

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

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August 8, 2023  
9:00 a.m.

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

**Governing Board**

<b>Seat</b>	<b>Name</b>	<b>Office</b>	<b>Present</b>	<b>Not Present</b>
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

**Governing Board Legal Counsel**

<b>Name</b>	<b>Firm</b>	<b>Present</b>	<b>Not Present</b>
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

**Leadership Team**

<b>Position</b>	<b>Name</b>	<b>Present</b>	<b>Not Present</b>
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Agenda Item No. 3 – Governing Board Secretary/Treasurer Election. Mr. Schwab nominated Mr. Keith to the office of Secretary/Treasurer of the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY LLOYD TO REAPPOINT MR. KEITH TO THE OFFICE OF SECRETARY/TREASURER. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 - Announcement of any Amendments to the Agenda by the Chair. None

Agenda Item No. 5– Public Comment:

- Terri Rasmussen – Woodborough North Subdivision concerns.
- Paul Still – Chemours mining and flooding concerns at Lake Sampson and in Bradford County.

Agenda Item No. 6 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 7 - July 11, 2023 Governing Board Meeting and Workshop Minutes
- Agenda Item No. 13 - June 2023 Financial Report
- Agenda Item No. 16 - Fiscal Year 2023-2024 Annual Regulatory Plan
- Agenda Item No. 25 - Task Work Assignment with Vanasse Hangen Brustlin, Inc.
- Agenda Item No. 30 - Task Work Assignment with WSP USA Environmental and Infrastructure, Inc.
- Agenda Item No. 31 – Task Work Assignment with Water and Air Research

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 7 – July 11, 2023 Governing Board Meeting and Workshop Minutes. Approved on Consent.

Agenda Item No. 8 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Chief, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. None
- C. Service Recognition. Sara Ferson and Andrew Neel were recognized for 5 years of service to the District. Chair Johns recognized Hugh Thomas for his induction into the 2023 Southeast Region National Association of Conservation Hall of Fame.

**GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 9 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the Seven Springs legal case.

**BUSINESS AND COMMUNITY SERVICES**

Administration

Agenda Item No. 10 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 11 - Chinquapin Farm Second Conservation Easement Amendment, Suwannee and Columbia Counties. Steve Schroeder, Chief, Office of Administration, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 12 – Task Work Assignment with Gateway Construction. Mr. Schroeder presented this item to the Board.

MOTION WAS MADE BY SESSIONS, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Finance

Agenda Item No. 13 – June 2023 Financial Report. Approved on Consent.

Resource Management

Agenda Item No. 14 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 15 – Regulatory Update. Ashley Stefanik, Chief, Office of ERP and Regulatory Compliance, provided an update on the Woodborough North Subdivision. Warren Zwanka, Director, Resource Management Division, updated the Board on the Theresa Davidson site visit in Hamilton County.

Nancy Turner and Terri Rasmussen provided comments to the Board.

Agenda Item No. 16 – Fiscal Year 2023-2024 Annual Regulatory Plan. Approved on Consent.

**OUTREACH AND OPERATIONS**

Communications and Outreach

Agenda Item No. 17 – Outreach and Communications Activity Summary. This summary was provided as an informational item to the Board.

Agenda Item No. 18 – Communications and Outreach Update. Troy Roberts, Manager, Outreach and Operations Division, provided this update to the Board.

Agenda Item No. 19 – Critical Wetlands Approval. Katelyn Potter, Director, Outreach and Operations Director, presented this item to the Board with the removal of parcel number 2182206600.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO TABLE THIS RECOMMENDATION TO DEVELOP A WORKPLAN FOR IDENTIFYING PROPERTIES, ADD A STATEMENT TO THE LIST REGARDING USE, AND REQUIRE WRITTEN CONSENT FROM LANDOWNERS FOR LIST INCLUSION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 20 – 2024-2028 Strategic Plan. Mrs. Potter presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO TABLE THIS ITEM. MOTION CARRIED UNANIMOUSLY.

Land Management

Agenda Item No. 21 - Land Management Update. This update was provided as an informational item in the Board materials.

