

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING AND PUBLIC HEARING  
AGENDA**

*In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District is hosting the April Governing Board meeting via communication media technology and/or remote conferencing technology.*

**The Meeting will be conducted via *GoTo Webinar* for Presentations Only  
with a separate call-in number for the Audio**

**GoTo Webinar Link:** <https://attendee.gotowebinar.com/register/9117763251472051212>

**Audio:** Toll Free 1-888-585-9008  
**Conference Room Number:** 704-019-452 #

April 14, 2020  
9:00 a.m.

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair  
**Amendments Recommended by Staff:** None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
  - Agenda Item No. 6 - Approval of Minutes - March 10, 2020 Board Meeting Minutes
  - Agenda Item No. 11 - Approval of February 2020 Financial Report
  - Agenda Item No. 12 - Approval of Resolution 2020-01, to Amend the Adopted Fiscal Year 2019-2020 Budget – FY 2019-2020 Budget Amendment Number One and Authorization to Enter into Agreements
  - Agenda Item No. 15 - Approval of a Modification of Water Use Permit 2-041-216070-2, Class, for Agricultural Use, Gilchrist County
  - Agenda Item No. 16 - Approval to Submit Springs Funding Applications to the Florida Department of Environmental Protection
  - Agenda Item No. 18 - Approval of Governing Board Directive Number 20-0002, Agricultural Cost-Share Program
  - Agenda Item No. 19 - Approval to Enter into Contract with Alliance Grazing Group to Provide Agricultural Cost-Share Funding
  - Agenda Item No. 21 - Fiscal Year 2019-2020 Prescribed Fire Services Budget Increase
6. Approval of Minutes – March 10, 2020 Board Meeting Minutes - **Recommend Consent**
7. Items of General Interest for Information/Cooperating Agencies and Organizations
  - A. Hydrologic Conditions Report
  - B. Cooperating Agencies and Organizations

**GOVERNING BOARD LEGAL COUNSEL**  
**Tom Reeves**

8. Update on Legal Activities / Enforcement Status Updates

**BUSINESS AND COMMUNITY SERVICES**  
**Steve Minnis, Deputy Executive Director**

*Administration*

- BCS Page 1 9. Land Acquisition and Disposition Activity Report  
10. Facilities Update

*Finance*

- BCS Page 4 11. Approval of February 2020 Financial Report – **Recommend Consent**  
BCS Page 14 12. Approval of Resolution 2020-01, to Amend the Adopted Fiscal Year 2019-2020 Budget – FY 2019-2020 Budget Amendment Number One and Authorization to Enter into Agreements – **Recommend Consent**

*Resource Management*

- BCS Page 19 13. Permitting Summary Report  
BCS Page 22 14. Approval of Final Order 20-0004, Denial of Variance Request for Works of the District General Permit Number WOD-121-236011-1, JD James River House, Suwannee County  
BCS Page 48 15. Approval of a Modification of Water Use Permit 2-041-216070-2, Class, for Agricultural Use, Gilchrist County - **Recommend Consent**

*Agriculture and Environmental Projects*

- BCS Page 58 16. Approval to Submit Springs Funding Applications to the Florida Department of Environmental Protection – **Recommend Consent**  
BCS Page 65 17. Authorization to Enter into a Cooperative Agreement with the U.S. Army Corps of Engineers  
BCS Page 76 18. Approval of Governing Board Directive Number 20-0002, Agricultural Cost-Share Program – **Recommend Consent**  
BCS Page 83 19. Approval to Enter into Contract with Alliance Grazing Group to Provide Agricultural Cost-Share Funding – **Recommend Consent**

**WATER AND LAND RESOURCES**  
**Tom Mirti, Deputy Executive Director**

*Land Management*

- WLR Page 1 20. District Land Management and Twin River State Forest Activity Summary



Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF  
GOVERNING BOARD MEETING AND PUBLIC HEARING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein and are filed in the permanent files of the District.

9:00 a.m., Tuesday  
March 10, 2020

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:08 a.m.

Agenda Item No 2 – Roll Call

**Governing Board**

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Sec./Treas.	X	
Lower Suwannee Basin	Don Quincey, Jr.	Vice Chair		X
Santa Fe & Wacc. Basins	Vacant		-	-
Upper Suwannee Basin	Vacant		-	-
At Large	Virginia H. Johns	Chair	X	
At Large	Virginia Sanchez		X	
At Large	Gary Jones		X	
At Large	Charles Keith	Vice Sec./Treas.	X	

**Governing Board Legal Counsel**

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

**Leadership Team**

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tom Mirti	X	
Deputy Executive Director	Steve Minnis		X
Executive Office & Board Coordinator	Robin Lamm	X	

**Guests:**

Joe White, Gray Construction Services	James Batts, Gray Construction Services
George Ring, Nestle Waters	John Quarterman, WWALS
Andy Jackson, SCCD	Glenn Horvath, FDACS
Bob Moresi, Black & Veatch	Madeline Hart, FDACS OAWP
Jennifer Sagan, Wood Consulting	Walker Wrenn, Locklear & Associates
Kelly Aue, SRP	Erica Hernandez, Alachua Conservation Trust
Michael Roth, Our Santa Fe River	Cory Mikell, H2O Mobile Lab
Shelby Lindsay, CBS 4	Peter Kleinhenz, Tall Timbers
Landen Jones, Explica Media	Doug Manson, Manson & Bolves
Lucinda Merritt, Ichetucknee Alliance	Rhonda Long, Our Santa Fe River
Abdul Mukston, Explica Media	Andrew Gude, Lower Suwannee National Wildlife Refuge
Sue Mullins	Ezra Remer
Patty Street	Alex Musca
Michael McMahon	Georgia Schmitz
James Wicklz	Steve Gladin

James McBrayer  
Lucy Anstey  
Karen Mullins  
Hilda Gilchrist  
Derek Dunlap  
R. N. McDonald  
Merrillee M. Jipson  
Kathleen Still  
Jacqueline Sulak  
Bruce Karchen  
Dianne Damico  
Carol Luby  
Alice Brown

Martha Straughn  
Eileen Box  
Dwayne Perser  
Laura Dailey  
Kristin Rubin  
Jo Wicker  
Laverne Hodge  
Paul Still  
Bruce Yancey  
Catherine Devine  
Beth Archinal  
Paul Luby  
Oscar Corral

**Staff:**

Katelyn Potter  
Warren Zwanka  
Tilda Musgrove  
Mat Cantrell  
Steve Schroeder  
Fay Baird

Lindsey Garland  
Tyler Jordan  
Pat Webster  
Tara Rodgers  
Leroy Marshall

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

Deletions:

Agenda Item No. 4 - Consideration of Agenda Item No. 20 – BCS Page 61 - Authorization to Deny Water Use Permit Renewal Application 2-041-218202-3, Seven Springs Water Company Project, Gilchrist County

Agenda Item No 20 – Business and Community Services - Authorization to Deny Water Use Permit Renewal Application 2-041-218202-3, Seven Springs Water Company Project, Gilchrist County

~~Agenda Item No. 4 – Consideration of Agenda Item No. 20 – BCS Page 61 – Authorization to Deny Water Use Permit Renewal Application 2-041-218202-3, Seven Springs Water Company Project, Gilchrist County - (Public comment on this item will be allowed at this time). Deleted~~

Agenda Item No. 5 – Public Comment.

The following attendees waived speaking. The Board Chair read the names into the record for support against the approval of the Seven Spring Water Use permit application:

Alice Brown  
Paul Luby  
Beth Archinal  
Landen Jones  
Bruce Yancy

Rhonda Long  
Carol Luby  
Dianne Damico  
Catherine Devine  
Bruce Karchen

Public Speakers:

- Merrillee M Jipson - Opposition to the Seven Springs Water Use permit application approval.
- Laverne Hodge - Opposition to the Seven Springs Water Use permit application approval.
- Martha Straughn - Opposition to the Seven Springs Water Use permit application approval.
- Lucy Anstey - Opposition to the Seven Springs Water Use permit application approval.
- Eileen Box - Opposition to the Seven Springs Water Use permit application approval
- Karen Mullins - Opposition to the Seven Springs Water Use permit application approval.

- Dewayne Perser - Opposition to the Seven Springs Water Use permit application approval.
- Hilda Gilchrist - Opposition to the Seven Springs Water Use permit application approval.
- Laura Daily - Opposition to the Seven Springs Water Use permit application approval.
- Michael Roth, Our Santa Fe River - Opposition to the Seven Springs Water Use permit application approval.
- Derek Dunlap - Opposition to the Seven Springs Water Use permit application approval.
- Kristin Rubin, Our Santa Fe River - Opposition to the Seven Springs Water Use permit application approval.
- John Quarterman, WWALS - Invited Board to Clean-up & Paddle Tour in April 2020.

Agenda Item No. 6 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 7 - Approval of Minutes – February 11, 2020 Board Meeting, Workshops, Lands, and Audit Committee Minutes
- Agenda Item No. 12 - Approval of Amendment to Carter Estate – Tract 2, Conservation Easement, Columbia County
- Agenda Item No. 13 - Approval to Enter into Negotiations to Convey an Easement for a Powerline Over a Portion of the Ellaville Parcel to Lee Peanut Farms, LLC., Madison County
- Agenda Item No. 14 - Approval of Corrective Deed for the Jennings Bluff Tract Donation to Hamilton County
- Agenda Item No. 17 - Approval of January 2020 Financial Report
- Agenda Item No. 18 - Acceptance of the Inspector General Internal Audit Report #20-01
- Agenda Item No. 26 - Authorization to Execute a Contract for the Sale of Timber with H.B. Tuten Logging, Inc., for the Steinhatchee Springs #20 Timber Sale
- Agenda Item No. 27 - Authorization to Execute a Contract for the Sale of Timber with H. B. Tuten Logging, Inc., for the Steinhatchee Springs #21 Timber Sale

MOTION WAS MADE BY KEITH, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

**ADDITIONAL PUBLIC COMMENTS**

- James McBrayer - Soil sampling and contaminated well concerns in Hamilton County.
- John Quarterman, WWALS – Madison County contaminated well concerns.

Agenda Item No. 7 – Approval of Minutes - February 11, 2020 Board Meeting, Workshops, Lands and Audit Committee Minutes. Approved on Consent.

Agenda Item No. 8 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- Fay Baird gave a presentation of hydrologic conditions of the District.
- Cooperating Agencies and Organizations – None

**GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 9 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the Jeff Hill litigation cases.

## **BUSINESS AND COMMUNITY SERVICES**

### **Administration**

Agenda Item No. 10 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 11 – Approval of Final Design for Restroom Renovations. Steve Schroeder, Office of Administration Chief, presented this item to the Board.

Joe White and James Batts, Gray Construction Services, provided comments to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 12 – Approval of Amendment to Carter Estate – Tract 2, Conservation Easement, Columbia County. Approved on Consent.

Agenda Item No. 13 – Approval to Enter into Negotiations to Convey an Easement for a Powerline Over a Portion of the Ellaville Parcel to Lee Peanut Farms, LLC., Madison County. Approved on Consent.

Agenda Item No. 14 – Approval of Corrective Deed for the Jennings Bluff Tract Donation to Hamilton County. Approved on Consent.

Agenda Item No. 15 – Approval to Proceed with Detailed Analysis and Negotiations for the Acquisition of a 1.0 +/- Acre Parcel of Real Property, Riverview Road, Gilchrist County. Mr. Schroeder presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 16 – Approval of Springs 2020 Grant Acquisition Projects. Mr. Schroeder presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

### **Finance**

Agenda Item No. 17 – Approval of January 2020 Financial Report. Approved on Consent.

Agenda Item No. 18 – Acceptance of the Inspector General Internal Audit Report #20-01. Approved on Consent.

### **Resource Management**

Agenda Item No. 19 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

~~Agenda Item No. 20 – Authorization to Deny Water Use Permit Renewal Application 2-041-218202-3, Seven Springs Water Company Project, Gilchrist County. (Moved to Agenda Item No. 4) - Deleted~~

Agenda Item No. 21 – Approval of Final Order 20-0001 Authorizing Revocation of Water Use Permit 222584-1, Still Blueberry, Bradford County. Mr. Zwanka presented this item to the Board.

Steve Gladin, Paul Still, and Kathy Still provided comments to the Board.

MOTION WAS MADE BY JONES, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MRS. SANCHEZ VOTED AGAINST. MOTION CARRIED.

#### Agriculture and Environmental Projects

Agenda Item No. 22 – Approval to Enter into Contract with Gwinn Brothers Farm, LLC., to Provide Agricultural Cost-Share Funding. Matt Cantrell, Project Manager, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 23 – Approval to Enter into Contract with George Wedsted to Provide Water Conservation and Nutrient Reduction Cost-Share Funding. Mr. Cantrell presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 24 - Approval of a Task Work Assignment for Engineering Services on District Lands. Pat Webster, Chief Professional Engineer, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

### **WATER AND LAND RESOURCES**

#### Land Management Program

Agenda Item No. 25 - District Land Management & Twin River State Forest (TRSF) Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 26 - Authorization to Execute a Contract for the Sale of Timber with H.B. Tuten Logging, Inc., for the Steinhatchee Springs #20 Timber Sale. Approved on Consent.

Agenda Item No. 27 – Authorization to Execute a Contract for the Sale of Timber with H. B. Tuten Logging Inc., for the Steinhatchee Springs #21 Timber Sale. Approved on Consent.

#### Water Resources Program

Agenda Item No. 28 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

Tom Mirti, Deputy Executive Director, provided an updated powerpoint presentation on the Sample Collection Summary regarding the river spills and testing in Georgia:

The following attendees provided comments to the Board:

- John Quarterman, WWALS
- James McBrayer
- Merrilee M. Jipson, Our Santa Fe River
- Doug Manson, Manson & Bolves
- Lucinda Merritt, Ichetucknee Alliance

Agenda Item No. 29 – Authorization to Enter into a Cooperative Agreement with U.S. Fish and Wildlife Service. Mr. Mirti presented this item to the Board.

Andrew Gude, Lower Suwannee National Wildlife Refuge Manager, provided comments to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 30 – Authorization to Purchase Sierra Wireless RV50x Modems and Antennas. Tara Rodgers, Hydro Data Services Chief, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

#### Water Supply / MFL Programs

Agenda Item No. 31 – MFL Update. John Good, Chief Professional Engineer, provided an update to the Board.

#### **EXECUTIVE OFFICE**

Agenda Item No. 32 - District's Weekly Activity Reports. These reports were provided as an informational item in the Board materials.

Agenda Item No. 33 – Springs Protection Awareness Month Proclamation. Hugh Thomas, Executive Director, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 34 – Water Conservation Month Proclamation. Mr. Thomas presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 35 – Authorization to Enter into an Agreement with Moore Communications for Education and Outreach. Katelyn Potter, Communications Chief, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 36 - Announcements. Mr. Thomas updated the Board on District activities. Chair Johns requested Mr. Thomas to update the Board on the current Senate confirmations. Tom Reeves updated the Board on what happens if the Senate does not confirm Mr. Thomas and gave several alternatives for the Board to consider.

MR. SCHWAB MADE A MOTION TO AMEND THE AGENDA TO CONSIDER DELEGATING TO THE CHAIR THE AUTHORITY TO TEMPORARILY APPOINT AN EXECUTIVE DIRECTOR IF THE POSITION BECOMES VACANT. THE MOTION WAS SECONDED BY MR. JONES. THE MOTION CARRIED UNANIMOUSLY.

Public Comments on amending the agenda and possibly making such delegation:

Michael Roth  
Steve Gladin  
Lucinda Merritt

MR. SCHWAB MADE A MOTION TO DELEGATE TO THE CHAIR THE AUTHORITY TO APPOINT A PERSON TO SERVE TEMPORARILY AS THE DISTRICT'S EXECUTIVE DIRECTOR, PROVIDED THAT (1) SUCH AUTHORITY MAY ONLY BE EXERCISED BY THE CHAIR IN THE EVENT THE POSITION OF EXECUTIVE DIRECTOR OTHERWISE BECOMES VACANT, (2) SUCH TEMPORARY APPOINTMENT SHALL ONLY BE EFFECTIVE UNTIL THE CLOSE OF THE NEXT REGULAR MEETING OF THE GOVERNING BOARD FOLLOWING THE TEMPORARY APPOINTMENT, AND (3) DURING SUCH TEMPORARY APPOINTMENT, THE PERSON TEMPORARILY APPOINTED, SHALL RECEIVE THE SAME SALARY AND SERVE UNDER THE SAME TERMS AND CONDITIONS AS PROVIDED IN THE PRESENT EXECUTIVE DIRECTOR'S CONTRACT. THE MOTION WAS SECONDED BY MS. SANCHEZ. THE MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 37 - Adjournment. Meeting adjourned at 1:06 p.m.

\_\_\_\_\_  
Chair

ATTEST:

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MEMORANDUM

TO: Governing Board  
FROM: Stephen Schroeder, Chief, Office of Administration  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: April 3, 2020  
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

SCS/tm  
Attachments

**LAND ACQUISITION AND DISPOSITION ACTIVITY REPORT  
MARCH 2020**

<b>Property Offers</b>						
<b>Tract</b>	<b>Acres</b>	<b>County</b>	<b>Submittal Date</b>	<b>Asking Price</b>	<b>Acquisition Type</b>	<b>Comments</b>
Gilchrist Lyme	17,854	Gilchrist	3.12.2019	Exchange acreage dependent on configuration/ Sandlin Bay 2,023 acre (USFS)	Easement	Tabled by Lands Committee June 2019. Offeror has contract for sale of property. On hold.
Quail Heights	40.63	Columbia	7.8.2019	\$2,000,000	Fee	Staff review on 8.8.19 recommends purchase in partnership with FDOT. Approved by Lands Committee 2.11.2020. Approved by Lands Committee. Scheduled for 3.10.2020 Governing Board agenda. <u>Approved by Governing Board 3.10.2020.</u>
Loncala/High Springs Wellfield	TBD	Hamilton	7.19.2019	Trade for acreage of equal or greater value.	Fee	Cities of Alachua and High Springs rejected the proposed exchange. Other exchange options with Loncala being explored.
Alapaha Point (Hickman)	39.8	Hamilton	8.21.2019	\$159,200	Fee	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12.2019. <u>Approved by Governing Board 1.14.2020. Appraisal and ESA pending.</u>
Columbia County Grasslands (ACT) a/k/a Wilson Trust	512	Columbia	8.7.2019	TBD	Conservation Easement	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12.19. Approved by Governing Board 1.14.2020. Approved by Lands Committee as a Springs grant acquisition funding project. <u>Approved by Governing Board 3.10.2020.</u>
Santa Fe Springs (ACT) a/k/a Zow, Graham Springs	282	Columbia	8.7.2019	\$139,041	Fee	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12.2019. Approved by Governing Board 1.14.2020. Due diligence documentation submitted by ACT and being reviewed.
Madison Avenue (2017) LLC	2,015	Levy	10.17.2019	TBD based on appraisal.	Conservation Easement	On 12.12.2019 Lands Committee recommended consideration by Governing Board. Governing Board directed staff to commence detailed assessment to determine scope of Conservation Easement (CE) and potential costs 1.14.2020. CE negotiations underway.

<b>Easement Requests</b>				
<b>Name</b>	<b>Type</b>	<b>County</b>	<b>Acres</b>	<b>Comments</b>
Carter Estate Conservation Easement	Amendment to existing CE	Columbia	575	Pending receipt of survey and appraisal for the proposed road. Survey received. Approved by Lands Committee 2.11.2020. <u>Approved by Governing Board 3.10.2020.</u>

<b>Approved for Detailed Assessment</b>				
<b>Owner</b>	<b>Project Name</b>	<b>Acres</b>	<b>County</b>	<b>Comments</b>
McB-Pinehatchee	Steinhatchee North/RO Ranch West-Equestrian	2950/1,277	Lafayette	Approved by Governing Board 11.12.2020. Negotiations in progress. Appraisals pending.
Drufner	Withlacoochee Hills	10	Hamilton	Approved by Governing Board 11.12.2020. Offer submitted to Seller. Counteroffer tentatively accepted subject to final Board approval and satisfactory ESA.
Michael and Freda Shaw	Shaw Conservation Easement Exchange	1,099	Lafayette	Negotiations ongoing.

Proposed for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Mud Swamp (Stuebe)	25	Suwannee	12.13.2004	Florida Forever	TBD	To be determined by appraisal.	Offer to purchase 25 acres of upland land for timber operations. Staff recommends to decline the offer as not being of benefit to the District. Selling would limit access to remaining portion of the property. Staff recommendation relayed to offeror. Awaiting withdrawal or revised proposal.
Santa Fe Oasis (Weaver)	1	Gilchrist	4.28.1998	Save Our Rivers	TBD	TBD by appraisal update.	Scheduled for Lands Committee Agenda 4.14.2020.

Authorized for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Turtle Spring Surplus Tract	32	Lafayette	5.13.2015	Florida Forever	5.24.2015	TBD by appraisal update.	Suspended until further review.
Bay Creek	55	Columbia	2.1.1988	Save Our Rivers	N/A	TBD by appraisal update.	Suspended until further review. Staff review scheduled for 8.8.2019. Staff recommends removing from surplus process 8.8.2019. Awaiting further review by staff.
Three Rivers Estates	1	Columbia	12.30.1997	Save Our Rivers	TBD	TBD by appraisal update.	Staff recommended for surplus. Lands Committee accepted staff recommendation 7.9.2019. Approved by Governing Board 8.8.2019. To be offered to adjacent property owners. Adjacent Property owners notified, responses/bids with appraisals due no later than 4.15.2020.
Branford Bend	50	Suwannee	6.30.2004	Florida Forever	N/A	TBD by appraisal update.	Suspended until further review. Staff review scheduled for 8.8.2019. Staff recommends continuing surplus process to explore potential land exchanges adjacent to tract. Appraisal update required.
Country Club Road	80	Columbia	7.1.2015	Enforcement Action	TBD	TBD by appraisal update.	Title Commitment and survey completed. Governing Board reaffirmed surplus 7.9.2019.

MEMORANDUM

TO: Governing Board  
FROM: Pam Shaw, Chief, Office of Finance  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: April 3, 2020  
RE: Approval of February 2020 Financial Report

RECOMMENDATION

**Staff recommends the Governing Board approve the February 2020 Financial Report and confirm the expenditures of the District.**

BACKGROUND

Section 373.553(1), Florida Statutes, authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, the Governing Board of the Suwannee River Water Management District has directed staff to prepare a Financial Report as attached.

