

**AGENDA**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD MEETING AND PUBLIC HEARING**

**GoTo Webinar Link:** <https://attendee.gotowebinar.com/register/8869860789368549215>

**Public Comment Form Link:** [www.MySuwanneeRiver.com/Comments](http://www.MySuwanneeRiver.com/Comments)

Open to Public

August 8, 2023  
9:00 a.m.

District Headquarters  
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Governing Board Secretary/Treasurer Election
4. Announcement of any Amendments to the Agenda by the Chair  
**Amendments Recommended by Staff:** None
5. Public Comment
6. Consideration of the following Items Collectively by Consent:
  - Agenda Item No. 7 - July 11, 2023 Governing Board Meeting and Workshop Minutes
  - Agenda Item No. 13 - June 2023 Financial Report
  - Agenda Item No. 16 - Fiscal Year 2023-2024 Annual Regulatory Plan
  - Agenda Item No. 25 - Task Work Assignment with Vanasse Hangen Brustlin, Inc.
  - Agenda Item No. 30 - Task Work Assignment with WSP USA Environmental and Infrastructure, Inc.
  - Agenda Item No. 31 – Task Work Assignment with Water and Air Research

Page 6

7. July 11, 2023 Governing Board Meeting and Workshop Minutes -  
**Recommend Consent**
8. Items of General Interest for Information/Cooperating Agencies and Organizations
  - A. Hydrologic Conditions Report
  - B. Cooperating Agencies and Organizations
  - C. Service Recognition – Sara Ferson and Andrew Neel (Five Years)

**GOVERNING BOARD LEGAL COUNSEL**  
**Tom Reeves**

9. Update on Legal Activities

**BUSINESS AND COMMUNITY SERVICES**  
**Tim Alexander, Deputy Executive Director**

*Administration*

- BCS Page 1      10. Land Acquisition and Disposition Activity Report
- BCS Page 4      11. Chinquapin Farm Second Conservation Easement Amendment, Suwannee and Columbia Counties
- BCS Page 20     12. Task Work Assignment with Gateway Construction, Inc.

*Finance*

- BCS Page 21     13. June 2023 Financial Report – **Recommend Consent**

*Resource Management*

- BCS Page 26     14. Permitting Summary Report
15. Regulatory Update
- BCS Page 29     16. Fiscal Year 2023-2024 Annual Regulatory Plan – **Recommend Consent**

**OUTREACH AND OPERATIONS**  
**Katelyn Potter, Division Director**

*Outreach and Operations*

- OPS Page 1      17. Outreach and Communications Activity Summary
18. Communications and Outreach Update
- OPS Page 3      19. Critical Wetlands Approval
- OPS Page 9      20. 2024-2028 Strategic Plan

*Land Management*

- OPS Page 10     21. Land Management Update
- OPS Page 13     22. Contract for Road and Hydrologic Maintenance
- OPS Page 15     23. Dispersed Recreation Maintenance and Road Mowing Services for Fiscal Year 2023-2024

*Hydrologic Data Services*

- OPS Page 16     24. Agricultural Water Use Monitoring Report
- OPS Page 19     25. Task Work Assignment with Vanasse Hangen Brustlin, Inc. - **Recommend Consent**

**WATER RESOURCES**

**Amy Brown, Deputy Executive Director**

26. Water Resources Division Updates

**Agriculture and Environmental Projects**

WR Page 1 27. Recommendations for Project Funding and Update Regarding the Regional Initiative Valuing Environmental Resources Cost-Share Program

**Minimum Flows and Minimum Water Levels**

28. Cherry Lake Technical Work Update

**Water Supply**

29. Western Water Supply Plan Constraints Assessment Update

**Water Resources**

WR Page 3 30. Task Work Assignment with WSP USA Environmental and Infrastructure, Inc. – **Recommend Consent**

WR Page 4 31. Task Work Assignment with Water and Air Research - **Recommend Consent**

**EXECUTIVE OFFICE**

**Hugh Thomas, Executive Director**

32. Announcements

33. Governing Board Comments

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

September 12, 2023	<b>3:00 p.m.</b>	Board Meeting
	<b>5:05 p.m.</b>	First Public Hearing on FY2023-2024 Millage and Budget
September 25, 2023 <b>(MONDAY)</b>	<b>3:00 p.m.</b>	Workshop and/or Committee Meetings
	<b>5:05 p.m.</b>	Final Public Hearing on FY2023-2024 Millage and Budget
October 10, 2023	9:00 a.m.	Board Meeting Workshop/Committee Meetings

*Workshops and Committee Meetings will begin following the Board Meeting unless otherwise noted.*

34. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]
- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

## **AGENDA**

### **SUWANNEE RIVER WATER MANAGEMENT DISTRICT GOVERNING BOARD WORKSHOP**

August 8, 2023  
Following Board Meeting

District Headquarters  
Live Oak, Florida

- Ecosystems Services Discussion

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

**GoTo Webinar Link:** <https://attendee.gotowebinar.com/register/2721247730243083607>

**Public Comment Form Link:** [www.MySuwanneeRiver.com/Comments](http://www.MySuwanneeRiver.com/Comments)

Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full herein and are filed in the permanent files of the District.

July 11, 2023  
9:00 a.m.

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

**Governing Board**

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith			X
At Large	Vacant		-	-

**Governing Board Legal Counsel**

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

**Leadership Team**

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

**UPDATES:**

Business and Community Services - Agenda Item No. 13 – Tentative Fiscal Year 2023-2024 Millage and Budget

Outreach and Operations - Agenda Item No. 21 – Draft List of Critical Wetlands Discussion

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE AMENDMENTS TO THE AGENDA. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment:

- Theresa Davidson – Concerns regarding Administrative Complaint and Order, Hamilton County
- Public Comment received via Email – Denise Shirey – Concerns regarding Ms. Davidson fill in floodway, Hamilton County

- Public Comment received via Email – Russell Malley - Concerns regarding Ms. Davidson fill in floodway, Hamilton County
- Public Comment received via Email – Jack and Victoria Baugher - Concerns regarding Ms. Davidson fill in floodway, Hamilton County

**Board requested moving Agenda Item No. 18 - Administrative Complaint and Order, Theresa Davidson, Hamilton County to this section of the agenda.**

Agenda Item No. 18 – Administrative Complaint and Order, Theresa Davidson, Hamilton County. Warren Zwanka, Director, Resource Management Division, presented this item to the Board.

Mrs. Davidson provided comments to the Board. She requested and received copies of the emails received regarding the complaint.

AMENDED MOTION BY SCHWAB, SECONDED BY SESSION TO TABLE THIS ITEM AND FOR MS. DAVIDSON TO WORK WITH STAFF ON POTENTIAL RESOLUTION AND RETURN TO AUGUST BOARD FOR RECOMMENDATION AND/OR UPDATE. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment (continued):

- Nancy Turner – Woodborough North Subdivision concerns.

Agenda Item No. 5- Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - June 13, 2023 Governing Board Meeting and Executive Director Evaluation Committee Meeting Minutes
- Agenda Item No. 9 - Performance Evaluation Review of Executive Director and Contract Amendment
- Agenda Item No. 12 - May 2023 Financial Report
- Agenda Item No. 27 - Agricultural Cost-Share Contract with Larry Sessions, Suwannee County
- Agenda Item No. 29 - Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis

Mr. Sessions announced a conflict of interest and abstained from voting on Agenda Item No. 5, Consent Agenda, which included Agenda Item No. 27 - Agricultural Cost-Share Contract with Larry Sessions, Suwannee County. The conflict of interest form was completed and signed by Mr. Sessions for this item. This form is hereby made part of these minutes and is filed in the permanent Governing Board Meeting minutes files of the District.

MOTION WAS MADE BY SCHWAB, SECONDED BY THOMPSON TO APPROVE THE ITEM. MOTION CARRIED WITH THE EXCEPTION OF MR. SESSIONS.

Agenda Item No. 6 - June 13, 2023 Governing Board Meeting and Executive Director Evaluation Committee Meeting Minutes. Approved on Consent.

Agenda Item No.7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Chief, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations - None
- C. Service Recognition - Warren Zwanka was recognized for 10 years of service to the District.

## **GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 8 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on two separate Jeff Hill Court Cases and the Seven Springs DOAH proceedings.

Agenda Item No. 9 – Performance Evaluation Review of Executive Director and Contract Amendment. Approved on Consent.

## **BUSINESS AND COMMUNITY SERVICES**

### Administration

Agenda Item No. 10 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 11 – Lab Update. Steve Schroeder, Chief, Office of Administration, updated the Board on this item.

### Finance

Agenda Item No. 12 – May 2023 Financial Report. Approved on Consent.

Agenda Item No. 13 – Tentative Fiscal Year 2023-2024 Millage and Budget – **UPDATED**. Christina Green, Budget Manager, Office of Finance, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 14 – Resolution Number 2023-03, Release of Fiscal Year 2023-2024 State Appropriations. Mrs. Green presented this item to the Board,

MOTION WAS MADE BY KEITH, SECONDED BY THOMPSON TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

### Resource Management

Agenda Item No. 15 – Regulatory Updates. Mr. Zwanka provided updates to the Board.

Agenda Item No. 16 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 17 – Renewal of Water Use Permit 2-001-216833-4, City of High Springs, Alachua County. Mr. Zwanka presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY SCHWAB TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 18 – Administrative Complaint and Order, Theresa Davidson, Hamilton County. **This agenda item was move to below Agenda Item No. 4 on the agenda.**

## **OUTREACH AND OPERATIONS**

### *Communications and Outreach*

Agenda Item No. 19 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 20 – Web Map Update. Troy Roberts, Manager, Outreach and Operations Division, provided this update to the Board.

Agenda Item No. 21 – Draft List of Critical Wetlands Discussion - **UPDATED**. Katelyn Potter, Director, Outreach and Operations Division, provided this information to the Board.

Agenda Item No. 22 – 2024-2028 Strategic Plan Presentation. Mrs. Potter provided this update to the Board.

### *Land Management*

Agenda Item No. 23 – Land Management Update. This update was provided as an informational item in the Board materials.

### *Hydrologic Data Services*

Agenda Item No. 24 – Agricultural Water Use Monitoring Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 25 – Hydrologic Data Monitoring Presentation. Alejandro Garcia, Senior Data Analyst, Outreach and Operations, provided this presentation to the Board.

## **WATER RESOURCES**

Agenda Item No. 26 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided Division updates to the Board.

### *Agriculture and Environmental Projects*

Agenda Item No. 27 – Agricultural Cost-Share Contract with Larry Sessions, Suwannee County. Approved on Consent.

### *Water Resources*

Agenda Item No. 28 – Interagency Joint Funding Agreement with United States Geological Survey. Susie Hetrick, Chief, Office of Water Supply, presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY SCHWAB TO APPROVE THE ITEM.  
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 29 – Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis. Approved on Consent.

**EXECUTIVE OFFICE**

Agenda Item No. 30 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 31 - Governing Board Comments. None

Agenda Item No. 32 - Adjournment. Meeting adjourned at 12:18 p.m.

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOPS**

Workshop began at 12:55 p.m.

Agricultural Cost-Share Best Management Practices Discussion

Leroy Marshall, Chief Professional Engineer, Office of Agriculture and Environmental Projects, provided a powerpoint presentation on Agricultural Cost-Share Best Management Practices.

Workshop adjourned at 1:44 p.m.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Stephen Schroeder, Chief, Office of Administration  
THRU: Tim Alexander, Deputy Executive Director, Business and Community Services  
DATE: July 28, 2023  
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

SS/tm  
Attachments

LAND ACQUISITION AND DISPOSITION ACTIVITY REPORT

Property Offers							
Owner	Tract	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
<b>Approved for Detailed Assessment</b>							
Owner	Project Name	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Camp and Abel	Camp and Abel	266	Hamilton	09.23.20	\$948,000	Fee	Approved for detailed assessment and negotiations 12.8.20. Property being tasked to NFLT for negotiation and assessment. Transaction will be processed in house and not contracted. ESA Phase 1 ordered. Appraisal ordered. Delayed completion due to flooding. ESA Phase 1 site visit scheduled 5.18. 2022. ESA report received and reported no concerns. Appraisal pending. Appraisal received. Offer being extended to offeror. On March 2023 Board for action. Approved by GB March 2023 meeting. Contract being drafted. Resolution on April 2023 GB Agenda. Resolution approved. In closing pending termination of timber lease. Awaiting waiver of mineral rights. Closing anticipated before August 2023.
Pfleiger	Riverbend Estates	1.1	Dixie	03.20.20	\$11,000/Possible exchange	Fee	Staff recommendation to proceed with detailed assessment and negotiations. Approved by LC on 6.9.20. Approved by GB on 7.14.20. In discussions with Offeror to exchange for Timber River parcel in Madison County. Offeror has tentatively agreed to exchange. Draft contract submitted to Counsel for review on 3.3.21. Awaiting additional guidance from Counsel regarding appraisals. Contract revised and submitted to Pflieger. Staff will order an ESA Phase 1 and appraisal of the Riverbend property; Pflieger will order an appraisal on the District land in Timber River. Signed contract received from Pflieger to be submitted for GB Chair signature. Satisfactory Phase 1 ESA was received. Appraisal in process. Final exchange approved by LC 1.11.22. . Approved by GB 2.8.22. Will proceed to closing. Pending Closing. Closing in process. Closing date pending - likely March 2023. Closing scheduled to be completed April 3, 2023. Closing complete. Closing delayed due to one owner being out of the Country. Awaiting final documentation for closing.
Florida Department of Transportation	Quail Heights	40.63	Columbia		\$651,105	Fee	Staff review on 8.8.19 recommended purchase in partnership with FDOT. Approved by LC on 2.11.20. Approved by GB 3.10.20. Submitted for Springs Grant funding but not obtained for FY 20. Property acquired by FDOT on 9.10.20. LC approved contribution to acquisition costs 11.10.20. GB approved on consent agenda 12.8.20. FDOT contract completed. Resolution for acquisition on GB agenda 5.11.21 and was approved. Final revisions and resolution of all contingencies complete and satisfied. Funds will be distributed to FDOT before 6.1.21. Agreement with FDOT executed. Funds referred after due diligence. Staff is working on obtaining appropriate surveys and negotiating agreement with Columbia County. Interlocal agreement being drafted with Columbia County. Survey received from Columbia County. Determining next steps for completion of transaction. Staff met with County representatives 9.13.22 - MOA should be completed by 10.1.22. Still awaiting MOA from County. District has assumed responsibility for MOA anticipate completion by April 2023. Staff is meeting with County on May 18, 2023 to discuss. MOU being reviewed by County.
Lasky	Lasky	351.74	Gilchrist	11.2020	\$855,000	Fee	Approved for detailed assessment and negotiation by GB 4.13.21. Phase 1 ESA report received. No issues noted. Appraisal complete. Negotiations underway with owner. Offer submitted to owner 1.18.22. Potential agreed price of \$770,000 subject to GB approval. Resolution on Agenda for 4.12.22. Approved by GB. Seller is clearing up title issues to get contract completed. Seller has received title report. Working on clearing title. Title issue resolved. Contract being prepared. Contract pending legal review and approval. Sellers title agent completing title search. Closing to occur before 9.30.22. Closing delayed due to Sellers not providing all required information to closing agent. Awaiting legal documentation of authority to sell from Offerors. Anticipate closing prior to 10.31.22. Status remains unchanged 11.14.22 Closing anticipated to occur in March. Closing still pending. Final probate document is in process. Anticipate closing by August 2023.
Bierman	Luken's tract exchange	1 acre	Levy	8.2021	Exchange	Fee for Fee	10.12.21 LC approved staff moving forward with exchange negotiations. LC recommendation approved by GB 11.11.21. Survey completed for 1 acre parcel District will receive. Exchange agreement being reviewed by District's legal counsel. Revised Agreement being reviewed by Bierman. New 1 acre tract has been created with Property Appraiser and Deed recorded to facilitate trade. Legal description of District land being verified. Contract pending final review and signature. Contract signed. Legal description complete. Resolution on May 2023 GB. Resolution approved. Closing pending. Closing documents being reviewed. Final closing expected August 2023.
Waldo Tree Farm, LLC	Waldo Tree Farm	38 +/-	Alachua	5.10.22	TBD based on appraisal	Fee	8.9.22 Lands Committee authorized staff to expend not more than \$5,000 to acquire an appraisal and negotiate a price with the sellers. Recommended acquisition price to be presented to Lands Committee when available for further approval and recommendations to the Governing Board. Quotes pending for appraisal. Appraisal pending. Anticipated completion in February 2023. Appraisal received. Proposed acquisition price being submitted to Lands Committee March 2023. Lands Committee approved acquisition price at March 2023 meeting. On April 2023 GB Agenda. Contract being prepared. ESA Phase 1 being ordered. Contract signed.
Hodges	Hodges	753 +/-	Levy	3.2023	TBD based on appraisal	Conservation Easement	5.9.23 Staff recommendation approved by Lands Committee. On June 2023 Governing Board agenda. Discussion of terms of CE in process GB approved June 2023. Draft CE being reviewed by Offeror.
Tanner Springs (Dixon)	Dixon	40 +/-	Hamilton	1.2023	TBD based on appraisal	Conservation Easement	5.9.23 Staff recommendation approved by Lands Committee. On June 2023 Governing Board agenda. Discussion of terms of CE in process. GB approved June 2023. Draft CE being reviewed by Offeror.

