

**AGENDA**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD MEETING AND PUBLIC HEARING**

*In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District is hosting the Governing Board meeting via communication media technology and/or remote conferencing technology.*

**The Meeting will be conducted via GoTo Webinar for Presentations Only**

**GoTo Webinar Link:** <https://attendee.gotowebinar.com/register/6241426543382591502>

**Separate Call-In Number for Audio**

Toll Free 1-888-585-9008 - **Conference Room Number:** 704-019-452 #

**Public Comment Form Link:** [www.MySuwanneeRiver.com/Comments](http://www.MySuwanneeRiver.com/Comments)

October 13, 2020  
9:00 a.m.

District Headquarters  
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair  
**Amendments Recommended by Staff:** None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
  - Agenda Item No. 6 - September 8, 2020 Board Meeting and First Public Hearing on Fiscal Year 2020-2021 Millage and Budget, September 21, 2020 Board Workshop, Audit and Lands Committee Meetings, and Final Public Hearing on Fiscal Year 2020-2021 Millage and Budget
  - Agenda Item No. 10 - Sale of Surplus Property, Santa Fe Oasis, Gilchrist County
  - Agenda Item No. 11 - Resolution 2020-10 - Acquisition of a 10 Acre +/- Parcel of Real Property (Drufner), Hamilton County
  - Agenda Item No. 14 - August 2020 Financial Report
  - Agenda Item No. 15 - Contract 12/13-40 Amendment, Law, Redd, Crona & Munroe, P.A
  - Agenda Item No. 24 - Contract with Williams Timber Inc. for the Ellaville #19 Timber Sale
  - Agenda Item No. 25 - Contract with H. B. Tuten Jr. Logging, Inc. for the Ellaville #20 Timber Sale
  - Agenda Item No. 26 - Contract with Resolute Cross City Timber Management LLC for the Nature Coast Regional Wellfield #2 Timber Sale
  - Agenda Item No. 27 - Contract with H. B. Tuten Jr. Logging, Inc. for the Seven Bridges #1 Timber Sale
  - Agenda Item No. 28 - Contract with Williams Timber Inc. for the Westwood West #4 Timber Sale

- Agenda Item No. 29 - Contract with Superior Timber and Land Management, LLC for Forest Inventory Services
- Agenda Item No. 34 - Task Work Assignment 19/20-009.011 with HSW Engineering, Inc.
- Agenda Item No. 36 - Task Work Assignment 19/20-036.001 with Applied Technology and Maintenance, Inc,
- Agenda Item No. 37 - Task Work Assignment 19/20-042.001 with Resource Planning, Inc.
- Agenda Item No. 38 - Task Work Assignment 19/20-042.002 with Resource Planning, Inc.
- Agenda Item No. 39 - Five-Year Water Resource Development Work Program Report
- Agenda Item No. 42 - Employee Health Care Insurance Coverages

Page 7

6. September 8, 2020 Board Meeting and First Public Hearing on Fiscal Year 2020-2021 Millage and Budget, September 21, 2020 Board Workshop, Audit and Lands Committee Meetings, and Final Public Hearing on Fiscal Year 2020-2021 Millage and Budget - **Recommend Consent**
7. Items of General Interest for Information/Cooperating Agencies and Organizations
  - A. Hydrologic Conditions Report
  - B. Cooperating Agencies and Organizations

**GOVERNING BOARD LEGAL COUNSEL**

**Tom Reeves**

8. Legal and Enforcement Updates

**BUSINESS AND COMMUNITY SERVICES**

**Steve Minnis, Deputy Executive Director**

*Administration*

- |             |                                                                                                                                     |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------|
| BCS Page 1  | 9. Land Acquisition and Disposition Activity Report                                                                                 |
| BCS Page 4  | 10. Sale of Surplus Property, Santa Fe Oasis, Gilchrist County – <b>Recommend Consent</b>                                           |
| BCS Page 7  | 11. Resolution 2020-10 - Acquisition of a 10 Acre +/- Parcel of Real Property (Drufner), Hamilton County – <b>Recommend Consent</b> |
| BCS Page 13 | 12. Release of Confidential Appraisal Reports on the R.O. Ranch/ McB-Pinehatchee Exchange in Lafayette County                       |
| BCS Page 14 | 13. Florida Power and Light North Florida Resiliency Corridor Counteroffer                                                          |

*Finance*

- |             |                                                             |
|-------------|-------------------------------------------------------------|
| BCS Page 16 | 14. August 2020 Financial Report – <b>Recommend Consent</b> |
|-------------|-------------------------------------------------------------|

- BCS Page 26 15. Contract 12/13-40 Amendment, Law, Redd, Crona & Munroe, P.A. –  
**Recommend Consent**

Resource Management

- BCS Page 27 16. Permitting Summary Report
- BCS Page 30 17. Emergency Variance Request for General Works of the District Permit Application WOD-029-237339-1, Cothron Residence, Dixie County

Agriculture and Environmental Projects

- BCS Page 42 18. Agreements with the Florida Department of Environmental Protection to Receive Springs Grant Funds and to Enter into Local Cooperative Agreements
- BCS Page 45 19. Equipment Purchase for On-Farm Best Management Practices and Sustainable Suwannee Project
- BCS Page 46 20. On-Farm Best Management Practices Task of Sustainable Suwannee Project
- BCS Page 47 21. Lower Suwannee National Wildlife Refuge Engineering and Design of Hydrologic Restoration Opportunities
- BCS Page 49 22. Mallory Swamp Modeling Efforts

**WATER AND LAND RESOURCES**  
**Tom Mirti, Deputy Executive Director**

Land Management

- WLR Page 1 23. District Land Management and Twin Rivers State Forest Activity Summary
- WLR Page 6 24. Contract with Williams Timber Inc. for the Ellaville #19 Timber Sale –  
**Recommend Consent**
- WLR Page 7 25. Contract with H. B. Tuten Jr. Logging, Inc. for the Ellaville #20 Timber Sale –  
**Recommend Consent**
- WLR Page 9 26. Contract with Resolute Cross City Timber Management, LLC. for the Nature Coast Regional Wellfield #2 Timber Sale – **Recommend Consent**
- WLR Page 10 27. Contract with H. B. Tuten Jr. Logging, Inc. for the Seven Bridges #1 Timber Sale – **Recommend Consent**
- WLR Page 11 28. Contract with Williams Timber Inc. for the Westwood West #4 Timber Sale –  
**Recommend Consent**
- WLR Page 12 29. Contract with Superior Timber and Land Management, LLC. for Forest Inventory Services – **Recommend Consent**
- WLR Page 13 30. Construction and Maintenance of Hydrologic Improvements and Roads

Water Resources

WLR Page 16 31. Agricultural Water Use Monitoring Report

Water Supply / MFL

32. MFL Update

WLR Page 20 33. 2020 Priority List for Establishment of Minimum Flows and Minimum Water Levels

WLR Page 27 34. Task Work Assignment 19/20-009.011 with HSW Engineering, Inc. – **Recommend Consent**

WLR Page 28 35. Task Work Assignment 19/20-009.014 with HSW Engineering, Inc.

WLR Page 29 36. Task Work Assignment 19/20-036.001 with Applied Technology and Maintenance, Inc. – **Recommend Consent**

WLR Page 30 37. Task Work Assignment 19/20-042.001 with Resource Planning, Inc. – **Recommend Consent**

WLR Page 31 38. Task Work Assignment 19/20-042.002 with Resource Planning, Inc. – **Recommend Consent**

WLR Page 32 39. Five-Year Water Resource Development Work Program Report – **Recommend Consent**

40. Water Supply Update

**EXECUTIVE OFFICE**

**Hugh Thomas, Executive Director**

EO Page 1 41. District's Weekly Activity Reports

EO Page 15 42. Employee Health Care Insurance Coverages - **Recommend Consent**

43. Announcements

44. Governing Board Comments

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

November 10, 2020 9:00 a.m. Board Meeting  
Workshop(s) / Committee Meetings

**\*\*Board Workshops immediately follow Board Meetings unless otherwise noted.**

45. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic.

When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

**AGENDA**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD WORKSHOP**

October 13, 2020  
Following Board Meeting

District Headquarters  
Live Oak, Florida

- Water Quality Review
- Poe Springs Park Septic Upgrades and Rum Island Park Project
- Multi-Use Corridors of Regional Economic Significance (M CORES)
  - Northern Turnpike Connector Draft Final Report
  - Suncoast Corridor Draft Final Report

**MINUTES  
SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING AND PUBLIC HEARING**

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**Public Comment Form Link:** [www.MySuwanneeRiver.com/Comments](http://www.MySuwanneeRiver.com/Comments)

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3:00 p.m., Tuesday  
September 8, 2020

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 3:00 p.m.

Chair Johns opened the Board meeting and handed the gavel to Mr. Schwab to conduct the Board meeting.

Tommy Reeves, Board Legal Counsel, administered the Oath of Office to Mr. Harry Smith, Suwannee River Water Management District’s newly appointed Board Member.

Agenda Item No 2 – Roll Call

**Governing Board**

<b>Seat</b>	<b>Name</b>	<b>Office</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
Aucilla Basin	Vacant		-	-	-
Coastal River Basin	Richard Schwab	Vice Chair	X		
Lower Suwannee Basin	Vacant		-	-	-
Santa Fe & Wacc. Basins	Vacant		-	-	-
Upper Suwannee Basin	Vacant		-	-	-
At Large	Virginia H. Johns	Chair		X	
At Large	Virginia Sanchez		X		
At Large	Charles Keith	Sec./Treas.	X		
At Large	Harry Smith		X		

**Governing Board Legal Counsel**

<b>Name</b>	<b>Firm</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X		

**Leadership Team**

<b>Position</b>	<b>Name</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
Executive Director	Hugh Thomas	X		
Deputy Executive Director	Tom Mirti	X		
Deputy Executive Director	Steve Minnis	X		
Executive Office & Board Coordinator	Robin Lamm	X		

**Guests Present Telephonically:**

Arteaga Garcia Alejandro	Kelly Aue
The Florida Channel	Steve Gladin
Madeline Hart	Doug Hearn
Ray Hodge	Jacki Hodge
Merrillee- M. Jipson	Charla Markesteyn
Lucinda Merritt	Bob Moresi
Michael Roth	Kristin Rubin
Charles Shinn	Jim Tatum
Craig Varn	Stefani Weeks
Sable Bolling	Melissa Hill
Dennis Price	

**Staff:**

Tyler Jordan	Bo Cameron
Steve Schroeder	Katelyn Potter
Fay Baird	Kris Esklin
Lindsey Garland	Sky Notestein
Paul Buchanan	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

**Deletion:**

Agenda Item No. 11 – Sale of Surplus Property, Santa Fe Oasis, Gilchrist County

Agenda Item No. 4 – Public Comment.

- Jim Tatum, Our Santa Fe River – Seven Springs water use permit application concerns.
- Carol Schwarz – Did not respond to name being called during public comments.
- Lucinda Merritt, Ichetucknee Alliance – Board Member quorum concerns and strategic plan comments.
- Dennis Price, SE Environmental Geology – Water recharge concerns and water use permit concerns.
- Merrillee M. Jipson, Our Santa Fe River - Requested verbiage of minutes to be revised concerns with and request to remove agenda item # 22 from consent agenda.
- Mike Roth, Our Santa Fe River – Welcomed Mr. Smith to the Governing Board. Concerns with and a request to remove agenda item # 22 from consent agenda. Seven Springs water use permit application concerns.
- Steve Gladin – Board quorum comments and concerns.

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - August 11, 2020 Board Meeting and Lands Committee Minutes, and August 27, 2020 Audit Committee and Supplemental Board Meeting Minutes
- Agenda Item No. 10 - Detailed Assessment and Negotiations for a Conservation Easement over a 300 +/- Acre Parcel, Econfina Timberlands (Bishop), Jefferson County

- Agenda Item No. 13 - Renew Property and Casualty, Comprehensive General Liability, Public Officials Liability, Auto, and Workers Compensation Insurance Coverage from Public Risk Insurance Agency
- Agenda Item No. 14 - July 2020 Financial Report
- Agenda Item No. 15 - Renew Environmental Systems Research Institute GIS Software License Maintenance
- Agenda Item No. 19 - Renewal of Contract Number 05/06-131 for Florida Forest Service -Twin Rivers State Forest Land Management Activities
- Agenda Item No. 22 - Task Work Assignment 19/20-022.002 Task 2 with Kleinfelder Southeast, Inc.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – August 11, 2020 Board Meeting and Lands Committee Minutes, and August 27, 2020 Audit Committee and Supplemental Board Meeting Minutes. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- Tom Mirti gave a presentation of hydrologic conditions of the District.
- Cooperating Agencies and Organizations. None

### **GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 8 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the following:

- Bradford County Road Project Hearing
- Seven Springs Administrative Hearing
- Cothron Enforcement

### **BUSINESS AND COMMUNITY SERVICES**

#### Administration

Agenda Item No. 9 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 10 – Detailed Assessment and Negotiations for a Conservation Easement over a 300 +/- Acre Parcel, Econfina Timberlands (Bishop), Jefferson County. Approved on Consent.

Agenda Item No. 11 – Sale of Surplus Property, Santa Fe Oasis, Gilchrist County. **Deleted**

Agenda Item No. 12 – Declaration of Surplus Property and Disposition. Steve Schroeder, Administration Chief, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 13 – Renew Property and Casualty, Comprehensive General Liability, Public Officials Liability, Auto, and Workers Compensation Insurance Coverage from Public Risk Insurance Agency. Approved on Consent.

Finance

Agenda Item No. 14 – Approval of July 2020 Financial Report. Approved on Consent.

Office of Information Technology

Agenda Item No. 15 – Renew Environmental Systems Research Institute GIS Software License Maintenance. Approved on Consent.

Resource Management

Agenda Item No. 16 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agriculture and Environmental Projects

Agenda Item No. 17 – Contract to Provide Cost-Share Funding to Alliance Branford, Gilchrist County. Matt Cantrell, Project Manager, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

**WATER AND LAND RESOURCES**

Land Management

Agenda Item No. 18 - District Land Management & Twin River State Forest Summary Report. This summary was provided as an informational item in the Board materials.

Agenda Item No. 19 - Renewal of Contract Number 05/06-131 for Florida Forest Service -Twin Rivers State Forest Land Management Activities. Approved on Consent.

Water Resources

Agenda Item No. 20 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

Water Supply / MFL

Agenda Item No. 21 – MFL Update. John Good, Chief Professional Engineer, provided an update to the Board.

Agenda Item No. 22 – Task Work Assignment 19/20-022.002-Task 2, with Kleinfelder Southeast, Inc. Approved on Consent.

Agenda Item No. 23 – Water Supply Update. Amy Brown, Water Supply Chief, provided an update to the Board.

**EXECUTIVE OFFICE**

Agenda Item No. 24 District’s Weekly Activity Reports. These reports were provided as an informational item in the Board materials.



**MINUTES OF SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
 FIRST PUBLIC HEARING ON FISCAL YEAR 2020-2021 MILLAGE AND BUDGET**

*In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District hosted the Governing Board meeting via communication media technology and/or remote conferencing technology.*

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5:05 p.m., Tuesday  
 September 8, 2020

District Headquarters  
 Live Oak, Florida

Agenda Item No. 1 – Call to Order and Roll Call. The meeting was called to order at 5:05 p.m.

Chair Johns opened the Public Hearing and handed the gavel to Mr. Schwab to conduct the Hearing.

**Governing Board**

Seat	Name	Office	Present In-Person	Present Telephonically	Not Present
Aucilla Basin	Vacant		-	-	-
Coastal River Basin	Richard Schwab	Vice Chair	X		
Lower Suwannee Basin	Vacant		-	-	-
Santa Fe & Wacc. Basins	Vacant		-	-	-
Upper Suwannee Basin	Vacant		-	-	-
At Large	Virginia H. Johns	Chair		X	
At Large	Virginia Sanchez		X		
At Large	Charles Keith	Sec./Treas.	X		
At Large	Harry Smith		X		

**Governing Board Legal Counsel**

Name	Firm	Present In-Person	Present Telephonically	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X		

**Leadership Team**

Position	Name	Present In-Person	Present Telephonically	Not Present
Executive Director	Hugh Thomas	X		
Deputy Executive Director	Tom Mirti	X		
Deputy Executive Director	Steve Minnis	X		
Executive Office & Board Coordinator	Robin Lamm	X		

**Guests Present Telephonically:**

Arteaga Garcia Alejandro  
Madeline Hart  
Jim Tatum

Kelly Aue  
Merrilee M. Jipson

**Staff:**

Lindsey Garland  
Bo Cameron  
Pam Shaw

Tyler Jordan  
Katelyn Potter  
Christina Green

Vice-Chair Schwab opened the public hearing on the Tentative Millage Rate and Tentative Budget for Fiscal Year 2020-2021.

Agenda Item No. 2 – Fiscal Year 2020-2021 Tentative Millage Rate and Tentative Budget Presentation. Christina Green, Senior Budget and Fiscal Analyst, presented a powerpoint presentation on the Tentative Millage for Fiscal Year 2020-2021.

Agenda Item No. 3 - Resolution No. 2020-06, Tentative Millage Rate for Fiscal Year 2020-2021 Budget. Mrs. Green presented this item to the Board.

Mrs. Green noted the District received two inquiries regarding the Fiscal Year 2020-2021 Millage.

Public Comments: None

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 - Resolution No. 2020-07, Tentative Budget for Fiscal Year 2020-2021. Mrs. Green presented a powerpoint presentation on the Tentative Budget for Fiscal Year 2020-2021.

Public Comments:

- Merrilee M. Jipson – Questions regarding Nestle and Packaging Cooperation of America revenue funds received through the monitoring network.

MOTION WAS MADE BY KEITH, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 5 – Announcements: Monday, September 21, 2020, at 5:05 p.m. is the Final Public Hearing on Fiscal Year 2020-2021 Millage and Budget.

Vice-Chair Schwab closed the public hearing on the Tentative Millage and Tentative Budget for Fiscal Year 2020-2021.

Agenda Item No. 6 – Adjournment. Meeting adjourned at 5:22 p.m.

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Chair

ATTEST:

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**MINUTES OF SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOP**

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September 21, 2020  
3:00 p.m.

District Headquarters  
Live Oak, Florida

The workshop was called to order at 3:00 p.m.

**Governing Board**

<b>Seat</b>	<b>Name</b>	<b>Office</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
Aucilla Basin	Vacant		-	-	-
Coastal River Basin	Richard Schwab	Vice Chair	X		
Lower Suwannee Basin	Vacant		-	-	-
Santa Fe & Wacc. Basins	Vacant		-	-	-
Upper Suwannee Basin	Vacant		-	-	-
At Large	Virginia H. Johns	Chair	X		
At Large	Virginia Sanchez		X		
At Large	Charles Keith	Sec./Treas.	X		
At Large	Harry Smith		X		

**Governing Board Legal Counsel**

<b>Name</b>	<b>Firm</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X		

**Leadership Team**

<b>Position</b>	<b>Name</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
Executive Director	Hugh Thomas	X		
Deputy Executive Director	Tom Mirti	X		
Deputy Executive Director	Steve Minnis	X		
Executive Office & Board Coordinator	Robin Lamm	X		

Offsets and Credits for Potential Water Resource Development and Water Supply Projects. Tom Mirti, Deputy Executive Director, Amy Brown, Water Supply Chief, and Chrissy Carr, Chief Environmental Scientist, presented this presentation to the Board.

Workshop adjourned at 4:29 p.m.

**MINUTES OF SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
 AUDIT COMMITTEE**

*In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District hosted the meeting via communication media technology and/or remote conferencing technology.*

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September 21, 2020  
 Following Board Workshop

District Headquarters  
 Live Oak, Florida

1. Call to Order / Committee Roll Call. Meeting began at 4:47 p.m.

<b>Committee Members</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
Virginia Johns (Chair)	X		
Charles Keith	X		
Richard Schwab	X		

Board Members Smith and Sanchez attended the Audit Committee Meeting.

2. Public Comment. None
3. Discussion Items:
  - Contract 12/13-40 Amendment, Law, Redd & Crona, P.A. Pam Shaw, Chief Financial Officer, presented this item to the Committee.

Richard Law, Law, Redd & Crona, P.A., provided comments to the Committee.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO SEND TO FULL BOARD FOR CONSIDERATION. MOTION CARRIED UNANIMOUSLY.

4. Announcements: None
5. Adjournment. Meeting adjourned at 5:01 p.m.

ATTEST:

\_\_\_\_\_ Chair

**MINUTES OF SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
 FINAL PUBLIC HEARING ON FISCAL YEAR 2020-2021 MILLAGE AND BUDGET**

*In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District hosted the Governing Board Public Hearing via communication media technology and/or remote conferencing technology.*

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5:05 p.m.  
 September 21, 2020

District Headquarters  
 Live Oak, Florida

Agenda Item No. 1 – Call to Order and Roll Call. The meeting was called to order at 5:04 p.m.

**Governing Board**

Seat	Name	Office	Present In-Person	Present Telephonically	Not Present
Aucilla Basin	Vacant		-	-	-
Coastal River Basin	Richard Schwab	Vice Chair	X		
Lower Suwannee Basin	Vacant		-	-	-
Santa Fe & Wacc. Basins	Vacant		-	-	-
Upper Suwannee Basin	Vacant		-	-	-
At Large	Virginia H. Johns	Chair	X		
At Large	Virginia Sanchez		X		
At Large	Charles Keith	Sec./Treas.	X		
At Large	Harry Smith		X		

**Governing Board Legal Counsel**

Name	Firm	Present In-Person	Present Telephonically	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X		

**Leadership Team**

Position	Name	Present In-Person	Present Telephonically	Not Present
Executive Director	Hugh Thomas	X		
Deputy Executive Director	Tom Mirti	X		
Deputy Executive Director	Steve Minnis	X		
Executive Office & Board Coordinator	Robin Lamm	X		

**Guests Present Telephonically:**

Craig Varn	Fred Reeves
Mark Hammond	Charla Markesteyn
Stefani Weeks	Charles Shinn

**Staff:**

Katelyn Potter	Tyler Jordan
Christina Green	Steve Schroeder
Tilda Musgrove	Pam Shaw
Matt Cantrell	Lindsey Garland
Ben Glass	

Chair Johns opened the public hearing on the Final Millage Rate and Final Budget for Fiscal Year 2020-2021.

Agenda Item No. 2 – Fiscal Year 2020-2021 Final Millage Rate and Final Budget Presentation.

Christina Green, Senior Budget and Fiscal Analyst, presented a powerpoint presentation on the Final Millage for Fiscal Year 2020-2021.

Agenda Item No. 3 - Resolution No. 2020-08, Final Millage Rate for Fiscal Year 2020-2021 Budget.

Mrs. Green presented this item to the Board.

Public Comments: None

Mrs. Green noted the District received two inquiries regarding the Fiscal Year 2020-2021 Millage.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY AT 5:07 P.M.

Agenda Item No. 4 - Resolution No. 2020-09, Final Budget for Fiscal Year 2020-2021. Mrs. Green presented this item to the Board.

Public Comments: Charla Markesteyn provided comments to the Board regarding the workshop.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY AT 5:11 P.M.

Agenda Item No. 5 – Announcements: None

Chair Johns closed the public hearing on the Final Millage and Final Budget for Fiscal Year 2020-2021.

Agenda Item No. 6 – Adjournment. Meeting adjourned at 5:11 p.m.

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_

**MINUTES OF SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
 LANDS COMMITTEE**

*In compliance with Governor DeSantis Executive Order 20-52 which outlines measures to mitigate COVID-19, the District hosted the meeting via communication media technology and/or remote conferencing technology.*

**The Meeting was conducted via GoTo Webinar for Presentations Only**

**GoTo Webinar Link:** <https://attendee.gotowebinar.com/register/6537419471337182989>

**Separate Call-In Number for Audio**

Toll Free 1-888-585-9008 - **Conference Room Number: 704-019-452 #**

**Public Comment Form Link:** [www.srwmd.org/comments](http://www.srwmd.org/comments).

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as if set out in full herein and are filed in the permanent files of the District.

September 21, 2020  
 Following Board Workshop

District Headquarters  
 Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 5:12 p.m.

<b>Committee Members</b>	<b>Present In-Person</b>	<b>Present Telephonically</b>	<b>Not Present</b>
Richard Schwab (Chair)	X		
Charles Keith	X		
Virginia Sanchez	X		

Chair Johns and Board Member Smith also attended the Lands Committee Meeting.

2. Public Comment. None

**General Discussion / Updates.** None

**Land Acquisition / Property Offers**

3. Drufner Property, Hamilton County. Steve Schroeder, Administration Chief, presented this item to the Committee.

MOTION WAS MADE BY SANCHEZ, SECONDED BY KEITH TO APPROVE STAFF RECOMMENDATION. MOTION CARRIED.

**Conservation Easement Modification Requests:** None

**Surplus Lands**

4. Santa Fe Oasis – Gilchrist County. Mr. Schroeder presented this item to the Committee.

MOTION WAS MADE BY KEITH SECONDED BY SANCHEZ TO ACCEPT STAFF RECOMMENDATION AND ADDED TO THE RECOMMENDATION TO SELL TO THE GENERAL PUBLIC BY SEALED BID. MOTION CARRIED.

5. Announcements: Mr. Schroeder updated the Committee on the Florida Power and Light easement, RO Ranch, and Madison Avenue.
6. Adjournment: Meeting adjourned at 5:32 p.m.

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Chair

ATTEST:

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SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Stephen Schroeder, Chief, Office of Administration  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: October 2, 2020  
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

SCS/tm  
Attachments

## LAND ACQUISITION AND DISPOSITION ACTIVITY REPORT OCTOBER 2020

Property Offers						
Tract	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Gilchrist Lyme	17,854	Gilchrist	03.2019	Exchange acreage dependent on configuration/ Sandlin Bay 2,023 acre (USFS)	Easement	Tabled by Lands Committee 6.11.2019. Offeror has contract for sale of property. On hold.
Quail Heights	40.63	Columbia	07.2019	\$2,000,000	Fee	Staff review on 8.8.2019 recommended purchase in partnership with FDOT. Approved by Lands Committee on 2.11.2020. Approved by Governing Board 3.10.2020. Submitted for Springs Grant funding. Awaiting Springs Grant funding notification.
Columbia County Grasslands (ACT) a/k/a Wilson Trust	512	Columbia	08.2019	TBD	Conservation Easement	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee 12.12.2019. Approved by Governing Board on 1.14.2020. Approved by Lands Committee as a Springs Grant acquisition funding project. Approved by Governing Board 3.10.2020. Awaiting Springs Grant funding notification.
Santa Fe Springs (ACT) a/k/a Zow, Graham Springs	282	Columbia	08.2019	\$139,041	Fee	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee on 12.12.2019. Approved by Governing Board on 1.14.2020. Due diligence documentation submitted by ACT and being reviewed. Drafting CE to prepare for closing after Springs Grant Funding released.
Alapaha Bearden Conservation Easement	430	Hamilton	02.2020	Donation	Conservation Easement	Staff recommendation to proceed with detailed assessment and negotiations. Scheduled for Lands Committee 6.9.2020. Approved by Lands Committee on 6.9.2020 with proviso that if a Phase 2 ESA is required it will come back to Lands Committee. Approved by Governing Board on 7.14.2020.
Luken's Addition	10.7	Levy	07.2020	TBD	Fee	Lands Committee authorized expenditure not to exceed \$3,500 for an appraisal. Approved by Governing Board on 8.11.2020. Request for detailed assessment and negotiations to be taken back to Lands Committee after appraisal received. Awaiting proposals for appraisal.
Riverbend Estates	1.1	Dixie	03.2020	\$11,000	Fee	Staff recommendation to proceed with detailed assessment and negotiations. Approved by Lands Committee on 6.9.2020. Approved by Governing Board agenda on 7.14.2020. In discussions with Offeror to exchange for Timber River parcel in Madison County. Offeror has tentatively agreed to exchange. Contract being prepared.