PS/tm  
Attachments

**Suwannee River Water Management District  
Cash Report  
February 2020**

<b>Financial Institution/Account</b>	<b>Monthly Interest</b>	<b>Interest Rate %</b>	<b>Closing Balance</b>
First Federal Permit Fee	\$0.00		\$500.00
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal EFT Disbursements	\$0.00		\$0.00
First Federal Depository	\$48.31	0.01%	\$927,180.97
Special Purpose Investment Account (SPIA)*	<u>\$103,172.00</u>	2.95%	<u>\$44,549,795.24</u>
TOTAL	<u><u>\$103,220.31</u></u>		<u><u>\$45,512,476.21</u></u>

\*SPIA is part of the Florida Treasury Investment Pool

**Suwannee River Water Management District  
Statement of Sources and Uses of Funds  
For the Month ending February 29, 2020  
(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 2/29/2020</b>	<b>Variance (Under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 5,848,822	\$ 5,079,527	\$ (769,295)	86.8%
Intergovernmental Revenues	\$ 49,303,103	\$ 6,324,885	\$ (42,978,218)	12.8%
Interest on Invested Funds	\$ 130,000	\$ 521,461	\$ 391,461	401.1%
License and Permit Fees	\$ 163,000	\$ 85,856	\$ (77,144)	52.7%
Other	\$ 1,000,000	\$ 1,017,013	\$ 17,013	101.7%
Fund Balance <sup>1</sup>	\$ 9,116,055	\$ 393,000	\$ (8,723,055)	4.3%
<b>Total Sources</b>	<b>\$ 65,560,980</b>	<b>\$ 13,421,742</b>	<b>\$ (52,139,238)</b>	<b>20.5%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>2</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>3</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 9,607,414	\$ 1,403,712	\$ 3,626,947	\$ 4,576,756	15%	52%
Acquisition, Restoration and Public Works	\$ 47,402,057	\$ 4,129,578	\$ 16,246,837	\$ 27,025,643	9%	43%
Operation and Maintenance of Lands and Works	\$ 5,132,262	\$ 1,595,927	\$ 1,211,489	\$ 2,324,846	31%	55%
Regulation	\$ 1,500,457	\$ 560,484	\$ 39,209	\$ 900,763	37%	40%
Outreach	\$ 231,018	\$ 109,751	\$ -	\$ 121,267	48%	48%
Management and Administration	\$ 1,687,772	\$ 658,605	\$ 90,172	\$ 938,995	39%	44%
<b>Total Uses</b>	<b>\$ 65,560,980</b>	<b>\$ 8,458,058</b>	<b>\$ 21,214,653</b>	<b>\$ 35,888,269</b>	<b>13%</b>	<b>45%</b>

<sup>1</sup> Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Monitor Well Improvement Program and the AG and RIVER Cost-Share Programs

<sup>2</sup> Encumbrances represent unexpended balances of open purchase orders and contracts.

<sup>3</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of February 29, 2020 and covers the interim period since the most recent audited financial statements.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND Report Recap -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	6,703,857	0	7,141,822
LOCAL REVENUES	86,480	0	91,600
STATE REVENUES	6,076,760	0	45,019,003
FEDERAL REVENUES	161,645	0	4,192,500
FUND BALANCE UTILIZATION	393,000	0	9,116,055
<b>TOTAL REVENUES</b>	<b>13,421,742</b>	<b>0</b>	<b>65,560,980</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	2,407,680	0	6,499,032
CONTRACTUAL SERVICES	1,892,586	8,945,742	25,352,300
OPERATING EXPENDITURES	442,532	133,258	1,511,700
OPERATING CAPITAL OUTLAY	106,591	49,769	358,044
FIXED CAPITAL OUTLAY	3,559	0	4,047,000
INTERAGENCY EXPENDITURES	3,605,110	12,085,884	27,792,904
<b>TOTAL EXPENDITURES</b>	<b>8,458,058</b>	<b>21,214,653</b>	<b>65,560,980</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>4,963,684</b>	<b>(21,214,653)</b>	<b>0</b>
<b><u>FUND 01 - GENERAL FUND</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	5,575,160	0	5,038,023
LOCAL REVENUES	0	0	0
STATE REVENUES	2,059,810	0	2,740,000
FEDERAL REVENUES	92,515	0	0
FUND BALANCE UTILIZATION	0	0	769,184
<b>TOTAL REVENUES</b>	<b>7,727,485</b>	<b>0</b>	<b>8,547,207</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	1,908,256	0	5,160,643
CONTRACTUAL SERVICES	201,508	501,609	1,350,786
OPERATING EXPENDITURES	213,450	92,208	955,822
OPERATING CAPITAL OUTLAY	12,134	(354)	165,456
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	229,784	488,765	914,500
<b>TOTAL EXPENDITURES</b>	<b>2,565,132</b>	<b>1,082,228</b>	<b>8,547,207</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>5,162,353</b>	<b>(1,082,228)</b>	<b>0</b>
<b><u>FUND 03 - ALTERNATIVE WATER SUPPLY</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	5,100,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>5,100,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	1,100,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	4,000,000
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>5,100,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 06 - SPRINGS GRANTS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	60,000
LOCAL REVENUES	0	0	0
STATE REVENUES	1,505,447	0	32,168,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>1,505,447</b>	<b>0</b>	<b>32,228,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	672,207	3,555,030	11,930,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	2,200,000
INTERAGENCY EXPENDITURES	2,918,492	9,988,760	18,098,000
<b>TOTAL EXPENDITURES</b>	<b>3,590,699</b>	<b>13,543,790</b>	<b>32,228,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(2,085,252) *</b>	<b>(13,543,790)</b>	<b>0</b>
	<i>*To be reimbursed by FDEP</i>		
<b><u>FUND 07 - LOCAL REVENUE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	86,480	0	91,600
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>86,480</b>	<b>0</b>	<b>91,600</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	86,480	520	91,600
<b>TOTAL EXPENDITURES</b>	<b>86,480</b>	<b>520</b>	<b>91,600</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(520)</b>	<b>0</b>
<b><u>FUND 08 - WMLTF - SPRINGS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	2,029	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	150,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>2,029</b>	<b>0</b>	<b>150,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	150,000	150,000
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>2,029</b>	<b>(150,000)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 09 - MONITOR WELL</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	50,000
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	50,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>FUND 10 - LAND CONSERVATION - FLORIDA FOREVER &amp; P2000</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	472	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	1,228	0	25,000
<b>TOTAL REVENUES</b>	<b>1,700</b>	<b>0</b>	<b>25,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	1,700	16,500	25,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,700</b>	<b>16,500</b>	<b>25,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(16,500)</b>	<b>0</b>
<b><u>FUND 12 - DOT ETDM</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	489	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	5,458
<b>TOTAL REVENUES</b>	<b>489</b>	<b>0</b>	<b>5,458</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	5,458
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>5,458</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>489</b>	<b>0</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 13 - LAND MANAGEMENT &amp; OPERATIONS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	1,016,988	0	2,043,799
LOCAL REVENUES	0	0	0
STATE REVENUES	2,130,119	0	2,311,119
FEDERAL REVENUES	0	0	40,000
FUND BALANCE UTILIZATION	0	0	1,044,344
<b>TOTAL REVENUES</b>	<b>3,147,107</b>	<b>0</b>	<b>5,439,262</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	264,747	0	667,047
CONTRACTUAL SERVICES	698,710	1,077,233	2,530,014
OPERATING EXPENDITURES	226,140	34,508	513,878
OPERATING CAPITAL OUTLAY	94,457	50,123	192,588
FIXED CAPITAL OUTLAY	3,559	0	877,000
INTERAGENCY EXPENDITURES	72,490	39,625	658,735
<b>TOTAL EXPENDITURES</b>	<b>1,360,103</b>	<b>1,201,489</b>	<b>5,439,262</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>1,787,004</b>	<b>(1,201,489)</b>	<b>0</b>
<b><u>FUND 19 - FDOT MITIGATION</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	5,390	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	100,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	111,000
<b>TOTAL REVENUES</b>	<b>5,390</b>	<b>0</b>	<b>211,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	250	0	211,000
OPERATING EXPENDITURES	0	6,543	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>250</b>	<b>6,543</b>	<b>211,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>5,140</b>	<b>(6,543)</b>	<b>0</b>
<b><u>FUND 20 - MINIMUM FLOWS AND MINIMUM WATER LEVELS (MFL)</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	381,384	0	1,949,884
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>381,384</b>	<b>0</b>	<b>1,949,884</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	234,678	0	665,884
CONTRACTUAL SERVICES	79,509	602,868	1,029,000
OPERATING EXPENDITURES	2,942	0	30,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	64,255	118,735	225,000
<b>TOTAL EXPENDITURES</b>	<b>381,384</b>	<b>721,603</b>	<b>1,949,884</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(721,603)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 29 - SUWANNEE RIVER PARTNERSHIP (SRP)</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	11,290	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	25,460	0	153,000
<b>TOTAL REVENUES</b>	<b>36,750</b>	<b>0</b>	<b>153,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	36,750	110,250	147,000
<b>TOTAL EXPENDITURES</b>	<b>36,750</b>	<b>110,250</b>	<b>153,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(110,250)</b>	<b>0</b>
<b><u>FUND 33 - PCS MITIGATION - LAND ACQUISITION</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	92,038	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	1,000,000
<b>TOTAL REVENUES</b>	<b>92,038</b>	<b>0</b>	<b>1,000,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	30,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	970,000
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>92,038</b>	<b>0</b>	<b>0</b>
<b><u>FUND 51 - DISTRICT AG COST-SHARE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	78,799	0	2,020,000
<b>TOTAL REVENUES</b>	<b>78,799</b>	<b>0</b>	<b>2,020,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	78,799	1,165,382	2,000,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	20,000
<b>TOTAL EXPENDITURES</b>	<b>78,799</b>	<b>1,165,382</b>	<b>2,020,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,165,382)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 52 - WATER RESOURCE DEVELOPMENT</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	90,653	0	1,680,000
<b>TOTAL REVENUES</b>	<b>90,653</b>	<b>0</b>	<b>1,680,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	90,653	0	450,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	1,230,000
<b>TOTAL EXPENDITURES</b>	<b>90,653</b>	<b>0</b>	<b>1,680,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>FUND 53 - DISTRICT RIVER COST-SHARE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	196,860	0	2,258,069
<b>TOTAL REVENUES</b>	<b>196,860</b>	<b>0</b>	<b>2,258,069</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	196,860	1,189,229	2,258,069
<b>TOTAL EXPENDITURES</b>	<b>196,860</b>	<b>1,189,229</b>	<b>2,258,069</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,189,229)</b>	<b>0</b>
<b><u>FUND 56 - FEMA</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	69,130	0	3,696,000
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>69,130</b>	<b>0</b>	<b>3,696,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	69,130	1,970,770	3,690,000
OPERATING EXPENDITURES	0	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>69,130</b>	<b>1,970,770</b>	<b>3,696,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,970,770)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 2/29/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 60 - REIMBURSABLE GRANTS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	500,000
FEDERAL REVENUES	0	0	456,500
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>956,500</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	120	56,350	956,500
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>120</b>	<b>56,350</b>	<b>956,500</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(120) *</b>	<b>(56,350)</b>	<b>0</b>

*\* To be reimbursed by grantor*

## MEMORANDUM

TO: Governing Board

FROM: Christina Green, Senior Budget and Fiscal Analyst, Office of Finance

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: April 3, 2020

RE: Approval of Resolution 2020-01, to Amend the Adopted Fiscal Year 2019-2020 Budget – FY 2019-2020 Budget Amendment Number One and Authorization to Enter into Agreements

### RECOMMENDATION

**District staff recommends the Governing Board:**

- 1) Approve Resolution 2020-01 to amend the adopted Fiscal Year 2019-2020 Budget,**
- 2) Authorize the Executive Director to enter into an agreement for \$300,000 with Florida Department of Environmental Protection, and**
- 3) Authorize the Executive Director to execute documents to implement projects associated with this grant.**

### BACKGROUND

The Florida Department of Environmental Protection (FDEP) has requested a proposal from the Suwannee River Water Management District (District) identifying projects in support of the Governor's Executive Order 2019-12. The FDEP has informed the District that it is willing to fund \$300,000 for water quality monitoring enhancement projects in support of the Governor's Executive Order 2019-12.

As required by subsection 373.536(4)(c) Florida Statutes (F.S.), if the District receives unanticipated funds after the adoption of the final budget, the final budget may be amended, following review and approval by the Executive Office of the Governor, by including such funds, if notice of intention to amend is provided to the Legislative Budget Commission and is published in the notice of the governing board meeting at which the amendment will be considered.

This budget amendment was submitted to the Executive Office of the Governor on March 18, 2020 for approval pursuant to section 373.536(4) F.S., and such approval (see Attachment A) was granted on March 26, 2020.

Governing Board action is required to add unanticipated revenues and related expenditures to the Fiscal Year (FY) 2019-2020 budget. The adoption of Resolution 2020-01 will amend the FY 2019-2020 Budget from \$65,560,980 to \$65,860,980, an increase of \$300,000 in the Water Resources Planning and Monitoring Program, sub-activity 1.2 Research, Data Collection, Analysis, and Monitoring. The Special Revenue Fund entitled Reimbursable Grants (Fund 60) will be amended as identified in Attachment B.

Additionally, Governing Board action is required to authorize the Executive Director to enter into an agreement with the FDEP to receive the grant in the amount of \$300,000 and subsequently to execute documents to implement the projects. The grant will reimburse the District for contractual services and operating capital outlay (equipment) expenditures related to enhanced water quality and hydrologic monitoring networks, increased capabilities of data collection, and projects in support of improving surface and groundwater models for determination of minimum flows and minimum water levels and water supply planning. The grant activities will also directly enhance FDEP's ongoing Total Maximum Daily Load (TMDL) and Basin Management Action Plan (BMAP) efforts to continue improving water quality.

PS/tm  
Attachments



RON DESANTIS  
GOVERNOR

STATE OF FLORIDA  
**Office of the Governor**

THE CAPITOL  
TALLAHASSEE, FLORIDA 32399-0001

www.flgov.com  
850-717-9418

EOG #O-0066

March 26, 2020

Mr. Hugh Thomas, Director  
Suwannee River Water Management District  
9225 CR 49  
Live Oak, Florida 32060

Dear Mr. Thomas:

Pursuant to your request dated March 19, 2020, and in accordance with section 373.536(4)(c), *Florida Statutes*, the Executive Office of the Governor hereby approves the amendment to your district's final budget for Fiscal Year 2019-20 as requested.

Sincerely,

A handwritten signature in blue ink that reads "Renee Tondee".

Renee Tondee, Coordinator  
Office of Policy and Budget

RT/ggh

cc: Department of Environmental Protection, Division of Administrative Services

RECEIVED

MAR 30 2020

BCS 16

emailed to:

DV-TM-SM-HT-PS-CG

original to:

P. Shaw

Suwannee River Water  
Management District

**ATTACHMENT B**  
**Suwannee River Water Management District**  
**FY 2019-2020 Amended Budget Summary**

	Adopted Budget	Amendment No.1	Amended Budget
<b>Revenues</b>			
District Revenue	\$ 7,141,822		\$ 7,141,822
Local Revenue	\$ 91,600	\$ -	\$ 91,600
State Revenue	\$ 45,019,003	\$ 300,000	\$ 45,319,003
Federal Revenue	\$ 4,192,500	\$ -	\$ 4,192,500
<b>Total Revenues</b>	<b>\$ 56,444,925</b>	<b>\$ 300,000</b>	<b>\$ 56,744,925</b>
Transfers In	\$ 60,000	\$ -	\$ 60,000
Transfers Out	\$ (60,000)	\$ -	\$ (60,000)
Fund Balance Utilization	\$ 9,116,055	\$ -	\$ 9,116,055
<b>TOTAL REVENUES, TRANSFERS &amp; FUND BALANCE UTILIZATION</b>	<b>\$ 65,560,980</b>	<b>\$ 300,000</b>	<b>\$ 65,860,980</b>
<b>Expenditures</b>			
Salaries & Benefits	\$ 6,499,032		\$ 6,499,032
Contractual Services	\$ 25,352,300	\$ 60,000	\$ 25,412,300
Operating Expenditures	\$ 1,511,700		\$ 1,511,700
Operating Capital Outlay	\$ 358,044	\$ 240,000	\$ 598,044
Fixed Capital Outlay	\$ 4,047,000		\$ 4,047,000
Interagency Expenditures	\$ 27,792,904		\$ 27,792,904
<b>TOTAL EXPENDITURES</b>	<b>\$ 65,560,980</b>	<b>\$ 300,000</b>	<b>\$ 65,860,980</b>

<b>SPECIAL REVENUE FUND</b>		
Adopted Reimbursable Grants	Amendment No. 1	Amended Reimbursable Grants
(60)	(60)	(60)
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 500,000	\$ 300,000	\$ 800,000
\$ 456,500	\$ -	\$ 456,500
<b>\$ 956,500</b>	<b>\$ 300,000</b>	<b>\$ 1,256,500</b>
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
<b>\$ 956,500</b>	<b>\$ 300,000</b>	<b>\$ 1,256,500</b>
\$ -	\$ -	\$ -
\$ 956,500	\$ 60,000	\$ 1,016,500
\$ -	\$ -	\$ -
\$ -	\$ 240,000	\$ 240,000
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
<b>\$ 956,500</b>	<b>\$ 300,000</b>	<b>\$ 1,256,500</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
RESOLUTION NO. 2020-01  
AMENDING THE FISCAL YEAR 2019–2020 BUDGET**

**WHEREAS**, chapters 200 and 373, Florida Statutes, require the Governing Board of the Suwannee River Water Management District (District) to adopt a final budget for each fiscal year; and

**WHEREAS**, by Resolution No. 2019-08, after a public hearing on September 24, 2019, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2019 through September 30, 2020; and

**WHEREAS**, the District may amend the Budget pursuant to subsection 373.536(4)(c), Florida Statutes; and

**WHEREAS**, in accordance with section 189.016(6), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

**WHEREAS**, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the Budget; and

**WHEREAS**, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the District, that:

1. The Budget is hereby amended as summarized in the memorandum dated April 3, 2020 requesting FY 2019-2020 Budget Amendment Number One.
2. This Budget Amendment will increase the FY 2019-2020 Budget spending authority and revenue by \$300,000, as shown in Attachment B.

**PASSED AND ADOPTED THIS 14th DAY OF APRIL, 2020 A.D.**

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
BY ITS GOVERNING BOARD**

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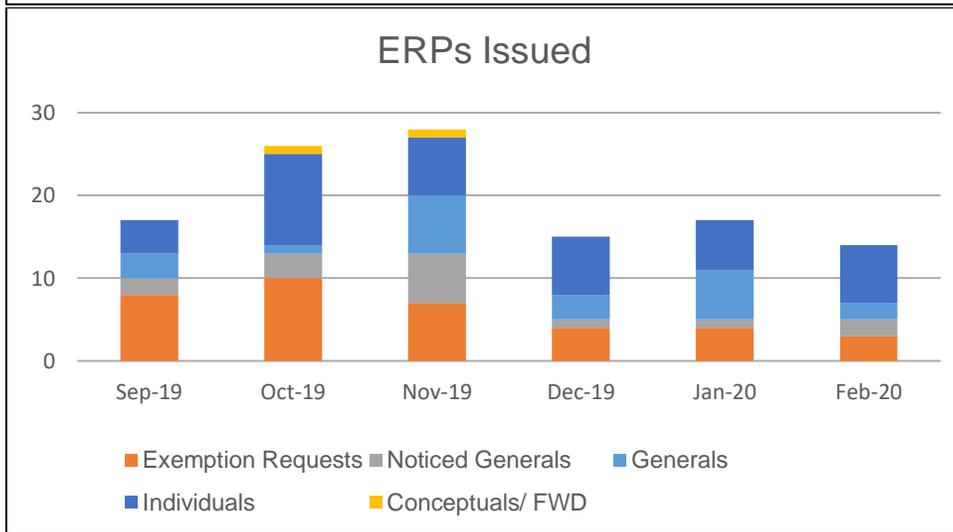
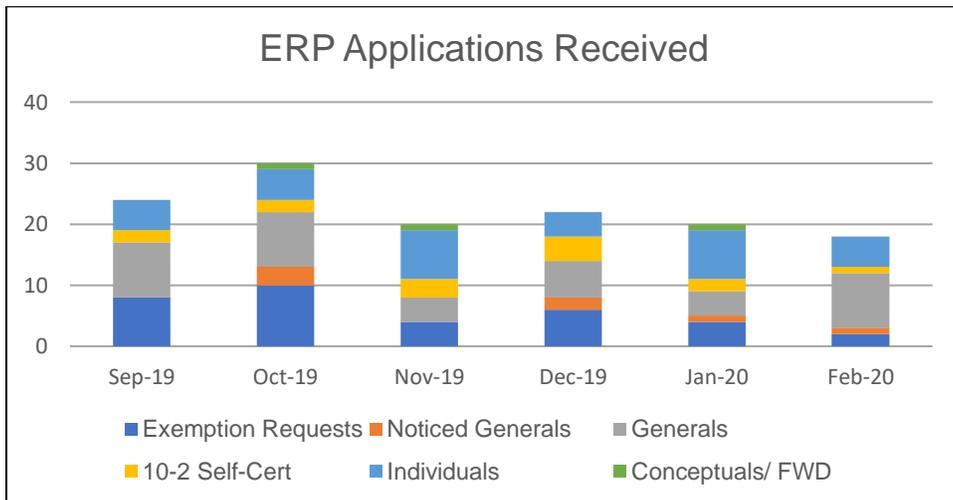
**MEMBERS OF THE BOARD:**

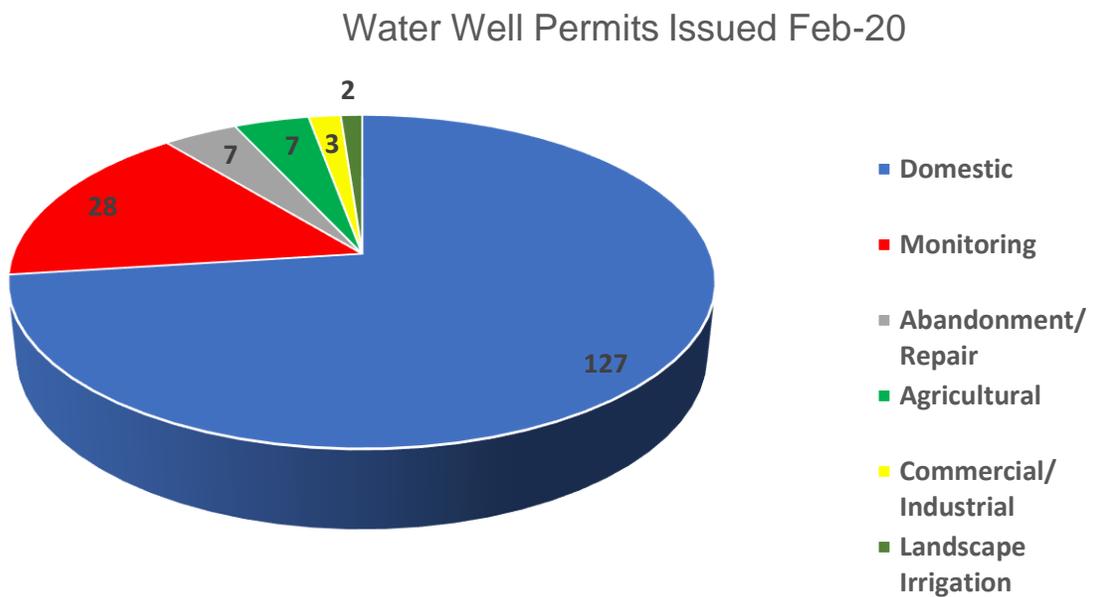
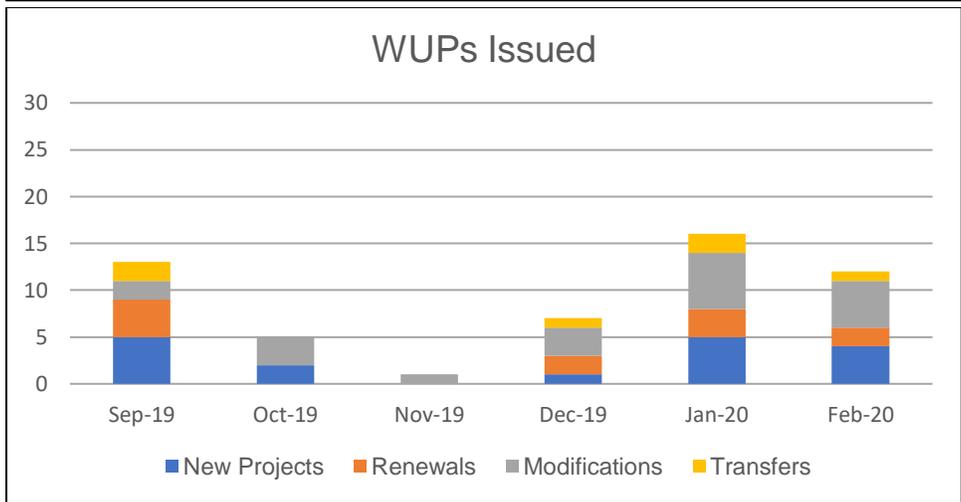
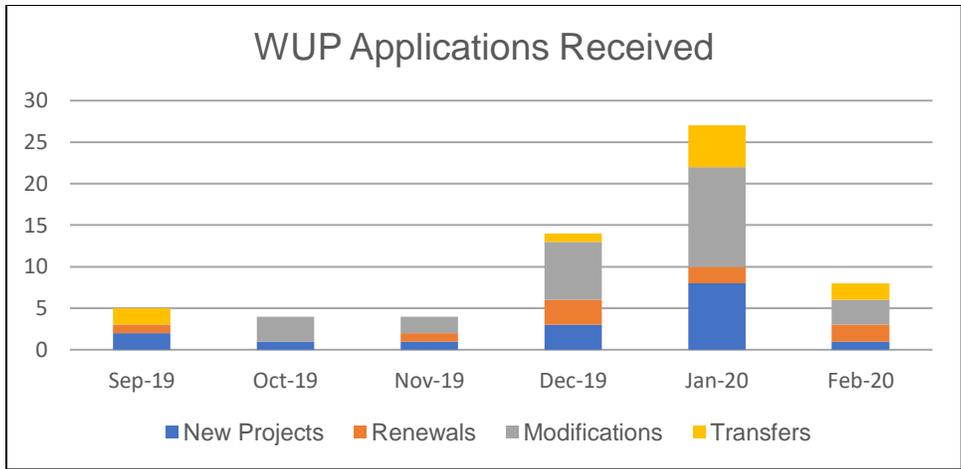
**VIRGINIA H. JOHNS, CHAIR  
DON QUINCEY, VICE CHAIR  
RICHARD SCHWAB, SECRETARY/TREASURER  
GARY JONES  
CHARLES KEITH  
VIRGINIA SANCHEZ**