LAND AND DISPOSITION ACTIVITY REPORT  
SURPLUS

**Proposed for Surplus**

Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
None pending.							

**Authorized for Surplus**

Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Forest Woodlands	11	Gilchrist	10.11.1996	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee (LC) on 10.10.19. Approved by Governing Board (GB) 11.12.19. Will be offered to adjacent property owners.
Santa Fe Oasis	1	Gilchrist	4.28.1998	Save Our Rivers	TBD	TBD by appraisal update.	Approved by LC on 4.14.20. Approved by GB 5.12.20. Offered for sale to adjacent owners, two offers received. Approved by LC 8.11.20 to accept highest offer. Withdrawn from GB on 9.8.20. Being resubmitted to LC for its 9.21.20 meeting for staff recommendation to reject all offers and offer for sale to the general public. GB approved LC recommendation on 10.13.20. All bids rejected and property will be offered for sale to the general public. Staff is trying to obtain a review appraisal to reconcile disparate appraisals received and determine minimum price for bids. Awaiting legal guidance on establishing minimum price for public notice of intent to sell.
Suwannee Run Shores	1.175	Dixie	12.30.1997	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by LC 7.9.19. Approved by GB 8.13.19. Adjacent Property owners notified, responses/bids with appraisals due 4.15.20. No responses received, will be posted on website and offer for sale to general public.
Three Rivers Estates	1	Columbia	12.30.1997	Save Our Rivers	N/A	TBD by appraisal update.	Staff recommended for surplus. Approved by LC 7.9.19. Approved by GB 8.8.19. Adjacent Property owners notified, responses/bids with appraisals due 4.15.20. Two offers received, highest offer approved by LC 6.9.20. On GB agenda for 7.14.20 and approved. Contract being drafted.
Turtle Spring Surplus Tract	32	Lafayette	5.13.2015	Florida Forever	5.24.2015	TBD by appraisal update.	Suspended until further review. Attempting to verify final surplus status/approval by GB.
Newberry Wellfield	58.66	Alachua	1.11.2000	P-2000	N/A	\$0	3.9.21 LC recommended surplus and conveyance to the City of Newberry with specified conditions. Approved by GB 4.13.21. Conveyance documents being drafted for legal review. Conveyance on hold pending resolution of issues relating to timber operations by the District. Timber operations underway. Once complete, transaction will be closed.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: July 28, 2023

RE: Chinquapin Farm Second Conservation Easement Amendment, Suwannee and Columbia Counties

**RECOMMENDATION**

Approve staff recommendation for a second amendment to Chinquapin Farm conservation easement, Suwannee and Columbia counties.

**BACKGROUND**

In October 2016, the Lands Committee accepted a staff recommendation for the approval of the second amendment to the conservation easement on Chinquapin Farm in Suwannee and Columbia counties. The Lands Committee's recommendation was never presented to the Governing Board for final approval. A search of District records, including files of former employees, conversations with the Grantor's representative, and internal discussions have provided basis for not presenting the Lands Committee recommendation to the Governing Board, except through oversight.

Under the terms of the second amendment, the Grantor would place one additional acre into the protected portion of the property; and would be authorized to remove one-half acre from the protected area to a new excluded property and place a mobile home on the one-half acre.

During a monitoring inspection in 2023, District staff noted that Grantor was not in compliance with the terms of the conservation easement and notified the Grantor. After discussion with the Grantor's agent, it was determined that the non-compliance resulted from the Grantor acting in accordance with the proposed amendment on reliance that it had been approved.

Staff has reviewed the proposed second amendment and continue to support the terms. A copy of the memo to the October 2016 Lands Committee, the October 2016 Lands Committee minutes, and the proposed second amendment are attached.

Staff recommends the approval of the Lands Committee's recommendation, including the requirement that the Grantor pay the costs of recording the amendment.

SCS/tm  
File #09-012/CE# 020-00039  
Attachments

MEMORANDUM

TO: Lands Committee  
FROM: A. Keith Rowell  
DATE: October 10, 2016  
RE: Chinquapin Plantation Conservation Easement Modification Request.  
Chinquapin Farm, LLC – 5710 Acres +/- Suwannee and Columbia County

**BACKGROUND:** The 5710 +/- acre Chinquapin Plantation Conservation Easement was purchased by the District on December 30, 2009 for \$571,000.00 (\$100 per acre). The Conservation Easement was subsequently amended based on a boundary survey in March of 2011.

Chinquapin Farm, LLC is requesting that the District approve the siting of a mobile home on 0.50 acres +/- at the location of an existing well, power pole and septic system on the property for an employee residence. As this location is not within an Excluded Area as required in the easement language an amendment to the easement is necessary.

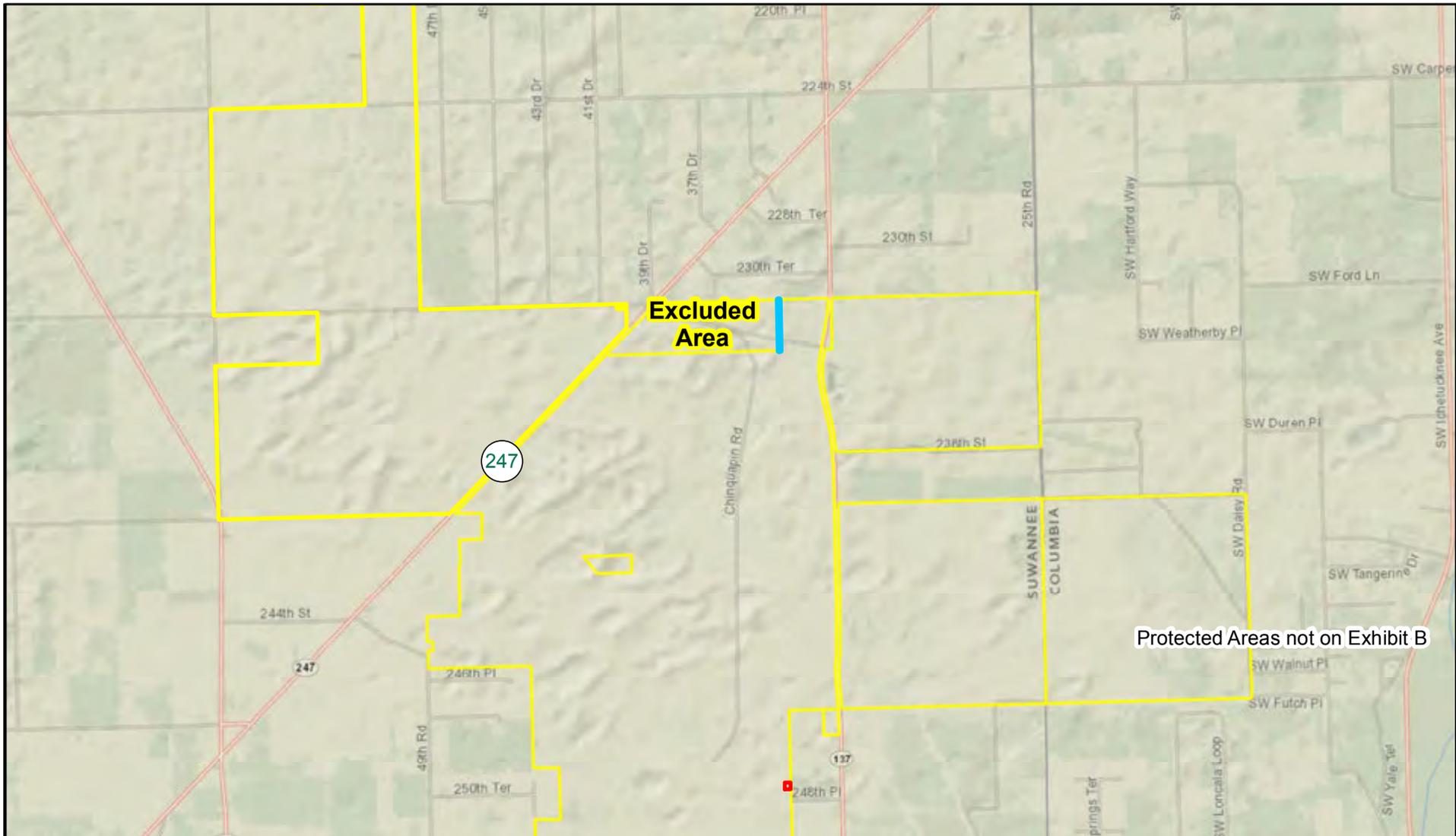
Chinquapin Farm, LLC is proposing to add an additional 1 acre of Protected Area in exchange for the right to add the 0.50 acre excluded area as shown on the attachments.

Additionally, Staff is requesting approval to modify the exhibit to the Conservation Easement to better reflect the intent of the conservation easement as originally approved and amended in 2011. Amended Excluded Areas, Protected Areas, and Forestry Operations areas as defined in the easement language are not depicted on the current exhibit.

Chinquapin Farm, LLC is also currently working with District Staff to install a monitor well as a part of the District's Monitor Well Network Improvement Program.

**RECOMMENDATION:** Staff recommends that the Lands Committee forward a request for approval of the modification requests outlined above to the Governing Board.

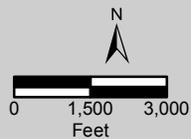
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Attachments



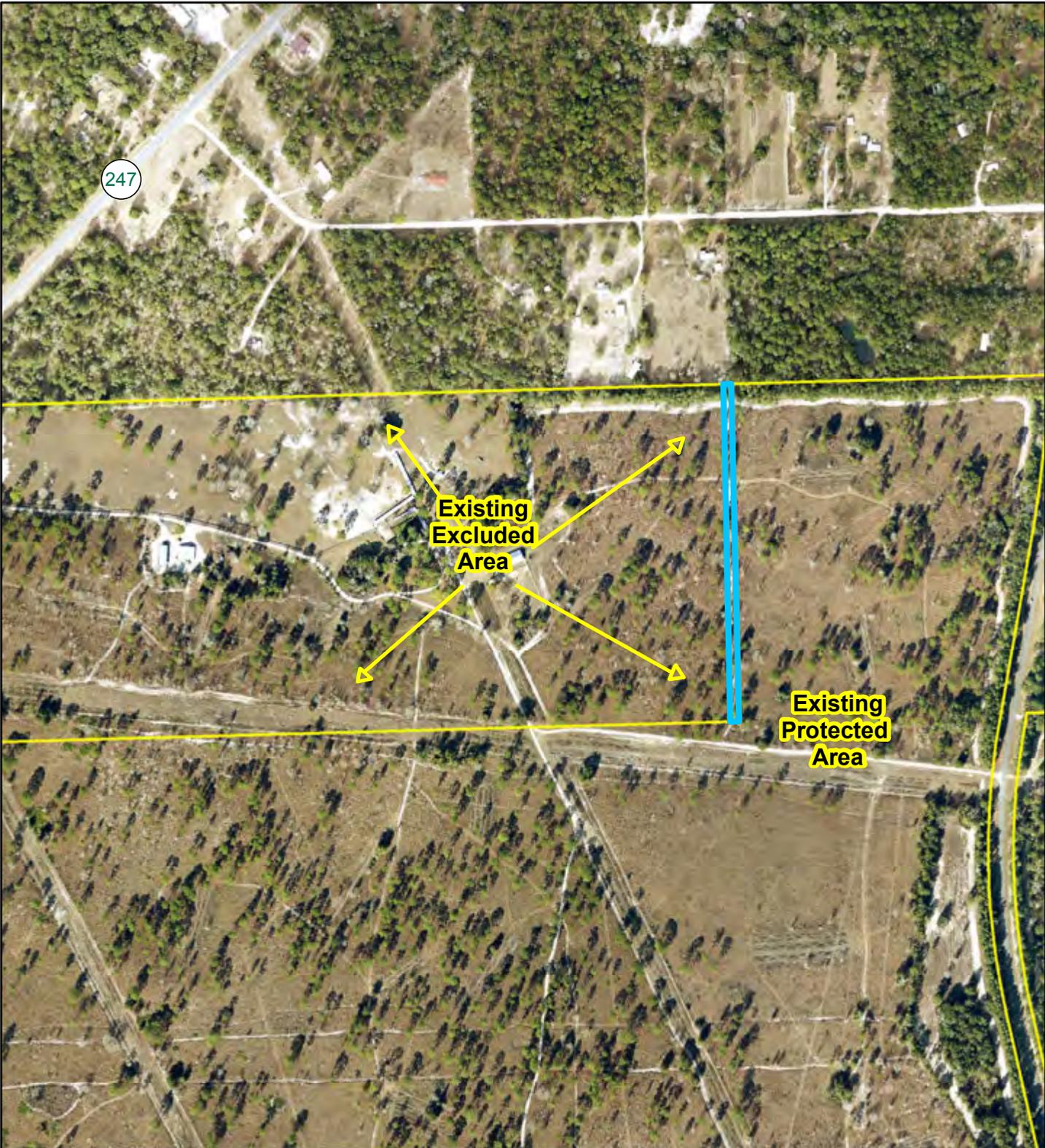
## Chinquapin Conservation Easement Modification Request

Overview

- Proposed New Excluded Area (1/2 Acre)
- Proposed Additional Protected Area (1 Acre)
- Chinquapin Farm Conservation Easement

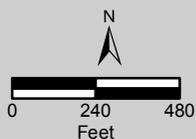


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 10/10/2016

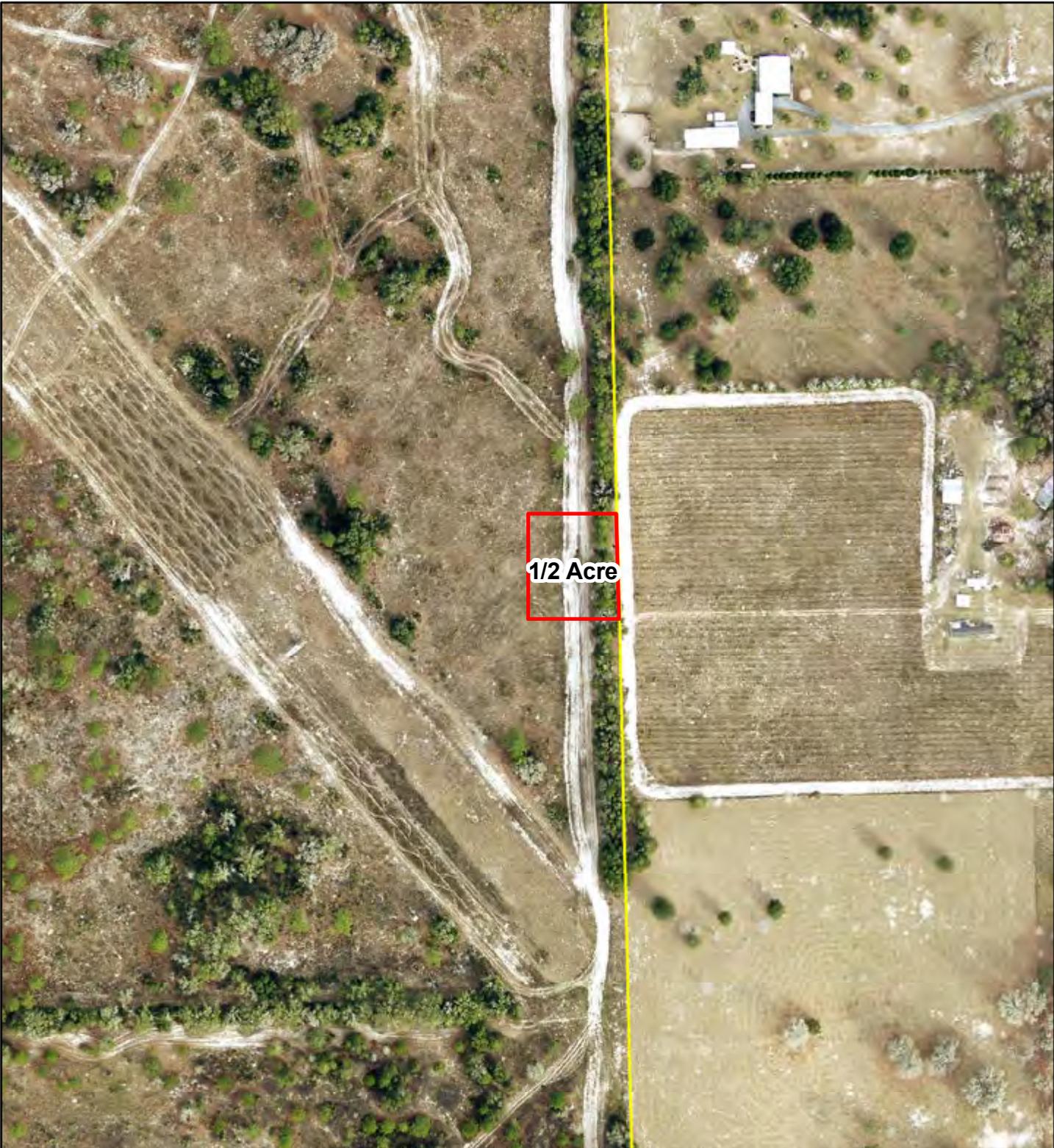


### Chinquapin Conservation Easement Modification Request

- Proposed Additional Protected Area (1 Acre)
- Chinquapin Farm Conservation Easement

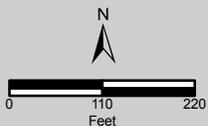


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## Chinquapin Conservation Easement Modification Request

- Proposed New Excluded Area (1/2 Acre)
- Chinquapin Farm Conservation Easement



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 10/10/2016

SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
LANDS COMMITTEE MEETING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein, and are filed in the permanent files of the District.

