

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING AND PUBLIC HEARING

In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District is hosting the Governing Board meeting via communication media technology and/or remote conferencing technology.

The Meeting will be conducted via GoTo Webinar for Presentations Only

GoTo Webinar Link: <https://attendee.gotowebinar.com/register/344408130943304974>

Separate Call-In Number for Audio

Audio: Toll Free 1-888-585-9008 - **Conference Room Number:** 704-019-452 #

June 9, 2020
9:00 a.m.

District Headquarters
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair
Amendments Recommended by Staff: None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
 - Agenda Item No. 6 - May 12, 2020 Governing Board Meeting Minutes
 - Agenda Item No. 11 - April 2020 Financial Report
 - Agenda Item No. 12 - Payment in Lieu of Taxes
 - Agenda Item No. 15 - Amendment to Contract 09/10-048 for the Federal Emergency Management Agency FY 2011 Flood Risk Information Outreach Project
6. May 12, 2020 Governing Board Meeting Minutes - **Recommend Consent**
7. Items of General Interest for Information/Cooperating Agencies and Organizations
 - A. Hydrologic Conditions Report
 - B. Cooperating Agencies and Organizations

GOVERNING BOARD LEGAL COUNSEL
Tom Reeves

8. Legal and Enforcement Updates
9. File Action in Circuit Court to Enforce Administrative Complaint and Order, Forest Cothron, Dixie County

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BUSINESS AND COMMUNITY SERVICES
Steve Minnis, Deputy Executive Director

Administration

BCS Page 1 10. Land Acquisition and Disposition Activity Report

Finance

BCS Page 4 11. April 2020 Financial Report – **Recommend Consent**

BCS Page 14 12. Payment in Lieu of Taxes – **Recommend Consent**

13. Fiscal Year 2020-2021 Tentative Budget Discussion

Resource Management

BCS Page 16 14. Permitting Summary Report

BCS Page 19 15. Amendment to Contract 09/10-048 for the Federal Emergency Management Agency FY 2011 Flood Risk Information Outreach Project Atkins - **Recommend Consent**

Agriculture and Environmental Projects

BCS Page 23 16. Florida Department of Agriculture and Consumer Services for Conservation Technician Services Contract Number 16/17-250 Renewal

BCS Page 25 17. Contract to Provide Cost-Share Funding to Thomas Harper

BCS Page 28 18. Contract to Provide Cost-Share Funding to Alliance Dairies

BCS Page 31 19. Agreements with Florida Department of Environmental Protection and Town of Fort White

WATER AND LAND RESOURCES
Tom Mirti, Deputy Executive Director

Land Management

WLR Page 1 20. District Land Management and Twin River State Forest Activity Summary

WLR Page 5 21. Herbicide Application Services

Water Resources

WLR Page 15 22. Agriculture Water Use Monitoring Report

Water Supply / MFL

23. MFL Update

EXECUTIVE OFFICE
Hugh Thomas, Executive Director

- EO Page 1 24. District's Weekly Activity Reports
25. Announcements

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

July 14, 2020 9:00 a.m. Board Meeting
Workshops / Committee Meetings

Board Workshops and Committee Meetings immediately follow Board Meeting unless otherwise noted.

26. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

•"Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

•"Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
GOVERNING BOARD MEETING AND PUBLIC HEARING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein and are filed in the permanent files of the District.

In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District hosted the Governing Board meeting via communication media technology and/or remote conferencing technology.

**The Meeting was conducted via *GoTo Webinar* for Presentations Only
with a separate call-in number for the Audio**

GoTo Webinar Link: <https://attendee.gotowebinar.com/register/2984380628565903119>

Audio: Toll Free 1-888-585-9008

Conference Room Number: 704-019-452 #

9:00 a.m., Tuesday
May 12, 2020

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:04 a.m.

Agenda Item No 2 – Roll Call

Governing Board

Seat	Name	Office	Present In-Person	Present Telephonically	Not Present
Aucilla Basin	Vacant		-	-	-
Coastal River Basin	Richard Schwab	Sec./Treas.		X	
Lower Suwannee Basin	Don Quincey, Jr.	Vice Chair		X	
Santa Fe & Wacc. Basins	Vacant		-	-	-
Upper Suwannee Basin	Vacant		-	-	-
At Large	Virginia H. Johns	Chair	X		
At Large	Virginia Sanchez			X	
At Large	Gary Jones			X	
At Large	Charles Keith			X	

Governing Board Legal Counsel

Name	Firm	Present In-Person	Present Telephonically	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X		

Leadership Team

Position	Name	Present In-Person	Present Telephonically	Not Present
Executive Director	Hugh Thomas	X		
Deputy Executive Director	Tom Mirti	X		
Deputy Executive Director	Steve Minnis	X		
Executive Office & Board Coordinator	Robin Lamm	X		

Guests Via Telephonically and/or GoTo Webinar:

Rebecca Perry	Betty Gibson-Johnson
Scott Koons	Clay Powell
Jennifer Sagan	Edward de la Parte
Peter Kleinhenz	Maddy Hart
Craig Varn	Kevin Wright
Morgan Westberry	Bob Moresi
Angela Tucker	Merrillee Malwitz-Jipson
Paul Still	Janet Llewellyn
The Florida Channel	Michael Roth
Jacki Hodges	Cynthia Lippert
Adam Blalock	Frank Powell
Melissa Hill	Jim Tatum
Lucinda Merritt	Doug Hearn
Christina Register	

Staff Via Telephonically and/or GoTo Webinar:

Pam Shaw	Tyler Jordan
Paul Buchanan	Sky Notestein
Darlene Velez	Lindsey Garland
Pam Sanders	Warren Zwanka
Tilda Musgrove	Jon Wood
Katelyn Potter	Christina Green

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

Amendments Recommended by Staff:

Deletions:

Agenda Item No. 16 – Business and Community Services - Resolution 2020-02, Updating Classification of Fiscal Year 2019-2020 Fund Balance

Agenda Item No. 19 – Business and Community Services - ERP-123-214390-7, Big Top Manufacturing Parking, Taylor County

Agenda Item No. 20 – Business and Community Services - WOD-023-235168-1, Caputo River Lot, Columbia County

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment.

- Mike Roth – Flooding and MFL concerns.
- Merrillee M. Jipson – Water concerns and Seven Springs WUP questions regarding litigation.

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - April 14, 2020 Board Meeting, Audit and Lands Committee Meeting Minutes
- Agenda Item No. 12 -Surplus of Parcel Santa Fe Oasis, Gilchrist County
- Agenda Item No. 13 - Suwannee Valley Electric Cooperative Easement
- Agenda Item No. 14 - March 2020 Financial Report
- Agenda Item No. 15 - Fiscal Year 2018-2019 Financial Audit Report
- Agenda Item No. 25 - Contract for Tree Planting Services with Crews Customs Services, Inc.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – April 14, 2020 Board Meeting, Audit and Lands Committee Meeting Minutes.
Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Hydrologic Conditions Report. The Hydrologic Conditions Report was emailed to Board Members.
- B. Cooperating Agencies and Organizations – None

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal and Enforcement Updates. Tommy Reeves, Legal Counsel, provided updates on Seven Springs litigation and final hearing dates.

Agenda Item No. 9 – Governing Board Directive 20-0003, Code of Ethics. Mr. Reeves presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 10 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 11 – Facilities Update. Steve Minnis, Deputy Executive Director, presented an update regarding the restroom renovations and generator progress.

Agenda Item No. 12 – Surplus of Parcel Santa Fe Oasis, Gilchrist County. Approved on Consent.

Agenda Item No. 13 – Suwannee Valley Electric Cooperative Easement. Approved on Consent.

Finance

Agenda Item No. 14– March 2020 Financial Report. Approved on Consent.

Agenda Item No. 15 – Fiscal Year 2018-2019 Financial Audit Report. Approved on Consent.

Agenda Item No. 16 – Resolution 2020-02, Updating Classification of Fiscal Year 2019-2020 Fund Balance. Pam Shaw, Chief Financial Officer, presented this item to the Board - **DELETED**

Agenda Item No. 17 – Fiscal Year 2020-2021 Tentative Budget Presentation. Christina Green, Senior Budget and Fiscal Analyst, presented a powerpoint presentation to the Board.

Resource Management

Agenda Item No. 18 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

~~Agenda Item No. 19 – ERP-123-214390-7, Big Top Manufacturing Parking, Taylor County - DELETED~~

~~Agenda Item No. 20 – WOD-023-235168-1, Caputo River Lot, Columbia County. Mr. Marshall presented this item to the Board – **DELETED**~~

Agenda Item No. 21 – WOD-029-235816-1, Celona Fill/Dirt Pole Barn, Dixie County. Leroy Marshall, Senior Professional Engineer, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 22 – Final Order 20-0006, Approval of Variance Request ERP-001-206323-6, Poe Springs Canoe Launch, Alachua County. Mr. Marshall presented this item to the Board.

MOTION WAS MADE BY KEITH, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 23 – WUP 226457-2, Suwannee Farms Project, Suwannee County. Warren Zwanka, Resource Management Division Director, presented this item to the Board.

Mrs. Sanchez publicly announced a conflict of interest and abstained from voting on this agenda item. The Conflict of Interest Form was completed and signed by Mrs. Sanchez. This form is hereby made part of these minutes and is filed in the permanent Governing Board meeting minutes files of the District.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY WITH SANCHEZ ABSTAINING.

Mr. Jones announced he was leaving the webinar/call at 9:46 a.m.

WATER AND LAND RESOURCES

Land Management Program

Agenda Item No. 24 - District Land Management & Twin River State Forest (TRSF) Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 25 - Contract for Tree Planting Services with Crews Customs Services, Inc. Approved on Consent.

Water Resources Program

Agenda Item No. 26 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: George T. Reeves, General Counsel

DATE: June 1, 2020

RE: File Action in Circuit Court to Enforce Administrative Complaint and Order, Forest Cothron, Dixie County

RECOMMENDATION

Staff recommends the Governing Board authorize the filing of an action in Circuit Court enforcing the District's Administrative Complaint and Order against Mr. Forest Cothron.

BACKGROUND

Mr. Forest Cothron owns two parcels of real property in Dixie County, Florida. One parcel has been assigned Property Appraiser Parcel No: 08-08-14-6860-0000-0040 and is addressed as 233 NE 893rd Avenue, Branford, Florida 32008-8911. This is the parcel shown on the map attached hereto. The other parcel has been assigned Property Appraiser Parcel No: 08-08-14-6860-0000-0030 and has not been addressed. This is the smaller parcel immediately to the East (right) of the parcel shown on the map. Both of these parcels will be referred to collectively as the "Property."

Previously, the District became aware that certain structures had been placed and/or modified on the Property in violation of District rules. District staff met several times with Mr. Cothron, his attorneys, and engineers in an attempt to resolve the violations. District staff was not able to resolve the violations through its meeting and negotiations with Mr. Cothron and his representatives. So, pursuant to section 373.119, Florida Statutes, (F.S.), on October 19, 2019, the Executive Director issued his Administrative Complaint and Order ("ACO"), a copy of which is attached.

The ACO gives the District's authority, a timeline of the violations, outlines the Statutes and District rules violated and sets out the corrective actions that Mr. Cothron must take. Additionally, the ACO gives a notice of rights which advises Mr. Cothron how to petition for an administrative hearing on the ACO if he disagrees with the matters set out therein. The time for filing such a petition has run and no petition was filed.

The ACO required Mr. Cothron to, within 30 days:

1. Prepare and submit a survey meeting the requirements specified in the ACO. This is required so the District can verify that the buildings and improvements are in compliance with the various setbacks and other matters.
2. Prepare and submit a restoration plan meeting the requirements specified in the ACO. This is required so the District can verify the plan for correcting the various violations.
3. Pay a certain sum of money in penalties, administrative costs, and attorneys' fees.

Mr. Cothron timely paid the required sum of money and has submitted a survey and restoration plan. However, the survey and restoration plan do not meet the requirements specified in the ACO.

On April 29, 2020, the District sent to Mr. Cothron a follow up letter setting out in detail the ways the survey and restoration plan did not meet the requirements of the ACO and giving him 30 days to submit a corrected survey, corrected restoration plan and a complete response to the letter. A copy of the District's April 29, 2020 letter is attached. The letter was delivered on April 30, 2020. A copy of the delivery receipt is attached.

On May 28, 2020, Mr. Cothron's engineer, Mr. Adam Collins, called Mr. Marshall (in response to Mr. Marshall's email) and said that he was aware of the deadline and was working on the matters set out in the letter and asked for an extension of time. Mr. Marshall said that he could not grant the extension of time. On May 29, 2020, the District received a document from Mr. Collins which purports to be a Restoration Plan. As of the date of this memo, District staff had not completed their review of the Restoration Plan to see if it complies with the requirements of the ACO. As of the date of this memo, the District has not received anything which purports to be a corrected survey.

Therefore, District staff is requesting the Governing Board authorize the filing of an action in Circuit Court enforcing the ACO. Such an action would be brought pursuant to section 373.129, F.S., which provides authority for the District to commence and maintain proceedings in court:

1. To enforce rules, regulations, and orders adopted or issued pursuant to this law.
2. To enjoin or abate violations of the provisions of this law or rules, regulations, and orders adopted pursuant hereto.
3. To protect and preserve the water resources of the state.
4. To recover a civil penalty for each offense in an amount not to exceed \$10,000 per offense. Each date during which such violation occurs constitutes a separate offense.
5. To recover investigative costs, court costs, and reasonable attorney fees.

District staff intends to provide a copy of this memo directly to Mr. Collins to inform him that this issue will be considered at the Governing Board's June 9, 2020 Governing Board meeting and that he can appear at the meeting to request an extension if he wishes.

TR/sm
Attachments



- Legend**
-  Parcels
 -  Roads

Parcel ID	08-08-14-6860-0000-0040	Mailing Address	COTHRON FORREST 250 NE 893rd AVE BRANFORD, FL 32008-8911	Land Value	\$41,800	Last 2 Sales							
Acres	0.31304356542	Physical Address	233 NE 893 AVE	Improvement Value	\$21,900	Date	12/1/2017	Price	0	Vac/Imp	Improved	Qual	U
Property Usage	MANUFACTURED HOUSING			Accessory Value	\$8,300	Date	3/28/2017	Price	\$82700	Vac/Imp	Improved	Qual	U
				Total Value	\$72,000								

Date created: 5/31/2020
 Last Data Uploaded: 5/29/2020 10:00:50 PM

Developed by  Schneider GEOSPATIAL

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

SUWANNEE RIVER WATER
MANAGEMENT DISTRICT,

Complainant,

vs.

Item No. 129649

FORREST COTHRON,

Respondent.

ADMINISTRATIVE COMPLAINT AND ORDER

Pursuant to Section 373.119, Florida Statutes (“F.S.”), the Complainant, Suwannee River Water Management District (the “District”), serves this Administrative Complaint and Order upon the Respondent, Forrest Cothron (“Respondent”) and alleges as follows:

FINDINGS OF FACT

The District

1. The District is a special taxing district created and operating pursuant to Chapter 373, F.S.
2. The principal office of the District is located at 9225 CR 49, Live Oak, Florida 32060, which is in Suwannee County, Florida.
3. The geographic boundaries of the District are established and provided in Section 373.069(2)(b), F.S.
4. The District is charged with the responsibility to conserve, protect, manage, and control the water resources within its geographic boundaries, and to administer and enforce Chapter 373, F.S., and the rules promulgated thereunder.
5. The District’s authority germane to this case is to control the use of the “works of the district” located in the geographic boundaries of the District.
6. The District has the authority the control the use of the works of the district through permits or otherwise:

The governing board has authority to prescribe the manner in which local

works provided by other districts or by private persons will connect with and make use of the works or land of the district, to issue permits therefor, and to cancel the permits for noncompliance with the conditions thereof or for other cause. It is unlawful to connect with or make use of the works or land of the district without consent in writing from its governing board, and the board has authority to prevent or, if done, estop or terminate the same.

Section 373.085(1)(b), F.S. (Emphasis supplied)

In order to carry out the works for the district, and for effectuating the purposes of this chapter, the governing board is authorized ... to hold, control, and acquire by donation, lease, or purchase, or to condemn any land, public or private, needed for a rights-of-way or other purpose ... and to hold and have full control over the works and rights-of-way of the district.

Section 373.086(1), F.S.

The works of the district shall be those adopted by the governing board of the district.

Section 373.086(2), F.S.

7. The term “works of the district” is defined by statute as follows:

“Works of the district” means those projects and works, including, but not limited to, structures, impoundments, wells, streams, and other watercourses, together with the appurtenant facilities and accompanying lands, which have been officially adopted by the governing board of the district as works of the district.

Section 373.019(28), F.S. (Emphasis supplied)

8. The terms “impoundment,” “stream” and “other watercourses” as used in the above statutory definition are also defined by statute as follows:

(10) “Impoundment” means any lake, reservoir, pond, or other containment of surface water occupying a bed or depression in the earth's surface and having a discernible shoreline.

(14) “Other watercourse” means any canal, ditch, or other artificial watercourse in which water usually flows in a defined bed or channel. It is not essential that the flowing be uniform or uninterrupted.

(20) “Stream” means any river, creek, slough, or natural watercourse in which water usually flows in a defined bed or channel. It is not essential that the flowing be uniform or uninterrupted. The fact that some part of the bed or channel has

been dredged or improved does not prevent the watercourse from being a stream.

Section 373.019, F.S. (Emphasis supplied)

9. The Governing Board of the District has, by rule, adopted the Suwannee River and its floodway in Dixie County as “works of the district”:

The governing board is authorized to adopt and prescribe the manner in which persons may connect with or make use of works of the district pursuant to Section 373.085, F.S. Further, Section 373.019(15)¹, F.S., provides that works of the district may include streams and accompanying lands as adopted by the governing board. In order to implement the non-structural flood control policy of the district, the governing board finds it is necessary to prevent any obstruction of the free flow of water of rivers and streams within the district. Therefore, the governing board does hereby adopt the following rivers and their accompanying floodways as works of the district:

- (1) The Alapaha River and its floodway in Hamilton County, Florida;
- (2) The Aucilla River and its floodway in Jefferson, Madison, and Taylor counties, Florida;
- (3) The Santa Fe River and its floodway in Alachua, Bradford, Columbia, Gilchrist, Suwannee, and Union counties, Florida;
- (4) The Suwannee River and its floodway in Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, and Suwannee counties, Florida; and
- (5) The Withlacoochee River and its floodway in Madison and Hamilton counties, Florida.

Rule 40B-4.3000, Florida Administrative Code (“F.A.C.”) (Emphasis supplied)

10. The term “floodway” is also defined by district rule as follows:

“Floodway” or “Regulatory Floodway” means the channel of a river, stream, or other watercourse and adjacent land areas that must be reserved in order to discharge the 100-year flood/one percent annual change of flood without cumulatively increasing the 100-year flood/one percent annual chance of flood elevation more than a designated height. Unless otherwise noted, all regulatory floodways in the Suwannee River Water Management District provide for no more than one-foot rise in water surface elevations.

¹This definition is now contained in Section 373.019(28), F.S.

Rule 40B-4.1020(7), F.A.C. (Emphasis supplied)

“100-Year Flood/One Percent Annual Chance of Flood” means that flood which has a one-percent probability of recurrence in any one year. The 100-year flood/one percent annual chance of flood elevation is the highest elevation of flood waters during the 100-year flood/one percent annual chance of flood and is calculated or estimated from the best available information. The 100-year flood/one percent annual chance of flood elevation shall not include coastal storm surge elevations unless such elevations have been developed in an approved Federal Emergency Management Agency Flood Insurance Study and such approved storm surge elevations have been accepted for implementation by the appropriate unit of local or state government.

Rule 40B-4.1020(1), F.A.C. (Emphasis supplied)

The Respondent

11. The Respondent is a natural person and resident of the State of Florida.

The Property

12. The Respondent owns certain real property in Dixie County, Florida, which is more particularly described as follows:

Parcel 1: Address:
 233 NE 893rd Avenue
 Branford, Florida 32008-8911
 County Property Appraiser Parcel No: 08-08-14-6860-0000-0040
 Acreage: approximately 0.313 acres

Parcel 2: Address:
 Unaddressed (but located adjacent to and immediately to the east of the
 above parcel)
 County Property Appraiser Parcel No: 08-08-14-6860-0000-0030
 Acreage: approximately 0.162 acres

(collectively the “Property”)

13. The Property is located within the geographic boundaries of the District.

14. The Property is adjacent to the Suwannee River and is located within the floodway of the Suwannee River.

Unpermitted Activities on the Property

15. On or about May 29, 2018, the District received a complaint about possible unpermitted construction on the Property.

16. On or about June 4, 2018, the District received a second complaint from the Dixie County Building Inspector of unpermitted substantial improvements on the Property.

17. On June 12, 2018, District staff conducted an inspection of Property and identified the following unpermitted activities:

- a. A residential dwelling had been constructed;
- b. A structural addition had been made to the residential dwelling;
- c. The bottom tier of the existing seawall had been extended waterward and raised;
- d. The seawall second and third tier were combined and extended waterward of the second tier;
- e. The concrete on the seawall top tier had been raised;
- f. The structure referred to as the “cook shed” had been substantially improved. “Substantial Improvement” means any repair, reconstruction, rehabilitation or improvement of a structure, the cost of which exceeds, over a five-year period a cumulative total of 50 percent of the market value of the structure prior to the improvement or repair being started; and
- g. New concrete had been added around the cook shed.

(the “Unpermitted Activities”)

18. On June 14, 2018, District staff mailed a Notice of Violation for the Unpermitted Activities to the Respondent. A copy of this Notice is attached hereto and incorporated herein as Exhibit “A.”

19. On August 5, 2018, District staff summarized the Unpermitted Activities in a report, a copy of which is attached hereto and incorporated herein as Exhibit “B.”

20. On September 11, 2018, District staff met with the Respondent in an attempt to correct the Unpermitted Activities.

21. On July 15, 2019, District staff again met with Respondent in an attempt to correct the Unpermitted Activities.

22. On August 26, 2019, District staff again met with Respondent in an attempt to correct the Unpermitted Activities.

23. To date, the Respondent has not corrected the Unpermitted Activities.

24. To date, neither the Respondent nor anyone else has ever applied to the District for any permit related to any of the Unpermitted Activities.

25. To date, the District has never issued to the Respondent or anyone else any permit related to any of the Unpermitted Activities.

26. To date, all of the Unpermitted Activities still exist on the Property.

CONCLUSIONS OF LAW

27. Pursuant to Chapter 373, F.S., the District has jurisdiction over the Respondent, the Property, and all activities within the works of the district.

28. Under District rules no development may occur within a work of the district nor may any structure be placed in a work of the district as follows:

- (1) Permits are required as follows:
 - (a) Works of the district permit prior to initiating any project which involves draining, developing, construction of roads or bridges, commercial or industrial developments, and agricultural or forestry activities, including dredging of filling, or the construction, alteration, maintenance operation, or abandonment of any dams, impoundment reservoir [sic], appurtenant works, works or surfacewater system.

Rule 40B-4.1040, F.A.C. (Emphasis supplied)

(1) It shall be unlawful to connect with, place a structure in or across, or otherwise cause development to occur in a work of the district without a works of the district development permit. The district may use any remedy available to it under Chapters 120 or 373, F.S. and Chapter 40B-1, F.A.C., to cause an unpermitted work or development to be removed or permitted.

