

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
FIRST PUBLIC HEARING ON THE FISCAL YEAR 2021 BUDGET

In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District is hosting the Governing Board meeting via communication media technology and/or remote conferencing technology.

The Meeting will be conducted via GoTo Webinar for Presentations Only

GoTo Webinar Link: <https://attendee.gotowebinar.com/register/2202161670984391692>

Separate Call-In Number for Audio

Toll Free 1-888-585-9008 - **Conference Room Number: 704-019-452 #**

Public Comment Form Link: www.MySuwanneeRiver.com/Comments

September 8, 2020
5:05 p.m.

District Headquarters
Live Oak, Florida

1. Call to order and Roll Call
2. Fiscal Year 2020-2021 Tentative Millage Rate and Tentative Budget Presentation
3. Resolution No. 2020-06, Tentative Millage Rate for Fiscal Year 2020-2021 Budget
4. Resolution No. 2020-07, Tentative Budget for Fiscal Year 2020-2021
5. Announcements
 - Monday, September 21, 2020, at 5:05 p.m. is the Final Public Hearing on Fiscal Year 2020-2021 Millage and Budget.
6. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers a particular agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

•"Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Christina Green, Senior Budget and Fiscal Analyst, Office of Finance

THRU: Hugh Thomas, Executive Director

DATE: August 28, 2020

RE: Resolution No. 2020-06, Tentative Millage Rate for Fiscal Year 2020-2021 Budget

RECOMMENDATION

Approve Resolution 2020-06 to adopt a Tentative Millage Rate of 0.3696 for Fiscal Year 2020-2021.

BACKGROUND

The Suwannee River Water Management District is the taxing authority that tentatively proposes to levy the rolled-back millage rate of 0.3696 for Fiscal Year (FY) 2020-2021, which is a 3.75 percent reduction from the current FY 2019-2020 millage rate of .3840. The rolled-back millage rate of 0.3696 is based on taxable property values from all the property appraiser's offices within the District.

At the July 14, 2020, Governing Board meeting, the Board approved a tentative rolled-back millage rate of 0.3696 for FY 2020-2021, a Tentative Budget of \$59,068,588, and authorized staff to notify the property appraisers for all counties within the District. Staff was given the ability to adjust the rate minimally if revised information was received.

The Tentative FY2020-2021 millage rate and budget has been developed in accordance with the budget guidelines set forth by the Governing Board. Also, staff has worked in cooperation with the Governor's Office and Legislature to ensure adequate fiscal resources are available to effectively implement our core mission. This tentative millage rate and budget was developed in keeping with statutory provisions and direction provided by the Governor's Office, the Florida Legislature, and the Florida Department of Environmental Protection.

The final public hearing is scheduled for September 21, 2020, at 5:05 p.m., at the District's office located at 9225 CR 49, Live Oak, Florida.

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Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
RESOLUTION NUMBER 2020-06**

ADOPTION OF TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2020-2021

WHEREAS, the Governing Board of the Suwannee River Water Management District (District) by authority of Article VII, Section 9(b) of the Florida Constitution, and Chapters 200 and 373, Florida Statutes, is authorized to levy ad valorem taxes on taxable property within the District; and

WHEREAS, the ensuing fiscal year of the District shall extend the period beginning October 1, 2020, and ending September 30, 2021; and

WHEREAS, the Governing Board of the District has determined that a tentative millage rate as provided for in sections 200.065, 373.503 and 373.536, Florida Statutes, is necessary to provide funds for the tentative budgeted expenditures of the District for Fiscal Year 2020-2021 and should be levied in the amount set forth herein; and

WHEREAS, notices of proposed property taxes, advising of date, time, and place of the first public hearing, were prepared and transmitted, pursuant to section 200.065, Florida Statutes, by the county property appraisers of each county within the District; and

WHEREAS, the first public hearing on the tentative millage rate and tentative budget was held by the Governing Board of the District at 9225 County Road 49, Live Oak, Florida, on September 8, 2020, commencing at 5:05 p.m. as provided in the notice, at which the name of the taxing authority, the rolled-back rate, the percentage of change from the rolled-back rate, and the millage rate to be levied were publicly announced, and the general public was allowed to ask questions and speak prior to the adoption of any measures.