October 11, 2016  
Following Board Meeting

District Headquarters  
Live Oak, FL

The Lands Committee meeting began at 12:27 p.m.

**Lands Committee Members Present:**

Al Alexander, Acting Chair  
Virginia Sanchez

Bradley Williams

NOTES: Chair Quincey, Mrs. Johns, and Tom Reeves attend the Lands Committee Meeting

**Guests:**

Herschel Vinyard, Foley & Ladner  
Chris Mericle  
Beth Porter, Florida Gas

Kristin Summers, FDEP  
Prineet Sharma, SEDL

**Staff:**

Tom Mirti  
Robin Lamm  
Leslie Ames  
Bill McKinstry  
Roary Snider

Tyler Jordan  
Keith Rowell  
Noah Valenstein  
Bob Heeke

1. Call to Order / Committee Roll Call

2. Public Comment - None

**General Discussion / Updates**

3. Rock Bluff Springs, LLC, 172.3 Acres +/- Gilchrist County. Keith Rowell, Surveyor, updated the Committee on this item.

Chair Quincey provided background on this project to the Lands Committee. Committee directed staff to continue negotiations.

Herschel Vinyard, Foley & Ladner, provided comments to the Committee.

MOTION MADE BY MR. WILLIAMS, SECONDED BY MRS. SANCHEZ TO FORWARD TO GOVERNING BOARD TO PROVIDE DIRECTION TO FURTHER NEGOTIATIONS. MOTION CARRIED UNANIMOUSLY.

4. Walker Springs - Layman Law Firm Conservation Easement Mediation - Jefferson County  
Mr. Rowell updated the Committee on this item.

Mr. Rowell updated the Committee on Lumber Camp Springs.

Mr. Reeves and Mr. Valenstein updated to Committee on the Topping property.

**Land Acquisition / New Property / Updated Offers**

5. Tim Walker CE, 90 Acres +/- Lafayette County. Mr. Rowell presented this item.

MOTION MADE BY MR. WILLIAMS, SECONDED BY MRS. SANCHEZ TO FORWARD TO GOVERING BOARD FOR APPROVE TO CONDUCT DETAILED ASSESSMENT AND COMMENCE NEGOTIATIONS. MOTION CARRIED UNANIMOUSLY.

6. Florida Gas Transmission – Chinquapin Plantation R/W, 8.12 Acres +/- Suwannee County  
Mr. Rowell presented this item.

Prineet Sharma, SEDL, provided comments to the Committee.

MOTION MADE BY MR. WILLIAMS, SECONDED BY MRS. SANCHEZ TO FORWARD TO GOVERING BOARD TO REQUIRE FLORIDA GAS TO FILE EMINENT DOMAIN TO COMPLY WITH REQUEST. MOTION CARRIED UNANIMOUSLY.

**Surplus Lands / Updates**

7. None

**Conservation Easement Modification Requests**

8. Chinquapin Plantation Conservation Easement Modification Request - Suwannee County. Mr. Rowell presented this request.

Chair Quincey provided comments to the Committee.

MOTION MADE BY MRS. SANCHEZ, SECONDED BY MR. WILLIAMS TO FORWARD REQUEST TO MODIFIY THE EASEMENT TO THE BOARD FOR APPROVAL WITH THE INCLUSION OF COSTS. MOTION CARRIED UNANIMOUSLY.

9. Announcements

10. Adjournment

The Lands Committee adjourned at 1:13 p.m.

  
\_\_\_\_\_  
Chair

ATTEST:

  
\_\_\_\_\_



**SECOND AMENDMENT TO CONSERVATION EASEMENT**

THIS SECOND AMENDMENT TO CONSERVATION EASEMENT (hereinafter this “Second Amendment”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between, CHINQUAPIN FARM, LLC, a Florida limited liability company, State of Florida, Division of Corporations Document No. L07000085856, having a mailing address of 501 Riverside Avenue, Suite 500, Jacksonville, Florida 32202 (hereafter referred to as Chinquapin) and SUWANNEE RIVER WATER MANAGEMENT DISTRICT, a Florida Statutes Chapter 373 Water Management District, having a mailing address of 9225 CR 49, Live Oak, Florida 32060 (hereinafter referred to as District) (both Chinquapin and District may be referred to herein collectively as the parties).

WITNESSETH:

WHEREAS, Chinquapin and District entered into a Conservation Easement on December 23, 2009, which was recorded December 31, 2009, in Official Records Book 1567, pages 394-417, public records of Suwannee County, Florida; and in Official Records Book 1186, page 2090, public records of Columbia County, Florida (the “Easement”) and,

WHEREAS, the parties amended the Conservation Easement by entering into the First Amendment to Conservation Easement (hereinafter the “First Amendment”) dated March 8, 2011 and recorded March 31, 2015, in Official Records Book 1637, pages 178-184, public records of Suwannee County, Florida; and in Official Records Book 1211, page 2545, public records of Columbia County, Florida and,

WHEREAS, the parties desire to further modify and amend the Conservation Easement.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in consideration of the covenants, conditions and promises contained herein, the parties hereto agree to amend the Conservation Easement as follows:

1. The above recitals are hereby incorporated herein by reference as an integral part hereof.
2. The DEFINITIONS ONLY is hereby amended, altered, and changed as follows:

**D. Protected Areas** shall mean those areas that will be preserved in its present state and may include wetlands and sinkholes. There are no Protected Areas set forth on the Conservation Property at this time.

3. The Exhibits of the Conservation Easement are hereby amended, altered, and changed as follows:

3.1 Schedule A of the Conservation Easement is hereby amended, altered and changed to read as provided in Exhibit A attached to this Amendment.

3.2 Exhibit B of the Conservation Easement is hereby amended, altered and changed to read as provided in Exhibit B attached to this Amendment.

3. There are no attachments to the Conservation Easement except for those attachments expressly set out in this Second Amendment.
4. The Conservation Easement, as amended, altered and changed by and set out in this Second Amendment, is hereby ratified by the parties and declared to be in full force and effect.

IN WITNESS WHEREOF, the parties or their duly authorized representatives hereby execute this Third Amendment on the date first written above.

**IN WITNESS WHEREOF**, this Amendment to Conservation Easement has been duly executed by the parties hereto as of the day and year first above written.

Signed, sealed, and delivered  
In the presence of:

**“CHINQUAPIN”**

**CHINQUAPIN FARM, LLC**, a  
Florida limited liability company

\_\_\_\_\_  
Print Name: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

Edward L. Baker, Manager/Member

\_\_\_\_\_  
Print Name: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

John D. Baker, Manager/Member

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2018, by Edward L. Baker, as Manager/Member, of Chinquapin Farm, LLC, a Florida limited liability company,  who is personally known to me or  has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2018, by Edward L. Baker, as Manager/Member, of Chinquapin Farm, LLC, a Florida limited liability company,  who is personally known to me or  has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**“DISTRICT”**

Signed, sealed and delivered  
in the presence of:

**SUWANNEE RIVER WATER  
MANAGEMENT DISTRICT**

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Virginia H. Johns  
Chair

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Witness

Attest: \_\_\_\_\_  
Richard Schwab  
Secretary/Treasurer

\_\_\_\_\_  
Print Name

**STATE OF FLORIDA  
COUNTY OF SUWANNEE**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2018, by Virginia H. Johns and Richard Schwab, personally known to me and known to be the Chair and Secretary/Treasurer, respectively, of the governing board of Suwannee River Water Management District and who executed same on behalf of the District.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**EXHIBIT A**

**SECTION 18, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

THE EAST ½ OF THE EAST ½, THE SOUTHWEST ¼ OF THE NORTHEAST ¼; THE EAST ½ OF THE EAST ½ OF THE NORTHWEST ¼ OF THE NORTHEAST ¼; THE SOUTH 792 FEET OF THE WEST ½ OF THE EAST ½ OF THE NORTHWEST ¼ OF THE NORTHEAST ¼.

TOGETHER WITH THE FOLLOWING DESCRIBED PARCEL:

COMMENCING 210 FEET SOUTH OF THE NORTHEAST CORNER OF THE WEST ½ OF THE EAST ½ OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ AS A POINT OF BEGINNING; THENCE SOUTH, 210.00 FEET; THENCE WEST, 210.00 FEET; THENCE NORTH, 210.00 FEET; THENCE EAST 210.00 FEET TO THE POINT OF BEGINNING.

**SECTION 19, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

ALL OF SECTION 19.

**SECTION 27, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

ALL OF SECTION 27 LYING EAST OF COUNTY ROAD NO. 137.  
LESS AND EXCEPT THE SOUTH ½ OF THE SOUTH ½.

**SECTION 28, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

ALL OF SECTION 28.  
LESS AND EXCEPT THAT PORTION OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ LYING NORTHWEST OF STATE ROAD NO. 247  
AND THAT PORTION OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ LYING EAST OF COUNTY ROAD NO. 137.

**SECTION 29, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

ALL OF SECTION 29.  
LESS AND EXCEPT EASEMENTS AND RIGHT-OF-WAYS DESCRIBED IN INSTRUMENTS RECORDED IN DEED BOOK 28, PAGE 29; DEED BOOK 110, PAGE 457; DEED BOOK 113, PAGE 492; OFFICIAL RECORDS BOOK 17, PAGE 245 AND OFFICIAL RECORDS BOOK 49, PAGE 650, ALL OF THE PUBLIC RECORDS OF SUWANNEE COUNTY, FLORIDA AND FURTHER LESS AND EXCEPT THAT PORTION AS CONTAINED IN WARRANTY DEED RECORDED IN OFFICIAL RECORDS BOOK 249, PAGE 241, PUBLIC RECORDS OF SUWANNEE COUNTY, FLORIDA.

**SECTION 30, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

THE EAST 1/2; THE SOUTHWEST ¼ OF THE NORTHWEST ¼; THE NORTHWEST ¼ OF THE SOUTHWEST ¼; THE NORTH ½ OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ LYING EAST OF COUNTY ROAD NO. 49; THE SOUTHWEST ¼ OF THE NORTHWEST ¼; THE EAST ½ OF THE SOUTHWEST ¼; ALL THAT PORTION THE SOUTH ½ OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ LYING EAST OF COUNTY ROAD NO. 49.

**SECTION 32, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

COMMENCE AT A CONCRETE MONUMENT MARKING THE NORTHWEST CORNER OF SAID SECTION 32 FOR A POINT OF REFERENCE; THENCE NORTH 89°33'00" EAST, 1471.43 FEET TO POINT OF BEGINNING; THENCE CONTINUE ON SAME BEARING 1170.10 FEET TO A CONCRETE MONUMENT; THEN SOUTH 00°25'43" EAST, 1320.00 FEET TO A CONCRETE MONUMENT; THENCE SOUTH 89°33'00" WEST, 2302.53 FEET TO CONCRETE MONUMENT; THENCE NORTH 00°25'43" WEST, 234.00 FEET TO CONCRETE MONUMENT; THENCE

NORTH 82°23'25" WEST, 342.35 FEET TO CONCRETE MONUMENT BEING ON THE WEST LINE OF SECTION 32; THENCE NORTH 00°25'43" WEST, 252.80 FEET ALONG THE WEST LINE OF SECTION 32 TO CONCRETE MONUMENT; THENCE NORTH 88°58'00" EAST, 433.80 FEET TO CONCRETE MONUMENT; THENCE NORTH 00°28'00" WEST, 100.00 FEET TO CONCRETE MONUMENT; THENCE NORTH 88°58'00" EAST, 1036.80 FEET TO CONCRETE MONUMENT; THENCE NORTH 00°20'43" WEST, 670.22 FEET TO POINT OF BEGINNING. LESS AND EXCEPT THE WEST 10.57 ACRES THEREOF.

**AND**

THE EAST 55.84 ACRES OF THE SOUTH ½ OF THE NORTHWEST ¼; THE NORTHEAST ¼; THE SOUTH ½ OF THE SOUTHEAST ¼; THE NORTHWEST ¼ OF THE SOUTHEAST ¼; THE NORTHEAST ¼ OF THE SOUTHEAST ¼; THE NORTH ½ OF THE SOUTHWEST ¼.

**SECTION 33, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

ALL OF SECTION 33, LESS AND EXCEPT THE LANDS DESCRIBED IN FINAL JUDGEMENT IN FAVOR OF THE STATE OF FLORIDA, RECORDED IN OFFICIAL RECORDS BOOK 57, PAGE 64, PUBLIC RECORDS OF SUWANNEE COUNTY, FLORIDA.

**SECTION 34, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

ALL OF SECTION 34.

**SECTION 4, TOWNSHIP 6 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

THE WEST ½ OF THE NORTHEAST ¼; THE NORTH ½ OF THE NORTHWEST ¼; ALL THAT PART OF THE EAST 1/3 OF THE NORTH ½ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ LYING WEST OF COUNTY ROAD NO. 137; THE SOUTH ½ OF THE NORTHWEST 1/4; THE NORTH ½ OF THE SOUTHWEST ¼; THE SOUTHEAST ¼ OF THE SOUTHWEST 1/4 ; THE SOUTHWEST ¼ OF THE SOUTHWEST 1/4; THE NORTHWEST ¼ OF THE SOUTHEAST 1/4 ; THE SOUTHWEST ¼ OF THE SOUTHEAST 1/4.

LESS AND EXCEPT THAT PORTION OF SAID SECTION 4, MORE PARTICULARLY DESCRIBED AS FOLLOWS; BEGIN AT THE SOUTHEAST CORNER OF THE SOUTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 4, SAID POINT ALSO BEING THE NORTHEAST CORNER OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 9, TOWNSHIP 6 SOUTH, RANGE 15 EAST AND RUN SOUTH 01°16'28" EAST ALONG THE EAST LINE OF SAID NORTHWEST ¼ OF THE NORTHEAST ¼ OF SAID SECTION 9, A DISTANCE OF 5.98 FEET TO THE NORTH RIGHT-OF-WAY LINE OF BIBBY ROAD; THENCE SOUTH 89°11'13" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, 713.40 FEET; THENCE NORTH 01°14'24" WEST, 305.50 FEET; THENCE NORTH 89°11'13" EAST, 713.40 FEET TO THE EAST LINE OF SAID SOUTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 4; THENCE SOUTH 01°14'24" EAST ALONG THE EAST LINE, 299.52 FEET TO THE POINT OF BEGINNING.

**SECTION 5, TOWNSHIP 6 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA**

THE EAST ½ OF THE NORTH ½ OF THE NORTH ½; THE SOUTHEAST ¼ OF THE NORTHEAST ¼; THE EAST ½ OF THE SOUTHWEST ¼ OF THE NORTHEAST ¼; THE SOUTHEAST ¼.

LESS AND EXCEPT THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼, AND THE FOLLOWING:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 88°58'16" EAST ALONG THE APPROXIMATED CENTERLINE OF AN ASPHALT COUNTY ROAD, A DISTANCE OF 3878.76 FEET TO A NAIL AND CAP BEING ON THE SOUTH BOUNDARY OF SECTION 5; THENCE NORTH 01°01'44" WEST, AND DISTANCE OF 27.32 FEET TO A

CONCRETE MONUMENT OF THE NORTH RIGHT-OF-WAY LINE OF A COUNTY PAVED ROAD AND BEING THE POINT OF BEGINNING; THENCE NORTH 88°58'16" EAST, A DISTANCE OF 208.75 FEET ALONG THE NORTH RIGHT-OF-WAY LINE TO A CONCRETE MONUMENT; THENCE NORTH 01°01'44" WEST, A DISTANCE OF 208.75 FEET TO A CONCRETE MONUMENT; THENCE SOUTH 88°58'16" WEST, A DISTANCE OF 208.75 FEET TO A CONCRETE MONUMENT; THENCE SOUTH 01°01'44" EAST, A DISTANCE OF 208.75 FEET TO THE POINT OF BEGINNING.

**SECTION 35, TOWNSHIP 5 SOUTH, RANGE 15 EAST, COLUMBIA COUNTY, FLORIDA**

ALL OF SECTION 35.  
LESS AND EXCEPT ANY PORTION THEREOF LYING WITHIN ANY COUNTY OR STATE ROAD RIGHT-OF-WAY.

**EXCLUDED AREA NO. 1**

THE NORTHWEST ¼ OF THE NORTHEAST ¼; THE NORTHEAST ¼ OF THE NORTHWEST ¼ AND THE NORTHWEST ¼ OF THE NORTHWEST ¼ LYING EAST OF STATE ROAD NO. 247 ALL BEING IN SECTION 28 AND THAT PART OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 29 LYING SOUTH AND EAST OF STATE ROAD NO. 247, ALL BEING IN TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA.  
CONTAINING 117.69 ACRES  
LESS THE EAST 65.51 FEET OF NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 28, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA.  
CONTAINING 2.00 ACRES

**EXCLUDED AREA NO. 2**

PART OF SECTION 32, TOWNSHIP 5 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR POINT OF REFERENCE COMMENCE AT THE NORTHEAST CORNER OF SAID SECTION 32, THENCE RUN SOUTH 01°09'18" EAST ALONG THE EAST LINE OF SAID SECTION 32, A DISTANCE OF 1181.56 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°09'18" EAST ALONG SAID EAST LINE, A DISTANCE OF 444.77 FEET; THENCE RUN SOUTH 88°34'31" WEST, PARALLEL TO THE NORTH LINE OF SAID SECTION 32, A DISTANCE OF 895.83 FEET TO THE EAST RIGHT-OF-WAY LINE OF A 239.00 FOOT ELECTRIC TRANSMISSION LINE EASEMENT; THENCE RUN NORTH 39°42'44" WEST ALONG SAID EAST RIGHT-OF-WAY-LINE, A DISTANCE OF 566.64 FEET; THENCE RUN NORTH 88°34'31" EAST, PARALLEL TO THE NORTH LINE OF SAID SECTION 32, A DISTANCE OF 1249.01 FEET TO THE POINT OF BEGINNING.  
CONTAINING 10.95 ACRES

**EXCLUDED AREA NO. 3**

PART OF SECTION 5, TOWNSHIP 6 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS; FOR POINT OF BEGINNING COMMENCE AT THE SOUTHWEST CORNER OF THE SOUTHEAST ¼, THENCE RUN NORTH 01°00'14" WEST ALONG THE WEST LINE OF SAID SOUTHEAST ¼, A DISTANCE OF 1325.70 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST ¼ OF THE SOUTHEAST ¼; THENCE RUN NORTH 88°33'05" EAST ALONG THE NORTH LINE OF SAID SOUTHWEST ¼ OF THE SOUTHEAST ¼, A DISTANCE OF 1324.37 FEET TO THE NORTHEAST CORNER OF SAID SOUTHWEST ¼ OF SOUTHEAST ¼; THENCE RUN SOUTH 01°19'19" EAST ALONG THE EAST LINE OF SAID SOUTHWEST ¼ OF THE SOUTHEAST ¼, A DISTANCE OF 1090.36 FEET; THENCE RUN SOUTH 88°27'37" WEST, A DISTANCE OF 116.41

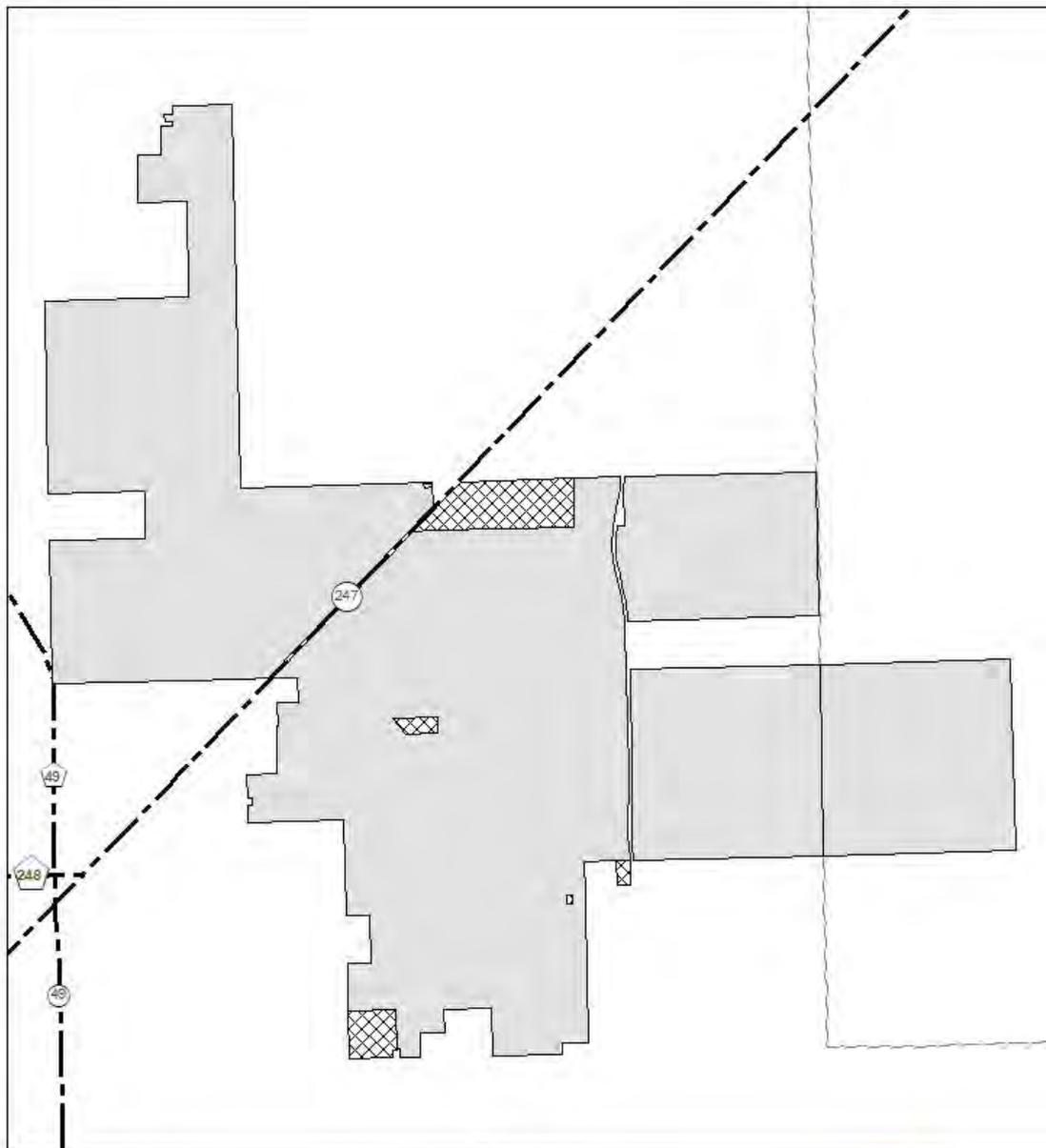
FEET; THENCE RUN SOUTH 01°51'33" EAST, A DISTANCE OF 234.76 FEET TO THE SOUTH LINE OF SAID SECTION 5; THENCE RUN SOUTH 88°32'05" WEST ALONG SAID SOUTH LINE, A DISTANCE OF 1217.53 FEET TO THE POINT OF BEGINNING.  
CONTAINING 39.79 ACRES

**EXCLUDED AREA NO. 4**

ALL THAT PART OF THE EAST 1/3 OF THE NORTH ½ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 4, TOWNSHIP 6 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA LYING WEST OF COUNTY ROAD NO. 137.  
CONTAINING 5.87 ACRES MORE OR LESS

**EXCLUDED AREA NO. 5**

PART OF THE WEST ½ OF THE NORTHEAST ¼ OF SECTION 4, TOWNSHIP 6 SOUTH, RANGE 15 EAST, SUWANNEE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR POINT OF REFERENCE COMMENCE AT THE NORTHEAST CORNER OF SAID WEST ½ OF THE NORTHEAST ¼, THENCE RUN SOUTH 19°50'19" WEST, A DISTANCE OF 983.01 FEET TO THE POINT OF BEGINNING; THENCE RUN SOUTH 01°18'59" EAST, A DISTANCE OF 250.00 FEET; THENCE RUN SOUTH 88°41'01" WEST, A DISTANCE OF 174.24 FEET; THENCE RUN NORTH 01°18'59" WEST, A DISTANCE OF 250.00 FEET; THENCE RUN NORTH 88°41'01" EAST, A DISTANCE OF 174.24 FEET TO THE POINT OF BEGINNING.  
CONTAINING 1.00 ACRE



**Exhibit B**  
Chinquapin Farm LLC  
Suwannee - Columbia County

Excluded Area

Forest Operations Area

Highways

County Boundary

Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request, regardless of their use or application. SRWMD does not guarantee the accuracy, or liability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-382-1001.  
Map Created on 9/12/2018.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Stephen Schroeder, Chief, Office of Administration

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: July 28, 2023

RE: Task Work Assignment with Gateway Construction, Inc.

**RECOMMENDATION**

Authorize the Executive Director to execute a task work assignment and amendments for Contract 21/22-116 with Gateway Construction, Inc. for the removal of earthen berms and related site work at the District Headquarters for an amount not to exceed \$200,000.

**BACKGROUND**

The District entered into a continuing contract with Gateway Construction, Inc. (Gateway) on April 5, 2022, for small construction projects not exceeding \$200,000. Over the past few months, the District has experienced water intrusion in several offices and common areas during heavy or persistent rainfall. Efforts to resolve the issue have included rerouting downspouts, gutter cleaning, and other similar measures that have proven ineffective. After consultation with both Gray Construction (Gray) (also under continuing contract with the District) and Gateway, it has been determined that the best solution to alleviate the water intrusion, is to remove the earthen berms along the interior sections of the north and south wings of the main building. The scope of work under this task work assignment (TWA) will include obtaining all required permits and inspections, removal of the berms, removal of trees and roots as necessary, de-stumping, disposal of all material, and replacing the berms with a sloped sodded surface to ensure proper drainage away from the buildings. Additionally, the contractor will repair all damage to sidewalks, utility lines, and other damage that may occur during the project. Removal of these berms was also suggested as part of the 2016 Building Inspection Report and would be part of the overall exterior renovation project for District Headquarters.

Staff requested quotes from both contractors, Gray and Gateway. Gray was unable to provide a quote for performing the work due to inability to find a subcontractor qualified and willing to assist. Gateway provided a quote in the amount of \$194,230. The additional amount requested by staff will cover any change orders or unexpected issues that arise during the project. The contractor estimates time to completion of the project to be 70 days from the notice to proceed.

Upon completion, the District will use the contracted handy man to seal and paint the exposed block walls using sealer and paint provided by the District. Staff requests authorization for the Executive Director to sign the TWA and any required change orders or extensions that do not result in exceeding the amount authorized.

SCS/tm  
Contract 21/22-116

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: July 28, 2023

RE: June 2023 Financial Report

**RECOMMENDATION**

Approve the June 2023 Financial Report and confirm the expenditures of the District.

**BACKGROUND**

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a financial report as attached.

PS/tm  
Attachments

**Suwannee River Water Management District  
Cash Report  
June 2023**

<b>Financial Institution/Account</b>	<b>Monthly Interest</b>	<b>Interest Rate %</b>	<b>Closing Balance</b>
First Federal Permit Fee	\$0.00		\$618.39
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal EFT Disbursements	\$0.00		\$0.00
First Federal Depository	\$781.15	0.12%	\$675,805.87
Special Purpose Investment Account (SPIA)*	<u>\$80,427.12</u>	2.27%	<u>\$41,450,215.20</u>
TOTAL	<u><u>\$81,208.27</u></u>		<u><u>\$42,161,639.46</u></u>

\*SPIA is part of the Treasury Investment Pool administered by Florida Department of Financial Services.

**Suwannee River Water Management District**  
**Statement of Sources and Uses of Funds**  
**For the Month ending June 30, 2023**  
**(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 6/30/2023</b>	<b>Variance (Under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 6,525,588	\$ 6,637,408	\$ 111,820	101.7%
Intergovernmental Revenues	\$ 52,029,453	\$ 13,527,682	\$ (38,501,771)	26.0%
Interest on Invested Funds	\$ 130,000	\$ 539,863	\$ 409,863	415.3%
License and Permit Fees	\$ 163,000	\$ 229,738	\$ 66,738	140.9%
Other	\$ 1,086,480	\$ 2,486,205	\$ 1,399,725	228.8%
Fund Balance <sup>1</sup>	\$ 11,358,880	\$ 1,139,140	\$ (10,219,740)	10.0%
<b>Total Sources</b>	<b>\$ 71,293,401</b>	<b>\$ 24,560,036</b>	<b>\$ (46,733,365)</b>	<b>34.4%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>2</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>3</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 12,179,535	\$ 4,812,093	\$ 4,275,121	\$ 3,092,321	40%	75%
Acquisition, Restoration and Public Works	\$ 48,736,400	\$ 7,521,416	\$ 32,376,969	\$ 8,838,015	15%	82%
Operation and Maintenance of Lands and Works	\$ 6,283,343	\$ 3,363,458	\$ 1,065,325	\$ 1,854,560	54%	70%
Regulation	\$ 2,040,044	\$ 1,114,208	\$ 26,235	\$ 899,601	55%	56%
Outreach	\$ 216,027	\$ 167,059	\$ 6,050	\$ 42,918	77%	80%
Management and Administration	\$ 1,838,052	\$ 1,193,134	\$ 58,112	\$ 586,806	65%	68%
<b>Total Uses</b>	<b>\$ 71,293,401</b>	<b>\$ 18,171,369</b>	<b>\$ 37,807,811</b>	<b>\$ 15,314,221</b>	<b>25%</b>	<b>79%</b>

<sup>1</sup> Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Agricultural and RIVER Cost-Share, Regional Water Resource Development, and Project Effectiveness Metrics Programs.

<sup>2</sup> Encumbrances represent unexpended balances of open purchase orders, contracts, and task work assignments.