**ATTEST:** \_\_\_\_\_

MEMORANDUM

TO: Governing Board  
 FROM: Warren Zwanka, P.G., Director, Division of Resource Management  
 THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
 DATE: April 3, 2020  
 RE: Permitting Summary Report





**40B-1.722 (New Rule)  
Electronic Fund Transfer**

GB Authorized Rulemaking	10/10/2019	GB Authorized Rulemaking	
Notice of Rule Development		Notice of Rule Development	
Public Workshop		Public Workshop	
Notice of Proposed Rule		Notice of Proposed Rule	
Notice of Rule Change		Notice of Rule Change	
Mail to DOS		Mail to DOS	
<b>Effective Date</b>		<b>Effective Date</b>	

**Compliance Agreements:**

None to report

MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, P.G., Director, Division of Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: April 3, 2020

RE: Approval of Final Order 20-0004, Denial of Variance Request for Works of the District General Permit Number WOD-121-236011-1, JD James River House, Suwannee County

RECOMMENDATION

**Staff recommends the Governing Board deny, without prejudice, a variance from Section 40B-4.3030(13), Florida Administrative Code, for Works of the District General Permit WOD-121-236011-1 to JD James.**

BACKGROUND

The District received a request for a variance from the 75-foot buffer requirement as set forth in section 40B-4.3030(13), Florida Administrative Code (F.A.C.), to allow an unpermitted, newly constructed 450 ft<sup>2</sup> deck to remain within the buffer of the Suwannee River.

The intent of the rule has been met through the removal of approximately 3,360 ft<sup>2</sup> of dilapidated structures and debris from the property, approximately 2,120 ft<sup>2</sup> of which was within the 75-foot buffer. However, the applicant has failed to demonstrate a substantial hardship exists because the construction has already been completed without seeking prior authorization.

MD/tm  
Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**

**IN RE:**

**JD James**

**PETITIONER,**

**ORDER No. 20-0004**

**v.**

**SUWANNEE RIVER WATER  
MANAGEMENT DISTRICT,**

**Respondent.**

**FINAL ORDER DENYING VARIANCE**

The Suwannee River Water Management District (“District”) received a petition on March 05, 2020 from JD James (“Petitioner”), seeking a variance from Florida Administrative Code (“Fla. Admin. Code”) rule 40B-4.3030(13). Petitioner seeks this variance to retain a newly constructed 450 ft<sup>2</sup> deck, within a Work of the District in Township 01 South, Range 12 East, Section 04, Suwannee County.

**PROCEDURE AND ALLEGATIONS**

1. Pursuant to Fla. Stat. § 120.542, Petitioner seeks a variance from Fla. Admin. Code rule 40B-4.3030(13) for application number WOD-121-236011-1.
2. The Petition for Variance was received on March 05, 2020. A true copy of the Petition for Variance is attached to this Order as Exhibit “A”.
3. District caused a notice to be published in the Florida Administrative Register (“FAR”) on March 17, 2020, informing the public that the District had received the Petition for Variance and providing an opportunity to comment or object within fourteen days of the date of publication in the FAR. A true copy of the notice is attached to this Order as Exhibit “B”.
4. District received no objections to the petition.

5. Petitioner's address is 1586 Seven Brdiges Rd, Monticello, FL, 32344, and the properties affected by this order are described as the following Suwannee County parcel identification numbers: 04-01S-12E-0948322.0100 and 04-01S-12E-0948322.0090.

#### **PETITIONER REQUEST**

6. Petitioner seeks to obtain a variance to Fla. Admin. Code rule 40B-4.3030(13) for unpermitted newly constructed structure to remain. Fla. Admin. Code rule 40B-4.3030(13) states in part, "No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks."

#### **APPLICABLE LAW**

7. The variance is requested pursuant to Fla. Stat. § 120.542, which provides that:

Variations and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver.

8. Petitioner is required to demonstrate that (1) the purpose of the underlying statute will be or has been achieved by other means and (2) that application of Fla. Admin. Code rule 40B-4.3030(13) would create a substantial hardship or would violate the principles of fairness.

9. The purpose of Chapter 373 of the Florida Statutes is to prevent harm to the water resources of the state. To achieve this purpose, District is authorized to require permits for the construction of structures within a Works of the District. To obtain a permit under Chapter 373, an applicant must provide reasonable assurance that the construction will not obstruct the free flow of waters of rivers and streams within the District. See, Fla. Stat. § 373.086 (Providing for works of the district).

10. Florida Admin. Code rule 40B-4.3030 became effective as District rule on September 25, 1985, and the most recent amendment became effective on October 14, 2013.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

11. The Petitioner has demonstrated that the purpose of the underlying statute has been achieved through the removal of approximately 3,360 ft<sup>2</sup> of dilapidated structures and debris from the property, approximately 2,120 ft<sup>2</sup> of which was within the 75-foot buffer. However, the Petitioner has failed to demonstrate a substantial hardship exists because the construction has already been completed without seeking prior authorization. Therefore, the Petitioner has not met the requirements for a variance under Fla. Stat. § 120.542.

12. District concludes that the request for variance from Fla. Admin. Code 40B-4.3030(13) should be denied.

**IT IS HEREBY ORDERED**

14. The Petition for Variance from Fla. Admin. Code 40B-4.3030(13) is DENIED.

15. A copy of this order shall be recorded in the public records of Suwannee County. DONE AND ORDERED this \_\_\_\_ day of \_\_\_\_\_ 2020

SUWANNEE RIVER WATER  
MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Virginia Johns  
Chair

(Official Seal)

ATTEST: \_\_\_\_\_  
Richard Schwab  
Secretary Treasurer

RENDERED on this \_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Warren Zwanka  
District Clerk

## NOTICE OF RIGHTS

1. The person or persons named as a respondent in this Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order have the right to request an administrative hearing to be conducted in accordance with sections 120.569 and 120.57(1) of the Florida Statutes, and to be represented by counsel or other qualified representative. Any request for a hearing must comply with the requirements set forth in rule 28-106.2015(5) of the Florida Administrative Code. Mediation under section 120.573 of the Florida Statutes is not available.

2. Any request for a hearing must be filed with the Suwannee River Water Management District (District) by either U.S. mail or hand delivery to the Agency Clerk at District Headquarters, 9225 CR 49, Live Oak, Florida 32060, or by electronic transmission (facsimile or FAX) to the Agency Clerk at 386.362.1056, no later than **14 days** after the date the Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order is served. A request for a hearing is deemed filed upon receipt of the complete request by the District Clerk at the District Headquarters in Live Oak, Florida. A request for a hearing received by the District Clerk after 5:00 p.m., or on a Saturday, Sunday, or legal holiday, shall be deemed filed as of 8:00 a.m. on the next regular District business day. These requirements are set forth in chapter 28-106 of the Florida Administrative Code, section 373.119 of the Florida Statutes, and the District's Statement of Agency Organization and Operation (issued pursuant to rule 28-101.001, Florida Administrative Code). A request for hearing filed by electronic transmission (email) shall be sent to [DistrictClerk@srwmd.com](mailto:DistrictClerk@srwmd.com). A request for hearing filed electronically by any other method or to any other email address shall not constitute a filing.

3. Failure to file a request for hearing within 14 days after the date the Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order is served shall constitute a waiver of the right to an administrative hearing. (subsection 373.119(1) of the Florida Statutes).

4. The right to an administrative hearing and the relevant procedures to be followed are governed by chapter 120 of the Florida Statutes, section 373.119 of the Florida Statutes, and chapter 28-106 of the Florida Administrative Code.

5. If the person or persons named as a respondent in this Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order believe that the Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order is unreasonable or will unfairly burden the use of their property, they have the right to apply for a special magistrate proceeding under section 70.51, Florida Statutes. A special magistrate proceeding is initiated by filing a written request for relief with the Agency Clerk at District Headquarters located at 9225 CR 49, Live Oak, FL 32060, within 30 days of receipt of the Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order. Failure to file a request for relief within 30 days of receipt of the Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order constitutes a waiver of the right to a special magistrate proceeding. A request for

relief must contain the information listed in subsection 70.51(6) of the Florida Statutes. A request for relief received by the District Clerk after 5:00 p.m., or on a Saturday, Sunday, or legal holiday, shall be deemed filed as of 8:00 a.m. on the next regular District business day.

6. A timely filed request for relief under section 70.51 of the Florida Statutes tolls the time to request an administrative hearing under paragraph nos. 1 and 2 above. (Paragraph 70.51(10)(b) of the Florida Statutes). However, the filing of a request for relief as described in paragraph nos. 1 and 2 above waives the right to a special magistrate proceeding. (Paragraph 70.51(10)(b) of the Florida Statutes).

### **CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that the foregoing Administrative Complaint, Notice of Intent to Revoke Water Use Permit, and Agency Order, along with Notice of Rights, has been furnished via Certified Mail to:

J James  
1586 Seven Bridges Road  
Monticello, FL 32344

on this \_\_\_\_ day of April 2020.

---

Warren Zwanka  
Deputy Clerk  
Suwannee River Water Management District  
9225 C.R. 49  
Live Oak, FL 32060  
386.362.1001 or 800.226.1066 (Florida only)

March 5, 2020

Suwannee River  
Water Management District  
9225 CR 49  
Live Oak, FL 32060

(a) **Petition for variance from Ch 40B-4, Florida Administrative Code**

Subject: JD James River House, ERP # WOD 121-236011-1, Suwannee County

(b) Petitioner: JD James  
1575 Seven Bridges Road  
Monticello, Florida, 32331  
(850) 251-4740  
jd@naturebridges.com

(c) Agent: Matthew Parker  
Parker Engineering Group, LLC  
3849-B Killlearn Center Court  
Tallahassee, Florida, 32308  
(850) 877-8400 office  
(850) 264-5353 mobile  
mparker@parkerengineeringgroup.com

(d) The applicable portion of the rule: FAC 40B-4.3030(13)

(e) The citation to the statute the rule is implementing:

No construction, addition or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.

(f) Type of variance requested:

We are requesting a permanent variance to FAC 408-4.3030(13), to allow the reconstruction of a deck on the existing piles in the river setback zone

(g) Facts that demonstrate hardship:

When we purchased the parcel there were two structures in the 75' river setback zone. The structures were residential dwellings that had fallen into disrepair and had to be demolished. We further detail those issues in section (h). We are aware that a 200-square foot deck is allowed in the river setback zone and plan to use the existing piles. A strict following of the regulations would require that we build the deck closer to the river to be on the high river bank line. On this site the high bank line is in an area of dramatic topographic relief. The cost of constructing and maintaining a structure in this area is a hardship to us and the environment.

Constructing the deck on the high bank line will require removal of large trees, installation of a large deep pile foundation with extensive cross bracing and tie backs to the upper portion of the site. These costs will be significantly more than would be typically required for the construction of a deck further inland and not adjacent to the high bank line.

A deck built on the high bank line per the code will leave the existing pile foundation unused so it will need to be removed for long-term safety considerations. Removing the foundation will significantly disturb the soils in the buffer zone, requiring a vegetation mitigation for the disturbance within the buffer. The strict interpretation of the code will impose a hardship that we will be responsible for vegetation mitigation that would be beyond what could be reasonably expected when constructing a deck on the high bank.

(h) The reason the variance or waiver requested would serve the purpose of the underlying statute:

The underlying statute is in place to reduce obstructions in the floodway, limit disturbance in the river buffer, protect the river bank, and maintain river water quality. Using the existing piles and not driving more piles for a deck on the high bank line achieves the intent of the statute by not creating a new obstruction in the floodway.

In addition, re-using the existing pile foundation limits soil disturbance in the river buffer because no heavy equipment will be required to drive new piles. No trees, bushes or vegetation will have to be removed if we re-use the existing pile foundation, and the existing piles are well landward of the high bank in an area where the potential for bank erosion is much lower.

Re-using piles that are well inside the high bank reduces the potential for erosion and degradation of the river bank reduction. A more stable bank prevents erosion and maintains water quality.

We purchased lots 9, 10, 11, and 12 of block 22 of the Suwannee River Park Estates unit 3 subdivision in May of 2018. At the time of purchase there were two structures close to the river that were in disrepair collapsing and all its personal contents with it heading towards the river. The site also had a dilapidated mobile home filled with furniture and personal items, numerous trash piles and countless tires dumped there by trespassers and or previous owners. This material was inching its way down the banks towards the river as every rain would pick it up and float it ever closer. It is hard to estimate how much trash entered the river prior to our clean up but we estimate it to be a fair amount. If left alone during a major high-water event the impact from floating and sinking debris would have been extremely evident. The structures closest to the river and the mobile home were all constructed or placed prior to the year 2000 and are grandfathered in per the current regulations. The structures were dated to have been built in the 50's or 60's, based on materials and construction style. We removed these items prior to any permitting, believing that common sense dictated that trash be removed as it was clearly a threat to the river.

A "**Clean Up Plan**" was designed and implemented, Jimmie Crowder Excavating and Land of Tallahassee FL. a pre-approved FEMA debris removal company was hired to help with demolition and debris removal. River bank clean up utilized an excavator with a long enough reach to gently pull rotting debris back up the hill where it could be loaded on to gigantic debris removal trucks for transport to a proper landfill. All remaining bank debris was hand raked and removed into cans. All the structures and their contents were demolished down to their foundation pilings and or concrete slabs. A large Bobcat track machine with a grapple attachment was used to rake up old tires and other dumped debris into piles. After the heavy equipment was gone hours upon hours of small tractor work raked the property of all the loose debris scattered across the lots. At the end we spent nearly a years' time removing a total of 7-trucks and 6-trailer loads of debris and trash from the site, 850 cubic yards totaling 177 tons or 354,000 pounds of trash and rubble kept from entering the Suwannee Rivers eco system. The pile foundations and concrete slabs were left in place in order to keep the soil disturbance to a bare minimum, sustaining the banks integrity. One major flood event would have caused huge amounts of debris to float into the river, presently this has been avoided through our hours of effort and tens of thousands of personnel dollars spent cleaning up. The property has been secured with fencing and signage to stop illegal dumping, littering of the river bank and using the unoccupied structures for illegal purposes. This property has been transformed into a great place where we intend to bring young and old alike to enjoy and learn about the Suwannee River and how to properly use and maintain it for generations to come.

I took some bad advice from a good person who works in and is very knowledgeable about the construction industry. The information relayed to me was that these structures were "Grandfathered in" and if I did not remove the foundation pile, I could build back on top of them. The piles associated with one of the houses were in good shape and we, being unaware of the deck size limits,

used the good piles to construct an uncovered deck. The deck is above the 100-year flood elevation and consistent with the Florida building code. The FEMA firm panel 12121C0036C locates the entire parcel in the Suwannee River floodway, where the 100-year flood elevation is 68.0 feet. The highest elevation on-site is elevation 61 feet, just above the 10-year flood elevation of 60.4 feet. Seemed reasonable and when one of my crews was out of work for a week I would build a deck on top of the existing piles, all construction would be fully visible for inspection, my county building permit was in review and I would just amend it to include the deck, no big deal right? Wrong, so I am today asking for relief from this momentary lapse in judgment.

Through photographic evidence (included) we have documented the items that were removed.

(i) **Permanent waiver/variance requested**

It is our wish that a permanent waiver or variance be granted for the following:

It is our wish that a permanent waiver or variance be granted for the construction of a deck on the existing piles in the river buffer area.

Thank you for your consideration.

Sincerely,

  
\_\_\_\_\_  
John D. James, Owner



**Derelict Trailer**  
BCS 32



**Trailer site after clean out**



**River house that is repurposed to deck**



**River house that is repurposed to deck**



**Deck built on repurposed demo house piles**

**River house that is repurposed to deck**



**River house 2 removed**  
BCS 37



**River house 2 removed**  
BCS 38



**Removal of tires in river and tires across site**



**Removal of tires in river and tires across site**



**Site cleaned up**  
BCS 41



**Site cleaned up**  
BCS 42



**Site cleaned up**  
BCS 43

Notice of Variances and Waivers

**WATER MANAGEMENT DISTRICTS**

**Suwannee River Water Management District**

RULE NO.:       RULE TITLE:

40B-4.3030       Conditions for Issuance of Works of the District Permits

NOTICE IS HEREBY GIVEN that on March 05, 2020, the Suwannee River Water Management District, received a petition for a variance from JD James, 1575 Seven Bridges Road, Monticello, FL. Pursuant to Section 120.542, F.S., Petitioner is seeking a variance from section 40B-4.3030(13), F.A.C., which provides that no construction, additions or reconstructions shall occur in the front 75-foot area immediately adjacent to and including to normally recognized bank of a water. The applicant is requesting to retain a structure. The project is located in Section 4, Township 1S, Range 12E, in Suwannee County and has been assigned permit number WOD-121-236011-1, JD James River House.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Tilda Musgrove, Business Resource Specialist, Suwannee River Water Management District, 9225 CR 49, Live Oak, FL 32060, (386)362-1001 or 1(800)226-1066 in Florida only.

GENERAL WORKS OF THE DISTRICT PERMIT  
TECHNICAL STAFF REPORT  
3-Apr-2020  
APPLICATION #: WOD-121-236011-1

**Applicant:** John D James  
JD James, Inc. dba Nature Bridges  
1586 Seven Bridges Rd  
Monticello, FL 32344-5306  
(850) 997-8585

**Owner:** John D James  
JD James, Inc. dba Nature Bridges  
1586 Seven Bridges Rd  
Monticello, FL 32344-5306  
(850) 997-8585

**Consultant:** Matthew Parker  
Parker Engineering Group, LLC  
3849 Killlearn Ct, Ste B  
Tallahassee, FL 32309-3427  
(850) 877-8400

**Project Name:** JD James River House

**Project Acreage:** 2.75

**County:** Suwannee

**Recommended Agency Action**

Staff recommends denial, without prejudice, of a variance from section 40B-4.3030(13), Florida Administrative Code due to failure to demonstrate a substantial hardship.

**Project Review Staff**

Warren Zwanka, P.G., Division Director, Leroy Marshall, P.E., Chief Engineer, Mary Diaz, E.I., Engineer III, Christina Carr, P.W.S., Senior Environmental Scientist, and Ashley Stefanik, P.E., Engineer III reviewed the project.

**Project Location**

The project is located adjacent to the Suwannee River in Township 01 South, Range 12 East, Section 04 of Suwannee County.

**Project Description**

The applicant has requested an after-the-fact variance from section 40B-4.3030(13), F.A.C., which requires a 75-foot buffer of the river, to allow an unpermitted newly constructed 450 ft<sup>2</sup> deck to remain within the buffer of the Suwannee River. The rule states in part, "No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of water, except for one deck per parcel located at the top of the bank no larger

than 200 ft<sup>2</sup> and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.”

The variance is requested pursuant to section 120.542, Florida Statutes (F.S.), which states:

“Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when the application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver.”

The intent of the rule has been met through the removal of approximately 3,360 ft<sup>2</sup> of dilapidated structures and debris from the property, approximately 2,120 ft<sup>2</sup> of which was within the 75-foot buffer. However, the applicant has failed to demonstrate a substantial hardship exists because the construction has already been completed without seeking prior authorization.

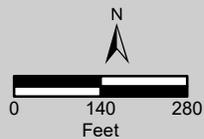
The District published a notice regarding the project in the Florida Administrative Register on March 17, 2020. To date, no objections have been received.



 Property

### JD James River House

WOD-121-236011-1  
April 2020



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 3/12/2020

MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, P.G., Director, Division of Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: April 3, 2020

RE: Approval of a Modification of Water Use Permit 2-041-216070-2, Class, for Agricultural Use, Gilchrist County

RECOMMENDATION

**Staff recommends the Governing Board approve Water Use Permit number 2-041-216070-2 with seventeen standard conditions and eight special limiting conditions to John Class, in Gilchrist County.**

BACKGROUND

This is a modification and extension of an existing agricultural water use due to voluntary implementation of water use monitoring and reporting. The project consists of approximately 80 controlled and 75 irrigated acres and is located approximately four miles northwest of Bell in Gilchrist County. Groundwater from one well is used to irrigate corn, peanuts, green beans, and rye through two center pivots. Supplemental irrigation models were used determine the 0.1060 mgd 1-in-10 year drought allocation, a 0.0519 mgd increase from the previous sequence.

The single, 8-inch diameter irrigation well will be monitored though electrical consumption. There have been no reports of interference or observed harm to water resources associated with previous withdrawals at this project; and no lower quality water sources are available for use. The project is located in the Eastern Water Supply Planning Area.

Staff has determined the proposed withdrawals are in accordance with Minimum Flows and Minimum Water Levels (MFLs) and MFL recovery strategies pursuant to Chapters 62-42, 40B-8, and Emergency Rule 40BER17-01, Florida Administrative Code (F.A.C.). The application is complete and satisfies the conditions for issuance in Chapter 40B-2, F.A.C.