Easement Requests				
Name	Type	County	Acres	Comments

Approved for Detailed Assessment				
Owner	Project Name	Acres	County	Comments

McB-Pinehatchee	Steinhatchee North/ RO Ranch West-Equestrian	2950/1,277	Lafayette	Approved by Governing Board 11.12.2019. Negotiations in progress. Appraisals received 8.18.2020. Staff reviewing values with NFLT and McB for negotiations.
Drufer	Withlacoochee Hills	10	Hamilton	Approved by Governing Board 11.12.2019. Offer submitted to Seller. Counteroffer tentatively accepted subject to final Board approval and satisfactory Environment Survey Assessment. ESA contractor selected and engaged. ESA report received. On Lands Agenda for 9.21.2020 for approval.
Hickman	Alapaha Point	39.8	Hamilton	Staff recommendation to proceed with detailed analysis and negotiations approved by Lands Committee on 12.12.2019. Approved by Governing Board on 1.14.2020. Appraisal received on 5.15.2020. Staff preparing an offer. Environment Survey Assessment pending. Offer submitted. Counter-offer received. Staff has tentative accepted pending satisfactory preliminary title search.
Madison Avenue LLC	Madison Ave Conservation Easement	2,015	Levy	On 12.12.2019 Lands Committee recommended consideration by Governing Board. Governing Board directed staff to commence detailed assessment to determine scope of conservation easement (CE) and potential costs on 1.14.2020. Basic CE terms agreed to. Now pending further assessment with TWA to NFLT. Timber cruise being scheuled with report due no later than 7.15.2020. Timeber cruise complete and report submitted. Appraisals still being conducted. Appraisal received 8.18.2020. Request to authorize Exec. Dir. to release in accordance with Law on 8.27.2020 Governing Board agenda. Offer submitted 9.2.2020 negotiations ongoing.
Michael and Freda Shaw	Shaw Conservation Easement Exchange	1,099	Lafayette	Negotiations ongoing.

Proposed for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
None pending.							

Authorized for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Branford Bend	50	Suwannee	6.30.2004	Florida Forever	N/A	TBD by appraisal update.	Suspended until further review. Staff review scheduled for 8.8.2019. Staff recommends continuing surplus process to explore potential land exchanges adjacent to tract. <u>Appraisal update required.</u>
Country Club Road	80	Columbia	7.1.2015	Enforcement Action	TBD	TBD by appraisal update.	Title commitment and survey completed. Governing Board reaffirmed surplus 7.9.2019. Engineering and design process underway. Negotiations for potential sale ongoing <u>pending final engineering/project plans.</u>
Forest Woodlands (Padgett)	11	Gilchrist	10.11.1996	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee on 10.10.2019. Approved by Governing Board 11.12.2019. Will be offered to adjacent property owners.
Santa Fe Oasis (Weaver)	1	Gilchrist	4.28.1998	Save Our Rivers	TBD	TBD by appraisal update.	Approved by Lands Committee on 4.14.2020. Approved by Governing Board 5.12.2020. Offered for surplus via District website. Offered for sale to adjacent owners, two offers received. Approved by Lands Committee 8.11.2020 to accept highest offer. Scheduled for Governing Board agenda 9.8.2020. Withdrawn from Board on 9.8.2020. Being resubmitted to Lands Committee for its 9.21.2020 meeting for staff recommendation to reject all offers and offer for sale to the general public.
Suwannee Run Shores	1.175	Dixie	12.30.1997	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee 7.9.2019. Approved by Governing Board 8.13.2019. To be offered to adjacent property owners. Adjacent Property owners notified, responses/bids with appraisals due 4.15.2020. No responses received, will be posted on website and offer for sale to general public.
Three Rivers Estates	1	Columbia	12.30.1997	Save Our Rivers	N/A	TBD by appraisal update.	Staff recommended for surplus. Approved by Lands Committee 7.9. 2019. Approved by Governing Board 8.8.2019. To be offered to adjacent property owners. Adjacent Property owners notified, responses/bids with appraisals due 4.15.2020. Two offers received, highest offer approved by Lands Committee 6.9.2020. On Governing Board agenda for 7.14.2020. Approved by Governing Board 7.14.2020. Contract being drafted.
Turtle Spring Surplus Tract	32	Lafayette	5.13.2015	Florida Forever	5.24.2015	TBD by appraisal update.	Suspended until further review. Attempting to verify final surplus status/approval by Governing Board.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Sale of Surplus Property, Santa Fe Oasis, Gilchrist County

**RECOMMENDATION**

Accept the Lands Committee recommendation to reject all offers received for the sale of a 0.76 acres +/- parcel located in Santa Fe Oasis, Gilchrist County, sell the parcel to the general public for the highest price obtainable via sealed bid, and require a five percent offer deposit by the successful bidder.

**BACKGROUND**

On May 12, 2020, the Governing Board approved the Lands Committee recommendation to declare as surplus a 0.76 acre +/- parcel of real property located in Santa Fe Oasis, Gilchrist County. In the background information to declare the parcel surplus it was determined that the parcel no longer serves a conservation purpose for the District in that it is no longer needed to be owned in order to further the District's land conservation purposes of flood control, water storage, water management, conservation and protection of water resources, aquifer recharge, water resource and water supply development, and preservation of wetlands, streams, and lakes, as per section 373.016, Florida Statutes (F.S.). The parcel was purchased in 1999 using Save Our Rivers funding.

On February 28, 2020, pursuant to section 373.089(8), F.S., District staff invited adjacent property owners to submit offers to purchase the property. Each owner was required to submit a bid accompanied by an appraisal conducted within 360 days of the submission date. The letters were sent via certified mail. Additionally, staff posted a notice of intent to sell on the District website and published the notice in the Gilchrist County Journal. As of date, the District has received two offers, accompanied by current certified appraisals.

Mr. Dave Weaver, an adjacent landowner, submitted a bid in the amount of \$6,550. The appraisal was conducted on May 28, 2020, by Candler, Moses and Associates and reflected an adjusted value, considering the restrictions to be imposed, of \$5,000.

Mr. Jay Raulerson, was not an adjacent owner but responded based on notice in the newspaper and by word of mouth, submitted a bid in the amount of \$37,500. The appraisal was conducted on June 3, 2020, by Legacy Appraisal Services and provided an appraised value of \$14,825. The offeror has subsequently confirmed that he is ready, willing, and able to consummate the sale on any terms required by the District.

Subsection 373.089(8)(b), F.S., states that "Fourteen days after publication of such notice, the district may sell the parcel to an adjacent property owner or, if there are two or more owners of adjacent property, accept sealed bids and sell the parcel to the highest bidder or reject all offers."

Subsection 373.089(8)(c), F.S., states that "If the parcel is not sold to an adjacent property owner pursuant to paragraph (b), the district may sell the parcel at any time to the general public for the highest price obtainable." Therefore, staff recommended that the Lands Committee recommend to the Governing Board to reject all offers received for the parcel, to sell the parcel to the general public for the highest price obtainable and require a five percent offer deposit.

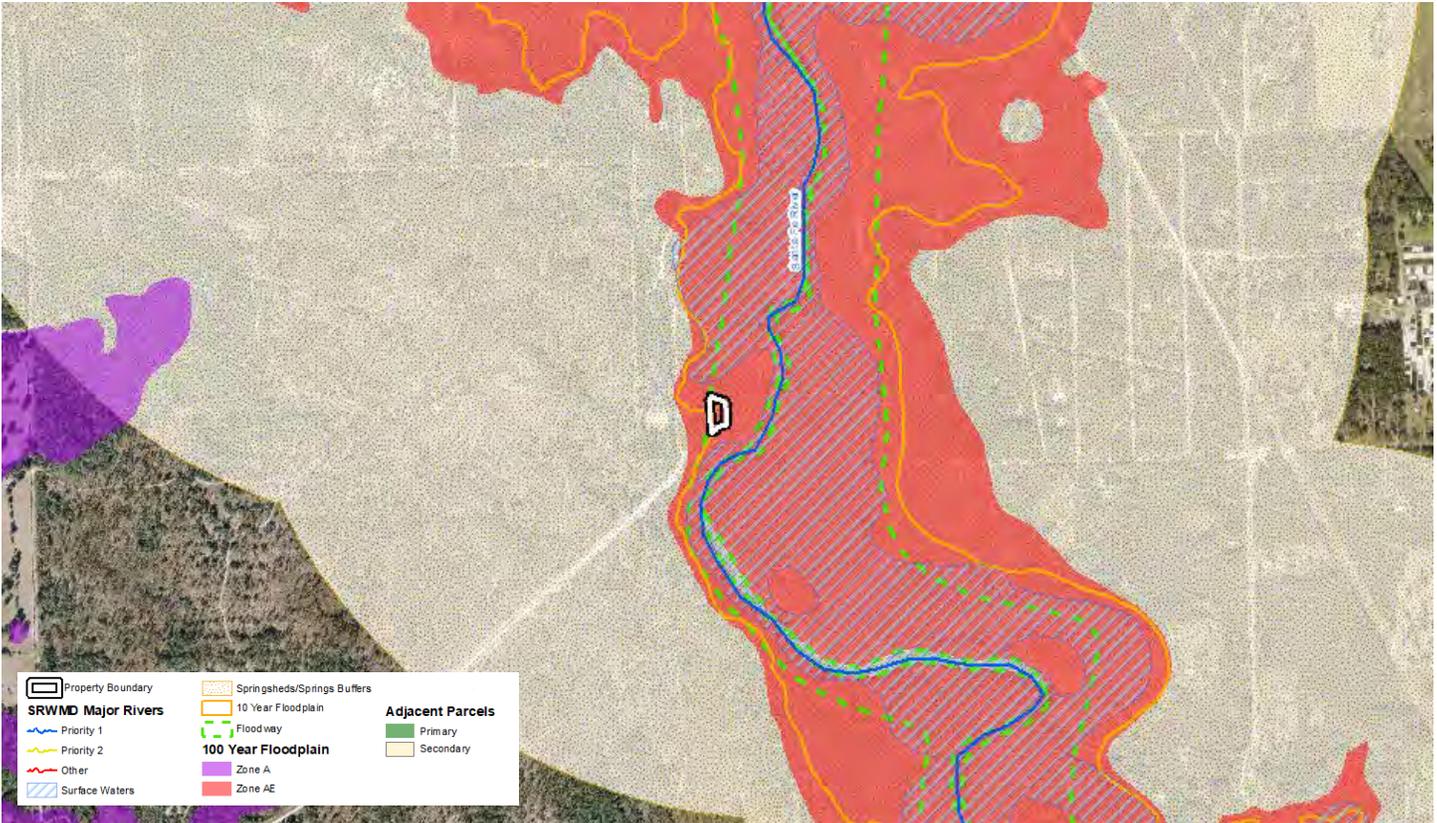
At its meeting on September 21, 2020, the Lands Committee unanimously accepted the staff recommendation and added to that recommendation that the sale to the general public be made by sealed bid.

Conditions for sale will require the purchaser to absorb all costs incurred to close the transaction and that the transaction be subject to deed restrictions prohibiting permanent enclosed structures, installation of a septic system, and installation of a well on the subject property.

SCS/tm  
Attachment  
File ##00-034



# SUWANNEE TRIAGE ANALYSIS RESULTS



Property Name: Santa Fe Oasis

Date: 04/09/2020

Acreage: ± 0.76

County: Gilchrist

Transaction Type: Surplus

### Surface Water Protection

Major River: (Y) [Santa Fe – Priority 1]

Riverine Surface Waters: (N)

### Springs Protection

Springshed: (Y) [Springs Buffer] [±0.76 ac]

Adjacency: (N)

### Flood Protection

Floodway: (Y) [±0.76 ac]

10 Year Floodplain: (Y) [± 0.65 ac]

100 Year Floodplain: (Y) [± 0.76 ac]

### Miscellaneous

PFA: (N)

WSPA: (Y) [Eastern]

BMAP: (Y) [Santa Fe]

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Resolution 2020-10 - Acquisition of a 10 Acre +/- Parcel of Real Property (Drufner), Hamilton County

**RECOMMENDATION**

Accept the Lands Committee recommendation for approval of the acquisition of a 10 acre +/- parcel of real property located in Hamilton County, and approve Resolution Number 2020-10 authorizing the use of funds from the Florida Forever Trust Fund for the land purchase and acquisition costs, and on terms agreed to between the District and Seller.

**BACKGROUND**

The District received an offer to purchase the fee interest in a 10 acre +/- tract of real property in Hamilton County from Jean T. Drufner. The Governing Board accepted the Lands Committee recommendation that staff enter detailed assessment and negotiations for the acquisition at its regular meeting on November 12, 2019.

After negotiations, a price of \$18,500 was agreed to between the District and the seller. The seller also agreed to pay all costs of the title search and title insurance. An appraisal of the property was conducted in July 2019 by the seller and appraised the value at \$25,000.00. Additionally, a Phase I Environmental Site Assessment was conducted and found no concerns.

At its meeting on September 21, 2020, the Lands Committee unanimously approved the staff recommendation to approve the final acquisition.

A copy of the location map is attached.

SCS/tm  
Attachments  
File #2020-005

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

RESOLUTION NO. 2020-10

**AUTHORIZING THE PURCHASE OF THE JEAN T. DRUFNER TRACT CONSISTING OF 10 ACRES +/- LOCATED IN HAMILTON COUNTY AND AUTHORIZING THE USE OF FUNDS FROM THE FLORIDA FOREVER TRUST FUND FOR THE LAND PURCHASE AND ACQUISITION COSTS**

**WHEREAS** the Suwannee River Water Management District (District) has been offered fee title to lands owned by Jean T. Drufner located in Hamilton County, Florida and consisting of 10 acres +/- . A description of said lands being attached hereto as Attachment A; and

**WHEREAS** the Drufner tract is adjacent to the Withlacoochee River and to the Withlacoochee Hills tract currently owned by the District; and

**WHEREAS** the parcel lies within the floodway and floodplain for the Withlacoochee River; and

**WHEREAS** the purchase price for said lands shall be \$18,500; and

**WHEREAS** acquisition costs to be funded include a Phase I Environmental Site Assessment at a cost of \$3,650.00: and

**WHEREAS** the sum of \$22,150.00 is being requested for use from the Florida Forever Trust Fund for the purchase price and acquisition costs; and

**WHEREAS**, said lands are being acquired consistent with sections 373.139 and 373.199, Florida Statutes and with the District's annually updated Florida Forever Five-Year Work Plan filed with the Legislature and the Florida Department of Environmental Protection; and

**WHEREAS**, said lands are being acquired in fee simple for water management purposes and the acquisition meets the goals and criteria of section 259.105, Florida Statutes; and

**WHEREAS**, the funds hereinafter requested will be used only for the purchase price of said lands and related acquisition costs; and

**WHEREAS**, said lands will be maintained in an environmentally acceptable manner compatible with the resource values for which acquired and, to the extent practical, in such a way as to restore and protect their natural state and condition; and

**WHEREAS**, said lands have been appraised by a real estate appraiser and were approved for acquisition after duly noticed public meeting to inform the public of this acquisition; and

**WHEREAS** an environmental audit has been performed and reported no contamination or need for a Phase II Environmental Assessment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the District, that:

1. The above statements are hereby certified and declared to be true and correct, and the acquisition of said lands are hereby further certified to be consistent with this District's plan of acquisition and Section 373.199, Florida Statutes.
2. The Chair and Secretary of the Governing Board, the Executive Director, the Governing Board attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to close and complete the acquisition.
3. The District hereby approves the use of the Florida Forever Trust Fund for a sum of \$22,150.00 for the purchase price and acquisition costs and requests release of the funds from the Secretary of the Department of Environmental Protection.

**PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.**

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
BY ITS GOVERNING BOARD**

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**MEMBERS OF THE BOARD:**

**VIRGINIA H. JOHNS, CHAIR  
RICHARD SCHWAB, VICE-CHAIR  
CHARLES KEITH, SECRETARY/TREASURER  
VIRGINIA SANCHEZ  
HARRY SMITH**

**ATTEST:**

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**ATTACHMENT A**

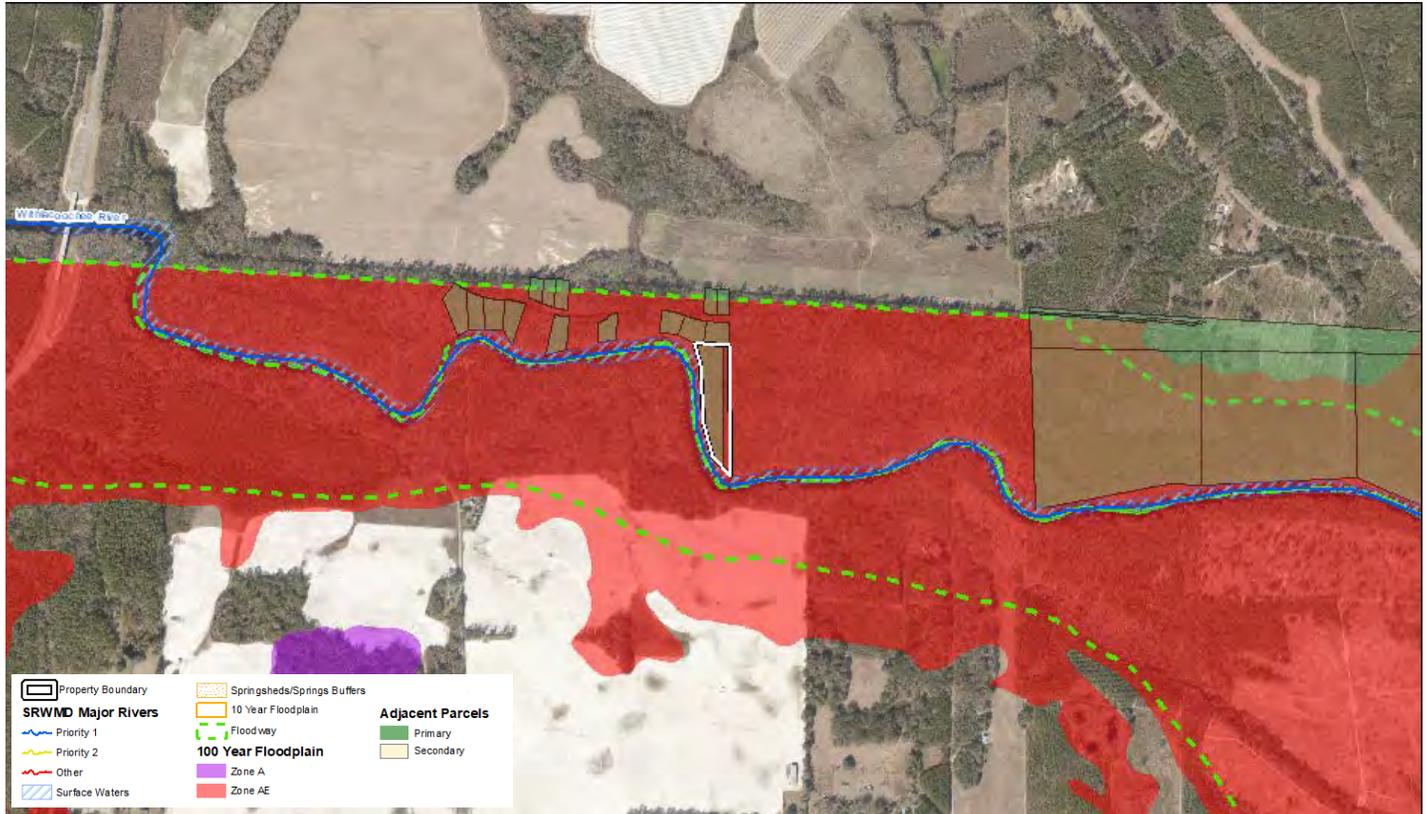
**DESCRIPTION OF THE LANDS**

That certain real property located in Hamilton County, Florida and more particularly described as follows:

- (5) Beginning at the NW corner of Georgia Fractional Lot 205, thence run East to the West boundary line of land sold to B.B. Marshall, thence run South 250 yards to Withlacoochee River, thence following the run of said river in a Westerly direction to the Point of Beginning, being in Township 3 North, Range 10 East, Hamilton County, Florida, and containing 10 acres. (Book 25, page 540)



# SUWANNEE TRIAGE ANALYSIS RESULTS



Property Name: Drufner Tract

Date: 09/16/2020

Acreage: ± 10 ac

County: Hamilton

Transaction Type: Acquisition

Florida Forever: Yes

### Surface Water Protection

Major River: (Y) [Withlacoochee – Priority 1]

Riverine Surface Waters: (N)

### Flood Protection

Floodway: (Y) [± 10 ac]

10 Year Floodplain: (Y) [± 10 ac]

100 Year Floodplain: (Y) [± 10 ac]

### Springs Protection

Springshed: (N)

Adjacency: (Y) [Primary]

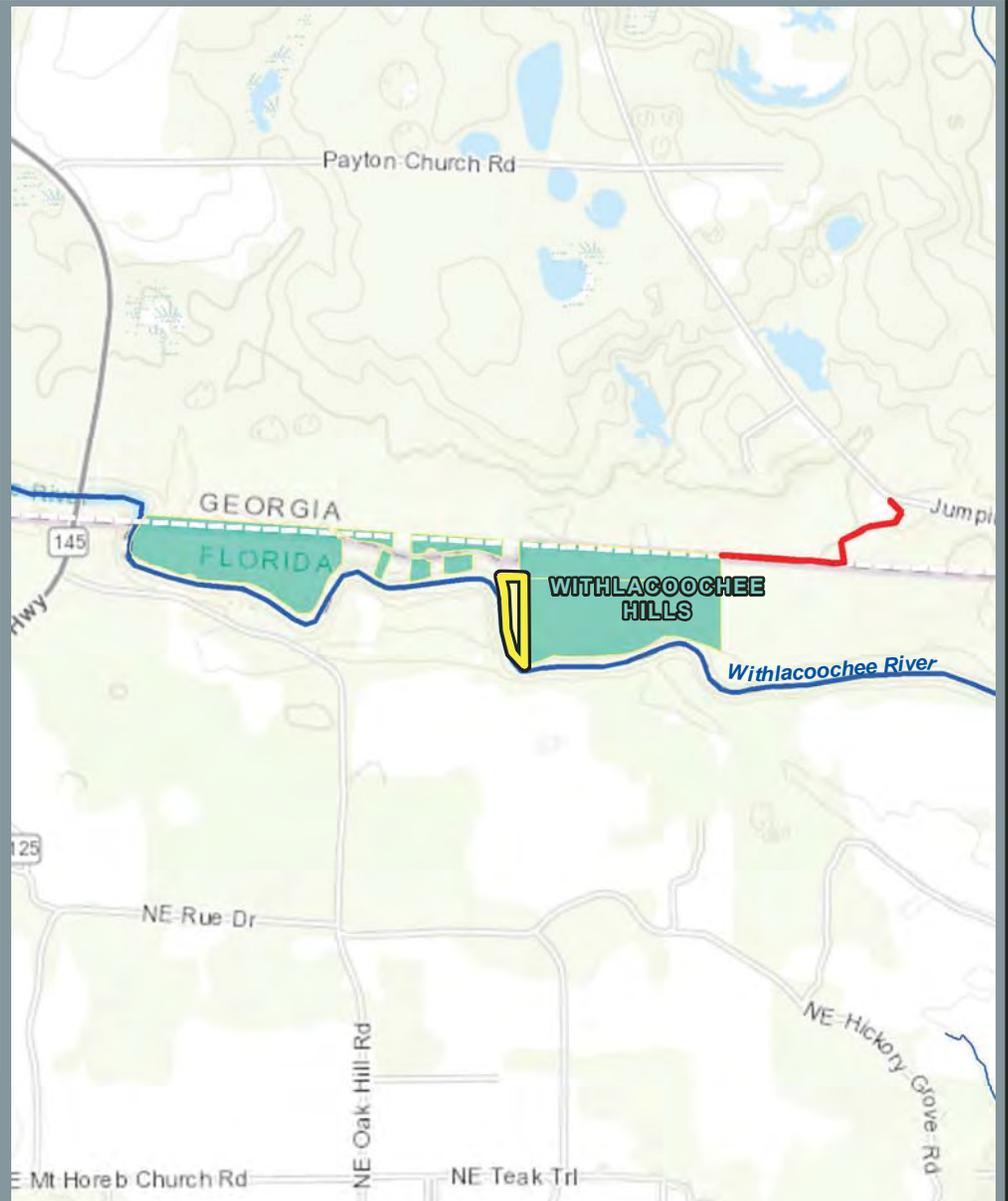
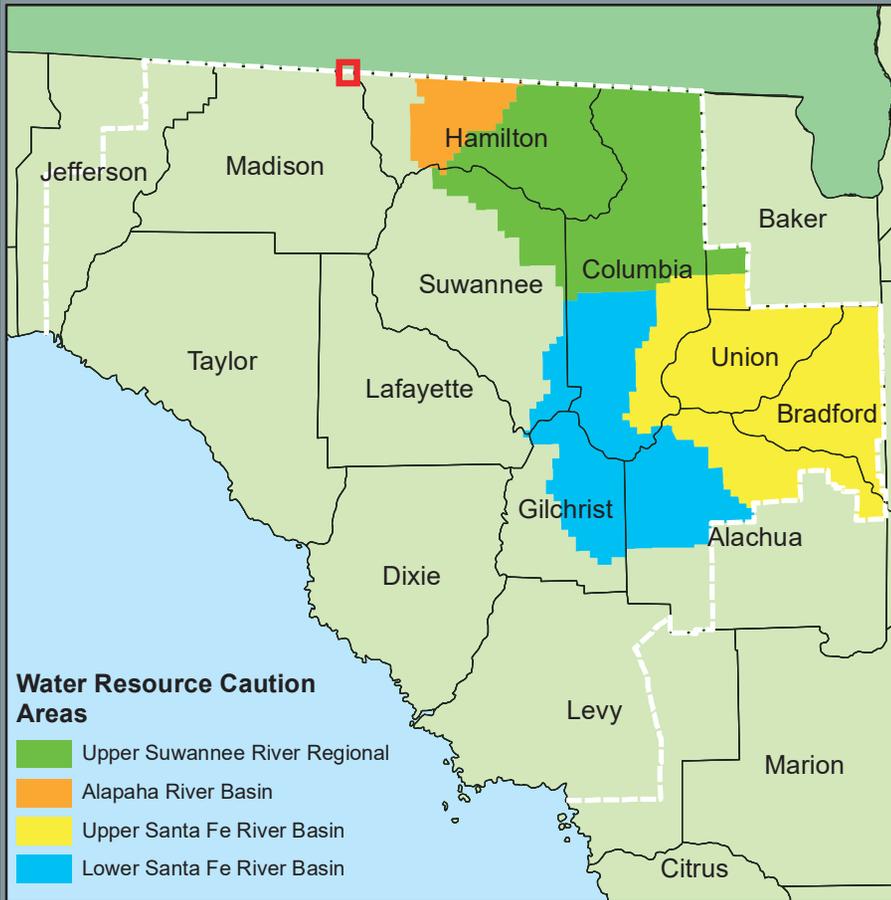
### Miscellaneous

PFA: (N)

WSPA: (Y) [Eastern]

BMAP: (Y) (Suwannee)

# Drufner Tract Property Offer Location Map



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created 1/4/2019

- Property Boundary
- SRWMD Ownership
- SRWMD Boundary
- SRWMD Proposed Acquisition



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Release of Confidential Appraisal Reports on the R.O. Ranch/McB-Pinehatchee Exchange in Lafayette County

**RECOMMENDATION**

Authorize the Executive Director to release the confidential and exempt appraisals acquired as part of the negotiations at his discretion in accordance with sections 373.089 and 373.139 Florida Statutes.