<sup>3</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of June 30, 2023 and covers the interim period since the most recent audited financial statements.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 6/30/2023**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>Report Recap -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	9,893,214	0	7,905,068
LOCAL REVENUES	0	0	0
STATE REVENUES	12,352,454	0	33,901,473
FEDERAL REVENUES	1,175,228	0	18,127,980
FUND BALANCE UTILIZATION	1,139,140	0	11,358,880
<b>TOTAL REVENUES</b>	<b>24,560,036</b>	<b>0</b>	<b>71,293,401</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	4,719,036	0	7,483,656
CONTRACTUAL SERVICES	7,319,361	13,272,640	21,716,230
OPERATING EXPENDITURES	1,169,757	176,659	2,277,800
OPERATING CAPITAL OUTLAY	16,903	49,951	283,044
FIXED CAPITAL OUTLAY	173,728	246,003	4,766,000
INTERAGENCY EXPENDITURES	4,772,584	24,062,559	34,766,671
<b>TOTAL EXPENDITURES</b>	<b>18,171,369</b>	<b>37,807,812</b>	<b>71,293,401</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>6,388,667</b>	<b>(37,807,812)</b>	<b>0</b>
<b><u>General Fund -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	7,435,652	0	5,645,906
LOCAL REVENUES	0	0	0
STATE REVENUES	2,740,000	0	2,740,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	2,018,723
<b>TOTAL REVENUES</b>	<b>10,175,652</b>	<b>0</b>	<b>10,404,629</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	3,628,663	0	5,635,346
CONTRACTUAL SERVICES	642,140	475,552	2,378,602
OPERATING EXPENDITURES	767,999	98,396	1,429,573
OPERATING CAPITAL OUTLAY	16,083	13,095	170,608
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	207,475	255,705	790,500
<b>TOTAL EXPENDITURES</b>	<b>5,262,360</b>	<b>842,748</b>	<b>10,404,629</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>4,913,292</b>	<b>(842,748)</b>	<b>0</b>
<b><u>Land Management Operations -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	2,344,245	0	2,259,162
LOCAL REVENUES	0	0	0
STATE REVENUES	2,339,437	0	2,291,119
FEDERAL REVENUES	58,791	0	40,000
FUND BALANCE UTILIZATION	0	0	1,988,062
<b>TOTAL REVENUES</b>	<b>4,742,473</b>	<b>0</b>	<b>6,578,343</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	622,696	0	959,447
CONTRACTUAL SERVICES	1,684,598	666,567	3,089,398
OPERATING EXPENDITURES	380,844	78,263	776,227
OPERATING CAPITAL OUTLAY	820	36,856	112,436
FIXED CAPITAL OUTLAY	173,728	12,330	766,000
INTERAGENCY EXPENDITURES	504,227	271,308	874,835
<b>TOTAL EXPENDITURES</b>	<b>3,366,913</b>	<b>1,065,324</b>	<b>6,578,343</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>1,375,560</b>	<b>(1,065,324)</b>	<b>0</b>

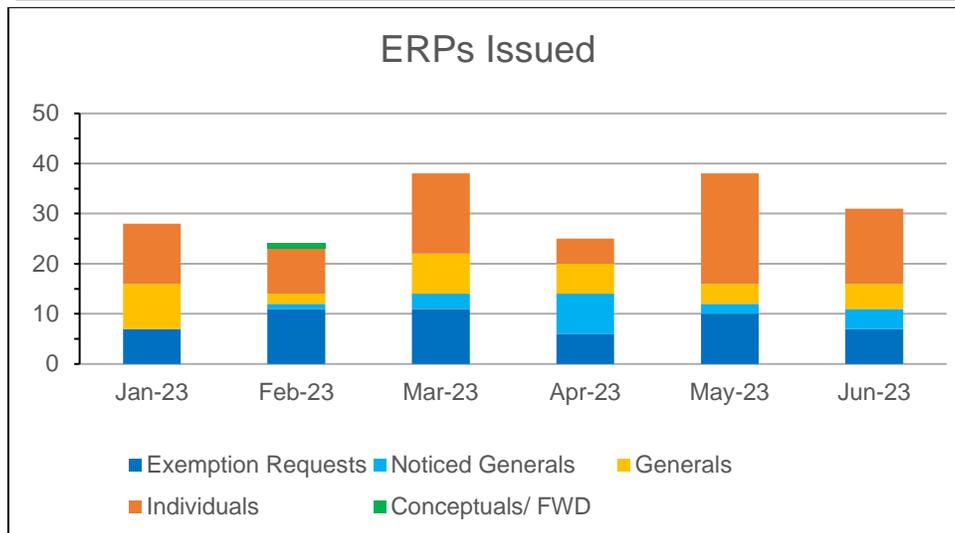
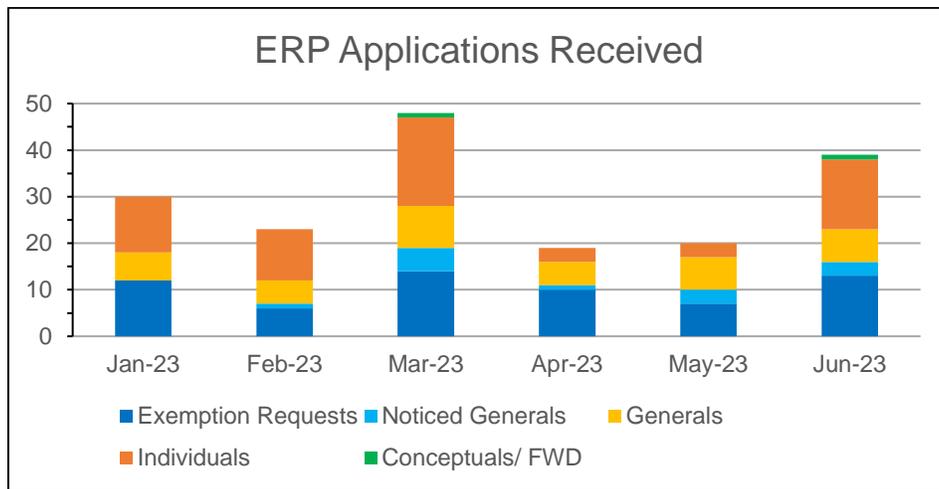
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 6/30/2023**

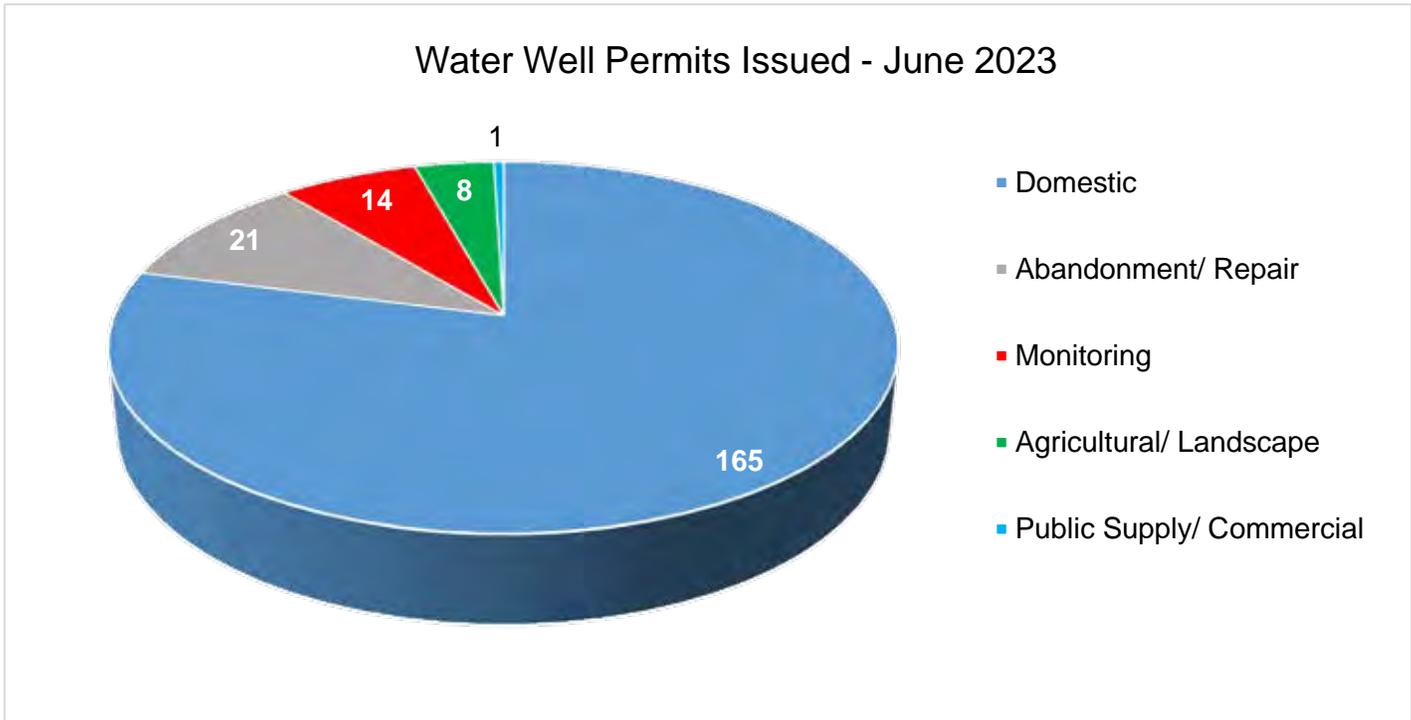
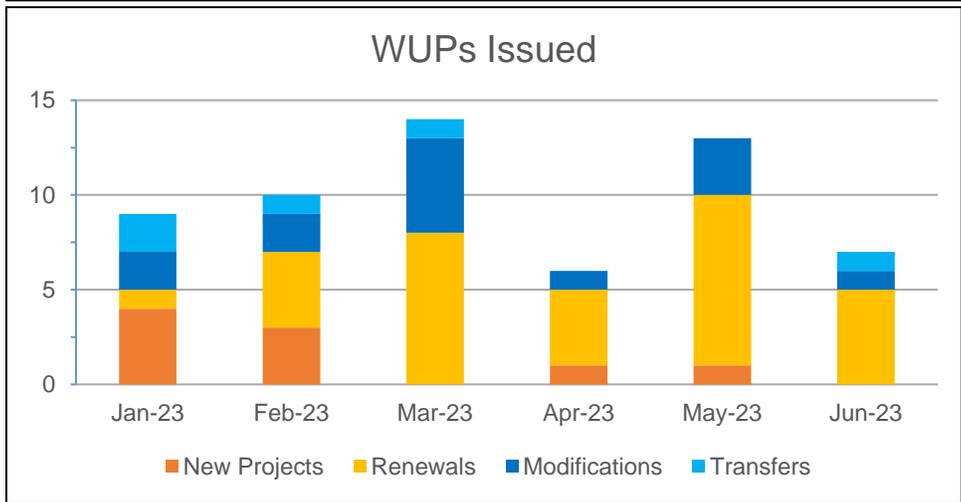
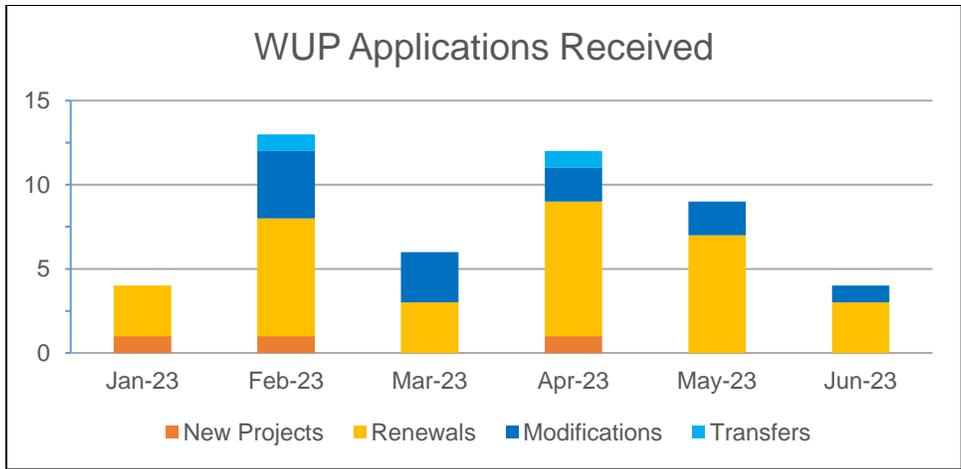
	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>District Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	991,605	0	5,033,941
<b>TOTAL REVENUES</b>	<b>991,605</b>	<b>0</b>	<b>5,033,941</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	678,879	1,288,588	2,050,000
OPERATING EXPENDITURES	0	0	30,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	312,726	1,536,017	2,953,941
<b>TOTAL EXPENDITURES</b>	<b>991,605</b>	<b>2,824,605</b>	<b>5,033,941</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(2,824,605)</b>	<b>0</b>
<b><u>State Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	113,317	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	7,273,017	0	28,870,354
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	147,535	0	2,318,154
<b>TOTAL REVENUES</b>	<b>7,533,869</b>	<b>0</b>	<b>31,188,508</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	461,082	0	872,863
CONTRACTUAL SERVICES	3,449,124	8,008,849	9,614,000
OPERATING EXPENDITURES	17,864	0	36,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	233,672	4,000,000
INTERAGENCY EXPENDITURES	3,505,986	8,522,398	16,665,645
<b>TOTAL EXPENDITURES</b>	<b>7,434,056</b>	<b>16,764,919</b>	<b>31,188,508</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>99,813</b>	<b>(16,764,919)</b>	<b>0</b>
<b><u>Federal Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	1,116,437	0	18,087,980
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>1,116,437</b>	<b>0</b>	<b>18,087,980</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	6,596	0	16,000
CONTRACTUAL SERVICES	864,620	2,833,084	4,584,230
OPERATING EXPENDITURES	3,051	0	6,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	242,170	13,477,130	13,481,750
<b>TOTAL EXPENDITURES</b>	<b>1,116,437</b>	<b>16,310,214</b>	<b>18,087,980</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(16,310,214)</b>	<b>0</b>

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board  
FROM: Warren Zwanka, Director, Division of Resource Management  
THRU: Tim Alexander, Deputy Executive Director, Business and Community Services  
DATE: July 28, 2023  
RE: Permitting Summary Report





**40B-1.1010 Point of Entry into Proceedings**

GB Authorized Rulemaking	2/14/2023
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

GB Authorized Rulemaking	
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

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GB Authorized Rulemaking	
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

**ERP/ WUP Compliance Agreements:** None to report

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Warren Zwanka, Director, Division of Resource Management

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: July 28, 2023

RE: Fiscal Year 2023-2024 Annual Regulatory Plan

**RECOMMENDATION**

Approve the Fiscal Year 2023-2024 Annual Regulatory Plan and authorize submittal to the Governor's Office of Fiscal Accountability and Regulatory Reform, the Joint Administrative Procedures Committee, the Florida Speaker of the House, and the Florida Senate President.

**BACKGROUND**

Section 120.74, Florida Statutes (F.S.), requires state agencies to submit an Annual Regulatory Plan to the Office of Fiscal Accountability, Joint Administrative Procedures Committee, the Florida Speaker of the House, and the Florida Senate President by October 1<sup>st</sup> each year, in order that they may have an expectation of the rules that will be updated and/or created during the upcoming year.

The District is not required to complete all proposed rulemaking in the plan, however, any amendments to or initiation of new rules are required to be listed in the plan before the agency proceeds with rulemaking. Additionally, a list of laws enacted during the previous 12 months that affect the duties or authority of the District, and whether the District must adopt rules to implement those laws, is also included with the plan.

For Fiscal Year 2023-2024, significant rulemaking efforts include the clarification of water use reporting requirements in the Water Use Applicant's Handbook, incorporated by reference in Chapter 40B-2, Florida Administrative Code (F.A.C.); the addition of alternative abandonment methods and general permits by rule to the District's water well construction rules in Chapter 40B-3, F.A.C.; and continued amendments to Works of the District rules in Chapter 40B-4, F.A.C., including the incorporation by reference of the Shoreline Erosion Control Guide.

The attached plan must be certified by the Governing Board Chair and legal counsel pursuant to paragraph 120.74(1)(d), F.S.

WZ/tm  
Attachment

# 2023-2024 Annual Regulatory Plan

## Suwannee River Water Management District

PART ONE: Rules the agency expects to implement rulemaking before July 1, 2024, pursuant to section 120.74(1)(b), F.S.

Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
Chapter 40B-0, F.A.C.	Exceptions to the Uniform Rules of Procedure	New Rules	Section 120.54(5), F.S.	Establish exceptions from Chapters 28-101 through 28-110, F.A.C., for conducting Governing Board meetings and entering into proceedings	Provide exceptions to Uniform Rules	Reduction in cost of doing business	No
40B-1.1010	Point of Entry into Proceedings	Rule Repeal	Section 120.54(5), F.S.	File rule in separate Chapter (40B-0, F.A.C.) pursuant to section 120.54(5), F.S.	Rule filing correction	None	No
40B-1.706	Fees	Rule Amendment	Section 373.109, F.S.	Provide for nominal fee for processing variances from District rules	Update rule	Minor	No
40B-2.301	Conditions for Issuance of Permits	Rule Amendment	Part II, Chapter 373, F.S.	Revise Applicant Handbook to clarify water use reporting requirements and address impact offsets, substitution credits, and reservation of water resource/ supply development project benefits	Update rule	None	No
40B-2.331	Modification of Permits	Rule Amendment	Part II, Chapter 373, F.S.	Clarify letter modification criteria	Update rule	None	No
40B-2.351	Transfer of Permits	Rule Amendment	Part II, Chapter 373, F.S.	Incorporate Form 40B-2.351A by reference	Update rule	None	No
40B-2.361	Renewal of Permits	Rule Amendment	Part II, Chapter 373, F.S.	Clarify renewal application processing	Update rule	None	No
40B-3.021	Definitions	Rule Amendments	Part III, Chapter 373, F.S.	Define technical terms as rule language is amended	Update rule	None	No
40B-3.040	Scope of Part I	Rule Amendments	Part III, Chapter 373, F.S.	Recognize well modification as a permitted activity	Update rule	Reduction in cost of doing business	No
40B-3.041	Permits Required	Rule Amendments	Part III, Chapter 373, F.S.	Authorize certain well construction, repair, modification, and abandonment activities that can be done under a general permit by rule	Update rule	Reduction in cost of doing business	No

Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
40B-3.341	Suspension and Revocation of Permits	Rule Amendments	Part III, Chapter 373, F.S.	Clarify permit revocation criteria	Update rule	None	No
40B-3.451	Emergency Authorization	Rule Amendments	Part III, Chapter 373, F.S.	Remove ambiguous language from rule text	Update rule	None	No
40B-3.461	Inspection	Rule Amendments	Part III, Chapter 373, F.S.	Clarify well inspection criteria	Update rule	None	No
40B-3.492	Violations of Permits	Rule Amendments	Part III, Chapter 373, F.S.	Clarify permit violations criteria	Update rule	None	No
40B-3.502	Construction Methods	Rule Amendments	Part III, Chapter 373, F.S.	Authorize alternative well construction methods accepted by the well drilling industry	Update rule	None	Yes
40B-3.512	Well Construction Requirements	Rule Amendments	Part III, Chapter 373, F.S.	Remove ambiguous language from rule text	Update rule	None	No
40B-3.531	Abandoned Well Plugging	Rule Amendments	Part III, Chapter 373, F.S.	Authorize alternative abandonment methods accepted by the well drilling industry	Update rules	Reduction in cost of doing business	Yes
40B-4.1020	Definitions	Rule Amendments	Sections 373.085 and 373.086, F.S.	Clarify "100-Year Flood" and "Regulatory Floodway"; and define additional terms as rule language is amended	Update rule	None	No
40B-4.1090	Documents, Publications and Agreements Incorporated by Reference	Rule Amendments	Sections 373.085 and 373.086, F.S.	Incorporate riverbank stabilization guide and remove outdated flood maps	Update rule	Reduction in cost of doing business	No
40B-4.1130	Transfer of Permits	Rule Amendments	Sections 373.085 and 373.086, F.S.	Update rule citations and clarify permit transfer criteria	Update rule	None	No
40B-4.1140	Limiting Conditions on Permits	Rule Amendments	Sections 373.085 and 373.086, F.S.	Update rule citations and clarify limiting condition criteria	Update rule	None	No
40B-4.3010	Works of the District Permits	Rule Amendments	Sections 373.085 and 373.086, F.S.	Reorganize rule to only contain WOD permit types	Clarification	None	No

Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
40B-4.3030	Conditions for Issuance of Works of the District Permits	Rule Amendments	Sections 373.085 and 373.086, F.S.	Reorganize rule to only contain the conditions all WOD permits must meet for issuance	Clarification	None	No
40B-8.021	Definitions	Rule Amendment	Sections 373.042 and 373.0421, F.S.	Add definitions as new MFLs are established	Update rule	None	No
40B-8.031	Minimum Flows and Levels for Madison Blue Spring	Rule Amendment	Sections 373.042 and 373.0421, F.S.	Re-evaluate MFL for Madison Blue Spring	Update rule	Dependent on MFL status	Yes
40B-8.121	Minimum water levels for Cherry Lake	Rule Amendments	Sections 373.042 and 373.0421, F.S.	Provide criteria for determining whether the minimum levels for certain lakes are being met and the accompanying prevention or recovery strategy if necessary	Update rule	Dependent on MFL status	Yes
40BER17-01	Minimum Flows for Falmouth, Lafayette Blue, Peacock, and Troy Springs	Transition from Emergency to Standard Rule	Section 373.042(2), F.S.	Transition emergency rule provisions to final Middle Suwannee MFL rule	Update rule	Dependent on MFL status	Yes
40B-9.131	Public Use of District Lands	Rule Amendment	Section 373.1401, F.S.	Revise to authorize ATV use on certain District properties	Update rule	Increased cost to agency	No
40B-21.631	Water Shortage Plan, Phase II	Rule Amendment	Sections 373.175 and 373.246, F.S.	Revise so that language for Phase II is at least as restrictive as current year-round lawn watering restrictions	Update rule	None	No
40B-21.641	Water Shortage Plan, Phase III	Rule Amendment	Sections 373.175 and 373.246, F.S.	Revise so that language for Phase III is at least as restrictive as current year-round lawn watering restrictions	Update rule	None	No
40B-400.091	Publications and Agreements Incorporated by Reference	Rule Amendments	Part IV, Chapter 373, F.S.	Revise ERP Applicant's Handbook to incorporate statewide stormwater design criteria pursuant to Section 373.4131, F.S.	Update rules	Yes. Requires legislative ratification	No

PART TWO: Addresses each law enacted or amended during the 2023 Legislative Session which creates or modifies the duties or authority of SRWMD, pursuant to section 120.74(1)(a), F.S.

Laws enacted or amended during the previous 12 months that affect the duties or authority of SRWMD	FL Statute modified Created	SRWMD Rule Impacted	Is Rulemaking Mandatory? (Yes/No)	If discretionary, is rulemaking necessary to implement? (Yes/No)	Proposed NORD date (Must be before Nov 1)	Proposed NOPR date	Description
2023-234	380.093, F.S.	N/A	No	No	N/A	N/A	Flooding and Sea Level Rise Vulnerability Studies: Revises purposes for which FDEP may provide grants under Resilient Florida Grant Program to counties, municipalities, and water management districts; requires state-financed constructors to take specified actions before commencing construction; requires FDEP to develop specified sea level impact projection study standard; provides for civil actions, injunctive relief, recovery of certain funds, and enforcement; provides for future repeal of requirements for construction of certain structures in coastal building zone. Effective Date: July 1, 2023
2023-304	252.363, F.S.	N/A	No	No	N/A	N/A	Natural Emergencies; Prohibits counties and municipalities, respectively, from prohibiting temporary shelters on residential property for a specified timeframe under certain circumstances; requires FDEM to post a model contract for debris removal on its website by a specified date; requires the model contract to be annually updated by a specified date; requires FDEM to administer a revolving loan fund for certain local government projects; increases the timeframe to exercise rights under a permit or other authorization, etc. Appropriation: \$61,000,000. Effective Date: July 1, 2023

2023-074	373.089, F.S.	N/A	No	No	N/A	N/A	OGSR/Water Management District Surplus Lands: Removes scheduled repeal of exemption from public record requirements for certain information relating to sale, disposal, or exchange of WMD surplus lands. Effective Date: October 1, 2023
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**PART THREE: Updates to prior year’s regulatory plan, pursuant to section 120.74(1)(c), F.S.**

Rule Number	Law	NORD FAR Publication	If SRWMD determined rulemaking is unnecessary, explain why the law may be implemented without rulemaking
40B-400.091 (ERP Stormwater)	2020-150 (373.4131, F.S.)	12/21/2020, Vol. 46/246	N/A

We hereby certify that we have reviewed the Suwannee River Water Management District’s (District) 2023-2024 Annual Regulatory Plan, pursuant to paragraph 120.74(1)(d), F.S. All District rules have been reviewed as of August 8, 2023, to determine if they remain consistent with the District’s rulemaking authority and the laws implemented.

\_\_\_\_\_  
Virginia H. Johns  
Governing Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
George T. Reeves  
Legal Counsel

\_\_\_\_\_  
Date

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Troy Roberts, Communications and Outreach Manager  
THRU: Katelyn Potter, Director, Outreach and Operations  
DATE: July 17, 2023  
RE: Outreach and Communications Activity Summary

The following information summarizes Outreach and Communications activities for the month of June 2023:

<b>Facebook</b>	<b>Twitter</b>	<b>Instagram</b>
Total Posts: 19 Total Reach: 7,473 Total Likes: 174 Total Comments: 7 Total Shares: 47	Total Posts: 12 Total Impressions: 1,211 Total Engagement: 38 Engagement Rate: 2.2 percent	Total Posts: 9 Total Reach: 829 Total Engagement: 128

<b>Press Releases</b>
<ul style="list-style-type: none"><li>• June 6 – <a href="#">Governing Board meeting</a></li><li>• June 7 – <a href="#">Great Outdoors Month</a></li><li>• June 13 – <a href="#">Hydrological Conditions Report</a></li><li>• June 30 – <a href="#">Sinkhole Education</a></li></ul>

<b>Media Inquiries / Responses</b>
<ul style="list-style-type: none"><li>• June 1 – Troy Roberts conducted an interview with TV 20 on submerged aquatic vegetation (SAC) and litter.</li><li>• June 30 – Troy Roberts met with SJRWMD to discuss questions received from Dr. Christopher Meindl a USF professor and writer regarding the Floridan Aquifer and impacts of withdrawals.</li></ul>

<b>Meetings with Vendors / Consultants / Public</b>
<ul style="list-style-type: none"><li>• June 2 – Troy Roberts met with SKYE Creative to discuss ongoing brochure work.</li><li>• June 6 – Troy Roberts and Leroy Marshall toured Florida Gateway College as a possible site for an upcoming FEMA and permitting conference.</li><li>• June 7 – Troy Roberts and staff met with BowStern to discuss the upcoming FEMA and permitting conference.</li><li>• June 12 – Troy Roberts met with BowStern to discuss interviews for feature story work.</li><li>• June 26 – Troy Roberts and staff met with Atkins and Dewberry about the upcoming Aucilla and Alapaha Watershed meetings.</li></ul>

- June 27 – Troy Roberts met with Moore Communications about the ongoing District Lands Web Map and pocket guide.
- June 28 – Troy Roberts and Cheslea Dinon made a presentation on springs at the Dixie County Public Library.
- June 29 – Troy Roberts and Leroy Marshall met with BowStern regarding the upcoming FEMA and permitting conference.
- June 29 – Troy Roberts met with TREW Media regarding ongoing video work.

**June Photo Highlight:**

June was Great Outdoors Month in Florida, where the District promotes various outdoor activities throughout the month. This photo was taken along the spring run at Gilchrist Blue Springs.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Katelyn Potter, Director, Division of Outreach and Operations  
DATE: July 17, 2023  
RE: Critical Wetlands Approval

**RECOMMENDATION**

Accept the final list of critical wetlands identified pursuant to the requirements of section 373.036.

**BACKGROUND**

As a result of an amendment to section 373.036, Florida Statutes (F.S.), water management districts, in cooperation with local governments, are required to develop a list of critical wetlands to be submitted annually as part of the Strategic Plan.

The statute outlines the following criteria regarding inclusion on the list:

- § Ecological value of the wetland, as determined by the physical and biological components of the environmental system
- § Effect of the wetland on water quality and flood mitigation
- § Ecosystem restoration value of the wetland
- § Susceptibility of the wetland to development due to its geographical location or natural aesthetics

Due to the potential for projects related to minimum flows and minimum water levels, as well as current development pressure, the District initially focused on the Waccasassa Basin to evaluate critical wetlands; but will expand its evaluation to other parts of the District in future years.

Prior to finalizing the list, the District is required to notify property owners of their inclusion on the list. At any time, owners who do not wish to be included may submit a written request for removal. Prior to the July Governing Board meeting, notification letters were also sent to property owners notifying them of their potential inclusion on the list with the intent to discuss the list at the July meeting. Additionally, the District coordinated with Gilchrist and Levy counties regarding the parcel list. Final letters were sent on July 12, notifying landowners of the final list adoption in August.

Project Timeline:

- § June 09, 2023 – Letters sent to project area property owners with the ability to opt out of the list by July 07, 2023, and notification of upcoming Governing Board meetings
- § July 11, 2023 – Present draft list of critical wetlands at Governing Board meeting as an information item
- § July 12, 2023 – Final letter sent to project area property owners notifying them of the August Governing Board action to approve the final list
- § August 08, 2023 – Present final draft list of critical wetlands as part of the 2024-2028 Strategic Plan for Governing Board approval

The draft list was presented to the Governing Board at the July 11, 2023, Governing Board meeting. Landowner requests for removal have been processed as received. Future removal requests will be brought before the Board. The final list is approved in conjunction with the 2024-2028 Strategic Plan.

KCP/ao  
Attachment

**Suwannee River Water Management District – DRAFT Critical Wetlands Inventory Analysis**

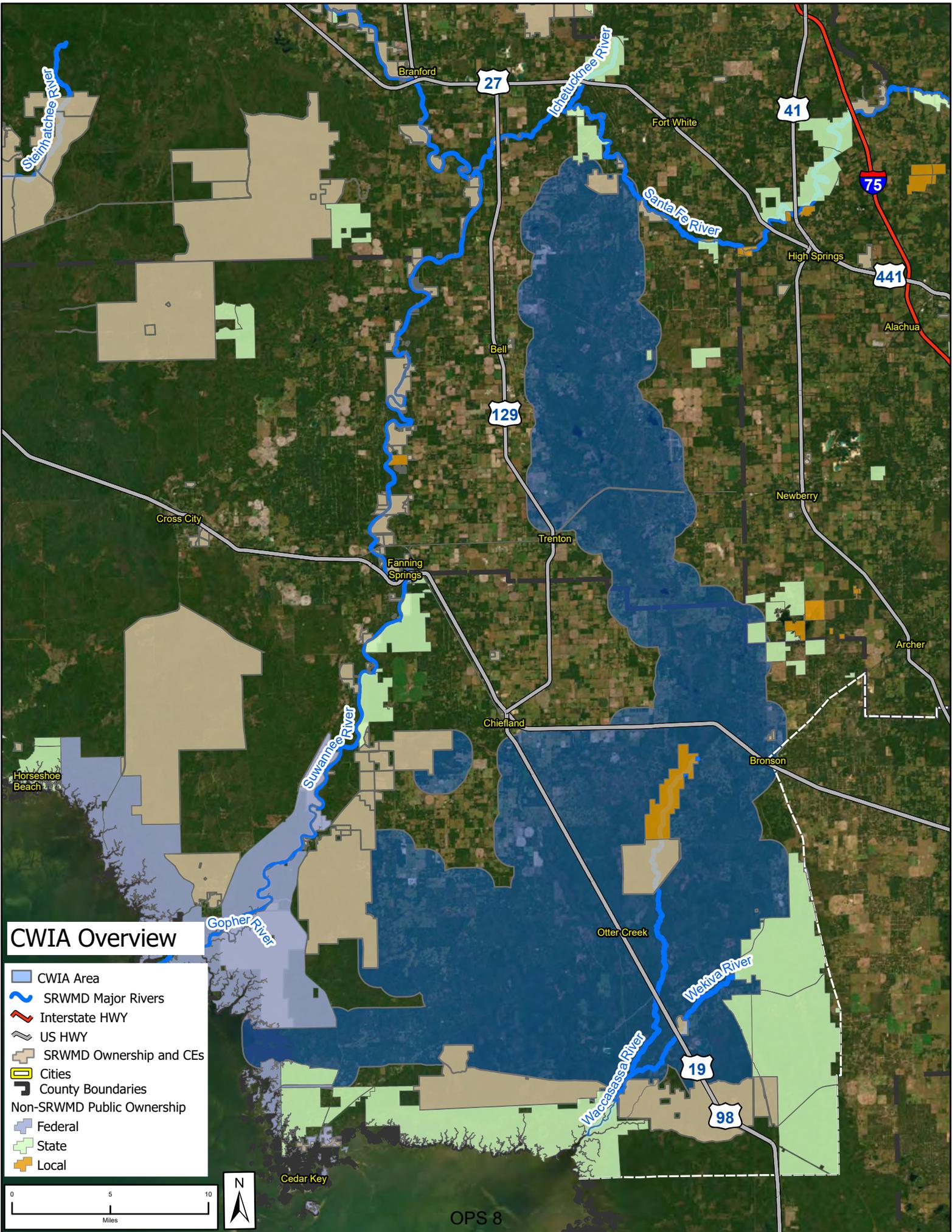
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**Suwannee River Water Management District – DRAFT Critical Wetlands Inventory Analysis**

<b>CNTY NAME</b>	<b>PARCELID</b>										
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**Suwannee River Water Management District – DRAFT Critical Wetlands Inventory Analysis**

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## CWIA Overview

- CWIA Area
- SRWMD Major Rivers
- Interstate HWY
- US HWY
- SRWMD Ownership and CEs
- Cities
- County Boundaries
- Non-SRWMD Public Ownership
- Federal
- State
- Local



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Katelyn Potter, Director, Division of Outreach and Operations  
THRU: Hugh Thomas, Executive Director  
DATE: July 17, 2023  
RE: 2024-2028 Strategic Plan

**RECOMMEDATION**

Accept the 2024-2028 Strategic Plan.

