

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF
GOVERNING BOARD MEETING AND PUBLIC HEARINGS**

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9:00 a.m., Tuesday
August 10, 2021

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

Governing Board

Seat	Name	Office	Present	Not Present
Aucilla Basin	Dr. George Cole		X	
Coastal River Basin	Richard Schwab	Vice Chair		X
Lower Suwannee Basin	Larry Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair	X	
At Large	Virginia Sanchez		X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith			X

Governing Board Legal Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

Deleted:

- Agenda Item No. 15 – Business and Community Services - Administrative Complaint and Proposed Order, Unlicensed Water Well Construction, Brandon Creasy, Gilchrist County

MOTION WAS MADE BY KEITH, SECONDED BY THOMPSON TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment.

- Commissioner Robert Wilford, City of Alachua - Thanked the District for support.
- Adam Blalock, Florida Department of Environmental Protection – Introduction to Board members.

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - July 13, 2021 Governing Board Meeting Minutes
- Agenda Item No. 11 - Renewal of Contract #19/20-051 with North Florida Land Trust
- Agenda Item No. 12 - June 2021 Financial Report
- Agenda Item No. 14 - Fiscal Year 2021-2022 Annual Regulatory Plan
- Agenda Item No. 23 - Task Work Assignment for Contract 19/20-009 with HSW Consulting, LLC.
- Agenda Item No. 27 - Statement of Agency Organization and Operation

MOTION WAS MADE BY KEITH, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 - July 13, 2021 Governing Board Meeting Minutes. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

Lindsey Covington, Communications and Outreach Manager, Outreach and Operations Division, provided a video showing the High-Water Mark Strike Team taking measurements following Tropical Storm Elsa.

- A. Robbie McKinney, Hydrologist, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. None
- C. Service Recognition. Chair Johns recognized Hugh Thomas for his five years of service to the District.

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal Activities Update. No updates.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 9 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 10 – Florida Power and Light North Florida Resiliency Corridor Amendment to Permanent Access Easement, Madison County. Steve Schroeder, Chief, Office of Administration, presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 11 – Renewal of Contract #19/20-051 with North Florida Land Trust. Approved on Consent.

Finance

Agenda Item No. 12 – June 2021 Financial Report. Approved on Consent.

Resource Management

Agenda Item No. 13 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 14 – Fiscal Year 2021-2022 Annual Regulatory Plan. Approved on Consent.

~~Agenda Item No. 15 – Administrative Complaint and Proposed Order, Unlicensed Water Well Construction, Brandon Creasy, Gilchrist County.~~ **Deleted**

OUTREACH AND OPERATIONS

Communications and Outreach

No Items.

Land Management

Agenda Item No. 16 - District Land Management & Twin River State Forest (TRSF) Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 17 – Renewal of Contract 19/20-015 with Agriculture Construction Services for Featured Site and Dispersed Recreation Services. Bill McKinstry, Chief, Office of Land Management, presented this item to the Board.

MOTION WAS MADE BY KEITH, SECONDED BY LLOYD TO APPROVE THE RECOMMENDATION.
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 18 – Renewal of Contracts 20/21-033, 20/21-036, and 20/21-037 for Construction and Maintenance of Hydrologic Improvements and Roads. Mr. McKinstry presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 19 – Renewal of Contract 05/06-131 with Florida Forest Service – Twin Rivers State Forest for Land Management Activities Budget for Fiscal Year 2021-2022. Mr. McKinstry presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY THOMPSON TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 20 – 2020-2021 Land Management Review Team Report. Mr. McKinstry presented this item to the Board.

MOTION WAS MADE BY KEITH, SECONDED BY SANCHEZ TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Hydrologic Data Services

No Items.

WATER RESOURCES

Agriculture and Environmental Projects

Agenda Item No. 21 – Contract with the Federal Emergency Management Agency to Administer the Risk Mapping, Assessment and Planning Program. Leroy Marshall, Chief Professional Engineer, Office of Agriculture and Environmental Projects, presented this item to the Board.

MOTION WAS MADE BY SANCHEZ, SECONDED BY THOMPSON TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Minimum Flows and Levels

Agenda Item No. 22 - Minimum Flows and Minimum Water Levels Update. Sean King, Chief, Office of Minimum Flows and Minimum Water Levels, provided an update to the Board.

Agenda Item No. 23 – Task Work Assignment for Contract 19/20-009 with HSW Consulting, LLC.
Approved on Consent.

Water Supply

Agenda Item No. 24 – Water Supply Update. Emily Ducker, Water Supply Program Manager, Office of Water Supply, provided a powerpoint update to the Board.

Water Resources

Agenda Item No. 25 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

EXECUTIVE OFFICE

Agenda Item No. 26 – 2022-2026 Strategic Plan Update. Katelyn Potter, Director, Division of Outreach and Operations Division, provided an update to the Board.

Agenda Item No. 27 – Statement of Agency Organization and Operation. Approved on Consent.