**BACKGROUND**

The District, through its contractor, North Florida Land Trust (NFLT) has been engaged in negotiations and assessment for the exchange of fee interests with McB-Pinehatchee whereby the District would exchange the previously surplusd R.O Ranch parcel (1,276 acres +/-) for a larger, more environmentally sensitive parcel of real property consisting of 2,974 acres +/- both of which are in Lafayette County. NFLT has received two appraisals on each parcel. As part of the negotiations, McB-Pinehatchee has requested copies of the appraisals.

Section 373.139, Florida Statutes, provides that appraisal reports in fee acquisition transactions are exempt and confidential from disclosure to the private landowner. The statute goes on the permit disclosure if the District determines that the disclosure will bring the proposed acquisition to closure. The exempt and confidential status under the statute remains in effect until an option contract is executed or, if no option contract is executed, until 30 days before a contract or agreement for purchase is considered for approval by the governing board. Section 373.089, Florida Statutes provides for similar confidential and exempt protections of appraisals in relation to appraisals of properties being sold by the District but permits the District to disclose the appraisals during negotiations for the sale of exchange.

SCS/tm  
File #19-010

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Florida Power and Light North Florida Resiliency Corridor Counteroffer

**RECOMMENDATION**

Approve the counteroffer in the amount of \$165,590.00 to Florida Power and Light for the acquisition of permanent utility and access easements and temporary access/construction easements over portions of property owned by the District in Suwannee, Jefferson, and Madison counties and authorize the Executive Director to execute a contract for sale of easement.

**BACKGROUND**

After receipt and analysis of appraisals, a review appraisal, and a response to the findings of the review appraisals, staff began developing a counteroffer to present to Florida Power and Light (FPL). During that time FPL sent the District a Statutory Notice of Taking letter wherein a statutory offer of \$153,000.00 was submitted to the District. The statutory offer, after deducting the value of the timber equates to \$3,200.96 per acre, which is an increase from the original \$2,500.00 per acre in the previous offers.

It is staff opinion that based on the type, location, and current utilization of the parcels involved in the acquisition, this is a reasonable and fair value for the real property. Staff also analyzed the appraised timber values and based on the amount, types of timber involved, and other factors determined that the values offered are also fair and reasonable.

The easements being acquired include permanent utility easements and temporary and permanent access easements. Total acreage being taken for the easements, by county, are as follows: Suwannee County 6.96+/-; Madison County 22.18+/-; and Jefferson County 12.54+/- . Total timber value included in the offer is \$19,656.00.

Also, staff added costs incurred by the District including staff time of \$1,765.00, legal fees of \$5,000.00, and the cost of the review appraisal of \$5,825.00 to the statutory offer and proposed a tentative counteroffer, contingent on approval by the Governing Board, in the amount of \$165,590.00. FPL has indicated it will accept the counteroffer if approved by the Governing Board.

Additionally, legal counsel has prepared a contract for sale of easement for purposes of memorializing the agreement and facilitating the delivery of payment and the execution of the easement documents.

SCS/tm  
Attachment  
File # 19-007

**NFRC: Suwannee River Water Management District**

**Statutory Offer Compared to 2019 and 2020 Diskin Property Research Reports<sup>1</sup>**

County	Statutory Offer	2019 Easement Value <sup>2</sup>	2020 Easement Value
Suwannee	\$ 22,000	\$ 18,533	\$ 17,200
Madison	\$ 81,000	\$ 70,778	\$ 58,400
Jefferson	\$ 50,000	\$ 38,815	\$ 38,800
<b>Totals</b>	<b>\$ 153,000</b>	<b>\$ 128,126</b>	<b>\$ 114,400</b>

<sup>1</sup> Timber values (excluding MA-093), Per-Acre Value Estimate (\$2,500), and Percent of Fee Acquired (90%) were the same in 2019 & 2020 Reports

<sup>2</sup>2020 updated appraisal deleted 6 acres +/-, which was identified as a gap in the title in the 2019 appraisal, after the owner was identified.

**District Additions to the Statutory Offer**

Staff Time	1,765.00
Attorneys Fees	5,000
Cost of Review Appraisal	5,825
<b>Total District Additions</b>	<b>12,590</b>
<b>Total of CounterOffer (Statutory Offer + District Additions)</b>	<b>165,590</b>

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: August 2020 Financial Report

**RECOMMENDATION**

Approve the August 2020 Financial Report and confirm the expenditures of the District.

**BACKGROUND**

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a Financial Report as attached.

PS/tm  
Attachments

**Suwannee River Water Management District  
Cash Report  
August 2020**

<b>Financial Institution/Account</b>	<b>Monthly Interest</b>	<b>Interest Rate %</b>	<b>Closing Balance</b>
First Federal Permit Fee	\$0.00		\$500.00
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal EFT Disbursements	\$0.00		\$35,535.67
First Federal Depository	\$34.76	0.01%	\$595,254.29
Special Purpose Investment Account (SPIA)*	<u>\$98,045.29</u>	2.50%	<u>\$44,878,012.20</u>
<b>TOTAL</b>	<u><u>\$98,080.05</u></u>		<u><u>\$45,544,302.16</u></u>

\*SPIA is part of the Florida Treasury Investment Pool

**Suwannee River Water Management District  
Statement of Sources and Uses of Funds  
For the Month ending August 31, 2020  
(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 8/31/2020</b>	<b>Variance (Under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 5,848,822	\$ 6,010,616	\$ 161,794	102.8%
Intergovernmental Revenues	\$ 49,603,103	\$ 12,520,041	\$ (37,083,062)	25.2%
Interest on Invested Funds	\$ 130,000	\$ 1,195,881	\$ 1,065,881	919.9%
License and Permit Fees	\$ 163,000	\$ 185,409	\$ 22,409	113.7%
Other	\$ 1,000,000	\$ 1,757,359	\$ 757,359	175.7%
Fund Balance <sup>1</sup>	\$ 9,116,055	\$ 1,336,953	\$ (7,779,102)	14.7%
<b>Total Sources</b>	<b>\$ 65,860,980</b>	<b>\$ 23,006,259</b>	<b>\$ (42,854,721)</b>	<b>34.9%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>2</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>3</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 9,907,414	\$ 4,580,824	\$ 2,617,685	\$ 2,708,905	46%	73%
Acquisition, Restoration and Public Works	\$ 47,402,057	\$ 7,997,689	\$ 23,744,944	\$ 15,659,424	17%	67%
Operation and Maintenance of Lands and Works	\$ 5,132,262	\$ 3,724,280	\$ 578,820	\$ 829,162	73%	84%
Regulation	\$ 1,500,457	\$ 1,273,905	\$ 32,154	\$ 194,398	85%	87%
Outreach	\$ 231,018	\$ 176,575	\$ -	\$ 54,443	76%	76%
Management and Administration	\$ 1,687,772	\$ 1,356,460	\$ 33,580	\$ 297,732	80%	82%
<b>Total Uses</b>	<b>\$ 65,860,980</b>	<b>\$ 19,109,733</b>	<b>\$ 27,007,183</b>	<b>\$ 19,744,064</b>	<b>29%</b>	<b>70%</b>

<sup>1</sup> Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Agricultural and RIVER Cost-Share, Regional Water Resource Development, and Project Effectiveness Metrics Programs.

<sup>2</sup> Encumbrances represent unexpended balances of open purchase orders and contracts.

<sup>3</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of August 31, 2020 and covers the interim period since the most recent audited financial statements.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND Report Recap -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	9,149,265	0	7,141,822
LOCAL REVENUES	86,480	0	91,600
STATE REVENUES	11,792,200	0	45,319,003
FEDERAL REVENUES	641,361	0	4,192,500
FUND BALANCE UTILIZATION	1,336,953	0	9,116,055
<b>TOTAL REVENUES</b>	<b>23,006,259</b>	<b>0</b>	<b>65,860,980</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	5,229,619	0	6,499,032
CONTRACTUAL SERVICES	5,382,594	8,237,720	25,412,300
OPERATING EXPENDITURES	981,614	72,125	1,511,700
OPERATING CAPITAL OUTLAY	450,011	21,605	598,044
FIXED CAPITAL OUTLAY	187,333	27,790	4,047,000
INTERAGENCY EXPENDITURES	6,878,562	18,647,943	27,792,904
<b>TOTAL EXPENDITURES</b>	<b>19,109,733</b>	<b>27,007,183</b>	<b>65,860,980</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>3,896,526</b>	<b>(27,007,183)</b>	<b>0</b>
<b><u>FUND 01 - GENERAL FUND</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	7,004,367	0	5,038,023
LOCAL REVENUES	0	0	0
STATE REVENUES	2,761,737	0	2,740,000
FEDERAL REVENUES	92,515	0	0
FUND BALANCE UTILIZATION	0	0	769,184
<b>TOTAL REVENUES</b>	<b>9,858,619</b>	<b>0</b>	<b>8,547,207</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	4,153,063	0	5,160,643
CONTRACTUAL SERVICES	669,287	264,542	1,350,786
OPERATING EXPENDITURES	626,400	38,875	955,822
OPERATING CAPITAL OUTLAY	89,566	12,851	165,456
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	637,481	204,895	914,500
<b>TOTAL EXPENDITURES</b>	<b>6,175,797</b>	<b>521,163</b>	<b>8,547,207</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>3,682,822</b>	<b>(521,163)</b>	<b>0</b>
<b><u>FUND 03 - ALTERNATIVE WATER SUPPLY</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	33,991	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	108,855	0	5,100,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>142,846</b>	<b>0</b>	<b>5,100,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	22,855	86,045	1,100,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	89,684	3,269,440	4,000,000
<b>TOTAL EXPENDITURES</b>	<b>112,539</b>	<b>3,355,485</b>	<b>5,100,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>30,307</b>	<b>(3,355,485)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 05 - MIDDLE SUWANNEE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	27,458	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>27,458</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	27,458	2,500	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>27,458</b>	<b>2,500</b>	<b>0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(2,500)</b>	<b>0</b>
<b><u>FUND 06 - SPRINGS GRANTS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	104,000	0	60,000
LOCAL REVENUES	0	0	0
STATE REVENUES	5,235,489	0	32,168,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>5,339,489</b>	<b>0</b>	<b>32,228,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	958,260	3,668,723	11,930,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	2,200,000
INTERAGENCY EXPENDITURES	4,835,908	13,496,815	18,098,000
<b>TOTAL EXPENDITURES</b>	<b>5,794,168</b>	<b>17,165,538</b>	<b>32,228,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(454,679) *</b>	<b>(17,165,538)</b>	<b>0</b>
<i>*To be reimbursed by FDEP grants</i>			
<b><u>FUND 07 - LOCAL REVENUE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	86,480	0	91,600
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>86,480</b>	<b>0</b>	<b>91,600</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	86,480	520	91,600
<b>TOTAL EXPENDITURES</b>	<b>86,480</b>	<b>520</b>	<b>91,600</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(520)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 08 - WMLTF - SPRINGS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	4,495	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	150,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>4,495</b>	<b>0</b>	<b>150,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	150,000	150,000
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>4,495</b>	<b>(150,000)</b>	<b>0</b>
<b><u>FUND 09 - PROJECT EFFECTIVENESS METRICS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	11,205	0	50,000
<b>TOTAL REVENUES</b>	<b>11,205</b>	<b>0</b>	<b>50,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	11,205	5,695	50,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>11,205</b>	<b>5,695</b>	<b>50,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(5,695)</b>	<b>0</b>
<b><u>FUND 10 - LAND CONSERVATION - FLORIDA FOREVER &amp; P2000</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	1,046	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	3,404	0	25,000
<b>TOTAL REVENUES</b>	<b>4,450</b>	<b>0</b>	<b>25,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	4,450	27,125	25,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>4,450</b>	<b>27,125</b>	<b>25,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(27,125)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 12 - DOT ETDM</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	1,101	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	5,458
<b>TOTAL REVENUES</b>	<b>1,101</b>	<b>0</b>	<b>5,458</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	5,458
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>5,458</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>1,101</b>	<b>0</b>	<b>0</b>
<b><u>FUND 13 - LAND MANAGEMENT &amp; OPERATIONS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	1,756,567	0	2,043,799
LOCAL REVENUES	0	0	0
STATE REVENUES	2,228,957	0	2,311,119
FEDERAL REVENUES	0	0	40,000
FUND BALANCE UTILIZATION	0	0	1,044,344
<b>TOTAL REVENUES</b>	<b>3,985,524</b>	<b>0</b>	<b>5,439,262</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	610,806	0	667,047
CONTRACTUAL SERVICES	1,730,494	488,659	2,530,014
OPERATING EXPENDITURES	347,318	27,011	513,878
OPERATING CAPITAL OUTLAY	153,028	8,754	192,588
FIXED CAPITAL OUTLAY	187,333	27,790	877,000
INTERAGENCY EXPENDITURES	456,056	26,607	658,735
<b>TOTAL EXPENDITURES</b>	<b>3,485,035</b>	<b>578,821</b>	<b>5,439,262</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>500,489</b>	<b>(578,821)</b>	<b>0</b>
<b><u>FUND 19 - FDOT MITIGATION</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	12,124	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	100,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	111,000
<b>TOTAL REVENUES</b>	<b>12,124</b>	<b>0</b>	<b>211,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	250	0	211,000
OPERATING EXPENDITURES	1,103	5,440	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,353</b>	<b>5,440</b>	<b>211,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>10,771</b>	<b>(5,440)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 20 - MINIMUM FLOWS AND MINIMUM WATER LEVELS</u></b>			
<b><u>(MFL)</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	1,176,839	0	1,949,884
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>1,176,839</b>	<b>0</b>	<b>1,949,884</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	463,659	0	665,884
CONTRACTUAL SERVICES	557,790	638,863	1,029,000
OPERATING EXPENDITURES	5,390	799	30,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	150,000	58,530	225,000
<b>TOTAL EXPENDITURES</b>	<b>1,176,839</b>	<b>698,192</b>	<b>1,949,884</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(698,192)</b>	<b>0</b>
<b><u>FUND 29 - SUWANNEE RIVER PARTNERSHIP (SRP)</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	24,316	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	87,337	0	153,000
<b>TOTAL REVENUES</b>	<b>111,653</b>	<b>0</b>	<b>153,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	1,403	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	110,250	36,750	147,000
<b>TOTAL EXPENDITURES</b>	<b>111,653</b>	<b>36,750</b>	<b>153,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(36,750)</b>	<b>0</b>
<b><u>FUND 33 - PCS MITIGATION - LAND ACQUISITION</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	207,258	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	1,000,000
<b>TOTAL REVENUES</b>	<b>207,258</b>	<b>0</b>	<b>1,000,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	21,750	30,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	970,000
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>21,750</b>	<b>1,000,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>207,258</b>	<b>(21,750)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 51 - DISTRICT AG COST-SHARE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	631,651	0	2,020,000
<b>TOTAL REVENUES</b>	<b>631,651</b>	<b>0</b>	<b>2,020,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	631,651	1,258,089	2,000,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	20,000
<b>TOTAL EXPENDITURES</b>	<b>631,651</b>	<b>1,258,089</b>	<b>2,020,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,258,089)</b>	<b>0</b>
<b><u>FUND 52 - REGIONAL WATER RESOURCE PROJECTS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	390,653	0	1,680,000
<b>TOTAL REVENUES</b>	<b>390,653</b>	<b>0</b>	<b>1,680,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	90,653	0	450,000
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	300,000	100,000	1,230,000
<b>TOTAL EXPENDITURES</b>	<b>390,653</b>	<b>100,000</b>	<b>1,680,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(100,000)</b>	<b>0</b>
<b><u>FUND 53 - DISTRICT RIVER COST-SHARE</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	212,703	0	2,258,069
<b>TOTAL REVENUES</b>	<b>212,703</b>	<b>0</b>	<b>2,258,069</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	0	0	0
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	212,703	1,304,387	2,258,069
<b>TOTAL EXPENDITURES</b>	<b>212,703</b>	<b>1,304,387</b>	<b>2,258,069</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,304,387)</b>	<b>0</b>

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 8/31/2020**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>FUND 56 - FEMA</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	526,639	0	3,696,000
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>526,639</b>	<b>0</b>	<b>3,696,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	526,639	1,516,514	3,690,000
OPERATING EXPENDITURES	0	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>526,639</b>	<b>1,516,514</b>	<b>3,696,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,516,514)</b>	<b>0</b>
<b><u>FUND 60 - REIMBURSABLE GRANTS</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	252,865	0	800,000
FEDERAL REVENUES	22,208	0	456,500
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>275,073</b>	<b>0</b>	<b>1,256,500</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	2,090	0	0
CONTRACTUAL SERVICES	151,602	259,216	1,016,500
OPERATING EXPENDITURES	0	0	0
OPERATING CAPITAL OUTLAY	207,417	0	240,000
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>361,109</b>	<b>259,216</b>	<b>1,256,500</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(86,036) *</b>	<b>(259,216)</b>	<b>0</b>

*\*To be reimbursed by FDEP grants*

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Pam Shaw, Chief, Office of Finance  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: October 2, 2020  
RE: Contract 12/13-40 Amendment, Law, Redd, Crona & Munroe, P.A.

**RECOMMENDATION**

Approval to amend the Fiscal Year 2019-2020 Contract 12/13-040 with Law, Redd, Crona & Munroe, P.A., for Inspector General services not to exceed \$26,516.

**BACKGROUND**

On June 12, 2018, the Governing Board approved to amend contract 12/13-040 with Law, Redd, Crona & Munroe, P.A., for Inspector General services for a six-year term with an option for a renewal of four additional one-year terms in the amount not to exceed \$25,500 per fiscal year.

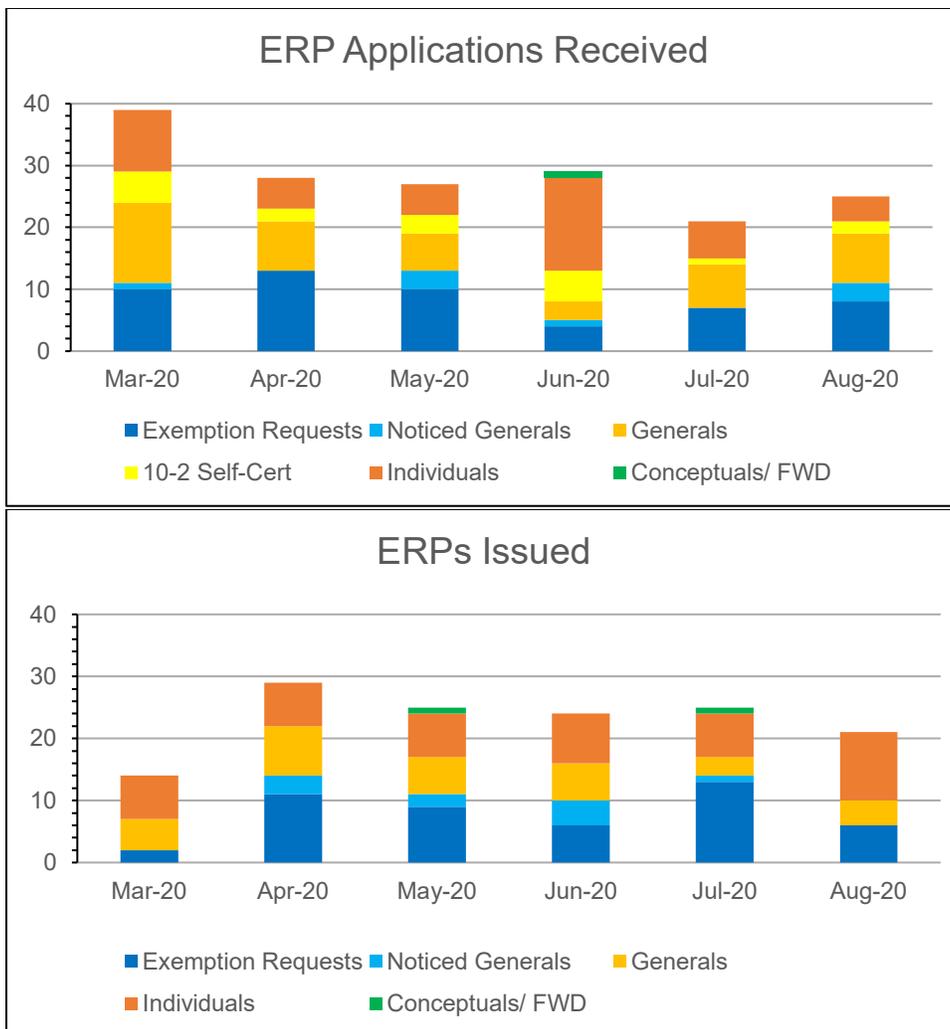
Law, Redd, Crona & Munroe, P.A has requested a contract amendment for Fiscal Year 2019-2020 (FY 2020) in the amount of \$1,016 for hours spent responding to an unforeseen complaint referred by the State Chief Inspector General. The issue arose late in the audit period and was not included in the FY 2020 audit plan. This increase would amend the 12/13-040 contract only for FY 2020 to \$26,516.

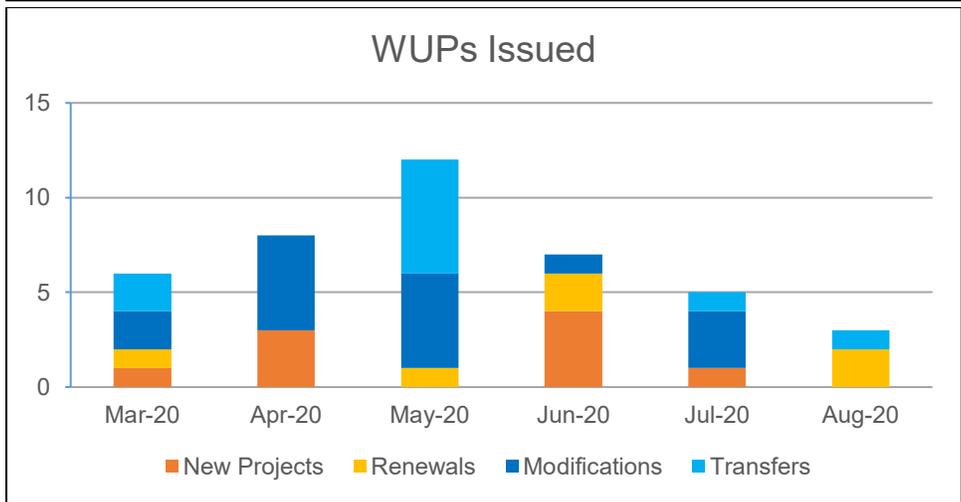
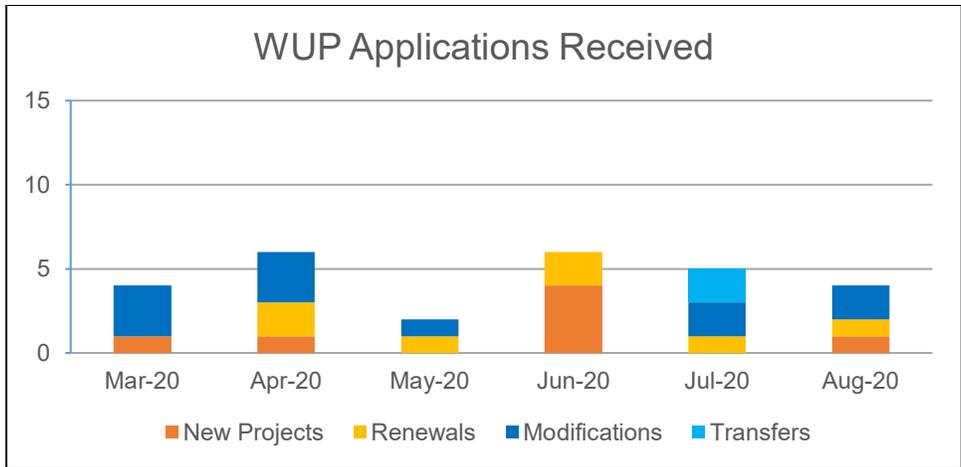
The Audit Committee recommended the Governing Board approve the amendment to the Inspector General services contract at its September 21, 2020 meeting.