**BACKGROUND**

In lieu of the District developing a water management plan and submitting the water management plan annual report pursuant to section 373.036(2), Florida Statutes (F.S.), the District decided to develop a five-year strategic plan pursuant to paragraph 373.036(2)(e), F.S. The strategic plan is included in the District's Consolidated Annual Report due March 1, of each calendar year, for submission to the Governor, the President of the Senate, the Speaker of the House of Representatives, Office of Economic and Demographic Research, and the Department of Environmental Protection as required by section 373.036(7), F.S.

The District has four areas of responsibility that include water supply, water quality, natural systems, and flood protection. To meet these responsibilities, the District's Strategic Plan establishes priorities and goals for the next five years and identifies strategies to accomplish these goals. An Annual Work Plan Report is also required as an addendum to the five-year strategic plan, which will be brought to the board as an informational item at the end of the fiscal year and included as part of the Consolidated Annual Report.

Overall, changes to the 2024-2028 plan were minor with one exception. A list of critical wetlands was developed for inclusion in the plan pursuant to recent amendments in section 373.036(2), F.S. Approval of the final wetlands list will be included in the final version of the strategic plan at the August 08, 2023, Governing Board meeting.

The 2024-2028 Strategic Plan can be accessed on the District's website and is available for public review and comment. Specific actions and expenditures are considered and approved separately from, but in support of, the plan. Annual updates are made to the plan based on operational needs or policy changes.

The plan was presented to the Board at the July 11, 2023, Governing Board Meeting and made available for public comment as required. No public comments were received. This plan is approved in conjunction with the critical wetlands list.

Link - [2024-2028 Strategic Plan](#)

KCP/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Bill McKinstry, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: July 10, 2023

RE: Land Management Update

**BACKGROUND**

The following information summarizes land management activities for portions of the months of June and July 2023, and the total for Fiscal Year 2022-2023 (FY 2023).

**Natural Communities Management:** The following tables represent activities that support overall natural community restoration and management across District lands.

Vegetative Management (acres)	FY 2023 Planned	Reporting Period Completed	FY 2023 Total
Herbicide	180	0	0
Roller Chop Uplands	400	0	187
Mallory Swamp Mow/Chop	700	0	1,923
Woods Mowing	2,000	40	1,097
<b>Totals</b>	<b>3,280</b>	<b>0</b>	<b>3,207</b>

Prescribed Fire (acres)	FY 2023 Planned	Reporting Period Completed	FY 2023 Total
SRWMD	7,000	0	4,363
FFS - Twin Rivers State Forest	2,000	0	820
<b>Totals</b>	<b>9,000</b>	<b>0</b>	<b>5,183</b>

Invasive Plant Treatment	FY 2023 Planned	Reporting Period Completed	FY 2023 Total
SRWMD Staff Treat (# Mapped Infestations)	143	37	130
Edwards Bottomland (acres)	44	Planned Summer 2023 (2x)	14
Contractors (acres)	68.9	Planned Summer 2023	68.9
FWC Uplands Program-Grant funded (acres)	53.85	Project Accepted	0

<b>Starke Bypass (acres)</b>	251	62	62
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<b>Ecological Services Monitoring (Locations)</b>	<b>FY 2023 Planned</b>	<b>Reporting Period Completed</b>	<b>FY 2023 Total</b>
Rare Plants Monitoring	50	0	37
Gopher Tortoise Surveys	3	0	4
Wading Bird Rookeries	5	7	10
<b>Natural Community Mapping (Acres)</b>	1,500	0	0

<b>Timber Harvests</b>	<b>County</b>	<b>Acreage</b>	<b>Type</b>	<b>Status or Revenue</b>
<b>Seven Bridges #1</b>	Jefferson	224	Thinning	\$392,880.66
<b>Gilchrist Wellfield #1</b>	Gilchrist	100	Thinning and Chipping	Active
<b>Adams Tract #4</b>	Lafayette	90	Thinning and Clearcut	Inactive
<b>Bell Springs #2</b>	Columbia	43	Thinning and Clearcut	\$40,749.52
<b>Sandlin Bay #9</b>	Columbia	374	Thinning	Inactive
<b>Dedan Loop #1</b>	Bradford	60	Thinning	Inactive
<b>Devils Hammock #2</b>	Levy	144	Thinning	Inactive
<b>Falling Creek Falls #2</b>	Columbia	42	Thinning and Chipping	\$20,012.12
<b>Steinhatchee Springs #23</b>	Lafayette	250	Thinning	Inactive
<b>Shelly #1</b>	Jefferson	121	Thinning	Contract Pending
<b>Lake Butler Wellfield #1</b>	Union	29	Thinning	Contract Pending
<b>Fiscal Year Revenue as of July 10, 2023</b> <i>*Estimated for this report only. Official accounting records have not yet been finalized.</i>				\$2,310,665.13

**Land Management:** The following tables represent tract and land management activities on the District's fee and less-than-fee owned properties.

<b>Conservation Easements</b>	<b>FY 2023 Planned</b>	<b>Reporting Period Completed</b>	<b>FY 2023 Total</b>
<b>Monitor Current Easements</b>	15	Planned Summer 2023	12

<b>Hydrologic &amp; Road Maintenance</b>	<b>FY 2023 Planned</b>	<b>Reporting Period Completed</b>	<b>FY 2023 Total</b>
<b>Culvert Replacements</b>	20	12	20

Road Repairs (miles)	140	9.7	102.2
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Tract Maintenance	FY 2023 Planned	Reporting Period Completed	FY 2023 Total
Mowing (miles per mowing cycle 3X per year)	1,746	242	991
Site Maintenance (tracts visited monthly)	114	114	114
Enhanced Patrols (hours)	944	42	370.5
Sign Replacements	30	24	28
Boundary Line Painting (miles)	119	0	45 <sup>1</sup>

<sup>1</sup>Contractor withdrew from contract and we will be rebid.

**Special Projects:** The following information provides a status update on special projects within the Office of Land Management.

***Pinehatchee Tract (Steinhatchee Springs Tract addition):*** Survey work with WSP Environmental & Infrastructure, Inc. has begun. All planned road edge clearing has been completed and now a rest period must occur to allow chopped material to decompose. Road patching and grading will begin soon. Natural plant community mapping work will begin the end of July and be completed by the end of the fiscal year.

***Rock Bluff:*** Waiting on Jones Edmunds to complete final sealed plans. The septic tank permit application is being reviewed by staff for submittal to FDOH.

***Aucillia River Access Improvement Project:*** The project is 90% complete. The contractor is currently installing the vehicle barricades, which is the last item listed in the amended scope of work.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Bill, McKinstry, Chief, Office of Land Management  
THRU: Katelyn Potter, Director, Outreach and Operations  
DATE: July 15, 2023  
RE: Contract for Road and Hydrologic Maintenance

**RECOMMENDATION**

Authorize the Executive Director to enter into a contract with Sunshine Outdoor Services, LLC for road and hydrologic maintenance for an amount not to exceed \$330,000.

**BACKGROUND**

Road and hydrological maintenance are integral to the management of public lands. All roads and hydrological facilities on District properties require maintenance at a level commensurate with their use. Roads include a combination of drivable surfaces and fire barriers; and are routinely used by the public for recreation, access to revenue-generating timber sales, and restoration activities.

Hydrological facilities are generally comprised of culverts, low-water crossings, hard surface crossings, or ditch blocks. Hydrologic facilities must be maintained or replaced so they achieve their intended function. Contractor services are required to perform installation, repair, and regularly scheduled maintenance on District roads and hydro facilities.

On July 06, 2023, staff advertised Invitation to Bid (ITB) 22/23-20 WLR and, of the four qualified responses in the table below, Sunshine Outdoor Services, LLC submitted the lowest overall average per-hour rate (Attachment A.) District staff recommends the Governing Board authorize the Executive Director to enter into a contract with Sunshine Outdoor Services, LLC for the purposes of conducting road and hydrological maintenance on District tracts.

<b>NAME OF FIRM</b>	<b>FIRM'S LOCATION</b>	<b>TOTAL</b>
Sunshine Outdoor Services	Old Town, FL	\$1195.00
All in Site Services, LLC	Fort White, FL	\$1556.50
Cannon Site Prep LLC	Trenton, FL	\$1968.00
Creative Concrete Design of Columbia County	Lake City, FL	\$2319.50

The agreement is for three years, with the option of two, one-year renewals. Of the “not exceed amount”, \$310,000 will be used Districtwide, \$10,000 will be used as needed for callouts at the Mallory Swamp Tract, and another \$10,000 will be used as needed for callouts at the Country Club Road Tract.

Funding for this contract is included in the Fiscal Year 2023-2024 Tentative Budget and is contingent upon approval of the Fiscal Year 2023-2024 Final Budget.

WI/ao  
Attachment

## ATTACHMENT A

Contractor Price List for ITB 22/23-020								
Equipment	Sunshine Outdoor Services		All in Site Services		Cannon Site Prep		Creative Concrete Design of Columbia County	
	Cost per Hour	Mobilization Rate	Cost per hour	Mobilization Rate	Cost per hour	Mobilization Rate	Cost per hour	Mobilization Rate
Farm Tractor	\$70.00	\$90.00	\$65.00	\$112.50	\$125.00	\$150.00	\$82.50	\$82.50
Backhoe	\$70.00	\$90.00	N/A	N/A	\$125.00	\$150.00	\$120.00	\$100.00
Small Wheel Loader	\$80.00	\$90.00	\$104.50	\$112.50	\$140.00	\$150.00	\$130.00	\$100.00
Midsize Wheel Loader	\$90.00	\$90.00	\$104.50	\$112.50	NA	NA	\$145.00	\$100.00
Bulldozer D-4	\$90.00	\$90.00	\$99.00	\$112.50	\$145.00	\$150.00	\$150.00	\$100.00
Bulldozer D-6	\$90.00	\$90.00	\$109.00	\$112.50	N/A	N/A	\$165.00	\$100.00
Standard Trackhoe	\$95.00	\$110.00	\$149.00	\$112.50	\$145.00	\$150.00	\$165.00	\$100.00
Long Reach Trackhoe	\$100.00	\$90.00	N/A	N/A	NA	NA	\$225.00	\$225.00
Skid Loader (75-125hp)	\$90.00	\$110.00	\$74.50	\$112.50	\$145.00	\$150.00	\$100.00	\$100.00
Grader w/12' -14' wide blade	\$90.00	\$110.00	\$124.50	\$112.50	\$145.00	\$150.00	\$150.00	\$100.00
Other Grader	N/A	N/A	\$110.00	\$112.50	\$145.00	\$150.00	N/A	N/A
Rotary Mower/Tractor	\$80.00	\$90.00	\$65.00	\$112.50	\$125.00	\$150.00	\$98.50	\$98.50
Batwing Mower/Tractor	N/A	N/A	\$90.00	\$112.50	\$125.00	\$150.00	\$98.50	\$98.50
Dump Truck 8cy	\$70.00	\$0.00	N/A	N/A	NA	NA	\$100.00	\$0.00
Dump Truck 18cy	\$85.00	\$0.00	\$95.00	\$0.00	\$135.00	\$0.00	\$105.00	\$0.00
Semi-24-ton dump trailer	N/A	N/A	\$99.00	\$0.00	\$150.00	\$0.00	\$135.00	\$0.00
Semi-tractor/ low boy/ flatbed trailer	N/A	N/A	\$112.50	\$0.00	\$150.00	\$0.00	\$145.00	\$0.00
Truck and Gooseneck Trailer	\$40.00	N/A	\$75.00	\$0.00	\$125.00	\$0.00	\$95.00	\$0.00
Supervisor Rate	\$30.00	N/A	\$45.00	\$0.00	\$25.00	\$0.00	\$65.00	\$0.00
Labor Rate	\$25.00	N/A	\$35.00	\$0.00	\$18.00	\$0.00	\$45.00	\$0.00
<b>Total:</b>	<b>\$1,195.00</b>		<b>\$1,556.50</b>		<b>\$1,968.00</b>		<b>\$2,319.50</b>	

## SUWANNEE RIVER WATER MANAGEMENT

### MEMORANDUM

TO: Governing Board

FROM: Bill McKinstry, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: June 27, 2023

RE: Dispersed Recreation Maintenance and Road Mowing Services for Fiscal Year 2023-2024

#### **RECOMMENDATION:**

Authorize the Executive Director to execute all task work assignments and contract amendments for dispersed recreation maintenance and road mowing services on District lands for an amount not to exceed \$248,000 for Fiscal Year 2023-2024.

#### **BACKGROUND**

Maintenance of recreation facilities and road mowing are integral to managing public lands. District lands are open to the public and staff strives to provide quality resource-based recreation opportunities. Recreation maintenance services may include but are not limited to: road mowing, litter removal, removal of fallen trees from roads, sign repair or installation, gate and cable installation, mowing vegetation in parking areas and around signs, kiosks, gates, and cables, inspecting for vandalism, coordinating tract opening or closure, fencing parking areas, installing recreation steps to control erosion, repairing structures or facilities, and installing concrete posts to protect resources from damage.

The District released RFQ 21/22-025 for dispersed recreation maintenance and road mowing services on September 12, 2022. On October 11, 2022, the Governing Board authorized the Executive Director to execute all contracts, task work assignments, and contract amendments with the selected firms.

Agriculture Construction Services, LLC will provide services in the Northeast Region, Southwest Region, and Mallory Swamp Tract. Additionally, Glover Landscape & Irrigation, LLC will provide services in the Northwest and Southeast Region. Currently, we are in year two of a three-year agreement with two subsequent one-year renewals. Funding for this contract is included in the Fiscal Year 2023-2024 (FY 2024) Tentative Budget and is contingent upon approval of the FY 2024 Tentative Budget.

EM/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Alejandro Arteaga Garcia, Senior Data Analyst, Hydrologic Data Services Office

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: July 17, 2023

RE: Agricultural Water Use Monitoring Report

**BACKGROUND**

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells eight inches in diameter or greater.

As of July 17, 2023, the District is monitoring 1,573 (234.3 MGD) of a total of 1,690 active permitted wells (247.8 MGD). The remaining 117 active wells not yet monitored are scheduled for site visits to determine the type of monitoring that will be implemented. An additional 258 proposed wells have yet to be drilled.

The District offers three options for monitoring: electric usage provided by the power company, telemetry on diesel systems, and self-reporting. To date, farmer electric agreements from cooperatives are in effect on 824 (150.4 MGD) monitoring points. The District currently employs telemetry on 297 (50.1 MGD) diesel-powered systems. There are currently 20 (1.4 MGD) self-monitored points.

Additionally, there are currently 432 (32.3 MGD) sites for which monitoring is currently not feasible. Staff visit these sites each year to reevaluate monitoring feasibility.