THEREFORE, BE IT RESOLVED; by the Governing Board of the Suwannee River Water Management District that:

1. There is adopted and tentatively levied a millage rate, as provided for in sections 373.503 and 373.536, Florida Statutes, at the rolled-back rate, for Fiscal Year 2020-2021, to be assessed on the tax rolls for the year 2020, for the purpose of levying a uniform ad valorem tax on all taxable property in the counties within the District as certified by the county property appraisers pursuant to section 200.065, Florida Statutes, excluding lands held by the Trustees of the Internal Improvement Trust Fund to the extent specified in section 373.543, Florida Statutes.
2. The Fiscal Year 2020-2021 tentative millage rate of 0.3696 is equal to the rolled-back rate of 0.3696 mills.

PASSED AND ADOPTED THIS _____ DAY OF _____ 2020, A.D., AT _____ P.M., BY
THE GOVERNING BOARD OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD

MEMBERS OF THE BOARD:

VIRGINIA H. JOHNS, CHAIR
RICHARD SCHWAB, VICE-CHAIR
CHARLES KEITH, SECRETARY/TREASURER
VIRGINIA SANCHEZ

ATTEST:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Christina Green, Senior Budget and Fiscal Analyst, Office of Finance
THRU: Hugh Thomas, Executive Director
DATE: September 8, 2020
RE: Resolution No. 2020-07, Tentative Budget for Fiscal Year 2020-2021

RECOMMENDATION

Approve Resolution 2020-07 to adopt a Tentative Budget of \$59,068,588 for Fiscal Year 2020-2021.

BACKGROUND

The Tentative Budget for Fiscal Year (FY) 2020-2021 has been developed in accordance with the budget guidelines set forth by the Governing Board. Additionally, staff has worked in cooperation with the Governor's Office and Legislature to ensure adequate fiscal resources are available to effectively implement our core mission. This budget was developed in keeping with statutory provisions and direction provided by the Governor's Office, the Florida Legislature, and the Florida Department of Environmental Protection.

At the July 14, 2020, Governing Board meeting, the Board approved a Tentative Budget for FY 2020-2021 of \$59,068,588. Also, at the July 14, 2020 Governing Board meeting, a Tentative rolled-back millage rate of 0.3696 was approved. Staff was authorized to make adjustments and corrections to the budget and adjust the rolled-back millage rate if final data changed.

Staff did not receive any additional information that would require an adjustment to the millage rate or budget.

The following is a summary of the Tentative Budget for FY 2020-2021 and program highlights.

BUDGET SUMMARY:

The Tentative Budget for FY 2020-2021 represents a standardized approach to budgeting and fiscal responsibility. It reflects the District's effort to diligently address core mission responsibilities that consist of water supply, water quality, flood protection and natural systems in accordance with Governing Board priorities, Legislative directives, adopted Minimum Flows and Minimum Water Levels (MFLs) schedule, the District's Florida Forever Work Plan, and the District's Strategic Plan. The Tentative Budget for FY 2020-2021 is \$59,068,588, which includes the General Fund \$9,631,434 and Special Revenue Funds \$49,437,154 (See Attachments).

The Tentative Budget proposes to reduce last year's adopted millage rate of 0.3840 to the rolled-back rate of 0.3696 for FY 2020-2021. The projected ad valorem revenue for FY 2020-2021 is \$6,352,300. The District budgeted 95% or \$6,034,682 of the projected ad valorem revenue in the FY 2020-2021 Tentative Budget.

GENERAL FUND BUDGET HIGHLIGHTS:

The Tentative Budget for the General Fund for FY 2020-2021 is \$9,631,434. It includes District revenue of \$5,013,432, State revenue of \$2,740,000, Local Revenue of \$86,480, Transfer out to Special Revenue Fund of (\$75,000), and Fund Balance utilization of \$1,866,522. District Revenue includes Ad Valorem, Investment Income and Permit Fees. State Revenue includes FY 2020-2021 State Appropriation for Operations and Environmental Resource Permitting.

The General Fund is the principal operating fund used to account for most of the District's general activities and technology and information services including:

- Water Resource Planning and Monitoring (water supply planning; other water resources planning; research data collection, analysis and monitoring; and federal planning technical assistance)
- Land Acquisition, Restoration and Public Works (water source development projects; waters supply development assistance; surface water projects; and non-water source development projects)
- Regulation (consumptive use permitting; water well construction permitting and contractor licensing; environmental resource and surface water permitting; and other regulatory and enforcement activities)
- Outreach (water resource education; public information; and legislative affairs)
- District Management and Administration (administrative and operations support; and tax collector/property appraiser fees)

SPECIAL REVENUE FUNDS' HIGHLIGHTS:

The Tentative Budget for the Special Revenue Funds for FY 2020-2021 is \$49,437,154. It includes District revenue of \$2,314,250, State revenue of \$33,468,503, Federal revenue of \$3,656,000, Transfer in from General Fund of \$75,000, and Fund Balance utilization of \$9,923,401.

- District revenue includes Timber and Ad Valorem revenues.
- State Revenue includes FY 2020-2021 State Appropriation for Land Management, MFLs, Environmental Resource Planning and Payment-in-Lieu of Taxes; Florida Department of Transportation Grants; Florida Department of Agriculture and Consumer Services – Forestry Service Grants; Florida Fish and Wildlife Commission Grants; Suwannee River Partnership; and Florida Department of Environmental Protection Springs Grants. State Springs and Alternative Water Supply Funding in the amount of \$26,345,000 or 45% of the District's budget is allocated to springs protection and restoration.
- Federal Revenue includes Federal Emergency Management Agency Grants to update Flood Risk Maps and to deliver quality data that increases public awareness to reduce future flooding vulnerability and Federal Clean Water Act 2018 Section 319(h) Nonpoint Source Education Grant for a Suwannee Valley Springs Initiative project.
- Fund Balance utilization includes District Committed Fund Balance for Agricultural and Regional Initiative Valuing Environmental Resources (RIVER) Cost-Share projects as well as regional water resource development projects, springs protection and restoration, water supply planning, water quality improvement projects, and natural systems projects.

The Tentative FY 2020-2021 Budget reflects a Full-Time Equivalent (FTE) work force of sixty-six (66) employees and one (1.0) OPS position.

PROGRAM HIGHLIGHTS	FY 2020-2021 (Tentative Budget)
1.0 Water Resources Planning and Monitoring	\$11,309,318
2.0 Acquisition, Restoration and Public Works	\$37,812,028
3.0 Operation and Maintenance of Lands and Works	\$6,127,699
4.0 Regulation	\$1,894,389
5.0 Outreach	\$243,657
6.0 District Management and Administration	\$1,681,497
TOTAL	\$59,068,588

The Tentative FY 2020-2021 Budget will enable the District to protect water resources for the benefit of its citizens and natural systems while lessening the burden on taxpayers and establishing a high level of public service. This Tentative Budget documents District's commitment to implement cost efficiencies and enhance existing programs.

The final public hearing is scheduled for September 21, 2020, at 5:05 p.m. at the District's office located at 9225 CR 49, Live Oak, Florida.

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Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
RESOLUTION NUMBER 2020-07**

ADOPTION OF TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, Chapters 200 and 373, Florida Statutes, require that the Governing Board of the Suwannee River Water Management District (District) adopt a tentative budget for the District for each fiscal year; and

WHEREAS, the Governing Board of the District, after careful consideration and study, has caused to be prepared a tentative budget, including all items that are necessary and proper as provided by law for the District, for the ensuing fiscal year beginning October 1, 2020, and ending September 30, 2021, as provided for in sections 200.065, 218.33, and 373.536, Florida Statutes; and

WHEREAS, notices of proposed property taxes, advising of date, time, and place of the first public budget hearing, were prepared and mailed, pursuant to section 200.065, Florida Statutes, by the county property appraisers of each county within the District; and

WHEREAS, the first public hearing on the tentative millage rate and budget was held by the Governing Board of the District at 9925 County Road 49, Live Oak, Florida, on September 8, 2020, commencing at 5:05 p.m. as provided in the notice and;

WHEREAS, the Governing Board of the District, prior to adopting a tentative budget, has adopted Resolution Number 2020-06, Adoption of Tentative Millage Rate for Fiscal Year 2020-2021, which established the tentative millage levy for Fiscal Year 2020-2021 as provided for in sections 200.065, 373.503 and 373.536, Florida Statutes.

THEREFORE, BE IT RESOLVED; by the Governing Board of the Suwannee River Water Management District that:

The attached budget is hereby adopted as the tentative budget of the District for the fiscal year beginning October 1, 2020, and ending September 30, 2021, as the tentative operating and fiscal guide of the District for the upcoming fiscal year.

**PASSED AND ADOPTED THIS _____ DAY OF _____ 2020, A.D., AT _____ P.M., BY
THE GOVERNING BOARD OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT:**

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD**

MEMBERS OF THE BOARD:

**VIRGINIA H. JOHNS, CHAIR
RICHARD SCHWAB, VICE-CHAIR
CHARLES KEITH, SECRETARY/TREASURER
VIRGINIA SANCHEZ**

ATTEST:

Suwannee River Water Management District

Tentative Budget FY2020 - 2021	TOTAL BUDGET	GENERAL FUND	LAND MANAGEMENT & OPERATIONS SPECIAL FUND	DISTRICT SPECIAL REVENUE FUND	STATE SPECIAL REVENUE FUND	FEDERAL SPECIAL REVENUE FUND	TOTAL SPECIAL REVENUE FUNDS
Revenues							
District Revenue	\$ 7,327,682	\$ 5,013,432	\$ 2,314,250	\$ -	\$ -	\$ -	\$ 2,314,250
Local Revenue	86,480	86,480	-	-	-	-	-
State Revenue	36,208,503	2,740,000	2,290,119	-	31,178,384	-	33,468,503
Federal Revenue	3,656,000	-	40,000	-	-	3,616,000	3,656,000
Total Revenues	\$ 47,278,665	\$ 7,839,912	\$ 4,644,369	\$ -	\$ 31,178,384	\$ 3,616,000	\$ 39,438,753
Transfers In	75,000	-	-	-	-	75,000	75,000
Transfers Out	(75,000)	(75,000)	-	-	-	-	-
Fund Balance Utilization	11,789,923	1,866,522	2,020,330	5,319,470	2,583,601	-	9,923,401
TOTAL REVENUES, TRANSFERS & FUND BALANCE UTILIZATION	\$ 59,068,588	\$ 9,631,434	\$ 6,664,699	\$ 5,319,470	\$ 33,761,985	\$ 3,691,000	\$ 49,437,154
Expenditures							
Salaries & Benefits	6,709,559	5,181,595	786,979	-	724,985	16,000	1,527,964
Contractual Services	22,052,900	2,074,290	3,328,610	2,250,000	10,749,000	3,651,000	19,978,610
Operating Expenditures	1,810,700	1,016,233	722,467	30,000	36,000	6,000	794,467
Operating Capital Outlay	410,044	253,336	156,708	-	-	-	156,708
Fixed Capital Outlay	5,077,000	-	977,000	-	4,100,000	-	5,077,000
Interagency Expenditures	23,008,385	1,105,980	692,935	3,039,470	18,152,000	18,000	21,902,405
TOTAL EXPENDITURES	\$ 59,068,588	\$ 9,631,434	\$ 6,664,699	\$ 5,319,470	\$ 33,761,985	\$ 3,691,000	\$ 49,437,154

BUDGET SUMMARY

Suwannee River Water Management District - Fiscal Year 2020-2021

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT ARE .3% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES.

I. ESTIMATED REVENUES AND BALANCES	MILLAGE PER \$1,000	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTAL BUDGET
ESTIMATED REVENUES				
AD VALOREM TAXES (Rolled-back rate)	0.3696	\$ 4,720,432	\$ 1,314,250	\$ 6,034,682
OTHER REVENUES				
Federal Revenue		-	3,656,000	3,656,000
State Revenue		2,740,000	33,468,503	36,208,503
Local Revenue		86,480	-	86,480
Permit and License Fees		163,000	-	163,000
Investment Income		130,000	-	130,000
Timber Sales		-	1,000,000	1,000,000
TOTAL ESTIMATED REVENUES		7,839,912	39,438,753	47,278,665
TRANSFERS IN/(OUT)		(75,000)	75,000	-
BEGINNING FUND BALANCE/RESERVE PROJECTED		14,873,449	14,945,159	29,818,608
 TOTAL REVENUES, TRANSFERS & FUND BALANCE		 \$ 22,638,361	 \$ 54,458,912	 \$ 77,097,273
II. EXPENDITURES				
WATER RESOURCES PLANNING & MONITORING		\$ 4,284,934	\$ 7,024,384	\$ 11,309,318
ACQUISITION, RESTORATION & PUBLIC WORKS		1,526,957	36,285,071	37,812,028
OPERATION AND MAINTENANCE OF LANDS & WORKS		-	6,127,699	6,127,699
REGULATION		1,894,389	-	1,894,389
OUTREACH		243,657	-	243,657
ADMINISTRATIVE AND OPERATIONS SUPPORT		1,681,497	-	1,681,497
TOTAL APPROPRIATED EXPENDITURES		\$ 9,631,434	\$ 49,437,154	\$ 59,068,588
 ENDING FUND BALANCES/RESERVES		 13,006,927	 5,021,758	 18,028,685
 TOTAL APPROPRIATED EXPENDITURES, TRANSFERS AND FUND BALANCE		 \$ 22,638,361	 \$ 54,458,912	 \$ 77,097,273

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.