WZ/tm  
Attachments

WATER USE TECHNICAL STAFF REPORT  
16-Mar-2020  
APPLICATION #: 2-041-216070-2

**Owner:** John Class  
PO Box 393  
Bell, FL 32619  
(386) 935-3916

**Applicant:** John Class  
PO Box 393  
Bell, FL 32619  
(386) 935-3916

**Agent:** Not Applicable

**Compliance Contact:** Trey Sanchez III  
479 NE 446th Street  
Old Town, FL 32680  
(352) 210-3352

**Project Name:** Class  
**County:** Gilchrist

**Located in WRCA:** Yes  
**Objectors:** No

**Authorization Statement:**

The permittee is authorized to withdraw a maximum of 0.1060 mgd of groundwater for supplemental irrigation of corn/ green beans/ rye, a maximum of 0.0887 mgd of groundwater for supplemental irrigation of corn/ rye, a maximum of 0.0766 mgd of groundwater for supplemental irrigation of green beans/ peanuts/ rye or a maximum of 0.0549 mgd of groundwater for supplemental irrigation of peanuts/ rye.

**Recommendation:** Approval  
**Reviewers:** Christina Carr; Greg Trotter; Warren Zwanka

**WATER USE SUMMARY:**

<b>Allocation Summary</b>		
<b>Average Daily Rate (Million Gallons Per Day)</b>	<b>Freeze Protection (Million Gallons Per Year)</b>	<b>Allocation Change (Million Gallons Per Day)</b>
0.1060	0.0000	0.0519

**Recommended Permit Duration and Compliance Reporting:** 10-year permit extension; to expire October 21, 2033.

**USE STATUS:** This is a modification of an existing agricultural water use to voluntarily implement automated monitoring of groundwater withdrawals and receive a 10-year permit extension.

**PROJECT DESCRIPTION:**

This project is located on CR-340, 0.25 miles east of CR-341, approximately four miles northwest of Bell in Gilchrist County; and consists of 80 controlled and 75 irrigated acres. Groundwater from one irrigation well is used to irrigate corn, peanuts, green beans, and rye through two center pivot.

The permittee has elected to provide SRWMD electrical consumption to comply with the water use reporting requirement of special condition 18.

**WATER USE CALCULATIONS:**

The District's WUPAR model was used to determine the 15.61 inches/ year supplemental irrigation requirement for corn.

The GIS-Based Water Resources and Agricultural Permitting and Planning System (GWRAPPS) was used to determine the following supplemental irrigation requirements:

Peanuts grown from April 15 to October 15: 9.56 inches/ year

Green Beans grown from February 10 to April 1: 3.88 inches/ year

Green Beans grown from August 15 to October 1: 3.10 inches/ year

Rye grown from October 30 to February 1: 0.28 inches/ year

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and rule 40B-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) is a reasonable-beneficial use;
- (b) will not interfere with any presently existing legal use of water; and
- (c) is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permitting Applicant's Handbook ("A.H."). District staff has reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit. Highlights of the staff review are provided below.

**Is this a reasonable–beneficial use?**

**[ref. subsection 40B-2.301(1)(a)]**

Yes. Based on the evaluation of criteria listed in subsections 40B-2.301(2)(a)-(k), F.A.C.

**Will this use interfere with any presently existing legal use of water?**

**[ref. subsection 40B-2.301(1)(b)]**

No. Project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 feet at the project boundary. Additionally, no reports of interference from previous groundwater withdrawals have been received by the district. Therefore, groundwater withdrawals at this project are not expected to interfere with any presently existing legal uses of water.

**Will this use be consistent with the public interest?  
[ref. subsection 40B-2.301(1)(c)]**

Yes. The use of water for agricultural purposes is consistent with the public interest.

**Will this use be in such a quantity that is necessary for economic and efficient use?  
[ref. subsection 40B-2.301(2)(a)]**

Yes. Water use consistent with the aforementioned supplemental irrigation models is economic and efficient. The permittee will implement the following water conservation measures for the agricultural uses: checking periodically for irrigation leaks and repairing them as needed, retrofitting the pivot with new sprinklers and regulators, efficiency testing the pivot to ensure that an 80% distribution uniformity will be maintained, using UF-IFAS and NRCS-approved methods and soil moisture probes for irrigation scheduling, using cover crops and conservation tillage to increase soil health and soil water holding capacity, and when feasible irrigating only at night and when the wind is less than 5 mph.

**Will the source of the water be suitable for the consumptive use?  
[ref. subsection 40B-2.301(2)(c)]**

Yes. Staff determined the Upper Floridan aquifer is suitable for the consumptive use.

**Will the source of the water be capable of producing the requested amount?  
[ref. subsection 40B-2.301(2)(d)]**

Yes. Staff determined the Upper Floridan aquifer is capable of producing the requested amounts.

**Except when the use is for human food preparation and direct human consumption, is the lowest quality water source that is suitable for the purpose and is technically, environmentally, and economically feasible being utilized?  
[ref. subsection 40B-2.301(2)(e)]**

Yes. The lowest quality water source that is suitable for the purpose and that is technically, environmentally, and economically feasible is being utilized.

**Will the use harm existing offsite land uses as a result of hydrologic alterations?  
[ref. subsection 40B-2.301(2)(f)]**

No. The use is not expected to harm offsite land uses.

**Will the use cause harm to the water resources of the area that include water quality impacts to the water source resulting from the withdrawal or diversion, water quality impacts from dewatering discharge to receiving waters, saline water intrusion or harmful upconing, hydrologic alterations to natural systems, including wetlands or other surface waters, or other harmful hydrologic alterations to the water resources of the area?**  
**[ref. subsection 40B-2.301(2)(g)]**

No. Project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 feet at the project’s boundaries. There are no wetlands on or proximate to the project, therefore, staff determined the use will not cause harm to the water resources of the area.

**Is the use in accordance with any minimum flow or level and implementation strategy established pursuant to Sections 373.042 and 373.0421, F.S.?**  
**[ref. subsection 40B-2.301(2)(h)]**

Yes. The proposed withdrawals are in accordance with MFLs and MFL recovery strategies pursuant to Chapters 62-42 and 40B-8, F.A.C.; and Emergency Rule 40BER17-01. Additionally, cumulative reductions in flow from the allocation were evaluated at the Outstanding Florida Springs (OFS) and no measurable reductions were recorded. No OFS listed in 40BER17-01 has an estimated cumulative flow decline of 9.9%.

**Will the project use water reserved pursuant to subsection 373.223(4), F.S.?**  
**[ref. subsection 40B-2.301(2)(i)]**

No. The project will not use water reserved by the Governing Board pursuant to subsection 373.223(4), F.S.

**WITHDRAWAL POINT INFORMATION:**

**Site Name:** Class

Well Details						
District ID	Station Name	Casing Diameter (inches)	Capacity (GPM)	Source Name	Status	Use Type
138030	Well 1	8	--	FAS - Upper Floridan Aquifer	Active	Agricultural

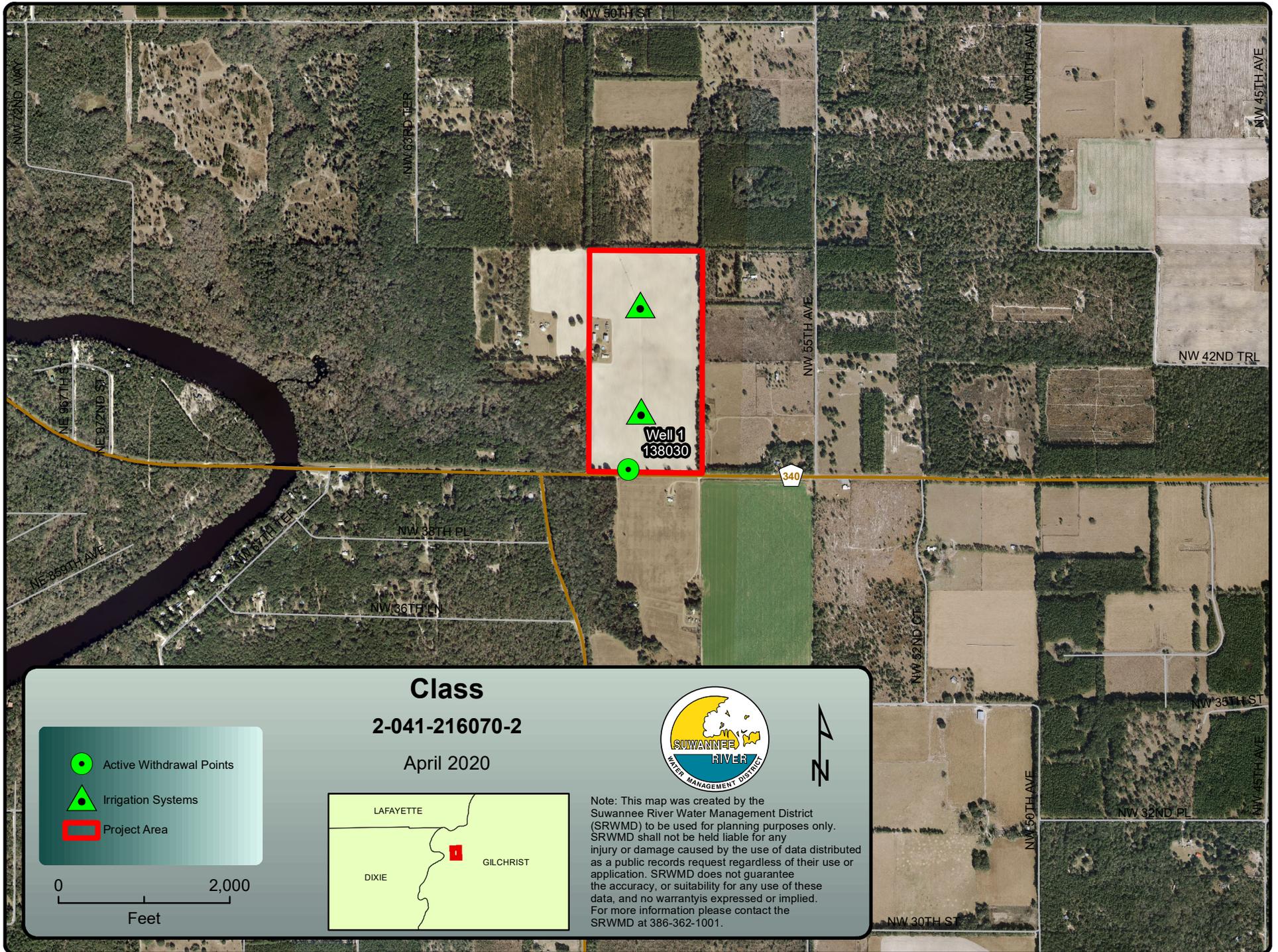
## Conditions

1. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained. The permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
2. This permit does not convey to the permittee any property rights or privileges other than those specified herein, nor relieve the permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
3. The permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted water use is made. Where the permittee's control of the land subject to the permit was demonstrated through a lease, the permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of rule 40B-2.351, F.A.C. Alternatively, the permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
4. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the permittee must adhere to the water shortage restrictions, as specified by the District. The permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
5. With advance notice to the permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The permittee shall either accompany District staff onto the property or make provision for access onto the property.
6. A permittee may seek modification of any term of an unexpired permit. The permittee is advised that section 373.239, F.S. and rule 40B-2.331, F.A.C., are applicable to permit modifications.

7. This permit shall expire on **10/21/2033**. The permittee must submit the appropriate application form incorporated and the required fee to the District pursuant to rule 40B-2.361, F.A.C., up to one year prior to this expiration date in order to continue the use of water.
8. Use classification is **Agricultural**.
9. Source classification is **Groundwater**.
10. The permitted water withdrawal facilities consist of the stations in the Withdrawal Point Information table(s).
11. The permittee must mitigate interference with existing legal uses caused in whole or in part by the permittee's withdrawals, consistent with a District-approved mitigation plan. As necessary to offset such interference, mitigation may include, but is not limited to, reducing pumpage, replacing the existing legal user's withdrawal equipment, relocating wells, changing withdrawal source, supplying water to existing legal user, or other means needed to mitigate the impacts.
12. The permittee must mitigate harm to existing off-site land uses caused by the permittee's withdrawals. When harm occurs, or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
13. The permittee must mitigate harm to the natural resources caused by the permittee's withdrawals. When harm occurs or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
14. If any condition of the permit is violated, the permittee shall be subject to enforcement action pursuant to chapter 373, F.S.
15. The permittee must notify the District in writing prior to implementing any changes in the water use that may alter the permit allocations. Such changes include, but are not limited to, change in irrigated acreage, crop type, irrigation system, water treatment method, or entry into one or more large water use agreements. In the event a proposed change will alter the allocation, permittee must first obtain a permit modification.
16. All correspondence sent to the District regarding this permit must include the permit number (**2-041-216070-2**).
17. The District reserves the right to open this permit, following notice to the permittee, to include a permit condition prohibiting withdrawals for resource protection.

18. The permittee shall implement automated monitoring of groundwater withdrawals, at permittee's expense, upon commencement of withdrawals. Monthly reports shall include volume pumped by each well of inside diameter eight inches or greater at land surface and shall be delivered within the following month in an approved District format. The permittee may opt for a standardized SRWMD automated monitoring system to fulfill this requirement.
19. The permittee shall implement and/or maintain the conservation practices selected in the Water Conservation Plan submitted to the District. Any new practices selected shall be implemented within one year from the date of permit issuance. Practices that involve scheduling methods or maintenance shall be documented. Documentation for implementation and/or maintenance shall be maintained on all practices and available upon request.
20. The permittee's water use shall be consistent with the MFL prevention or recovery strategy developed for any water body from which this permitted water use directly or indirectly withdraws or diverts water, pursuant to subsection 40B-2.301(2)(h), F.A.C.
21. The permittee shall ensure that the irrigation systems will water target areas only under field operations. Irrigation of non-target areas (roads, woods, structures, etc.) is prohibited.
22. The permittee agrees to participate in a Mobile Irrigation Lab (MIL) program and allow access to the Project Site for the purpose of conducting a MIL evaluation at least once every five years.
23. Following the effective date of the re-evaluated Minimum Flows and Levels adopted pursuant to subsection 62-42.300(1)(e), F.A.C., this permit is subject to modification during the term of the permit, upon reasonable notice by the District to the permittee, to achieve compliance with any approved MFL recovery or prevention strategy for the Lower Santa Fe River, Ichetucknee River, and Associated Priority Springs. Nothing herein shall be construed to alter the District's authority to modify a permit under circumstances not addressed in this condition.
24. The permittee shall install and maintain no less than one backflow prevention device when fertigating and no less than two backflow prevention devices when chemigating on all wells or surface water pumps connected to the irrigation system. The backflow prevention device(s) shall be installed between the water source and the injection point.

25. The permittee is authorized to withdraw a maximum of 0.1060 mgd of groundwater for supplemental irrigation of corn/ green beans/ rye, a maximum of 0.0887 mgd of groundwater for supplemental irrigation of corn/ rye, a maximum of 0.0766 mgd of groundwater for supplemental irrigation of green beans/ peanuts/ rye or a maximum of 0.0549 mgd of groundwater for supplemental irrigation of peanuts/ rye. Daily allocations are calculated on an average annual basis and the maximum allocation is only authorized in 1-in-10 year drought conditions.



### Class

2-041-216070-2

April 2020



-  Active Withdrawal Points
-  Irrigation Systems
-  Project Area



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

## MEMORANDUM

TO: Governing Board

FROM: Patrick Webster, Chief, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: April 3, 2020

RE: Approval to Submit Springs Funding Applications to the Florida Department of Environmental Protection

### RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to submit 12 Springs project applications to the Florida Department of Environmental Protection for Springs Restoration Funding**

### BACKGROUND

On March 19, 2019, the Florida Department of Environmental Protection (FDEP) issued a memorandum regarding and formalizing the project selection process for springs funding. The District conducted a transparent and public process to select springs project proposals. This application and selection process consisted of online and in-person outreach meetings and education. The District offered several dates for potential applicants to meet one on one with the District Springs Review Team (Team) to discuss their projects prior to the submittal deadline. The District accepted applications through December 18, 2019 and received 18 applications which have been posted on the District website.

Staff recommendation is to submit 12 capital improvement projects at a requested cost of \$29,114,900 and 4 land acquisition projects at a cost of \$2,346,595 to FDEP for review and approval. Staff project recommendations are consistent with the FDEP guidance on Springs Project funding.

As in previous years, the number of applications received and the funding requested demonstrates the scope of the funding needs for projects that will replace and improve aging infrastructure, improve water quality and protect natural resources which ultimately affect our springs. Many communities, particularly within rural counties, struggle to identify the financial resources needed to retrofit and update aging infrastructure.

Attached is a list of the proposed projects and a map that shows the recommended project locations and a brief description of the proposed project submittals for the District's Springs Project Funding Program.

PW/tm  
Attachments

# FY 2020-2021 SPRINGS - LAND ACQUISITION PROJECTS

Project Name	Type	TotalCost	Fund Amount (for multi-yr only 1st year shown)	Local Match	Third Party Match	lbs/yr TN	Cost per lb of TN	Final TN for Multi- year	lbs/yr Sediment	MGD Water Available	Cost per Kgal conserved	Cost per K gal supplied	Acres to be Acquired	Cost per Acre
<b>Recommendation Favorable - Project meets the FDEP Guidelines and is recommended for submission to FDEP for funding consideration.</b>														
Category Land Acquisition														
<b>Santa Fe Springs Acquisition Project</b>		<b>\$1,390,410.00</b>	<b>\$617,000.00</b>	<b>\$0.00</b>	<b>\$634,340.00</b>	<b>1,126</b>	<b>\$25.52</b>		<b>0</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>245</b>	<b>\$2,518.00</b>
Map No 6	Entity Alachua Conservation Trust	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>Fee simple acquisition of 254 acres at the confluence of Olustee Creek and the Santa Fe River containing two springs, one large second magnitude and one fourth magnitude, and adjacent to the Bonnet Lake Conservation Easement. Project consists of five individual owners and all required pre-acquisition costs to complete transactions. Recharge potential of the property ranges from high to low. Current land use includes cattle grazing which will cease upon purchase of the property. Alachua Conservation Trust will take the management responsibility of implementing the management plan and maintaining the property as a public preserve with passive recreation. In January 2020 the SRWMD Governing Board approved to proceed with negotiations for a District contribution of \$139,041 which is 10% of the purchase price.</p>												Running Total	<b>\$617,000.00</b>	
<b>Columbia County Grasslands Acquisition</b>		<b>\$967,600.00</b>	<b>\$95,200.00</b>		<b>\$714,000.00</b>								<b>514</b>	<b>\$225.20</b>
Map No 3	Entity Alachua Conservation Trust	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>Less-than-fee acquisition of 514 acres of primarily mature sandhill grassland in Ichetucknee PFA and high recharge to Floridan Aquifer in the Santa Fe BMAP. Approx. 60% of the property has recorded 124 native species of intact diverse grass and forb groundcover, 24 % mixed hardwood hammock, and the balance in hay pasture. The management plan will include prescribed fire, hardwood reduction and monitoring for exotic species. Future plans may include some longleaf pine planting and use as a donor site of seed for grassland/sandhill restoration. In January 2020 the SRWMD Governing Board approved to proceed with negotiations for a District contribution of \$95,200 toward the Conservation Easement. NRCS contribution is \$714,000.</p>												Running Total	<b>\$712,200.00</b>	
<b>Devil's Ear Spring Recharge Land Acquisition Project</b>		<b>\$8,382,555.00</b>	<b>\$1,000,000.00</b>		<b>\$6,382,550</b>								<b>2,742</b>	<b>\$743.00</b>
Map No 1	Entity Florida Fish and Wildlife Conservation Commission	Is this a multi-year project?	Yes	Year 1	\$1,000,000	Year 2	\$1,000,000	Year 3	Year 4	Year 5				
<p>Less-than-fee simple acquisition (conservation easement) of approximately 2,742 acres within the Devil's Ear Spring (Outstanding Florida Spring) Priority Focus Area under the Santa Fe River Basin Management Action Plan. This property accounts for about 2% of the total acreage of the Devil's Complex PFA. Approximately 75% of the property is considered to have high recharge value with the remaining portion of the property being either medium-high or low-medium. The project consists of seven individual parcels in Gilchrist County owned by one individual and all required pre-acquisition costs to complete transactions. Currently the property is used for timber and once acquired the conservation easement will be monitored by FWC. Phase I requested amount is \$1.5M for 1,607 Acres. Phase II request is \$538,000 for 947 Acres.</p>												Running Total	<b>\$1,712,200.00</b>	
<b>Sawdust Spring Land Acquisition Project</b>		<b>\$934,395.00</b>	<b>\$634,395.00</b>		<b>\$300,000.00</b>		<b>\$0.00</b>		<b>0.001</b>	<b>\$434.00</b>	<b>\$434.00</b>	<b>163</b>	<b>\$3,891.00</b>	
Map No 9	Entity Alachua Conservation Trust	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>Fee simple acquisition of approximately 163 acres within the Devil's Ear Spring (Outstanding Florida Spring) Priority Focus Area under the Santa Fe River Basin Management Action Plan. This property has the third magnitude "Sawdust Spring" and its run on property as well as .9 miles of shoreline along the Santa Fe River, an Outstanding Florida Water. The majority falling under the boundary of the Outstanding Florida Water designation. The project consists of one seller and the project cost includes all required pre-acquisition costs to complete transactions. Upon acquiring the parcels, Alachua Conservation Trust (ACT) will manage the property for water quality, and operating the property as a public preserve with passive recreation.</p>												Running Total	<b>\$2,346,595.00</b>	

# FY 2020-2021 SPRINGS - CONSTRUCTION PROJECTS

Project Name	TotalCost	Fund Amount (for multi-yr only 1st year shown)	Local Match	Third Party Match	lbs/yr TN	Cost per lb of TN	Final TN for Multi- year	lbs/yr Sediment	MGD Water Available	Cost per Kgal conserved	Cost per K gal supplied	Acres to be Acquired	Cost per Acre
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**Recommendation** Favorable - Project meets the FDEP Guidelines and is recommended for submission to FDEP for funding consideration.

Category Stormwater

**I-75/SR 247 Regional Pond** \$8,950,000.00 \$2,510,000.00 \$2,000,000.00 \$4,080,000.00 806 \$83.00 62,330 0.033 \$423.00 \$423.00 40

Map No 4 Entity DOT/Columbia County Is this a multi-year project? No Year 1 Year 2 Year 3 Year 4 Year 5

Construction of regional stormwater ponds to treat and attenuate runoff from Cannon Creek. The project will serve as direct treatment for roadway improvements on SR 247 and I-75. It will treat existing untreated runoff and provide a net benefit to Cannon Creek, a tributary of the Santa Fe River and the Ichetucknee Trace. Over 800 pounds of Nitrogen are estimated to be removed each year by the Project. The proposed FDOT pond will accept runoff from the upstream reach of Cannon Creek. This runoff will be piped from the Cannon Creek crossing just north of the Bascom Norris Intersection with SR 247. Piping of runoff from the creek crossing at Bascom Norris is proposed to also reduce existing flooding that is experienced at the location. This is a Partnership with FDOT and Columbia County. The SRWMD Governing Board has approved a contribution of \$1,000,000 towards the joint use pond property acquisition.

Running Total \$4,856,595.00

Category Wastewater Collection and Treatment

**High Springs SRWMD WWTF Expansion** \$6,861,240.00 \$4,795,400.00 1,009 \$145.31

Map No 2 Entity City of High Springs Is this a multi-year project? Yes Year 1 \$4,800,000 Year 2 \$2,065,840 Year 3 Year 4 Year 5

The project will involve the expansion of the City of High Springs Wastewater Treatment Facility (WWTF) from 0.24 MGD to 0.48 MGD. Expansion is necessary to continue the various septic tank abatement projects the City has planned, as well as to handle the systemwide growth that is occurring. The proposed treatment plant expansion will involve the construction of a new influent structure (for screening, grit removal, and flow splitting), a new 0.24 MGD package WWTF (similar to the existing package WWTF), rehabilitation of the existing package WWTF, cost overruns for the Phase I wetlands, construction of the second phase of infiltrative wetlands (which will provide for nitrogen removal to 3 mg/L), yard piping, site work, and electrical. Estimated construction cost for the project (including engineering services during construction) is \$5,863,500. Design and permitting is being funded by the City and is currently underway with completion anticipated in April 2020.