PS/tm

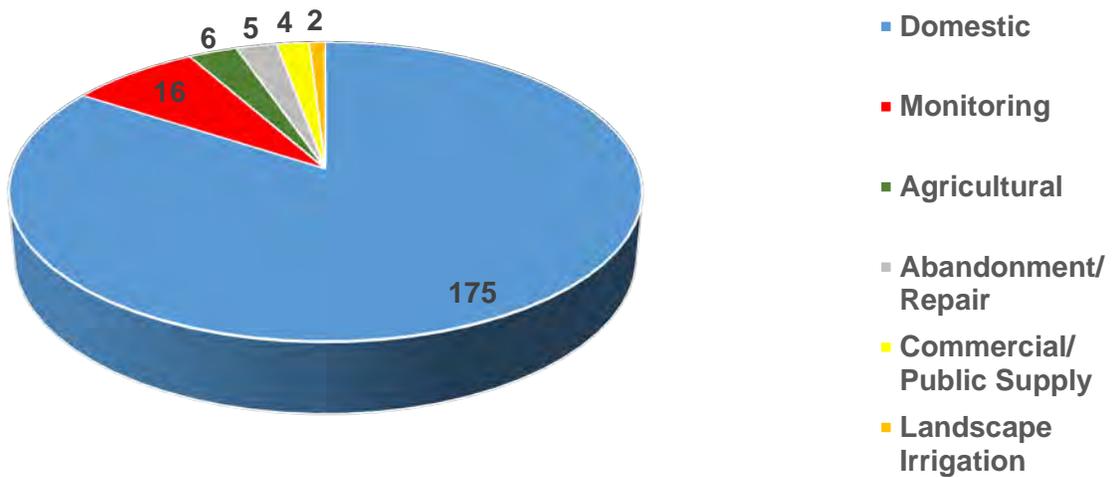
MEMORANDUM

TO: Governing Board  
FROM: Warren Zwanka, P.G., Director, Division of Resource Management  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: October 2, 2020  
RE: Permitting Summary Report





Water Well Permits Issued August 2020



**40B-4.1020 Definitions**

GB Authorized Rulemaking	8/27/2020
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
<b>Effective Date</b>	

**40B-4.1040 Permits Required**

GB Authorized Rulemaking	8/27/2020
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
<b>Effective Date</b>	

**40B-4.1100 Duration of Permits**

GB Authorized Rulemaking	8/27/2020
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
<b>Effective Date</b>	

**40B-4.1110 Modification of Permits**

GB Authorized Rulemaking	8/27/2020
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
<b>Effective Date</b>	

**40B-4.3000 Adopted Works of the District**

GB Authorized Rulemaking	8/27/2020
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
<b>Effective Date</b>	

GB Authorized Rulemaking	
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Rule Change	
Mail to DOS	
<b>Effective Date</b>	

**Compliance Agreements:**

Item No. 137769: Stephen & Barbara Fitzgerald \$525.00, if remedial actions not completed for 0.05 acre of wetland impacts, No ERP required, Lafayette County

Item No. 137771: Tom Smith \$2,937.56, if remedial actions not completed for 5.64 acres of wetland impacts, No ERP required, Bradford County

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, P.E., Chief, Office of Engineering/ERP

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Emergency Variance Request for General Works of the District Permit Application WOD-029-237339-1, Cothron Residence, Dixie County

**RECOMMENDATION**

Deny, without prejudice, an emergency variance from section 40B-4.3030(13), Florida Administrative Code, for General Works of the District Permit WOD-029-237339-1 to Forrest Cothron; and formalize the Board's decision through the issuance of a Final Order executed by the Executive Director.

**BACKGROUND**

Section 40B-4.3030(13), Florida Administrative Code (F.A.C.), states in part, *"No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.."* and a variance from this rule must demonstrate a hardship or the principles of unfairness; and that the purpose of the underlying statute has been achieved by other means. Furthermore, pursuant to the District's Statement of Agency Organization and Operation, the agency decision deadline for variance requests will be reduced from 90 days to 45 days if the request is demonstrated by the petitioner to be an emergency situation that will cause immediate adverse impacts.

Although it was unclear whether the petitioner was requesting an emergency variance for both the existing residence with all additions and concrete seawall tieback anchor (part f) or just the existing 1,347 ft<sup>2</sup> residence (parts g, h, and i), staff reviewed both and determined that the petitioner had failed to demonstrate any unusual hardship. For the residence, the petitioner is asserting that the previous owners believed placement of the mobile home was exempt from District permitting. The petitioner asserts that an exemption notation on the County Building permit verifies the exemption from District permits. However, this assertion is not substantiated by any District records. Furthermore, staff found no hardship with the fact that the residence would need to be unoccupied while being repositioned. No hardship for removal of the concrete seawall tieback anchor was provided by the petitioner.

The petitioner has also not provided an alternative means of meeting the underlying purpose of the rule. The petitioner is proposing to offset the impact of the mobile home with the removal of approximately 2,127 ft<sup>2</sup> of obstructions, some of which were already required to be removed by the current Administrative Complaint and Order. Accounting for the area of mobile home within the front 75-foot setback, staff estimates a net reduction of 423 ft<sup>2</sup> of grandfathered obstructions

within the 75-foot setback. No alternative means of meeting the underlying purpose of the rule were provided by the petitioner for retaining the concrete seawall tieback anchor.

Denial of the emergency variance request will require, as part of the after-the-fact permit, the mobile home to be repositioned 3.5 to 12 ft., depending on whether the attached deck will remain; and all concrete including the anchoring system, to be removed from within the 75-ft. setback, with the exception of a 5 ft. wide path to access one set of stairs and a 5 ft. wide cap/access along the seawall.

Granting of the variance will allow the structure and concrete to remain in the 75-ft. setback as part of the after-the-fact permit. The District published a notice regarding the project in the Florida Administrative Register on September 14, 2020. To date, no objections have been received.

LM/tm  
Attachments

September 8, 2020  
Suwannee River  
Water Management District  
9225 CR 49  
Live Oak, FL 32060

**(a) Petition for variance from Ch 40B-4, Florida Administrative Code (F.A.C.)**

Subject: Works of the District (WOD) Application # WOD-029-237339-1 - Cothron Residence, Dixie County

**(b) Petitioner: Forrest Cothron**

250 893rd Ave.  
Branford, FL 32008  
352-562-6000  
[forrest@saltwaterbuilders.com](mailto:forrest@saltwaterbuilders.com)

**(c) Agent: Adam Collins**

Adam Collins Engineering, Inc.  
12558 Bass Road  
Live Oak, FL 32060  
386-320-7400  
[adam@collinseng.com](mailto:adam@collinseng.com)

**(d)** The applicable portion of the rule in which the variance is requested is 40B-4.3030(13).

**(e)** The citation to the statute the rule is implementing:

40B-4.3030(13), F.A.C., States, "No construction, additions or reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks."

**(f)** Type of variance requested:

The type of action requested is a permanent variance from rule 40B-4.3030(13), F.A.C. This will allow the existing residence with all additions and the seawall concrete tieback anchor at the top of bank to remain in place.

**(g)** Facts that demonstrate hardship:

In 2006 the residence and its additions were constructed. The owner hired the mobile home company to obtain permits for the structure prior to construction. At the time, 14 years ago, the owners, Claude and Joyce Cothron, received an approved building permit with notations on it verifying exemption from District permitting (Exhibit 3). The

residence is still currently occupied by Mr. and Mrs. Cothron. Their ages are 91 and 89, respectively. They owned the property and home until 3 years ago. It was purchased by Forrest, their grandson, to alleviate some financial burdens they were experiencing. The structure is only +/- 3.5 feet within the setback plus 8.5 feet of deck. The effort it would take to move the structure would displace them from their home for weeks. This is a burden on them, not just because of their age, but also because they just recently recovered from Covid-19. Please refer to Exhibit 1 for an illustration of the residence and its encroachment in the setback.

(h) The reason the variance or waiver requested would serve the purpose of the underlying statute:

The purpose of the underlying statute is to limit construction in the 75 ft setback. To meet the intent of the rule and mitigate the elements to remain, existing grandfathered elements will be removed from the 75 ft setback. The total footprint of elements to remain is 220 sf. The total footprint of elements to be removed from the site is approximately 2,127 sf. Of this total, approximately 1,523 sf exists in the 75 ft setback. Therefore, the mitigation exceeds the structure to remain in the 75 ft setback by approx. 1303 sf. Please refer to Exhibit 2.

(i) Permanent waiver/variance requested

It is our request that a permanent waiver or variance be granted for the following:

1. The 220 sf of the residence and its additions be allowed to remain per rule 40B-4.3030(13), F.A.C.

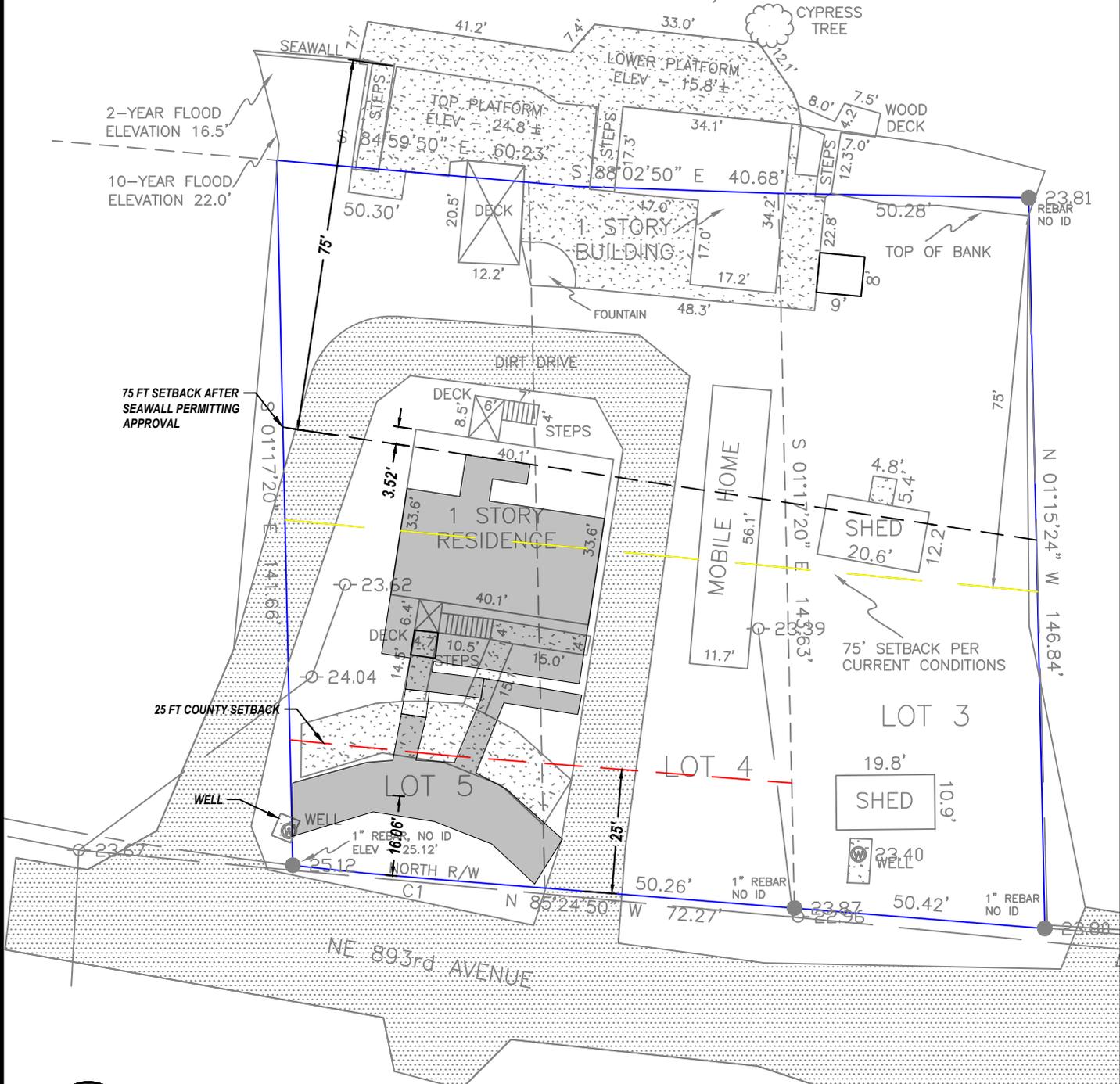
Thank you for your consideration.

Sincerely,



Adam Collins

SUWANNEE RIVER  
(WATER ELEV - 11.7'±)



**HOUSE MOVED**

ADAM T. COLLINS, PE # 75584 NOT VALID UNLESS EMBOSSED SEAL

PREPARED BY



**ADAM COLLINS**  
ENGINEERING INC.

CA #: 31728  
P: 850.888.2326  
WWW.COLLINSENG.COM

DATE 2020.07.21  
DRAWN JBP  
DESIGNED ATC  
CHECKED ATC  
JOB No. 18031

PREPARED FOR

FORREST COTHRON  
250 NE 893RD AVE  
BRANFORD, FL 32008

PROJECT

COTHRON RESIDENCE

SHEET

EXHIBIT 1

SHEET

1

Q:\ACE - PROJECTS\18031.COT-02\Cadd\18031.xBase-C-SITE-Exhibits-2020.09.08.dwg, ADAM, 9/8/2020 10:45 AM

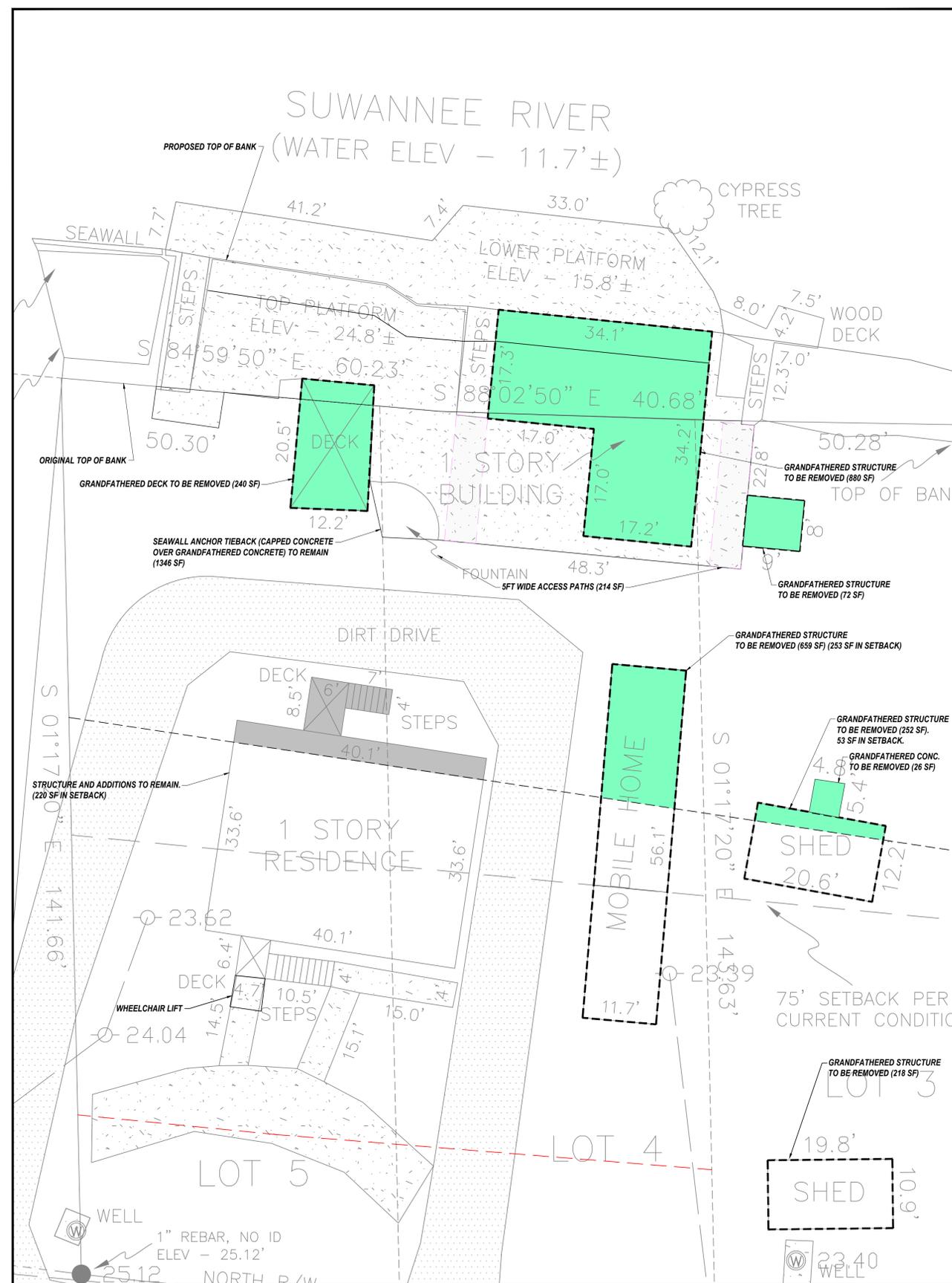
**NON-GRAND-FATHERED AREAS IN 75 FT SETBACK TO REMAIN:**  
 STRUCURE (RESIDENCE AND ATTACHED DECK) = 220 SF

**GRAND-FATHERED AREAS IN 75 FT SETBACK TO BE REMOVED:**  
 CONCRETE = 26 SF  
 STRUCTURES = 1497 SF

**EXEMPT AREAS:**  
 5 FT WIDE ACCESS PATH TO STAIRS = 214 SF



**OVERALL SITE PLAN**



**SITE PLAN**



NO.	DESCRIPTION	DATE

FORREST COTHRON  
 250 NE 893RD AVE  
 BRANFORD, FL 32008

**ADAM COLLINS**  
 ENGINEERING INC.  
 CA# 31728 - P. 386.320.7400 - WWW.COLLINSENG.COM

COTHRON RESIDENCE  
 EXHIBIT 2

PROJECT SHEET	DATE	2020.07.21
DESIGNED	JBP	
CHECKED	ATC	
JOB No.	18031	

# Application for Building Permit

Application #: 06-894

Date Of Permit 9/18/2006

Applicant Name CLAUDE & JOYCE COTHRON

Mailing Address 233 N E 893 AVE OLD TOWN,, FL 32680 Phone (352) 542-7927

Description of Construction MOBILE HOME 2006 24X44

Heated S/F: 933 Unheated S/F: \_\_\_\_\_ Value of Construction \$0.00

Size Of Building: Floor 933 Width 24 Depth 44 Height \_\_\_\_\_ Stories \_\_\_\_\_

Materials: Foundation \_\_\_\_\_ Walls \_\_\_\_\_ Roof \_\_\_\_\_ Inside \_\_\_\_\_ Floors \_\_\_\_\_

Lot: 4 Block: \_\_\_\_\_ Unit #: \_\_\_\_\_

SubDivision: \_\_\_\_\_ ANDYS S/D Parcel: 08-08-14-6860-0000-0040

### Legal Description of Property

08-08-14

Directions To Property: 340 TO 948 TURN L RIGHT ON 893 ST DOWN ON LEFT

Flood Zone: A-9 Present Zoning: \_\_\_\_\_ Benchmark: 25.33

Bottom of Lowest Horizontal Member: \_\_\_\_\_ MinFinishedFloor: 30'

Set Back Requirements:(from property lines)

Front 30' Back \_\_\_\_\_ Sides 25'

River/Canal 75'

"Warning to Owner: Your failure to record a notice of commencement may result in your paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or an attorney before recording your Notice of Commencement."

I hereby certify that I understand and will fully comply with all requirements of the Dixie County Construction Codes in connection with the herein proposed construction

ContractorLicenseNumber \_\_\_\_\_

Joyce Cotron  
Signature

Approved By: Jack A. Spruay Date 09-18-06  
Building Department

Application Fee \$305.00 Septic Tank Number EXISTING

Impact Fee Receipt Number Swagout ImpactFee \$0.00

Radon Surcharge \$0.00

Radon Receipt Number \_\_\_\_\_

*John did permit*  
*Exempted from SRWMD permit per John J.*  
*place on Review*

Notice of Variances and Waivers

**WATER MANAGEMENT DISTRICTS**

**Suwannee River Water Management District**

RULE NO.:       RULE TITLE:

40B-4.3030       Conditions for Issuance of Works of the District Permits

NOTICE IS HEREBY GIVEN that on September 8, 2020, the Suwannee River Water Management District, received a petition for an emergency variance from Forrest Cothron, 250 NE 893<sup>rd</sup> Ave, Branford, FL. Pursuant to Section 120.542, F.S., Petitioner is seeking a variance from section 40B-4.3030(13), F.A.C., which provides that no construction, additions or reconstructions shall occur in the front 75-foot area immediately adjacent to and including to normally recognized bank of a water. The applicant is requesting to construct a structure. The project is located in Section 8, Township 8S, Range 14E of Dixie County, and has been assigned permit number ERP-001-237339-1, Cothron Residence.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Tilda Musgrove, Business Resource Specialist, Suwannee River Water Management District, 9225 CR 49, Live Oak, FL 32060, (386)362-1001 or 1(800)226-1066 in Florida only.

GENERAL WORKS OF THE DISTRICT PERMIT  
TECHNICAL STAFF REPORT  
10-September-2020  
APPLICATION NO. WOD-029-237339-1

**Applicant:** Forrest Cothron  
250 NE 893<sup>rd</sup> Avenue  
Branford, FL 32008  
(352) 562-6000

**Owner:** Forrest Cothron  
250 NE 893<sup>rd</sup> Avenue  
Branford, FL 32008  
(352) 562-6000

**Consultant:** Adam Collins, P.E.  
Adam Collins Engineering  
12558 Bass Rd  
Live Oak, FL 32060-6653  
(850) 888-2326

**Project Name:** Cothron Residence

**Project Acreage:** 0.475

**County:** Dixie

**Recommended Agency Action**

Staff recommends the Governing Board deny, without prejudice, a variance from section 40B-4.3030(13), Florida Administrative Code (F.A.C.), for General Works of the District Permit WOD-029-237339-1 to Forrest Cothron; and formalize the Board's decision through the issuance of a Final Order executed by the Executive Director.

**Project Review Staff**

Warren Zwanka, P.G., Division Director, Leroy Marshall, P.E., Chief Engineer,

**Project Location**

The project is located adjacent to the Suwannee River in Township 08 South, Range 14 East, Section 8 of Dixie County.

**Project Description**

The District received an after-the-fact application and an emergency variance request from section 40B-4.3030(13), F.A.C., which states in part, "No construction, additions or

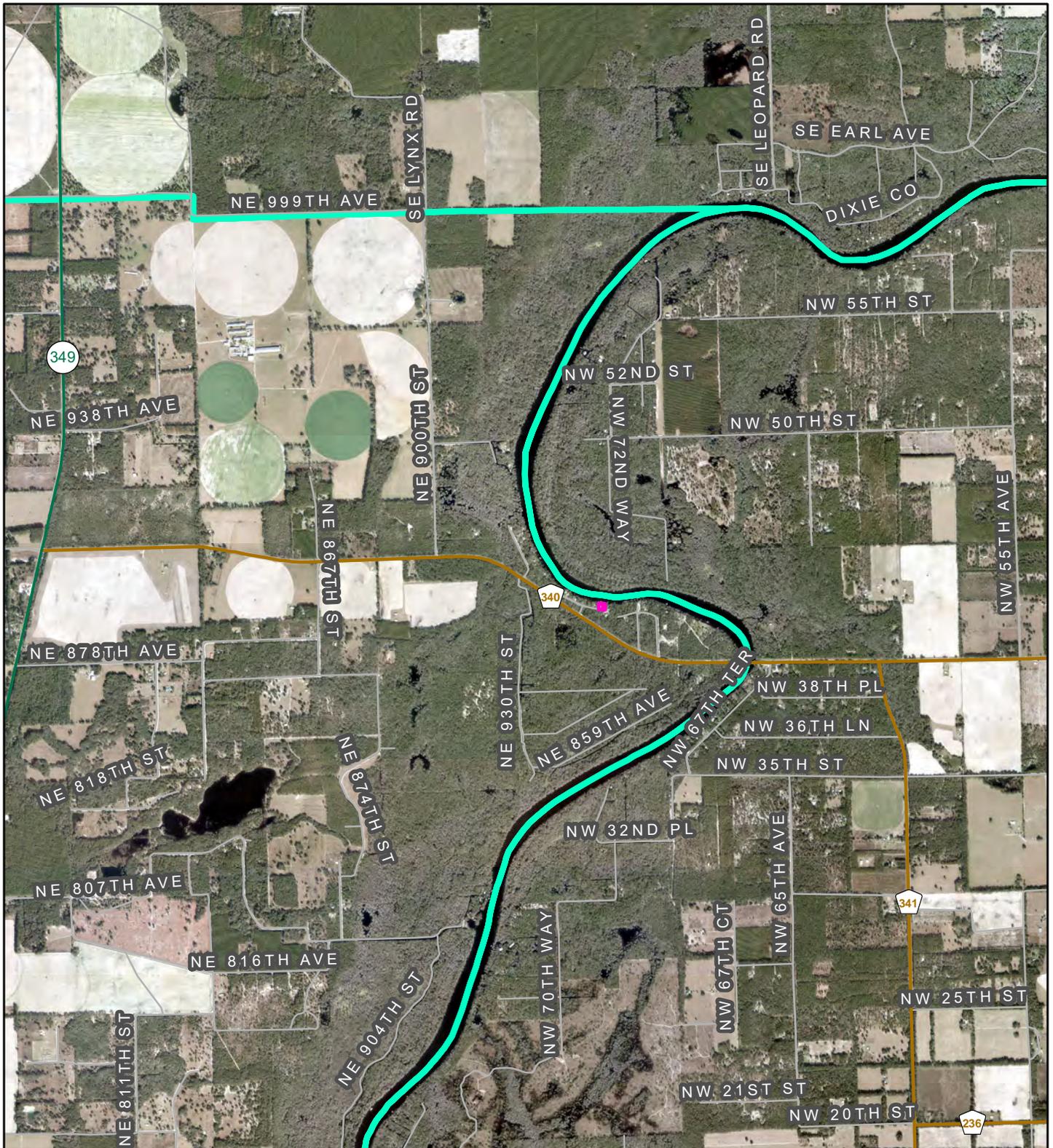
reconstruction shall occur in the front 75 feet of an area immediately adjacent to and including the normally recognized bank of a water, except for one deck per parcel located at the top of the bank no larger than 200 square feet and a boardwalk no wider than five feet to provide reasonable pedestrian access to water dependent structures such as docks.”

A variance requested pursuant to section 120.542, Florida Statutes, must demonstrate that the purpose of the underlying statute will be or has been achieved by other means; and that application of the rule would create a substantial hardship or would violate principles of fairness. Furthermore, pursuant to the District’s Statement of Agency Organization and Operation, the agency decision deadline for variance requests will be reduced from 90 days to 45 days if the request is demonstrated by the petitioner to be an emergency situation that will cause immediate adverse impacts.

Although it was unclear whether the petitioner was requesting an emergency variance for both the existing residence and concrete seawall tieback anchor (part f) or just the existing 1347 ft<sup>2</sup> residence (parts g, h, and i), staff reviewed both and determined that the petitioner had failed to demonstrate any unusual hardship in asserting it was believed placement of the mobile home was exempt from District permitting. The exemption notation on the County Building permit was not substantiated by any District records. Furthermore, staff found no hardship with the fact that the residence would need to be unoccupied while being repositioned. No hardship for removal of the concrete seawall tieback anchor was provided by the petitioner.

The petitioner has also not provided an alternative means of meeting the underlying purpose of the rule by proposing to offset the impact of the mobile home with the removal of approximately 2,127 ft<sup>2</sup> of obstructions, some of which were already required to be removed by the current Administrative Complaint and Order. Accounting for the area of mobile home within the front 75-foot setback, staff estimates a net reduction of 423 ft<sup>2</sup> of grandfathered obstructions. No alternative means of meeting the underlying purpose of the rule were provided by the petitioner for retaining the concrete seawall tieback anchor.

Denial of the emergency variance request will require, as part of the after-the-fact permit, the mobile home to be repositioned 3.5 to 12 feet., depending on whether the attached deck will remain; and all concrete and the anchoring system to be removed from within the 75-ft. setback, with the exception of a 5 ft. wide path to access one set of stairs and a 5 ft. wide cap/access along the seawall. Granting of the variance will allow the structure and concrete to remain in the 75-ft. setback as part of the after-the-fact permit. The District published a notice regarding the project in the Florida Administrative Register on September 14, 2020. To date, no objections have been received.

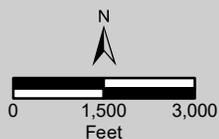


### Cothron Residence

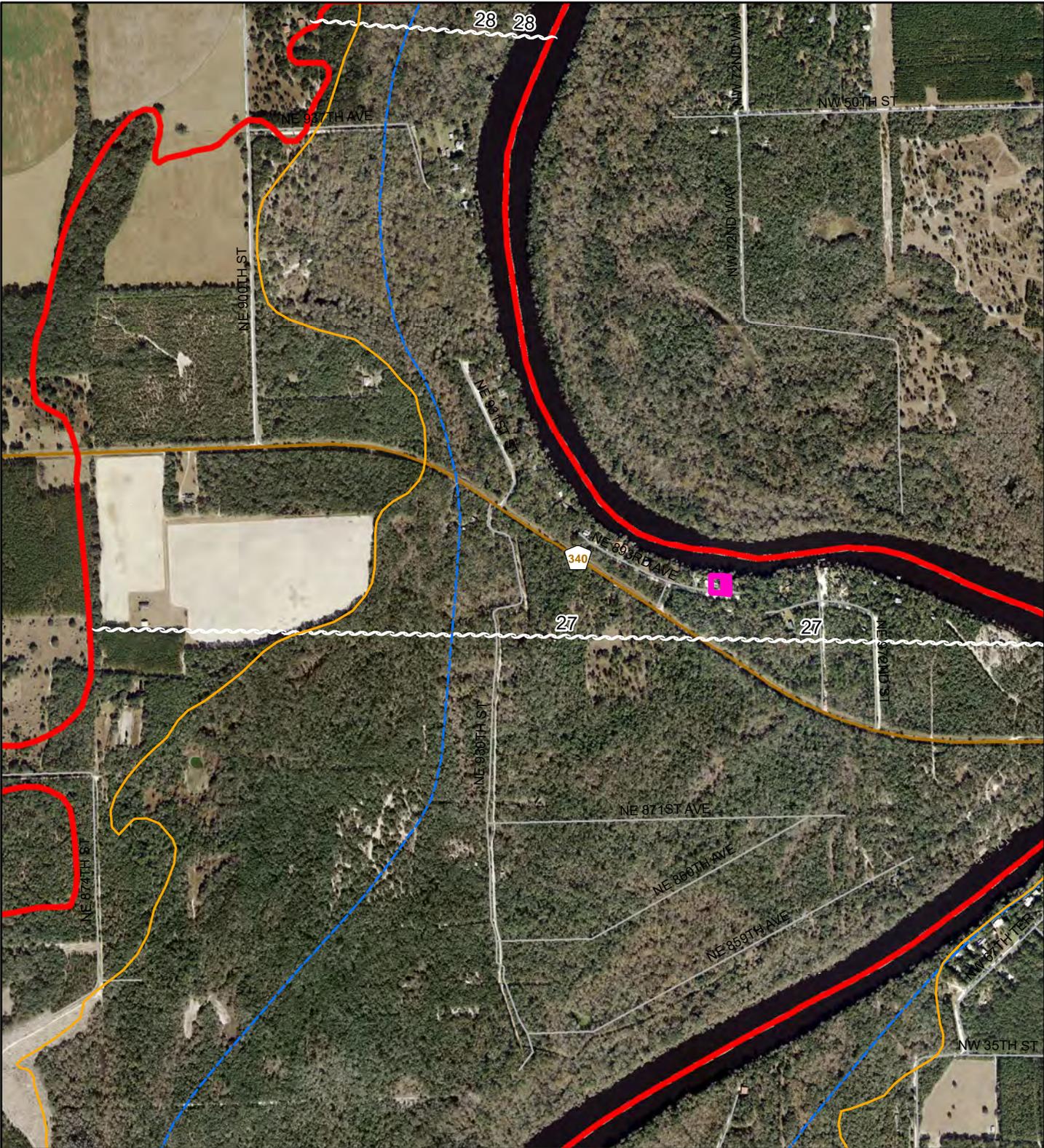
WOD-029-237339-1

October 2020

 Project Area



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 7/21/2020



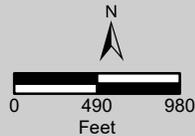
# Cothron Residence

WOD-029-237339-1

October 2020



-  Floodplain10yr\_Suwannee\_24k
-  Project Area
-  Floodway\_Suwannee\_24k
-  Flood\_BFE\_Dixie\_FEMA
-  Zone AE



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 7/21/2020

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Patrick Webster, Chief, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Agreements with the Florida Department of Environmental Protection to Receive Springs Grant Funds and to Enter into Cooperative Agreements

**RECOMMENDATION**

Authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection to receive Springs Grant Funds and to enter into agreements with the appropriate entities to implement the projects.

**BACKGROUND**

On June 29, 2020, Governor DeSantis signed the “Bolder, Brighter, and Better Future” state budget, which includes an investment of \$50 million for springs protection.

District staff collaborated with local governments and interested stakeholders throughout the 15-county area and invited them to submit spring protection and restoration project concepts. At the April 14, 2020 Governing Board meeting, the Board approved on the consent agenda for District staff to submit 12 projects to the Florida Department of Environmental Protection (FDEP) for Springs Grant Funding consideration.

On September 18, 2020 FDEP informed the District that it will receive over \$3.7 million in state Springs Grant Funding for five new projects and \$7.5 million for two multi-year commitment projects.

Attached is a list of the projects approved for Springs Grant Funding. The District or the FDEP will enter into agreements on the projects listed in the attached spreadsheet. Funding for these projects is included in the Fiscal Year 2020-2021 final budget.

PW/tm  
Attachment

**SRWMD FY 2020 2021 SPRINGS GRANTS**

Project Name	Cooperator	FDEP Grant Amount	Local Match / Other match	Total Funding for Project	Project Description	Water Saved (MGD)	Nitrogen Load Reduction lbs./yr.
City of Jasper Reclamation Water Project - RIBs (Multi-year funding)	Jasper, City of	\$1,374,997	\$150,000	\$1,524,997	This project would relocate the wastewater discharge from Baisden Swamp to a Rapid Infiltration Basin thus removing the nutrients, Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), and other pollutant loadings from Waters of the State.	0.7	5,423
Santa Fe Springs Acquisition Project	Alachua Conservation Trust	\$617,000	\$773,381	\$1,390,381	Fee simple acquisition of 254 acres at the confluence of Olustee Creek and the Santa Fe River containing two springs, one large second magnitude and one fourth magnitude. Recharge potential of the property ranges from high to low. Alachua Conservation Trust will take the management responsibility of the property as a public preserve with passive recreation. In January 2020 the SRWMD Governing Board approved a District contribution of \$139,041.		52 to 400
Columbia County Grasslands Acquisition	Alachua Conservation Trust	\$95,200	\$877,400	\$972,600	Less-than-fee acquisition of 514 acres of primarily mature sandhill grassland in Ichetucknee PFA and high recharge to Floridan Aquifer in the Santa Fe BMAP. Future plans may include some longleaf pine planting and use as a donor site of seed for grassland/sandhill restoration. NRCS contribution is \$714,000.		
Devil's Ear Spring Recharge Land Acquisition Project (Multi-Year funding)	FWC	\$1,000,000	\$6,382,555	\$7,382,555	Less-than-fee acquisition in Year 1 of approximately 1,607 acres within the Devil's Ear Spring (OFS) PFA in the Santa Fe River BMAP. Year 2 would fund an additional 947 Ac. This is about 2% of the total acreage of the Devil's Complex PFA. Approximately 75% of the property is considered to have high recharge value. Currently the property is used for timber and will be monitored by FWC.		
Sawdust Spring Land Acquisition Project	Alachua Conservation Trust	\$634,395	\$300,000	\$934,395	Fee simple acquisition of approximately 163 acres within the Devil's Ear Spring (OFS) PFA in the Santa Fe River BMAP. This property has the third magnitude "Sawdust Spring" and its run on property as well as .9 miles of shoreline along the Santa Fe River, an Outstanding Florida Water. The majority falling under the boundary of the Outstanding Florida Water designation. Alachua Conservation Trust (ACT) will manage the property for water quality, and operate the property as a public preserve with passive recreation.	0.001	

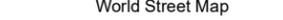
**FY 2020 2021 Springs Grants Multi-Year Funding of previously approved projects**

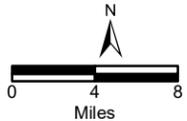
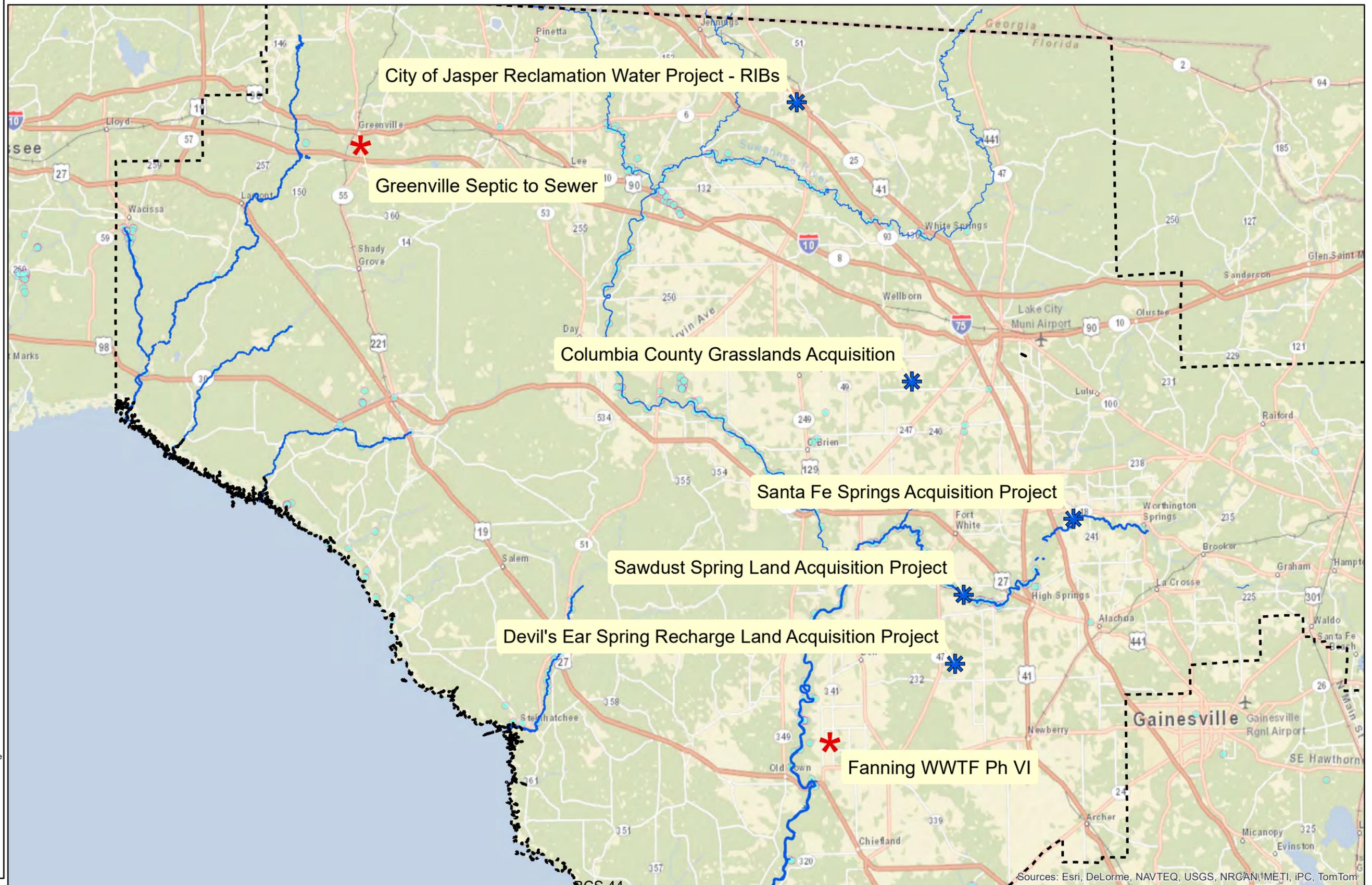
Greenville Sewer System Improvements	Greenville, City of	\$1,500,000	\$0	\$1,500,000	This is the second year of the multi-year funds to expand the central sewer system to Area A and C to remove a total of 76 septic systems.		592
Fanning Springs Ph VI	Fanning Springs, City of	\$6,000,000	\$4,000	\$6,004,000	The \$15 M project is planned to be funded over 3 consecutive cycles. Funds for Year 2 supporting bidding and construction of the AWTF. Year 3 completes construction. The AWTF will have a constructed wetland treatment/aquifer recharge for effluent disposal. This will be master planned for an overall capacity of 0.8 MGD.	0.4	181

**TOTAL \$11,221,592**

Abbreviation	Description
MGD	Million Gallons per Day
lbs./yr.	Pounds per year
PFA	Priority Focus Area
BMAP	Basin Management Action Plan
OFS	Outstanding Florida Spring
AWTF	Advanced Waste Treatment Facility

# Springs Projects FY 20/21

-  Springs Projects
-  District\_24k\_Poly
-  Major Rivers Line (USGS)
-  Major Rivers Polygon (USGS)
-  Springs\_DEP\_24k\_FL
-  World Street Map
-  Existing Project - New Multi-Year Funding



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or Application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 9/22/2020

Sources: Esri, DeLorme, NAVTEQ, USGS, NRGAN, IMETI, IPC, TomTom

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Matthew Cantrell, Project Manager, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Equipment Purchase for On-Farm Best Management Practices and Sustainable Suwannee Project

**RECOMMENDATION**

Authorize the Executive Director to purchase equipment for the On-Farm Best Management Practices and Sustainable Suwannee Project for an amount not to exceed \$682,000.

**BACKGROUND**

At the September 13, 2016, Governing Board Meeting, the Board approved the District to enter into a contract with the Florida Department of Environmental Protection (FDEP) to receive \$5,000,000 in Springs Funding for the Sustainable Suwannee Program. Under the original program, agriculture producers were invited to submit proposals to implement lower input rotations in their operations that will cost-effectively reduce nutrients (nitrogen) in groundwater that contributes to spring flow.

The scope of this project was amended with FDEP in September 2020 to add a task for equipment purchases related to a best management practices (BMPs) on-farm demonstration project. This project is a part of a five-year collaborative effort between the District, Florida Department of Agriculture and Consumer Services, and University of Florida IFAS Extension. The University of Florida will, through North Florida Research and Education Center – Suwannee Valley, implement this project to demonstrate to growers the benefits of side-dressing applications, soil moisture sensors, and cover crops. These demonstrations will occur on approximately 2,100 acres with 15 producers over the five- year period.

The following equipment and approximate cost related to this project is listed below. Competitively procured contracts will be considered for maximum value.

Equipment	Estimated Cost with Contingency
Retrofitted Sprayer with Y-drops and Air Seeder	\$438,600
Semi-Truck	\$140,100
35-Ton Detachable Lowboy Trailer	\$59,300
4X4 Pick-up Truck	\$44,000
Total	\$682,000

The retrofitted sprayer with Y-drops and an air seeder will be used to side-dress fertilizer throughout the growing season and help establish cover crops. The semi-truck and lowboy trailer will be used to safely transport the retrofitted sprayer between project locations throughout the District. The 4X4 pick-up truck will be used by UF-IFAS staff to travel to the project location and be the escort vehicle when moving the retrofitted sprayer by semi. This equipment will be used for the duration of the five-year project to increase knowledge and demonstrate benefits of implementing the technologies and practices proposed. It is estimated that this project will result in a 50-pound per acre of nitrogen reduction based on previous results in on-farm trials.

Funding for this project is included in the Fiscal Year 2021 Final Budget under account code 06-2586-7-2400-06-03.

MC/tm

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Matthew Cantrell, Project Manager, Office of Agriculture and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: On-Farm Best Management Practices Task of Sustainable Suwannee Project

**RECOMMENDATION**

Authorize the Executive Director to enter into an agreement with the University of Florida to implement tasks and transfer ownership of equipment relating to the On-Farm Best Management Practices and Sustainable Suwannee Project.

**BACKGROUND**

At the September 13, 2016, Governing Board Meeting, the Board approved the District to enter into a contract with the Florida Department of Environmental Protection (FDEP) to receive \$5,000,000 in Springs Funding for the Sustainable Suwannee Program. Under the original program, agriculture producers were invited to submit proposals to implement lower input rotations in their operations that will cost-effectively reduce nutrients (nitrogen) in groundwater that contributes to spring flow.

The scope of this project was amended with FDEP in August 2020 to add a task for equipment purchases related to a best management practices (BMPs) on-farm demonstration project. This project is a part of a five-year collaborative effort between the District, Florida Department of Agriculture and Consumer Services (FDACS), and University of Florida IFAS Extension. The University of Florida will, through the North Florida Research and Education Center – Suwannee Valley, implement this project to demonstrate to growers the benefits of side-dressing applications, soil moisture sensors, and cover crops.

Deliverables will include but are not limited to:

- Yearly list of demonstration locations, and
- Annual reports and a final report that addresses relevant information.

This work is consistent with the scope of the FDEP grant. The equipment being transferred to UF's ownership includes the following: retrofitted sprayer with Y-drops and air seeder, semi-truck, 35-ton detachable lowboy trailer, and pick-up truck.

Funding for this project is included in the Fiscal Year 2021 Final Budget under account code 06-2586-7-2400-06-03.

MC/tm

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Bob Heeke, Sr. Project Manager, Office of Agriculture and Environmental Projects

THRU Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Lower Suwannee National Wildlife Refuge Engineering and Design of Hydrologic Restoration Opportunities

**RECOMMENDATION**

Authorize the Executive Director to execute a Task Work Assignment with Wood Environment and Infrastructure Solutions, Inc for an amount not to exceed \$390,000.

**BACKGROUND**

In March 2020, the Governing Board approved entering into an agreement with United States Fish and Wildlife Service (USFWS) to cooperate on the engineering and design phase of the hydrologic restoration of the Lower Suwannee National Wildlife Refuge (Refuge). The project consists of reviewing roads in the Levy and Dixie counties portions of the Refuge (see attached map) to determine their impact on surface water flows to Suwannee Sound and determine alternatives and costs to rectify the impacts while maintaining current uses. The Refuge is coordinating with Dixie County on the Dixie Mainline Road to maintain or improve service on this critical infrastructure. The USFWS is providing all funds for this project.

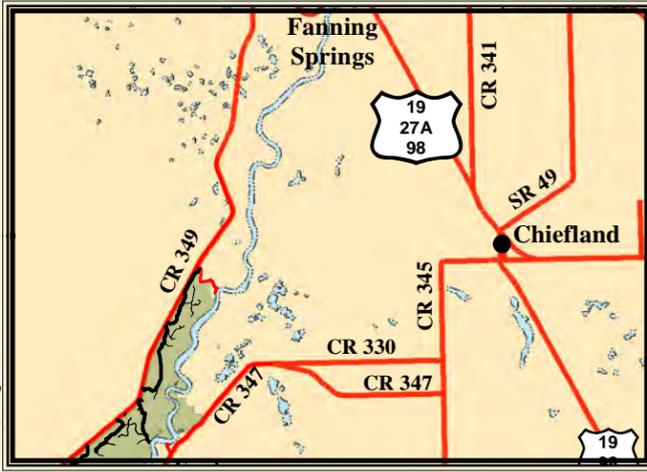
Wood Environment and Infrastructure Solutions, Inc is currently under a general engineering contract with the District. Staff reviewed the scoring of the engineering firms that submitted for modeling and also engineering design since this project includes both disciplines. Wood was the highest-ranking firm that submitted for both disciplines.

Staff from the District and Refuge have reviewed Wood's proposal and find it to meet the terms and goals of the project and therefore make this recommendation for authorization.

This TWA is funded through a grant provided by the USFWS. The grant is also paying for staff time involved in the project.

BH/tm  
Attachment

# Lower Suwannee National Wildlife Refuge



**Legend**

- State Highway
- County Road
- Primary Refuge Road
- Secondary Refuge Road
- River Trail
- Dennis Creek Trail
- Shell Mound Trail
- Refuge Boundary
- Lower Suwannee NWR
- Inholdings
- Information Kiosks
- Information Box
- Headquarters
- Refuge Trail
- Observation Tower
- Refuge Boat Ramp
- Fishing
- County Campground
- County Boat Ramp
- dx\_gate
- lvy\_gate

Map Prepared By:  
V. Doig  
Refuge FMO  
Date: 10/31/17

0 0.75 1.5 Miles

**Shell Mound Unit**

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Bob Heeke, Sr. Project Manager, Office of Agriculture and Environmental Projects

THRU Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: October 2, 2020

RE: Mallory Swamp Modeling Efforts

**RECOMMENDATION**

Authorize the Executive Director to execute a Task Work Assignment with NorthStar Contracting, Inc. for an amount not to exceed \$190,000.

**BACKGROUND**

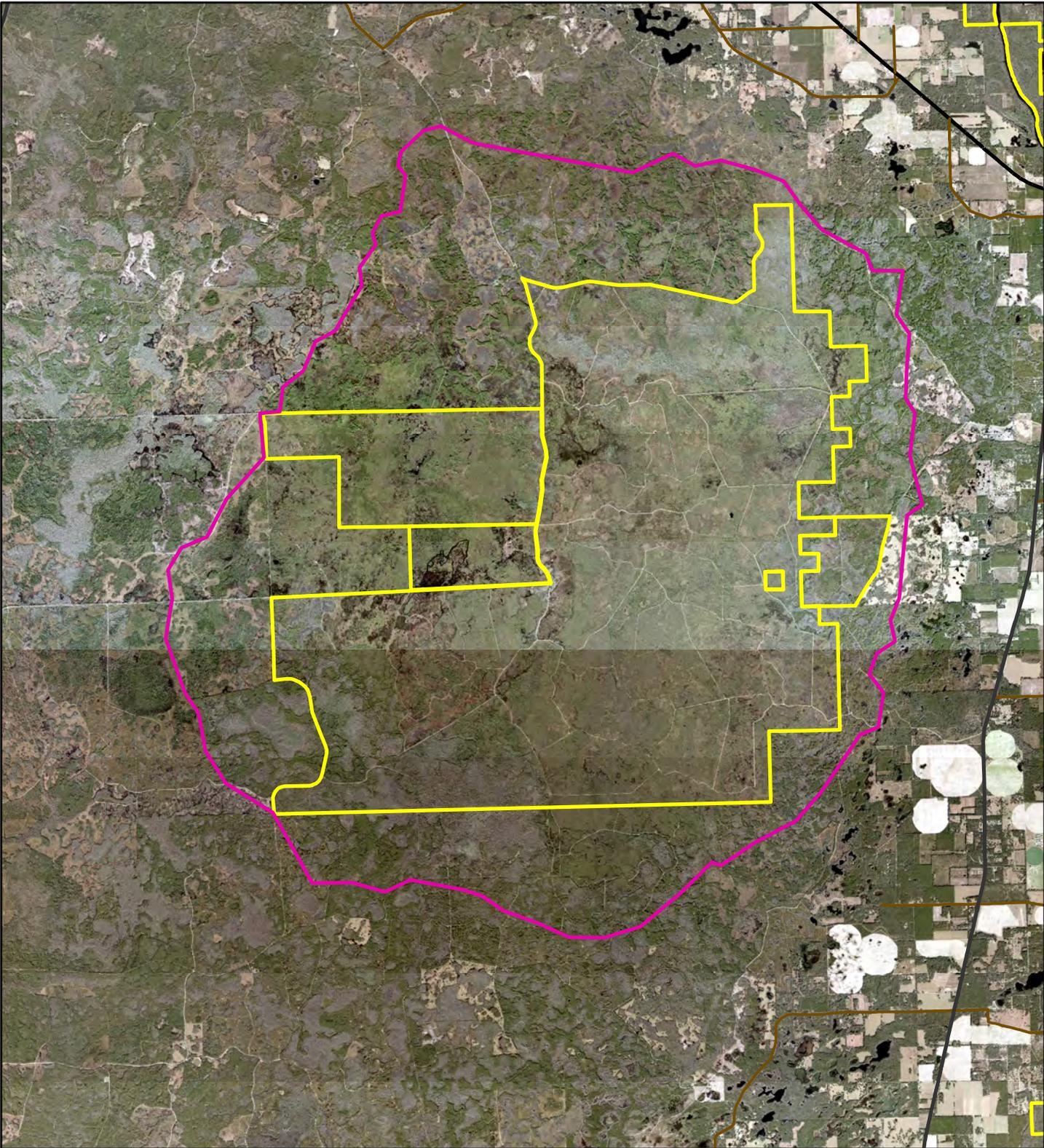
In January 2020, the District executed an Amendment to the Middle Suwannee River and Springs Restoration and Aquifer Recharge Project with the Florida Department of Environmental Protection. The amendment allowed the District to model the current water management system in Mallory Swamp to determine if there were significant offsite impacts. This study is also important to assist Dixie County, which is currently involved in Aquifer Recharge projects using Springs funds, by providing data about ground and surface water flows that affect the county.

