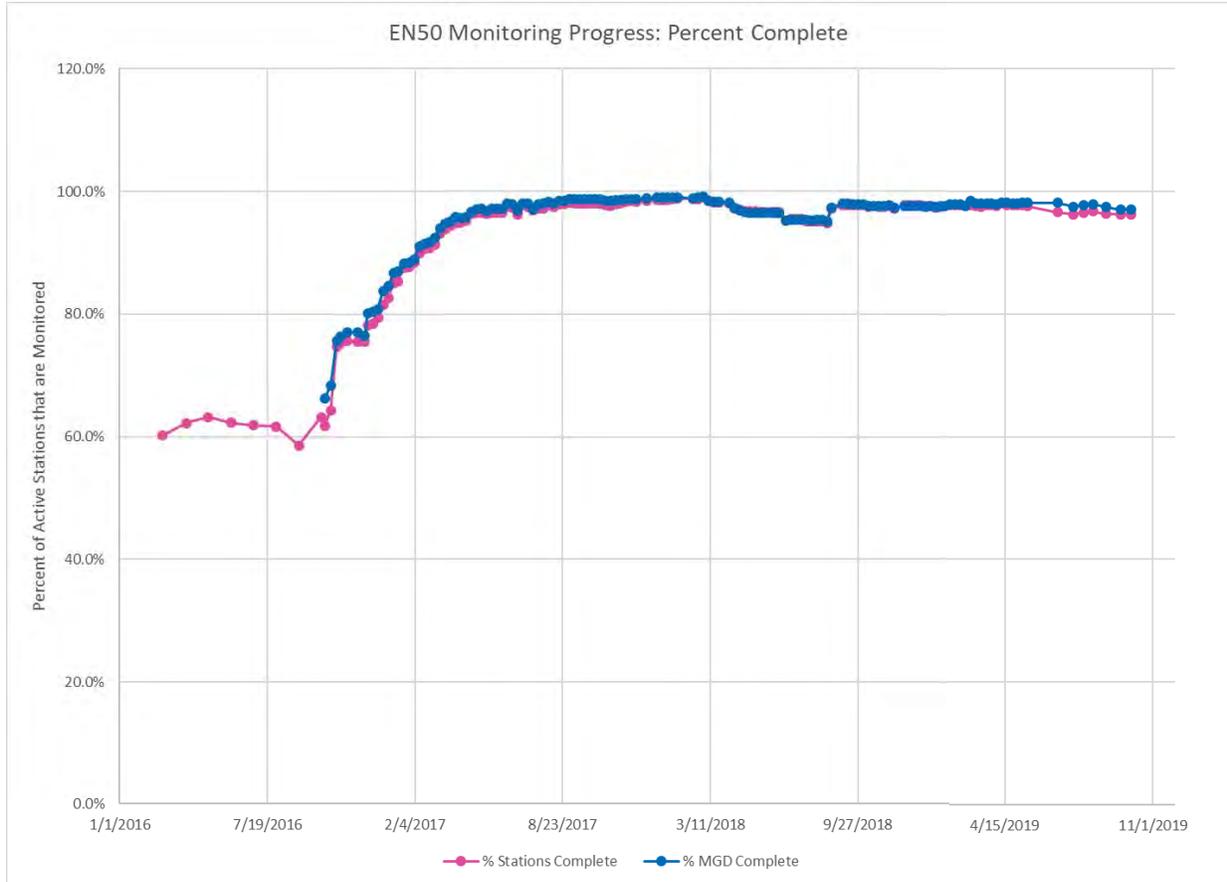


Figure 3: Graph shows the progress of the percent of permitted wells with a water use monitoring condition (EN50) being monitored since February 2016, and the percent of total permitted allocation of wells with a water use monitoring condition (EN50) being monitored since October 2016.



MEMORANDUM

TO: Governing Board

FROM: Fay Baird, Senior Hydrologist, Office of Water Resources

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: October 31, 2019

RE: Authorization to Enter into a Reimbursement Contract with Packaging Corporation of America for Streamgaging Services

RECOMMENDATION

Staff recommends that the Governing Board authorize the Executive Director to enter into a contract with Packaging Corporation of America for an amount not to exceed \$49,440 for streamgaging services over three years.