Agenda Item No. 28 - Announcements. Mr. Thomas updated the Board on the Country Club Road Interlocal Agreement with Columbia County and discussed the staff compensation study to be proposed at the September Board.

The District recognized Mrs. Sanchez for her service to the District. This will be Mrs. Sanchez last Board meeting with the District.

Agenda Item No. 29 – Governing Board Comments. Chair Johns thanked Mrs. Sanchez for her service to the District.

Agenda Item No. 30 - Adjournment. Meeting adjourned at 11:19 a.m.



Chair

ATTEST:





**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP**

Workshop began at 11:20 a.m.

University of Florida - Forest Management Ecosystem Services

Wendy Graham, Director, University of Florida Water Institute, provided a powerpoint presentation to the Board regarding Florida Aquifer Collaboration Engagement of Sustainability (FACETS) program.

Dr. Matt Cohen, Professor, University of Florida Forest Water Resources and Hydrology, provided a powerpoint presentation to the Board regarding managing water yield from Southern Pine Forests.

This workshop ended at 12:50 p.m.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF AUDIT COMMITTEE**

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August 10, 2021
Following Board Meeting

District Headquarters
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 12:50 p.m.

Committee Members	Present	Not Present
Virginia Johns	X	
Charles Keith	X	
Richard Schwab		X
Virginia Sanchez	X	

Board Chair Johns asked Mrs. Sanchez to serve on the Audit Committee with the absence of Mr. Schwab. Board Members Cole, Thompson, Sessions, and Lloyd also attended the Audit Committee Meeting

2. Public Comment: None

Discussion Items

Pam Shaw, Chief Financial Officer, Office of Finance, introduced John Ingram, Law, Redd, Crona & Munroe, P.A., who presented the reports to the Committee

3. Inspector General Audit Report #21-01, Purchasing Card Program. Mr. Ingram presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SANCHEZ TO ACCEPT REPORT. MOTION CARRIED UNANIMOUSLY.

4. Inspector General Audit Report #21-02, Information Technology and Cybersecurity Controls. Mr. Ingram presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SANCHEZ TO ACCEPT REPORT. MOTION CARRIED UNANIMOUSLY.

5. Inspector General Audit Report #21-03, Prior Internal Audit Findings. Mr. Ingram presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SANCHEZ TO ACCEPT REPORT. MOTION CARRIED UNANIMOUSLY.

6. Annual Report of District Inspector General Activities for the Fiscal Year 2020-2021.
Ms. Shaw presented this item to the Committee,

MOTION MADE BY SANCHEZ, SECONDED BY KEITH TO ACCEPT REPORT. MOTION CARRIED UNANIMOUSLY.

7. Inspector General Three-Year Audit Plan for Fiscal Years 2022 to 2024 and Fiscal Year 2021-2022 Internal Audit Work Plan. *Mr. Ingram presented this item to the Committee.*

AMENDED MOTION MADE BY KEITH, SECONDED BY SANCHEZ TO ADD EMPLOYEE TELEWORKING AND REMOTE WORKING AS AN AUDIT ITEM FOR FISCAL YEAR 2022-2023 AND MOVE THE AUDIT ITEM FOR LAND ACQUISITION, LAND SURPLUS, AND CONSERVATION EASEMENTS, TO FISCAL YEAR 2023-2024. MOTION CARRIED UNANIMOUSLY.

8. Contract Renewal with Powell and Jones, CPA, for Audit Services for Fiscal Year 2021-2022. *Ms. Shaw presented this item to the Committee,*

MOTION MADE BY KEITH, SECONDED BY SANCHEZ TO ACCEPT RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

9. Announcements. None

10. Adjournment. Meeting adjourned at 1:15 p.m.



Chair

ATTEST:



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP**

Workshop Resumed at 1:06 p.m.

Water Quality Presentation

Amy Brown, Deputy Executive Director, provided a powerpoint presentation regarding the District water quality update and current parameters.

Workshop ended at 1:40 p.m.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF LANDS COMMITTEE**

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August 10, 2021
Following Board Workshops

District Headquarters
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 1:40 p.m.

Committee Members	Present	Not Present
Richard Schwab		X
Charles Keith	X	
Virginia Sanchez	X	
Virginia Johns (Chair)	X	
William Lloyd	X	
Larry Sessions	X	
Harry Smith		X

Board Chair Johns served as Chair of the Lands Committee with the absence of Mr. Schwab. All present Board members served on the Lands Committee.

2. Public Comment. None

General Discussion / Updates.

3. Upper Alapaha Tract (Shaffner) – Hamilton County. Mr. Schroeder presented this item to the Committee.

AMENDED MOTION WAS MADE BY KEITH, SECONDED BY LLOYD TO BEGIN DETAILED ASSESSMENT AND NEGOTIATIONS WITH A COST NOT TO EXCEED \$5,000. MOTION CARRIED.

Conservation Easement Modification Requests

None

Surplus Lands

None

4. Announcements: None

5. Adjournment: Meeting adjourned at 1:51 p.m.


Chair

ATTEST:



