

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING AND PUBLIC HEARING

YouTube Link: <https://www.youtube.com/@SRWMD>

Open to Public

February 13, 2024
9:00 a.m.

District Headquarters
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair
Amendments Recommended by Staff: None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
 - Agenda Item No. 6 - January 9, 2024 Governing Board Meeting and Workshops Minutes
 - Agenda Item No. 10 - December 2023 Financial Report
 - Agenda Item No. 14 - Renewal of Water Use Permit 2-121-219872-3, Suwannee River Power Plant, Suwannee County
 - Agenda Item No. 16 - Amendment to Contract 23/24-046 with Herman Sanchez Jr., Dixie County
 - Agenda Item No. 17 - Amendment to Contract 23/24-041 with Herman Sanchez III, Dixie County
 - Agenda Item No. 18 - Amendment to Contract 23/24-043 with Sanchez Farms, LLC, Dixie, Levy and Gilchrist Counties
 - Agenda Item No. 19 - Agricultural Cost-Share Contract with Alliance Grazing Group, Levy County

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6. January 9, 2024 Governing Board Meeting and Workshops Minutes -
Recommend Consent
7. Items of General Interest for Information/Cooperating Agencies and Organizations
 - A. Hydrologic Conditions Report
 - B. Cooperating Agencies and Organizations
 - C. Service Recognitions – Stephanie Armstrong, Doug Durden, and Steve Schroeder (Five Years of Service)

GOVERNING BOARD LEGAL COUNSEL
Tom Reeves

8. Update on Legal Activities

BUSINESS AND COMMUNITY SERVICES
Tim Alexander, Deputy Executive Director

Administration

BCS Page 1 9. Land Acquisition and Disposition Activity Report

Finance

BCS Page 4 10. December 2023 Financial Report – **Recommend Consent**

BCS Page 9 11. Governing Board Directive 24-0002, Finance Directive Update

BCS Page 19 12. Resolution 2024-02, Establish and Participate in the State Board of Administration's Local Government Surplus Funds Trust Fund, and Establish a New Deposit Account with First Federal Bank of Florida

Resource Management

BCS Page 24 13. Permitting Summary Report

BCS Page 27 14. Renewal of Water Use Permit 2-121-219872-3, Suwannee River Power Plant, Suwannee County – **Recommend Consent**

Agriculture and Environmental Projects

BCS Page 36 15. Agriculture and Environmental Projects Monthly Report

BCS Page 38 16. Amendment to Contract 23/24-046 with Herman Sanchez Jr., Dixie and Levy Counties – **Recommend Consent**

BCS Page 44 17. Amendment to Contract 23/24-041 with Herman Sanchez III, Dixie County – **Recommend Consent**

BCS Page 48 18. Amendment to Contract 23/24-043 with Sanchez Farms, LLC, Dixie, Levy, and Gilchrist Counties – **Recommend Consent**

BCS Page 52 19. Agricultural Cost-Share Contract with Alliance Grazing Group, Levy County – **Recommend Consent**

OUTREACH AND OPERATIONS
Katelyn Potter, Division Director

Outreach and Operations

OPS Page 1 20. Outreach and Communications Activity Summary

OPS Page 3 21. 2024 Consolidated Annual Report

Land Management

OPS Page 4 22. Land Management Update

Hydrologic Data Services

OPS Page 7 23. Agricultural Water Use Monitoring Report

WATER RESOURCES
Amy Brown, Deputy Executive Director

24. Water Resources Division Updates

Minimum Flows and Levels

No Items

Water Supply

25. Western Water Supply Plan Presentation

Water Resources

WR Page 1 26. **Public Hearing** and Approval of the 2024 Suwannee River Basin Surface Water Improvement and Management Plan Update

EXECUTIVE OFFICE
Hugh Thomas, Executive Director

27. Announcements

28. Governing Board Comments

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

March 12, 2024	9:00 a.m.	Board Meeting Workshop / Committee Meetings
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Workshops and Committee Meetings will begin following the Board Meeting unless otherwise noted.

29. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]
- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP

February 13, 2024
Following Board Meeting

District Headquarters
Live Oak, Florida

- Nutrient Efficiency Demonstration Project Discussion
- District Facilities Discussion

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

YouTube Link: <https://www.youtube.com/@SRWMD>
Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as if set out in full herein and are filed in the permanent files of the District.

January 9, 2024
9:00 a.m.

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No. 2 – Roll Call

Governing Board

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

Governing Board Legal Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Administrative Coordinator	Robin Lamm	X	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair: None

Agenda Item No. 4 – Public Comment:

- Terri Rasmussen – Woodborough North Subdivision concerns
- Nancy Turner - Woodborough North Subdivision concerns

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - December 12, 2023 Board Meeting Minutes
- Agenda Item No. 12 - November 2023 Financial Report
- Agenda Item No. 14 – 2024-2028 Florida Department of Transportation Mitigation Plan

MOTION WAS MADE BY SCHWAB, SECONDED BY THOMPSON TO APPROVE THE ITEM.
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – December 12, 2023 Governing Board Meeting Minutes. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Chief, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. None
- C. Stephanie Armstrong recognition moved to February Board agenda. Ben Glass, Chief, Legislative and Government Affairs, introduced new staff member Tyler Winburn to the Board.

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the Seven Springs Final Order.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 9 – Facilities Update. Steve Schroeder, Chief, Office of Administration, provided a powerpoint presentation to the Board.

Agenda Item No. 10 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 11 – Resolution 2024-01 Waldo Tree Farm Acquisition, Alachua County. Mr. Schroeder presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Finance

Agenda Item No. 12 – November 2023 Financial Report. Approved on Consent.

Resource Management

Agenda Item No. 13 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 14 – 2024-2028 Florida Department of Transportation Mitigation Plan. Approved on Consent.

OUTREACH AND OPERATIONS

Communications and Outreach

Agenda Item No. 15 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Land Management

Agenda Item No. 16 – Land Management Update. This update was provided as an informational item in the Board materials.

Agenda Item No. 17 – Amendment to Agreement 15/16-037 with the Florida Department of Military Affairs. Bill McKinstry, Interim Chief, Office of Land Management, presented this item to the Board.

MOTION WAS MADE BY KEITH, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 18 – 2022-2023 Land Management Annual Report. Mr. McKinstry presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Hydrologic Data Services

Agenda Item No. 19 – Agricultural Water Use Monitoring Report. This report was provided as an informational item in the Board materials.

WATER RESOURCES

Agenda Item No. 20 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board.

Agriculture and Environmental Projects

Agenda Item No. 21 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

EXECUTIVE OFFICE

Agenda Item No. 22 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 23 - Governing Board Comments. None

Agenda Item No. 24 - Adjournment. Meeting adjourned at 10:50 a.m.

Chair

ATTEST:

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOPS**

January 9, 2024
Following Board Meeting

District Headquarters
Live Oak, Florida

Workshop began at 11:00 a.m.

District Investment Discussion

Pam Shaw, Chief, Office of Finance, along with First Federal Bank of Florida Representatives, and FL Class Representatives provided a powerpoint presentations regarding investment strategies to the Board.

Surface Water Improvement and Management Discussion

Susie Hetrick, Chief, Office of Water Resources, provided a powerpoint presentation regarding the SWIM plan updates.

Workshop adjourned at 1:07 p.m.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Stephen Schroeder, Chief, Office of Administration
THRU: Tim Alexander, Deputy Executive Director, Business and Community Services
DATE: February 2, 2024
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