The proposed Task Work Assignment (TWA) will have NorthStar Contracting, Inc. (NorthStar) collect data to calibrate the model and augment existing data sources; refine the North Florida South East Georgia model to be used in this area; and use the Interconnected Channel and Pond Routing v4 software to model the current conditions to determine how nearby surface and ground water is affected by the current water management practices in Mallory Swamp.

NorthStar is currently under a general engineering contract with the District. NorthStar has worked on several projects in the area and the firm is familiar with the site. Additionally, their subcontractor for modeling, Drummond Carpenter, is working with Dixie County on projects which will allow for seamless integration of the model results between Mallory Swamp and down gradient areas of Dixie County. A report will be generated based on the model results, that discusses the current impacts of the water management practices in and near Mallory Swamp.

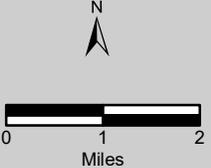
This TWA will be funded by the Middle Suwannee River and Springs Restoration and Aquifer Recharge Project grant.

BH/tm  
Attachment



- Mallory Model Extent
- SRWMD Ownership**
- FEE Land

### Mallory Swamp 2020 Model Extent



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 9/11/2020

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: District Land Management and Twin Rivers State Forest Activity Summary

**BACKGROUND**

District contractor has completed the fieldwork for the Cultural Resource Assessment at J. H. Anderson, Jr. Memorial Park-Rock Bluff Springs Tract.

District contractor is constructing has completed the ATV trailhead/parking area on McCall's Chapel Grade on the southeast side of the Mallory Swamp Tract.

Blue Sink Canoe Launch renovations were completed. It was opened to public on September 11, 2020.

Land Management staff has been negotiating with Lafayette County to assist with the LA Bennett Grade Bridge over the Steinhatchee River.

District contractors has completed the road work maintenance for Fiscal Year 2019-2020.

Twin Rivers State Forest (TRSF) Ellaville #19 timber sale and has been advertised for bid. This is a 176-acre lump-sum sale of 40-year-old planted loblolly pine.

Timber marking on the TRSF Ellaville #20 timber sale was completed and has been advertised for bids. This is a 192-acre marked thinning of 47-year-old planted slash pine and an 84-acre clear-cut of 49-year-old planted slash pine.

TRSF Westwood West #4 timber sale was advertised for bids. This is an 89-acre lump-sum sale of 35-year-old planted loblolly pine.

Timber harvesting operation on the TRSF Withlacoochee #3 timber sale was completed.

TRSF staff commenced the timber resource inventory on the Ellaville tract.

Florida Forest Service (FFS) staff completed clearing and mowing of all the forest roads on TRSF.

At the request of TRSF staff, the Florida Fish and Wildlife Conservation Commission funded the purchase of 273 tons of #57 rock aggregate to be used on the Withlacoochee Tract for needed road improvement work. FFS staff hauled in several loads of limerock and used #57 rock aggregate along with geoweb fabric and geotextile underlayment to make needed road improvements on the Loop Road to facilitate access to the Pot Springs recreation area.

The mechanical site prep, raking, piling, and burning, of residual logging debris on the associated TRSF Withlacoochee #3 clear-cut sale area commenced.

The attached report summarizes the status of current District and TRSF activities for the preceding month.

## Conservation Easement Monitoring

None

**Vegetation Management Projects:** During the reporting period, approximately 3.7 additional miles of ditch edge mowing was completed on the Steinhatchee Springs Tract. Approximately 354 additional acres of woods mowing was also completed on multiple tracts. Vegetation management work was completed for fuel reduction, natural community restoration, and wildfire mitigation purposes.

FY 2020 Activity Table – Vegetation Management (10/01/2019 – 09/01/2020)

ACTIVITY	ACRES		MILES	
	Planned	Complete	Planned	Complete
Herbicide	500	0	0	0
Roller Chop	1,000	948	0	0
Woods Mow	720	1,888	0	0
Ditch Mow	0	0	32	75.9

**Invasive Plant Monitoring Program:** During the reporting period, no additional plant infestations were monitored or treated.

FY 2020 Activity Table – Invasive Plant Treatments (10/01/2019 – 09/01/2020)

ACTIVITY	NUMBER OF INFESTATIONS	
	Planned	Complete
Invasive Plant Monitoring/Treatment	110	170

**Rare Plant Monitoring Program:** No additional rare plant occurrences were monitored during the reporting period.

FY 2020 Activity Table – Rare Plant Monitoring (10/01/2019 – 09/01/2020)

ACTIVITY	NUMBER OF SPECIES OCCURRENCES	
	Planned	Complete
Rare Plant Species Monitoring	140	92

## Prescribed Fire Program:

- Contractors conducting prescribed burns on District lands this year include B&B Dugger (B&B), Natural Resource Planning Services (NRPS), Schmidt Reforestation Services (SRS), and Wildlands Services (WS). Also, included in this report are the acres the FFS burns on TRSF. When available, the FFS will provide a crew to burn additional acres on both District tracts and TRSF.

- The following table provides information on the Prescribed Burn Program through the reporting period. During this period, no additional acres were burned.

FY 2020 Activity Table Prescribed Fire Summary Table (10/1/2019 – 9/01/2020)

	<b>2020 TARGET ACRES</b>	<b>ACRES COMPLETE</b>
SRWMD	13,000	10,767
FFS TRSF	2,200	968
<b>TOTAL</b>	<b>15,200</b>	<b>11,735</b>

FY 2020 Activity Table - Prescribed Fire (10/01/2019 – 9/01/2020)

<b>Tract</b>	<b>County</b>	<b>B&amp;B</b>	<b>NRPS</b>	<b>WS</b>	<b>SRS</b>	<b>FFS</b>	<b>Total SRWMD Acres</b>	<b>Total TRSF Acres</b>	<b>Total Wildfire Acres</b>
Sub Total for Period	0	0	0	0	0	0	0	0	0
Previous Acres Burned	9,834	0	933	0	0	10,767	968	0	6.2
Total Acres	9,834	0	933	0	0	10,767	968	0	62

**Timber Sales:**

## Activity Table – Open and Recently Completed Timber Sale

TRACT	COUNTY	ACRES	TONS HARVESTED	REVENUE	STATUS	CONTRACT END DATE
Withlacoochee #3	18/19-072	283			Complete	09/23//2020
Gar Pond #4	18/19-186	93	6,997	\$88,638.68	Complete	08/05/2020
Wolf Creek #1	19/20-011	72			Active	10/2/2020
Natural Well Branch #1	19/20-063	240			Inactive	11/26/2020
Steinhatchee Springs #19	19/20-139	330			Inactive	3/13/2021
Fort White Wellfield #2	19/20-126	62		\$56,777.07	Complete	8/26/2020
Cuba Bay #2	19/20-129	315			Inactive	3/04/2021
Steinhatchee Springs #20	19/20-145	208			Inactive	04/24/2021
Steinhatchee Springs #21	19/20-146	366			Inactive	04/24/2021
Ellaville #19		176			Out for Bid	
Ellaville #20		276			Out for Bid	
Westwood West #4		89			Out for Bid	
Nature Coast Wellfield #2		110			Out for Bid	
Seven Bridges #1		224			Out for Bid	

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: Contract with Williams Timber Inc., for the Ellaville #19 Timber Sale

**RECOMMENDATION**

Authorize the Executive Director to Execute a Contract with Williams Timber Inc., for the Ellaville #19 Timber Sale.

**BACKGROUND**

On September 3, the District issued an Invitation to Bid (ITB 19/20-029 WLR) for timber located on the Ellaville Tract in Madison County. The timber sale is a 172-acre final harvest of 39-year-old planted loblolly pines. This harvest will eliminate the ongoing risk of a severe bark beetle infestation in an area with historically high beetle activity in loblolly pines. Additionally, it will allow reforestation with a pine species more appropriate for the area's natural community type.

Lump-Sum Bid responses were received on September 24, 2020. Bids were received from six companies as indicated below.

<b>Bidder</b>	<b>City</b>	<b>Bid Calculation Revenue</b>
Williams Timber Inc	Perry, Florida	\$300,507.17
Genesis Timber	Madison, Florida	\$251,899.98
Resolute Cross City Timber Management LLC	Cross City, Florida	\$247,261.00
Flatwoods Forest Products, Inc.	Lake Park, Georgia	\$271,152.00
MA Rigoni Inc.	Perry, Florida	\$284,814.00
Balfour Timber Company	Thomasville, Georgia	\$225,227.00

SC/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: Contract with H. B. Tuten Jr. Logging, Inc. for the Ellaville #20 Timber Sale

**RECOMMENDATION**

Authorize the Executive Director to Execute a Contract with H. B. Tuten Jr. Logging, Inc., for the Ellaville #20 Timber Sale.

**BACKGROUND**

On September 3, 2020, the District issued an Invitation to Bid (ITB 19/20-032 WLR) for timber located on the Ellaville Tract in Madison County. The timber sale is a 276-acre harvest of 47 to 49-year old planted slash pines in two areas. Sale Area 1 is an 84-acre final harvest to remove the declining offsite planted pines. It will also allow for the reforestation with pines that are appropriate for the site's historic natural community. Sale Area 2 is a 192 acre marked thinning to reduce the number of diseased or suppressed trees and to allow the highest quality trees to continue growing. Reduction of pine density will improve ecological conditions and wildlife habitats by allowing more sunlight penetration to the forest floor, enhancing the production of ground cover.

Bid responses were received on September 24, 2020. Bids were received from 12 companies as indicated below. The bid calculation revenue is based on the District estimated volumes of pine pulpwood, pine chip-n-saw, pine sawtimber, pine topwood, and hardwood pulpwood.

<b>Bidder</b>	<b>City</b>	<b>Bid Calculation Revenue</b>
H. B. Tuten Jr. Logging, Inc.	Perry, Florida	\$355,777.26
Resolute Cross City Timber Management, LLC	Cross City, Florida	\$327,242.60
Big Bend Timber Services	Monticello, Florida	\$339,087.00
North Florida Timber Dealers	Lake City, Florida	\$335,452.90
Flatwoods Forest Products Inc.	Lake Park, Georgia	\$324,772.50
Genesis Timber	Madison, Florida	\$325,087.90
Long Branch Land and Timber	Lake Park, Georgia	\$317,492.50
Greenwood Resources Inc.	Cross City, Florida	\$346,750.80
Balfour Timber Company	Thomsville, Georgia	\$312,436.72
John A. Cruse Jr. Inc.	Perry, Florida	\$314,174.70
Williams Timber Inc.	Perry, Florida	\$333,938.60
Southland Forest Products	Valdosta, Georgia	\$301,895.00
Great South Timber and Lumber, LLC	Lake City, Florida	\$318,690.16

H. B. Tuten Jr. Logging, Inc. bid was \$18.42/ton for pine pulpwood, \$31.01/ton pine chip-n-saw, \$38.60/ton pine sawtimber, \$17.42/ton pine topwood, and \$10.02/ton for hardwood pulpwood.

SC/pf

MEMORANDUM

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 29, 2020  
RE: Contract with Resolute Cross City Timber Management, LLC, for the Nature Coast Regional Wellfield #2 Timber Sale

**RECOMMENDATION**

Authorize the Executive Director to execute a contract with Resolute Cross City Timber Management LLC, for the Nature Coast Regional Wellfield #2 Timber Sale.

**BACKGROUND**

On September 3, the District issued an Invitation to Bid (ITB 19/20-028 WLR) for timber located on the Nature Coast Regional Wellfield Tract in Levy County. The timber sale is a 110 acre final harvest of 37-year-old planted slash pines with abundant natural hardwoods. This harvest will eliminate the decline of the offsite planted pine species health. Additionally, hardwood chipping is included to better prepare the site for reforestation and reduce reforestation costs.

Lump sum bid responses were received on September 24, 2020. One bid was received for this timber sale. Based on the District's timber inventory cruise volumes and current prices, District staff believes this bid is at fair market price.

<b>Bidder</b>	<b>City</b>	<b>Bid Revenue Calculation</b>
Resolute Cross City Timber	Cross City, Florida	\$265,991.53

SC/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: Contract with H. B. Tuten Jr. Logging, Inc., for the Seven Bridges and Wolf Creek #1 Timber Sale

**RECOMMENDATION**

Authorize the Executive Director to Execute a Contract with H. B. Tuten Jr. Logging, Inc., for the Seven Bridges and Wolf Creek #1 Timber Sale.

**BACKGROUND**

On September 3, the District issued an Invitation to Bid (ITB 19/20-031 WLR) for timber located on the Seven Bridges and Wolf Creek tracts in Jefferson County. The timber sale is a 224-acre logger select first thinning of 18 and 19 year old planted slash pines. This harvest will reduce the number of diseased or suppressed trees and allow the highest quality trees to continue growing. Additionally, it will improve ecological conditions and wildlife habitat by allowing more sunlight penetration to the forest floor, enhancing the production of groundcover.

Bid responses were received on September 24, 2020. Bids were received from five companies as indicated below. The bid calculation revenue is based on the District estimated volumes of pine pulpwood and pine chip-n-saw.

<b>Bidder</b>	<b>City</b>	<b>Bid Calculation Revenue</b>
H. B. Tuten Jr. Logging, Inc.	Perry, Florida	\$233,004.80
Genesis Timber	Madison, Florida	\$192,640.00
Greenwood Resources Inc.	Cross City, Florida	\$188,518.40
Southland Forest Products	Valdosta, Georgia	\$219,520.00
Promise Habitat Services, LLC	Plant City, Florida	NO BID

H. B. Tuten Jr. Logging, Inc., bid was \$18.35/ton for pine pulpwood and \$29.10/ton for pine chip-n-saw.

SC/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: Contract with Williams Timber Inc., for the Westwood West #4 Timber Sale

**RECOMMENDATION**

Authorize the Executive Director to Execute a Contract with Williams Timber Inc, for the Westwood West #4 Timber Sale.

**BACKGROUND**

On September 3, the District issued an Invitation to Bid (ITB 19/20-030 WLR) for timber located on the Westwood West Tract in Madison County. The timber sale is 89-acre final harvest of 35-year-old planted loblolly pines. This harvest will eliminate the ongoing risk of a severe bark beetle infestation in an area with historically high beetle activity in loblolly pines. Additionally, it will allow reforestation with a pine species more appropriate for the area's natural community type.

Lump-Sum Bid responses were received on September 24, 2020. Bids were received from six companies as indicated below.

<b>Bidder</b>	<b>City</b>	<b>Bid Calculation Revenue</b>
Williams Timber Inc	Perry, Florida	\$133,107.77
Resolute Cross City Timber Management LLC	Cross City, Florida	\$118,788.00
Genesis Timber	Madison, Florida	\$109,757.89
Flatwoods Forest Products, Inc.	Lake Par, Georgia	\$101,620.00
Big Bend Timber Services	Monticello, Florida	\$116,310.00
Promise Habitat Services, LLC	Plant City, Florida	NO BID

SC/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: Contract with Superior Timber and Land Management, LLC for Forest Inventory Services

**RECOMMENDATION**

Authorize the Executive Director to Execute a Contract with, Superior Timber and Land Management, LLC to initiate cruising on approximately 15,400 acres of District-owned forestlands for a total amount not to exceed \$65,513.75.

**BACKGROUND**

The District owns and manages approximately 160,000 acres of forestland in north-central Florida for protection of floodplains and their associated habitats. The goal of timber management is to use sound silvicultural practices to maintain healthy forests while working toward or maintaining the desired future conditions for a stand's natural community type. From a timber management standpoint, accurate timber data is vital to the management planning process and is obtained through stand mapping and forest inventory.

The purpose of this forest inventory project is to update the current data repository to support growth and yield modeling on operational timber stands, computation of an ideal annual allowable harvest, additional inventory design, and forest management planning.

Invitation to Bid 19/20-034 WLR for Baseline Forest Inventory Services was released on September 14, 2020. Four bids were received on September 24, 2020 as indicated below. The ITB included a scope of work detailing the District's inventory standards and specifications for each data collection parameter and plot locations on each stand identified for inventory updates.

<b>Bidder</b>	<b>City</b>	<b>Bid Calculation Revenue</b>
Superior Timber and Land Management, LLC	Lake City, Florida	\$65,513.75
Plantation Timber, LLC	Monticello, Florida	\$65,791.22
Flatwoods Forestry, Inc.	Lake City, Florida	\$66,068.69
The Forestry Company	Perry, Florida	\$97,885.25

Funding for this contract is included in the Fiscal Year 2020-2021 Budget under code 13-2-586-3-3100-07-02.

RS/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill McKinstry, Chief, Office of Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: September 30, 2020  
RE: Construction and Maintenance of Hydrologic Improvements and Roads

**RECOMMENDATION:**

Approve the list of eight pre-qualified firms and authorize the Executive Director to execute contracts with these firms to provide construction and maintenance services for roads and hydrologic facilities on District lands for Fiscal Year 2020-2021 for an amount not to exceed \$200,000.00

**BACKGROUND**

Road and hydrologic maintenance are an integral part of land management. All roads and hydrological facilities on District properties require maintenance at a level commensurate with their use. For roads, their uses can be a combination of drivable surface and fire barrier while others are routinely used by the public for recreation. Also, other roads are used for access for timber harvesting and natural resource restoration activities. Hydrological facilities are generally comprised of culverts, low-water crossings, hard-surface crossings, or ditch blocks. These facilities must be maintained or replaced so the infrastructure continues to meet its intended function. To perform installation, repair, and regularly scheduled maintenance on District roads and hydrological facilities, contractor services are required.

On July 28, 2020, staff advertised Request for Proposal 19/20-025 WLR. A total of nine firms submitted a proposal (Table 1).

Table 1 Respondents to the Request for Proposal 19/20-025 WLR

NAME OF FIRM	FIRM'S LOCATION
Sunshine Outdoor Services	Old Town, FL
Wildlands Service, Inc.	Tallahassee, FL
Perpetual Contracting, Inc.	Cross City, FL
TSI Disaster Recovery, LLC	Melbourne, FL
Roberts Site Development Inc.	Lake Butler, FL
Keen Forest Mgt. Inc.	Mayo, FL
RLW Services, LLC	Old Town, FL
Blackham Contracting Group, LLC	Gainesville, FL
PAN Company	Ft. White, FL

A selection committee evaluated all nine proposals on August 25, 2020, and the following eight firms were recommended (Table 2).

Table 2 Pre-Qualified Firms for Request for Proposal 19/20-025 WLR

NAME OF FIRM	FIRM'S LOCATION
Sunshine Outdoor Services	Old Town, FL
Wildlands Service, Inc.	Tallahassee, FL
Perpetual Contracting, Inc.	Cross City, FL
TSI Disaster Recovery, LLC	Melbourne, FL
Roberts Site Development Inc.	Lake Butler, FL
Keen Forest Mgt. Inc.	Mayo, FL
RLW Services, LLC	Old Town, FL
Blackham Contracting Group, LLC	Gainesville, FL

The pre-qualification process followed guidelines listed in RFP 19/20-025 WLR which included evaluating the firm’s experience, positive references confirming work quality, available equipment, and ability to provide properly trained personnel to conduct the proposed work. The PAN Company was not recommended because they do not provide dump truck services which are integral pieces of equipment necessary in performing these services on District lands.

Based on their pre-qualified status, the eight firms will be issued work orders that identify assigned work areas and completion date requirements. Although staff will use submitted bid rates as a factor when developing work orders and will base work assignments on the lowest bid rate when possible, these rates will not exclusively govern where contractors will be assigned work. Work assignments will also be based on:

- Firm’s capacity to complete multiple projects at one time in a region,
- Short vs. long term availability to conduct work,
- Productivity in completing assigned projects,
- Weather-related issues that may require contractors to be moved around between regions,
- Type of equipment a firm has, whether it is currently available, and other efficiencies/logistical factors.

This process will provide the flexibility needed to facilitate project completion and will help District staff develop work orders that make the most sense from both an economic and efficiency standpoint. Submitted bid rates are identified in Attachment A.

All or part of a work order may also be changed or canceled for issues related to weather, changing fuel conditions, changes in management objectives, contractor availability, contractor performance, etc. If a work order is changed or canceled, additional work orders may be issued for alternative work areas. If a work order is changed or canceled for reasons related to contractor availability or performance, the District may reassign work areas to other firms that are pre-qualified to conduct the same type of work. Funding for these contracts is included in the Fiscal Year 2020-2021 final budget under codes: 13-2-586-3-3100-05-07 and 13-2-586-3-3100-09-01.

WVM/pf  
Attachment

Attachment A  
Contractor Price List for Request for Proposal 19/20-025 WLR

EQUIPMENT	Keen		TSI		Roberts		Perpetual		Blackham		Sunshine		Wildlands		RLW	
	H	M	H	M	H	M	H	M	H	M	H	M	H	M	H	M
Farm Tractor	55.	0	65.	85.	NA	NA	60.	80.	65.	60.	55.	70.	80.	100.	60.	0
Backhoe	NA	0	70.	80	NA	NA	70.	80.	67.	60.	60.	70.	100.	100.	85.	0
Small Wheel Loader	85.	0	90.	80	125.5	150.	70.	80.	67.	60.	60.	70.	110.	100.	100.	0
Midsize Wheel Loader	100.	0	110.	100	NA	NA	75.	80.	110.	60.	60.	70.	NA	NA	NA	NA
Bulldozer D-4	90.	0	125.	120	112.5	150.	80.	80.	95.	60.	65.	70.	100.	100.	100.	0
Bulldozer D-6	NA	0	160.	125	122.5	150.	90.	80.	166.	60.	75.	70.	120.	100.	NA	NA
Standard Trackhoe	115.	0	95.	120	125.0	150	95	80.	120	70..	80.	70.	140.	100.	100.	0
Long Reach Trackhoe	NA	0	120.	120	NA	NA	NA	NA	250	70.	95.	80.	NA	NA	NA	NA
Motor grader	95.	0	110.	110.	NA	NA	90.	80.	89.	70.	70.	70.	100.	100.	NA	NA
Skid Steer	NA	0	65.	80	102.1	150.	70.	80.	60.	60.	55.	60.	100.	100.	85.	0
Grader w/12' blade	95.	0	120.	80	NA	NA	NA	NA	130.	70.	70.	70	100.	100	100	0
Other Grader	NA	0	65.	80	138.5	150	90.	80.	89.	70.	65.	70	NA	NA	NA	NA
Rotary Mower/Tractor	65.	0	85.	80	152.5	150.	65.	80.	50.	60.	65.	60	NA	NA	60	0
Batwing Mower/Tractor	75	0	105.	100	157.75	150	85.	80.	85.	80.	NA	NA	105.	100	60	0
Dump Truck 8cy	NA	0	65.	0	NA	NA	65.	0	67.	0	55.	0	80.	0	NA	NA
Dump Truck 18cy	55.	0	70.	0	75.	0	75.	0	80.	0	60.	0	100.	0	80.	0
Semi-24-ton dump	55.	0	89.	0	NA	NA	80.	0	95.	0	80.	0	120.	0	NA	NA
Semi-tractor	55.	0	89.	0	NA	NA	80.	0	95.	0	80.	0	100.	0	NA	NA
Supervisor Rate	18.	0	55.	0	42.43	0	35.	0	35.	0	30.	0	60.	0	85.	0
Labor Rate	15.	0	45.	0	35.06	0	30	0	20	0	25	0	35	0	60	0

H=Cost Per Hour M=Mobilization Cost Per Hour

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Darlene Velez, Chief, Office of Water Resources

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Agricultural Water Use Monitoring Report

**BACKGROUND**

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or larger. Where possible, agricultural water use is estimated using monthly power consumption records provided by the electrical power provider. Estimation by power use is the most cost-effective method of water use reporting. To date, farmer agreements authorizing the District to receive power usage reports directly from the cooperatives are in effect on 681 (123.66 MGD) monitoring points.

Not all withdrawal points are suitable for estimation using power consumption. Diesel-powered pumps and complex interconnected irrigation systems still require direct methods of monitoring. The District employs telemetry to conduct water use monitoring on diesel-power systems. There are currently 273 (45.18 MGD) telemetry systems installed by the District for this purpose.

Some withdrawal points have very limited use and are monitored by individual site visits, typically less than 0.05 MGD each. There are currently 489 (31.92 MGD) limited use monitoring points in the District. Some users monitor their water use and report that data to the District. There are currently two (0.28 MGD) self-monitored points.

To date, the District has permitted 1,731 (231.63 MGD) irrigation wells which include a water use monitoring condition, of which 1,495 (206.19 MGD) wells are active, i.e., the wells have been drilled already. Of the 1,495 active wells, 1,449 (201.34 MGD) are being monitored as of July 11, roughly 96.92% of existing active wells (97.65% of allocation) with water use permit monitoring conditions.

Of the remaining estimated 46 (4.85 MGD) active stations that currently will require water use monitoring, 10 (0.48 MGD) are diesel- or gas-powered systems requiring District telemetry, 30 (3.68 MGD) are electric systems, and six (0.69 MGD) systems still require identification. There are 226 (25.45 MGD) proposed stations (that is, the wells are yet to be drilled); 43 (3.74 MGD) are expected to be diesel or gas, 147 (18.62 MGD) is expected to be electric, and 36 (3.09 MGD) are yet to be determined.

Since April 2017, the District has consistently had over 94% of active wells and permitted allocation being monitored. The attached figures show the progress made on these efforts since 2016 for the number of wells monitored (Figure 1), total permitted allocation monitored (Figure 2), and percent of active wells monitored (Figure 3).

Figure 1: Graph shows the progress since February 2016 of the number of permitted wells with a water use monitoring condition (EN50), the number of EN50 wells that are active (wells that have been drilled), and the number of active wells that are currently being monitored.