The attached figures show the current well status and monitoring type for all wells with water use monitoring conditions (Figure 1), and the status of flow data collection by source within the District's agricultural monitoring network (Figure 2).

## Agricultural Water Use Stations with Monitoring Conditions

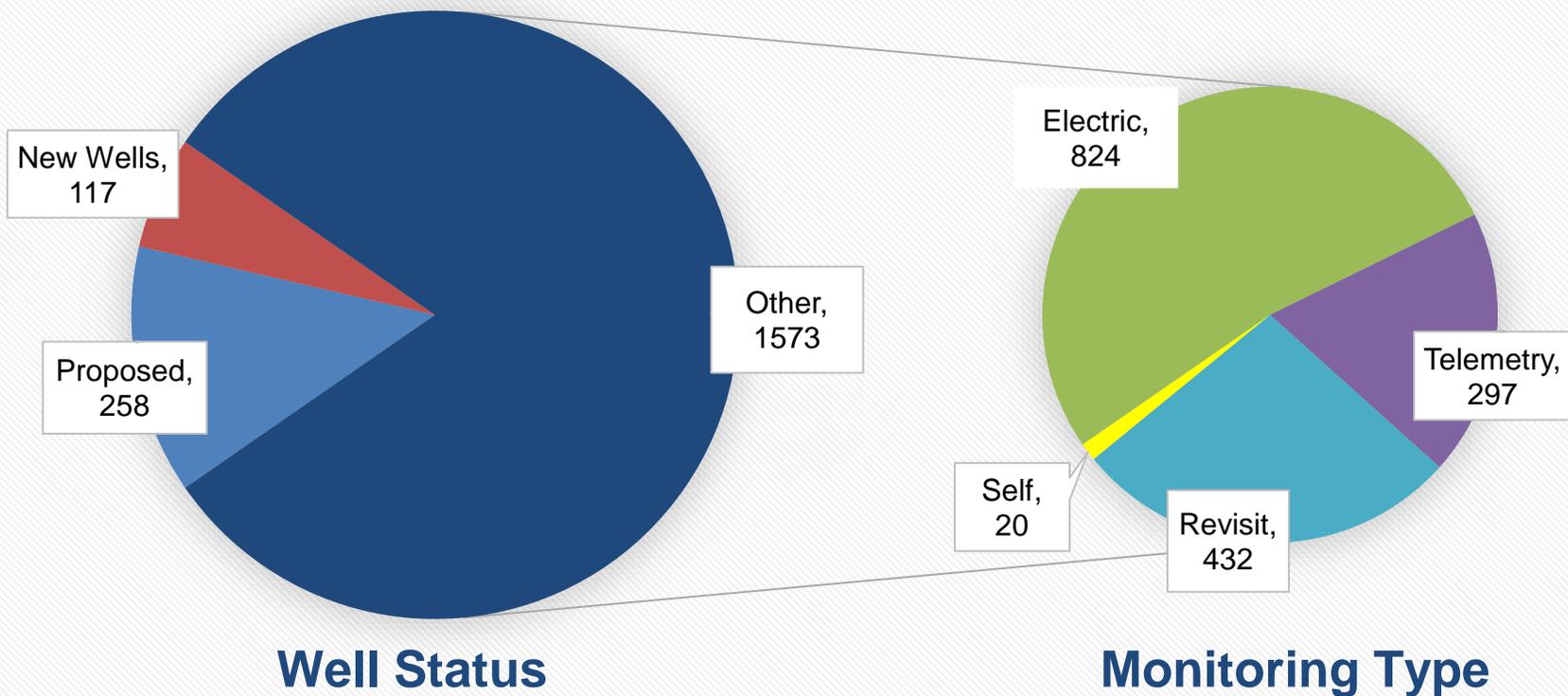
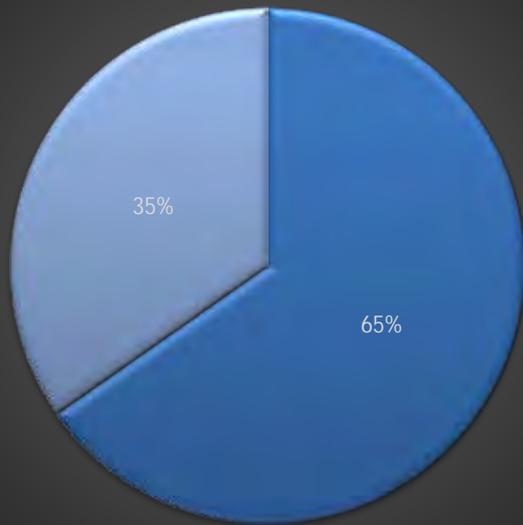


Figure 1. Well status and monitoring type for all wells with water use monitoring conditions as of June 12, 2023.

## Flow Data Collection Status



■ Sites with Unique Flow Recorded, 998  
■ Sites Needing Flow Information, 531

## Flows Recorded by Source

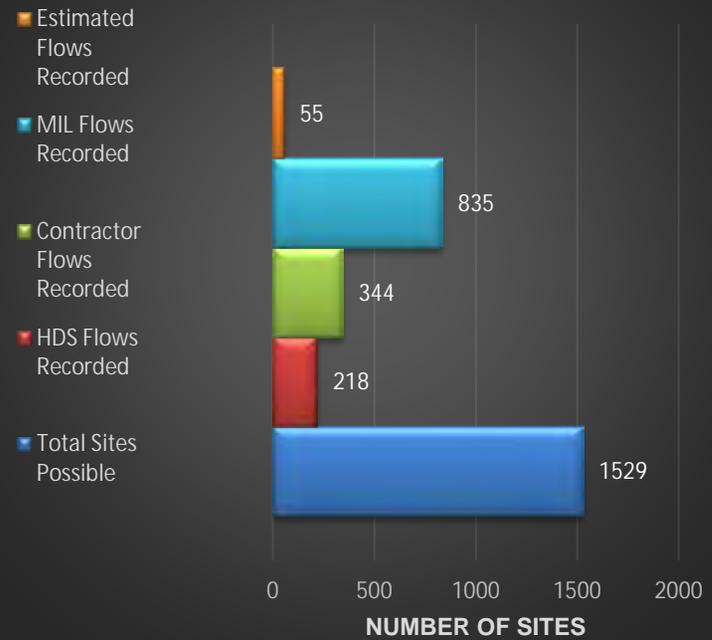


Figure 2. Status of flow data collection by source within the District's agricultural monitoring network as of June 12, 2023.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
**MEMORANDUM**

TO: Governing Board

FROM: Vince Robinson, Field Program Manager, Office of Hydrologic Data Services

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: June 30, 2023

RE: Task Work Assignment with Vanasse Hangen Brustlin, Inc.

**RECOMMENDATION**

Authorize the Executive Director to issue Task Work Assignment 19/20-078.010 with Vanasse Hangen Brustlin, Inc. for discharge measurements and calculation of daily discharge values of streamflow for an amount not to exceed \$198,960.

**BACKGROUND**

The District has operated a network of surface and groundwater sites for water quality, discharge, and biological analyses since the late 1980's. Discharge measurements and daily values are an essential data collection activity needed for the development of minimum flows and minimum water levels, for use as inputs to hydrologic modeling efforts associated with water resource development project implementation and assessment, and in hydrologic restoration efforts.

At the June 14, 2022, Governing Board meeting, the Board authorized the Executive Director to renew contracts with qualified firms to conduct environmental and engineering services for the District. Vanasse Hangen Brustlin, Inc. (VHB) was one of the qualified firms providing these services for the District.

VHB provided discharge measurements and calculation services for 94 sites and 245 measurement sites for Fiscal Year 2022-2023. VHB will visit 89 sites and gather 275 measurements in Fiscal Year 2023-2024 (FY 2024). The additional measurements were added to support the development of minimum flows and minimum water levels for the Upper and Middle Suwannee River.

Funding for this agreement is included in the FY 2024 Tentative Budget and is contingent upon approval of the FY 2024 Final Budget. This Task Work Assignment will begin October 1, 2023, and will expire on September 30, 2024.

VR/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Agriculture and Environmental Projects

THRU: Amy Brown, Deputy Executive Director, Division of Water Resources

DATE: July 28, 2023

RE: Recommendations for Project Funding and Update Regarding the Regional Initiative Valuing Environmental Resources Cost-Share Program

**RECOMMENDATION**

Authorize the Executive Director to enter into contract with one cooperator for an amount not to exceed \$216,132 in District funding, and to decline funding for two projects.

**BACKGROUND**

In September of 2022, staff presented a proposal to change the way the Regional Initiative Valuing Environmental Resources (RIVER) cooperating funding program functioned. At the November 2022 Governing Board meeting, a directive was approved to change the RIVER program. The program implemented a system that featured an application process open all year long, incorporated the conceptual portal, and established a project queue. The system would allow staff more time to review, comment and recommend projects for funding. Staff began outreach meetings with smaller cities first, then met with larger cities and finally counties. To date, staff have met with 16 local governments to inform them of the changes to the program.

Since November, staff have received 15 applications. Of the 15 applications, one project has been funded by an external funding source, two projects are recommended for District funding, and two projects are not recommended for District funding.

The remaining projects have had an initial review and staff are working with applicants to complete the information necessary to prepare a recommendation for funding. Currently, there are no projects in the projects queue. The project queue tracks projects with complete applications that are recommended for funding but for which a funding source has not yet been identified. Projects that are not recommended for District funding will be tracked for one year then released from the tracking list.

Attachment A shows all projects that have been received since November 8, 2022, and the status of each.

LM/tm  
Attachment

FY2023-24 RIVER and Conceptual Application Summary

Attachment A

Project ID	Project Name	Cooperator	Description	Cost-Share Amount Requested	Status of Application
<b>Received / Under Review</b>					
3191	Woodborough North Septic to Sewer Conversion Study	Columbia County	Evaluate the number of existing septic systems in Woodborough North and adjacent communities, identify alternatives to convert the existing septic to central sewer, and calculate the projected WW flows, nutrient load reduction, and estimated cost.	\$75,000	Applied but not funded
3134	Smart Meter Installation at Homes	City of Archer	Smart Meters will be installed at the homes of users in the City of Archer to improve water quality and replace aging infrastructure.	Not Provided	Applied but not funded
3132	New Mag Meters At Well	City of Archer	Mag Meters will be installed at the new well in the City of Archer to improve water quality and replace aging infrastructure.	Not Provided	Applied but not funded
3131	Raising of Elevated Storage Tank	City of Archer	Increase the elevation of the elevated storage tank in the City of Archer to increase water pressure and reduce flushing caused by boil water notices.	Not Provided	Applied but not funded
3116	Clyde Street Stormwater Pond Repairs	Town of Mayo	Design and construct repairs and improvements to the Clyde Street SWMF in Mayo, FL.	\$218,580	Applied but not funded
3130	New Well Installation	City of Archer	A new well will be installed in the City of Archer to improve water quality and replace aging infrastructure.	Not Provided	Applied but not funded
3118	Town of Greenville Water Distribution System Improvements	Town of Greenville	Replace the Town of Greenville's water distribution system to conserve of 1.3 million gallons/year of water loss.	\$3,939,420	Applied but not funded
3102	Wastewater Reuse Project - Nutrien Force Main	City of Jasper	Construct 6.5 miles of pipe to dispose treated effluent from the City of Jasper WWTF to Nutrien.	\$4,500,000	Applied but not funded
2993	Sustainable Suwannee-Dairy Implementation	United Dairy Farmers of Florida, Inc.	Implementation of plans developed for dairy BMP.	\$35,000,000	Applied but not funded
2949	Water System Improvements	Big Bend Water Authority	Water main replacement to reduce water loss, a test well and a water distribution system expansion to eliminate private wells.	\$7,450,000	Applied but not funded
<b>Project Queue (Complete Applications, District Seeking Funding Source)</b>					
<b>District Identified Funding from an External Funding Source</b>					
3033	Public Supply Efficiency Improvements/AMI Meter Installation	City of Hampton	Install AMI meters in the NFRWSP area in Hampton FL. to reduce water loss and groundwater pumping.	\$156,581	Project has been initiated or funded
<b>Recommended for District Funding</b>					
3214	W3C StartUp and Operational Costs	Waccasassa Water and Wastewater Cooperative (W3C)	This project will provide start-up and operational costs for the W3C during the first year of operation. This will include legal fees, costs associated with noticing, supplies and printing.	\$50,000	Recommended for funding
2967	Commercial application of smart soakers for reduction of water usage	University of Florida	Conduct a study to evaluate water conservation using smart soakers and conventional cooling to reduce water pumping.	\$216,132	Recommended for funding
<b>Not Recommended for District Funding (Project will be Released from Tracking List)</b>					
2956	Mill Creek Wetland Park	City of Alachua	Funding for signage, bridges and walkways for public access and education of the park and its impact on the water quality of the aquifer and springs in the area.	\$100,000	Recommended not to be funded using District funds
3117	NFWF PROPOSAL - Lower Suwannee NWR low water crossing	Lower Suwannee & Cedar Keys National Wildlife Refuge	Install 20 low water crossings on the Refuge's secondary roads to restore the historic hydrology so water can again flow naturally to the coast to improve water Q and Q.	\$88,500	Recommended not to be funded using District funds

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Susie Hetrick, Chief, Office of Water Resources

THRU: Amy Brown, Deputy Executive Director, Water Resources

DATE: July 17, 2023

RE: Task Work Assignment with WSP USA Environment and Infrastructure, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve Task Work Assignment 19/20-041.24 and no-cost amendments with WSP USA Environment and Infrastructure, Inc., to provide surface and groundwater chemistry sample collection, and biological data collection and analyses for an amount not to exceed \$288,861.25.

**BACKGROUND**

The District operates a broad network of surface and groundwater sites for water quality and biological monitoring. The current water quality and biology network is managed through contractual services.

At the September 2019 Governing Board meeting, the Board authorized the Executive Director to enter contracts with qualified firms to conduct environmental and engineering services for the District. WSP USA Environment and Infrastructure, Inc. is a pre-qualified firm under Chapter E - Environmental Data Collection and Assessments of the Engineering and Environmental Services Contract and has provided excellent service to the District in this capacity.

This task work assignment will include the following three tasks:

1. Water chemistry monitoring which includes collecting field and water samples at 83 groundwater stations, and 147 surface water stations, for a total of 739 water quality samples collected each year.
2. Aquatic macroinvertebrate monitoring which includes sampling natural substrate at four surface water stations on District rivers using standard Florida Department of Environmental Protection Stream Condition Index methods.
3. Periphyton monitoring which includes deploying periphyton samplers at six surface water stations and analyzing for taxa, cell counts, density, dry weight, and biomass.

This task work assignment does not include laboratory chemistry analyses. These analyses will be provided by the St. Johns River Water Management District's laboratory through a separate agreement approved by the Board at the July 2023 Governing Board Meeting.

Funding for this agreement is included in the Fiscal Year 2023-2024 (FY 2024) Tentative Budget and is contingent upon approval of the FY 2024 Final Budget. This TWA will begin October 1, 2023, and will expire on September 30, 2024.

SH/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Susie Hetrick, Chief, Office of Water Resources  
THRU: Amy Brown, Deputy Executive Director, Water Resources  
DATE: July 20, 2023  
RE: Task Work Assignment with Water & Air Research, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve a task work assignment and no-cost amendments with Water & Air Research, Inc., to provide groundwater chemistry sample collection, analysis, and reporting for an amount not to exceed \$126,914.

**BACKGROUND**

The District supports the Florida Department of Environmental Protection (FDEP) in their evaluation of Basin Management Action Plan (BMAP) implementation progress and water quality improvement as existing and new management strategies are implemented. Project services for this task work assignment (TWA) will include sampling and laboratory analysis of groundwater for up to nineteen wells in the Suwannee River Basin and up to eight wells in the Wacissa Springs Basin.

The Suwannee River Springs and Wacissa Spring are impaired for nitrogen. Water quality from several new groundwater monitoring wells installed by FDEP will be sampled for one year to evaluate pollutant loading and track nitrogen concentrations for existing and new management strategies implemented across the springsheds.

This is an FDEP grant-funded project, and execution of this TWA is contingent upon execution of a grant agreement with FDEP.

Funding for this TWA is included in the Fiscal Year 2023-2024 (FY 2024) Tentative Budget and is contingent upon approval of the FY 2024 Final Budget. This TWA will begin when executed and will expire on September 30, 2024.

SH/ao