Running Total \$9,651,995.00

**Trenton WWTF Improvements** \$5,450,000.00 \$5,450,000.00 2,190 \$62.22 487

Map No 5 Entity City of Trenton Is this a multi-year project? No Year 1 \$710,000 Year 2 Year 3 Year 4 Year 5

The City's Wastewater Treatment Facility (WWTF) has various components that are limiting their treatment efficiency and/or are reaching their life expectancy. The City intends to rehabilitate, improve, and expand various system components to provide a reliable system, but also a WWTF that can meet Advanced Wastewater Treatment (AWT) levels. Improvements include but are not limited to relocation of influent screening system; new 0.30 mgd AWT carousel or package plant to meet 5/5/3/1 effluent requirements; improvements to the Return Activated Sludge/Waste Activated Sludge (RAS/WAS) pumping system, clarifiers and disposal system.

Running Total \$15,101,995.00

**City of Jasper Reclamation Water Project - RIBs** \$2,476,197.00 \$2,326,197.00 \$150,000.00 5,423 \$14.30 2,088 0.7 100

Map No 7 Entity City of Jasper Is this a multi-year project? Yes Year 1 \$1,374,997 Year 2 \$951,200 Year 3 Year 4 Year 5

The City of Jasper Wastewater Treatment Plant (WWTP) is located south of the City of Jasper between US Highway 41 and SW 107th Avenue. The facility currently discharges their treated effluent into Baisden Swamp which discharges into Tiger Creek. The facility is currently under a Consent Order (9.3.15) to eliminate the discharge to Waters of the State (Class III Surface Waters). This project would relocate the discharge from Baisden Swamp to a Rapid Infiltration Basin thus removing the nutrients, Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), and other pollutant loadings from Waters of the State.

Running Total \$17,428,192.00

# FY 2020-2021 SPRINGS - CONSTRUCTION PROJECTS

Project Name	Type	TotalCost	Fund Amount (for multi-yr only 1st year shown)	Local Match	Third Party Match	lbs/yr TN	Cost per lb of TN	Final TN for Multi- year	lbs/yr Sediment	MGD Water Available	Cost per Kgal conserved	Cost per K gal supplied	Acres to be Acquired	Cost per Acre
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**Recommendation Favorable - Project meets the FDEP Guidelines and is recommended for submission to FDEP for funding consideration.**

Category Wastewater Collection and Treatment

**Archer Wastewater Systems Improvements Project**      \$9,900,000.00      \$8,500,000.00      \$1,400,000.00      3,149      \$134.96      0      0.04

Map No 8      Entity City of Archer      Is this a multi-year project? Yes      Year 1 \$4,250,000      Year 2 \$4,250,000      Year 3      Year 4      Year 5

The City of Archer is a small rural community with no centralized wastewater system. All wastewater treatment consists primarily of existing private septic systems, with the exception of two small privately owned wastewater package plants. Both package plants have a history of disrepair and poor function, and have received multiple warning letters and consent orders from the FDEP. Many of the septic systems are aging and subject to failure, with the potential to contaminate groundwater during flood events a common occurrence in certain areas of the City. It is therefore proposed that the City construct a centralized collection system with advanced wastewater treatment and constructed treatment wetlands to replace the failing septic systems. This project will connect the entire City of Archer to a centralized wastewater collection system and treatment plant to remove all septic tanks.

Running Total      \$25,928,192.00

**Ft White Central Wastewater Improvements**      \$11,890,829.00      \$1,866,403.40      1,396      \$243.02      6,251      40

Map No 10      Entity Town of Fort White      Is this a multi-year project? Yes      Year 1 \$1,186,403      Year 2 \$1,186,403      Year 3 \$1,220,697      Year 4 \$1,532,359      Year 5 1,532,359

Construction of a regional waste water treatment plant and collection and transmission system within a priority focus area (PFA) and a pending basin management action plan (BMAP) to serve the Town of Ft. White and surrounding areas. This project, if funded, will reduce the total nitrogen load by 1,395.8 lbs./yr. The multi-year funding would accomplish the project in annual phases. The project has been divided into 8 phases - Ph I and II consist of the WWTF and connect the school and commercial area. Ph II through V will connect half of the residential area and expand the WWTF. Ph VI through VIII will connect the remaining residential area and expand the WWTF. Estimated 1 year per phase.

Running Total      \$27,794,595.40

TOTAL      \$11,890,82

**Duval Street & 105th Road Wastewater System Extensions**      \$1,857,300.00      \$1,857,300.00      301      \$60.55

Map No 11      Entity City of Live Oak      Is this a multi-year project? No      Year 1      Year 2      Year 3      Year 4      Year 5

This project is for the construction of extensions to the existing Live Oak wastewater collection infrastructure including approximately 7,000 LF of 8 inch PVC gravity sewer and an estimated 23 manholes. This work will serve approximately 30 homes and 3 business locations in the Duval Street and 105th Road area in Live Oak. This work will provide an infrastructure main line providing for a significant number of future branches and connections along the proposed route.

Running Total      \$29,651,895.40

Category Water Conservation

**Lawtey Water Main Replacements**      \$1,809,600.00      \$1,809,600.00      0.019      \$10.33      \$10.33

Map No 12      Entity City of Lawtey      Is this a multi-year project? No      Year 1      Year 2      Year 3      Year 4      Year 5

Replacement of approximately 7,000 LF of thin-walled PVC (SCH 20) and ductile iron main lines installed in the 1970's. The pipe is subject to chronic leaks and is high maintenance. The system is under-valved and existing valves are largely unusable due to the age of the system. Maintaining active fire hydrants is a major concern due to the inoperable valving. The undersized lines do not provide adequate fire service and the existing hydrants have reached the end of their service life. The City of Lawtey is dedicated to resolving the ongoing leakage issues.

Running Total      \$31,461,495.40

# FY 2020-2021 SPRINGS - CONSTRUCTION PROJECTS

Project Name	Type	Total Cost	Fund Amount (for multi-yr only 1st year shown)	Local Match	Third Party Match	lbs/yr TN	Cost per lb of TN	Final TN for Multi- year	lbs/yr Sediment	MGD Water Available	Cost per Kgal conserved	Cost per K gal supplied	Acres to be Acquired	Cost per Acre
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**Recommendation** **Future Consideration - Project may be considered for future funding, due to but not limited to, availability of funding or other funding sources, project priority by cooperator, project readiness, and/or District priorities.**

Category Wastewater Collection and Treatment

<b>2nd Street &amp; Evelyn Avenue Wastewater System Extensions</b>		<b>\$1,370,200.00</b>	<b>\$1,370,200.00</b>			<b>274</b>	<b>\$125.07</b>							
Map No 16	Entity City of Live Oak	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>Phase I of this project involves the construction of extensions to the Live Oak wastewater collection infrastructure including a new pump station and approximately 3,100 LF of gravity sewer. This initial phase will serve approximately 30 homes in the 2nd and Evelyn area of Live Oak. The future Phase II of the project will serve a 20-unit low income apartment complex as well as the potential to serve 30 additional existing single-family homes, and 5 area businesses. This work will provide an infrastructure main line providing for a significant number of future branches and connections along the proposed route.</p>												Running Total	<b>\$32,831,695.40</b>	

Category Water Conservation

<b>Water System Improvements Phase 1 (TCWSD)</b>		<b>\$967,307.50</b>	<b>\$900,307.50</b>							<b>0.008</b>	<b>\$10.28</b>	<b>\$10.28</b>		
Map No 15	Entity Taylor Coastal Water and Sewer District	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>Currently, TCWSD operates 3 wells for water supply. One of these is undersized and unable to provide proper supply (4" well), another frequently test positive for iron bacteria (6" well), and the third well (8" well) is the reliable water source that is primarily used. It is proposed that the 4" and 6" wells be abandoned and an additional well be installed on the existing Wellhead Protection Area owned by TCWSD to provide sufficient water quantity and eliminate the quality issues experienced. By having a more reliable water source, TCWSD should be able to reduce the amount of wasted water experienced due to iron bacteria contaminated and the associated well flushing. This should thereby reduce the total volume of water with drawn from the groundwater source and protect the nearby spring system.</p>												Running Total	<b>\$33,732,002.90</b>	

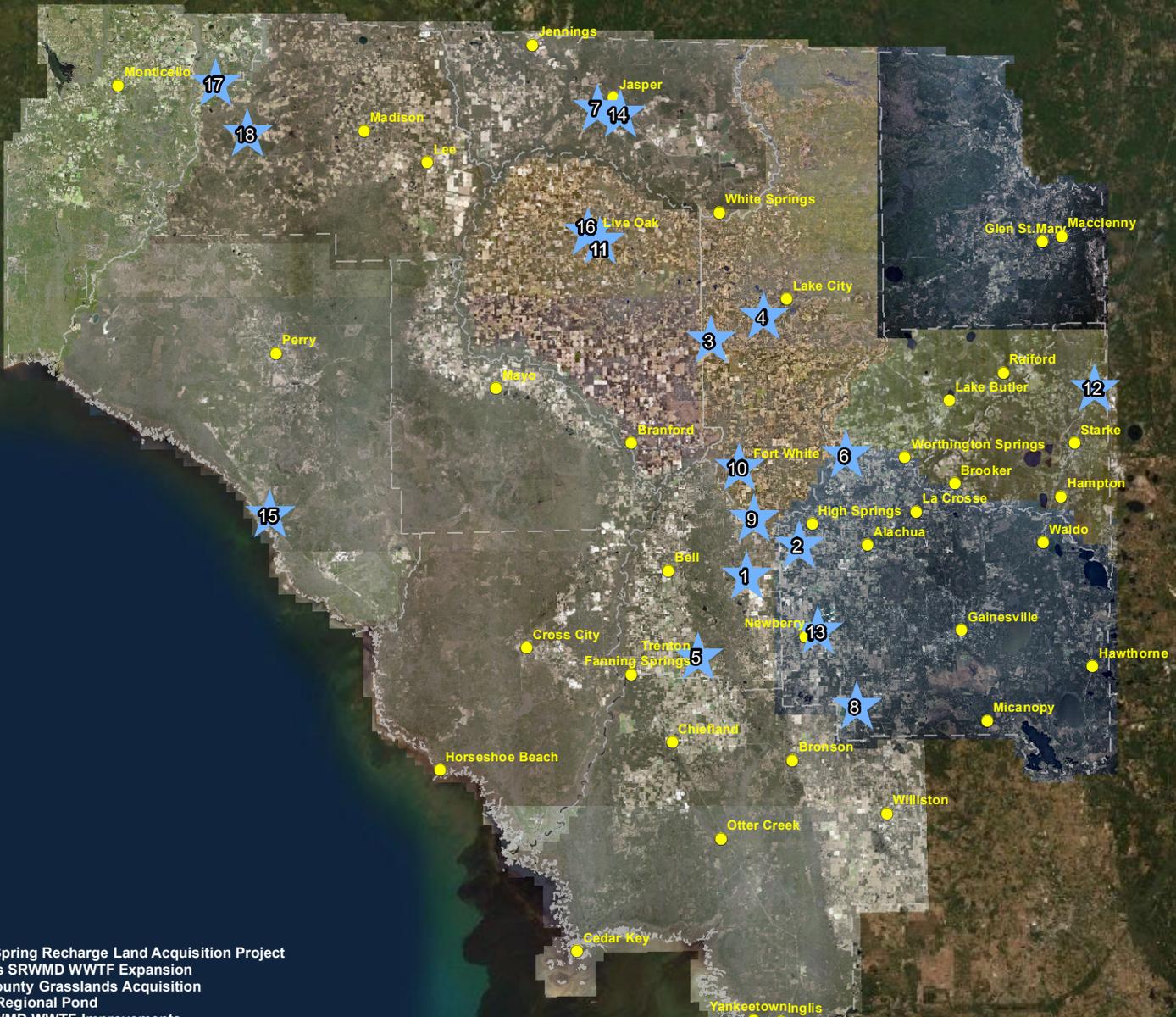
**Recommendation** **Needs More Development - The project proposal requires further clarification, research, and development prior to submitting to the FDEP for consideration or does not meet SPRINGS Review Guidelines.**

Category Other Water Quality

<b>Gum Swamp Road Improvements - Phase I</b>		<b>\$142,655.25</b>	<b>\$97,655.25</b>	<b>\$45,000.00</b>		<b>110</b>	<b>\$44.80</b>		<b>1,140,480</b>		<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
Map No 17	Entity Jefferson County	Is this a multi-year project?	Yes	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>The Jefferson County Board of County Commissioners are pursuing funding to harden Gum Swamp Road by adding compacted limerock, adding roadside swales to convey and treat stormwater runoff, and replacing existing cross drains. Gum Swamp Road is an approximately 8 mile dirt road in Northeastern Jefferson County that is located within a low lying area that is subject to severe runoff and erosion. The property surrounding the roadway is predominantly cattle grazing land that has been cleared by the local cattle ranch company. During storm events, sediment is carried directly off the roadway with no water quality treatment into the existing wetlands.</p>												Running Total	<b>\$33,829,658.15</b>	

# FY 2020-2021 SPRINGS - CONSTRUCTION PROJECTS

Project Name	Type	TotalCost	Fund Amount (for multi-yr only 1st year shown)	Local Match	Third Party Match	lbs/yr TN	Cost per lb of TN	Final TN for Multi- year	lbs/yr Sediment	MGD Water Available	Cost per Kgal conserved	Cost per K gal supplied	Acres to be Acquired	Cost per Acre
<b>Recommendation Needs More Development - The project proposal requires further clarification, research, and development prior to submitting to the FDEP for consideration or does not meet SPRINGS Review Guidelines.</b>														
Category Wastewater Collection and Treatment														
<b>Sanitary Sewer Infrastructure Alachua County Agricultural and Equestrian Center</b>		<b>\$1,220,600.00</b>	<b>\$220,600.00</b>	<b>\$1,000,000.00</b>	<b>NA</b>	<b>283</b>	<b>\$25.99</b>							
Map No 13	Entity City of Newberry	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>The proposed project calls for approximately 1,524 8" PVC sewer main and 5 manholes to serve the Canterbury Equestrian Center and proposed Alachua County IFAS/Cooperative Extension office in the City of Newberry. By constructing these wastewater extensions in lieu of onsite septic systems, a reduction of approximately 342 lbs. of TN per year would be achieved. The grant funding would be used for the mainline construction and the payment of impact fees. The City of Newberry contributed \$1.3 million towards the purchase of the sites.</p>													Running Total	<b>\$34,050,258.15</b>
<b>City of Jasper Wastewater Reclamation Project - Nutrien Force Main</b>		<b>\$1,917,260.00</b>	<b>\$1,800,975.00</b>	<b>\$116,285.00</b>		<b>5,423</b>	<b>\$11.07</b>		<b>2,088</b>					
Map No 14	Entity City of Jasper	Is this a multi-year project?	No	Year 1	Year 2	Year 3	Year 4	Year 5						
<p>Plant (WWTP) is located south of the City of Jasper between US Highway 41 and SW 107th Avenue. The facility currently discharges their treated effluent into Baisden Swamp which discharges into Tiger Creek. The facility is currently under a Consent Order (9.3.15) to eliminate the discharge to Waters of the State (Class III Surface Waters). The City approached Nutrien with the possibility of running a force main 6.16 miles to one of Nutriens clay settling ponds and discharging the effluent there. Nutrien has given approval to this option. This would, in effect, eliminate the discharge to Waters of the State and satisfy the Consent Order.</p>													Running Total	<b>\$35,851,233.15</b>
<b>Recommendation Funded - The Project has been accepted or is being considered for Multi-year funding or other funding</b>														
Category Wastewater Collection and Treatment														
<b>Greenville Central Sewer Ph 3 and 4</b>		<b>\$12,240,250.00</b>	<b>\$12,240,250.00</b>			<b>1,767</b>	<b>\$173.18</b>		<b>0</b>					
Map No 18	Entity Town of Greenville Sewer System Improvements	Is this a multi-year project?	Yes	Year 1	\$5,728,250	Year 2	\$6,512,000	Year 3	Year 4	Year 5				
<p>The Town's existing wastewater collection system was installed and placed into operation in 1989. Due to funding limitations, the collection system was limited in area. Phase 1 (67 On Site Treatment and Disposal Systems (OSTDS)) and Phase 2 (34 OSTDS) are currently funded. The requested funds will support Phases 3 and 4 of the wastewater collection system to remove an additional 171 OSTDS.</p>													Running Total	<b>\$48,091,483.15</b>
<b>Grand Total</b>		<b>\$78,728,398.75</b>	<b>\$48,091,483.15</b>	<b>\$3,311,285.00</b>		<b>23,257</b>			<b>0.801</b>				<b>3,844</b>	



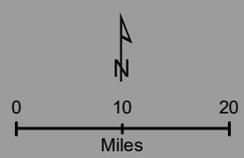
1. Devil's Ear Spring Recharge Land Acquisition Project
2. High Springs SRWMD WWTF Expansion
3. Columbia County Grasslands Acquisition
4. I-75/SR 247 Regional Pond
5. Trenton SRWMD WWTF Improvements
6. Santa Fe Springs Acquisition Project
7. City of Jasper Reclamation Water Project - RIBs
8. Archer Wastewater Systems Improvements Project
9. Sawdust Spring Land Acquisition Project
10. Ft White Central Wastewater Improvements
11. Duval Street & 105th Road Wastewater System Extensions
12. Water Main Replacements
13. Sanitary Sewer Infrastructure Alachua County Agricultural and Equestrian Center
14. City of Jasper Wastewater Reclamation Project - Nutrien Force Main
15. Water System Improvements Phase 1 (TCWSD)
16. 2nd Street & Evelyn Avenue Wastewater System Extensions
17. Gum Swamp Road Improvements - Phase I
18. Greenville Central Sewer Ph 3 and 4

## FDEP Springs Projects Location Map

 Project Locations

 City

 County Boundaries



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 3/25/2019

## MEMORANDUM

TO: Governing Board

FROM: Patrick Webster, Chief, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: April 3, 2020

RE: Authorization to Enter into a Cooperative Agreement with the U.S. Army Corps of Engineers

### RECOMMENDATION

**Staff recommends that the Governing Board authorize the Executive Director to enter into a cooperative agreement with the U.S Army Corps of Engineers for the Alligator Creek, Starke Florida Flood Risk Management Study.**

### BACKGROUND

Alligator Creek runs through the heart of the City of Starke, Bradford County. The creek and its numerous tributaries provide the only main stormwater drainage feature within a vast drainage basin which encompasses a large watershed. This watershed produces stormwater peak discharges that often overwhelm the capacity of Alligator Creek and its tributaries causing flooding within the City of Starke.

On May 9, 2016, the District requested assistance from the US Army Corps of Engineers (Corps) under Continuing Authorities Program (CAP) Section 205 Flood Damage Reduction authority in order to reduce flood damages associated with Alligator Creek in the vicinity of Starke. On June 8, 2016, the Corps responded with a request to complete a site visit which led to a positive recommendation to pursue a Study Initiation Request (SIR) which received approval from Corps Division Headquarters. In 2019, the Corps agreed to move forward with a Federal Interest Determination (FID) on this project. The FID has now resulted in proceeding with a Feasibility Cost Sharing Agreement (FCSA) between the District and the Corps which move forward with the feasibility study for the project.

The first \$100,000 under the feasibility study is 100% federally funded. However, in order to enter an FCSA, the cost share exceeding the initial \$100,000 must be shared 50% federal and 50% non-federal. As of this date, shared costs are estimated to be \$800,000, with the Corps share being \$400,000 and the District's share being \$400,000. The District has budgeted \$350,000 in Fiscal Year (FY) 2019-2020 budget, and staff will be recommending to fund the remaining amount of \$50,000 in FY 2020-2021 budget for this financial commitment.

The development of a feasibility report, conducted by the Corps, generally takes around 18 months and will provide the information needed for the viability to reduce flooding along Alligator Creek and its tributaries in the area between Call Street and NE 17<sup>th</sup> Avenue in Starke. This portion of the creek presently functions as a ditched channel, and suffers from bank erosion, limited conveyance capacity, and almost no accessible

flood plain area. Floodplain storage restoration along this section of Alligator Creek would attenuate peak flow rates in the creek downstream and provide a tailwater elevation reduction upstream of the project.

Upon completion and approval of the feasibility report, the Corps will receive \$100,000 of funds to begin design and to draft and negotiate a Project Partnership Agreement (PPA). If the Corps, District and other stakeholders agree to move forward into the design and construction phases, the non-federal local sponsor (District) will be responsible for 35% of those costs.

Funding for this project is included in the FY 2019-2020 budget under account code 52-6-930-7-2300-38-01 with the remainder to be included in the FY2020-2021 budget.

PW/tm  
Attachment

AGREEMENT  
BETWEEN  
THE DEPARTMENT OF THE ARMY  
AND  
THE SUWANNEE RIVER WATER  
MANAGEMENT DISTRICT  
FOR THE  
ALLIGATOR CREEK, STARKE, FLORIDA  
FLOOD RISK MANAGEMENT STUDY

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the Department of the Army (hereinafter the “Government”), represented by the District Commander for Jacksonville District (hereinafter the “District Commander”) and the Suwannee River Water Management District (hereinafter the “Non-Federal Sponsor”), represented by the Executive Director.

WITNESSETH, THAT:

WHEREAS, Section 205 of the Flood Control Act of 1948, Public Law 80-858, as amended (33 U.S.C. 701s) authorizes a feasibility study for flood risk management at Starke, Florida;

WHEREAS, Section 105(a) of the Water Resources Development Act of 1986, Public Law 99-662, as amended (33 U.S.C. 2215(a)), specifies the cost-sharing requirements; and

WHEREAS, the Government and the Non-Federal Sponsor have the full authority and capability to perform in accordance with the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

ARTICLE I - DEFINITIONS

A. The term “Study” means the activities and tasks required to identify and evaluate alternatives and the preparation of a decision document that, as appropriate, recommends a coordinated and implementable solution for flood risk management at Alligator Creek, Starke, Bradford County, Florida.

B. The term “shared study costs” means all costs incurred by the Government and Non-Federal Sponsor after the effective date of this Agreement that are directly related to performance of the Study and cost shared in accordance with the terms of this Agreement. The term includes, but is not necessarily limited to: the Government’s costs for preparing the PMP; for plan formulation and evaluation, including costs for economic, engineering, real estate, and environmental analyses; for preparation of a floodplain management plan if undertaken as part of the Study; for preparing and processing the decision document; for supervision and administration; for Agency

Technical Review and other review processes required by the Government; and for response to any required Independent External Peer Review; and the Non-Federal Sponsor's creditable costs for in-kind contributions, if any. The term does not include any costs for dispute resolution; participation by the Government and Non-Federal Sponsor in the Study Coordination Team to discuss significant issues and actions; audits; an Independent External Peer Review panel, if required; or negotiating this Agreement. The term also does not include the first \$100,000 of costs for the Study incurred by the Government, whether before or after execution of this Agreement.

C. The term "PMP" means the project management plan, and any modifications thereto, developed in consultation with the Non-Federal Sponsor, that specifies the scope, cost, and schedule for Study activities and tasks, including the Non-Federal Sponsor's in-kind contributions, and that guides the performance of the Study.