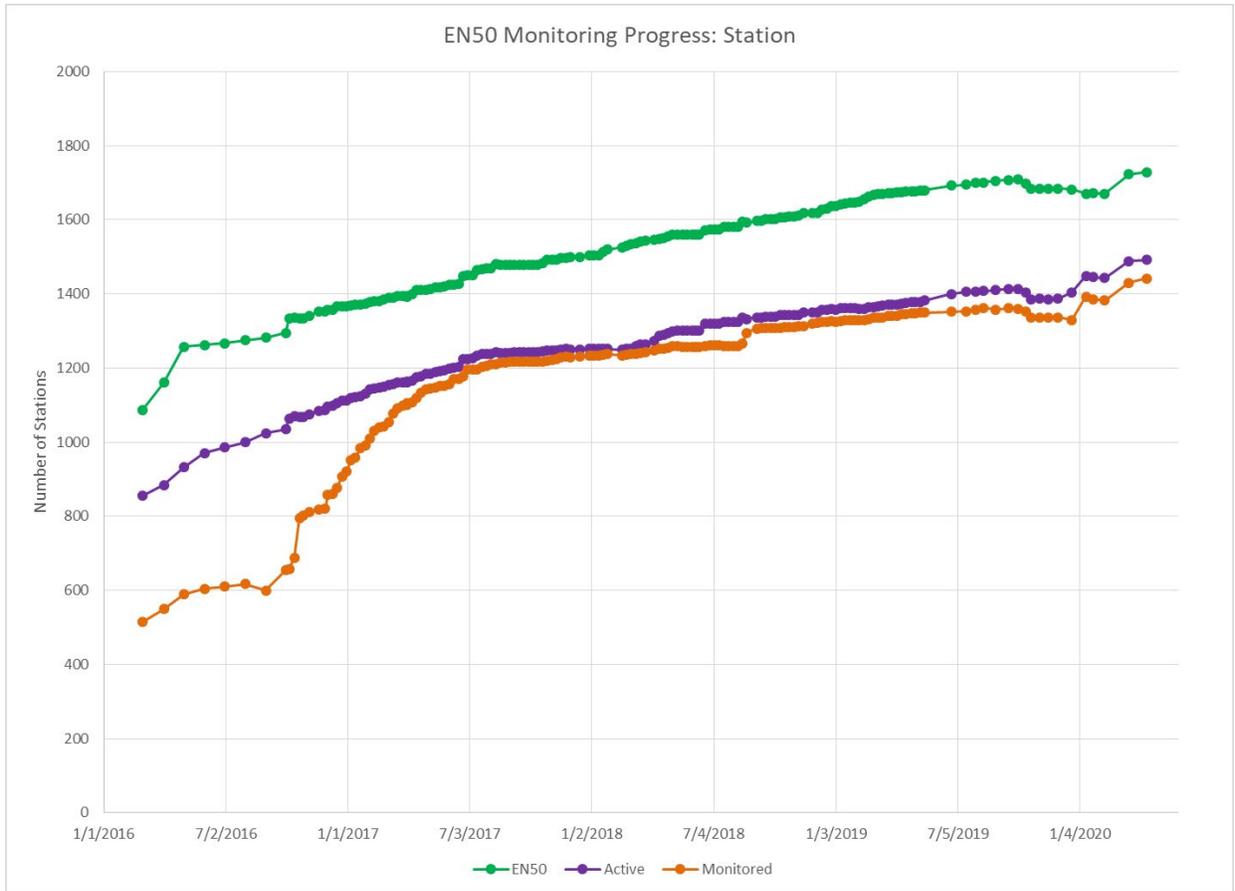


Figure 2: Graph shows the progress since October 2016 of the total permitted allocation of wells with a water use monitoring condition (EN50), the total permitted allocation amount of EN50 wells that are active (wells that have been drilled), and the total permitted allocation amount of active wells that are currently being monitored.

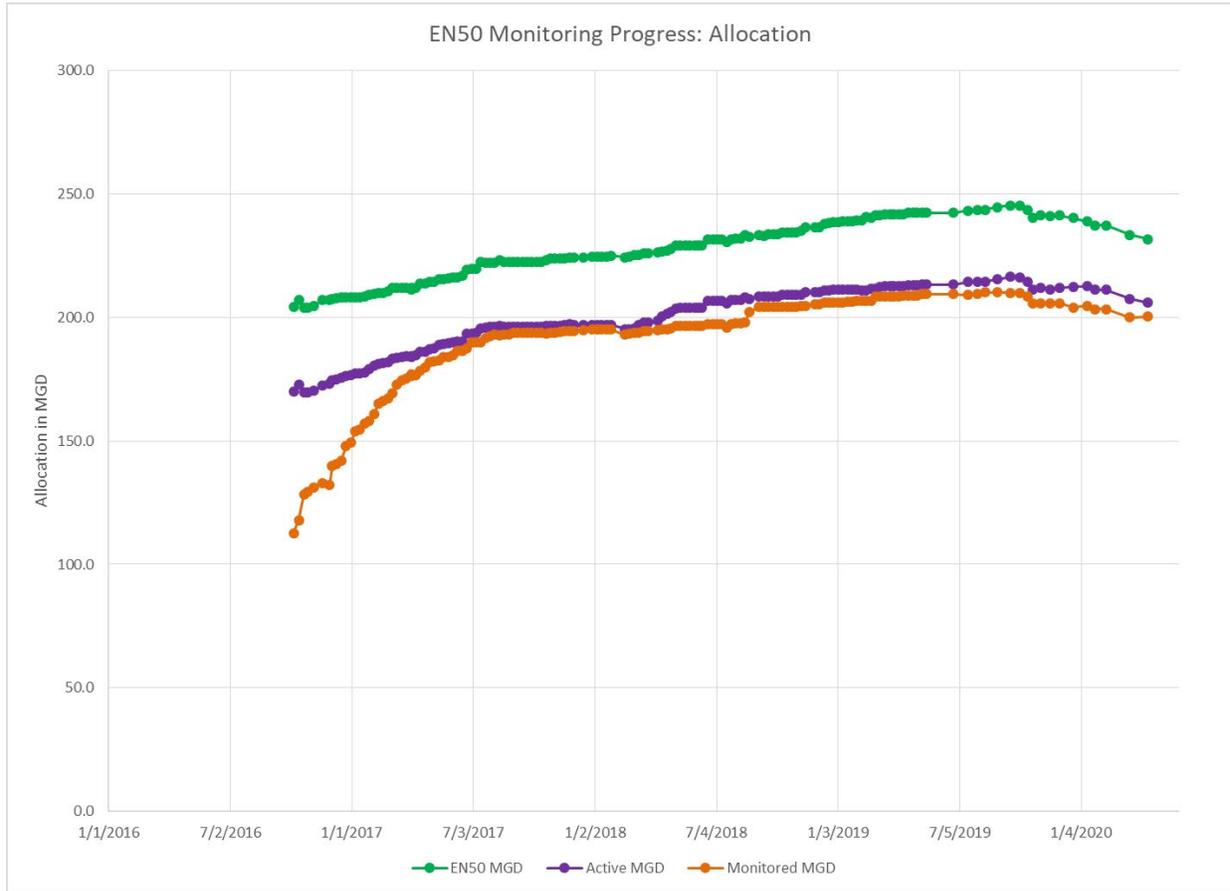
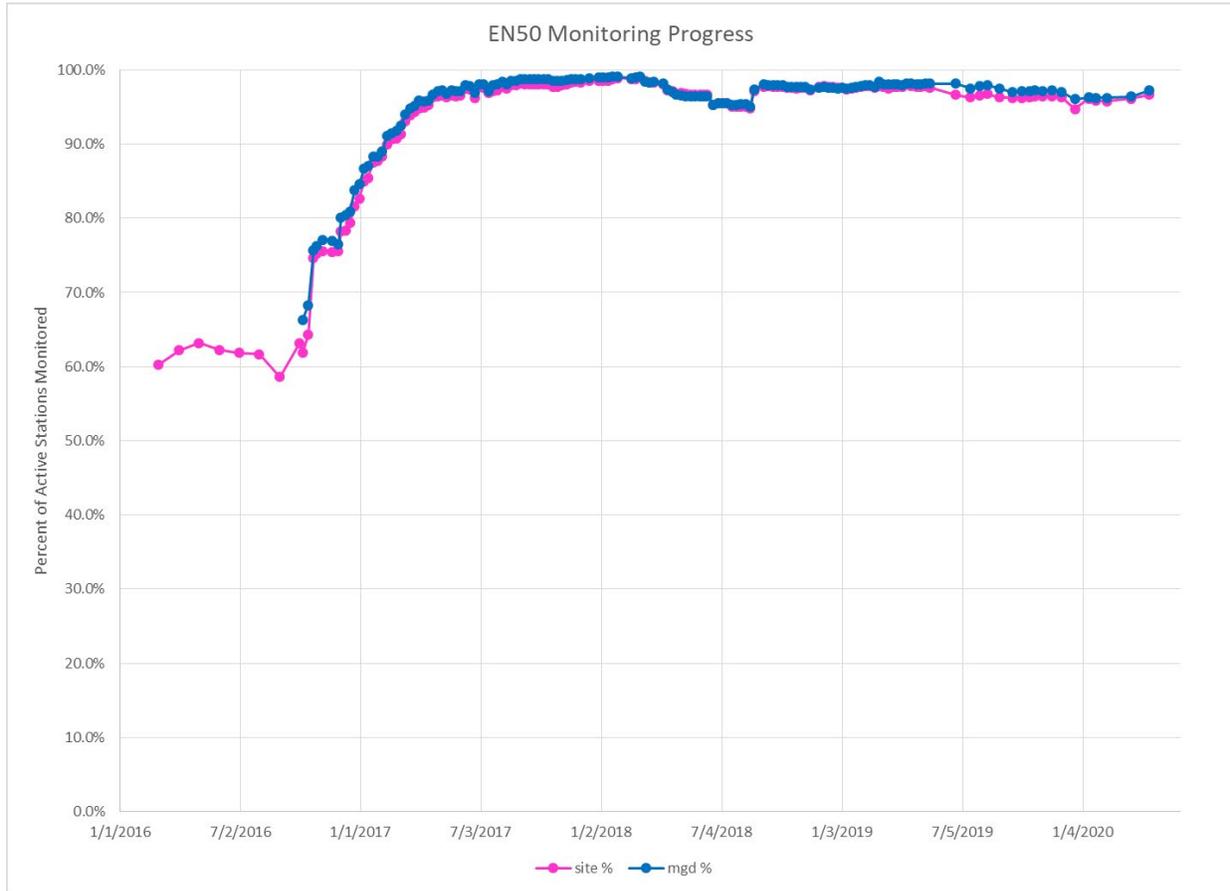


Figure 3: Graph shows the progress of the percent of permitted wells with a water use monitoring condition (EN50) being monitored since February 2016, and the percent of total permitted allocation of wells with a water use monitoring condition (EN50) being monitored since October 2016.



DSV/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flows and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: 2020 Priority List for Establishment of Minimum Flows and Minimum Water Levels

**RECOMMENDATION**

Approval of the Minimum Flows and Minimum Water Levels 2020 Priority List and Schedule to be submitted to the Florida Department of Environmental Protection pursuant to subsection 373.042(3), Florida Statutes.

**BACKGROUND**

Pursuant to subsection 373.042(3), Florida Statutes (F.S.), the District is required to identify priority water bodies for the establishment of Minimum Flows and Minimum Water Levels (MFLs) and those listed water bodies that have the potential to be affected by withdrawals in an adjacent district for which the Florida Department of Environmental Protection's (FDEP) adoption may be appropriate. The priority list and schedule for the establishment of MFLs must be submitted to the FDEP for review and approval by November 15 each year. Attached is the proposed 2019 priority list and schedule. A descriptive narrative showing the District's MFLs priorities beginning in calendar year 2020 is also attached.

A key part of MFLs is the assessment of water body status relative to existing water use. This determines the need for recovery from or prevention of impact for each water body. This must be done, initially, at the same time as MFL rule development for a waterbody (subsection 373.0421(2), F.S.). The District and the St. Johns River Water Management District collaborated on the development of the North Florida-Southeast Georgia Regional Groundwater Flow Model (NFSEG). The model will be used to assess the impact of regional withdrawals to date on the resource and to estimate potential impacts for a 20-year planning horizon.

The delay in finalization of the NFSEG model affected the evaluation of recovery or prevention, and thus the completion of technical efforts, and subsequent rule development on several important systems. However, during 2019 and 2020, technical progress continued on a number of MFLs, particularly the re-evaluation, per rule, of the Lower Santa Fe and Ichetucknee River systems.

The District is coordinating on the re-evaluation of the Lower Santa Fe and Ichetucknee River systems and continues coordination with FDEP on the planned initial adoption of MFLs on the Upper and Middle Suwannee River systems and associated priority springs.

JG/pf

Attachments

**Suwannee River Water Management District  
2020 Priority List and Schedule – Narrative**

Past Year Accomplishments

- Model impacts output from the North Florida-Southeast Georgia (NFSEG) Regional Groundwater Flow Model for all MFL compliance points was completed.
- Technical work continues for the following water bodies. Technical work includes managing Consultant Contracts to establish MFLs, facilitating Peer Reviews of MFL evaluations, status assessments, and developing District responses to Peer Reviews):

Current progress of MFLs in development:

<b>Waterbody Name or System Name</b>	<b>Current Status</b>
<b>Lower Santa Fe and Ichetucknee Rivers and Priority Springs</b>	Peer Review in Process; District response drafted; revised draft MFL approaches, sections, and appendices completed.
<b>Waccasassa River</b>	Data Collection for hydrodynamic model in Process
<b>Upper Suwannee River and Priority Springs</b>	Draft MFL Report Completed, Baseline Flow Updates in progress
<b>Alapaha River near Jennings</b>	Field Work and Modeling Completed
<b>Middle Suwannee River and Priority Springs</b>	Peer Review Completed; Response Completed; Baseline Flow Updates in progress
<b>Lake Alto</b>	Peer Review Completed; Response Completed
<b>Lake Butler</b>	Peer Review Completed; Response Completed; Technical Study of status Completed
<b>Lake Hampton</b>	Peer Review Completed; Response in Process
<b>Lake Santa Fe</b>	Peer Review Completed; Response in Process
<b>Cherry Lake</b>	Seepage Technical Memorandum Completed
<b>Withlacoochee River near Pinetta</b>	Field Work and Modeling Completed
<b>Madison Blue Spring (OFS)</b>	NFSEG Model Impacts in Process
<b>Pot Spring</b>	NFSEG Model Impacts in Process
<b>Hardee (Rosseter) Spring</b>	NFSEG Model Impacts in Process

Changes to the Priority List and Schedule from 2020 to 2021

- The MFLs re-evaluation of the Lower Santa Fe and Ichetucknee Rivers and associated Priority Springs has been delayed due to the peer review and stakeholder comments. This task and the associated time needed to complete the voluntary peer review, District peer review response, status assessment, and recovery strategy will require the remainder of calendar year 2020.
- Four springs were added along the Suwannee River- Bell Springs (Columbia County), Blue Sink Spring (Suwannee County), Hamilton Unnamed Spring (Ham1023971, Hamilton County), and Seven Sisters Spring (Hamilton County) were added to the Priority List and Schedule. These additional springs are second magnitude spring systems which have been acquired for conservation and recreational purposes.

- Waterbodies with adopted MFLs that are not scheduled for re-evaluation in the current planning horizon are not shown in the 2020 Priority List and Schedule.
- Three waterbodies planned to have new MFLs established after 2023 were removed from the Priority List. These waterbodies are Lake Crosby, Lake Rowell, and Lake Sampson all located in Bradford County. Structural modifications are being investigated by the United States Army Corps of Engineers that may impact water levels and will not be completed in the next five years.

**Suwannee River Water Management District  
2020 Priority List and Schedule – Tables**

Suwannee River Water Management District Minimum Flows and Minimum Levels to be adopted in 2020.

New or Re-Evaluation	Waterbody Name or Compliance Point	System Name	Waterbody Type	County(s)	Voluntary Peer Review to be Completed?	Cross-Boundary Impacts from Adjacent WMD?	Latitude	Longitude	Rulemaking Status
Re-Evaluation	Santa Fe River near Fort White	Lower Santa Fe	River	Gilchrist	Yes	Yes	29.8486	-82.7153	Rule Adopted
New	Santa Fe River at US HWY 441 near High Springs	Lower Santa Fe	River	Alachua	Yes	Yes	29.8525	-82.6086	
Re-Evaluation	Columbia (Col101974)	Lower Santa Fe	Spring (Mag. 2)	Columbia	Yes	Yes	29.8340	-82.6767	Rule Adopted
Re-Evaluation	Columbia Spring (OFS)	Lower Santa Fe	Spring (Mag. 1)	Columbia	Yes	Yes	29.8541	-82.6120	Rule Adopted
Re-Evaluation	Devils Ear Spring (OFS)	Lower Santa Fe	Spring (Mag. 1)	Gilchrist	Yes	Yes	29.8353	-82.6966	Rule Adopted
Re-Evaluation	Hornsby Spring (OFS)	Lower Santa Fe	Spring (Mag. 1)	Alachua	Yes	Yes	29.8504	-82.5932	Rule Adopted
Re-Evaluation	July Spring	Lower Santa Fe	Spring (Mag. 1)	Columbia	Yes	Yes	29.8362	-82.6964	Rule Adopted
Re-Evaluation	Poe Spring (OFS)	Lower Santa Fe	Spring (Mag. 2)	Alachua	Yes	Yes	29.8257	-82.6490	Rule Adopted
Re-Evaluation	Rum Island Spring	Lower Santa Fe	Spring (Mag. 2)	Columbia	Yes	Yes	29.8335	-82.6798	Rule Adopted
Re-Evaluation	Santa Fe River Rise	Lower Santa Fe	Spring (Mag. 1)	Alachua	Yes	Yes	29.8739	-82.5916	Rule Adopted
Re-Evaluation	Siphon Creek Rise	Lower Santa Fe	Spring (Mag. 1)	Gilchrist	Yes	Yes	29.8562	-82.7331	Rule Adopted
Re-Evaluation	Treehouse Spring (OFS)	Lower Santa Fe	Spring (Mag. 1)	Alachua	Yes	Yes	29.8549	-82.6029	Rule Adopted
New	Gilchrist Blue Spring	Lower Santa Fe	Spring (Mag. 2)	Gilchrist	Yes	Yes	29.8299	-82.6829	
Re-Evaluation	Ichetucknee River at Hwy27 near Hildreth	Ichetucknee	River	Columbia	Yes	Yes	29.9525	-82.7861	Rule Adopted
Re-Evaluation	Blue Hole Spring	Ichetucknee	Spring (Mag. 1)	Columbia	Yes	Yes	29.9805	-82.7584	Rule Adopted
Re-Evaluation	Devils Eye Spring	Ichetucknee	Spring (Mag. 2)	Gilchrist	Yes	Yes	29.8352	-82.6966	Rule Adopted
Re-Evaluation	Grassy Hole Spring	Ichetucknee	Spring (Mag. 3)	Columbia	Yes	Yes	29.9678	-82.7597	Rule Adopted
Re-Evaluation	Mill Pond Springs	Ichetucknee	Spring (Mag. 2)	Columbia	Yes	Yes	29.9667	-82.7600	Rule Adopted
Re-Evaluation	Mission Springs	Ichetucknee	Spring (Mag. 2)	Columbia	Yes	Yes	29.9762	-82.7579	Rule Adopted
Re-Evaluation	Ichetucknee Head Spring (OFS)	Ichetucknee	Spring (Mag. 1)	Suwannee	Yes	Yes	29.9842	-82.7619	Rule Adopted

Suwannee River Water Management District Minimum Flows and Minimum Levels to be adopted in 2021.

New or Re-Evaluation	Waterbody Name or Compliance Point	System Name	Waterbody Type	County(s)	Voluntary Peer Review to be Completed?	Cross-Boundary Impacts from Adjacent WMD?	Latitude	Longitude	Rulemaking Status
New	Suwannee River at White Springs	Upper Suwannee	River	Columbia	Yes	Yes	30.3256	-82.7383	
New	Suwannee River at Suwannee Springs	Upper Suwannee	River	Suwannee	Yes	Yes	30.3928	-82.9333	
New	Bell Springs	Upper Suwannee	Spring (Mag. 2)	Columbia	Yes	Yes	30.3296	-82.6880	
New	White Sulphur Springs	Upper Suwannee	Spring (Mag. 2)	Hamilton	Yes	Yes	30.3300	-82.7608	
New	Blue Sink Spring (Suwannee)	Upper Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.3357	-82.8084	
New	Hamilton Unnamed Spring (Ham1023971)	Upper Suwannee	Spring (Mag. 2)	Hamilton	Yes	Yes	30.3861	-82.9064	
New	Suwannee Springs	Upper Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.3945	-82.9345	
New	Blue Spring at Boys Ranch	Upper Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.4223	-83.0138	
New	Holton Creek Rise	Upper Suwannee	Spring (Mag. 1)	Hamilton	Yes	Yes	30.4379	-83.0576	
New	Alapaha River Rise	Upper Suwannee	Spring (Mag. 1)	Hamilton	Yes	Yes	30.4394	-83.0893	
New	Stevenson Spring	Upper Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.4171	-83.1530	
New	Seven Sisters Spring	Upper Suwannee	Spring (Mag. 2)	Hamilton	Yes	Yes	30.4177	-83.1553	
New	Suwannee River at Ellaville	Middle Suwannee	River	Suwannee	Yes	Yes	30.3844	-82.8281	
New	Suwannee River at Branford	Middle Suwannee	River	Suwannee	Yes	Yes	29.9556	-82.9278	
New	Allen Mill Pond Springs	Middle Suwannee	Spring (Mag. 2)	Lafayette	Yes	Yes	30.1628	-83.2431	
New	Anderson Spring	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.3534	-83.1897	
New	Bell Spring	Middle Suwannee	Spring (Mag. 3)	Gilchrist	Yes	Yes	29.5974	-82.9412	
New	Bonnet Spring	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.1243	-83.1382	
New	Branford Spring	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	29.9549	-82.9284	
New	Charles Spring	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.1674	-83.2304	
New	Guaranto Spring	Middle Suwannee	Spring (Mag. 2)	Dixie	Yes	Yes	29.7798	-82.9400	
New	Hart Springs	Middle Suwannee	Spring (Mag. 2)	Gilchrist	Yes	Yes	29.6750	-82.9512	
New	Lime Sink Rise	Middle Suwannee	Spring (Mag. 1)	Suwannee	Yes	Yes	30.3878	-83.1611	
New	Little River Spring	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	29.9969	-82.9663	
New	Otter Spring	Middle Suwannee	Spring (Mag. 2)	Gilchrist	Yes	Yes	29.6448	-82.9428	
New	Pothole Spring	Middle Suwannee	Spring (Mag. 2)	Dixie	Yes	Yes	29.8107	-82.9359	

Suwannee River Water Management District Minimum Flows and Minimum Levels to be adopted in 2021 (continued).

New or Re-Evaluation	Waterbody Name or Compliance Point	System Name	Waterbody Type	County(s)	Voluntary Peer Review to be Completed?	Cross-Boundary Impacts from Adjacent WMD?	Latitude	Longitude	Rulemaking Status
New	Rock Bluff Springs	Middle Suwannee	Spring (Mag. 2)	Gilchrist	Yes	Yes	29.7991	-82.9186	
New	Rock Sink Spring	Middle Suwannee	Spring (Mag. 2)	Dixie	Yes	Yes	29.7279	-82.9493	
New	Royal Spring	Middle Suwannee	Spring (Mag. 3)	Suwannee	Yes	Yes	30.0837	-83.0748	
New	Ruth Spring	Middle Suwannee	Spring (Mag. 2)	Lafayette	Yes	Yes	29.9958	-82.9768	
New	Suwanacoochee Spring	Middle Suwannee	Spring (Mag. 2)	Madison	Yes	Yes	30.3867	-83.1718	
New	Turtle Spring	Middle Suwannee	Spring (Mag. 2)	Lafayette	Yes	Yes	29.8474	-82.8903	
New	Lime Spring	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.3912	-83.1687	
New*	Falmouth Spring (OFS)	Middle Suwannee	Spring (Mag. 1)	Suwannee	Yes	Yes	30.3612	-83.1350	Emergency rule*
New*	Lafayette Blue Spring (OFS)	Middle Suwannee	Spring (Mag. 1)	Lafayette	Yes	Yes	30.1258	-83.2261	Emergency rule*
New*	Peacock Springs Group (OFS)	Middle Suwannee	Spring (Mag. 2)	Suwannee	Yes	Yes	30.1232	-83.1332	Emergency rule*
New*	Troy Spring (OFS)	Middle Suwannee	Spring (Mag. 1)	Lafayette	Yes	Yes	30.0060	-82.9975	Emergency rule*
New	Lake Alto	Lake Alto	Lake	Alachua	Yes	Under evaluation	29.7886	-81.8386	
New	Lake Butler	Lake Butler	Lake	Union	Yes	Under evaluation	30.0272	-81.6617	
New	Lake Hampton	Lake Hampton	Lake	Bradford	Yes	Under evaluation	29.8644	-81.8386	
New	Lake Santa Fe	Lake Santa Fe	Lake	Alachua	Yes	Under evaluation	29.7450	-81.9014	

\* Emergency MFL rule 40BER 17-01 effective July 1, 2017

Suwannee River Water Management District Minimum Flows and Minimum Levels to be adopted in 2022.

New or Re-Evaluation	Waterbody Name or Compliance Point	System Name	Waterbody Type	County(s)	Voluntary Peer Review to be Completed?	Cross-Boundary Impacts from Adjacent WMD?	Latitude	Longitude	Rulemaking Status
New	Alapaha River near Jennings	Alapaha	River	Hamilton	Yes	Under evaluation	30.5981	-82.9267	
New	Cherry Lake	Cherry Lake	Lake	Madison	Yes	Under evaluation	30.6183	-82.5778	
New	Withlacoochee River near Pinetta	Withlacoochee	River	Madison	Yes	Under evaluation	30.5953	-82.7403	
Re-Evaluation	Madison Blue Spring (OFS)	Withlacoochee	Spring (Mag. 1)	Madison	Yes	Under evaluation	30.4804	-83.2444	Rule Adopted
New	Pot Spring	Withlacoochee	Spring (Mag. 2)	Hamilton	Yes	Under evaluation	30.4708	-83.2344	
New	Hardee (Rosseter) Spring	Withlacoochee	Spring (Mag. 2)	Hamilton	Yes	Under evaluation	30.5447	-83.2501	

Suwannee River Water Management District Minimum Flows and Minimum Levels to be adopted in 2023.

New or Re-Evaluation	Waterbody Name or Compliance Point	System Name	Waterbody Type	County(s)	Voluntary Peer Review to be Completed?	Cross-Boundary Impacts from Adjacent WMD?	Latitude	Longitude	Rulemaking Status
New	Lake Palestine	Lake Palestine	Lake	Union	Yes	Under evaluation	30.1294	-81.5906	
New	Ocean Pond	Ocean Pond	Lake	Baker	Yes	Under evaluation	30.2153	-81.5581	

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flows and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Task Work Assignment 19/20-009.011 with HSW Engineering, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve Task Work Assignment 19/20-009.011 for work efforts related to an analysis of fisheries habitat in the Santa Fe River.

**BACKGROUND**

HSW Engineering, Inc. (HSW) assisted the District in developing the current Draft Minimum Flows and Minimum Water Levels Re-Evaluation for the Lower Santa Fe and Ichetucknee Rivers and Priority Springs. As part of this process, the District recognized the need for additional instream habitat studies in the Santa Fe River from the confluence with Olustee Creek downstream to the River Sink at O'leno State Park.

Task 2 of the current Task Work Assignment (TWA) will involve a continuation of field data collection under high and low flow events, with the medium flow event captured in Fiscal Year 2019-2020 (FY 2020). HSW has been selected to complete this effort along with subsequent data analysis using the System for Environmental Flow Analysis software (Task 3). A final report will also be produced as a deliverable for Task 4.