SS/tm
Attachments

LAND ACQUISITION AND DISPOSITION ACTIVITY REPORT

Property Offers							
Owner	Tract	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Approved for Detailed Assessment							
Owner	Project Name	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Camp and Abel	Camp and Abel	266	Hamilton	09.23.20	\$948,000	Fee	Approved for detailed assessment and negotiations 12.8.20. Property being tasked to NFLT for negotiation and assessment. Transaction will be processed in house and not contracted. ESA Phase 1 ordered. Appraisal ordered. Delayed completion due to flooding. ESA Phase 1 site visit scheduled 5.18.2022. ESA report received and reported no concerns. Appraisal pending. Appraisal received. Offer being extended to offeror. On March 2023 Board for action. Approved by GB March 2023 meeting. Contract being drafted. Resolution on April 2023 GB Agenda. Resolution approved. In closing pending termination of timber lease. Owner is having an OGM (Mineral Rights) title search completed. Final closing anticipated October 6. Closing to be extended - mineral right releases still being obtained by seller. Closing extended. Closed 1.4.24
Pfleiger	Riverbend Estates	1.1	Dixie	03.20.20	\$11,000/Possible exchange	Fee	Staff recommendation to proceed with detailed assessment and negotiations. Approved by LC on 6.9.20. Approved by GB on 7.14.20. In discussions with Offeror to exchange for Timber River parcel in Madison County. Offeror has tentatively agreed to exchange. Draft contract submitted to Counsel for review on 3.3.21. Awaiting additional guidance from Counsel regarding appraisals. Contract revised and submitted to Pfleiger. Staff will order an ESA Phase 1 and appraisal of the Riverbend property; Pfleiger will order an appraisal on the District land in Timber River. Signed contract received from Pfleiger to be submitted for GB Chair signature. Satisfactory Phase 1 ESA was received. Appraisal in process. Final exchange approved by LC 1.11.22. Approved by GB 2.8.22. Will proceed to closing. Pending Closing. Closing in process. Closing date pending - likely March 2023. Closing scheduled to be completed April 3, 2023. Closing complete. Closing delayed due to one owner being out of the Country. Awaiting final documentation for closing. 10.11.23 - awaiting final action on closing. Closed on 1.17.2024.
Florida Department of Transportation	Quail Heights	40.63	Columbia		\$651,105	Fee	Staff review on 8.8.19 recommended purchase in partnership with FDOT. Approved by LC on 2.11.20. Approved by GB 3.10.20. Submitted for Springs Grant funding but not obtained for FY 20. Property acquired by FDOT on 9.10.20. LC approved contribution to acquisition costs 11.10.20. GB approved on consent agenda 12.8.20. FDOT contract completed. Resolution for acquisition on GB agenda 5.11.21 and was approved. Final revisions and resolution of all contingencies complete and satisfied. Funds will be distributed to FDOT before 6.1.21. Agreement with FDOT executed. Funds referred after due diligence. Staff is working on obtaining appropriate surveys and negotiating agreement with Columbia County. Interlocal agreement being drafted with Columbia County. Survey received from Columbia County. Determining next steps for completion of transaction. Staff met with County representatives 9.13.22 - MOA should be completed by 10.1.22. Still awaiting MOA from County. District has assumed responsibility for MOA anticipate completion by April 2023. Staff is meeting with County on May 18, 2023 to discuss. Awaiting comments from County legal counsel on MOA. Revised MOA awaiting approval by Columbia County Commission. MOU approved by County Commission on 12.6.23. Governing Board executed MOU 1.9.24 pending recording in both Counties.
Waldo Tree Farm, LLC	Waldo Tree Farm	38 +/-	Alachua	5.10.22	TBD based on appraisal	Fee	8.9.22 LC authorized staff to expend not more than \$5,000 to acquire an appraisal and negotiate a price with the sellers. Recommended acquisition price to be presented to LC when available for further approval and recommendations to the Governing Board. Quotes pending for appraisal. Appraisal pending. Anticipated completion in February 2023. Appraisal received. Proposed acquisition price being submitted to LC March 2023. LC approved acquisition price at March 2023 meeting. On April 2023 GB Agenda. Contract being prepared. ESA Phase 1 being ordered. Phase 1 report anticipated in late August. Phase 1 underway (delayed due to contractor personell issues) due by November 20. Satisfactory Phase 1 ESA recieved. Sent for closing. Final Resolution on January 2024 Agenda. Resolution approved. Closing pending.
Hodges	Hodges	753 +/-	Levy	3.2023	TBD based on appraisal	Conservation Easement	5.9.23 Staff recommendation approved by LC. On June 2023 Governing Board agenda. Discussion of terms of CE in process. Revised map and amended language being reviewed by Offeror.
Tanner Springs (Dixon)	Dixon	40 +/-	Hamilton	1.2023	TBD based on appraisal	Conservation Easement	5.9.23 Staff recommendation approved by LC. On June 2023 Governing Board agenda. Discussion of terms of CE in process. Springs buffer map and revised language being reviewed by offeror.
Long Pond	Williams Family Investments, LLC.	947 +/-	Levy	6.2023	TBD based on appraisal	Conservation Easement	9.25.23 staff recommendation approved by Lands Committee. 10.10.23 LC action approved by Governing Board. CE terms being negotiated. Projects team conducted a site visit 12.11.23 - recommendations being incorporated into CE language.
Rawson	Matthew Rawson	140 +/-	Lafayette	5.2023	TBD based on appraisal	Conservation Easement	9.25.23 staff recommendation approved by Lands Committee. 10.10.23 LC action approved by Governing Board. CE terms being negotiated. Awaiting amended language from offeror and decision regarding Mortgage.
Taylor	Johnny Taylor	941 +/-	Gilchrist	7.2023	TBD based on appraisal	Conservation Easement	9.25.23 staff recommendation approved by Lands Committee. 10.10.23 LC action approved by Governing Board. CE terms being negotiated. Awaiting feedback from offeror.

LAND AND DISPOSITION ACTIVITY REPORT
SURPLUS

Proposed for Surplus

Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
None pending.							

Authorized for Surplus

Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Forest Woodlands	11	Gilchrist	10.11.1996	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee (LC) on 10.10.19. Approved by Governing Board (GB) 11.12.19. Will be offered to adjacent property owners.
Santa Fe Oasis	1	Gilchrist	4.28.1998	Save Our Rivers	TBD	TBD by appraisal update.	Approved by LC on 4.14.20. Approved by GB 5.12.20. Offered for sale to adjacent owners, two offers received. Approved by LC 8.11.20 to accept highest offer. Withdrawn from GB on 9.8.20. Being resubmitted to LC for its 9.21.20 meeting for staff recommendation to reject all offers and offer for sale to the general public. GB approved LC recommendation on 10.13.20. All bids rejected and property will be offered for sale to the general public. Staff is trying to obtain a review appraisal to reconcile disparate appraisals received and determine minimum price for bids. Awaiting legal guidance on establishing minimum price for public notice of intent to sell.
Suwannee Run Shores	1.175	Dixie	12.30.1997	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by LC 7.9.19. Approved by GB 8.13.19. Adjacent Property owners notified, responses/bids with appraisals due 4.15.20. No responses received, will be posted on website and offer for sale to general public.
Three Rivers Estates	1	Columbia	12.30.1997	Save Our Rivers	N/A	TBD by appraisal update.	Staff recommended for surplus. Approved by LC 7.9.19. Approved by GB 8.8.19. Adjacent Property owners notified, responses/bids with appraisals due 4.15.20. Two offers received, highest offer approved by LC 6.9.20. On GB agenda for 7.14.20 and approved. Contract being drafted.
Turtle Spring Surplus Tract	32	Lafayette	5.13.2015	Florida Forever	5.24.2015	TBD by appraisal update.	Suspended until further review. Attempting to verify final surplus status/approval by GB.
Newberry Wellfield	58.66	Alachua	1.11.2000	P-2000	N/A	\$0	3.9.21 LC recommended surplus and conveyance to the City of Newberry with specified conditions. Approved by GB 4.13.21. Conveyance documents being drafted for legal review. Conveyance on hold pending resolution of issues relating to timber operations by the District. Timber operations underway. Once complete, transaction will be closed.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief, Office of Finance
THRU: Tim Alexander, Deputy Executive Director, Business and Community Services
DATE: February 2, 2024
RE: December 2023 Financial Report

RECOMMENDATION

Approve the December 2023 Financial Report and confirm the expenditures of the District.