BACKGROUND

This contract will continue a reimbursement agreement that has been in place between the District and Packaging Corporation of America (PCA) regarding streamflow monitoring at the Withlacoochee River near Pinetta for several years. PCA operates a corrugated cardboard mill near Valdosta. The U.S. Geological Survey (USGS) operates and maintains a discharge and stage gage on the Withlacoochee River near Pinetta, USGS ID 02319000, which has been part of the USGS streamflow monitoring network since 1931.

In August 2019, the Governing Board approved the Fiscal Year (FY) 2019-2020 Interagency Joint Funding Agreement (JFA) with the USGS Florida District for a total amount of \$828,310, with the District providing \$602,941 and the USGS contributing \$225,369. The JFA includes operation and maintenance of long-term streamflow gages throughout the geographic area covered by the District, including the station at Pinetta.

Both PCA and the District use the real-time stage and discharge data from the Pinetta station, which are published on the USGS public website. The District includes the Withlacoochee River near Pinetta gage in its agreement with the USGS for the benefit of both PCA and the District. The cost for USGS to monitor flow and water level at this location is \$16,480 per year, which is paid by the District to the USGS on a quarterly basis. The total contract amount of \$49,440 is for the next three years of monitoring; PCA will provide \$16,480 per year in FY 2020, FY 2021, and FY 2022 on a reimbursement basis.

The proposed contract PCA agrees to reimburse the District, within thirty (30) days from its receipt of the District's invoice to PCA, the total funds that the District has paid to USGS under the JFA for the operation of the Withlacoochee near Pinetta gage. The total sums paid by PCA

to District under this agreement shall not exceed \$16,480 for the operation of the gage for each of the three years of the contract term.

FB/pf

MEMORANDUM

TO: Governing Board
FROM: Hugh Thomas, Executive Director
DATE: November 1, 2019
RE: District's Weekly Activity Reports

Attached are the weekly District activity reports.

Please feel free to contact staff prior to the Governing Board meeting if you would like further information.

HT/rl
Attachments



Weekly Activity Report to Governing Board for September 15 – 28, 2019

Executive / Management

- Hugh Thomas attended the Bradford County Annual Farm Bureau meeting.
- Hugh Thomas, Steve Minnis, Pat Webster, Bob Heeke, Justin Garland, and Matt Cantrell participated in a teleconference with Bob Knight and Tom Kay regarding the Accelerating Suwannee Springs Project.
- Hugh Thomas, Steve Minnis, Pat Webster, Warren Zwanka, Leroy Marshall, and Chrissy Carr met with the Department of Transportation to discuss a partnership opportunities and options regarding a potential regional project in Columbia County.
- Hugh Thomas attended North Central Florida Water Well Association hosted by Resource Management Department at the District.
Hugh Thomas met with Sue Colson and conducted a site visit in Cedar Key

Legislative and Community Affairs

- Katie Kelly participated in Week 1 of the 2020 Legislative Interim Committee meetings in Tallahassee.

Finance

- No reporting activity.

Land Management

- District contractors finished fuel reduction mowing and chopping on the Little Creek Tract and moved to the Bay Creek Tract.
- District contractors continued working on road repairs at Roline Tract.
- District timber harvest contractors are harvesting timber on the Roline Tract.
- District staff completed installing signs and traffic control barriers at the Falling Creek Tract.
- Edwin McCook presented "A Journey Down the Suwannee River" to the Stephen Foster Folk Culture Center State Park staff in White Springs.

Resource Management

- Chrissy Carr and Leroy Marshall attended the ERP Anti-Drift webinar to ensure statewide permitting consistency.

Water Resources

- Fay Baird attended a post briefing regarding Hurricane Dorian with the National Weather Service in Jacksonville.
- Fay Baird presented the Hydrologic Conditions Report at the Santa Fe Springs Protection Forum in High Springs with approximately 60 people attending.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- No reporting activity.

Hydrological Data

- Tara Rodgers and Kevin Jones met with representatives from Alachua County and their contractor at Hornsby Spring to discuss monitoring.