Funding for this contract is included in the FY 2021 final budget under code 20-2-586-1-1102-01-00. The amount is not to exceed the remaining TWA amount of \$138,390 with an end date of December 31, 2020.

JCG/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flows and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Task Work Assignment 19/20-009.014 with HSW Engineering, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve Task Work Assignment 19/20-009.014 with HSW Engineering, Inc. for Minimum Flows and Minimum Water Levels development support on the Upper Suwannee River.

**BACKGROUND**

A draft Minimum Flows and Minimum Water Levels (MFL) report for the Upper Suwannee River was submitted to the District in August 2016 by HSW Engineering, Inc. (HSW). The finalization of the MFL was delayed due to the desired use of the then-impending completion of the North Florida-Southeast Georgia (NFSEG) groundwater model.

Beginning October 1, 2020, the District seeks to further implement the MFL Priority List, including modifying and updating the previously received draft report. The consultant, HSW, will use a Reference Timeframe Flow record generated using output from the NFSEG groundwater model, update general background information with data and analyses through September 2015, and make modifications to the draft MFL report to reflect Peer Review comments and responses to both the Lower Santa Fe and Ichetucknee Rivers and Priority Springs MFL and the Middle Suwannee River draft MFL reports.

Funding for this contract is included in the Fiscal Year 2020-2021 final budget under code 20-2-586-1-1102-18. The amount is not to exceed the amount of \$179,000 with an end date of September 30, 2021.

JCG/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flow and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Task Work Assignment 19/20-036.001 with Applied Technology and Management, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve continuation of Task Work Assignment 19/20-036.001 for work efforts related to long term monitoring for the tidal portions of the Waccasassa River.

**BACKGROUND**

Applied Technology and Management, Inc is currently assisting the District in collecting long term water level, salinity, temperature, velocity, and flow rate data within the tidal portions of the Waccasassa River. The data collection is needed for the calibration of a model for Minimum Flows and Minimum Water Levels development. The Task Work Assignment (TWA) was originally signed on December 23, 2019 and includes one year of continuous data collection. Data collection was initiated on March 20, 2020. The period from December 2019 to March 2020 was used to purchase and calibrate the sensor arrays, build field data collection structures to house the data sensors and test the sensors under field conditions.

Funding for this contract is included in the Fiscal Year 2020-2021 final budget under code 20-2-586-1-1102-18. The amount is not to exceed the remaining TWA amount of \$76,897.74 with an end date of March 31, 2021.

JCG/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flows and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Task Work Assignment 19/20.042.001 with Resource Planning, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve a no-cost extension of Task Work Assignment 19/20.042.001 with Resource Planning, Inc. into Fiscal Year 2020-2021.

**BACKGROUND**

Resource Planning, Inc. (RPI) implemented biological monitoring, tasks 1-4 of this Task Work Assignment (TWA), to document flora and fauna, soils, salinity, and elevations of the marshes and tidal forests along the lower Waccasassa River. This work will complement the commensurate development of an estuarine hydrologic and salinity model.

RPI's field sampling tasks were delayed by a temporary closure of lodging facilities due to COVID-19. Field sampling is complete, and RPI is continuing with data management, Quality Assurance/Quality Control, and analysis for the preparation of their draft report (Task 5 of this TWA). This project began in December 2019, with a total budget of \$74,141.00, of which \$29,797.62 remains. This request is for a no-cost extension of six months, ending March 31, 2021.

Funding for this contract is included in the Fiscal Year 2020-2021 final budget under code 20-2-586-1-1102-18.

LM/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flows and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Task Work Assignment 19/20.042.002 with Resource Planning, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve a no-cost extension of Task Work Assignment 19/20.042.002 with Resource Planning, Inc. into Fiscal Year 2020-2021.

**BACKGROUND**

The District and Resource Planning, Inc. (RPI) executed Task Work Assignment (TWA) 19/20.042.002, on July 10, 2020, to document the flora and fauna, soils, and corresponding elevations within floodplains along the reach of the Santa Fe River between Olustee Creek and the River Sink at O'leno State Park.

This TWA includes seven tasks and a total budget of \$75,277.00. The current executed TWA ends June 7, 2021. The duration of the extension request is due to a delay in procuring a TWA for commensurate surveying with a separate contractor. This request is for a no-cost extension to the revised end date of September 30, 2021.

Funding for this contract is included in the Fiscal Year 2020-2021 final budget under code 20-2-586-1-1102-01-00.

LM/pf

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Amy Brown, Chief, Office of Water Supply

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Five-Year Water Resource Development Work Program Report

**RECOMMENDATION**

Authorization to transmit the Five-Year Water Resource Development Work Program Report and incorporate appropriate revisions.

**BACKGROUND**

The District is required to submit a Five-Year Water Resource Development Work Program Report to the Florida Department of Environmental Protection (FDEP) pursuant to section 373.536, Florida Statutes. This requirement came into effect following approval of the North Florida Regional Water Supply Plan in January 2017. This is the fourth year the District has prepared this report, which updates the implementation of the District's regional water supply plan. In addition, the work program lists Basin Management Action Plan projects funded through the District.

The Fiscal Year 2020-2021 Water Resource Development Work Program Report includes District-funded projects from October 1, 2020, and multi-year projects funded through September 30, 2025, as well as anticipated programmatic funding in support of Water Supply Planning, Minimum Flows and Minimum Water Levels, and Water Resource Development. Projects involving water conservation, resource evaluation, and regional water resource development are examples of what is contained in the report.

This authorization allows District staff to transmit the report, and to address and incorporate appropriate revisions resulting from FDEP and/or public comment to the Water Resource Development Work Program Report prior to inclusion into the 2021 Consolidated Annual Report. The draft report is available for review on the [District's Water Resource Development Work Program](#) web page

ALB

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Hugh Thomas, Executive Director  
DATE: September 30, 2020  
RE: District's Weekly Activity Reports

Attached are the weekly District activity reports.

Please feel free to contact staff prior to the Governing Board meeting if you would like further information.

HT/rl  
Attachments



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### WEEKLY ACTIVITY REPORT TO GOVERNING BOARD FOR AUGUST 16 – 22, 2020

#### **Executive / Management**

- Hugh Thomas and Ben Glass attended the Union County Commission meeting Monday to present 2020 payment in lieu of taxes in Lake Butler.
- Hugh Thomas participated in a virtual meeting with FDEP and the WMDs regarding FDEP Dashboard Presentation.
- Hugh Thomas, Steve Minnis, and Tom Mirti held a virtual meeting with staff from Chemours regarding water supply issues.

#### **Legislative and Community Affairs**

- Ben Glass attended the Suwannee County Chamber of Commerce regular board meeting.
- Throughout the week, Ben Glass virtually attended the Governor's press conferences.

#### **Administration**

- Installation of the new carpet in the lobby and the new receptionist's desk was completed.
- The contractor has completed the majority of the items for the restroom renovations in the Executive Wing.

#### **Finance**

- Kristin Thompson attended a webinar hosted by Asure on "Trump's Executive order on Payroll Taxes - Latest guidance from the IRS; What every business needs to know."
- Pam Shaw attended a webinar hosted by Florida Government Finance Officers Association on "GASB 84 - Fiduciary Activities, Getting Ready and Using the Implementation Guide."

#### **Land Management**

- Contractors harvested timber on Withlacoochee Tract in Twin Rivers State Forest.
- Land Management staff cruised timber on the Nature Coast Regional Wellfield Tract in Levy County.
- District road contractors worked in Mallory Swamp.
- Bill McKinstry visited potential surplus property in Suwannee Landing Subdivision in Gilchrist County.

#### **Resource Management**

- Warren Zwanka participated in State Emergency Operations Center teleconferences to discuss COVID-19 and Tropical Storm Laura emergency response and missions.
- Warren Zwanka attended an online meeting of Water Management District Emergency Coordinators.

#### **Water Resources**

- No reporting activity.

#### **Minimum Flows and Minimum Water Levels**

- No reporting activity.

#### **Water Supply**

- No reporting activity.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### Hydrological Data

- No reporting activity.

### Agriculture and Environmental Projects

- Pat Webster and Matt Cantrell attended a meeting at the Nutrien Conference Center at Eagle Lake to discuss Eagle Lake Projects.
- Dave Christian performed a site inspection of the Mallory Swamp project in Lafayette County.
- Pat Webster and Dave Christian attended a pre-application meeting with the City of Madison for Lake Francis.
- Pat Webster performed maintenance of the Edwards Bottomlands Project in Bradford County.
- Pat Webster attended a meeting with District staff and the City of Lake City to discuss partnering on a MOA to develop water conservation and alternative water supply projects to offset future water needs in the City.
- Kris Eskelin participated in the Inter-District Quarterly phone call for water conservation issues.

### Information Technology and GIS

- Andrew Neel collaborated with Patrick Webster and David Christian on creating maps of the Alligator Creek project for work in cooperation with the US Corps of Engineers, Branford County, and City of Starke.
- Paul Buchanan received the latest Florida Statewide Agricultural Irrigation Demand (FSAID) GIS data from the Florida Department of Agricultural and Consumer Services and has loaded it for staff project and analysis.
- Andrew Neel sent District FEMA contractor Wood plc. LIDAR DEM data covering the Santa Fe Basin so they may start the FEMA Risk Map project.

### Communications

- Katelyn Potter, Leroy Marshall, Lindsey Garland and Mary Diaz met with contractors to discuss logistics of virtual public meetings for the FEMA flood mapping tool.
- Lindsey Garland virtually attended the Monthly Potable Reuse Working Group meeting with FDEP and other water management Districts to discuss outreach materials.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

- Weekly Top Performing Post

Post Details



**Suwannee River Water Management District**  
Published by Lindsey Garland (PI) · August 19 at 5:38 PM · 🌐

The District will hold a remote Audit Committee meeting followed by a supplemental Governing Board meeting on August 27 at 9 a.m. Information on how to virtually attend the meeting can be found on our website - <https://bit.ly/319CIU2>.



👍 Get More Likes, Comments and Shares  
When you boost this post, you'll show it to more people.

380 People Reached      4 Engagements      [Boost Post](#)

2 Shares

👍 Like    💬 Comment    ➦ Share    🌐

**Performance for Your Post**

**380** People Reached

**2** Likes, Comments & Shares

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

**2** Post Clicks

0 Photo Views	1 Link Clicks	1 Other Clicks
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**NEGATIVE FEEDBACK**

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts.

### Announcements for the week of August 30 – September 5, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue to maximize remote work options during the COVID-19 crisis.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### WEEKLY ACTIVITY REPORT TO GOVERNING BOARD FOR AUGUST 23 – 29, 2020

#### Executive / Management

- Hugh Thomas participated in the Florida Farm Bureau Water and Natural Resources Advisory Committee webinar.
- Hugh Thomas attended a monthly call with FDEP to discuss the Governing Board agenda.
- Hugh Thomas participated in a site visit to Holton Creek in Hamilton County.

#### Legislative and Community Affairs

- Throughout the week, Ben Glass virtually attended the Governor's press conferences.
- Ben Glass attended the Madison County Commission meeting to present 2020 payment in lieu of taxes.

#### Administration

- No reporting activity.

#### Finance

- No reporting activity.

#### Land Management

- No reporting activity.

#### Resource Management

- Warren Zwanka participated in State Emergency Operations Center teleconferences to discuss COVID-19 emergency response and missions.
- Warren Zwanka attended the FDOT M-CORES Northern Turnpike online meeting to finalize guiding principles.
- Ashley Stefanik attended the FDOT M-CORES Suncoast Corridor online meeting to finalize guiding principles.

#### Water Resources

- Darlene Velez participated via webinar in the USDA Agriculture Research Service NP211 Listen Session to discuss future research needs.
- Darlene Velez attended the Summer Coastal Manager's Forum via webinar.

#### Minimum Flows and Minimum Water Levels

- Louis Mantini attended and successfully completed online training to become a Florida Certified Contract Manager.

#### Water Supply

- No reporting activity.

#### Hydrological Data

- No reporting activity.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### **Agriculture and Environmental Projects**

- Pat Webster and David Christian attended a webinar hosted by St. Johns. River WMD which provided an overview of the surface water modeling completed to provide input to the NFSEG model.
- Pat Webster and David Christian performed a site visit to Madison County to review and inspect the SE Old County Camp Road Stormwater Facility, in consideration for a RIVER Grant project.
- Kris Eskelin participated in the Lake Butler AWS teleconference.
- Matt Cantrell and Libby Schmidt participated in the Suwannee River Partnership breakfast via webinar.
- Matt Cantrell and Libby Schmidt held the monthly Interagency Ag Team meeting via webinar.
- Bob Heeke and David Christian made a site visit to the Mallory Swamp Project in Lafayette County.
- Libby Schmidt attended and successfully completed online training to become a Florida Certified Contract Manager.

### **Information Technology and GIS**

- Andrew Neel, working with Patrick Webster and David Christian, created maps of the Alligator Creek Project for work in cooperation with the US Army Corps of Engineers, Branford County, and the City of Starke.
- Andrew Neel sent Kelly Godsey, NOAA NWS Tallahassee, LIDAR DEMs for the Lower Suwannee River and Alapaha River.
- Paul Buchanan sent GIS well point data covering the District to Amanda Kubes of the Florida Geological Service.

### **Communications**

- Lindsey Garland met with Moore Communications to discuss the progress of the 319 Grant.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

- Weekly Top Performing Post

Post Details

**Suwannee River Water Management District**  
Published by Lindsey Garland · August 26 at 8:59 AM

Florida waters are filled with life! 🌿 Check out this alligator snapping turtle found near Gainesville by the FWC Fish and Wildlife Research Institute.

**FWC Fish and Wildlife Research Institute**  
August 21 at 9:56 AM

This week our biologists were out checking traps set for the Suwannee alligator snapping turtle, *Macrochelys suwanneensis*. This is a new species that FWC helped... See More

740 People Reached    169 Engagements    Boost Unavailable

Gary McCormick Sr., Dustin Hart and 32 others · 7 Shares

Like   Comment   Share

**Performance for Your Post**

740 People Reached

41 Reactions, Comments & Shares

23 Like	23 On Post	0 On Shares
4 Love	4 On Post	0 On Shares
7 Wow	7 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
7 Shares	7 On Post	0 On Shares

128 Post Clicks

94 Photo Views	0 Link Clicks	34 Other Clicks
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**NEGATIVE FEEDBACK**

3 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

### Announcements for the week of September 6 – 12, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue to maximize remote work options during the COVID-19 crisis.
- The District will hold its monthly Governing Board Meeting and Workshop on September 8, 2020, via a Go-To Webinar and call-in beginning at 9:00 a.m.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### WEEKLY ACTIVITY REPORT TO GOVERNING BOARD FOR AUG. 30 – SEPT. 5, 2020

#### **Executive / Management**

- Hugh Thomas performed a site visit with Mary Diaz to the new Suwannee County AgPro location.
- Hugh Thomas participated in the monthly call to FDEP with the other WMD's.

#### **Legislative and Community Affairs**

- Throughout the week, Ben Glass virtually attended the Governor's press conferences.
- Ben Glass and others from the District met with representatives from the City of Lake City and Columbia County regarding potential projects.
- Ben Glass attended the Jefferson County Commission meeting to present 2020 payment in lieu of taxes.

#### **Administration**

- No reporting activity.

#### **Finance**

- Pam Shaw attended a webinar hosted by MCCi entitled Back-Office Automation.

#### **Land Management**

- No reporting activity.

#### **Resource Management**

- Warren Zwanka participated in State Emergency Operations Center teleconferences to discuss COVID-19 emergency response and missions.

#### **Water Resources**

- No reporting activity.

#### **Minimum Flows and Minimum Water Levels**

- No reporting activity.

#### **Water Supply**

- No reporting activity.

#### **Hydrological Data**

- No reporting activity.

#### **Agriculture and Environmental Projects**

- Pat Webster, Kris Eskelin, and David Christian hosted a teleconference with representatives from Columbia County and the City of Lake City to discuss the Ellisville Aquifer Recharge Wells Project.
- Pat Webster and Ben Glass participated in a teleconference with representatives of Union County, the City of Lake Butler, and Mittauer discussing the Lake Butler Wastewater Project.
- Bob Heeke and David Christian performed a site visit to the Mallory Swamp project in Lafayette County.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

- Bob Heeke and David Christian participated in the Dixie County SPRINGS MBAR Planning meeting along with representatives of Locklear Consulting and Dixie County.
- Pat Webster participated in the teleconference and monthly meeting held at the Fanning Springs City Hall to discuss the Wastewater Collection System Ext., Phase II, SA 10A and Phase VI, SA 10B Riverwalk.
- Pat Webster performed maintenance of the Edwards Bottomlands Project in Starke.
- Pat Webster participated in a teleconference with FDOT and the City of Live Oak to discuss next steps on the Drainage Well Replacement and Water Quality Improvement Project in Live Oak.

### Information Technology and GIS

- No reporting activity.

### Communications

- Lindsey Garland coordinated and participated in a two-day production of the District's Who We Are video with Trew Media.
- Weekly Top Performing Post

Post Details

**Suwannee River Water Management District** is in Columbia County, Florida.

Published by Lindsey Garland [?] · September 1 at 4:58 PM · 🌐

September is #PublicLandsMonth! What are your favorite public lands to visit?



✔ **Get More Likes, Comments and Shares**  
When you boost this post, you'll show it to more people.

**353**  
People Reached

**29**  
Engagements

**Boost Post**

👤 Shawn Banner, Kay McCullough and 8 others

💬 2 Comments

👍 Like
💬 Comment
➦ Share

**Performance for Your Post**

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**353** People Reached

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**13** Likes, Comments & Shares

11 Likes	11 On Post	0 On Shares
2 Comments	2 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

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**16** Post Clicks

4 Photo Views	0 Link Clicks	12 Other Clicks
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**NEGATIVE FEEDBACK**

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

### Announcements for the week of September 13 – 19, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue to maximize remote work options during the COVID-19 crisis.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### WEEKLY ACTIVITY REPORT TO GOVERNING BOARD FOR SEPTEMBER 6 – 12, 2020

#### Executive / Management

- Hugh Thomas attended the Commission on Ethics presentation in Tallahassee.

#### Legislative and Community Affairs

- Ben Glass and Bill McKinstry virtually attended the Statewide Regional Evacuation Study Program 2020-2021 Update Kickoff Meeting hosted by the North Central Florida Regional Planning Council.
- Throughout the week, Ben Glass virtually attended the Governor's press conferences and round tables.

#### Administration

- No reporting activity.

#### Finance

- No reporting activity.

#### Land Management

- Withlacoochee Timber Harvest #3 was completed at Twin Rivers State Forest.
- Blue Sink Canoe Launch renovations were completed, and the launch was opened to the public.
- Bill McKinstry negotiated with Lafayette County to assist with the LA Bennett Grade Bridge over the Steinhatchee River.
- District contractors completed the road work maintenance for FY 20.

#### Resource Management

Leroy Marshall attended the Levy County Board of County Commissioners meeting to discuss preliminary county FEMA flood maps.

#### Water Resources

- No reporting activity.

#### Minimum Flows and Minimum Water Levels

- No reporting activity.

#### Water Supply

- Darlene Velez virtually attended the Gulf Consortium Board meeting.

#### Hydrological Data

- No reporting activity.

#### Agriculture and Environmental Projects

- Bob Heeke and Dave Christian performed a site visit and inspection of the Mallory Swamp project in Lafayette County.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

- Pat Webster and Ben Glass attended a special Commission meeting with Union County representatives to discuss the Lake Butler Wastewater Treatment Plant at the Union County Courthouse in Lake Butler.
- Pat Webster performed maintenance at the Edwards Bottomlands project site in Starke.
- Warren Zwanka and Dave Christian performed a site visit with Madison County representatives for drainage well recon.

### Information Technology and GIS

- Paul Buchanan and Andrew Neel partnered with Kelly Godsey of NOAA NWS Tallahassee to review new LIDAR data for the lower Suwannee River in flood extent mapping analysis.
- Paul Buchanan met with Gail Dunn, USGS, to discuss final quality control review of new Levy County LIDAR data.

### Communications

- Lindsey Garland met with Moore Communications to discuss the progress of the 319 Grant.
- Lindsey Garland met with TREW Media to discuss the “Who We Are” District video.
- Weekly Top Performing Post

Post Details

**Suwannee River Water Management District**  
Published by Lindsey Garland [?] · September 10 at 4:44 PM · 🌐

Work for the District! 💧  
👉 Apply for open positions online at - [www.mysuwanneeriver.com/Jobs](http://www.mysuwanneeriver.com/Jobs)

**Performance for Your Post**

942 People Reached

29 Likes, Comments & Shares

22 Likes	15 On Post	7 On Shares
1 Comments	1 On Post	0 On Shares
6 Shares	4 On Post	2 On Shares

127 Post Clicks

12 Photo Views	75 Link Clicks	40 Other Clicks
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**NEGATIVE FEEDBACK**

3 Hide Post      1 Hide All Posts  
0 Report as Spam      0 Unlike Page

Reported stats may be delayed from what appears on posts

🌱 **Get More Likes, Comments and Shares**  
When you boost this post, you'll show it to more people.

942 People Reached      156 Engagements      [Boost Post](#)

👤 Bill Richards, Pam Biard Pickren and 13 others      1 Comment 4 Shares

👍 Like      💬 Comment      ➦ Share      🌐

### Announcements for the week of September 20 – 26, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue to maximize remote work options during the COVID-19 crisis.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### WEEKLY ACTIVITY REPORT TO GOVERNING BOARD FOR SEPTEMBER 13 – 19, 2020

#### Executive / Management

- Hugh Thomas met with newly appointed District Governing Board Member, Harry Smith of Lake City.
- Hugh Thomas virtually attended an American Water Resources Association (AWRA) presentation.
- Hugh Thomas and Tom Mirti performed a site visit to Hodge Farms in Newberry.
- Hugh Thomas and Tom Mirti performed a site visit to Holly Factory Nursery in Alachua.
- Hugh Thomas attended the Dixie County Commission meeting Thursday evening to present 2020 payment in lieu of taxes.

#### Legislative and Community Affairs

- Ben Glass attended the Lafayette County Commission meeting to give an update on the LA Bennett Bridge.
- Ben Glass attended the Suwannee Chamber of Commerce Board meeting.
- Ben Glass virtually attended the FDEP Funders Meeting on Thursday afternoon.
- Tom Mirti and Ben Glass attended the Bradford County Commission meeting to present 2020 payment in lieu of taxes.
- Throughout the week, Ben Glass virtually attended the Governor's press conferences and round tables.

#### Administration

- No reporting activity.

#### Finance

- No reporting activity.

#### Land Management

- No reporting activity.

#### Resource Management

- Warren Zwanka participated in the State Emergency Operations Center daily teleconferences to discuss statewide Hurricane Sally and COVID-19 emergency response and missions.

#### Water Resources

- Darlene Velez and Matt Cantrell met with Madeline Hart, Angela Chelette, and Barton Wilder from FDACS to discuss agricultural water quality improvement project monitoring strategies.
- Darlene Velez and Alex Blankenship virtually attended the FDEP Chapter 62-640 F.A.C. Public Workshop discussing biosolids rulemaking.

#### Minimum Flows and Minimum Water Levels

- No reporting activity.

#### Water Supply

- No reporting activity.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

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### **Hydrological Data**

- No reporting activity.

### **Agriculture and Environmental Projects**

- Matt Cantrell virtually attended a SARP EPA Discussion hosted by FDEP.
- Pat Webster, Kris Eskelin, and Ben Glass attended a virtual meeting to discuss the City of Archer Wastewater System Project.
- Pat Webster, Bob Heeke, and Dave Christian attended a Mallory Swamp discussion with Sanchez Farms.
- Dave Christian made a site visit to the Mallory Swamp project in Lafayette County.

### **Information Technology and GIS**

- Paul Buchanan provided Randy Andrews, Bradford County EMS Director, assistance with FEMA flood elevation data and the SRWMD Flood Report tool.
- Andrew Neel provided the latest digital aerial imagery covering the Santa Fe Basin to Justine Hart of Wood Plc., a District FEMA contractor, for the RiskMap project of the basin.



# SUWANNEE RIVER

## WATER MANAGEMENT DISTRICT

### Communications

- Lindsey Garland virtually attended the Monthly Potable Reuse Working Group meeting with FDEP and other water management districts to discuss outreach initiatives.
- Lindsey Garland coordinated and participated in a one-day production of the District’s “Who We Are” video with Trew Media.
- Weekly Top Performing Post

Post Details

#### Performance for Your Post

**384** People Reached

**2** Likes, Comments & Shares

1 Likes	1 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

**53** Post Clicks

42 Photo Views	0 Link Clicks	11 Other Clicks
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**NEGATIVE FEEDBACK**

3 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

### Announcements for the week of September 27 – October 3, 2020

- The District office will remain closed to the public. Only essential staff will be present on site. Staff will continue to maximize remote work options during the COVID-19 crisis.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Lisa Cheshire, Chief, Office of Human Resources  
THRU: Hugh Thomas, Executive Director  
DATE: September 24, 2020  
RE: Employee Health Care Insurance Coverages

**RECOMMENDATION**

Approve the renewal of the employee health, dental, vision, group term life, and long-term disability insurance coverage for Calendar Year 2021.

**BACKGROUND**

The District's current health insurance program is with Blue Cross Blue Shield of Florida (BCBSFL) and is a fully insured plan offering a package of plan options similar to the structure available to employees of the State of Florida.

The District offers three health plans for employees to choose from:

1. A traditional PPO plan with Health Reimbursement Account;
2. A traditional HMO plan with Health Reimbursement Account; and
3. A consumer-driven, high deductible, plan with a Health Savings Account.

Preliminary renewal rates for the three health plans included a 9% increase. However, the District's broker, Gallagher & Co., negotiated a reduction in the proposed rate increase to 5.17%, which results in an estimated cost increase of \$49,284. The total estimated cost for calendar year 2021 is \$1,065,779. This cost increase estimate includes coverage for 66 employees and is based upon current health plan selections. The actual cost difference may change after the annual enrollment period. Employees will absorb the majority of the cost of the increase. There were no increases associated with dental, vision, life, and long-term disability benefit rates.

Under the Health Insurance Portability and Accountability Act (HIPAA) the District is required to hold an annual enrollment. District staff propose to start the annual enrollment period in November 2020 and give employees at least 30 days to review their options. The annual enrollment allows employees to discuss coverage details with the company representatives, make changes to insurance options including the supplemental insurance products offered through the District, and make changes to dependent coverage.

Funding for the District's health care insurance coverages are included in the Fiscal Year 2020-2021 (FY 2021) Final Budget and will be included in the FY 2022 Tentative Budget.

LC/ps