BACKGROUND

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a financial report as attached.

PS/tm
Attachments

**Suwannee River Water Management District
Cash Report
December 2023**

Financial Institution/Account	Monthly Interest	Interest Rate %	Closing Balance
First Federal Permit Fee	\$0.00		\$19,833.67
First Federal Accounts Payable	\$0.00		\$35,000.00
First Federal EFT Disbursements	\$0.00		(\$14.00)
First Federal Depository	\$6,863.66		\$1,675,220.95
Special Purpose Investment Account (SPIA)*	<u>\$79,580.15</u>	2.55%	<u>\$39,198,321.04</u>
TOTAL	<u><u>\$86,443.81</u></u>		<u><u>\$40,928,361.66</u></u>

*SPIA is part of the Treasury Investment Pool administered by Florida Department of Financial Services.

**Suwannee River Water Management District
Statement of Sources and Uses of Funds
For the Month ending December 31, 2023
(Unaudited)**

	Current Budget	Actuals Through 12/31/2023	Variance (Under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 6,889,956	\$ 4,896,111	\$ (1,993,845)	71.1%
Intergovernmental Revenues	\$ 51,272,469	\$ 2,740,943	\$ (48,531,526)	5.3%
Interest on Invested Funds	\$ 130,000	\$ 247,997	\$ 117,997	190.8%
License and Permit Fees	\$ 223,000	\$ 89,769	\$ (133,231)	40.3%
Other	\$ 1,390,000	\$ 267,950	\$ (1,122,050)	19.3%
Fund Balance ¹	\$ 11,728,665	\$ 163,619	\$ (11,565,046)	1.4%
Total Sources	\$ 71,634,090	\$ 8,406,388	\$ (63,227,702)	11.7%

	Current Budget	Expenditures	Encumbrances ²	Available Budget	%Expended	%Obligated ³
Uses						
Water Resources Planning and Monitoring	\$ 12,182,776	\$ 976,929	\$ 6,165,159	\$ 5,040,689	8%	59%
Acquisition, Restoration and Public Works	\$ 46,444,966	\$ 3,528,459	\$ 33,991,856	\$ 8,924,651	8%	81%
Operation and Maintenance of Lands and Works	\$ 8,457,072	\$ 848,739	\$ 2,777,790	\$ 4,830,543	10%	43%
Regulation	\$ 2,368,342	\$ 338,892	\$ 80,650	\$ 1,948,799	14%	18%
Outreach	\$ 227,719	\$ 58,265	\$ 4,992	\$ 164,462	26%	28%
Management and Administration	\$ 1,953,215	\$ 406,632	\$ 187,738	\$ 1,358,845	21%	30%
Total Uses	\$ 71,634,090	\$ 6,157,915	\$ 43,208,186	\$ 22,267,989	9%	69%

¹ Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Agricultural and RIVER Cost-Share, Regional Water Resource Development, and Project Effectiveness Metrics Programs.

² Encumbrances represent unexpended balances of open purchase orders, contracts, and task work assignments.

³ Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of December 31, 2023 and covers the interim period since the most recent audited financial statements.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 12/31/2023

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>Report Recap -</u>			
REVENUES			
DISTRICT REVENUES	5,501,826	0	8,632,956
LOCAL REVENUES	0	0	0
STATE REVENUES	2,522,467	0	35,994,469
FEDERAL REVENUES	218,476	0	15,278,000
FUND BALANCE UTILIZATION	163,619	0	11,728,665
TOTAL REVENUES	8,406,388	0	71,634,090
EXPENDITURES			
SALARIES AND BENEFITS	1,547,625	0	8,426,206
CONTRACTUAL SERVICES	3,337,654	13,817,246	26,544,876
OPERATING EXPENDITURES	450,703	299,446	2,334,500
OPERATING CAPITAL OUTLAY	3,260	158,477	343,044
FIXED CAPITAL OUTLAY	27,884	365,907	5,816,000
INTERAGENCY EXPENDITURES	790,789	28,567,111	28,169,464
TOTAL EXPENDITURES	6,157,915	43,208,187	71,634,090
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,248,473	(43,208,187)	0
<u>General Fund -</u>			
REVENUES			
DISTRICT REVENUES	5,187,642	0	5,135,254
LOCAL REVENUES	0	0	0
STATE REVENUES	1,000,000	0	4,740,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	3,066,077
TOTAL REVENUES	6,187,642	0	12,941,331
EXPENDITURES			
SALARIES AND BENEFITS	1,223,706	0	6,482,354
CONTRACTUAL SERVICES	112,095	789,009	4,019,204
OPERATING EXPENDITURES	254,810	142,745	1,452,457
OPERATING CAPITAL OUTLAY	0	142,296	226,816
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	0	550,259	760,500
TOTAL EXPENDITURES	1,590,611	1,624,309	12,941,331
EXCESS REVENUES OVER (UNDER) EXPENDITURES	4,597,031	(1,624,309)	0
<u>Land Management Operations -</u>			
REVENUES			
DISTRICT REVENUES	267,950	0	2,707,020
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	3,691,119
FEDERAL REVENUES	0	0	40,000
FUND BALANCE UTILIZATION	0	0	2,253,933
TOTAL REVENUES	267,950	0	8,692,072
EXPENDITURES			
SALARIES AND BENEFITS	175,487	0	1,081,015
CONTRACTUAL SERVICES	455,147	1,844,255	3,914,672
OPERATING EXPENDITURES	192,176	156,701	807,543
OPERATING CAPITAL OUTLAY	3,260	16,181	116,228
FIXED CAPITAL OUTLAY	27,884	132,234	1,816,000
INTERAGENCY EXPENDITURES	0	581,614	956,614
TOTAL EXPENDITURES	853,954	2,730,985	8,692,072
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(586,004) *	(2,730,985)	0