Agriculture and Environmental Projects

- Justin Garland attended the Madison County Annual Farm Bureau meeting.
- Justin Garland and Ben Glass attended Suwannee County Annual Farm Bureau meeting.
- Bob Heeke performed an inspection of the Mallory Swamp project.
- District Project Team met with Brian Kauffman of Madison County to discuss past projects as well as review new project ideas for Madison County.
- Pat Webster, Chrissy Carr, and Scott Gregor participated on a teleconference with Paul Still and the City of Starke to discuss an Alligator Creek landscape demonstration project.
- Matt Cantrell attended the Alachua County Irrigation Field Day.
- Ben Glass and Matt Cantrell met with Sostena at the District about soil moisture probe cost-share.
- Kevin Flavin attended ICPR4 Training in Palatka at St. John's River Water Management District.
- Kris Eskelin participated in the Inter-District Quarterly Water Conservation teleconference.

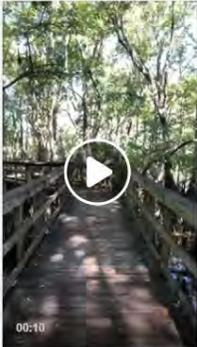
Communications

- Weekly Top Performing Post

Video Post Shares See metrics for all videos

Suwannee River Water Management District is at Manatee Springs State Park.
Published by Lindsey Gariand (P) · September 20 at 4:33 PM · Chiefland

What are your weekend plans?
Hiking
Biking
Swimming



00:10

Performance for Your Post

817 People Reached

343 3-Second Video Views

44 Reactions, Comments & Shares

33 Like	32 On Post	1 On Shares
1 Love	1 On Post	0 On Shares
4 Comments	4 On Post	0 On Shares
6 Shares	6 On Post	0 On Shares

64 Post Clicks

13 Clicks to Play	0 Link Clicks	51 Other Clicks
--------------------------	----------------------	------------------------

NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Get More Likes, Comments and Shares
Boost this post for \$50 to reach up to 8,700 people.

817 People Reached **106** Engagements [Boost Post](#)

Moto Mike, Harry Stewart and 31 others 2 Comments 6 Shares

Like Comment Share

Announcements for the week of September 29 – October 5, 2019

- No announcements.



Weekly Activity Report to Governing Board for Sept. 22 – 28, 2019, 2019

Executive / Management

- Hugh Thomas participated in a Mallory Swamp Site Visit in Lafayette County.
- Hugh Thomas, Pat Webster, and Bob Heeke attended a Dixie County Multi Basin Project Discussion with the Dixie County staff in Cross City.

Legislative and Community Affairs

- Katie Kelly and Ben Glass attended and participated in the County Legislative Delegation Meetings for Levy, Alachua, Union, and Bradford.

Finance

- The Finance budget team held Preliminary Fiscal Year 2021 Budget Meetings with District Office Chiefs.

Land Management

- No reporting activity.

Resource Management

- The Resource Management Division met with Bill Bartnick of FDACS at the District to discuss the agricultural binding determination process.
- Leroy Marshall and Mary Diaz attended Withlacoochee Watershed Resilience meetings in Madison and Jasper to discuss FEMA flood mapping.

Water Resources

- No reporting activity.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- No reporting activity.

Hydrological Data

- Tara Rodgers, Darlene Velez, Vince Robinson, Kevin Jones, Fay Baird, Alex Blankenship, and Connie Woodward attended the Hydstra database training at the District headquarters.

Agriculture and Environmental Projects

- Pat Webster, Justin Garland, and Matthew Cantrell met FDACS Office of Agriculture Water Policy staff to discuss Agricultural Binding Determinations and ERP Agricultural Exemptions at the District.
- Pat Webster performed an on-site monitoring meeting at Edwards Bottomlands.
- Bob Heeke performed site inspections of Mallory Swamp in Lafayette County and of Pot Springs in Hamilton County.
- Matthew Cantrell attended the BMP and Forage Production Field Day Meeting in Lake City.
- Matthew Cantrell attended the Levy County Soil and Water Conservation District local workgroup meeting.
- Kevin Flavin attended the Nature Coast Regional Water Authority Monthly Board Meeting in Fanning Springs.
- The Projects Team initiated RIVER, SPINGS, and AWS project outreach meetings to municipalities within the District through email. The Review Team is now accepting appointments for discussion of potential projects.