(2) It shall be unlawful for any permitted use to violate the provisions of Chapter 373, F.S., or this chapter, or any of the conditions of a works of the district development permit. The district may use any remedy available to it under Chapters 120 or 373, F.S. and Chapter 40B-1, F.A.C., to cause the unpermitted use or development to be removed or brought into compliance with Chapter 373, F.S., and this chapter.

(3) Damage to works of the district resulting from violations specified in subsections 40B-4.3040(1) through (2), F.A.C., above shall be repaired by the violator.

Rule 40B-4.3040, F.A.C. (Emphasis supplied)

- (4) “Development” means any man-made change to improved or

unimproved real estate within a work of the district including but not limited to, construction of surfacewater management systems, works, appurtenant works, structures, mining, dredging, filling, grading, paving, excavation, drilling operations, development of sewage disposal systems, or the alteration of the topography of a tract of land for purposes consistent with the occupation of agriculture, silviculture, floriculture, or horticulture including agricultural closed systems.

(14) “Structure” means anything constructed, installed, or portable, the use of which requires a location on a parcel of land. It includes a movable structure while it is located on the land which can be used for housing, business, commercial, agricultural, or office purposes either temporarily or permanently.

Rule 40B-4.1020, F.A.C. (Emphasis supplied)

29. Further, except for certain limited decks and boardwalks, no construction is allowed in the 75 feet immediately adjacent to the Suwannee River:

No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.

Rule 40B-4.3030(13), F.A.C.

30. Section 373.085(1)(b), F.S., makes it unlawful to connect with or make use of the works of the district without consent in writing from the District’s governing board, and grants to the District the authority to prevent or, if done, estop or terminate the same.

31. Section 373.129(5), F.S. authorizes the District to recover a civil penalty for each offense in an amount not to exceed \$10,000.00 per offense and each additional day during which such violation occurs constitutes a separate offense. Furthermore Section 373.129(6), F.S., provides that the District may also recover investigative costs, court costs, and reasonable attorneys' fees. In this regard the District has also enacted its and the Suwannee River Water Management District Compliance and Enforcement Policy (March 2011) (the “District Enforcement Policy”), a copy of which is attached hereto and incorporated herein as Exhibit “C”.

32. The Unpermitted Activities constitute development and/or the placing of structures in the works of the district.

33. The Unpermitted Activities are activities that require a permit under Section 373.085, F.S. Rule 40B-4.1040, F.A.C., and Rule 40B-4.3040, F.A.C. and are otherwise not exempt from permitting requirements.

34. The Unpermitted Activities constitute a violation of Section 373.085, F.S. and Rules 40B-4.1040, 40B-4.3030 and 40B-4.3040, F.A.C. in that the Respondent did not obtain any permit prior to engaging in them.

35. These violations to have major potential for adverse impacts to water and related natural resources or public safety; and constitute a major deviation from District rule requirements.

36. The District Enforcement Policy contains a penalty matrix in Appendix 1 (page 4 of 5) that provides for a nominal \$8,000.00 penalty for violations determined by District staff to be major-major.

37. To date, the District has incurred \$2,820.34 in administrative costs and \$2,067.00 in attorneys' fees.

ORDER FOR CORRECTIVE ACTIONS

38. Except as authorized herein, the Respondent shall not engage in any development or placement of structures on the Property without first obtaining all necessary works of the district permits. Provided that should any intended activity not be permissible under the applicable District rule, then the Respondent shall not engage in such activity. All further activity shall be authorized by and in accordance with a District-approved Restoration Plan.

39. No later than 30 days after the date this Administrative Complaint and Order becomes final, Respondent shall submit to the District a survey of the Property and any adjoining property as may be necessary, made by a Florida licensed land surveyor who shall be approved, in advance and in writing, by the District which shall be certified to both the Respondent and the District and which shall (1) meet the requirements of Chapter 472, Florida Statutes, (2) provide a metes and bounds description of the Property, (3) locate all development, structures and improvements (not just the Unpermitted Activities), easements, boundaries and riparian rights, (4) locate all above ground and below ground utilities, (5) delineate the coastal construction control line as defined in Section 161.053, F.S., (the "CCCL") or affirmatively show that no part of the area shown on the survey is located either partially or totally seaward of the CCCL, (6) show what part of the area being surveyed is located within the floodway (as defined in Rule 40B-4.1020(7), F.A.C.) of the Suwannee River, (7) delineate the ordinary mean high water line of the Suwannee River (prior to the Unpermitted Activities), and (8) delineate the area described in Rule 40B-4.3030(13), F.A.C. (prior to the Unpermitted Activities).

40. No later than 30 days after the date this Administrative Complaint and Order becomes final, Respondent shall submit to the District a proposed Restoration Plan prepared by a registered professional to correct the violations referenced herein. At a minimum, the Restoration Plan shall:

- a. List each and every Unpermitted Activity which will be corrected and/or removed from the Property such that no works of the district permit is needed

therefore.

b. List each and every Unpermitted Activity for which an application for a works of the district permit will be submitted to the District.

c. Contain all of the Unpermitted Activities on one of the above two lists.

41. For each of the Unpermitted Activities listed as provided in subsection 40a. above, the Restoration Plan shall give the date such correction and/or removal shall be complete (no later than 30 days after the District approves the Restoration Plan), the method of such correction and/or removal and the means of such correction and/or removal.

42. If any of the Unpermitted Activities are listed as provided in subsection 40b. above, the Restoration Plan shall provide that:

a. The Respondent shall, no later than 10 days after the District approves the Restoration Plan, file with the District an application for a works of the district permit for such Unpermitted Activities meeting all of the District's requirements therein.

b. Such application shall also show the Unpermitted Activities which will be corrected and/or removed.

c. If such application is not timely filed or denied, the Respondent shall, no later than 10 days thereafter, propose an amended Restoration Plan which shall show that within the 30 days after approval of the amended Restoration Plan, that all remaining Unpermitted Activities will be corrected and/or removed from the Property such that no works of the district permit is needed therefore. For each such Unpermitted Activity, the Restoration Plan shall give the date such correction and/or removal shall be complete (no later than 30 days after the District approves the Restoration Plan), the method of such correction and/or removal and the means of such correction and/or removal.

d. If such application is granted as to some of the Unpermitted Activities but denied as to others, the Respondent shall, no later than 10 days thereafter, propose an amended Restoration Plan which shall show that within the 30 days after approval of the amended Restoration Plan, that all Unpermitted Activities for which the application was denied will be corrected and/or removed from the Property such that no works of the district permit is needed therefore. For each such Unpermitted Activity, the Restoration Plan shall give the date such correction and/or removal shall be complete (no later than 30 days after the District approves the Restoration Plan), the method of such correction and/or removal and the means of such correction and/or removal.

43. The proposed Restoration Plan and proposed amended Restoration Plan, if any

must be approved by District staff. The Respondent shall obtain District staff approval of such proposed plans no later than 30 days following submission of the proposed plans to District staff. The failure to timely obtain District staff approval of a proposed plan or to abide by an approved plan shall be a violation of this Administrative Complaint and Order.

44. No later than 30 days after the date this Administrative Complaint and Order becomes final, pay the District the sum of \$12,887.34 in penalties, administrative costs, and attorneys' fees for the violations described above. This amount shall be paid by certified check or money order made payable to the "Suwannee River Water Management District" and delivered to the District's headquarters located at 9225 CR 49, Live Oak, Florida 32060. If the Respondent does not comply with this Order for Corrective Actions, the District will seek the assessment of additional civil penalties, investigative costs, court costs, and reasonable attorneys' fees against Respondent for Respondent's violations as described herein.

NOTICE OF RIGHTS

45. In accordance with Section 373.119, F.S., this Administrative Complaint and Order shall become final automatically unless a request for hearing as provided in Chapter 120, F.S., is filed with (received by) the District within 14 days after the date this Administrative Complaint and Order is served. No further notice of the Administrative Complaint and Order becoming final will be given by the District.

46. Respondent is advised that the terms of this Administrative Complaint and Order, once this Administrative Complaint and Order becomes final, shall be subject to judicial enforcement. Respondent is advised further that the imposition of the District's costs of litigation, reasonable attorney's fees, expert witness fees, additional civil penalties (beyond the penalties being sought for violations that have occurred to date) and criminal penalties may be sought by the District for violation of this Administrative Complaint and Order.

47. Nothing in this Administrative Complaint and Order shall preclude the District from administering or enforcing its rules as provided by law.

48. Any person whose substantial interests are affected by this Administrative Complaint and Order may request an administrative hearing in accordance with Sections 120.569 and 120.57, F.S., and Chapter 28-106, F.A.C. A request for hearing must: (1) explain how the substantial interests of each person requesting the hearing will be affected by the District's action, (2) state all material facts disputed by the person requesting the hearing or state that there are no disputed facts, and (3) otherwise comply with Chapter 28-106, F.A.C. A request for hearing must be filed with (received by) the Agency Clerk of the District at the District's headquarters 9225 CR 49, Live Oak, Florida 32060, within 14 days after the date this Administrative Complaint and Order is served. Failure to file a request for hearing within this time period shall constitute a waiver of any right such person may have to request a hearing under Sections 120.569 and 120.57, F.S. Mediation pursuant to Section 120.573, F.S., to settle an administrative dispute regarding the District's action in this matter is not available prior to the filing of a request for hearing.

49. If the Administrative Complaint and Order becomes final automatically by operation of Section 373.119, F.S., it constitutes final agency action and a party may be entitled to judicial review. A party who is adversely affected by final agency action may seek review of the action in the appropriate District Court of Appeal pursuant to Section 120.68, F.S. , by filing a Notice of Appeal pursuant to Rule 9.110, Florida Rules of Appellate Procedure, within 30 days of the date this Administrative Complaint and Order becomes final pursuant to Section 373.119, F.S. No further notice of rights to judicial review of this Administrative Complaint and Order will be given by the District.

DATED on this 18th day of October, 2019.

SUWANNEE RIVER WATER
MANAGEMENT DISTRICT

By: 
Hugh Thomas
Executive Director

CERTIFICATE OF SERVICE

I hereby certify that a copy of the foregoing Administrative Complaint and Order has been sent by certified mail, return receipt requested, to:

Forrest Cothron
250 NE 893rd Avenue
Branford, FL 32008
Cert. Mail No. 70163560000120591332

Forrest Cothron
19685 SE Hwy 19
Old Town, FL 32680
Cert. Mail No. 70163560000120591349

on OCTOBER 21, 2019.


Warren Zwanka
Deputy Clerk

Suwannee River Water Management District
9225 CR 49
Live Oak, Florida 32060
386.362.1001 or 800.226.1066 (Florida only)



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

EXHIBIT A

9225 CR 49 • LIVE OAK, FLORIDA 32060 • TELEPHONE 386/362-1001 • 800/226-1066 • FAX 386/362-1056
mysuwanneeriver.com

June 14, 2018

Forrest Cothron
250 NE 893rd Ave
Branford, FL 32006-8911

Re: Notice of Violation Letter and Stop Work Order, Item Number 129649, Cothron Construction
in the Floodway, Dixie County

Dear Mr. Cothron:

This letter is a follow-up to the complaints received on May 29 and June 4, 2018, conversations with District staff on June 4 and June 8, 2018, and a site visit by Suwannee River Water Management District (District) staff on June 12, 2018. It has been determined that there are structures on property you own, Parcel Id Number 08-08-14-6860-0000-0040, which have been constructed without permits, construction ongoing which require permits, and unauthorized use of submerged state lands.

Rule 40B-4.3040(1), Florida Administrative Code (F.A.C.) states **“It shall be unlawful to connect with, place a structure in or across, or otherwise cause development to occur in a work of the district without a works of the district development permit. The district may use any remedy available to it under Chapters 120 or 373, Florida Statutes (F.S.) and Chapter 40B-1, F.A.C., to cause an unpermitted work or development to be removed or permitted.”**

The construction of structures after year 2000 and work waterward of the top of bank are a violation of the “Permits Required” under section of 40B-4.1040(1)(a), F.A.C., which states, **“Works of the district permit prior to initiating any project which involves draining, developing, construction of roads or bridges, commercial or industrial developments, and agricultural or forestry activities, including dredging of filling, or the construction, alteration, maintenance operation, or abandonment of any dams, impoundment reservoir, appurtenant works, works or surfacewater system.”**

The reconstruction and substantial improvement of structures within the 75-foot setback is in violation of section 40B-4.3030(13), F.A.C., which states, **“No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.”**

Rule 40B-4.1020(15), F.A.C., defines substantial improvement as any repair, reconstruction, rehabilitation or improvement of a structure, the cost of which exceeds, over a five year period a cumulative total of 50 percent of the market value of the structure.

VIRGINIA H. JOHNS Chair
Alachua, Florida

ALPHONAS ALEXANDER Vice Chair
Madison, Florida

RICHARD SCHWAB Secretary/Treasurer
Perry, Florida

KEVIN BROWN
Alachua, Florida

GARY F. JONES
Old Town, Florida

CHARLES KEITH
Lake City, Florida

VIRGINIA M. SANCHEZ
Old Town, Florida

LC 15
DON QUINCEY
Chelonia, Florida

BRADLEY WILLIAMS
Monticello, Florida

HUGH THOMAS
Executive Director

The docking of apparatuses used for construction by Saltwater Builders and area used by Saltwater Builders to construct docks are required to be under lease by the Board of Trustees of the State of Florida. Section 18-21.005(1)(d)5., F.A.C., states in part that “**A sovereignty submerged land lease is required for All revenue-generating activities...**”

Rule 18-21.003(57), F.A.C., defines revenue generating as any structure or activity on sovereignty submerged lands that generates revenue or income by any means or serves as an accessory activity or facility to any revenue-generating or income producing operation, such as docking for marinas, restaurants, hotels, motels, commercial fishing, shipping, and boat or ship construction, repair and sales.

During District staff conversation with you on June 8 and June 12, 2018, staff understood that it was your intent to apply for a permit, in hopes that the activity can be permitted. Therefore, please prepare and submit a complete application for a Works of the District permit within 45 days of this notice.

Within 18 days of the date of this notice of violation, schedule to meet with District staff to go over these requirements and discuss details. An appropriate registered professional may need to be hired to assist you in providing the necessary information to address the violations. **Failure to contact the District on or before July 2, 2018 may result in additional enforcement proceedings.**

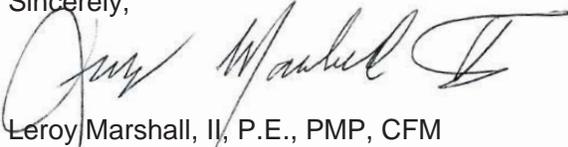
The above requested application package for a Works of the District permit shall be submitted to the District on or before July 29, 2018. Failure to submit the requested information or request an extension on or before July 29, 2018 may result in additional enforcement proceedings.

In addition, Chapters 120 and 373, F.S., provides the District Governing Board the authority to assess penalties for violations of Florida Statutes and Florida Administrative Codes. The District Governing Board has adopted a penalty matrix that provides District staff with consistent fines to be assessed for each type of violation. **The penalty amount for this violation is \$4,000.**

Please be aware that the permit will not be issued until this amount is paid in full. Failure to resolve the violation, or performing additional construction after the attached Stop Work Order, effective date June 14, 2018, shall result in additional enforcement proceedings, which shall include increased penalties and reimbursement of the District’s administrative costs and attorneys’ fees.

District staff is committed to working with you to bring the site into compliance with District rules. If you have any questions, you may contact me by phone at 386.647.3124 or by email at lrn@srwmd.org

Sincerely,



Leroy Marshall, II, P.E., PMP, CFM
Chief Professional Engineer

[LM]/tm

CC: Receipt Number 7016 3560 0001 2059 1967

EXHIBIT B

Cothron Construction Report

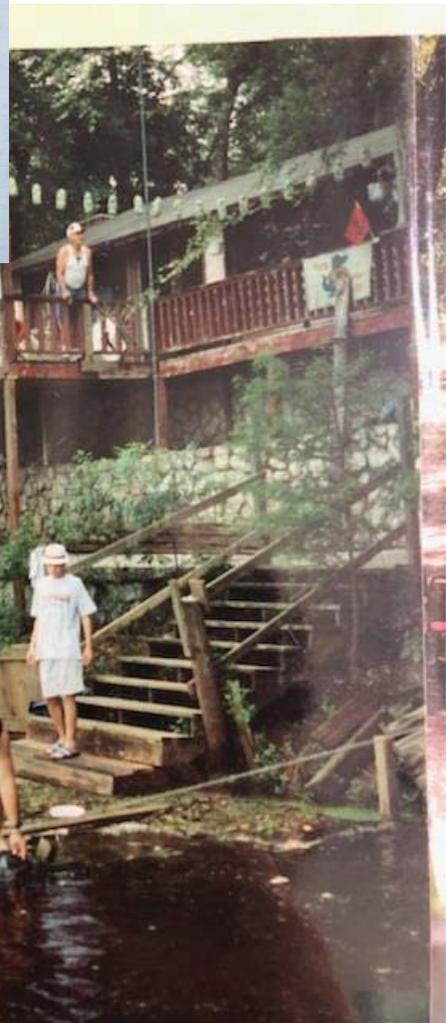
DATE: August 5, 2018

On May 29, 2018, the District received a complaint about construction on the river without permits. The District began investigating by contacting Forrest Cothron, the property owner, asking questions about what he was doing. Mr. Cothron assured District staff that the work was maintenance. On June 4, the District received a call from Leon Wright, Dixie County Building Inspector (DCBI), with the same complaint and he provided pictures that indicated the activities were not maintenance. District staff met with the property owner and Mr. Wright, on June 12, 2018, to inspect the property. District staff issued a Notice of Violation based on the information received up to that point and the site visit. On June 26, 2018 in response to the NOV, District staff met with Mr. Cothron, his attorney and his consultants. Following this meeting, District staff met with Mr. Wright on June 28, 2018, to review his report on the complaint. On July 6, District staff visited the property once again to review the changes. On July 18, 2018, District staff spoke with Robert Lee, Dixie County Property Appraiser, about an affidavit he signed indicating the building had been enclosed recently and that the property card was correct. In its investigation, the District has determined that:

1. There was a former existing seawall;
2. There was a former existing building (“cook shed”);
3. There was a former concrete pad at the top of the bank;
4. In October 2006, there was a home constructed on the property, without a permit;
5. Sometime between 12/2006 and 3/2007, an addition was constructed to the home without a permit;
6. The bottom tier of the existing seawall has been reconstructed, raised, and extended into the water, without a permit;
7. The second and third tier of the seawall were combined and extended waterward of 2nd tier without a permit;
8. Concrete has been added to the top tier of the seawall without a permit;
9. The “cook shed” has been reconstructed, without a permit; and
10. New concrete has been applied to an area within the 75-foot setback, without a permit.

Item #1

Mr. Cothron has provided pictures to the District and to the DCBI, showing a former seawall present prior to District permitting work on the river in year 2000. The pictures show a stone/concrete three-tiered seawall. The bottom tier appears to be from the water's edge to the bottom of the stairs. The second tier appears to be from the bottom of the steps to about half way up the stairs. The third tier appears to extend from about half way up the steps to the top of bank.



Picture provided to DCBI by Mr. Cothron. DCBI submitted the picture to SRWMD in his report. Received 6/15/18

Picture provided to District staff by Rob Lash, Attorney to Mr. Cothron on 7/3/18

Item #2

Mr. Cothron has provided pictures to the DCBI, which provided the pictures to the District, showing the former “cook shed” structure on the property prior to the year 2000, when the District began permitting work on the river.



Picture provided to DCBI by Mr. Cothron. DCBI submitted the picture to SRWMD in his report. Received 6/15/18.



Pictures provided to DCBI by Mr. Cothron. DCBI provided the picture to SRWMD on 7/9/18

Item #3

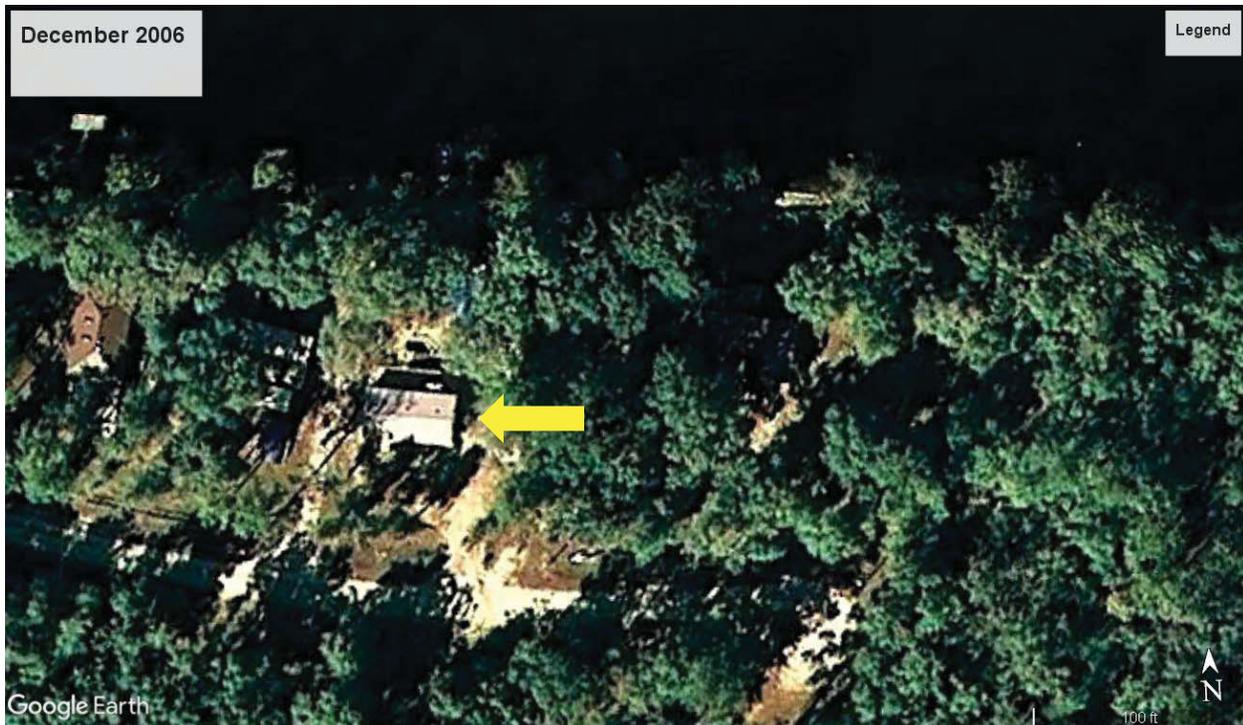
Mr. Cothron provided a picture showing former impervious surfaces (cracked concrete) at the top (third tier) of the seawall. The existing older mobile home on property is shown in background.



Picture provided by Rob Lash to SRWMD staff on 6/27/18

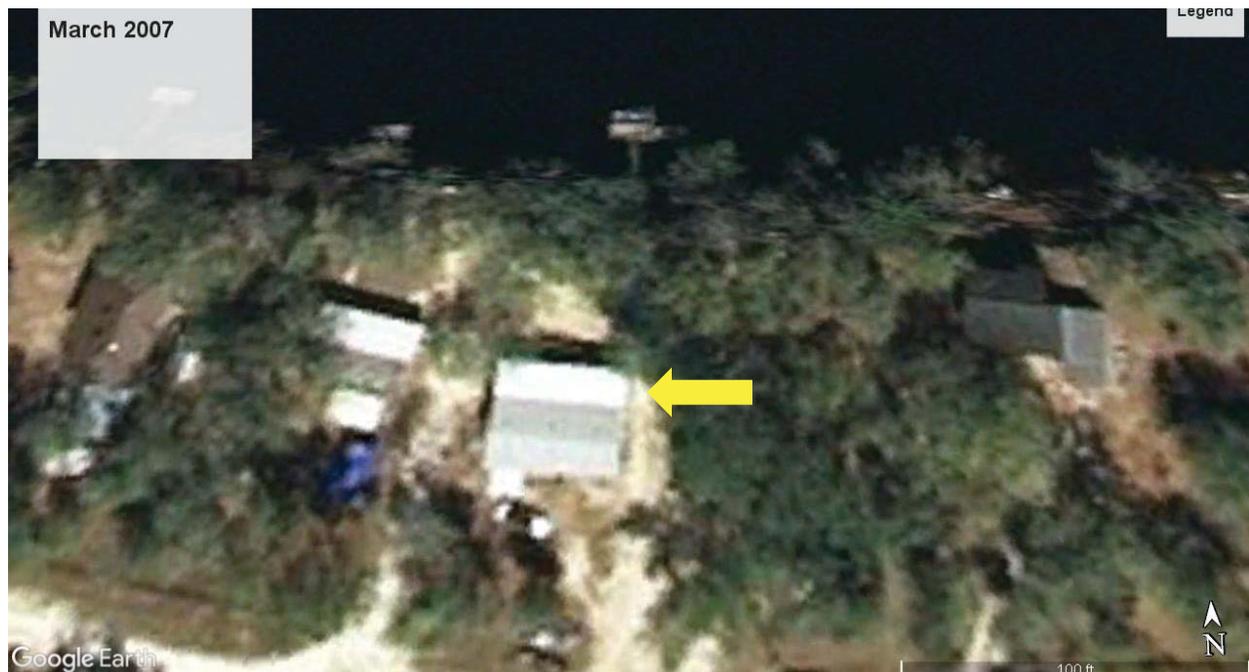
Item #4

In September 2006 a building permit was obtained to construct a mobile home on the property. A District permit was not obtained. Aerial Google maps dated 3/2004 shows that the mobile home was not on the property. Same view from 12/2006 shows the mobile home.



Item #5

Sometime between December 2006 and March 2007, an addition to the mobile home was added. Neither a building permit nor a District permit was not obtained for the addition. Aerial Google maps dated 12/2006 shows the house with two sections to the roof. Aerial Google maps dated 3/2007 shows an addition to the house roof (three sections).



Item #6

The former existing sea wall was constructed of concrete, based on statements by Mr. Cothron and his attorney and pictures provided to the District and DCBI. The bottom tier has been reconstructed as sheet piles and raised.

Picture of former concrete bottom tier



Picture provided to DCBI by Mr. Cothron. DCBI submitted the picture to SRWMD in his report. Received 6/15/18

Picture of new seawall



Picture taken by DCBI. DCBI submitted the picture to SRWMD in his report. Received 6/15/18

The picture below show former structures in relation to a wooden seawall



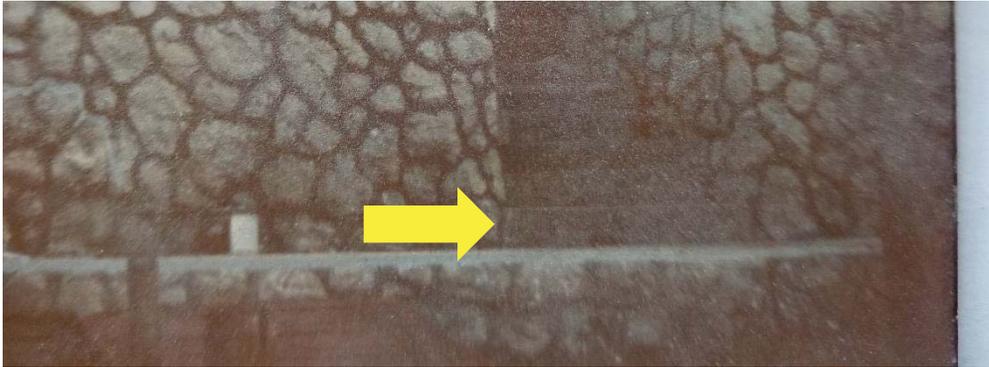
Picture provided to District staff by Rob Lash on 7/3/18

The remainder of this wooden seawall and previous riverbank can be seen landward from the new bottom tier.

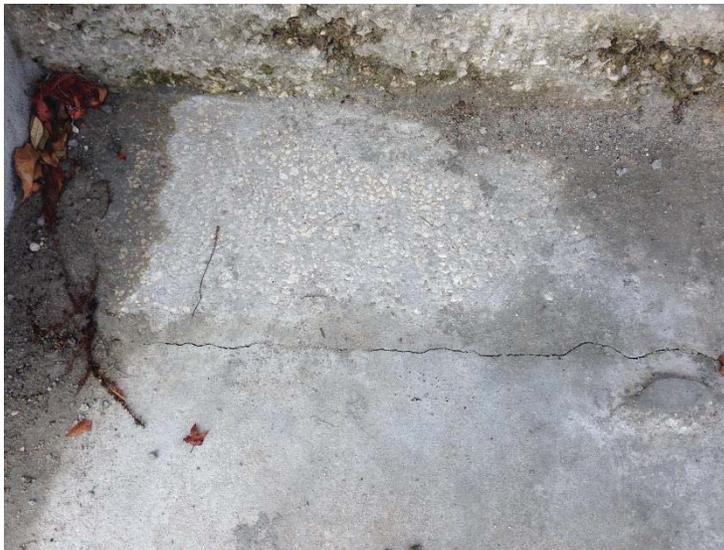


Pictures taken by District staff on 7/6/18.

Previously, the lower tier was not flush with the lower step. The concrete platform of the new bottom tier is flush with an existing step.



Picture provided to DCBI by Mr. Cothron. DCBI submitted the picture to SRWMD in his report Received 6/15/18



Pictures taken by District staff on 7/6/18

Item #7

The old sea wall had three tiers. The top tier of the new sea wall appears to have been extended out to and past the 2nd tier. The old seawall was then covered by new concrete.

Left wall. Top tier



Left wall, 2nd tier, facing the bank

Right wall. 2nd tier, facing the bank



Pictures taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18



Picture taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18

LC 26 Picture taken by District staff on 7/6/18

Item #8

During the meeting on June 27th, Mr. Cothron stated that he did not reconstruct the concrete at the top of the third tier, but that it was “capped.” Pictures below indicate entirely new concrete was poured over the third tier and extended out over the new sea wall.



Picture Taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/16/18

Yellow circles drawn below show the gap between previous grade of existing concrete and building and new concrete level with no gap below building



Pictures taken by District staff on 7/6/18



Picture taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18

Item #9

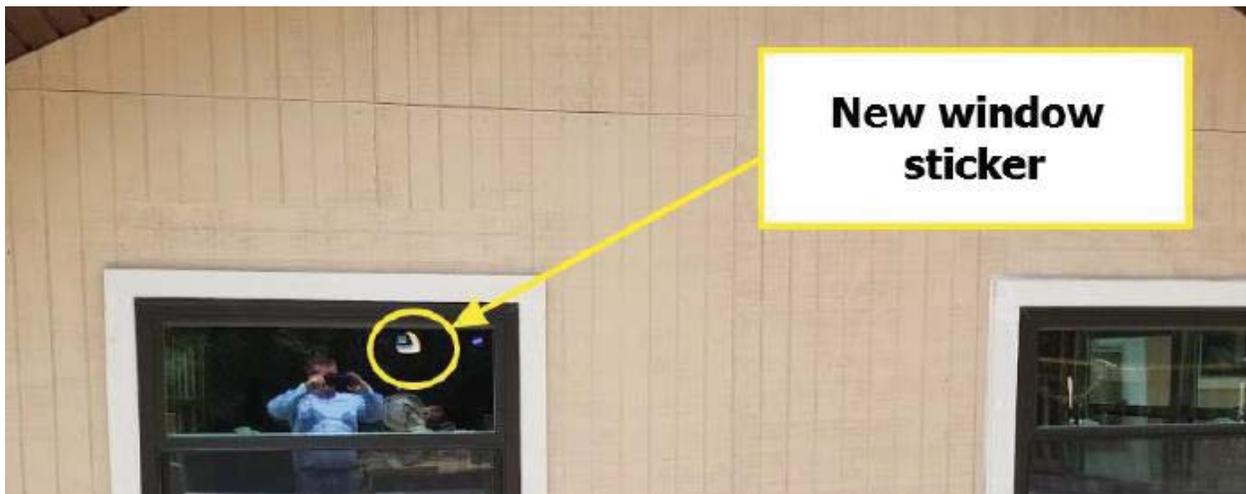
Photos below document significant reconstruction of the “cook shed” over new concrete (as established in Items #7 and #8). The studs, sheet rock, doors, windows, outside siding, and roof are all new. Additionally, the structure was enlarged to finish flush with the new sea wall. Property appraiser’s information indicates the two portions of the shed have been enlarged from 12’ X 34’ / 13’ X 13’ to 17’ X 36’ / 17’ X 17’.



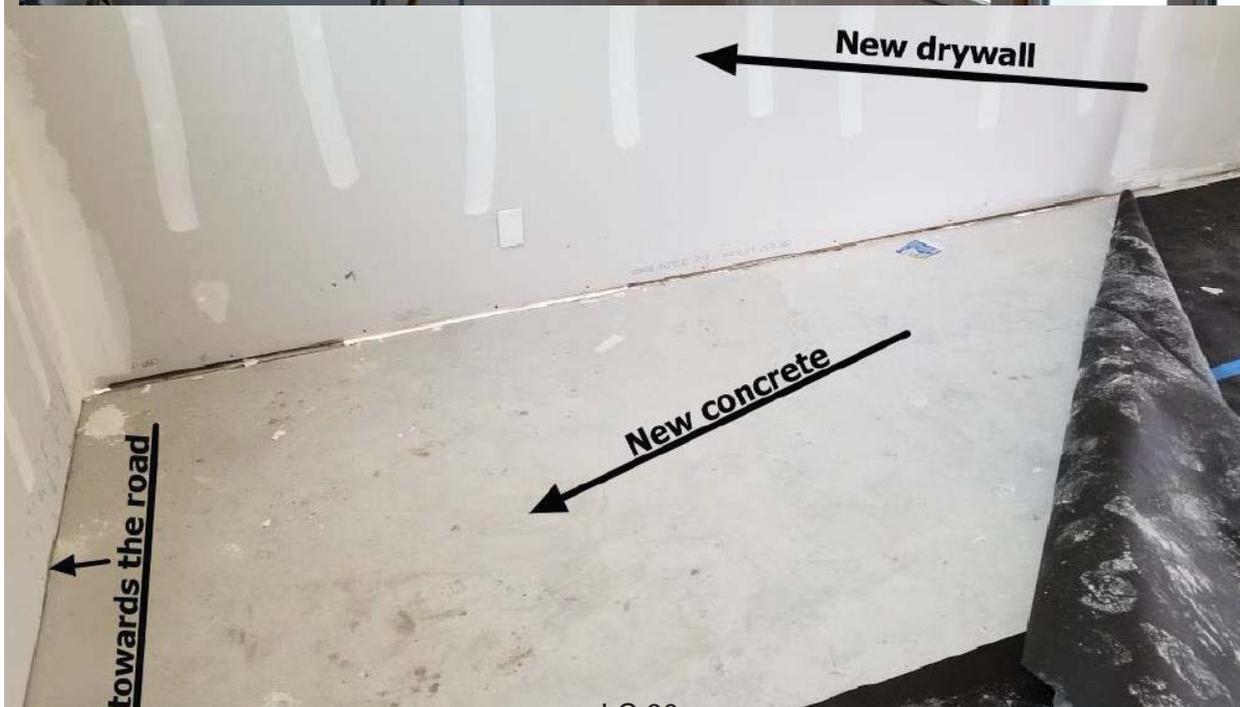
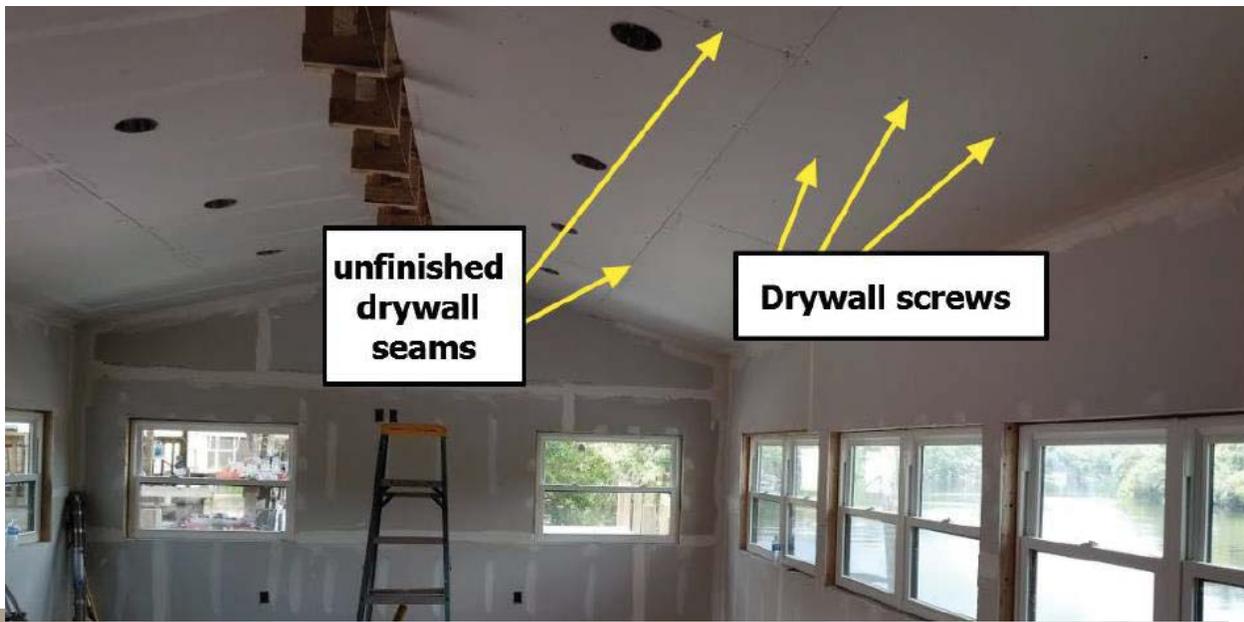
Picture provided to DCBI by Mr. Cothron. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18



Picture taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18



Pictures taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18





Picture taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18



Picture taken by District staff on 7/6/18



New base boards and exterior siding on top of new concrete





Picture provided to DCBI by Mr. Cothron. DCBI submitted the picture to SRWMD on 7/9/18



Picture taken by DCBI. DCBI submitted the picture to SRWMD in his report. Received 6/15/18

Yard Items

Card	Type	Quantity	Units	Quality	Condition	Year Built
1	(SWP)	1	1	A	AV	1960
1	(DRIV)	1	720	F	FR	2002
1	(DU2)	1	10X8	A	AV	2002
1	(WALK)	1	8X9	A	AV	2002
1	(SPEN)	1	12X32	A	AV	2002
1	(SPEN)	1	13X13	A	AV	2002
1	(DU2)	1	8X8	A	AV	2002
1	(WALK)	1	3X34	A	AV	2002
1	(WALK)	1	10X14	A	AV	2002
1	(WALK)	1	7X40	A	AV	2002

Pictures taken from property appraiser's website 7/18/18



Picture taken by DCBI. DCBI submitted the picture to SRWMD in his report. Received 6/15/18

Item #10

Photos below document locations on the property where new concrete has been poured and where old concrete did not exist.



Pictures taken by DCBI. DCBI submitted the pictures to SRWMD in his report. Received 6/15/18

Conclusion and Resolutions

Mr. Cothron should prepare an Works of the District Permit application that addresses the items below:

For the zero-rise component of the application, the following pre-existing conditions (previous to new construction) should be indicated:

1. The former seawall (Item 1);
2. The former "cook shed" (Item 2); and
3. The former concrete on the top of bank (Item 3).

The following newly constructed structures must be included in the application in order that they be brought in compliance with current rule:

4. The home built in October 2006, which also must be raised above the 100-year flood elevation (Item 4);
5. The addition to the home built between 12/2006 and 3/2007 (Item 5); and
6. The waterward extension of the second and third tier (pending the zero-rise analysis and engineer endorsement) (Item 7).

The following structures may be permissible pursuant to the corrective actions required by FDEP and/or ACOE:

7. The portion of the bottom tier of the newly constructed seawall that was reconstructed, extended into the water, and raised (Item 6).

The following newly constructed structures are not permissible and must be removed:

8. The "cook shed" (this entire structure has been reconstructed and replacement cannot be authorized) (Item 9); and
9. Newly poured and concrete poured on top of former concrete (this work cannot be authorized) (Items 8 and 10).

A 5-foot wide concrete access path to the river may also remain on site.

EXHIBIT C

Suwannee River Water Management District Compliance and Enforcement Policy March 2011

Reference to Prior Policy

This updated Policy supersedes previous versions of the District's Enforcement Policy dated January 1999, and implements statutory authority to enforce District rules pursuant to Chapter 28, Florida Administrative Code (F.A.C.), and applicable laws in Chapters 120 and 373, Florida Statutes (F.S.).

Definitions

Compliance - actions taken by staff and respondents to remedy a violation.

Compliance Agreement - a written agreement between staff and respondents which resolves violations without enforcement action. This agreement is for violations that are readily resolvable.

Consent Order - an agreement executed by a respondent and approved by order of the Governing Board to resolve a violation.

Enforcement - formal administrative or circuit court action(s) taken against respondents to achieve adherence to District rules, permit conditions, agreements and orders.

Violations of District Rules

Staff shall pursue resolution of violations involving water well construction and water well contractor licensing in accordance with Chapter 40B-3, F.A.C. Enforcement includes the imposition of an administrative fine pursuant to the authority in s.373.333(5)(b), F.S., and may be accomplished through a Compliance Agreement, Consent Order, Administrative Complaint and Proposed Order, or Circuit Court Complaint. Penalties for violations involving water well construction and well contractor licensing shall be consistent with the most current version of the Florida Unified Citations Dictionary for Water Well Contractors.

Violations regarding Environmental Resource, Works of the District and Water Use Permits may be resolved through a Compliance Agreement, Consent Order or Administrative Complaint and Proposed Order.

Staff shall present to the Board, at least monthly, a written report on the status of all matters in compliance. Counsel shall prepare a similar report on the status of all matters in enforcement.

Compliance

When staff discovers a violation, staff shall notify the respondent by phone, if possible, and with a written Notice of Violation via certified and regular mail. Staff will include a Stop Work Order if the respondent's activity will result in continuing harm to water resources. The Notice of Violation describes the violation and gives the respondent 20 days to contact District staff to schedule a resolution meeting. If the respondent fails to contact staff within 20 days of mailing the Notice of Violation and the District receives no certified mail return receipt, staff will have a process server deliver the Notice of Violation with the same schedule for contact.

At the resolution meeting, staff and the respondent will attempt to agree upon corrective actions, time frames, penalties and reimbursement of costs. Staff will inform the respondent that if the Governing Board directs legal counsel to pursue enforcement, any contact must be through counsel and the

District will seek reimbursement of attorneys' fees. At the conclusion of the resolution meeting, staff will prepare a compliance agreement and mail it to the respondent for signature. The use of compliance agreements is limited to certain projects (see Appendix 2). In the compliance agreement, a maximum timeframe of 45 days will be given to the respondent for substantial progress in achieving compliance.

If the respondent fails to contact staff within 20 days of receipt of a Notice of Violation, meet in a timely manner, fails to follow through on any stipulations of the compliance agreement or misses a time frame in the compliance agreement then staff will recommend that the Governing Board direct counsel to initiate enforcement at the next regularly-scheduled Governing Board meeting.

If the respondent achieves compliance in a timely manner, then no enforcement action will be taken.

Enforcement

Enforcement begins when the Governing Board directs counsel to initiate formal proceedings to resolve a violation.

Once the Governing Board has directed counsel to pursue enforcement against the respondent, counsel will attempt to initiate resolution without litigation by giving the respondent 20 days to pay a penalty, attorneys' fees and costs, and District costs and demonstrate substantial progress in achieving compliance.

If the respondent fails to perform the required actions within 20 days, counsel shall recommend that the Governing Board authorize further enforcement such as an administrative complaint, civil complaint or criminal complaint. Counsel shall keep the Governing Board and staff informed during litigation.

Considerations for Compliance and Enforcement Proceedings

During either compliance or enforcement proceedings, staff or counsel shall impose a penalty appropriate to the situation. Penalty calculations shall be consistent with the Penalty Matrix attached in Appendix 1. If a respondent remedies an inadvertent Works of the District violation that requires no after-the-fact permit then the penalty will be waived.

Counsel may conduct mediation to resolve litigation proceedings. Mediation conducted by court order or stipulation while the case is in the jurisdiction of circuit court will be conducted under the provisions of Rules 1.700-1.730, Florida Rules of Civil Procedure.

Mediation conducted in administrative proceedings will be conducted in accordance with Section 120.573, Florida Statutes and the Uniform Rules of Administrative Procedure, specifically those rules set forth in sections 28-106.401-405, Florida Administrative Code.

The Governing Board may authorize the Executive Director to either represent the District or designate a staff member to represent the District at mediation. The outcome of the mediation shall be considered by the Governing Board at their next regularly scheduled meeting.

DATE 3/8/11



**SUWANNEE RIVER WATER
MANAGEMENT DISTRICT**


Don Quincey, Jr.
Governing Board Chairman

APPENDIX 1 - PENALTY MATRIX

Environmental Resource and Water Use Permits

The penalty matrix has two uses. It guides District requests to the courts for imposition of civil penalties in accordance with s. 373.129, F.S. It is also used by staff and Legal Counsel to draft Compliance Agreements, Consent Orders or other settlement agreements and assess settlement amounts in a consistent manner.

Subsection 373.129(5), F.S., provides for penalties not to exceed \$10,000 per violation, with each day a violation continues being considered a separate violation. Given the policy of the legislature, the penalty matrix establishes guidelines for assessment of maximum amounts for the more severe violations and lesser amounts for less severe to minor violations. Two measures of severity are used: extent of deviation from requirements and, more importantly, severity of water resource impact.

Within each category, three recommended amounts are shown--minimum, nominal, and maximum. Minimum amounts represent the lowest amount to be requested for each category of violation and presumes that the Respondent is willing to settle. The nominal amount is the target or default amount to be requested of the courts or Respondent in settlement negotiations. The maximum amount represents the highest amount to be requested for each category of violation and presumes an uncooperative Respondent or circumstances that would otherwise justify escalating the violation to the next category. Additionally, staff shall take into consideration other circumstances involved in either raising or lowering the penalty. Such consideration may include economic gain by the violator and good faith efforts to resolve the violation.

Water Well Construction and Well Contractor Licensing

Penalties for violations involving water well construction standards and permitting or well contractor licensing will be consistent with the most current version of the Florida Unified Citations Dictionary for Water Well Contractors.

SRWMD PENALTY MATRIX

EXTENT OF DEVIATION FROM SRWMD RULE REQUIREMENTS			
	MAJOR	MODERATE	MINOR
MAJOR	<ul style="list-style-type: none"> Flagrant or repeated (willful) violations of District Rules or permit requirements. Failure to comply with final orders. Falsification of completion reports, as-built reports, or other information required by rule, order, or permit condition. Flagrant or repeated deviation or disregard of permit conditions or orders. 	<ul style="list-style-type: none"> Deviation (exceeding) permit authorization. Significant deviation from permitted plans, specifications, or designs. Significant deviation from permit conditions. Activity prior to obtaining required permits. 	<ul style="list-style-type: none"> Violations where no permit is required from SRWMD but where the District has enforcement authority. Inadvertent violations. DOES NOT INCLUDE ANY VIOLATION OF PERMIT CONDITIONS OR THE TERMS OF A DISTRICT FINAL ORDER! Failure to submit completion reports, as-built reports, or other information required by rule, order or permit conditions.
MODERATE	<ul style="list-style-type: none"> Violation results in an eminent threat to public health, safety, or general welfare. Violation results in a permanent or continuing increase in flood hazard; drainage of surface waters; dewatering of groundwater aquifers; loss of surfacewater storage; loss of floodway conveyance; or, source of pollution that is (are) not confined to the project area; or which impact offsite waters. Violation results in the destruction or loss of wetland habitat by drainage, filling, or other means. Violation results in a permanent or continuing increase in flood hazard; drainage of surface waters; dewatering of groundwater aquifers; loss of surfacewater storage; loss of floodway conveyance; or, source of pollution that is (are) confined to the project area; and which does not impact offsite waters. Violation results in a temporary or non-continuing increase in flood hazard; drainage of surfacewaters; dewatering of groundwater aquifers; loss of surfacewater storage; loss of floodway conveyance; or, source of pollution. Violation results in no apparent adverse impacts to water and related natural resources. 	<p style="text-align: center;">Maximum: \$10,000 Nominal: \$8,000 Minimum: \$6,000 (for each acre of wetland loss)</p> <p style="text-align: center;">Maximum: \$5,000 Nominal: \$4,000 Minimum: \$3,000 (for each acre of wetland loss)</p> <p style="text-align: center;">Maximum: \$2,500 Nominal: \$2,000 Minimum: \$1,500</p>	<p style="text-align: center;">Maximum: \$1,500 Nominal: \$1,000 Minimum: \$750 (or at least \$25 per day reporting violations)</p> <p style="text-align: center;">Maximum: \$350 Nominal: \$250 Minimum: \$125 (or at least \$25 per day reporting violations)</p>
MINOR	<ul style="list-style-type: none"> Violation results in an eminent threat to public health, safety, or general welfare. Violation results in a permanent or continuing increase in flood hazard; drainage of surface waters; dewatering of groundwater aquifers; loss of surfacewater storage; loss of floodway conveyance; or, source of pollution that is (are) not confined to the project area; or which impact offsite waters. Violation results in the destruction or loss of wetland habitat by drainage, filling, or other means. Violation results in a permanent or continuing increase in flood hazard; drainage of surface waters; dewatering of groundwater aquifers; loss of surfacewater storage; loss of floodway conveyance; or, source of pollution that is (are) confined to the project area; and which does not impact offsite waters. Violation results in a temporary or non-continuing increase in flood hazard; drainage of surfacewaters; dewatering of groundwater aquifers; loss of surfacewater storage; loss of floodway conveyance; or, source of pollution. Violation results in no apparent adverse impacts to water and related natural resources. Impacts resulting from the violation are (have been) corrected immediately after notice; and, there are no apparent permanent or continuing adverse impacts to water and related natural resources. 	<p style="text-align: center;">Maximum: \$10,000 Nominal: \$8,000 Minimum: \$6,000 (for each acre of wetland loss)</p> <p style="text-align: center;">Maximum: \$5,000 Nominal: \$4,000 Minimum: \$3,000 (for each acre of wetland loss)</p> <p style="text-align: center;">Maximum: \$2,500 Nominal: \$2,000 Minimum: \$1,500</p>	<p style="text-align: center;">Maximum: \$1,500 Nominal: \$1,000 Minimum: \$750 (or at least \$25 per day reporting violations)</p> <p style="text-align: center;">Maximum: \$350 Nominal: \$250 Minimum: \$125 (or at least \$25 per day reporting violations)</p>

POTENTIAL FOR ADVERSE IMPACTS TO WATER AND RELATED NATURAL RESOURCES OR PUBLIC SAFETY

APPENDIX 2 - THRESHOLDS FOR USING COMPLIANCE AGREEMENTS

Specified District staff has been delegated the authority to resolve environmental resource permit (ERP), water use permit (WUP) and water well permit (WWP) violations through a Compliance Agreement for the following types of violations:

1. ERP, WUP and WWP violations that can be resolved by issuance of a staff-issued permit or modification.
2. Violations of ERP, WUP and WWP permit conditions.

ERP, WUP and WWP violations involving the following circumstances cannot be processed with a Compliance Agreement and must be processed through a Consent Order for consideration by the Governing Board:

1. All unauthorized work that does not cease within one day of Respondent receiving written notification (i.e. Stop Work Order) from the District;
2. Written objection to the violation or project is received during the time that the Compliance Agreement is being processed;
3. Unauthorized impacts to a total of one or more acres of wetlands, other surface waters, uplands in riparian habitat protection zones (RHPZ), upland buffers and conservation easement areas.
4. The unauthorized work impacts or has the potential to impact aquatic or wetland dependent species that are listed in Table 12.2.7-1, ERP Handbook as threatened, endangered or species of special concern;
5. A violation of state water quality standards where turbidity exceeds 200 Nephelometric Turbidity Units (NTUs) above natural background;
6. Any violation of state water quality standards which exceeds 25 percent above a state water quality standard other than turbidity;
7. Any violation of state water quality standards in Outstanding Florida Waters (OFWs); or
8. Respondents who in the last five years have: (a) entered into a compliance agreement or consent order with the District, (b) been the subject of a final order on a District administrative complaint, or (c) received an adverse judgment in an enforcement lawsuit filed by the District.

All violations resolved by compliance agreements shall be brought to the next timely Governing Board meeting for informational purposes. At the discretion of the Executive Director, any compliance matter that can be resolved by a compliance agreement may be brought to the Governing Board for action.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

9225 CR 49 • LIVE OAK, FLORIDA 32060 • TELEPHONE 386/362-1001 • 800/226-1066 • FAX 386/362-1056
mysuwanneeriver.com

April 29, 2020

Forrest Cothron
250 NE 893rd Avenue
Branford, FL 32008

Subject: Administrative Complaint and Order for Unpermitted Activities on Dixie County
Parcels 08-08-14-6860-0000-0040 and 08-08-14-6860-0000-0030

Dear Mr. Cothron:

Suwannee River Water Management District (District) staff has received the survey and restoration plan submitted as set forth in paragraphs 39 through 42 of the above-referenced Administrative Complaint and Order (ACO). Upon review, staff has determined that both the survey and the restoration plan do not meet the requirements of the ACO. The issues with the survey are set out in Exhibit "A". The issues with the restoration plan are set out in Exhibit "B". You must correct both the survey and restoration so that they meet the requirements of the ACO as soon as possible. A corrected survey, corrected restoration plan and a complete response to this correspondence are due no later than 30 days from the date of this letter and failure to do so shall be a violation of the ACO. Allowable timeframes for corrective actions will be limited, therefore, it is also advisable to anticipate the necessary application materials and corrective actions while the survey and restoration plan are under review by the District.

Please feel free to contact me at LRM@srwmd.org or by calling 386.647.3124.

Sincerely,

A handwritten signature in black ink, appearing to read "Leroy Marshall".

Leroy Marshall, P.E., PMP, CFM
Chief Professional Engineer

cc: Adam Collins

EXHIBIT "A"
ISSUES WITH SURVEY PROVIDED

<u>ACO</u> <u>Para. No.</u>	<u>Requirement</u>	<u>Non-Compliance</u>
39	Survey must be of "the Property and any adjoining property as may be necessary"	The survey provided does not include the lot east of Lot 4, Parcel No. 08-08-14-6860-0000-0030. It is necessary that the survey include this parcel because the survey provided shows improvements including, but not limited to steps, decking, and a pole barn encroaching onto such parcel
39	Survey "shall be certified to the Respondent	The survey provided was not signed or sealed by the surveyor.
39(1)	Survey shall meet the requirements of Chapter 472, Florida Statutes	The survey provided did not include a statement that all easements, reservations or restrictions have been discovered, located and shown
39(2)	Survey shall provide a metes and bounds description of the Property	The survey provided does not provide a metes and bounds description of the Property
39(3)	Survey shall locate all development, Structures and improvements (not just the Unpermitted Activities), easements, boundaries and riparian rights	The survey provided does not show the dimensions of all structures associated with the property including, but not limited to, floating docks, boardwalks, decks and steps. The survey also does not show all easements, boundaries (including wetland boundaries) and riparian rights.
39(4)	Survey shall locate all above ground and below ground utilities	The Survey provided does not locate any below ground utilities. If there are none, this should be reflected on the survey.

- | | | |
|-------|---|---|
| 39(5) | Survey shall delineate the coastal construction control line as defined in Section 161.053, F.S. (the “CCCL”) or affirmatively show that no part of the area shown on the survey is located either partially or totally seaward of the CCCL | The Survey provided does not delineate the CCCL or show that no part of the area shown on the survey is located either partially or totally seaward of the CCCL, |
| 39(6) | Survey shall show what part of the area Being surveyed is located within the Floodway (as defined in Rule 40B-4.1020(7), F.A.C.) | The Survey provided does not show what part of the Property is located within the floodway |
| 39(7) | Survey shall delineate the ordinary mean high water line of the Suwannee River (prior to the Unpermitted Activities) | The Survey does not show the ordinary mean high water line of the Suwannee River (prior to the Unpermitted Activities). If the ordinary mean high water line prior to unpermitted activities cannot be accurately determined, include a statement that the line surveyed is not to be used for permitting purposes. |
| 39(8) | Survey shall delineate the area described in Rule 40B-4.3030(13) F.A.C. (prior to the Unpermitted Activities) | The Survey did not delineate the area (usually referred to as the 75 foot setback) and the ‘top of bank’. If the 75-foot setback prior to unpermitted activities cannot be accurately determined, include a statement that the line surveyed is not to be used for permitting purposes. |

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EXHIBIT "B"
ISSUES WITH RESTORATION PLAN

<u>ACO</u> <u>Para. No.</u>	<u>Requirement</u>	<u>Non-Compliance</u>
40(a)	List each and every Unpermitted Activity which will be corrected and/or removed from the Property such that no works of the district permit is needed therefore.	Not completed. (Unpermitted Activities are listed in paragraph 17 of the AOC. All of these Unpermitted Activities must be listed on either this list or the list in 40(b)) Should include: -Removal of all non-grandfathered concrete laid within the 75-foot setback. -Include removal of the cook shed from the floodway. -Include removal of all other unpermitted structures from within the 75-foot setback. -Include removal of all floating docks from the navigable waters as determined by USACE or submerged state lands as determined by the FDEP, as agreed upon at the August 26, 2019 meeting.
40(b)	List each and every Unpermitted Activity for which an application for a works of the district permit will be submitted to the District	Not completed. (Unpermitted Activities are listed in paragraph 17 of the AOC. All of these Unpermitted Activities must be listed on either this list or the list in 40(a))
41	For each of the Unpermitted Activities listed as provided in subsection 40a. above, the Restoration Plan shall give the date such correction and/or removal shall be complete (no later than 30 days after the District approves the Restoration Plan), the method of such correction and/or removal and the means of such correction and/or removal.	Restoration Plan not provided

42. For each of the Unpermitted Activities listed As provided in subsection 40b, the Restoration Plan (once approved by the District) shall Provide that:
- a. The Respondent shall, no later than 10 days after the District approves the Restoration Plan, file with the District an application for works of the district permit for such Unpermitted Activities meeting all of the District's requirements therein.
 - b. Such application shall also show the Unpermitted Activities which will be corrected and/or removed.
 - c. If such application is not timely filed or denied, the Respondent shall, no later than 10 days thereafter, propose an amended Restoration Plan which shall show that within the 30 days after approval of the amended Restoration Plan, that all remaining Unpermitted Activities will be corrected And/or removed from the Property such that No works of the district permit is needed Therefore. For each such Unpermitted Activity, the Restoration Plan shall give the date such correction and/or removal shall be complete (no later than 30 days after the District approves the Restoration Plan), the method of such correction and/or removal

The application for such permit shall contain:

- A complete application and the application fee for a Works of the District and Environmental Resource Permit.
- An identification of all current structures that were existing prior to calendar year 2000.
- An identification of all other structures on the property(s) that are to be permitted.
- The location of the recently removed structures listed in a restoration plan.
- Signed and sealed site plans, building plans, calculations and zero-rise certification.
- A site plan showing riparian setbacks, pre-empted area, length of shoreline, proprietary and regulatory OHWL and setbacks prior to construction, 'top of bank' and 75-foot setback prior to construction.
- Building plans demonstrating that all buildings are raised such that the bottom on the lowest horizontal structural member is one foot above the base flood elevation.
- Signed and sealed plans that provide reasonable assurance that floating structures will float and remain stable.
- Reasonable assurances that all proposed work will be in compliance with county ordinances, FDEP SSL requirements, and the USACE requirements.

and the means of such correction and/or removal.

d. If such application is not timely filed or denied, the Respondent shall, no later than 10 days thereafter, propose an amended Restoration Plan which shall show that Within the 30 days after approval of the Amended Restoration Plan, that all remaining Unpermitted Activities will be corrected and/or removed from the Property such that no works of the district permit is needed therefore. For each such Unpermitted Activity, the Restoration Plan shall give the date such correction and/or removal shall be complete (no later than 30 days after the District approves the Restoration Plan), the method of such correction and/or removal and the means of such correction and/or removal.

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DELIVERED

Signature not required

GET STATUS UPDATES OBTAIN PROOF OF DELIVERY

FROM

Tilda Musgrove
9225 CR 49
LIVE OAK, FL US 32060
386 362-1001

TO

Forest Cothran
250 NE 893rd Avenue
BRANFORD, FL US 32008
386 362-1001

- [Travel History](#)
- [Shipment Facts](#)

Local Scan Time



Local Scan Time



- Thursday , 4/30/2020

1:54 pm

BRANFORD, FL

Delivered

Left at front door. Package delivered to recipient address - release authorized

Expand History

- Wednesday , 4/29/2020

12:14 pm

Shipment information sent to FedEx

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Stephen Schroeder, Chief, Office of Administration
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: May 29, 2020
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

SCS/tm
Attachments

**LAND ACQUISITION AND DISPOSITION ACTIVITY REPORT
JUNE 2020**

Property Offers						
Tract	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Gilchrist Lyme	17,854	Gilchrist	03.2019	Exchange acreage dependent on configuration/ Sandlin Bay 2,023 acre (USFS)	Easement	Tabled by Lands Committee 6.11.2019. Offeror has contract for sale of property. On hold.
Quail Heights	40.63	Columbia	07.2019	\$2,000,000	Fee	Staff review on 8.8.2019 recommends purchase in partnership with FDOT. Approved by Lands Committee 2.11.2020. Approved by Governing Board 3.10.2020.
Columbia County Grasslands (ACT) a/k/a Wilson Trust	512	Columbia	08.2019	TBD	Conservation Easement	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12.2019. Approved by Governing Board 1.14.2020. Approved by Lands Committee as a Springs grant acquisition funding project. Approved by Governing Board 3.10.2020.
Santa Fe Springs (ACT) a/k/a Zow, Graham Springs	282	Columbia	08.2019	\$139,041	Fee	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12.2019. Approved by Governing Board 1.14.2020. Due diligence documentation submitted by ACT and being reviewed.
Riverview Road	1.1	Gilchrist	12.2019	\$11,000	Fee	Approved by the Lands Committee on 2.11.2020 with a cap on assessment costs of \$1,000. Governing Board accepted Lands Committee recommendation on 3.10.2020. Offer withdrawn on 3.12.2020.
Alapaha Bearden Conservation Easement	430	Hamilton	02.2020	Donation	Conservation Easement	Staff recommendation to proceed with detailed assessment and negotiations. Scheduled for Lands Committee 6.9.2020.
Riverbend Estates	1.1	Dixie	03.2020	\$11,000	Fee	Staff recommendation to proceed with detailed assessment and negotiations. Scheduled for Lands Committee 6.9.2020.
Jennings Bluff Clinch County Antioch Company	40	Hamilton	11.2020	\$135,000	Fee	Staff recommendation to decline offer. Scheduled for Lands Committee 6.9.2020.
Perry Springs	32.5	Lafayette	12.2019	\$849,000	Fee	Staff recommendation to decline offer. Withdrawn by Offeror 5.27.2020.
Lewis Property	24	Bradford	01.2020	\$115,200	Fee	Staff recommendation to decline offer. Withdrawn by Offeror 5.19.2020.

Easement Requests				
Name	Type	County	Acres	Comments
Carter Estate Conservation Easement	Amendment to existing CE	Columbia	575	Pending receipt of survey and appraisal for the proposed road. Survey received. Approved by Lands Committee 2.11.2020. Approved by Governing Board 3.10.2020.

Approved for Detailed Assessment				
Owner	Project Name	Acres	County	Comments
McB-Pinehatchee	Steinhatchee North/ RO Ranch West-Equestrian	2950/1,277	Lafayette	Approved by Governing Board 11.12.2019. Negotiations in progress. Appraisals pending.
Drufner	Withlacoochee Hills	10	Hamilton	Approved by Governing Board 11.12.2019. Offer submitted to Seller. Counteroffer tentatively accepted subject to final Board approval and <u>satisfactory Environment Survey Assessment</u> .
Hickman	Alapaha Point	39.8	Hamilton	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12. 2019. Approved by Governing Board 1.14.2020. Appraisal received 5.15.2020 staff preparing an offer. Environment Survey Assessment pending.
Madison Avenue LLC	Madison Ave Conservation Easement	2,015	Levy	On 12.12.2019 Lands Committee recommended consideration by Governing Board. Governing Board directed staff to commence detailed assessment to determine scope of Conservation Easement (CE) and potential costs 1.14.2020. Basic CE terms agreed to. Now pending further assessment with TWA to NFLT.
Michael and Freda Shaw	Shaw Conservation Easement Exchange	1,099	Lafayette	Negotiations ongoing.

Proposed for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Mud Swamp (Stuebe)	25	Suwannee	12.13.2004	Florida Forever	TBD	To be determined by appraisal.	Offer to purchase 25 acres of upland land for timber operations. Staff recommends to decline the offer as not being of benefit to the District. Selling would limit access to remaining portion of the property. Staff recommendation relayed to offeror. Awaiting withdrawal or revised proposal.

Authorized for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Bay Creek	55	Columbia	2.1.1988	Save Our Rivers	N/A	TBD by appraisal update.	Suspended until further review. Staff recommends removing from surplus process 8.8.2019. Awaiting further review by staff.
Branford Bend	50	Suwannee	6.30.2004	Florida Forever	N/A	TBD by appraisal update.	Suspended until further review. Staff review scheduled for 8.8.2019. Staff recommends continuing surplus process to explore potential land exchanges adjacent to tract. Appraisal update required.
Country Club Road	80	Columbia	7.1.2015	Enforcement Action	TBD	TBD by appraisal update.	Title Commitment and survey completed. Governing Board reaffirmed surplus 7.9.2019.
Forest Woodlands (Padgett)	11	Gilchrist	10.11.1996	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee 10.10.2019. Approved by Governing Board 11.12.2019. Will be offered to adjacent property owners.
Ft. White Wellfield	101	Columbia	12.21.2007	Florida Forever	TBD	To be conveyed.	Staff recommends surplus and negotiate conveyance to Town of Ft. White. Approved by Lands Committee 12.12.2019. Approved by Governing Board 1.14.2020. CE terms being developed by staff.
Santa Fe Oasis (Weaver)	1	Gilchrist	4.28.1998	Save Our Rivers	TBD	TBD by appraisal update.	Approved by Lands Committee 4.14.2020. Approved by Governing Board 5.12.2020. Offered for surplus via District website.
Suwannee Run Shores	1.175	Dixie	12.30.1997	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee 7.9.2019. Approved by Governing Board 8.13.2019. To be offered to adjacent property owners. Adjacent Property owners notified, responses/bids with appraisals due 4.15.2020. No responses received, will post on website and offer for sale to general public.
Three Rivers Estates	1	Columbia	12.30.1997	Save Our Rivers	N/A	TBD by appraisal update.	Staff recommended for surplus. Approved by Lands Committee 7.9. 2019. Approved by Governing Board 8.8.2019. To be offered to adjacent property owners. Adjacent Property owners notified, responses/bids with appraisals due 4.15.2020. Two offers recieved, highest offer scheduled for Lands Committee 6.9.2020.
Turtle Spring Surplus Tract	32	Lafayette	5.13.2015	Florida Forever	5.24.2015	TBD by appraisal update.	Suspended until further review.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: April 2020 Financial Report

RECOMMENDATION

Staff recommends the Governing Board approve the April 2020 Financial Report and confirm the expenditures of the District.

BACKGROUND

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a Financial Report as attached.

PS/tm
Attachments

**Suwannee River Water Management District
Cash Report
April 2020**

Financial Institution/Account	Monthly Interest	Interest Rate %	Closing Balance
First Federal Permit Fee	\$0.00		\$490.00
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal EFT Disbursements	\$0.00		\$0.00
First Federal Depository	\$82.56	0.00%	\$1,945,511.92
Special Purpose Investment Account (SPIA)*	<u>\$174,647.16</u>	4.91%	<u>\$43,424,686.55</u>
TOTAL	<u><u>\$174,729.72</u></u>		<u><u>\$45,405,688.47</u></u>

*SPIA is part of the Florida Treasury Investment Pool

Suwannee River Water Management District
Statement of Sources and Uses of Funds
For the Month ending April 30, 2020
(Unaudited)

	Current Budget	Actuals Through 4/30/2020	Variance (Under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 5,848,822	\$ 5,524,600	\$ (324,222)	94.5%
Intergovernmental Revenues	\$ 49,303,103	\$ 3,375,352	\$ (45,927,751)	6.8%
Interest on Invested Funds	\$ 130,000	\$ 794,676	\$ 664,676	611.3%
License and Permit Fees	\$ 163,000	\$ 112,599	\$ (50,401)	69.1%
Other	\$ 1,000,000	\$ 1,368,615	\$ 368,615	136.9%
Fund Balance ¹	\$ 9,116,055	\$ 565,327	\$ (8,550,728)	6.2%
Total Sources	\$ 65,560,980	\$ 11,741,169	\$ (53,819,811)	17.9%

	Current Budget	Expenditures	Encumbrances ²	Available Budget	%Expended	%Obligated ³
Uses						
Water Resources Planning and Monitoring	\$ 9,607,414	\$ 2,387,024	\$ 3,123,893	\$ 4,096,497	25%	57%
Acquisition, Restoration and Public Works	\$ 47,402,057	\$ 5,845,625	\$ 15,050,268	\$ 26,506,164	12%	44%
Operation and Maintenance of Lands and Works	\$ 5,132,262	\$ 2,145,243	\$ 921,256	\$ 2,065,762	42%	60%
Regulation	\$ 1,500,457	\$ 762,593	\$ 37,070	\$ 700,794	51%	53%
Outreach	\$ 231,018	\$ 144,268	\$ -	\$ 86,750	62%	62%
Management and Administration	\$ 1,687,772	\$ 860,535	\$ 82,059	\$ 745,178	51%	56%
Total Uses	\$ 65,560,980	\$ 12,145,289	\$ 19,214,546	\$ 34,201,145	19%	48%

¹ Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Agricultural and RIVER Cost-Share Programs.

² Encumbrances represent unexpended balances of open purchase orders and contracts.

³ Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of April 30, 2020 and covers the interim period since the most recent audited financial statements.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND Report Recap -</u>			
REVENUES			
DISTRICT REVENUES	7,800,491	0	7,141,822
LOCAL REVENUES	86,480	0	91,600
STATE REVENUES	9,111,554	0	45,019,003
FEDERAL REVENUES	177,317	0	4,192,500
FUND BALANCE UTILIZATION	565,327	0	9,116,055
TOTAL REVENUES	17,741,169	0	65,560,980
EXPENDITURES			
SALARIES AND BENEFITS	3,278,832	0	6,499,032
CONTRACTUAL SERVICES	2,918,974	8,618,018	25,352,300
OPERATING EXPENDITURES	623,004	103,269	1,511,700
OPERATING CAPITAL OUTLAY	111,386	67,053	358,044
FIXED CAPITAL OUTLAY	3,559	29,864	4,047,000
INTERAGENCY EXPENDITURES	5,209,534	10,396,341	27,792,904
TOTAL EXPENDITURES	12,145,289	19,214,545	65,560,980
EXCESS REVENUES OVER (UNDER) EXPENDITURES	5,595,880	(19,214,545)	0
<u>FUND 01 - GENERAL FUND</u>			
REVENUES			
DISTRICT REVENUES	6,262,577	0	5,038,023
LOCAL REVENUES	0	0	0
STATE REVENUES	2,744,813	0	2,740,000
FEDERAL REVENUES	92,515	0	0
FUND BALANCE UTILIZATION	0	0	769,184
TOTAL REVENUES	9,099,905	0	8,547,207
EXPENDITURES			
SALARIES AND BENEFITS	2,582,384	0	5,160,643
CONTRACTUAL SERVICES	342,527	439,537	1,350,786
OPERATING EXPENDITURES	332,068	78,520	955,822
OPERATING CAPITAL OUTLAY	12,134	14,709	165,456
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	384,595	370,785	914,500
TOTAL EXPENDITURES	3,653,708	903,551	8,547,207
EXCESS REVENUES OVER (UNDER) EXPENDITURES	5,446,197	(903,551)	0
<u>FUND 03 - ALTERNATIVE WATER SUPPLY</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	5,100,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	0	0	5,100,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	29,700	1,100,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	4,000,000
TOTAL EXPENDITURES	0	29,700	5,100,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(29,700)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 05 - MIDDLE SUWANNEE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	0	0	0
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	29,958	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	0	29,958	0
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(29,958)	0
<u>FUND 06 - SPRINGS GRANTS</u>			
REVENUES			
DISTRICT REVENUES	0	0	60,000
LOCAL REVENUES	0	0	0
STATE REVENUES	3,497,858	0	32,168,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	3,497,858	0	32,228,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	715,584	3,508,549	11,930,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	2,200,000
INTERAGENCY EXPENDITURES	4,278,622	8,211,702	18,098,000
TOTAL EXPENDITURES	4,994,206	11,720,251	32,228,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(1,496,348) *	(11,720,251)	0
<i>* To be reimbursed by FDEP Springs Grants</i>			
<u>FUND 07 - LOCAL REVENUE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	86,480	0	91,600
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	86,480	0	91,600
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	86,480	520	91,600
TOTAL EXPENDITURES	86,480	520	91,600
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(520)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 08 - WMLTF - SPRINGS</u>			
REVENUES			
DISTRICT REVENUES	3,044	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	3,878	0	150,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	6,922	0	150,000
EXPENDITURES			
SALARIES AND BENEFITS	6,921	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	150,000	150,000
TOTAL EXPENDITURES	6,921	150,000	150,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	1	(150,000)	0
<u>FUND 09 - PROJECT EFFECTIVENESS METRICS</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	50,000
TOTAL REVENUES	0	0	50,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	50,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	0	0	50,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0
<u>FUND 10 - LAND CONSERVATION - FLORIDA FOREVER & P2000</u>			
REVENUES			
DISTRICT REVENUES	720	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	980	0	25,000
TOTAL REVENUES	1,700	0	25,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	1,700	16,500	25,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	1,700	16,500	25,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(16,500)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 12 - DOT ETDM</u>			
REVENUES			
DISTRICT REVENUES	743	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	5,458
TOTAL REVENUES	743	0	5,458
EXPENDITURES			
SALARIES AND BENEFITS	0	0	5,458
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	0	0	5,458
EXCESS REVENUES OVER (UNDER) EXPENDITURES	743	0	0
<u>FUND 13 - LAND MANAGEMENT & OPERATIONS</u>			
REVENUES			
DISTRICT REVENUES	1,368,590	0	2,043,799
LOCAL REVENUES	0	0	0
STATE REVENUES	2,228,957	0	2,311,119
FEDERAL REVENUES	0	0	40,000
FUND BALANCE UTILIZATION	0	0	1,044,344
TOTAL REVENUES	3,597,547	0	5,439,262
EXPENDITURES			
SALARIES AND BENEFITS	383,251	0	667,047
CONTRACTUAL SERVICES	1,057,119	780,113	2,530,014
OPERATING EXPENDITURES	284,796	19,310	513,878
OPERATING CAPITAL OUTLAY	99,252	52,344	192,588
FIXED CAPITAL OUTLAY	3,559	29,864	877,000
INTERAGENCY EXPENDITURES	72,467	39,625	658,735
TOTAL EXPENDITURES	1,900,444	921,256	5,439,262
EXCESS REVENUES OVER (UNDER) EXPENDITURES	1,697,103	(921,256)	0
<u>FUND 19 - FDOT MITIGATION</u>			
REVENUES			
DISTRICT REVENUES	8,186	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	100,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	111,000
TOTAL REVENUES	8,186	0	211,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	250	0	211,000
OPERATING EXPENDITURES	1,103	5,440	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	1,353	5,440	211,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	6,833	(5,440)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 20 - MINIMUM FLOWS AND MINIMUM WATER LEVELS</u>			
<u>(MFL)</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	636,048	0	1,949,884
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	636,048	0	1,949,884
EXPENDITURES			
SALARIES AND BENEFITS	306,155	0	665,884
CONTRACTUAL SERVICES	208,346	548,064	1,029,000
OPERATING EXPENDITURES	4,536	0	30,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	117,010	65,980	225,000
TOTAL EXPENDITURES	636,047	614,044	1,949,884
EXCESS REVENUES OVER (UNDER) EXPENDITURES	1	(614,044)	0
<u>FUND 29 - SUWANNEE RIVER PARTNERSHIP (SRP)</u>			
REVENUES			
DISTRICT REVENUES	16,782	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	57,218	0	153,000
TOTAL REVENUES	74,000	0	153,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	500	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	73,500	73,500	147,000
TOTAL EXPENDITURES	74,000	73,500	153,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(73,500)	0
<u>FUND 33 - PCS MITIGATION - LAND ACQUISITION</u>			
REVENUES			
DISTRICT REVENUES	139,848	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	1,000,000
TOTAL REVENUES	139,848	0	1,000,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	30,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	970,000
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	0	0	1,000,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	139,848	0	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 51 - DISTRICT AG COST-SHARE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	219,616	0	2,020,000
TOTAL REVENUES	219,616	0	2,020,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	219,616	1,149,913	2,000,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	20,000
TOTAL EXPENDITURES	219,616	1,149,913	2,020,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(1,149,913)	0
<u>FUND 52 - REGIONAL WATER RESOURCE PROJECTS</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	90,653	0	1,680,000
TOTAL REVENUES	90,653	0	1,680,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	90,653	0	450,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	1,230,000
TOTAL EXPENDITURES	90,653	0	1,680,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	0	0
<u>FUND 53 - DISTRICT RIVER COST-SHARE</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	196,860	0	2,258,069
TOTAL REVENUES	196,860	0	2,258,069
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	196,860	1,484,229	2,258,069
TOTAL EXPENDITURES	196,860	1,484,229	2,258,069
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(1,484,229)	0

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2020

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>FUND 56 - FEMA</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	84,803	0	3,696,000
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	84,803	0	3,696,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	283,059	1,759,334	3,690,000
OPERATING EXPENDITURES	0	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	283,059	1,759,334	3,696,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(198,256) *	(1,759,334)	0
<i>* To be reimbursed by FEMA Contracts</i>			
<u>FUND 60 - REIMBURSABLE GRANTS</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	500,000
FEDERAL REVENUES	0	0	456,500
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	0	0	956,500
EXPENDITURES			
SALARIES AND BENEFITS	120	0	0
CONTRACTUAL SERVICES	120	356,350	956,500
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
TOTAL EXPENDITURES	240	356,350	956,500
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(240) *	(356,350)	0
<i>*To be reimbursed by Other Grants</i>			

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: Payment in Lieu of Taxes

RECOMMENDATION

Approve Payment in Lieu of Taxes in the amount of \$357,144.97.

BACKGROUND

In order to offset the effect on the tax rolls of the small counties from public acquisition of land, the Legislature enacted the Payment in Lieu of Taxes program (PILT) in 1992. Each year, the District works with the county commissions and staff to prepare their applications for properties purchased or sold during the previous calendar year. The payment for a particular parcel is equal to the average of the actual taxes paid for the three years prior to the District's acquisition of the property. The reimbursement amount is only calculated one time, and that payment is now paid for as long as the District owns the property and the county qualifies for PILT. PILT only applies to fee simple properties owned by the District. Unless otherwise exempted, landowners continue to pay the taxes for lands on which the District holds conservation easements, and the parcels are still reassessed on a regular basis by the property appraiser's office.

Once the tax information is obtained from the counties, the acquired property information is sent to the Department of Revenue for certification. The District received \$352,909 from State Appropriations ear marked for PILT. The remainder of PILT will be paid from Fund Balance. This year, 12 counties have applied for a total of \$357,144.97. The reimbursement amounts for each county are shown in Attachment A.

PS/tm
Attachment

ATTACHMENT A

**TAX YEAR 2019 SCHEDULE FOR
PAYMENT IN LIEU OF TAXES**

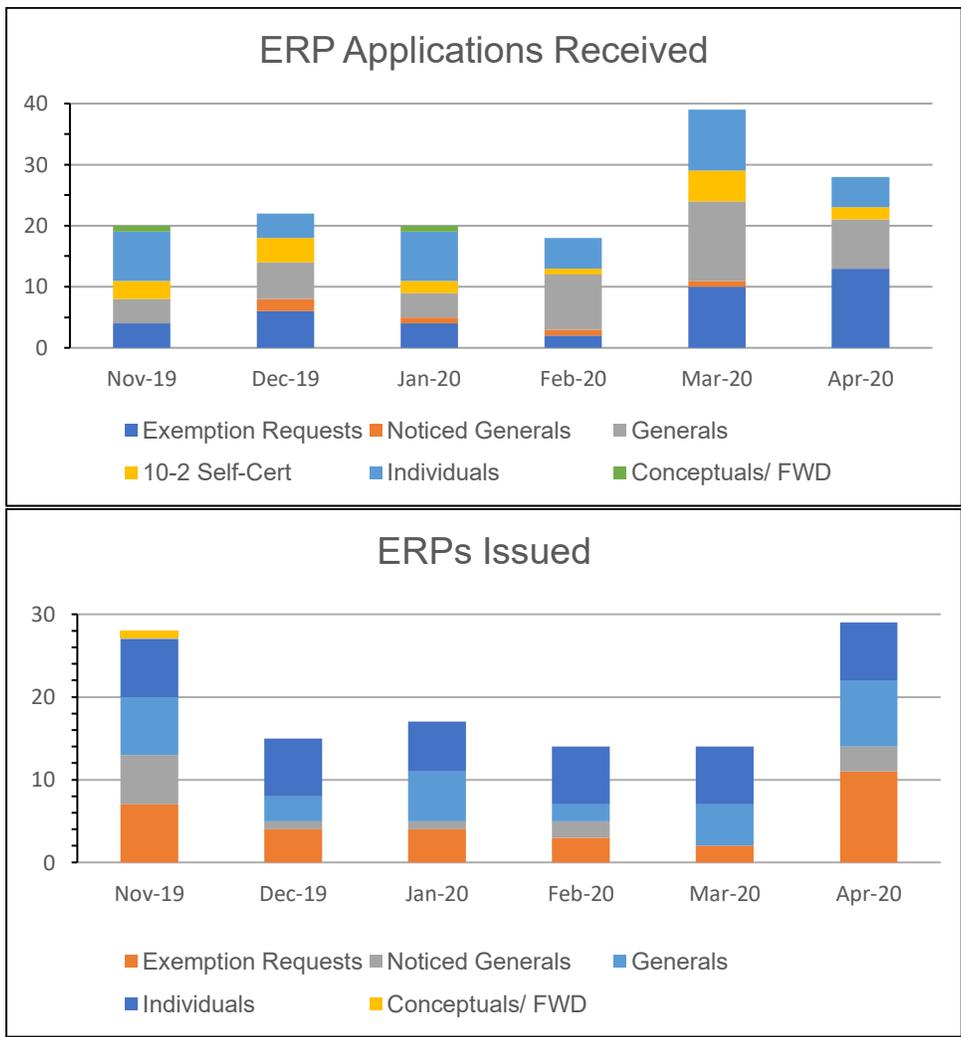
BRADFORD	\$ 21,159.28
COLUMBIA	\$ 37,679.50
DIXIE	\$ 20,965.17
GILCHRIST*	\$ 57,307.77
HAMILTON	\$ 36,641.99
JEFFERSON	\$ 9,682.99
LAFAYETTE	\$ 77,581.69
LEVY	\$ 30,401.84
MADISON	\$ 19,935.12
SUWANNEE	\$ 28,347.61
TAYLOR	\$ 16,609.30
UNION	\$ 832.71
TOTAL	\$ 357,144.97

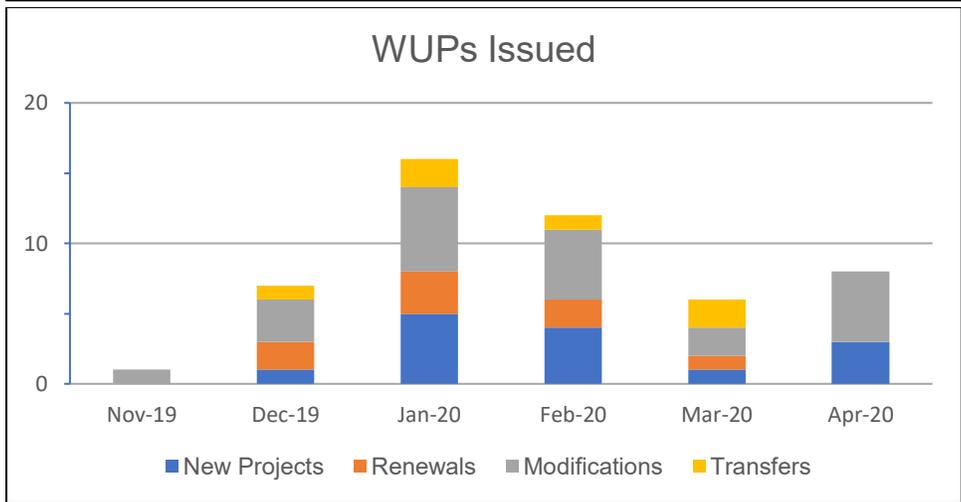
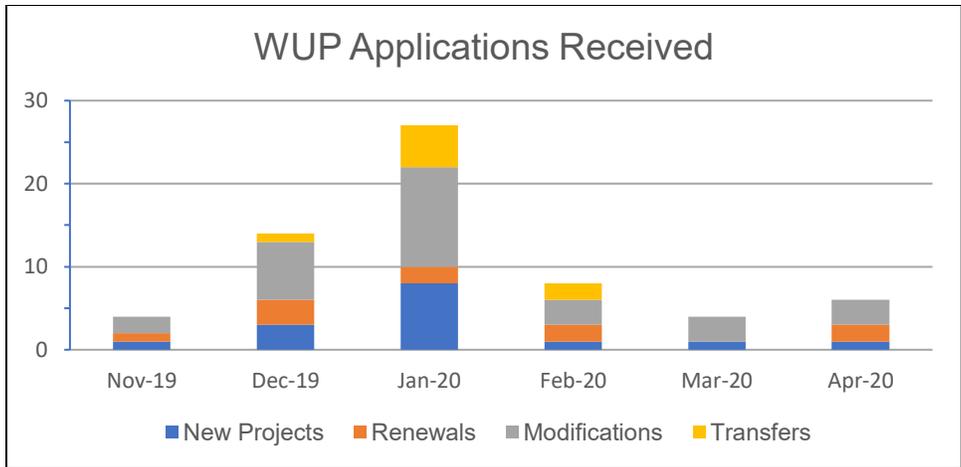
*A portion of Gilchrist County's PILT payment in the amount of \$17,944.05 reverts back to the District for costs of Otter Springs entrance road improvements. This loan payment will discontinue in the 2020 tax year.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

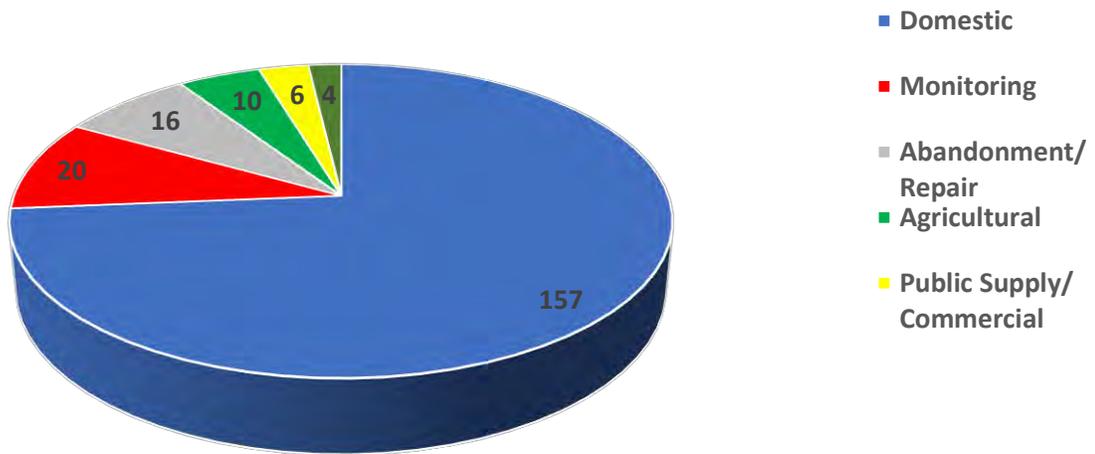
MEMORANDUM

TO: Governing Board
FROM: Warren Zwanka, P.G., Director, Division of Resource Management
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services
DATE: May 29, 2020
RE: Permitting Summary Report





Water Well Permits Issued April 2020



**40B-1.722 (New Rule)
Electronic Fund Transfer**

GB Authorized Rulemaking	10/10/2019	GB Authorized Rulemaking	
Notice of Rule Development	5/4/2020	Notice of Rule Development	
Public Workshop		Public Workshop	
Notice of Proposed Rule		Notice of Proposed Rule	
Notice of Rule Change		Notice of Rule Change	
Mail to DOS		Mail to DOS	
Effective Date		Effective Date	

Compliance Agreements: None to report

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, P.E., Chief, Office of Engineering/ERP

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: Amendment to Contract 09/10-048 for the Federal Emergency Management Agency FY 2011 Flood Risk Information Outreach Project

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to amend contract 09/10-048 with Atkins, increasing the contract amount by \$24,560 for the Federal Emergency Management Agency Fiscal Year 2010 - 2011 Flood Risk Information Outreach Project.

BACKGROUND

The District has been a Cooperative Technical Partner (CTP) with the Federal Emergency Management Agency (FEMA) for nearly 20 years. As a CTP, the District receives funding annually through the Risk MAP program to hire engineering firms who help the District administer the program. In September 2011, the District was awarded a grant in the amount of \$1,845,000 to implement the Fiscal Year 2010 - 2011 grant (FY 2011), of which \$571,702 was allocated to Atkins.

All tasks specified in the grant were completed on or before November 2, 2018. The District was able to complete all the tasks for \$1,820,439.78, leaving a balance of \$24,560.22. Shortly after starting the contract close-out process, FEMA officials instructed District staff to repurpose the remaining balance. District staff coordinated with FEMA representatives on acceptable alternatives to use the remaining funds and agreed upon a flood risk information and communications outreach effort. This amendment will increase the total contract amount by \$24,560.22, from \$1,504,218.00 to \$1,528,778.22. Once this additional project is complete, District staff will resume the contract close-out process. Funding is included in the Fiscal Year 2019-2020 budget under code 56-0-701-0-1300-11.

LM/tm
Attachment

Engaging on Flood Risk, Risk MAP, Risk Reduction and Resilience

With a relatively short-term, low-cost effort, Atkins, along with Bender Consulting Services, Inc, (BCSI) shall aid SRWMD's communications efforts around flood risk, Risk MAP, risk reduction and resilience.

Using the additional services outlined below CONTRACTOR will assist SRWMD to further promote its tools to help people learn their flood risk, suggest steps to take in reducing risk to property, highlight the need for flood insurance, and offer information on the Risk MAP process to help the public understand both what's going on and why they should care. Using funds remaining under the FY11 grant CONTRACTOR will work with the District to help develop materials, make the public and partners aware of their flood risk, flood insurance, available resources, and help with getting the media and stakeholders on board. The additional attention to communications and public relations at this time will pay long-term dividends and help lay groundwork for a longer term District PR program funded under the upcoming FY20 grant.