* To be covered by Appropriations and Ad Valorem

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 12/31/2023

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>District Special Revenue -</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	163,619	0	3,820,000
TOTAL REVENUES	163,619	0	3,820,000
EXPENDITURES			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	102,165	649,110	1,300,000
OPERATING EXPENDITURES	0	0	30,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	61,454	1,318,408	2,490,000
TOTAL EXPENDITURES	163,619	1,967,518	3,820,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	0	(1,967,518)	0
<u>State Special Revenue -</u>			
REVENUES			
DISTRICT REVENUES	46,235	0	790,682
LOCAL REVENUES	0	0	0
STATE REVENUES	1,522,467	0	27,563,350
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	2,588,655
TOTAL REVENUES	1,568,702	0	30,942,687
EXPENDITURES			
SALARIES AND BENEFITS	147,617	0	846,837
CONTRACTUAL SERVICES	2,449,399	5,884,837	12,624,000
OPERATING EXPENDITURES	3,717	0	36,500
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	233,672	4,000,000
INTERAGENCY EXPENDITURES	661,150	12,820,780	13,435,350
TOTAL EXPENDITURES	3,261,883	18,939,289	30,942,687
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(1,693,181) *	(18,939,289)	0
	<i>*To be reimbursed by State Grants</i>		
<u>Federal Special Revenue -</u>			
REVENUES			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	218,476	0	15,238,000
FUND BALANCE UTILIZATION	0	0	0
TOTAL REVENUES	218,476	0	15,238,000
EXPENDITURES			
SALARIES AND BENEFITS	816	0	16,000
CONTRACTUAL SERVICES	218,848	4,650,035	4,687,000
OPERATING EXPENDITURES	0	0	8,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	68,185	13,296,050	10,527,000
TOTAL EXPENDITURES	287,849	17,946,085	15,238,000
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(69,373) *	(17,946,085)	0
	<i>*To be reimbursed by Federal Grants</i>		

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief Financial Officer, Finance Office
THRU: Tim Alexander, Deputy Executive Director, Business and Community Services
DATE: February 2, 2024
RE: Governing Board Directive Number 24-0002, Finance Directive

RECOMMENDATION

Approve Directive Number 24-0002, updating the Finance Directive.

BACKGROUND

The purpose of this directive is to establish Governing Board authority and responsibilities relating to the administration of District financial matters and to delegate specific authority to the Executive Director. Nothing herein modifies or is intended to modify the Governing Board's ultimate responsibility for oversight of and accounting for District funds.

During the presentation of the Investment Workshop on January 9, 2024, it was determined that certain elements of the Finance Directive related to investing District funds needed to be updated. The updates to the directive provide guidance and authority to invest District funds in accordance with Section 218.415(17), Florida Statutes. – Authorized Investments, No Written Investment Policy.

This directive supersedes all previous versions of the Finance Directive. A redline and clean copy are attached.

PS/tm
Attachments

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD DIRECTIVE

Directive Number: GBD22-0005GBD24-0002

Date Approved: November 8, 2022February 13, 2024

Subject: Finance Directive

Approval: _____
Governing Board Chair

Secretary/Treasurer



1.0 Reference to Prior Policy

This Directive supersedes ~~GBD21-0006~~ GBD22-0005 and GB Policy 96-1.

2.0 Purpose and Intent

The purpose of this Directive is to establish Governing Board authority and responsibilities relating to the administration of financial matters of the District and to delegate specific authority to the Executive Director. Nothing herein modifies or is intended to modify the Governing Board's ultimate responsibility for oversight of and accounting for District funds.

3.0 Definitions

- a. **Audit Engagement Letter** documents and confirms the auditor's acceptance of the appointment, the objective and scope of the audit, the extent of the auditor's responsibilities to the District, and the form of reports to be provided.
- b. **Management Representation Letter** is an attestation that the financial statements that the District has submitted for analysis and audit are accurate, prepared in compliance with Generally Accepted Accounting Principles (GAAP), and all material information has been disclosed to the auditor.
- ~~c. **Qualified Public Depository** means a bank, savings bank, or savings association that:
 - i. ~~Is organized and exists under the laws of the United States or the laws of this state or any other state or territory of the United States.~~
 - ii. ~~Has its principal place of business in this state or has a branch office in this state which is authorized under the laws of this state or of the United States to receive deposits in this state.~~
 - iii. ~~Has deposit insurance pursuant to the Federal Deposit Insurance Act, as amended, 12 U.S.C. ss. 1811 et seq.~~
 - iv. ~~Has procedures and practices for accurate identification, classification, reporting, and collateralization of public deposits.~~
 - v. ~~Meets all the requirements of Chapter 280, Florida Statutes (F.S.).~~
 - vi. ~~Has been designated by the Chief Financial Officer as a qualified public depository.~~~~

~~d.c.~~ **Revenue Agreements** mean grants, contracts, and memoranda of understanding or agreement between the District and another party that defines the terms under which revenue is received.