Communications

- Weekly Top Performing Post

The screenshot shows a Facebook post from the Suwannee River Water Management District. The post is titled "Suwannee River Water Management District is at Big Shoals State Park" and was published by Lindsey Garland on September 23 at 11:48 AM. The post content includes a photo of a brown directional sign for "MOSSY RAVINE TRAIL TO RD 7 .75 MILE" and "LITTLE SHOALS .5 MILE", and another photo of a paved path through a wooded area. The post has 3,140 people reached, 265 engagements, and 136 reactions, comments, and shares. The performance analytics on the right side of the post are as follows:

Performance for Your Post		
3,140 People Reached		
136 Reactions, Comments & Shares		
90 Like	61 On Post	29 On Shares
11 Love	7 On Post	4 On Shares
22 Comments	13 On Post	9 On Shares
13 Shares	13 On Post	0 On Shares
129 Post Clicks		
35 Photo Views	0 Link Clicks	94 Other Clicks
NEGATIVE FEEDBACK		
4 Hide Post	1 Hide All Posts	
0 Report as Spam	0 Unlike Page	

Reported stats may be delayed from what appears on posts

Announcements for the week of October 6 – 12, 2019

- The District will hold its monthly Governing Board Meeting and Workshop on October 10th at City Hall in Cedar Key beginning at 9:00 a.m. Additional workshops will follow on October 11th at City Hall in Cedar Key beginning at 9:00 a.m.



Weekly Activity Report to Governing Board for Sept. 29 – Oct. 5, 2019

Executive / Management

- Hugh Thomas attended a meeting with Suwannee River Partnership Steering Committee at District Headquarters.
- Hugh Thomas performed a site visit to 83 Farms in Branford.
- Hugh Thomas met with Laura Boswell of Florida Forest Service in Tallahassee.

Legislative and Community Affairs

- Hugh Thomas, Katie Kelly, and Ben Glass attended and participated in the County Legislative Delegation Meeting for Suwannee County.
- Katie Kelly and Ben Glass attended and participated in the County Legislative Delegation Meeting for Columbia, Madison, and Jefferson counties.
- Tom Mirti and Ben Glass attended and participated in the County Legislative Delegation Meetings for Hamilton County.

Finance

- Pam Shaw and Christina Green met with District Office Chiefs throughout the week to prepare Fiscal Year 2021 Preliminary Budget.

Land Management

- Bill McKinstry, Steve Schroeder, and Edwin McCook attended the Public Land Acquisition and Management Conference sponsored by FDEP in St. Augustine.
- Timber harvest contractors are harvesting timber on the Cabbage Creek Tract.
- District contractor conducted fuel reduction mowing on the Bay Creek Tract.

Resource Management

- No reporting activity.

Water Resources

- No reporting activity.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- No reporting activity.

Hydrological Data

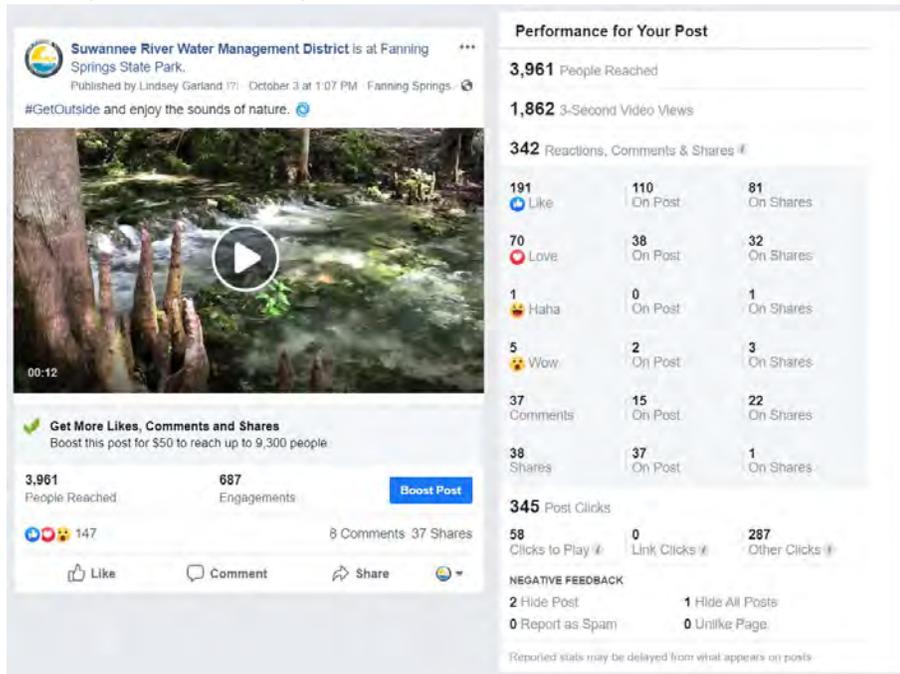
- No reporting activity.