D. The term "in-kind contributions" means those planning activities (including data collection and other services) that are integral to the Study and would otherwise have been undertaken by the Government for the Study and that are identified in the PMP and performed or provided by the Non-Federal Sponsor after the effective date of this Agreement and in accordance with the PMP.

E. The term "maximum Federal study cost" means the \$1,500,000 Federal cost limit for the Study, unless the Government has approved a higher amount, and includes the first \$100,000 of costs for the Study incurred by the Government.

F. The term "fiscal year" means one year beginning on October 1<sup>st</sup> and ending on September 30<sup>th</sup> of the following year.

## ARTICLE II - OBLIGATIONS OF THE PARTIES

A. In accordance with Federal laws, regulations, and policies, the Government shall conduct the Study using funds appropriated by the Congress and funds provided by the Non-Federal Sponsor. In carrying out its obligations under this Agreement, the Non-Federal Sponsor shall comply with all the requirements of applicable Federal laws and implementing regulations.

B. The Non-Federal Sponsor shall contribute 50 percent of shared study costs in accordance with the provisions of this paragraph and provide required funds in accordance with Article III.

1. After considering the estimated amount of credit for in-kind contributions, if any, that will be afforded in accordance with paragraph C. of this Article and the first \$100,000 of the costs incurred by the Government that are excluded from shared costs, the Government shall provide the Non-Federal Sponsor with a written estimate of the amount of funds required from the Non-Federal Sponsor to meet its share of shared study costs for the remainder of the initial fiscal year of the Study. No later than 15 calendar days after such notification, the Non-Federal Sponsor shall provide the full amount of such funds to the Government.

2. No later than August 1<sup>st</sup> prior to each subsequent fiscal year of the Study, the Government shall provide the Non-Federal Sponsor with a written estimate of the amount of funds required from the Non-Federal Sponsor during that fiscal year to meet its cost share. No later than September 1<sup>st</sup> prior to that fiscal year, the Non-Federal Sponsor shall provide the full amount of such required funds to the Government.

C. The Government shall include in shared study costs and credit towards the Non-Federal Sponsor's share of such costs, the costs, documented to the satisfaction of the Government, that the Non-Federal Sponsor incurs in providing or performing in-kind contributions, including associated supervision and administration, after the effective date of this Agreement. Such costs shall be subject to audit in accordance with Article VI to determine reasonableness, allocability, and allowability, and crediting shall be in accordance with the following procedures, requirements, and limitations:

1. As in-kind contributions are completed and no later than 60 calendar day after such completion, the Non-Federal Sponsor shall provide the Government appropriate documentation, including invoices and certification of specific payments to contractors, suppliers, and the Non-Federal Sponsor's employees. Failure to provide such documentation in a timely manner may result in denial of credit. The amount of credit afforded for in-kind contributions shall not exceed the Non-Federal Sponsor's share of shared study costs.

2. No credit shall be afforded for interest charges, or any adjustment to reflect changes in price levels between the time the in-kind contributions are completed and credit is afforded; for the value of in-kind contributions obtained at no cost to the Non-Federal Sponsor; for any items provided or performed prior to completion of the PMP; or for costs that exceed the Government's estimate of the cost for such item if it had been performed by the Government.

D. To the extent practicable and in accordance with Federal laws, regulations, and policies, the Government shall afford the Non-Federal Sponsor the opportunity to review and comment on solicitations for contracts prior to the Government's issuance of such solicitations; proposed contract modifications, including change orders; and contract claims prior to resolution thereof. Ultimately, the contents of solicitations, award of contracts, execution of contract modifications, and resolution of contract claims shall be exclusively within the control of the Government.

E. The Non-Federal Sponsor shall not use Federal program funds to meet any of its obligations under this Agreement unless the Federal agency providing the funds verifies in writing that the funds are authorized to be used for the Study. Federal program funds are those funds provided by a Federal agency, plus any non-Federal contribution required as a matching share therefor.

F. Except as provided in paragraph C. of this Article, the Non-Federal Sponsor shall not be entitled to any credit or reimbursement for costs it incurs in performing its responsibilities under this Agreement.

G. If Independent External Peer Review (IEPR) is required for the Study, the Government shall conduct such review in accordance with Federal laws, regulations, and policies. The Government's costs for an IEPR panel shall not be included in shared study costs or the maximum Federal study cost.

H. In addition to the ongoing, regular discussions of the parties in the delivery of the Study, the Government and the Non-Federal Sponsor may establish a Study Coordination Team to discuss significant issues or actions. The Government's costs for participation on the Study Coordination Team shall not be included in the shared study costs, but shall be included in calculating the maximum Federal study cost. The Non-Federal Sponsor's costs for participation on the Study Coordination Team shall not be included in shared study costs and shall be paid solely by the Non-Federal Sponsor without reimbursement or credit by the Government.

### ARTICLE III - PAYMENT OF FUNDS

A. As of the effective date of this Agreement, shared study costs are projected to be \$800,000, with the Government's share of such costs projected to be \$400,000 and the Non-Federal Sponsor's share of such costs projected to be \$400,000. These amounts are estimates only that are subject to adjustment by the Government and are not to be construed as the total financial responsibilities of the Government and the Non-Federal Sponsor.

B. The Government shall provide the Non-Federal Sponsor with monthly reports setting forth the estimated shared study costs and the Government's and Non-Federal Sponsor's estimated shares of such costs; costs incurred by the Government, using both Federal and Non-Federal Sponsor funds, to date; the amount of funds provided by the Non-Federal Sponsor to date; the estimated amount of any creditable in-kind contributions; and the estimated remaining cost of the Study.

C. The Non-Federal Sponsor shall provide to the Government required funds by delivering a check payable to "FAO, USAED, Jacksonville (K3)" to the District Commander, or verifying to the satisfaction of the Government that the Non-Federal Sponsor has deposited such required funds in an escrow or other account acceptable to the Government, with interest accruing to the Non-Federal Sponsor, or by providing an Electronic Funds Transfer of such required funds in accordance with procedures established by the Government.

D. The Government shall draw from the funds provided by the Non-Federal Sponsor to cover the non-Federal share of shared study costs as those costs are incurred. If the Government determines at any time that additional funds are needed from the Non-Federal Sponsor to cover the Non-Federal Sponsor's required share of shared study costs, the Government shall provide the Non-Federal Sponsor with written notice of the amount of additional funds required. Within 60 calendar days of such notice, the Non-Federal Sponsor shall provide the Government with the full amount of such additional funds.

E. Upon completion of the Study and resolution of all relevant claims and appeals, the Government shall conduct a final accounting and furnish the Non-Federal Sponsor with the

written results of such final accounting. Should the final accounting determine that additional funds are required from the Non-Federal Sponsor, the Non-Federal Sponsor, within 60 calendar days of written notice from the Government, shall provide the Government with the full amount of such additional funds. Should the final accounting determine that the Non-Federal Sponsor has provided funds in excess of its required amount, the Government shall refund the excess amount, subject to the availability of funds. Such final accounting does not limit the Non-Federal Sponsor's responsibility to pay its share of shared study costs, including contract claims or any other liability that may become known after the final accounting.

#### ARTICLE IV - TERMINATION OR SUSPENSION

A. Upon 30 calendar days written notice to the other party, either party may elect at any time, without penalty, to suspend or terminate future performance of the Study. Furthermore, unless an extension is approved by the Assistant Secretary of the Army (Civil Works), the Study may be terminated if a Feasibility Report is not completed for the Study within 3 years after the effective date of this Agreement.

B. In the event of termination, the parties shall conclude their activities relating to the Study. To provide for this eventuality, the Government may reserve a percentage of available funds as a contingency to pay the costs of termination, including any costs of resolution of contract claims, and resolution of contract modifications.

C. Any suspension or termination shall not relieve the parties of liability for any obligation incurred. Any delinquent payment owed by the Non-Federal Sponsor pursuant to this Agreement shall be charged interest at a rate, to be determined by the Secretary of the Treasury, equal to 150 per centum of the average bond equivalent rate of the 13 week Treasury bills auctioned immediately prior to the date on which such payment became delinquent, or auctioned immediately prior to the beginning of each additional 3 month period if the period of delinquency exceeds 3 months.

#### ARTICLE V - DISPUTE RESOLUTION

As a condition precedent to a party bringing any suit for breach of this Agreement, that party must first notify the other party in writing of the nature of the purported breach and seek in good faith to resolve the dispute through negotiation. If the parties cannot resolve the dispute through negotiation, they may agree to a mutually acceptable method of non-binding alternative dispute resolution with a qualified third party acceptable to the parties. Each party shall pay an equal share of any costs for the services provided by such a third party as such costs are incurred. The existence of a dispute shall not excuse the parties from performance pursuant to this Agreement.

#### ARTICLE VI - MAINTENANCE OF RECORDS AND AUDIT

A. The parties shall develop procedures for the maintenance by the Non-Federal Sponsor of books, records, documents, or other evidence pertaining to costs and expenses for a minimum of three years after the final accounting. The Non-Federal Sponsor shall assure that such materials are reasonably available for examination, audit, or reproduction by the Government.

B. The Government may conduct, or arrange for the conduct of, audits of the Study. Government audits shall be conducted in accordance with applicable Government cost principles and regulations. The Government's costs of audits for the Study shall not be included in shared study costs, but shall be included in calculating the maximum Federal study cost.

C. To the extent permitted under applicable Federal laws and regulations, the Government shall allow the Non-Federal Sponsor to inspect books, records, documents, or other evidence pertaining to costs and expenses maintained by the Government, or at the request of the Non-Federal Sponsor, provide to the Non-Federal Sponsor or independent auditors any such information necessary to enable an audit of the Non-Federal Sponsor's activities under this Agreement. The costs of non-Federal audits shall be paid solely by the Non-Federal Sponsor without reimbursement or credit by the Government.

#### ARTICLE VII - RELATIONSHIP OF PARTIES

In the exercise of their respective rights and obligations under this Agreement, the Government and the Non-Federal Sponsor each act in an independent capacity, and neither is to be considered the officer, agent, or employee of the other. Neither party shall provide, without the consent of the other party, any contractor with a release that waives or purports to waive any rights a party may have to seek relief or redress against that contractor.

#### ARTICLE VIII - NOTICES

A. Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be deemed to have been duly given if in writing and delivered personally or mailed by certified mail, with return receipt, as follows:

If to the Non-Federal Sponsor:

Executive Director  
Suwannee River Water Management District  
9225 CR 49  
Live Oak, Florida 32060

If to the Government:

District Commander  
U.S. Army Corps of Engineers, Jacksonville District  
P.O. Box 4970  
Jacksonville, Florida 32232-0019

B. A party may change the recipient or address for such communications by giving written notice to the other party in the manner provided in this Article.

#### ARTICLE IX - CONFIDENTIALITY

To the extent permitted by the laws governing each party, the parties agree to maintain the confidentiality of exchanged information when requested to do so by the providing party.

#### ARTICLE X - THIRD PARTY RIGHTS, BENEFITS, OR LIABILITIES

Nothing in this Agreement is intended, nor may be construed, to create any rights, confer any benefits, or relieve any liability, of any kind whatsoever in any third person not a party to this Agreement.

#### ARTICLE XI - OBLIGATIONS OF FUTURE APPROPRIATIONS

The Non-Federal Sponsor intends to fulfill fully its obligations under this Agreement. Nothing herein shall constitute, nor be deemed to constitute, an obligation of future appropriations by the Legislature of the State of Florida and the Suwannee River Water Management District, where creating such an obligation would be inconsistent with Part V of Chapter 373 of the Florida Statutes. If the Non-Federal Sponsor is unable to, or does not, fulfill its obligations under this Agreement, the Government may exercise any legal rights it has to protect the Government's interests.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, which shall become effective upon the date it is signed by the District Commander.

DEPARTMENT OF THE ARMY

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

BY: \_\_\_\_\_  
Andrew D. Kelly, Jr.  
Colonel, U.S. Army  
District Commander

BY: \_\_\_\_\_  
Hugh Thomas  
Executive Director

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

CERTIFICATE OF AUTHORITY

I, George T. Reeves, do hereby certify that I am the principal legal officer for the Suwannee River Water Management District, that the Suwannee River Water Management District is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and the Suwannee River Water Management District in connection with the Alligator Creek, Starke, Florida Flood Risk Management Study, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this Agreement, as required by Section 221 of Public Law 91-611, as amended (42 U.S.C. 1962d-5b), and that the person who executed this Agreement on behalf of the Suwannee River Water Management District acted within his statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this  
\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
George T. Reeves  
Governing Board Legal Counsel

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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Hugh Thomas  
Executive Director  
Suwannee River Water Management District

DATE: \_\_\_\_\_



MEMORANDUM

TO: Governing Board

FROM: Matthew Cantrell, Project Manager, Office of Agricultural and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: April 3, 2020

RE: Approval of Governing Board Directive Number 20-0002, Agricultural Cost-Share Program

RECOMMENDATION

**Staff requests Governing Board approval of Directive Number 20-0002 updating the District's Agricultural Cost-Share Program Guidelines.**

BACKGROUND

The proposed revised Directive 20-0002 is to provide clarification to the District's Agricultural Cost-Share Program's processes and guidelines. This Directive will supersede GBD19-0003.

The revisions include updates to the policy guidelines to rename sections, add sections, clarify text language, clarify program eligibility requirements, provide for project monitoring guidelines, and allow funds to be used for program administrative services expenditures.

MC/tm

# SUWANNEE RIVER WATER MANAGEMENT DISTRICT

## GOVERNING BOARD DIRECTIVE

Directive Number: GBD19-003-GBD20-0002  
Date Approved: May 14, 2019 April 14, 2020  
Subject: Adoption of Policy and Procedures for the District's Agricultural Cost-Share Program  
Approval:



\_\_\_\_\_  
Virginia Johns, Chair

\_\_\_\_\_  
Richard Schwab, Secretary/Treasurer

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### 1.0 Reference to Prior Directive

Supersedes Directives GBD19-0003 and GBD12-0005.

### 2.0 Purpose and Intent

The purpose of this Directive is to establish a policy and procedure for the District's Agricultural Cost-Share Program. The intent of this Directive is to offer District funding assistance to agricultural producers, through an application and evaluation process, to implement projects that increase irrigation efficiency, implement water conservation practices, and assist with nutrient management technology.

### 3.0 Statement of Directive

In accordance with chapter 373, Florida Statutes (F.S.), the Governing Board may participate and cooperate with landowners in water management projects of mutual benefit, provided such projects are consistent with the District's statutory authority and will ensure proper development, utilization, and conservation of the water resources and ecology within the jurisdictional boundaries of the District.

### 4.0 Directive Guidelines Program Eligibility Requirements

At minimum, the following will be considered:

1. The Board will give priority consideration to those projects designed to further the implementation of the District's core mission.
2. The project area must have a valid Water Use Permit.
3. An Individual Water Use Permit holder must implement monitoring of groundwater withdrawals ~~and report volumes pumped to the District~~ in accordance with Section 4.0, Water Use Permit Applicant's Handbook. Projects which are considered a General Permit by Rule are exempt from this requirement.
4. District Staff will consider if the applicant has enrolled in the Florida Department of Agriculture and Consumer Services Notice of Intent to implement best management practices.
5. Funding may be provided to assist with the cost of alternative water supplies, water conservation, advanced irrigation management, and nutrient management technology.

6. Funding assistance is contingent upon availability of District funds and in accordance with the agreement between the District and the producer.
7. Priority will be given to projects located within a ~~Water Resource Caution Area~~ Water Supply Planning Area, Minimum Flows and Minimum Water Levels Prevention or Recovery Strategy, Outstanding Florida Spring Priority Focus Area, and/or Basin Management Action Plan (BMAP).
8. Final ~~decisions regarding the~~ approval for funding of the project proposals are the exclusive responsibility of the Governing Board and the Executive Director in accordance with the District's procurement procedures relating to signature authority.
9. Members of the Governing Board and their immediate families, full time employees of the District and their immediate families and persons who are partially compensated by the District through partnerships with other agencies or entities and who have an active role in approving or monitoring/reporting on the performance of an agreement made pursuant to this Directive and their immediate families shall not be eligible to participate in this program.

For purposes of this Directive, the term "Immediate Families" shall mean an individual who is related to the public official as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister.

## 5.0 **Procedure Review Guidelines**

At minimum, staff will review:

1. ~~Staff shall make cost share funding applications and information packets available on the District's webpage or social media outlets.~~ Applications for District Cost-Share Funding will be open year-round for funding consideration, subject to fund availability.
2. ~~Staff shall develop and maintain a qualified list of cost shareable items. Cost shareable items shall be present to the Governing Board for approval.~~ Each application shall include a completed application form. At a minimum, this information should include: point of contact, address, phone number, project description, and location information.
3. Staff shall consider the quality of the application as measured by thoroughness and clarity including the location information; the effectiveness of the project to protect, conserve, restore, or augment the areas of water resource and ecology; the use of best management practices; the cost benefit of the project (for multi-year or phased projects, the project benefits to be realized if future phases are not funded); the location of the project; the potential of the project to start, and proceed in a timely manner.
4. Staff shall review the application to ensure the proposed project aligns with the District's core mission. Applicants may be required to modify any water use permits associated with the project if deemed necessary by District Staff. Applicants who do not have a valid water use permit in accordance with Chapter 40B-2, Florida Administrative Code will be required to obtain a permit.
5. Applicants will be approved in accordance with the District's Procurement Procedures relating to signature authority.

## 6.0 **Project Monitoring**

1. Water quality projects located within BMAP areas will be monitored and assessed regionally by the Florida Department of Environmental Protection BMAP program. For any water quality project not associated with a BMAP area, District staff will identify the water body affected where possible and use already established long-term water quality monitoring sites to assess regional water quality changes as appropriate.

2. Staff shall assess water savings on irrigation system retrofits through the submittal of pre-retrofit and post-retrofit mobile irrigation lab's evaluations.
3. Where agricultural monitoring can be implemented, staff shall monitor groundwater withdrawal through the District's agricultural monitoring program. These data will be submitted annually to FDACS for incorporation into agricultural water demand projections and to the office of water supply for incorporation into annual estimates of water use.
4. Staff shall assess agricultural water use and projected demands as a part of the District's water supply planning process.
5. In lieu of project specific monitoring, staff may rely upon professionally accepted research data and information to determine the project benefit.

**7.0 Additional Considerations**

1. Staff shall make cost-share funding applications and information packets available on the District's webpage or social media outlets.
2. Staff shall develop and maintain a qualified list of cost-shareable items. Cost-shareable items shall be presented to the Governing Board for approval.
3. Agricultural cost-share funds may be used for administrative services expenditures provided by a cooperator implementing one or more of the District's agricultural cost-share programs.

# SUWANNEE RIVER WATER MANAGEMENT DISTRICT

## GOVERNING BOARD DIRECTIVE

**Directive Number:** GBD20-0002  
**Date Approved:** April 14, 2020  
**Subject:** Agricultural Cost-Share Program  
**Approval:**



\_\_\_\_\_  
**Virginia Johns, Chair**

\_\_\_\_\_  
**Richard Schwab, Secretary/Treasurer**

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### **1.0 Reference to Prior Directive**

Supersedes Directives GBD19-0003 and GBD12-0005.

### **2.0 Purpose and Intent**

The purpose of this Directive is to establish a policy and procedure for the District's Agricultural Cost-Share Program. The intent of this Directive is to offer District funding assistance to agricultural producers, through an application and evaluation process, to implement projects that increase irrigation efficiency, implement water conservation practices, and assist with nutrient management technology.

### **3.0 Statement of Directive**

In accordance with chapter 373, Florida Statutes (F.S.), the Governing Board may participate and cooperate with landowners in water management projects of mutual benefit, provided such projects are consistent with the District's statutory authority and will ensure proper development, utilization, and conservation of the water resources and ecology within the jurisdictional boundaries of the District.

### **4.0 Program Eligibility Requirements**

At minimum, the following will be considered:

1. The Board will give priority consideration to those projects designed to further the implementation of the District's core mission.
2. The project area must have a valid Water Use Permit.
3. An Individual Water Use Permit holder must implement monitoring of groundwater withdrawals in accordance with Section 4.0, Water Use Permit Applicant's Handbook. Projects which are considered a General Permit by Rule are exempt from this requirement.
4. District Staff will consider if the applicant has enrolled in the Florida Department of Agriculture and Consumer Services Notice of Intent to implement best management practices.
5. Funding may be provided to assist with the cost of alternative water supplies, water conservation, advanced irrigation management, and nutrient management technology.

6. Funding assistance is contingent upon availability of District funds and in accordance with the agreement between the District and the producer.
7. Priority will be given to projects located within a Water Supply Planning Area, Minimum Flows and Minimum Water Levels Prevention or Recovery Strategy, Outstanding Florida Spring Priority Focus Area, and/or Basin Management Action Plan (BMAP).
8. Final approval for funding of the project proposals are the exclusive responsibility of the Governing Board and the Executive Director in accordance with the District's procurement procedures relating to signature authority.
9. Officers and employees of the District are not eligible to participate.

## **5.0 Review Guidelines**

At minimum, staff will review:

1. Applications for District Cost-Share Funding will be open year-round for funding consideration, subject to fund availability.
2. Each application shall include a completed application form. At a minimum, this information should include: point of contact, address, phone number, project description, and location information.
3. Staff shall consider the quality of the application as measured by thoroughness and clarity including the location information; the effectiveness of the project to protect, conserve, restore, or augment the areas of water resource and ecology; the use of best management practices; the cost benefit of the project (for multi-year or phased projects, the project benefits to be realized if future phases are not funded); the location of the project; the potential of the project to start, and proceed in a timely manner.
4. Staff shall review the application to ensure the proposed project aligns with the District's core mission. Applicants may be required to modify any water use permits associated with the project if deemed necessary by District Staff. Applicants who do not have a valid water use permit in accordance with Chapter 40B-2, Florida Administrative Code will be required to obtain a permit.
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2. Staff shall assess water savings on irrigation system retrofits through the submittal of pre-retrofit and post-retrofit mobile irrigation lab's evaluations.
3. Where agricultural monitoring can be implemented, staff shall monitor groundwater withdrawal through the District's agricultural monitoring program. These data will be submitted annually to FDACS for incorporation into agricultural water demand projections and to the office of water supply for incorporation into annual estimates of water use.
4. Staff shall assess agricultural water use and projected demands as a part of the District's water supply planning process.
5. In lieu of project specific monitoring, staff may rely upon professionally accepted research data and information to determine the project benefit.

**7.0 Additional Considerations**

1. Staff shall make cost-share funding applications and information packets available on the District's webpage or social media outlets.
2. Staff shall develop and maintain a qualified list of cost-shareable items. Cost-shareable items shall be presented to the Governing Board for approval.
3. Agricultural cost-share funds may be used for administrative services expenditures provided by a cooperator implementing one or more of the District's agricultural cost-share programs.

**8.0 Notice of Potential Conflict**

Section 112.313(7)(a), F.S. prohibits the District's officers and employees from having or holding any employment or contractual relationship with any business entity which is doing business with the District. In CEO 15-1, 98-3, 90-76 and 77-65 the Florida Commission on Ethics held that receiving a grant, such as the funding offered under the District's Agriculture Cost Share Program, constitutes "doing business with" an agency. Therefore, Section 112.313(7)(a), F.S. prohibits the District's officers and employees from having or holding any employment or contractual relationship with any business entity which is participating in the District's Agriculture Cost Share Program.