4.0 **Elements of Policy**

a. **Custodian of Funds**~~Treasurer of the Governing Board~~

The Governing Board shall designate a Treasurer, and may designate an Assistant Treasurer, who shall be custodian of all funds belonging to the board and to the District, and such funds shall be disbursed upon the order of, or in the manner prescribed by, the Governing Board by warrant or check funds signed by the Treasurer or Assistant Treasurer and countersigned by the Chair or Vice-Chair of the Governing Board or through Wire or Electronic Funds Transfers in a manner prescribed by the Governing Board. Disbursement of funds prior to specific Governing Board approval may only be authorized upon certification by the Executive Director or his or her designated Assistant to the Treasurer or Assistant Treasurer and to the Chair or Vice-Chair of the Governing Board that such disbursement is proper and in order and is within budgetary limits. Any such disbursements shall be reported to the Governing Board at the next regular scheduled meeting.

~~b. **Custodian of Funds**~~

~~The Governing Board Treasurer is the custodian of all funds belonging to the District. Funds are disbursed upon the order of or in the manner prescribed by the Governing Board by warrant or check signed by the Treasurer or Assistant Treasurer and countersigned by the Chair or Vice-Chair or through Wire or Electronic Funds Transfers in a manner prescribed by the Governing Board.~~

~~e.b.~~ **Financial Institutions** ~~Qualified~~ **Qualified Public Depositories**

~~The Governing Board has the sole authority for approving a financial institution(s), establishing, and closing bank accounts. In accordance with Section 373.553, F.S., the~~ Governing Board is authorized to select a qualified public depository(ies) as defined in Section 280.02, F.S. in which the funds of the District shall be deposited. Such deposits shall be secured in the manner provided in Chapter 280, F.S.

The Governing Board hereby delegates to the Executive Director the responsibility to competitively solicit the services of qualified public depository(ies) for purposes of District finance operations. Factors of location, services offered, account charges, and earnings should be considered in the selection process. The Executive Director will recommend to the Governing Board a qualified public depository(ies). The Executive Director may delegate this responsibility.

c. **Account Activity**

The Governing Board hereby delegates to the Executive Director the daily management authority, after selection of qualified public depositories, for opening, closing, or making changes to bank accounts. Such actions shall require the signatures of the Executive Director and the Chief Financial Officer and shall be reported to the Chair and Treasurer within 24 hours.

d. **Wire or Electronic Funds Transfer (W/EFT)**

The District may use W/EFT to expedite financial transactions, obtain maximum return on investments, and to reduce administrative costs in accordance with governing law and administrative rules.

e. **~~Interest Earnings Accounts Investment of Funds~~**

~~In accordance with Section 218.415(17), F.S. – Authorized Investment; No Written Investment Policy, the Executive Director, or designee, may invest District funds in a) the Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, as provided in s. 163.01, F.S.; b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency; c) Interest-bearing time deposits or savings accounts in qualified public depositories, as defined in s. 280.02, F.S.; or d) Direct obligations of the U.S. Treasury. The Governing Board delegates investment decisions to the Executive Director and Chief Financial Officer. When making investment decisions, the staff shall place highest priority on the safety of principal and liquidity of funds. Secondary consideration shall be placed on competitive returns with minimization of risk. To maximize returns, District staff may transfer surplus cash flow to interest-bearing deposit accounts to the maximum extent possible. Interest earned will be allocated in accordance with the source of the funds deposited.~~ Monies shall not be invested with independent investment brokerage firms, nor shall they be invested by the District in at-risk stocks, bonds, securities or other ventures without the authorization of the Governing Board. Investment holdings and returns shall be reported to the Governing Board on the monthly cash report.

f. **Transfer Authority**

The Governing Board delegates to the Executive Director the daily management authority to transfer funds between banks and bank accounts and to make distributions from said accounts, as necessary. The Executive Director may delegate this responsibility to other District employees. Email requests for transfers, approvals, and bank confirmations are retained and filed with monthly financial records.

~~f.g.~~ **Disbursement Reporting**

The Executive Director or designee will provide the Governing Board Chair and Treasurer reports of deposits and disbursements, including check/warrant registers, deposit records, interest earnings and disbursal reports, and W/ETF transaction reports monthly.

~~g-h.~~ **Delegation of Authority**

The Governing Board hereby delegates to the Executive Director signature authority for the acceptance of grant contracts and for the receipt of grant funds and/or disbursal of grant funds for grants awarded by or “passed through” the District. The Executive Director or designee shall provide updates to the Governing Board of such grants, including the amounts received or disbursed and the purpose of the grant.