Agenda Item No. 22 – Contract for Road and Hydrologic Maintenance. Bill McKinstry, Chief, Office of Land Management, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 23 – Dispersed Recreation Maintenance and Road Mowing Services for Fiscal Year 2023-2024. Mr. McKinstry presented this item to the Board.

MOTION WAS MADE BY SMITH, SECONDED BY SCHWAB TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Hydrologic Data Services

Agenda Item No. 24 – Agricultural Water Use Monitoring Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 25 – Task Work Assignment with Vanasse Hangen Brustlin, Inc. Approved on Consent.

**WATER RESOURCES**

Agenda Item No. 26 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board. Leroy Marshall, Chief, Office of Agriculture and Environmental Projects, also updated the Board on the Aucilla and Alapaha Watershed Projects and FEMA Maps.

Agriculture and Environmental Projects

Agenda Item No. 27 – Recommendations for Project Funding and Update Regarding the Regional Initiative Valuing Environmental Resources Cost-Share Program.

Mr. Marshall updated the recommendation to include Authorize the Executive Director to enter into contract with one cooperator for an amount not to exceed \$216,132 in District Agricultural Cost-share program, using the FDEP Agricultural Springs Protection LPS0087 grant funding, and to decline funding for two projects.

MOTION WAS MADE BY THOMPSON, SECONDED BY SMITH TO APPROVE THE UPDATED RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Minimum Flows and Levels

Agenda Item No. 28 – Cherry Lake Technical Work Update. Sean King, Chief, Minimum Flows and Minimum Water Levels, provided this update to the Board,

Water Supply

Agenda Item No. 29 – Western Water Supply Plan Constraints Assessment Update. Emily Ducker, Chief, Office of Water Supply, provided this update to the Board.

Water Resources

Agenda Item No. 30 – Task Work Assignment with WSP USA Environmental and Infrastructure, Inc. Approved on Consent.

Agenda Item No. 31 – Task Work Assignment with Water and Air Research. Approved on Consent.

**EXECUTIVE OFFICE**

Agenda Item No. 32 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 33 - Governing Board Comments. None

Agenda Item No. 34 - Adjournment. Meeting adjourned at 12:49 p.m.

  
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Chair

ATTEST:

  
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August 8, 2023  
Following Board Meeting

District Headquarters  
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 1:28 p.m.

<b>Committee Members</b>	<b>Present</b>	<b>Not Present</b>
Virginia Johns	X	
Charles Keith	X	
Richard Schwab	X	
William Lloyd	X	

\*Board Members Smith and Sessions also attended the Audit Committee Meeting.

Pam Shaw, Chief Financial Officer, Office of Administration, introduced Jon Ingram, Powell and Jones, CPA, to the Committee.

2. Public Comment. None

**Discussion Items**

3. Inspector General Report #23-03, Prior Audit Findings. Mr. Ingram and Ms. Shaw to present this item to the Committee.

MOTION MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION.  
MOTION CARRIED UNANIMOUSLY.

4. Annual Report of District Inspector General Activities for the Fiscal Year 2022-2023. Mr. Ingram and Ms. Shaw presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION.  
MOTION CARRIED UNANIMOUSLY.

5. Inspector General Three-Year Audit Plan for Fiscal Years 2024 to 2026 and Fiscal Year 2023-2024 Internal Audit Work Plan. Mr. Ingram and Ms. Shaw presented this item to the Committee.

Committee Members requested moving Cyber Security to 2024 and 2026, moving Cost-Share to 2024 and Land Acquisition to 2025 on the Three-Year Audit Plan.

MOTION MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM WITH RECOMMENDATIONS MADE BY THE COMMITTEE. MOTION CARRIED UNANIMOUSLY.

6. Renewal of Contract Number with Reliant CPAs dba Powell and Jones, CPA. Ms. Shaw presented this item to the Committee.

MOTION MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE RECOMMENDATION.  
MOTION CARRIED UNANIMOUSLY.

7. Announcements. None
8. Adjournment. Meeting adjourned at 1:54 p.m.



Chair

ATTEST:



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOP**

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Workshop began at 1:54 p.m.

Ecosystems Services Workshop

Mr. King introduced The Balmoral Group to present Forest Ecosystem Services: Timber Management and Water Yield powerpoint.

Workshop adjourned at 3:00 p.m.