## MEMORANDUM

TO: Governing Board  
FROM: Matthew Cantrell, Project Manager, Office of Agriculture and Environmental Projects  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: April 3, 2020  
RE: Approval to Enter into Contract with Alliance Grazing Group to Provide Agricultural Cost-Share Funding

### RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to enter into contract with Alliance Grazing Group in the amount not to exceed of \$138,150.00.**

### BACKGROUND

The District has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services (FDACS) and the Florida Department of Environmental Protection (FDEP) as part of the Suwannee River Partnership (SRP) to help agricultural producers implement Best Management Practices (BMPs). These BMPs help farmers conserve water and improve water quality in the District.

The District's Agricultural Cost-Share Program has been supported through funding from the District, FDEP, and FDACS over time. In Fiscal Year (FY) 2012, the Governing Board allocated \$6 million dollars to the program. Since FY 2012, approximately 65% of District funds have been spent and obligated through contracts with agricultural producers. In conjunction with Agricultural related FDEP Springs Grants this has resulted in approximately 13,470,000 million gallons per day of water conserved and 775,680 pounds of nitrogen reduced.

#### **Alliance Grazing Group**

This cost-share project is with the Alliance Grazing Group located in Gilchrist and Levy counties. The producer proposes to purchase 30 soil moisture probes. Initial cost-share of the probes will be at 90% up to a maximum of \$2,000 per probe. The District will cost-share on the 2<sup>nd</sup> and 3<sup>rd</sup> year of the service at 75% up to a maximum of \$650 per probe; and the 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> year of the service at 50% up to a maximum of \$435 per probe. In addition to the initial year, The District will contribute to the purchase of the probes and service agreements for the five subsequent years. The probes will allow the producer to monitor soil moisture, temperature, and electric conductivity remotely through digital software. The service agreement covers the annual data plan, access to online software, and education and training associated with the probe. This will allow producers to get an in-depth look into the soil profile to ensure they are irrigating the correct amount.

The probes are expected to reduce water use by approximately 1,140,800 gallons per day at a cost to the District of \$0.06 per thousand gallons over the estimated life of the equipment. This project is located within the Suwannee River Basin Management Action Plan area and the Eastern Water Supply Planning area.

The total project cost is estimated to be \$196,966.67. The District will contribute \$138,150 and the applicants' portion will be \$58,816.67 over the life of the project. Exhibit A is a list of the proposed cost-share items, proposed funding amount, and water conservation tools. Funding for this project is included in the FY 2019-2020 budget under account code 51-2586-7-2400-06-07.

MC/tm

**Exhibit A – Itemized List**

<b>Producer</b>	<b>Item</b>	<b>Unit Cost</b>	<b>Quantity</b>	<b>SRWMD Total</b>	<b>Producer Share</b>
Alliance Grazing Group	Soil Moisture Probes	\$2,000	30	\$60,000	\$6,666.67
	2 <sup>nd</sup> and 3 <sup>rd</sup> Year Service Agreements	\$650	30	\$39,000	\$13,000
	4 <sup>th</sup> , 5 <sup>th</sup> , and 6 <sup>th</sup> Year Service Agreements	\$435	30	\$39,150	\$39,150
<b>Alliance Grazing Group Project Total:</b>				<b>\$138,150.00</b>	<b>\$58,816.67</b>

## MEMORANDUM

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: March 31, 2020  
RE: District Land Management and Twin River State Forest Activity Summary

### BACKGROUND

Staff met with Tall Timbers Research Station to tour District lands and discuss potential projects and future grant funding in the Aucilla River corridor .

A pre-bid meeting was conducted for the Blue Sink Tract facility improvement project in Suwannee County.

Staff met with the Lower Suwannee and Cedar Keys National Wildlife Refuge staff to discuss facilities and maintenance of the Lukens and Atsena Otie Key tracts.

Ryan Sims and Bill McKinstry attended the Southeastern Society of American Foresters annual meeting.

Staff met with Four Rivers Land and Timber Company staff to discuss and plan ongoing law enforcement needs and mutual road maintenance.

The rough woods mowing project to reduce the hardwoods in an existing 108-acre longleaf pine stand on Mill Creek South Tract is ongoing. This project was funded through the Florida Fish and Wildlife Commission's wildlife management program.

The Twin River State Forest (TRSF) planned road rehabilitation work throughout the public access road on the Mill Creek South Tract was completed by Florida Forest Service (FFS) staff.

Timber harvesting of the TRSF Westwood West #3 sale commenced. This is a 2nd thinning on 306 acres of planted loblolly pine, and an initial thinning on 47 acres of longleaf pine.

FFS staff worked with Edwin McCook to construct wooden fencing around the Pot Springs restoration project site and install picnic tables. The project is complete.

FFS commenced planned boundary maintenance, including marking and signage, on the Ellaville Tract.

Machine tree planting by FFS staff was conducted on the Black Tract throughout seven acres of an existing longleaf pine stand in areas void of pines. The surplus seedlings used were from the planting performed on the Mill Creek North and South tracts.

The attached report summarizes the status of current District and TRSF activities for the preceding mon

## Conservation Easement Monitoring

- Completed inspection of the California Swamp Conservation Easement
- Completed inspection of the Platt Conservation Easement

## Vegetation Management Projects:

The following work was completed during the reporting period: approximately 311 additional acres of roller chopping and 161 acres of wood mowing was completed on multiple tracts. Vegetation management work was done for fuel reduction, natural community restoration, and wildfire mitigation purposes.

FY 2020 Activity Table - Vegetation Management (01/11//2020– 02/14/2020)				
ACTIVITY	ACRES		MILES	
	Planned	Complete	Planned	Complete
Herbicide	500	0	0	0
Roller Chop	1,000	763	0	0
Woods Mow	720	454	0	0
Ditch Mow	0	0	32	0

## Invasive Plant Monitoring Program

Approximately 110 invasive plant infestations are planned to be monitored and/or treated by District staff in Fiscal Year 2019-2020 (FY 2020). There were four additional infestations monitored/ treated during the reporting period.

FY 2020 Activity Table - Invasive Plant Treatments (10/1/2019 – 03/11/2020)		
ACTIVITY	NUMBER OF INFESTATIONS	
	Planned	Complete
Invasive Plant Monitoring/Treatment	<b>110</b>	<b>104</b>

## Prescribed Fire Program:

- Contractors conducting prescribed burns on District lands this year include B&B Dugger (B&B), Natural Resource Planning Services (NRPS), Schmidt Reforestation Services (SRS), and Wildlands Services (WS). Also, included in this report are the acres the Florida Forest Service burns on Twin Rivers State Forest (TRSF). When available, the Florida Forest Service (FFS) will provide a crew to burn additional acres on both District tracts and TRSF.
- The following table provides information on the Prescribed Burn Program through March 11, 2020. During the reporting period 2,980 additional acres were burned.

FY 2020 Prescribed Fire Summary Table		
	2020 TARGET ACRES	ACRES COMPLETE
SRWMD	13,000	10,767
FFS TRSF	2,200	968
<b>TOTAL</b>	<b>15,200</b>	<b>11,735</b>

FY 2020 Prescribed Fire Activity Table (02/15/2020 – 03/11/2020)									
TRACT	COUNTY	B&B	NR PS	WS	SRS	FFS COOP	TOTAL SRWMD Acres	TOTAL TRSF Acres	TOTAL Wildfire Acres
Christian	Suwannee			120.9			120.9		
Peacock Slough	Hamilton	459.9					459.9		
Steinhatchee Springs	Lafayette	1,007.8					1007.8		
Little River	Suwannee	370.8					370.8		
Falmouth Springs	Suwannee	186.1					186.1		
Santa Fe River Ranch	Alachua			235.7			235.7		
Steinhatchee Rise	Dixie	256.7					256.7		
Devils Hammock	Levy	304.1					304.1		
Mill Creek North	Madison							37.5	
<i>Sub-total for Period</i>		2,585	0	357	0	0	2,942	37.5	0.0
<i>Previous Acres Burned</i>		7,249	0	576	0	0	7,825	930	0.0
<b>TOTAL ACRES</b>		<b>9,834</b>	<b>0</b>	<b>933</b>	<b>0</b>	<b>0</b>	<b>10,767</b>	<b>968</b>	<b>0.0</b>

**Timber Sales**

FY 2020 Activity Table - Timber Sales (02/15/2020 – 03/11/2020)						
TRACT	CONTRACT	ACRES	TONS HARVESTED	REVENUE	STATUS	CONTRACT END DATE
Withlacoochee #3	18/19-072	283			Inactive	01/14/2020
Steinhatchee Falls #1	18/19-133	104			Active	03/01/2020
Gar Pond #4	18/19-186	93			Active	06/05/2020
Westwood West #3	18/19-204	345			Active	07/15/2020
Wolf Creek #1	19/20-011	72			Inactive	10/2/2020
Gar Pond #5	19/20-037	137	6,144	\$51,654.78	Complete	10/28/2020
Ellavile #18	19/20-062	126	4,784	\$103,112.84	Complete	11/26/2020
Natural Well Branch #1	19/20-063	240			Active	11/26/2020
Natural Well Branch #2	19/20-068	239	15,900	\$268,903.24	Complete	12/03/2020
Steinhatchee Springs #19	19/20-139	330			Inactive	3/13/2021
Fort White Wellfield #2	19/20-126	62		\$56,777.07	Inactive	8/26/2020
Cuba Bay #2	19/20-129	315			Inactive	3/4/2021
Steinhatchee Springs #20		208			Contract Pending	
Steinhatchee Springs #21		366			Contract Pending	

MEMORANDUM

TO: Governing Board  
FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: March 31, 2020  
RE: Fiscal Year 2019-2020 Prescribed Fire Services Budget Increase

RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to increase the Fiscal Year 2019-2020 Prescribed Fire budget by \$350,000, from \$488,000 to \$838,000, to provide additional funding for prescribed fire and vegetation management work with approved District contractors.**

BACKGROUND

Prescribed fire and other vegetation management treatments are instrumental in helping the District meet its natural community restoration and fuel reduction goals.

At the July 2019 Governing Board meeting, the Board approved the renewal of contracts for Prescribed Fire Services with the firms listed in Table 1 for a total amount not to exceed \$488,000.

Table 1. Request for Proposals 17/18-029 WLR Respondents

NAME OF FIRM	FIRM'S LOCATION
B&B Dugger Inc.	Crawfordville, Florida
Natural Resource Planning Service	Lake City, Florida
Schmidt Reforestation Services	Perry, Florida
Wildland Services Inc.	Tallahassee, Florida

In Fiscal Year (FY) 2019- 2020, staff originally targeted approximately 13,000 acres to be burned. To date, 10,767 acres have been completed, approximately 80 percent of the current year's goal. Currently, approximately \$382,100 (78 percent) of the total \$488,000 Prescribed Fire budget has been expended. This progress has been possible due to favorable burning conditions during the winter season. Current weather patterns indicate that these favorable burning conditions will continue through the spring and early summer to facilitate such work.

The \$350,000 in additional funding will be applied primarily to growing season burns on the Mallory Swamp tract. This would allow approximately 5,000 – 8,000 acres to be aurally burned. Some of this additional funding may also be used for prescribed burning on other tracts if conditions are favorable. If weather or fuel conditions do not permit prescribed burning techniques to be employed, this funding will be used for mechanical vegetation treatments such as mowing and roller chopping to help meet natural community restoration and/or fuel reduction goals. If mechanical treatments are used instead of prescribed fire, this additional funding will be used primarily for roller-chopping work on the Mallory Swamp tract. If conditions in Mallory Swamp are not favorable for roller chopping, this funding will be used for mowing work on various tracts throughout the District.

Funding for this increase is included in the FY 2019-2020 budget through a variety of budget codes. This increase may affect the following budget codes: 13-2586-3-3100-07-01, 13-2586-3-3100-07-02, 13-2586-3-3100-05-16, 13-2586-3-3100-05-15, 13-2586-3-3100-05-06 and 13-2586-7-3100-05-13.

## MEMORANDUM

TO: Governing Board

FROM: Darlene Velez, Chief, Office of Water Resources

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: March 31, 2020

RE: Agricultural Water Use Monitoring Report

### BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or greater. Where possible, agricultural water use is estimated using monthly power consumption records provided by the electrical power provider. Estimation by power use is the most cost-effective method of water use reporting. To date, farmer agreements authorizing the District to receive power usage reports directly from the cooperatives are in effect on 658 (120.1 MGD) monitoring points.

Not all withdrawal points are suitable for estimation using power consumption. Diesel-powered pumps and complex interconnected irrigation systems still require direct methods of monitoring. The District employs telemetry to conduct water use monitoring on diesel-power systems. There are currently 279 (47.7 MGD) telemetry systems installed by the District for this purpose.

Some withdrawal points have very limited use and are monitored by individual site visits, typically less than 0.05 MGD each. There are currently 486 (31.6 MGD) limited use monitoring points in the District. Some users monitor their water use and report that data to the District. There are currently two (0.3 MGD) self-monitored points.

To date, the District has permitted 1,722 (233.43 MGD) irrigation wells which include a water use monitoring condition, of which 1,488 (207.4 MGD) wells are active, i.e., the wells have been drilled already. Of the 1,488 active wells, 1,430 (200.1 MGD) are being monitored as of March 17th, roughly 96.1% of existing active wells (96.5% of allocation) with water use permit monitoring conditions.

Of the remaining estimated 58 (7.4 MGD) active stations that currently will require water use monitoring, 11 (0.8 MGD) are diesel- or gas-powered systems requiring District telemetry, 41 (5.9 MGD) are electric systems, and six (0.7 MGD) systems still require identification. There are 224 (26.0 MGD) proposed stations (that is, the wells are yet to be drilled); 44 (3.7 MGD) are expected to be diesel or gas, 145 (19.2 MGD) are expected to be electric, and 35 (3.1 MGD) are yet to be determined.

Since April 2017, the District has consistently had over 94% of active wells and permitted allocation being monitored. The attached figures show the progress made on these efforts since 2016 for the number of wells monitored (Figure 1), total permitted allocation monitored (Figure 2), and percent of active wells monitored (Figure 3).

DSV/pf  
Attachments

Figure 1: Graph shows the progress since February 2016 of the number of permitted wells with a water use monitoring condition (EN50), the number of EN50 wells that are Active (wells that have been drilled), and the number of Active wells that are currently being monitored.

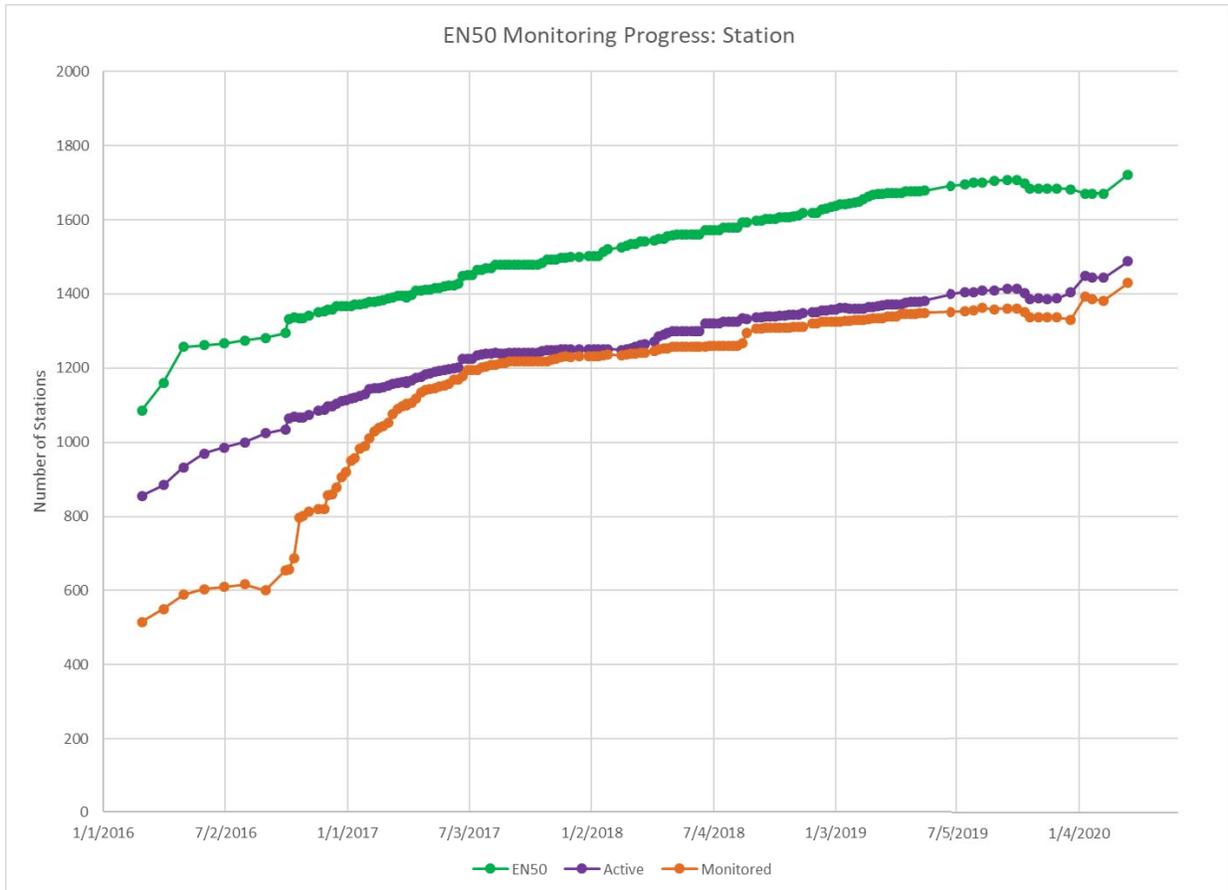


Figure 2: Graph shows the progress since October 2016 of the total permitted allocation of wells with a water use monitoring condition (EN50), the total permitted allocation amount of EN50 wells that are Active (wells that have been drilled), and the total permitted allocation amount of Active wells that are currently being monitored.

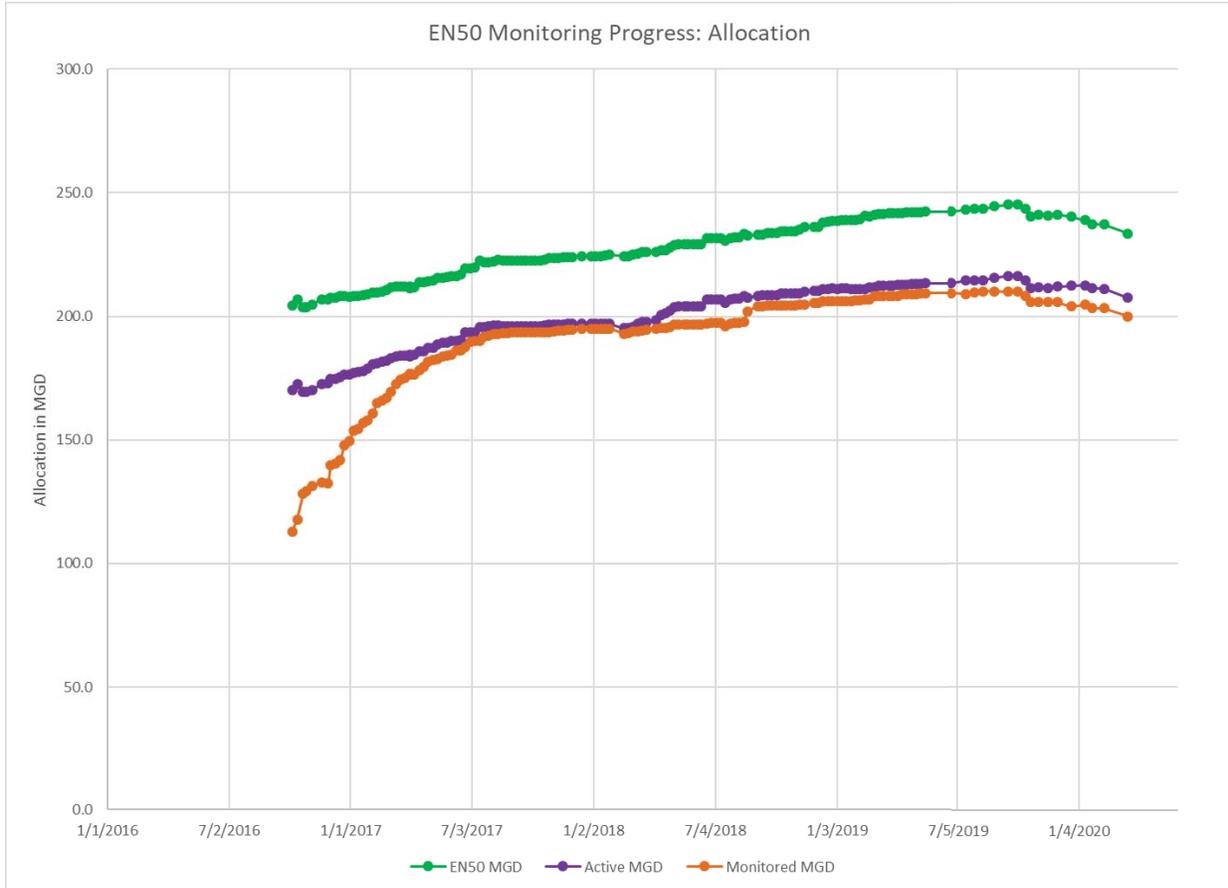
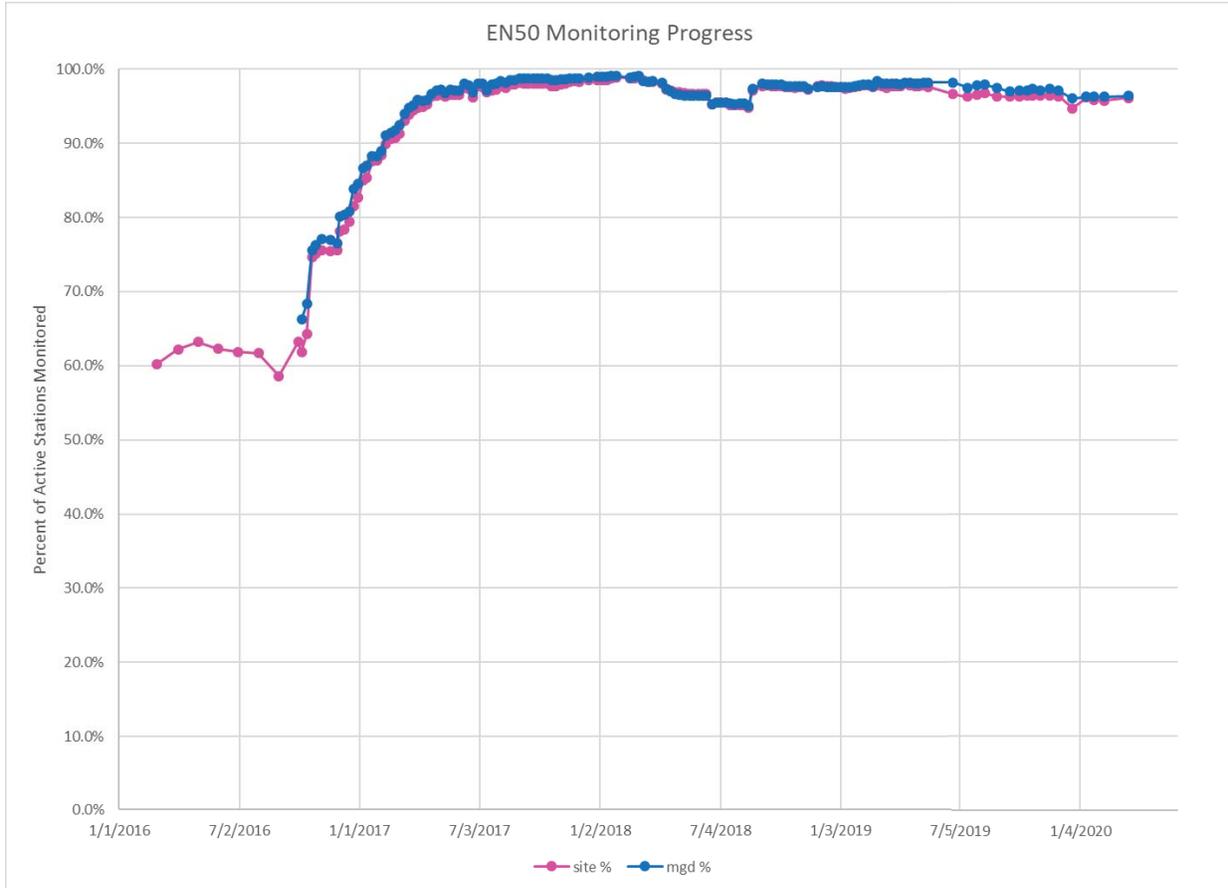


Figure 3: Graph shows the progress of the percent of permitted wells with a water use monitoring condition (EN50) being monitored since February 2016, and the percent of total permitted allocation of wells with a water use monitoring condition (EN50) being monitored since October 2016.