1. Messaging and Outreach Materials Development

Atkins in conjunction with Bender Consulting Services Inc. (BCSI) recognize that SRWMD has strong in-house communications capabilities that this effort will be supporting. BCSI, a nationally recognized FEMA RiskMAP and National Flood Hazard Insurance Public Outreach consultancy, will provide materials development and advisory services. Some of the materials that will be needed BCSI can provide particularly expeditiously, based on its years of experience with flood mapping and resilience efforts. They include the following:

1.1 Web Content.

At this time, the District site provides excellent information aligned to flood events and high water, as well as water quality concerns. But there's a need to integrate additional information on changing long-term flood risks, what to do to reduce them, and what SRWMD and FEMA are doing through the Risk MAP process. BCSI will outline and write updated content to flesh out the flooding information and flood mapping sections of the site. We estimate six new and/or revised pages covering:

- Learning your flood risk
- The mapping process
- What homeowners need to know
- What the insurance and real estate industries needs to know
- What small businesses need to know

1.2 Facebook Posts.

SRWMD's Facebook story is impressive. The tone of the writing is informal and informative; people are responding to the information; the pictures are great. This effort will build on that success with posts related to flood risk, mapping, resilience, and related themes as identified. We suggest developing a series of 10 posts that can be used under varying circumstances, with particular emphasis on sending people to the web site for more information.

1.3 Brochure.

The watershed-level dashboards on the district site are impressive, and some of their content offers a strong case for public and stakeholder action to reduce risk. Under this effort we will emphasize the addition of what to do next, how to do it, and where to find out more. BCSI suggests developing an overall brochure for distribution to local communities to use in libraries, handout at public events and fairs they or SRWMD attends, and inclusion in press outreach. BCSI will develop the content and suggest a graphic approach; however graphic design of the brochures will be handled by Atkins or SRWMD. Production and printing of the final brochures would be handled by SRWMD.

1.4 Targeted Fact Sheets.

Influential groups in the District can be SRWMD allies – or become opponents. It's important to ensure that insurance professionals, real estate agents, developers, and homeowners associations are on board with what is taking place and recognize the importance of understanding the local area's flood risk and that remapping can be a boon and not a threat. We suggest developing a series of four fact sheets to provide information targeted to each of the above-mentioned groups.

Section 1. Fees

ACTIVITY	HOURS	AVG RATE	TOTAL
1.1 Webpage Content – 6 pages	33	\$192	\$6,336
1.2 Facebook Posts – 10 posts	5	\$145	\$725
1.3 Brochure - 1	17	\$166	\$2,822
1.4 Fact Sheets - 4	35	\$162	\$5,670
TOTAL	90	\$173	\$15,553

2. Additional Services

Atkins and BCSI can provide additional support to SRWMD communications, in the form of materials review, editorial services, and consultation in the development of further products.

2.1 Informational Video.

BCSI will assist with the creation of one- to three-minute video tailored for online viewing platforms that educates viewers on information relative to flood risk. We will assist with the video theme, story board, script writing and video review.

Atkins has video production capabilities and will apply the funding as shown to work with BCSI and the District to create the professional-quality video ready for posting on YouTube.

Section 2. Fees

ACTIVITY	HOURS	AVG RATE	TOTAL
2.1 Informational Video Support (BCSI)	7	\$168	\$1,176
2.1 Informational Video Production (Atkins)	56	\$139.84	\$7,831
TOTAL	63	\$142.97	\$9,007

3. Cost Summary

The following table summarizes the cost of the different activities:

ACTIVITY	HOURS	AVG RATE	TOTAL
1. Outreach material development (BCSI)	90	\$173	\$15,553
2. Informational video support (BCSI)	7	\$168	\$1,176
Informational Video Production (Atkins)	56	\$139.84	\$7,831
TOTAL	153	\$160.52	\$24,560

4. Staff Billing Rates

NAME	TITLE	QUALIFICATIONS	HOURLY RATE
Bruce A. Bender, CFM*	Senior Vice President	Insurance and Outreach Specialist	\$225.00
Kamer Davis*	Associate	PR and Outreach Specialist	\$125.00
Becky Rourk	Video Producer	Video Production Manager	\$120.57
John Lum	Video Editor	Sr. Cameraman and Video Editor	\$159.00
Jack Hampson	Project Director	FEMA Program Mgr, CFM	\$190.00

*Bender Consulting Services, Inc.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Matthew Cantrell, Project Manager, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: Florida Department of Agriculture and Consumer Services for Conservation Technician Services Contract Number 16/17-250 Renewal

RECOMMENDATION

Renew contract with Florida Department of Agriculture and Consumer Services for Conservation Technician Services for an amount not to exceed \$151,410.

BACKGROUND

The Florida Department of Agriculture and Consumer Services (FDACS) and the Florida Department of Environmental Protection (FDEP) as well as the Suwannee River Water Management District (District) through the Suwannee River Partnership (SRP) have recognized the need to provide technical support services to agricultural producers to implement Best Management Practices (BMPs). These services have been critical to the SRP mission to help conserve water and improve water quality in the District.

The FDACS, FDEP, and District funding for this initiative is accomplished with FDACS entering into separate agreements with the Gilchrist County Soil and Water Conservation District, Suwannee County Soil and Water Conservation District, Madison County Soil and Water Conservation District, and the University of Florida Institute of Food and Agricultural Science North Florida Research and Education Center – Live Oak (NFREC) for these positions that provide service to thirteen counties.

These conservation districts employ five conservation technicians who work under the direction of FDACS to assist producers with BMPs in fertilization, irrigation, and waste management. The technicians provide significant assistance to District staff regarding water use permitting, and cost-share outreach. The technicians and associated areas of responsibility are:

Ryan Lawson – Suwannee, Hamilton, and Lafayette counties
William Hart – Suwannee, Hamilton, and Lafayette counties
John Stubblefield – Gilchrist, Dixie, Levy, and Alachua counties
Scott Tucker - Alachua, Columbia, Gilchrist, Union, and Bradford counties
Buck Carpenter - Jefferson, Taylor, and Madison counties

The NFREC employs one education/training specialist who helps coordinates SRP Steering Committee and other activities as well as partnership education initiatives at the NFREC and throughout the District. This position is co-funded by the FDEP, FDACS, and the District. The education/training specialist is Kelly Aue.

The contract period aligns with the state of Florida Fiscal Year (FY) of July 1st through June 30th.

Funding for the period of October 1, 2019 – September 30, 2020 is included in the FY 2019-2020 budget under account code 29-6930-7-2201-05-02. Funding for the remaining portion of the contract is proposed in the FY 2020-2021 Preliminary Budget and is contingent upon final approval of the FY 2020-2021 budget.

MC/tm

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Matthew Cantrell, Project Manager, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: Contract to Provide Cost-Share Funding to Thomas Harper

RECOMMENDATION

Authorize Executive Director to enter into contract with Thomas Harper dba Harper Farms in the amount not to exceed \$63,600

BACKGROUND

The District has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services (FDACS) and the Florida Department of Environmental Protection (FDEP) as part of the Suwannee River Partnership (SRP) to help agricultural producers implement Best Management Practices (BMPs). These BMPs help farmers conserve water and improve water quality in the District.

The District's agricultural program is funded through its Agriculture Cost-Share Initiative, FDEP Springs Grants, and FDEP Alternative Water Supply Grants. To-date, agricultural related projects have resulted in approximately 13.47 million gallons per day of water conserved and 775,680 pounds of nitrogen reduced.

This cost-share project is with Thomas Harper located in Levy County. The producer proposes to retrofit four center pivot irrigation systems, upgrade four controller panels, and install four GPS end-gun shutoffs. This will increase the irrigation system's efficiency in applying irrigation water and increases the producer's management of irrigation events and nutrient applications.

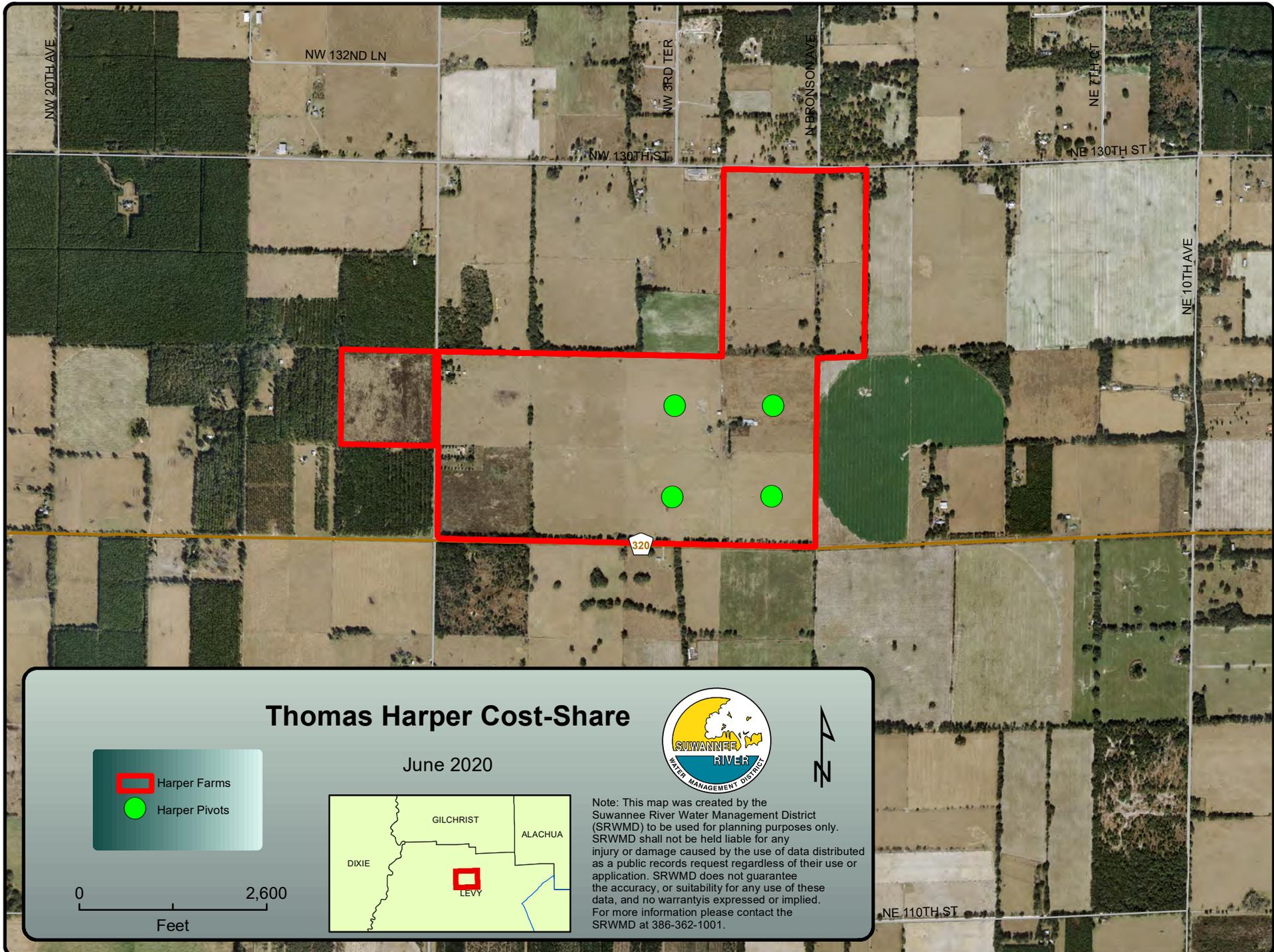
The upgrades to these irrigation systems are expected to reduce water use by approximately 93,000 gallons per day at a cost to the District of \$0.32 per thousand gallons over the estimated life of the equipment. This project is located within the Suwannee River Basin Management Action Plan area, Western Water Supply Planning Area, and the Fanning and Manatee Priority Focus Area.

The total project cost is estimated to be \$76,000. The District will contribute \$63,600 with \$39,600 through the Alternative Water Supply Grant and \$24,000 through the District's Agriculture Cost-Share Program. The applicant will contribute \$12,400. Exhibit A is a list of the proposed cost-share items, proposed funding amount, and water conservation tools. Funding for this project is included in the FY 2019-2020 budget account codes 51-2586-7-2400-06-07 and 03-2586-7-2201-37.

Exhibit A – Itemized List

Producer	Item	Maximum Cost-Share	Quantity	SRWMD Total	Producer Share
Thomas Harper	Irrigation Retrofits	\$9,900	4	\$39,600	\$4,400
	Control Panels	\$4,500	4	\$18,000	\$6,000
	GPS End-Gun Shutoff	\$1,500	4	\$6,000	\$2,000
Project Total:				\$63,600	\$12,400

MC/tm



Thomas Harper Cost-Share

June 2020

-  Harper Farms
-  Harper Pivots



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Matthew Cantrell, Project Manager, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: Contract to Provide Cost-Share Funding to Alliance Dairies

RECOMMENDATION

Authorize Executive Director to enter into contract with Alliance Dairies in the amount not to exceed \$138,625.

BACKGROUND

At the September 20, 2017, Governing Board meeting, the Board approved the District to enter into a contract with the Florida Department of Environmental Protection (FDEP) to receive \$2,000,000 in springs funding for a precision agriculture cost-share program. Subsequently, at the July 9, 2019 Governing Board meeting, the Board approved the District to enter into a contract amendment with FDEP to receive an additional \$3,000,000 in springs funding for the same precision agricultural cost-share program. Under this program, agriculture producers were invited to submit proposals to implement precision agriculture practices on their operations that will cost effectively reduce nutrients (nitrogen) in groundwater that contributes to spring flow.

Precision agriculture practices includes veris mapping, aerial imagery, grid soil sampling, tissue sampling, variable rate nutrient application, side dressing, and variable rate irrigation. Based on the evaluation criteria, one applicant is being recommended for cost-share funding today.

Alliance Dairies has applied for parts of the Precision Agriculture Cost-Share Program including grid soil sampling, variable rate nutrient application, and tissue sampling. This project is in the Suwannee and Santa Fe River Basin Management Action Plan areas, the Eastern and Western Water Supply Planning areas, and the Fanning, Manatee, and Devil's Ear Priority Focus areas. It is estimated that 138,625 pounds of nitrogen loading will be reduced at a cost of \$1.00 per pound of nitrogen reduced. The total cost of this project is estimated at \$184,833.33. FDEP Springs Funding will contribute \$138,625 or 75% of the project's costs, with the producer contributing \$46,208.33 or 25% of the total project cost. See Exhibit A for a detailed project cost breakdown.

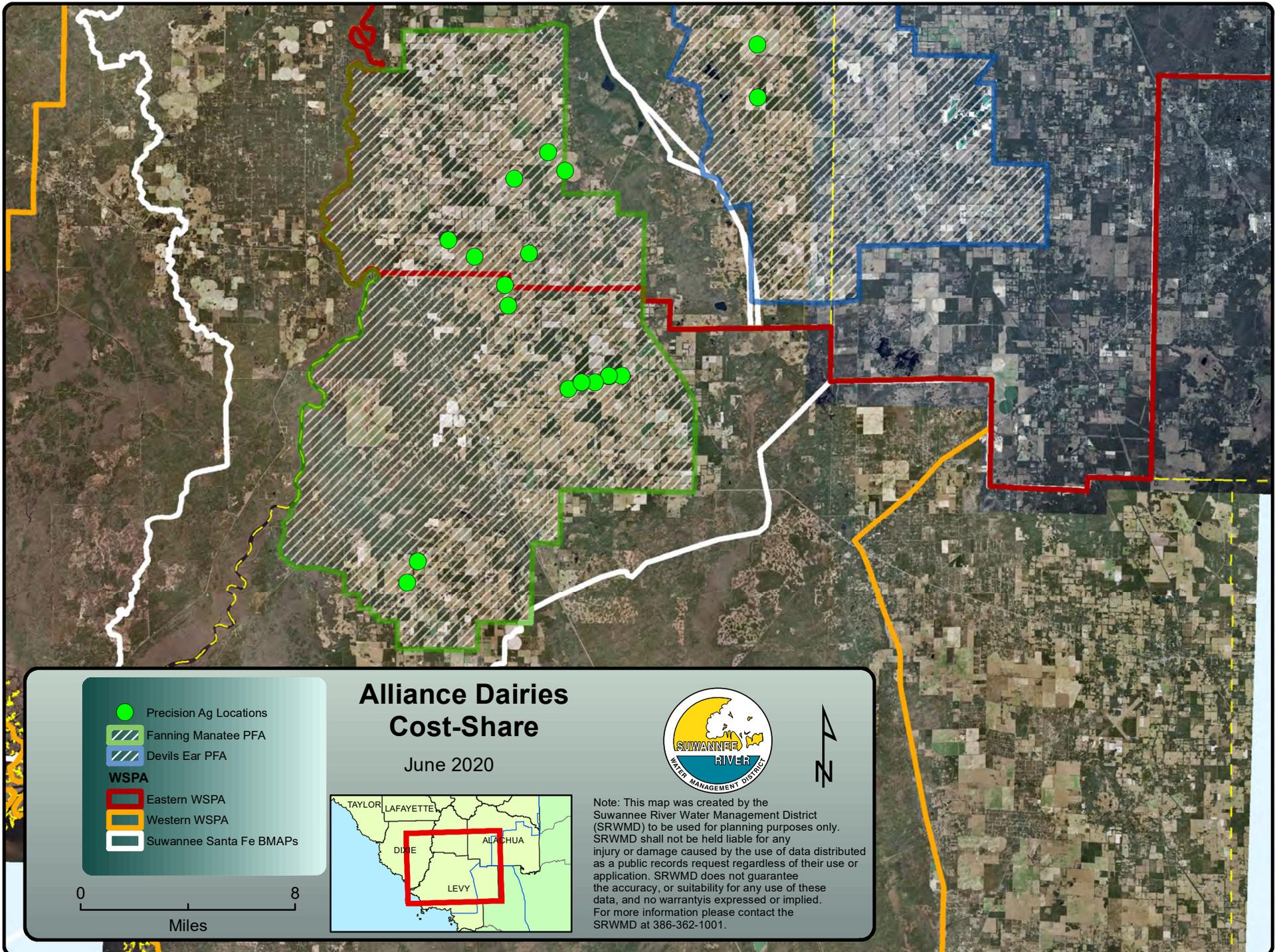
Funding for this project is included in the Fiscal Year 2019-2020 budget account code 06-2586-7-2400-18-01.

Exhibit A – Itemized List

Producer	Item	Maximum Cost-Share	Quantity	SRWMD Total	Producer Share
Alliance Dairies	Soil Sampling	\$7	5,545	\$38,815.00	\$12,938.33
	Tissue Sampling	\$20	1,109	\$22,180.00	\$7,393.33
	Variable Rate Nutrient Application ¹	\$7	5,545	\$77,630.00	\$25,876.67
Project Total:				\$138,625.00	\$46,208.33

¹This item can be reimbursed twice per year at a maximum of \$7 per acre.

MC/tm



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Patrick Webster, Chief, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: May 29, 2020

RE: Agreements with Florida Department of Environmental Protection and Town of Fort White

RECOMMENDATION

Authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection and the Town of Fort White to implement a water conservation project.

BACKGROUND

Governor DeSantis and the Florida Legislature included funding for alternative water supplies for the water management districts in Chapter 2019-115, Laws of Florida, Fiscal Year 2019-2020 (FY 2020) General Appropriations Act.

A total of \$1,000,000 line item 1642 was appropriated from the Water Protection and Sustainability Program Trust Fund of which ten percent or \$100,000 is allocated to the District pursuant to subsection 373.707(8)(b), Florida Statutes. The funding can be used for the development of alternative water supplies and conservation projects.

On December 10, 2019, the Governing Board approved Resolution No. 2019-09, authorizing the Executive Director to make a request to the Florida Department of Environmental Protection (FDEP) to encumber and release \$100,000 from the Water Protection and Sustainability Trust Fund.

In addition, on November 12, 2019 the Governing Board authorized the Executive Director to enter into agreements with the FDEP to receive \$5.4 million for Alternative Water Supply (AWS) grant funds and to enter into agreements to implement the projects. One of the projects approved was the Public Water Supply Efficiency Project which will provide a portion of the funding for this project.

District staff collaborated with local governments and interested stakeholders and invited them to submit project concepts for funding.

District staff has selected the Fort White Watermain Loop Project for this funding. The project concept was submitted as follows:

The Town of Ft. White has a service area composed of a number of dead end lines, so in order to avoid poor water quality (low chlorine residual) and potential TTHM and HAA5 problems in those areas due to water age, the Town has to incorporate a flushing program that discharges 72,000 gallons per year out onto

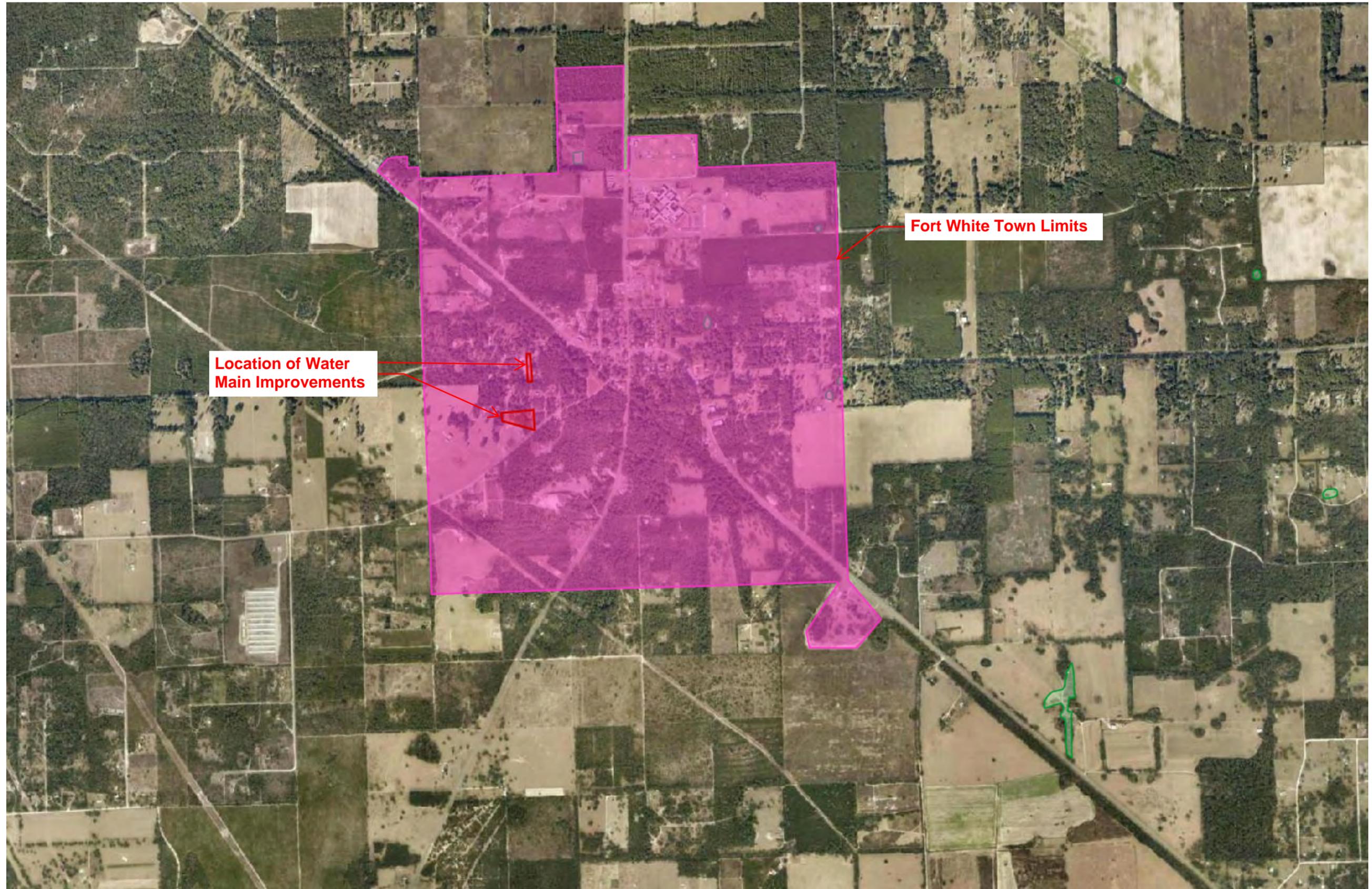
the ground. This is water that must be made up by additional pumping of groundwater. The concept proposal is looping the water line to eliminate dead ends. Without the dead-end lines flushing is no longer necessary thus preserving that volume of groundwater. The cost of this project is \$129,000.

Funding for this project will be provided by the FDEP through the approval of \$100,000 from the Water Protection and Sustainability Program Trust Fund and \$29,000 from the AWS funding for this project.

Funding for these projects is included in the Fiscal Year 2019-2020 Amended Budget under account codes 06-6-930-7-2201-39-01 and 03-6930-7-2201-38-05.

PW/tm

Location of Town of Fort White Water Main Extension Improvements



Location of Water Main Improvements

Fort White Town Limits

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Bill McKinstry, Chief, Office of Land Management
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: May 31, 2020
RE: District Land Management and Twin Rivers State Forest Activity Summary

BACKGROUND

District staff has been diligently completing fieldwork including exotic invasive treatments, timber cruising, rare species monitoring, inspecting fee-title lands, and completing necessary facility repairs.

District Staff continue to work with Florida Fish and Wildlife Conservation Commission on road maintenance in Mallory Swamp.

District staff is implementing a water access improvement project at the Blue Sink Tract.

Florida Forest Service (FFS) staff removed a large tree that fell across the parking area at Anderson Springs. Portions of the perimeter fence were damaged and removed.

Portions of the Ellaville Trailwalker trail were cleared, remarked, and lightly rototilled along with installation of a gate and gate posts.

FFS staff completed herbicide treatment on the tung oil tree, wisteria, and chinaberry on the Anderson Springs Tract, as well as cogon grass at Mill Creek South.

The rough woods mowing project was completed on the Twin Rivers State Forest (TRSF) Ellaville and Chitty Bend East tracts. This included hardwood reduction in existing longleaf pine plantations. The funding was secured through the Prescribed Fire Enhancement Program.

The attached report summarizes the status of current District and TRSF activities for the preceding month.

Conservation Easement Monitoring

None

Vegetation Management Projects:

During the reporting period, approximately 166 additional acres of woods mowing was completed on multiple tracts; 14.5 miles of ditch edge mowing on the Mallory Swamp tract was also completed. Vegetation management work was done for fuel reduction, natural community restoration, and wildfire mitigation purposes.

FY 2020 Activity Table - Vegetation Management (10/01/2019– 05/12/2020)				
ACTIVITY	ACRES		MILES	
	Planned	Complete	Planned	Complete
Herbicide	500	0	0	0
Roller Chop	1,000	848	0	0
Woods Mow	720	809	0	0
Ditch Mow	0	0	32	14.5

Invasive Plant Monitoring Program

Approximately 110 invasive plant infestations are planned to be monitored and/or treated by District staff in Fiscal Year 2019-2020 (FY 2020). There were 16 additional infestations monitored/ treated during the reporting period.

FY 2020 Activity Table - Invasive Plant Treatments (10/1/2019 – 05/12/2020)		
ACTIVITY	NUMBER OF INFESTATIONS	
	Planned	Complete
Invasive Plant Monitoring/Treatment	110	147

Prescribed Fire Program:

- Contractors conducting prescribed burns on District lands this year include B&B Dugger (B&B), Natural Resource Planning Services (NRPS), Schmidt Reforestation Services (SRS), and Wildlands Services (WS). Also, included in this report are the acres the Florida Forest Service burns on Twin Rivers State Forest (TRSF). When available, the Florida Forest Service (FFS) will provide a crew to burn additional acres on both District tracts and TRSF.
- The following table provides information on the Prescribed Burn Program through May 12, 2020. No additional acres were prescribed burned during the reporting period. 2 small wildfires occurred during the reporting period on the Blue Sink tract in Suwannee County and the Lake

Rowell tract in Bradford County. The Florida Forest Service was able to successfully contain and extinguish both fires.

FY 2020 Prescribed Fire Summary Table		
	2020 TARGET ACRES	ACRES COMPLETE
SRWMD	13,000	10,767
FFS TRSF	2,200	968
TOTAL	15,200	11,735

Prescribed Fire Activity Table (10/1/2019 - 05/12/2020)									
TRACT	COUNTY	B&B	NRPS	WS	SRS	FFS COOP	TOTAL SRWMD Acres	TOTAL TRSF Acres	TOTAL WILDFIRE Acres
Blue Sink	Suwannee								1.3
Lake Rowell	Bradford								3.5
<i>Sub-total for Period</i>		0	0	0	0	0	0	0	4.8
<i>Previous Acres Burned</i>		9,834	0	933	0	0	10,767	968	0.0
TOTAL ACRES		9,834	0	933	0	0	10,767	968	4.8

Rare Plant Monitoring Program

Approximately 140 invasive plant infestations are planned to be monitored and/or treated by District staff in Fiscal Year 2019-2020 (FY 2020). There were 78 infestations monitored during the reporting period.

FY 2020 Activity Table - Rare Plant Monitoring (10/01/2019 - 05/12/2020)		
Activity	Number of Species Occurrences	
	Planned	Complete
Rare Plant Species Monitoring	140	78

Timber Sales

FY 2020 Activity Table - Timber Sales (03/15/2020 – 04/11/2020)						
TRACT	CONTRACT	ACRES	TONS HARVESTED	REVENUE	STATUS	CONTRACT END DATE
Withlacoochee #3	18/19-072	283			Inactive	01/14/2020
Steinhatchee Falls #1	18/19-133	104	4,331	\$74,009.69	Complete	01/2020
Gar Pond #4	18/19-186	93			Active	06/05/2020
Westwood West #3	18/19-204	345	8,847	\$181,861.28	Complete	3/2020
Wolf Creek #1	19/20-011	72			Inactive	10/2/2020
Gar Pond #5	19/20-037	137	6,144	\$51,654.78	Complete	10/28/2020
Ellavile #18	19/20-062	126	4,784	\$103,112.84	Complete	11/26/2020
Natural Well Branch #1	19/20-063	240			Active	11/26/2020
Natural Well Branch #2	19/20-068	239	15,900	\$268,903.24	Complete	12/03/2020
Steinhatchee Springs #19	19/20-139	330			Inactive	3/13/2021
Fort White Wellfield #2	19/20-126	62		\$56,777.07	Inactive	8/26/2020
Cuba Bay #2	19/20-129	315			Inactive	3/04/2021
Steinhatchee Springs #20		208			Contract Pending	
Steinhatchee Springs #21		366			Contract Pending	

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: William McKinstry, Chief, Office of Land Management
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: May 31, 2020
RE: Herbicide Application Services

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to approve the list of pre-qualified firms and execute contracts with Balfour Timber Company, Ground Level Inc., Schmidt Reforestation Services, Crosby Farms LLC., Green-Trust Environmental, and DeAngelo Brothers LLC. for herbicide application services on District lands for a total amount not to exceed \$116,445.00

BACKGROUND

The application of herbicide on District lands is a beneficial tool that is needed to achieve goals identified in the District's Land Management Plan, along with other management efforts. Under these contracts, the herbicide will be applied on District lands for the purpose of releasing existing pine trees from competition, facilitating the use of prescribed fire, and preparing sites for reforestation. Herbicide may be applied using equipment such as backpack sprayers, spot-guns, and tractor/skidder mounted sprayers. The herbicide will be applied at the lowest rate possible to achieve project objectives.

On April 28, 2020, staff advertised request for proposal (RFP) 19/20-021 WLR, and the following six firms provided responses:

Request for Proposals 19/20-021 WLR Respondents

NAME OF FIRM	FIRM'S LOCATION
Balfour Timber Company	Thomasville, Georgia
Ground Level Inc.	Bowling Green, Florida
Schmidt Reforestation Services	Perry, Florida
Crosby Farms LLC.	Trenton, Florida
Green-Trust Environmental Inc.	Wellborn, Florida
DeAngelo Brothers LLC.	Jacksonville, Florida

The Selection Committee for RFP 19/20-021 WLR evaluated proposals on May 19, 2020, and committee members recommended that Balfour Timber Company, Ground Level Inc., Schmidt Reforestation Services, Crosby Farms LLC, Green-Trust Environmental Inc., and DeAngelo Brothers LLC be classified as pre-qualified to conduct herbicide application services on District lands during Fiscal Year 2019-2020 (FY 2020).

This pre-qualification process followed guidelines listed in RFP 19/20-021 WLR which included evaluating the firm's experience, positive references confirming work quality, available equipment, and ability to provide properly trained personnel to conduct the proposed work. Based on their pre-qualified status, firms will be issued work orders that identify assigned work areas and completion date requirements. Although staff will use submitted bid rates as a factor when developing work orders and will base work assignments on the lowest bid rate when possible, these rates will not exclusively govern where contractors will be assigned work. Work assignments may also be based on:

- Firms capacity to complete multiple projects at one time in a region,
- Short vs. long term availability to conduct work,
- Productivity in completing assigned projects,
- Weather-related issues that may require contractors to be moved around between regions,
- Type of equipment a firm has and whether it is currently available, and/or
- Other efficiencies/logistical factors.

This process will provide the flexibility needed to facilitate project completion and will help District staff develop work orders that make the most sense from both an economic and efficiency standpoint. Submitted bid rates can be found in Tables 1-4 below.

All or part of a work order may also be changed or canceled for issues related to weather, changing fuel conditions, changes in management objectives, contractor availability/performance, etc. If a work order is changed or canceled, additional work orders may be issued for alternative work areas. If a work order is changed or canceled for reasons related to contractor availability or performance, the District may reassign work areas to other firms that are pre-qualified to conduct the same type of work.

Funding for this work is included in the FY 2020 budget under account codes: 13-2-586-3-3100-0202 and 13-6-930-3-3100-0802

Table 1. RFP 19/20-021 WLR - NORTHEAST REGIONAL RATES

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
1	40 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 3 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$87.83	\$100.00	NA	NA	NA	\$264.00
			Farm Tractor	\$87.83	NA	\$114.00	\$121.81	\$180.00	\$225.00
2	32 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 2 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$80.98	\$89.00	NA	NA	NA	\$245.00
			Farm Tractor	\$80.98	NA	\$110.00	\$123.98	\$175.00	\$209.00
3	48 OZ. Chopper Gen-2; 96 OZ. Accord XRT; 32 OZ. MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$81.57	\$130.00	NA	NA	NA	\$245.00
			Farm Tractor	\$81.57	NA	\$108.75	\$112.63	\$175.00	\$209.00
4	12 OZ. Chopper Gen-2; 96 OZ. Garlon XRT; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$105.08	\$105.00	NA	NA	NA	\$306.00
			Farm Tractor	\$105.08	NA	\$132.00	\$136.60	\$190.00	\$266.00
5	96 OZ. Garlon XRT; 16 OZ. Non-Ionic Surfactant; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$101.33	\$100.00	NA	NA	\$180.00	\$295.00
			Farm Tractor	NA	NA	NA	NA	NA	NA
6	Velpar-L undiluted; 3 quarts/acre; Red/Blue Dye; 3X5 Grid; 1 ML/Spot	Forestry Release	Backpack sprayer with Spot-Gun or Gun-Jet	NA	\$318.00	NA	NA	\$175.00	\$274.00

Table 1. RFP 19/20-021 WLR - NORTHEAST REGIONAL RATES Continued

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
7	6% Garlon 3a; 3% Polaris; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	NA	\$300.00	\$342.00	NA	\$285.00	\$434.00
7a	6% Garlon 3a; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	\$165.72	\$285.00	\$336.00	NA	\$250.00	\$298.00
8	6% Garlon 3a; 1% NIS; Red/Blue Dye	Release	Foliar application with backpack	NA	\$338.00	NA	NA	\$300.00	\$392.00

Table 2. RFP 19/20-021 WLR - SOUTHEAST REGIONAL RATES

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
1	40 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 3 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$87.83	\$100.00	NA	NA	NA	\$264.00
			Farm Tractor	\$87.83	NA	\$120.00	\$121.81	\$180.00	\$225.00
2	32 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 2 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$80.98	\$89.00	NA	NA	NA	\$245.00
			Farm Tractor	\$80.98	NA	\$116.00	\$123.98	\$175.00	\$209.00
3	48 OZ. Chopper Gen-2; 96 OZ. Accord XRT; 32 OZ. MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$81.57	\$130.00	NA	NA	NA	\$245.00
			Farm Tractor	\$81.57	NA	\$115.00	\$112.63	\$175.00	\$209.00
4	12 OZ. Chopper Gen-2; 96 OZ. Garlon XRT; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$105.08	\$105.00	NA	NA	NA	\$306.00
			Farm Tractor	\$105.08	NA	\$138.00	\$136.60	\$190.00	\$266.00
5	96 OZ. Garlon XRT; 16 OZ. Non-Ionic Surfactant; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$101.33	\$100.00	NA	NA	\$180.00	\$295.00
			Farm Tractor	NA	NA	NA	NA	NA	NA
6	Velpar-L undiluted; 3 quarts/acre; Red/Blue Dye; 3X5 Grid; 1 ML/Spot	Forestry Release	Backpack sprayer with Spot-Gun or Gun-Jet	NA	\$318.00	NA	NA	\$175.00	\$274.00

Table 2. RFP 19/20-021 WLR - SOUTHEAST REGIONAL RATES Continued

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
7	6% Garlon 3a; 3% Polaris; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	NA	\$300.00	\$348.00	NA	\$285.00	\$434.00
7a	6% Garlon 3a; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	\$165.72	\$285.00	\$342.00	NA	\$250.00	\$298.00
8	6% Garlon 3a; 1% NIS; Red/Blue Dye	Release	Foliar application with backpack	NA	\$338.00	NA	NA	\$300.00	\$392.00

Table 3. RFP 19/20-021 WLR - NORTHWEST REGIONAL RATES

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
1	40 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 3 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$87.83	\$100.00	NA	NA	NA	\$264.00
			Farm Tractor	\$87.83	NA	\$114.00	\$121.81	\$180.00	\$225.00
2	32 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 2 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$80.98	\$89.00	NA	NA	NA	\$245.00
			Farm Tractor	\$80.98	NA	\$110.00	\$123.98	\$175.00	\$209.00
3	48 OZ. Chopper Gen-2; 96 OZ. Accord XRT; 32 OZ. MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$81.57	\$130.00	NA	NA	NA	\$245.00
			Farm Tractor	\$81.57	NA	\$108.75	\$112.63	\$175.00	\$209.00
4	12 OZ. Chopper Gen-2; 96 OZ. Garlon XRT; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$105.08	\$105.00	NA	NA	NA	\$306.00
			Farm Tractor	\$105.08	NA	\$132.00	\$136.60	\$190.00	\$266.00
5	96 OZ. Garlon XRT; 16 OZ. Non-Ionic Surfactant; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$101.33	\$100.00	NA	NA	\$180.00	\$295.00
			Farm Tractor	NA	NA	NA	NA	NA	NA

Table 3. RFP 19/20-021 WLR - NORTHWEST REGIONAL RATES Continued

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
6	Velpar-L undiluted; 3 quarts/acre; Red/Blue Dye; 3X5 Grid; 1 ML/Spot	Forestry Release	Backpack sprayer with Spot-Gun or Gun-Jet	NA	\$318.00	NA	NA	\$175.00	\$274.00
7	6% Garlon 3a; 3% Polaris; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	NA	\$300.00	\$342.00	NA	\$285.00	\$434.00
7a	6% Garlon 3a; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	\$165.72	\$285.00	\$336.00	NA	\$250.00	\$298.00
8	6% Garlon 3a;1% NIS; Red/Blue Dye	Release	Foliar application with backpack	NA	\$338.00	NA	NA	\$300.00	\$392.00

Table 4. RFP 19/20-021 WLR - SOUTHWEST REGIONAL RATES

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
1	40 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 3 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$87.83	\$100.00	NA	NA	NA	\$264.00
			Farm Tractor	\$87.83	NA	\$114.00	\$121.81	\$180.00	\$225.00
2	32 OZ. Chopper Gen-2; 32 OZ. Garlon XRT; 2 quarts MSO; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$80.98	\$89.00	NA	NA	NA	\$245.00
			Farm Tractor	\$80.98	NA	\$110.00	\$123.98	\$175.00	\$209.00
3	48 OZ. Chopper Gen-2; 96 OZ. Accord XRT; 32 OZ. MSO; 25 MIN. Gallons/Acre	Forestry Site-prep	Skidder	\$81.57	\$130.00	NA	NA	NA	\$245.00
			Farm Tractor	\$81.57	NA	\$108.75	\$112.63	\$175.00	\$209.00
4	12 OZ. Chopper Gen-2; 96 OZ. Garlon XRT; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$105.08	\$105.00	NA	NA	NA	\$306.00
			Farm Tractor	\$105.08	NA	\$132.00	\$136.60	\$190.00	\$266.00
5	96 OZ. Garlon XRT; 16 OZ. Non-Ionic Surfactant; 25 MIN. Gallons/Acre	Forestry Site-prep or Release	Skidder	\$101.33	\$100.00	NA	NA	\$180.00	\$295.00
			Farm Tractor	NA	NA	NA	NA	NA	NA
6	Velpar-L undiluted; 3 quarts/acre; Red/Blue Dye; 3X5 Grid; 1 ML/Spot	Forestry Release	Backpack sprayer with Spot-Gun or Gun-Jet	NA	\$318.00	NA	NA	\$175.00	\$274.00

Table 4. RFP 19/20-021 WLR - SOUTHWEST REGIONAL RATES Continued

<i>Rx No.</i>	<i>Prescription/Acre</i>	<i>Application Purpose</i>	<i>Method</i>	Balfour Timber Company Inc.	Ground Level Inc.	Schmidt Reforestation Services Inc.	Crosby Farms LLC.	Greentrust Environmental Inc.	DeAngelo Brothers LLC.
7	6% Garlon 3a; 3% Polaris; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	NA	\$300.00	\$342.00	NA	\$285.00	\$434.00
7a	6% Garlon 3a; 1% NIS; Red/Blue Dye	Ditch Edge Vegetation Control	Spray wands or booms designed to reduce overspray	\$165.72	\$285.00	\$336.00	NA	\$250.00	\$298.00
8	6% Garlon 3a; 1% NIS; Red/Blue Dye	Release	Foliar application with backpack	NA	\$338.00	NA	NA	\$300.00	\$392.00

Low Bid

SG/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Darlene Velez, Chief, Office of Water Resources

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: May 31, 2020

RE: Agricultural Water Use Monitoring Report

BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or greater. Where possible, agricultural water use is estimated using monthly power consumption records provided by the electrical power provider. Estimation by power use is the most cost-effective method of water use reporting. To date, farmer agreements authorizing the District to receive power usage reports directly from the cooperatives are in effect on 681 (123.66 MGD) monitoring points.

Not all withdrawal points are suitable for estimation using power consumption. Diesel-powered pumps and complex interconnected irrigation systems still require direct methods of monitoring. The District employs telemetry to conduct water use monitoring on diesel-power systems. There are currently 273 (45.18 MGD) telemetry systems installed by the District for this purpose.

Some withdrawal points have very limited use and are monitored by individual site visits, typically less than 0.05 MGD each. There are currently 489 (31.92 MGD) limited use monitoring points in the District. Some users monitor their water use and report that data to the District. There are currently two (0.28 MGD) self-monitored points.

To date, the District has permitted 1,731 (231.63 MGD) irrigation wells which include a water use monitoring condition, of which 1,495 (206.19 MGD) wells are active, i.e., the wells have been drilled already. Of the 1,495 active wells, 1,449 (201.34 MGD) are being monitored as of May 11, roughly 96.92% of existing active wells (97.65% of allocation) with water use permit monitoring conditions.

Of the remaining estimated 46 (4.85 MGD) active stations that currently will require water use monitoring, 10 (0.48 MGD) are diesel- or gas-powered systems requiring District telemetry, 30 (3.68 MGD) are electric systems, and six (0.69 MGD) systems still require identification. There are 226 (25.45 MGD) proposed stations (that is, the wells are yet to be drilled); 43 (3.74 MGD) are expected to be diesel or gas, 147 (18.62 MGD) are expected to be electric, and 36 (3.09 MGD) are yet to be determined.

Since April 2017, the District has consistently had over 94% of active wells and permitted allocation being monitored. The attached figures show the progress made on these efforts since 2016 for the number of wells monitored (Figure 1), total permitted allocation monitored (Figure 2), and percent of active wells monitored (Figure 3).

Figure 1: Graph shows the progress since February 2016 of the number of permitted wells with a water use monitoring condition (EN50), the number of EN50 wells that are active (wells that have been drilled), and the number of active wells that are currently being monitored.

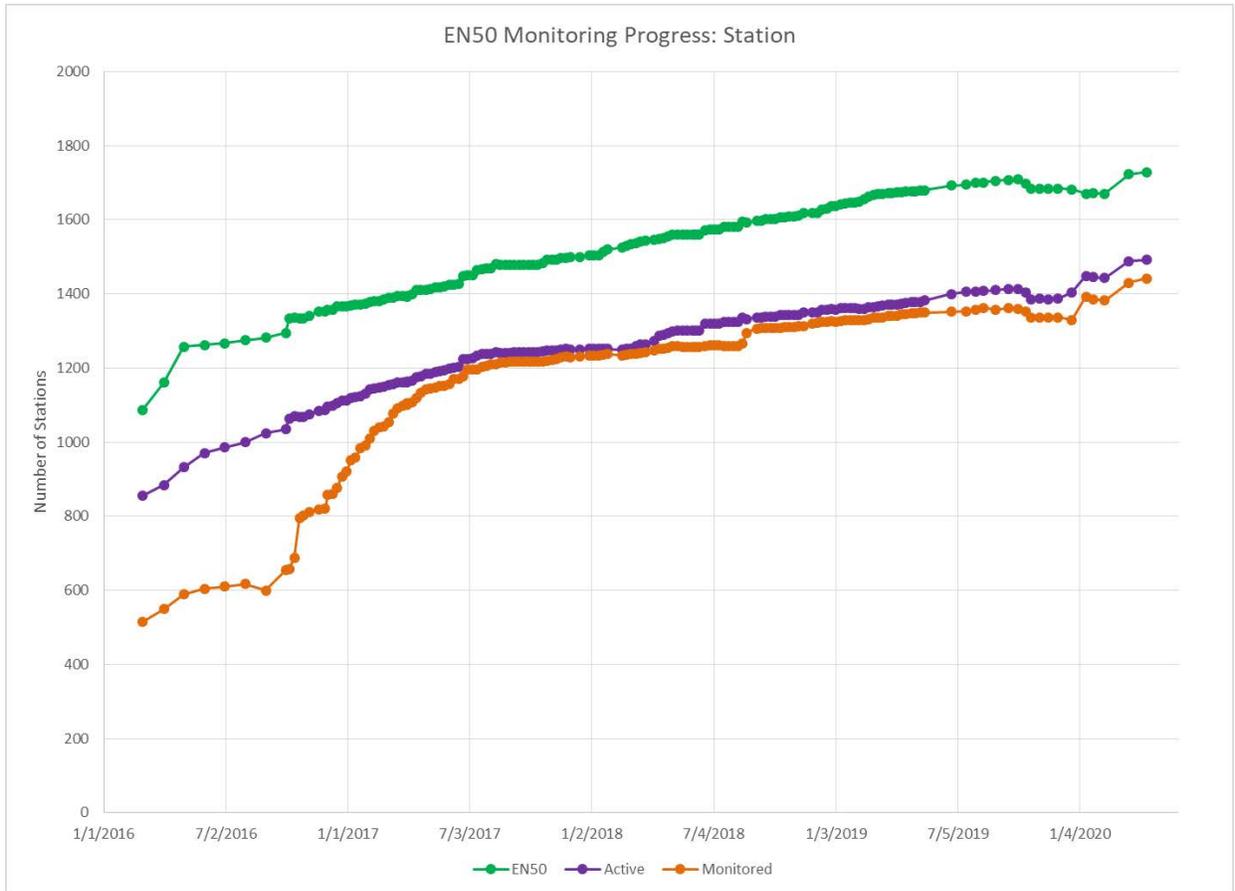


Figure 2: Graph shows the progress since October 2016 of the total permitted allocation of wells with a water use monitoring condition (EN50), the total permitted allocation amount of EN50 wells that are active (wells that have been drilled), and the total permitted allocation amount of active wells that are currently being monitored.

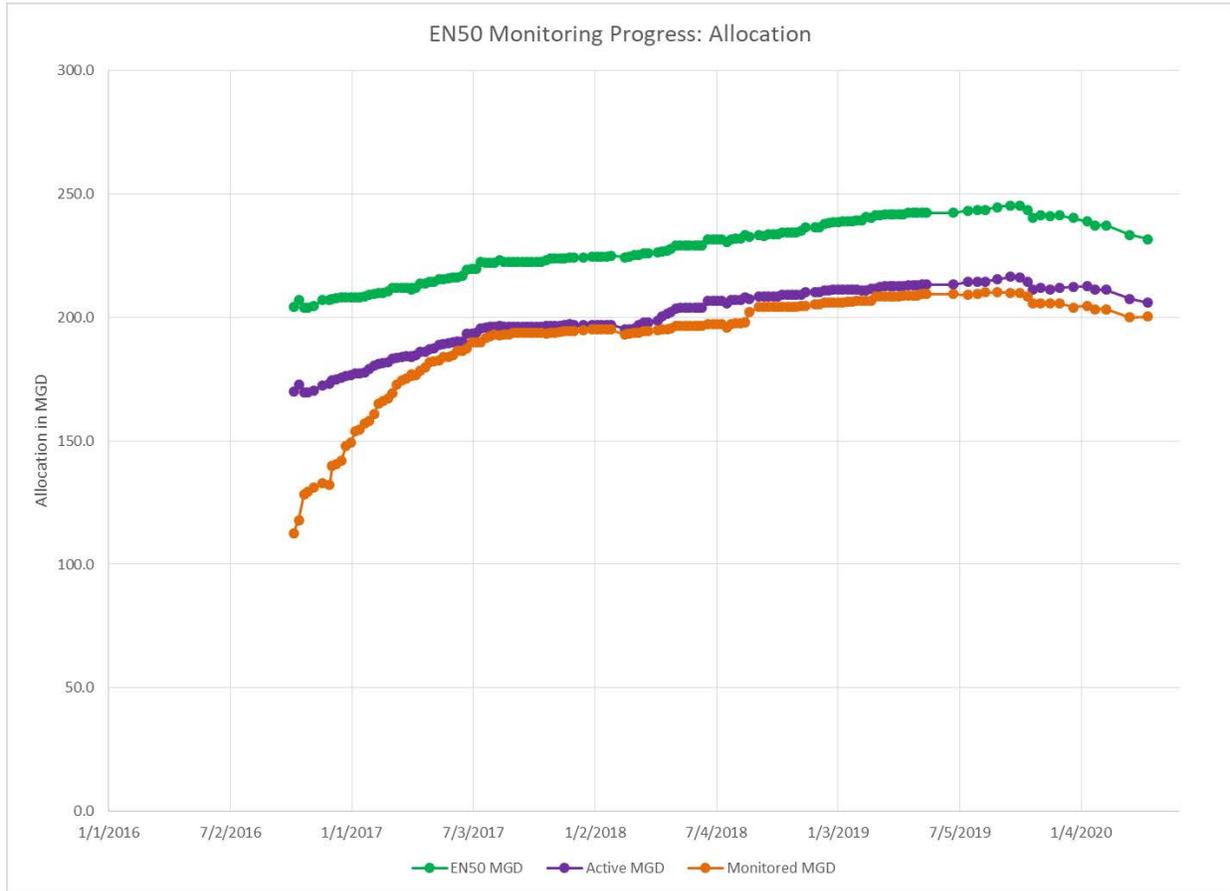
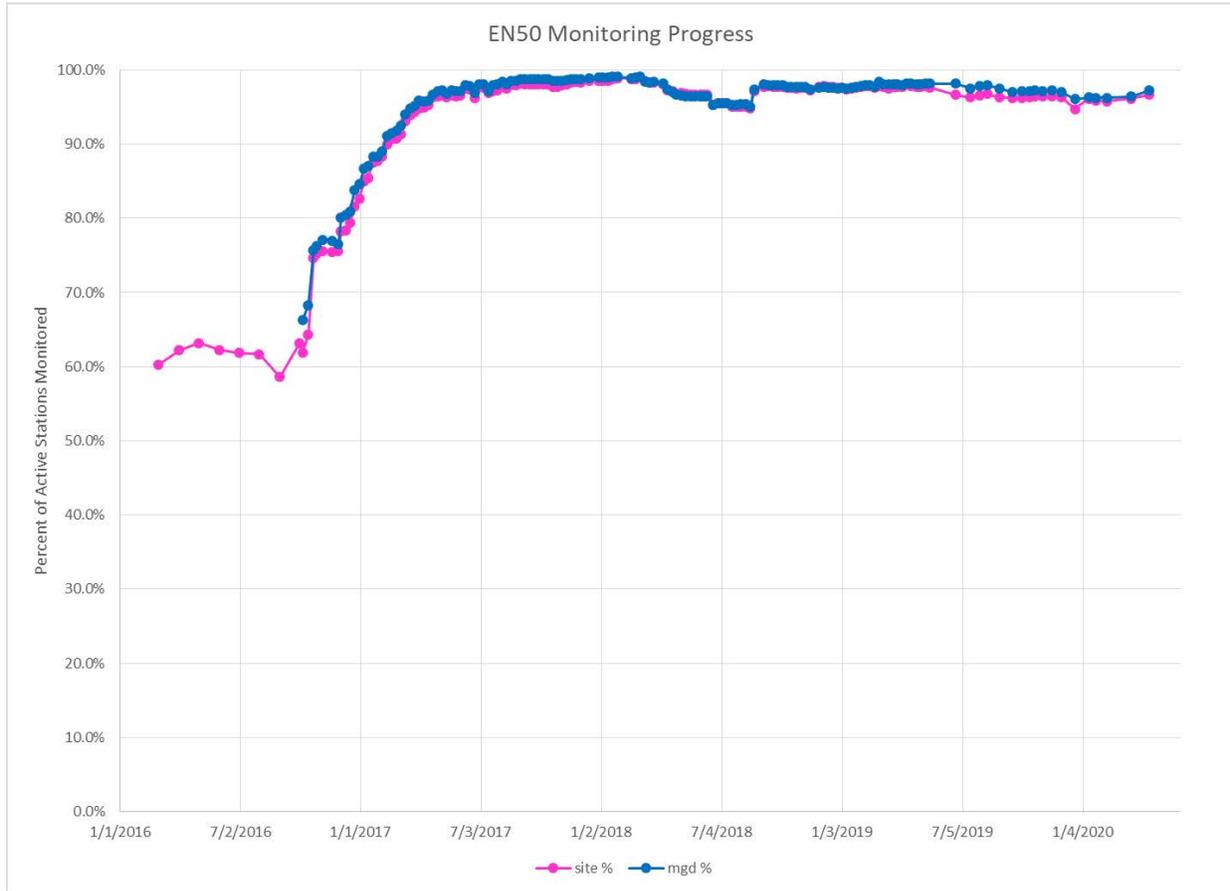


Figure 3: Graph shows the progress of the percent of permitted wells with a water use monitoring condition (EN50) being monitored since February 2016, and the percent of total permitted allocation of wells with a water use monitoring condition (EN50) being monitored since October 2016.



DSV/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Hugh Thomas, Executive Director
DATE: May 29, 2020
RE: District's Weekly Activity Reports

Attached are the weekly District activity reports.

Please feel free to contact staff prior to the Governing Board meeting if you would like further information.

HT/rl
Attachments



Weekly Activity Report to Governing Board for April 19 – 25, 2020

Executive / Management

- Hugh Thomas performed a site visit and held a soil moisture probe discussion with a vendor in Gilchrist County.
- Hugh Thomas performed a site visit to Blue Sink Restoration Project in Suwannee County.
- Hugh Thomas performed a site visit to Bell Road Industrial Park in Columbia County.
- Hugh Thomas performed a site visit to CCR in Columbia County.

Legislative and Community Affairs

- No reporting activity.

Administration

- Steve Schroeder attended the online O2O Partnership Meeting.

Finance

- Pam Shaw and Christina Green attended a teleconference with FDEP for the FDEP/OWPER and WMD budget and administrative meeting.

Land Management

- District road contractors continued work in Mallory Swamp.

Resource Management

- Warren Zwanka participated in State Emergency Operations Center daily teleconferences to discuss COVID-19 emergency response and missions

Water Resources

- No reporting activity.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- No reporting activity.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Bob Heeke and Dave Christian performed a site visit and inspection at Mallory Swamp in Lafayette County.
- Pat Webster performed a nuisance and exotic vegetation inspection of the Edwards Bottomlands project in Starke.
- Kris Eskelin attended the preconstruction teleconference with the Town of Bronson.
- Kris Eskelin attended the virtual Alachua County pre-application meeting with GRU and their consultants for the Wetlands Recharge Project.
- The Projects team held a teleconference with the City of Lake City and Columbia County to discuss possible projects.
- Matt Cantrell attended the virtual Interagency Ag Team meeting.
- Patrick Webster and Dave Christian participated in a teleconference with FDEP on the Madison Blue Springs Aquifer Recharge Project.
- Pat Webster delivered trees and plants from Half Moon Growers to the Edwards Bottomlands project in Starke. Patrick Webster, Libby Schmidt, and Dave Christian assisted with planting and the completion of phase II.

Communications

- Communications staff met with Moore Communications for a bi-weekly discussion for planning and implementation of the NPS 319 grant.
- Weekly Top Performing Post

Suwannee River Water Management District
Published by Lindsey Garland [P] · April 20 at 1:37 PM · 🌐

Work and play collide! Many of our team members work in places where most folks go for fun. It takes dedicated staff who love the springs to make sure they are protected for generations to come. #MySprings

00:52

MYSUWANNEERIVER.COM
Suwannee River Water Management District | Official Website [Learn More](#)

18,038 People Reached 709 Engagements [Boost Again](#)

Boosted on Apr 20, 2020 By Lindsey Garland **Finishes in 1 day**

People Reached: **16.4K** ThruPlays: **12.9K** [View Results](#)

3 Comments 4 Shares

Like Comment Share 🌐

Performance for Your Post

18,038 People Reached

17,090 3-Second Video Views

92 Reactions, Comments & Shares

62 Like	29 On Post	33 On Shares
10 Love	3 On Post	7 On Shares
1 Wow	0 On Post	1 On Shares
15 Comments	3 On Post	12 On Shares
4 Shares	4 On Post	0 On Shares

617 Post Clicks

272 Clicks to Play	126 Link Clicks	219 Other Clicks
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NEGATIVE FEEDBACK

2 Hide Post 0 Hide All Posts
0 Report as Spam 0 Unlike Page

Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Announcements for the week of April 26 – May 2, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue maximize remote work options during the COVID-19 crisis.



Weekly Activity Report to Governing Board for April 26 – May 2, 2020

Executive / Management

- Hugh Thomas participated on a Precision Ag Demonstration Project conference call with FDACS.
- Hugh Thomas, Tom Mirti, and Katelyn Potter participated in a site visit at the CCR project in Columbia County.
- Hugh Thomas participated on a Florida Farm Bureau Advisory Committee conference call.

Legislative and Community Affairs

- Steve Minnis met with Mayor Jones, City of Chiefland, and Stoney Smith regarding the Nature Coast Regional Water Authority.

Administration

- No reporting activity.

Finance

- No reporting activity.

Land Management

- The District road contractor continued working in Mallory Swamp.
- Land Management staff and FWC Staff held their annual meeting to discuss hunting opportunities on District lands.
- Land Management staff cleared debris from the Shingle Landing Tract.
- Ryan Sims completed rare species monitoring on the Upper Suwannee.

Resource Management

- Warren Zwanka participated in State Emergency Operations Center daily teleconferences to discuss COVID-19 emergency response and missions.
- Leroy Marshall participated in the FEMA Certified Technical Partner teleconference to discuss general practice protocols.

Water Resources

- Tom Mirti, Darlene Velez, and Fay Baird met via conference call with Ron Knapp at USGS to discuss FY21 monitoring network and interagency agreement.

Minimum Flows and Minimum Water Levels

- No reporting activity.

Water Supply

- Amy Brown, Ben Glass, and Emily Ryan met with representatives of the City of Lake City to discuss water supply planning activities.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- The Project Review Team met with Scott Knight to discuss the Lake City Sprayfield project in Columbia county.
- Pat Webster, Tara Rogers, Bob Heeke, Dave Christian, and Fay Baird met with NorthStar representatives to discuss data summary for modeling Mallory Swamp.
- Matt Cantrell and Libby Schmidt attended the UF/IFAS Virtual Ag BMP Summit meeting.
- Bob Heeke and Dave Christian performed an inspection of the Mallory Swamp project in Lafayette County.
- Pat Webster attended the Fanning Springs Monthly Construction Meeting for Silver Oaks and Riverwalk projects.
- Pat Webster, Bob Heeke, and Dave Christian performed a site visit and inspection of the Crosby Lake Tract in Starke and the aquifer recharge well location on Rayonier Property.
- Kris Eskelin attended a pre-application teleconference with Alachua County, GRU, and GRU's consultants to discuss permitting.

Communications

- Weekly Top Performing Post

The image shows a Facebook post from the Suwannee River Water Management District. The post text discusses rising water levels on the Withlacoochee, Alapaha, and middle Suwannee rivers. It includes a graphic with the text "RISING WATER LEVELS" and a "Send Message" button. To the right of the post is a "Performance for Your Post" analytics panel.

Performance for Your Post		
3,900 People Reached		
76 Reactions, Comments & Shares		
35 Like	13 On Post	22 On Shares
3 Wow	1 On Post	2 On Shares
4 Sad	2 On Post	2 On Shares
10 Comments	2 On Post	8 On Shares
24 Shares	24 On Post	0 On Shares
170 Post Clicks		
4 Photo Views	19 Link Clicks	147 Other Clicks
NEGATIVE FEEDBACK		
3 Hide Post	0 Hide All Posts	
0 Report as Spam	0 Unlike Page	
Reported stats may be delayed from what appears on posts		

Announcements for the week of May 10 – 16, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue maximize remote work options during the COVID-19 crisis.



Weekly Activity Report to Governing Board for May 3 – 9, 2020

Executive / Management

- Hugh Thomas participated in a video conference meeting for the IFAS-BMP Summit.
- Hugh Thomas participated in a conference call with FDACS regarding bioreactors.
- Hugh Thomas performed a site visit to Mallory Swamp in Lafayette County.
- Hugh Thomas participated on a conference call with FDACS regarding the SRP Technician/Coordinator positions.

Legislative and Community Affairs

- Ben Glass viewed and monitored state and regional news and updates as it relates to the District.

Administration

- No reporting activity.

Finance

- Pam Shaw and Christina Green virtually attended a meeting with FDEP and the other WMDs to discuss carryforward budgets.

Land Management

- The District road contractor continued work in Mallory Swamp.

Resource Management

- Warren Zwanka participated in State Emergency Operations Center daily teleconferences to discuss COVID-19 emergency response and missions.
- Leroy Marshall attended the Levy County Preliminary DFIRM Community Coordination webinar to discuss preliminary FEMA map revisions for Levy County.

Water Resources

- Tom Mirti and Darlene Velez met with Kristine Morris and Diana Turner from FDEP via video conference to discuss the FDEP Monitoring Grant and grant timelines.

Minimum Flows and Minimum Water Levels

- Tom Mirti, Amy Brown, and Sky Notestein attended a virtual meeting with Dr. David Kaplan with the University of Florida regarding collaboration on research to develop spring specific MFL values and metrics.
- Louis Mantini held phone meetings with Mr. Mike Holton, a landowner near Cherry Lake in Madison County, and Dr. Mike Allen with the University of Florida, regarding development of the Cherry Lake MFL.
- MFL and Water Supply office staff participated in virtual meetings with SJRWMD and FDEP staff to discuss inter-District MFLs, groundwater models, and regional water supply planning activities.
- Sky Notestein attended a virtual meeting by SJRWMD to update the North Florida Utility Coordinating Group about the draft report on Lake Brooklyn and Lake Geneva MFLs.
- Louis Mantini coordinated with O'leno State Park staff to access the park along the Santa Fe River upstream of the sink, to plan upcoming data collection efforts in a five-mile stretch of the river.

Water Supply

- Water Supply staff, along with other District staff, participated in web-based training on groundwater modeling.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Matt Cantrell and Libby Schmidt attended the UF/IFAS virtual AG BMP Summit where irrigation practices were discussed.
- Matt Cantrell and Libby Schmidt attended a webinar on Impacts and Perceptions of COVID-19 by Agriculture and Natural Resource Leaders.
- Pat Webster, Bob Heeke, and Dave Christian, members of the Mallory Swamp STRIKE Team, met to review the proposal from the contractors on the Mallory Swamp project in Lafayette County.
- Pat Webster continued watering of Phase II plantings at Edwards Bottomlands.
- Bob Heeke and Dave Christian measured water elevations and adjusted boards at the Mallory Swamp Project in Lafayette County.

Communications

- Communications staff held its bi-weekly meeting with Moore Communications regarding progress of the NPS 319 multimedia water quality campaign. Moore pitched the first of their strategic and creative briefs for the campaign.
- Katelyn Potter participated in a vendor demonstration for 360 video imagery as a potential project on District lands.
- Tom Mirti, Tara Rodgers, and Lindsey Garland made a site visit to Ichetucknee State Park to gather footage for educational outreach information and take flow measurements.

- Weekly Top Performing Post

Suwannee River Water Management District
 Published by Lindsey Garland · May 5 at 1:27 PM

Wildflowers are an important part of Florida's ecosystem. Celebrate #NationalWildflowerWeek by taking a stroll on District lands to find these gorgeous flowers and much more! 🌸 🌻 🌼

979 People Reached

55 Reactions, Comments & Shares

39 Like	38 On Post	1 On Shares
9 Love	9 On Post	0 On Shares
5 Comments	4 On Post	1 On Shares
2 Shares	2 On Post	0 On Shares

64 Post Clicks

29 Photo Views	0 Link Clicks	35 Other Clicks
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Get More Likes, Comments and Shares
 When you boost this post, you'll show it to more people.

979 People Reached 119 Engagements [Boost Post](#)

47 Reactions 2 Comments, 2 Shares

Like Comment Share

Announcements for the week of May 17 – 23, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue maximize remote work options during the COVID-19 crisis.



SUWANNEE RIVER

WATER MANAGEMENT DISTRICT

WEEKLY ACTIVITY REPORT TO GOVERNING BOARD FOR MAY 10 – 16, 2020

Executive / Management

- Hugh Thomas attended a Project Management Professional Webinar.
- Hugh Thomas attended a Water Supply Planning Webinar.
- Hugh Thomas performed site visits to Cuba Bay in Madison County and RO Ranch in Lafayette County.

Legislative and Community Affairs

- Ben Glass virtually attended the Governor's press conferences throughout the week.
- Tom Mirti and Ben Glass virtually attended a meeting of the Middle and Lower Suwannee and Withlacoochee River Task Force.

Administration

- No reporting activity.

Finance

- Pam Shaw attended a GASB Update webinar on Wednesday, May 13 hosted by James Moore & Co, CPAs

Land Management

- The District road contractor continued work in Mallory Swamp.

Resource Management

- Warren Zwanka participated in State Emergency Operations Center daily teleconferences to discuss COVID-19 emergency response and missions.
- Leroy Marshall attended the FEMA RiskMap national teleconference to exchange information between Cooperating Technical Partners.
- Ashley Stefanik attended FDOT M-CORES webinars for the Suncoast and Northern Turnpike toll roads to discuss the online GIS information compiled to assess the proposed corridors.

Water Resources

- No reporting activity.

Minimum Flows and Minimum Water Levels

- Louis Mantini conducted debris inventory on the Santa Fe River from Turner Landing to Hollingsworth Bluff.
- John Good and Robbie McKinney participated in a conference call with FDEP staff to provide background information on sources of gridded rainfall data used by the District in MFL efforts.



SUWANNEE RIVER

WATER MANAGEMENT DISTRICT

- Louis Mantini, with Research Planning, Inc., conducted vegetation, fauna, soils, and salinity sampling along the Waccasassa River.

Water Supply

- Water Supply, along with other District staff, participated in web-based training on groundwater modeling.
- Amy Brown attended a webinar for the Floridan Aquifer Collaborative Engagement for Sustainability (FACETS) project.

Hydrological Data

- No reporting activity.

Agriculture and Environmental Projects

- Pat Webster continued watering of Phase II plantings at Edwards Bottomlands project in Bradford County.
- Bob Heeke and Dave Christian performed an inspection of the flash board positions in the Mallory Swamp project in Lafayette County.

Communications

- Katelyn Potter met with a vendor to discuss 360 imagery and interactive map project ideas for District lands.
- Weekly Top Performing Post

Suwannee River Water Management District
Published by Lindsey Garland · 71 · May 14 at 4:27 PM · 🌐

The springs are filled with life! 🌿💧
This video was captured by our scientists as they were conducting maintenance on a water quality monitoring station.

Performance for Your Post

3,783 People Reached		
2,105 3-Second Video Views		
281 Reactions, Comments & Shares 📈		
179	89	90
👍 Like	On Post	On Shares
49	26	23
❤️ Love	On Post	On Shares
3	1	2
😲 Wow	On Post	On Shares
18	4	14
💬 Comments	On Post	On Shares
32	32	0
🔄 Shares	On Post	On Shares
310 Post Clicks		
62	0	248
🎮 Clicks to Play 📈	🔗 Link Clicks 📈	👉 Other Clicks 📈

NEGATIVE FEEDBACK

3	0
Hide Post	Hide All Posts
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Announcements for the week of May 24 – 30, 2020

The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue maximize remote work options during the COVID-19 crisis.