~~h.~~ **Selection of Qualified Public Depository(ies)**

~~The Governing Board hereby delegates to the Executive Director the responsibility to competitively solicit the services of qualified public depository(ies) for purposes of District finance operations. Factors of location, services offered, account charges, and earnings~~

~~should be considered in the selection process. The Executive Director will recommend to the Governing Board a qualified public depository(ies). The Executive Director may delegate this responsibility.~~

~~i. **Account Activity**~~

~~The Governing Board hereby delegates to the Executive Director the daily management authority, after selection of qualified public depositories, for opening, closing, or making changes to bank accounts. Such actions shall require the signatures of the Executive Director and the Chief Financial Officer and shall be reported to the Chair and Treasurer within 24 hours.~~

~~j. **Transfer Authority**~~

~~The Governing Board delegates to the Executive Director the daily management authority to transfer funds between banks and bank accounts and to make distributions from said accounts, as necessary. The Executive Director may delegate this responsibility to other District employees. Email requests for transfers, approvals, and bank confirmations are retained and filed with monthly financial records.~~

k.i. Written Contracts

The Executive Director or designee is authorized to approve and execute procurement actions of \$100,000 or less per fiscal year, except that the hiring of an external auditor to conduct the annual financial audit required by section 218.39, F.S. and the retention of external Governing Board General Counsel shall be subject to Governing Board approval.

l.i. Change Orders and Amendments

The Executive Director or designee may approve change order to contracts whose initial value was \$100,000 or less, provided that the change order(s) or amendment(s) will not increase the aggregate value of the contract to \$100,000 or more. The Executive Director or designee may approve change order(s) or amendment(s) to contracts approved by the Governing Board provided the aggregate value of the change order(s) or amendment(s) does not exceed \$100,000

The Executive Director or designee may approve change order or amendments for the extension of the time for performance or for an additional contract period, provided that any costs associated with the extension do not exceed \$100,000 and, in cases of renewal for an additional contract period, the additional period is within the limits specified in the original agreement.

m.k. Annual Contracts

The Executive Director or designee is authorized to approve and execute work orders and change orders to work orders, inclusive of time extension up to the amount of the annual contract approved by the Governing Board and renewals of an annual contract for a renewal amount of \$100,000 or less per fiscal year.

n.l. Revenue Agreements

The Executive Director or designee is authorized to approve and execute revenue agreements of any amount. Agreements for unbudgeted revenues may be executed by the Executive Director or designee contingent upon Governing Board approval of a budget amendment.

o.m. Timber Revenue

The Executive Director or designee is authorized to approve and execute timber revenue agreements of any amount.

~~p.n.~~ **Pass-Through Funding Agreements**

The Executive Director or designee is authorized to approve and execute pass-through funding agreements up to \$100,000 per fiscal year. Pass-through funding agreements that are unbudgeted may be executed by the Executive Director or designee contingent upon Governing Board approval of a budget amendment.

~~q.o.~~ **Purchasing Card Program**

The Executive Director or designee shall have the authority to assign a purchasing card to a District employee and to establish financial controls for the use of purchasing cards.

~~r.p.~~ **Travel and Per Diem**

The Executive Director or designee is authorized to implement the provisions section 112.061, F.S.

~~s.g.~~ **Loaning of District Equipment**

The loaning of District tangible personal property to public entities may be approved by the Executive Director or designee.

5.0 Audit Committee

The Governing Board shall establish an Audit Committee and appoint a minimum of three members. Each Audit Committee member must be a member of the Governing Board. The Governing Board Chair shall appoint the Chair of the Audit Committee. The Audit Committee will be responsible for the appointment, compensation, retention, and oversight of the work of any independent accountants/auditors engaged for the purpose of preparing and issuing an independent audit report or performing other independent audit, review, or attest services.

The Audit Committee will provide oversight of the District's financial reporting processes, internal controls, and independent auditors. Auditors shall provide all final reports, including findings with management's responses, to the Audit Committee for review and acceptance prior to submitting to the Governing Board for acceptance.

The Audit Committee shall assist the Governing Board in selecting an accountant/auditor to conduct the annual financial audit required by section 218.39, F.S., following the selection process required in section 218.391 (3) through (8), F.S. All accountants/auditors thus engaged shall report directly to the Audit Committee.

The Executive Director and Governing Board Chair are authorized to sign the annual audit engagement letter when a written contract is in effect. The Executive Director and staff will communicate and cooperate with the accountant/auditor selected by the Audit Committee and provide information during the course of the audit, review, or attestation service. The Executive Director and Chief Financial Officer are authorized to sign the annual management representation letter provided by the accountant.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD DIRECTIVE

Directive Number: **GBD24-0002**

Date Approved: **February 13, 2024**

Subject: **Finance Directive**

Approval:

Governing Board Chair

Secretary/Treasurer



1.0 Reference to Prior Policy

This Directive supersedes GBD22-0005 and GB Policy 96-1.

2.0 Purpose and Intent

The purpose of this Directive is to establish Governing Board authority and responsibilities relating to the administration of financial matters of the District and to delegate specific authority to the Executive Director. Nothing herein modifies or is intended to modify the Governing Board's ultimate responsibility for oversight of and accounting for District funds.