DSV/pf

MEMORANDUM

TO: Governing Board  
FROM: Hugh Thomas, Executive Director  
DATE: March 27, 2020  
RE: District's Weekly Activity Reports

Attached are the weekly District activity reports.

Please feel free to contact staff prior to the Governing Board meeting if you would like further information.

HT/rl  
Attachments



## Weekly Activity Report to Governing Board for February 16 – 22, 2020

### **Executive / Management**

- Hugh Thomas attended the Ethics and Election Commission Meeting in Tallahassee.
- Hugh Thomas attended the Gilchrist County Soil and Water Conservation District Meeting in Bell.
- Hugh Thomas attended the Suwannee County Soil and Water Conservation District Meeting in Live Oak.

### **Legislative and Community Affairs**

- Steve Minnis attended the monthly Nature Coast Regional Water Authority meeting in Fanning Springs.

### **Administration**

- No reporting activity.

### **Finance**

- No reporting activity.

### **Land Management**

- Timber harvest contractors continued working at Gar Pond, Cuba Bay and Natural Well Branch tracts.
- District road contractors worked on the public roads on the Cabbage Grove Tract.

### **Resource Management**

- Warren Zwanka and Chrissy Carr attended the North Central Florida Water Well Association meeting in Gainesville to discuss water well permitting.

### **Water Resources**

- Darlene Velez and Alex Blankenship attended a Winter Coastal Managers Forum via webinar. Alex presented a mangrove pilot study to share the results of Cedar Key coastal research.

### **Minimum Flows and Minimum Water Levels**

- Louis Mantini and Robbie McKinney led an initial site visit with SJRWMD, FDEP and a contracted firm for habitat sampling plan development in the O'Leno State Park.
- Tom Mirti, John Good, Amy Brown, Robbie McKinney, David Christian, and Sky Notestein participated in a meeting with seven SJRWMD staff in Palatka for MFL coordination for the LSF1 reevaluation and Prevention/Recovery Strategy.
- Louis Mantini met with representatives near Gulf Hammock to inspect benchmark monument installations and elevation/vegetation survey cut lines for the Waccasassa estuary and freshwater tidal habitat study and to determine priority areas to focus surveying efforts for the following week.
- John Good participated in an MFL panel for the Florida Engineering Society's "Winter Water Seminar" in Orlando. MFL staff from SJRWMD and SWFWMD were on the panel, along with other practitioners.

### **Water Supply**

- No reporting activity.

### **Hydrological Data**

- No reporting activity.

### **Agriculture and Environmental Projects**

- Bob Heeke met with WOOD at Mallory Swamp in Lafayette County to review the survey.
- Pat Webster and David Christian attended a teleconference CAP meeting with the U.S. Army Corps of Engineers about Alligator Creek.
- Matt Cantrell and Libby Schmidt attended the Hamilton County Peanut meeting in Hamilton County.
- Project Review Team met with Alachua Conservation Trust to review and discuss RIVER and Springs cost-share opportunities with the District.

## Communications

- Lindsey Garland attended a teleconference on potable reuse with FDEP and the other water management districts to discuss outreach initiatives associated with water reuse. The group discussed surveys, designated speakers and plans moving forward.
- Ben Glass, Lindsey Garland, and Tim Beach attended the Young Professionals of Live Oak meeting in Live Oak. Tim discussed his role at the District and how plant identification ties into his responsibilities.
- Weekly Top Performing Post

**Suwannee River Water Management District**  
Published by Lindsey Garland [?] · February 21 at 3:50 PM · 🌐

Find a career at the District! 🤖  
💧 Engineer I or Hydrologist II  
💧 Environmental Scientist III or Engineer II... See More

**NOW HIRING**  
MySuwanneeRiver.com

**Performance for Your Post**

<b>2,175</b> People Reached		
<b>54</b> Reactions, Comments & Shares 🗨️		
<b>25</b> Like	<b>13</b> On Post	<b>12</b> On Shares
<b>3</b> Love	<b>2</b> On Post	<b>1</b> On Shares
<b>11</b> Comments	<b>8</b> On Post	<b>3</b> On Shares
<b>15</b> Shares	<b>15</b> On Post	<b>0</b> On Shares
<b>231</b> Post Clicks		
<b>19</b> Photo Views	<b>37</b> Link Clicks 🗨️	<b>175</b> Other Clicks 🗨️
<b>NEGATIVE FEEDBACK</b>		
<b>2</b> Hide Post	<b>0</b> Hide All Posts	
<b>0</b> Report as Spam	<b>0</b> Unlike Page	

Reported stats may be delayed from what appears on posts

🟢 **Get More Likes, Comments and Shares**  
Boost this post for \$75 to reach up to 8,600 people.

**2,175** People Reached      **285** Engagements      [Boost Post](#)

👍❤️ Koral O'Connor, Steve Hafner and 13 others      1 Comment 15 Shares

👍 Like    💬 Comment    ➦ Share    🌐

## Announcements for the week of March 1 - 7, 2020

- Ben Glass will attend Week 8 of the Legislative Session in Tallahassee.



## Weekly Activity Report to Governing Board for February 23 – 29, 2020

### Executive / Management

- Hugh Thomas, Darlene Velez, Amy Brown, Tara Rogers, Fay Baird, Alex Blankenship, Doug Durden, as well as other District Staff attended the UF Water Institute Symposium in Gainesville. The 2020 symposium focused on innovative science, technology, cultural, policy, and management solutions to Florida's pressing environmental issues.
- Hugh Thomas, Pat Webster, Bob Heeke, and David Christian performed a field review of the Mallory Swamp project.
- Hugh Thomas, Pat Webster, and Bob Heeke met with Sanchez Farms at their Dixie County office to discuss Mallory Swamp.
- Hugh Thomas served as a panelist in Lakeland at the 2020 Lay of the Land Conference, an annual gathering of landowners, policymakers, investors, and other industry affiliates who want the most accurate and current data about the Florida land market.

### Legislative and Community Affairs

- No reporting activity.

### Administration

- No reporting activity.

### Finance

- No reporting activity.

### Land Management

- Timber harvest contractors continued working at Gar Pond and Westwood West tracts.
- District road contractors worked on the public roads on the Cabbage Creek Tract.
- Bill McKinstry and Ryan Sims attended the Society of American Foresters annual meeting in Panama City.
- Edwin McCook present "A Journey Down the Suwannee River" to the Military Officers Association in Lake City.

### Resource Management

- No reporting activity.

### Water Resources

- Tom Mirti, Darlene Velez, Fay Baird, and Kevin Jones attended the National Weather Service Northeast Florida and Southeast Georgia Integrated Warning Team Meeting in Gainesville to discuss and coordinate emergency response communications between multiple agencies.

### **Minimum Flows and Minimum Water Levels**

- No reporting activity.

### **Water Supply**

- Amy Brown, Tara Rodgers, Jamie Gaylord, Dale Staats and other District staff attended the Interagency Ag Team meeting in Live Oak to review agricultural water use data with the Florida Department of Agriculture and Balmoral Group.

### **Hydrological Data**

- No reporting activity.

### **Agriculture and Environmental Projects**

- Matt Cantrell gave a District overview presentation to an Agriculture and a Communications class at the University of Florida in Gainesville.
- Libby Schmidt attended the Alachua and Columbia Field Corn and Peanut meeting in Alachua.
- Libby Schmidt attended the 4<sup>th</sup> Annual Florida Peanut Federation Banquet and Meeting at the Columbia County Fairgrounds.
- Matt Cantrell, Libby Schmidt, and Katelyn Potter attended the Suwannee River Partnership breakfast in Live Oak.
- Pat Webster made a site visit to the Edwards Bottomlands Project to perform ongoing maintenance.

### **Communications**

- Lindsey Garland attended the VISION 2030 Facilitator Meeting hosted by the Lake City Chamber of Commerce. The meeting focused on the beginning steps of creating a Community Strategic Plan for Columbia county to enhance workforce development and create a sustainable economy.

- Weekly Top Performing Post

**Suwannee River Water Management District**  
Published by Lindsey Garland · February 25 at 2:07 PM

The Giant Applesnail is an invasive species and slowly making its way into north Florida's water.

This snail will potentially replace the native Florida Applesnail and eat lots of submerged vegetation in the rivers - which could change the ecology of the Suwannee River system.

If you spot a Giant Applesnail in our rivers - please share the location and a photo with us!



Get More Likes, Comments and Shares  
When you boost this post, you'll show it to more people.

3,019 People Reached      509 Engagements      [Boost Post](#)

👍👎🗨️ Maureen Bass, Kim Vos and 37 others      9 Comments 36 Shares

**Performance for Your Post**

**3,019** People Reached

**124** Reactions, Comments & Shares

29 Like	15 On Post	14 On Shares
24 Wow	17 On Post	7 On Shares
5 Sad	5 On Post	0 On Shares
2 Angry	2 On Post	0 On Shares
28 Comments	15 On Post	13 On Shares
36 Shares	36 On Post	0 On Shares

**385** Post Clicks

30 Photo Views	0 Link Clicks	355 Other Clicks
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**NEGATIVE FEEDBACK**

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

**Announcements for the week of March 8 – 14, 2020**

- Ben Glass will attend Week 9 of the Legislative Session in Tallahassee.



## Weekly Activity Report to Governing Board for March 1 – 7, 2020

### Executive / Management

- Hugh Thomas attended the Farm Bureau Water/Natural Resources Spring Advisory Committee meeting at UF/IFAS NFREC-Suwannee Valley.
- Hugh Thomas performed a site visit at Mallory Swamp in Lafayette County.
- Hugh Thomas and Katelyn Potter met with representatives from UF/IFAS and FDACS to discuss planning for the Suwannee River Partnership Outreach Coordinator efforts.

### Legislative and Community Affairs

- Ben Glass attended the eighth week of the Legislative Session in Tallahassee.

### Administration

- Steve Minnis, Steve Schroeder, and Bill McKinstry met with Loncala, Inc. representatives regarding a potential land exchange.

### Finance

- No reporting activity.

### Land Management

- Timber harvest contractors continued working at Gar Pond and Westwood West tracts.
- District road contractors completed road work in the Northwest Region.
- Steve Carpenter completed the California Swamp Conservation Easement inspection.
- Edwin McCook presented "History of the Suwannee River and Suwannee Springs" to "Follow the Water" sponsored by UF/IFAS Extension Columbia County

### Resource Management

- No reporting activity.

### Water Resources

- No reporting activity.

### Minimum Flows and Minimum Water Levels

- Tom Mirti, John Good, Amy Brown, and Sky Notestein provided a tour of the Lower Santa Fe River for the Department of Environmental Protection, in advance of their rule development for the MFL re-evaluation.
- Louis Mantini met with representatives of a contracted surveying firm in the vicinity of Gulf Hammock to provide continuing guidance in surveying efforts of monitoring locations on the Waccasassa River estuarine system.
- Tom Mirti and Sky Notestein presented an update on the Lower Santa Fe and Ichetucknee system MFL re-evaluation to members and staff of the Alachua County Environmental Protection Advisory Committee in Gainesville.

### Water Supply

- No reporting activity.

## Hydrological Data

- No reporting activity.

## Agriculture and Environmental Projects

- Pat Webster, Darlene Velez, Libby Schmidt, and Matt Cantrell met with Scott Knight for a monitoring discussion about the Lake City Treatment Wetland project.
- Projects RIVER Grant Review Team met with Kimley Horn to discuss cost-share opportunities for the Town of Greenville.
- Projects RIVER Grant Review Team met with Greg Lang and Tim Norman of Mittauer and representatives from the City of High Springs to discuss Springs cost-share project revisions to the High Springs WWTP improvements.
- Kris Eskelin made visit to Rum Island in Columbia County for a pre-construction meeting and to Poe Springs in Alachua county for a site visit.
- Kris Eskelin made a site visit to the GRU Recharge Wetlands Project in Gainesville to review the project with GRU.
- Libby Schmidt and Matt Cantrell attended the Tri-County Peanut Meeting in Branford.
- Bob Heeke performed inspections on Mallory Swamp in Lafayette County.

## Communications

- Lindsey Garland discussed 2020 Springs Protection Awareness Month outreach initiatives with FDEP and other water management districts on a conference call. The District will move forward with a social media campaign highlighting springs in April to correlate with the statewide springs campaign.
- Weekly Top Performing Post

The image shows a Facebook post from the Suwannee River Water Management District, published by Lindsey Garland on March 4 at 5:15 PM. The post text asks if anyone has spotted native azaleas growing around the district, noting they are often called sweet pinxter azaleas or mountain azaleas and can be found in pine flatwoods, mesic hammocks, bay swamps, and floodplains. The post includes a photo of a river with azaleas in the foreground. To the right of the post is a 'Performance for Your Post' analytics panel.

Performance for Your Post		
1,837 People Reached		
137 Reactions, Comments & Shares		
87 Like	72 On Post	15 On Shares
14 Love	13 On Post	1 On Shares
4 Haha	0 On Post	4 On Shares
3 Wow	2 On Post	1 On Shares
18 Comments	13 On Post	5 On Shares
11 Shares	11 On Post	0 On Shares
114 Post Clicks		
24 Photo Views	0 Link Clicks	90 Other Clicks
NEGATIVE FEEDBACK		
2 Hide Post	0 Hide All Posts	
0 Report as Spam	0 Unlike Page	
Reported stats may be delayed from what appears on posts		

Below the post, there is a 'Get More Likes, Comments and Shares' section with a 'Boost Post' button. Summary statistics show 1,837 People Reached and 251 Engagements. The post has 11 Comments and 11 Shares.

## Announcements for the week of March 15 – 21, 2020

- Ben Glass will attend the extended week of the Legislative Session in Tallahassee.



## Weekly Activity Report to Governing Board for March 8 – 14, 2020

### **Executive / Management**

- The Executive Team participated in multiple conference calls regarding COVID-19 updates.

### **Legislative and Community Affairs**

- Ben Glass attended the ninth week of committee meetings for the Legislative Session in Tallahassee.

### **Administration**

- No reporting activity.

### **Finance**

- Kristin Thompson attended the Florida Government Finance Officers Association Boot Camp Training in Orlando.

### **Land Management**

- No reporting activity.

### **Resource Management**

- No reporting activity.

### **Water Resources**

- No reporting activity.

### **Minimum Flows and Minimum Water Levels**

- Louis Mantini was in the field to check-in with contractors for ongoing surveying of MFL data collection sites on the Waccasassa River.

### **Water Supply**

- No reporting activity.

### **Hydrological Data**

- No reporting activity.

### **Agriculture and Environmental Projects**

- Bob Heeke and Dave Christian performed a site visit to Mallory Swamp to inspect the water control structures.

- Pat Webster, Kris Eskelin, Bob Heeke, and David Christian met with Bill Menadier of Dewberry to discuss RIVER cost-share opportunities with the Town of Mayo Stormwater Phase II and Ruth Springs.
- Pat Webster, Kris Eskelin, Bob Heeke, and David Christian met with Frank Darabi to discuss RIVER cost-share opportunities.

## Communications

- Weekly Top Performing Post

**Suwannee River Water Management District**  
Published by Lindsey Garland · March 9 at 4:07 PM ·

**NOTICE OF AMENDMENT OF AGENDA**  
NOTICE IS GIVEN that Agenda Item No. 20 - BCS Page 61 - Authorization to Deny Water Use Permit Renewal Application 2-041-218202-3, Seven Springs Water Company Project, Gilchrist County has been pulled from the agenda.  
The District has received a petition for administrative hearing on this item and has forwarded the petition to the Division of Administrative Hearings ("DOAH") for consideration by an Administrative Law Judge as required by law. Th... [See More](#)

**AGENDA UPDATE**

Government Building [Send Message](#)

**Get More Likes, Comments and Shares**  
When you boost this post, you'll show it to more people.

2,360 People Reached    213 Engagements    [Boost Post](#)

17 Reactions    8 Comments    18 Shares

Like    Comment    Share

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**Performance for Your Post**

2,360 People Reached

45 Reactions, Comments & Shares

33 Like	12 On Post	21 On Shares
1 Love	0 On Post	1 On Shares
3 Wow	1 On Post	2 On Shares
5 Sad	4 On Post	1 On Shares
10 Comments	10 On Post	0 On Shares
18 Shares	18 On Post	0 On Shares

213 Post Clicks

7 Photo Views	10 Link Clicks	196 Other Clicks
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**NEGATIVE FEEDBACK**

3 Hide Post    1 Hide All Posts  
0 Report as Spam    0 Unlike Page

Reported stats may be delayed from what appears on posts

- Katelyn Potter participated in a call with Emily Brown from FDEP to discuss grant opportunities for outreach with the Suwannee River Partnership.

## Announcements for the week of March 22 – 28, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will maximize remote work options during the COVID-19 crisis.



## Weekly Activity Report to Governing Board for March 8 – 14, 2020

### Executive / Management

- Hugh Thomas participated in conference calls with FDEP and held in-house meetings regarding COVID-19 procedures.
- The District Incident Command Team continues to participate in daily State Emergency Operations Center (SEOC) call-in's and monitoring SEOC.

### Legislative and Community Affairs

- Ben Glass attended the 7<sup>th</sup> session of the Natural Resource Leadership Institute through a virtual meeting.

### Administration

- No reporting activity.

### Finance

- No reporting activity.

### Land Management

- Timber harvest contractors continued working at Steinhatchee Falls, Natural Well Branch #1, and Westwood West tracts.
- District road contractors finished road work on Steinhatchee Falls Road and are continuing work in Mallory Swamp.
- Ryan Sims completed the Platt Conservation Easement inspection.
- Ryan Sims completed merchantable timber inventories on Swift Creek and Natural Well Branch tracts.
- Three National Wild Turkey Federation Chapters held their annual youth turkey hunts in small groups on District lands - Gator Gobblers at Mud Swamp Tract, Jefferson County King of Springs at Cuba Bay Tract, and Suwannee River Strutters at Peacock Slough Tract.
- Goose Pasture Campground was closed to camping on March 23, 2020 as a precaution to COVID-19.
- David Ahrens, Boy Scout Troop 307 in Gainesville, received his Eagle Scout Rank for his work on a bridge which is part of the Long Branch Bicycle Trail.

### Resource Management

- No reporting activity

### Water Resources

- No reporting activity

## Minimum Flows and Minimum Water Levels

- No reporting activity.

## Water Supply

- No reporting activity.

## Hydrological Data

- No reporting activity.

## Agriculture and Environmental Projects

- Kris Eskelin made a site visit to Rum Island Park in Ft. White to meet with the project engineer and contractor for bank restoration.
- Pat Webster met with representatives via conference call from the City of Live Oak to discuss the Local Agency Program Project Technical specs on the Live Oak Drainage Well Replacement Transportation Assistance Program project.
- Bob Heeke performed an inspection of the Mallory Swamp project in Lafayette County.

## Communications

- Weekly Top Performing Post

The screenshot shows a Facebook post from the Suwannee River Water Management District. The post text reads: "Find the District's response to COVID-19 on our website at <https://bit.ly/3b6Evqp>". The image content is a green graphic with the text "IMPORTANT UPDATE: DISTRICT RESPONSE TO COVID-19". The post has 1,258 people reached, 8 likes, 1 comment, and 3 shares. The analytics panel on the right shows 195 post clicks, 18 photo views, 84 link clicks, and 93 other clicks. There is also a "NEGATIVE FEEDBACK" section with 2 hide post, 0 report as spam, 0 hide all posts, and 0 unlike page options.

Performance for Your Post		
1,258 People Reached		
8 Likes, Comments & Shares		
4 Likes	2 On Post	2 On Shares
1 Comments	1 On Post	0 On Shares
3 Shares	3 On Post	0 On Shares
195 Post Clicks		
18 Photo Views	84 Link Clicks	93 Other Clicks
NEGATIVE FEEDBACK		
2 Hide Post	0 Hide All Posts	
0 Report as Spam	0 Unlike Page	

## Announcements for the week of March 29 – April 4, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue maximize remote work options during the COVID-19 crisis.

## MEMORANDUM

TO: Governing Board  
FROM: Hugh Thomas, Executive Director  
DATE: April 3, 2020  
RE: Temporary Delegation of Additional Authority

### RECOMMENDATION

## **Approval of temporary delegation of additional authority.**

### BACKGROUND

On March 9, 2020, Governor Ron DeSantis issued Executive Order 20-52 declaring a state of emergency based upon the serious threat to the public health, safety, and welfare posed by COVID-19. As a result of findings made in that Order, and in accordance with section 252.38, Florida Statutes, the Governor authorized political subdivisions to waive procedures and formalities governing, among other things, the performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community.

Several days after the Governor's Executive Order 20-52, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention ("CDC") issued to Slow the Spread guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people

The District has responded to these directives by, among other things, closing its buildings to the public and limiting meetings to those which can be conducted electronically. Many District staff are also working remotely to perform their duties and to keep the District operational.

The public health emergency presented by COVID-19 is requiring compressed timelines for making operational and financial decisions.

Pursuant to subsections 373.079(4) and 373.083(5), F.S., the Governing Board is authorized to execute any of the powers, duties, and functions vested in the Board through the Executive Director.

In response to the orders and guidance from state and federal authorities and to responsibly ensure continuity of operations during the current public health emergency, staff recommends that the Governing Board temporarily delegate additional authority to the Executive Director.

/gr  
Attachment

## Temporary Governing Board Delegation

Pursuant and subject to the limitations of subsections 373.083(5) and 373.079(4)(a), F.S., the Governing Board hereby temporarily delegates to the Executive Director all of its powers, duties, and functions during any period when the Governing Board is not able to timely take action at a regular meeting.

This authority may be sub-delegated by the Executive Director as deemed necessary for the benefit of District operations.

This delegation expires the earlier of six months from the date of this order or the Governing Board's withdrawal of this delegation.

This delegation is additionally subject to the following conditions:

Transactions pursuant to this authority must be in line with the Governing Board approved and adopted 2019-2020 Final Budget.

To the extent possible, actions taken pursuant to this authority must be reported to the Chair contemporaneously and reported to the full Governing Board at the next regular meeting.

**APPROVED** by the Governing Board this \_\_\_\_\_ day of April, 2020.

**Suwannee River Water Management District**

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VIRGINIA JOHNS, CHAIR  
GOVERNING BOARD