Agriculture and Environmental Projects

- Steve Minnis, Pat Webster, Justin Garland, and Matt Cantrell participated on a teleconference call with Catherine Day of Stetson University to discuss a potential partnership.
- The Project Review Team met with representatives from Fort White to discuss development of potential cost-share projects.
- Pat Webster and the Project Ag Team met with Marc Hudson of North Florida Land Trust to discuss strategy on silviculture water yield options.
- Project Review Team met with representatives from Columbia County to discuss a potential cost-share projects.
- Matt Cantrell attended the Levy County Annual Farm Bureau meeting in Bronson.
- Bob Heeke performed a site visit at Mallory Swamp in Lafayette County.
- Pat Webster participated in a teleconference discussing the Scriven project in Live Oak with representatives from Eutaw Engineering and City of Live Oak.

Communications

- Weekly Top Performing Post



Announcements for the week of October 13 – 19, 2019

- Katie Kelly will attend Week two of the 2020 Legislative Interim Committee meetings in Tallahassee.



Weekly Activity Report to Governing Board for October 6 – 12, 2019

Executive / Management

- Hugh Thomas, Pat Webster, and Bob Heeke met with Dixie County staff, County consultants, and stakeholders on issues associated with Mallory Swamp and reviewed the revised scope of the Dixie County Multiple Basin Aquifer Recharge Springs project.
- Tom Mirti attended the Withlacoochee and Suwannee River Water Quality Task Force meeting in Madison.

Legislative and Community Affairs

- Hugh Thomas and Steve Minnis attended the County Legislative Delegation Meeting for Gilchrist and Dixie counties.
- Katie Kelly and Ben Glass attended and participated in the County Legislative Delegation Meeting for Lafayette and Taylor counties.

Administration

- No reporting activity.

Finance

- No reporting activity.

Land Management

- No reporting activity.

Resource Management

- Leroy Marshall participated in the FEMA Region 4 teleconference to discuss flood mapping.

Water Resources

- Darlene Velez and Alexandria Blankenship met with Robin Speidel and Kara Ramsey from SWFWMD regarding continuous water quality monitoring coordination and cross training in Homosassa.
- Darlene Velez and Alexandria Blankenship attended the Southwest Florida Regional Ambient Monitoring Program quarterly meeting in Pinellas County regarding chemical laboratory standardization and pollution sourcing techniques.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- No reporting activity.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Kris Eskelin attended the FDEP Septic to Sewer Funding meeting in Jacksonville.
- Kris Eskelin, Chrissy Carr, and Ashley Stefanik met with Commissioner Ford, Columbia County staff, and County consultants regarding a Preconstruction Meeting to discuss the RIVER grant project at Rum Island.
- Pat Webster, Kevin Flavin, and other District staff met with representatives from Chemours and their consultants to discuss West Ridge and Rayonier South Property issues.

Communications

- Warren Zwanka and Lindsey Garland attended the Hamilton County Emergency Management – Community and Family Preparedness Fair in Jasper, providing informational materials to citizens and talked to them about how to be prepared for flooding.
- Weekly Top Performing Post

The image shows a screenshot of a Facebook post from the Suwannee River Water Management District. The post is titled "Have you been to Ichetucknee Springs State Park?" and includes a link to a website about water quality monitoring. The post features a photograph of a clear, rocky stream in a lush forest. To the right of the post is a "Performance for Your Post" analytics panel. The analytics show 1,626 people reached, 118 reactions, comments, and shares, and 122 post clicks. The negative feedback section shows 1 hidden post and 0 reports as spam.

Performance for Your Post		
1,626 People Reached		
118 Reactions, Comments & Shares		
75 Like	75 On Post	0 On Shares
21 Love	21 On Post	0 On Shares
3 Comments	3 On Post	0 On Shares
19 Shares	19 On Post	0 On Shares
122 Post Clicks		
6 Photo Views	10 Link Clicks	106 Other Clicks
NEGATIVE FEEDBACK		
1 Hide Post	0 Hide All Posts	
0 Report as Spam	0 Unlike Page	
Reported stats may be delayed from what appears on posts		

Announcements for the week of October 20 – 26, 2019

- Katie Kelly will attend the 2020 Week 3 Legislative Interim Committee meetings in Tallahassee.
- Steve Minnis will attend the Suncoast Connector Task Force Meeting at the Central Florida Citrus Learning Center in Lecanto.



Weekly Activity Report to Governing Board for October 13 – 19, 2019

Executive / Management

- Hugh Thomas, Katie Kelly, and Ben Glass met at the Capitol with Senators Broxson, Stewart, Berman, Hooper, Mayfield, Powell, and Rodriguez regarding confirmations.
- Hugh Thomas presented to the Senate Appropriations Subcommittee on Agriculture, Environment and General Government a PowerPoint regarding the District's budget and water quality improvement and water resource development projects.
- Hugh Thomas attended the Suwannee River Partnership Steering Committee Meeting at the North Florida Research and Education Center in Live Oak.

Legislative and Community Affairs

- Katie Kelly participated in Week 2 of the 2020 Legislative Interim Committee meetings in Tallahassee.

Administration

- No reporting activity.

Finance

- Pam Shaw attended the North Central Florida Government Finance Officers Association meeting in Gainesville

Land Management

- District contractors continued fuel reduction mowing at the Bay Creek Tract.
- District contractor F-4 Tech completed the improved forest inventory system.
- Ryan Sims completed forest inventory on Ft. White Wellfield Tract.
- District road contractors continued working on the Goose Pasture Tract.
- Timber harvest contractors continued operations on the Roline and Cabbage Creek tracts.
- Edwin McCook presented a program "A Journey Down the Suwannee River" to the Lake City Rotary Club.
- Edwin McCook led a paddle trip from the Hardenbergh Ramp to Branford overnighting at the Adam's Tract River Camp for Dr. Stein's Forest Recreation Management Class which focused on the planning process for the Suwannee River Wilderness Trail and how the District manages recreation on its lands. Edwin has been volunteering to lead the trip for fifteen years.

Resource Management

- No reporting activity.

Water Resources

- Marc Minno and Fay Baird discussed springs with a disabled adult group and their providers at New Horizon Church of Christ in Lake City
- Tom Mirti, Tara Rodgers, Darlene Velez, and Connie Woodward met with SWFWMD staff in Brooksville regarding database management options and quality assurance data tools.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- Amy Brown participated in the University of Florida Department of Geological Sciences Career Day outreach event.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Bob Heeke and Kevin Flavin performed an inspection at the Mallory Swamp Tract.
- Kris Eskelin participated in the Inter-District Springs Grant teleconference.
- Projects Team met with representatives from Taylor County Water and Sewer and the Town of Branford to discuss potential RIVER and Springs cost-share opportunities.
- Projects Team met with the new City Manager, Joel DeCoursey Jr. and the previous City Manager, Edwin Booth, of High Springs to discuss potential RIVER and Springs project opportunities.
- Patrick Webster met with FDOT consultant, Environmental Resource Solutions, at the Edwards Bottomlands Site to install monitoring transects and to tag trees for the Time Zero Monitoring report for Phase I.

Communications

- Weekly Top Performing Post

Suwannee River Water Management District is at undefined. **Published by Lindsey Garland** · October 16 at 3:58 PM

Have you seen the Champion Bald Cypress Tree at our Holton Creek tract? This cypress tree measures 45 feet in circumference and 101 feet tall!

Champion Bald Cypress Tree
00:11

Performance for Your Post

- 1,925 People Reached
- 838 3-Second Video Views
- 111 Reactions, Comments & Shares

57 Like	40 On Post	17 On Shares
7 Love	7 On Post	0 On Shares
1 Haha	1 On Post	0 On Shares
16 Wow	11 On Post	5 On Shares
21 Comments	7 On Post	14 On Shares
9 Shares	9 On Post	0 On Shares

170 Post Clicks

31 Clicks to Play	0 Link Clicks	139 Other Clicks
-------------------	---------------	------------------

NEGATIVE FEEDBACK

3 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Get More Likes, Comments and Shares
Boost this post for \$20 to reach up to 4,300 people.

1,925 People Reached	281 Engagements	Boost Post
----------------------	-----------------	----------------------------

5 Comments 9 Shares

Reported stats may be delayed from what appears on posts

Announcements for the week of October 27 – November 2, 2019

- Katelyn Potter and Lindsey Garland will attend the FDEP Communications Team meeting in Tampa.