3.0 Definitions

- a. **Audit Engagement Letter** documents and confirms the auditor's acceptance of the appointment, the objective and scope of the audit, the extent of the auditor's responsibilities to the District, and the form of reports to be provided.
- b. **Management Representation Letter** is an attestation that the financial statements that the District has submitted for analysis and audit are accurate, prepared in compliance with Generally Accepted Accounting Principles (GAAP), and all material information has been disclosed to the auditor.
- c. **Revenue Agreements** mean grants, contracts, and memoranda of understanding or agreement between the District and another party that defines the terms under which revenue is received.

4.0 Elements of Policy

- a. **Custodian of Funds**
The Governing Board shall designate a Treasurer, and may designate an Assistant Treasurer, who shall be custodian of all funds belonging to the board and to the District, and such funds shall be disbursed upon the order of, or in the manner prescribed by, the Governing Board by warrant or check funds signed by the Treasurer or Assistant Treasurer and countersigned by the Chair or Vice-Chair of the Governing Board or through Wire or Electronic Funds Transfers in a manner prescribed by the Governing

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b. Qualified Public Depositories

In accordance with Section 373.553, F.S., the Governing Board is authorized to select qualified public depository(ies) as defined in Section 280.02, F.S. in which the funds of the District shall be deposited. Such deposits shall be secured in the manner provided in Chapter 280, F.S.

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The Executive Director or designee may approve change order or amendments for the extension of the time for performance or for an additional contract period, provided that any costs associated with the extension do not exceed \$100,000 and, in cases of renewal for an additional contract period, the additional period is within the limits specified in the original agreement.

k. **Annual Contracts**

The Executive Director or designee is authorized to approve and execute work orders and change orders to work orders, inclusive of time extension up to the amount of the annual contract approved by the Governing Board and renewals of an annual contract for a renewal amount of \$100,000 or less per fiscal year.

l. **Revenue Agreements**

The Executive Director or designee is authorized to approve and execute revenue agreements of any amount. Agreements for unbudgeted revenues may be executed by the Executive Director or designee contingent upon Governing Board approval of a budget amendment.

m. **Timber Revenue**

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n. **Pass-Through Funding Agreements**

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o. **Purchasing Card Program**

The Executive Director or designee shall have the authority to assign a purchasing card to a District employee and to establish financial controls for the use of purchasing cards.

p. **Travel and Per Diem**

The Executive Director or designee is authorized to implement the provisions section 112.061, F.S.

q. **Loaning of District Equipment**

The loaning of District tangible personal property to public entities may be approved by the Executive Director or designee.

5.0 **Audit Committee**

The Governing Board shall establish an Audit Committee and appoint a minimum of three members. Each Audit Committee member must be a member of the Governing Board. The Governing Board Chair shall appoint the Chair of the Audit Committee. The Audit Committee will be responsible for the appointment, compensation, retention, and oversight of the work of any independent accountants/auditors engaged for the purpose of preparing and issuing an independent audit report or performing other independent audit, review, or attest services.

The Audit Committee will provide oversight of the District's financial reporting processes, internal controls, and independent auditors. Auditors shall provide all final reports, including findings with management's responses, to the Audit Committee for review and acceptance prior to submitting to the Governing Board for acceptance.

The Audit Committee shall assist the Governing Board in selecting an accountant/auditor to conduct the annual financial audit required by section 218.39, F.S., following the selection process required in section 218.391 (3) through (8), F.S. All accountants/auditors thus engaged shall report directly to the Audit Committee.

The Executive Director and Governing Board Chair are authorized to sign the annual audit engagement letter when a written contract is in effect. The Executive Director and staff will communicate and cooperate with the accountant/auditor selected by the Audit Committee and provide information during the course of the audit, review, or attestation service. The Executive Director and Chief Financial Officer are authorized to sign the annual management representation letter provided by the accountant.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief Financial Officer, Finance Office

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: February 2, 2024

RE: Resolution 2024-02, Establish and Participate in the State Board of Administration's Local Government Surplus Funds Trust Fund, and Establish New Deposit Account with First Federal Bank of Florida

RECOMMENDATION

Approve Resolution 2024-02 authorizing the District to establish and participate in the State Board of Administration's Local Government Surplus Funds Trust Fund (Florida PRIME) and approve the establishment of a new deposit account with First Federal Bank of Florida to participate in the IntraFi Network Deposits ICS and CDARS programs.

BACKGROUND

In accordance with Section 373.553, Florida Statutes (F.S.), the Governing Board is authorized to select qualified public depository(ies) as defined in Section 280.02, F.S. into which funds of the District shall be deposited. District Procedure 19.3.1 – Selecting Financial Institutions states the authority for approving a financial institution(s), establishing, and closing bank accounts belongs to the Governing Board.

Establishing the Florida PRIME Local Government Investment Pool and the First Federal Bank of Florida depository accounts will enable the District to maximize investment returns while placing the highest priority on safety of principal and liquidity of funds.

To establish and participate in the Local Government Surplus Funds Trust Fund (Florida PRIME), the State Board of Administration (SBA) requires a resolution, authorized by the Governing Board. The Treasurer, as custodian of District funds, will also be required to sign a Disclosure Statement to establish an account with SBA's Florida PRIME.

The District would also like to establish a new depository account at First Federal Bank of Florida to invest District funds through the IntraFi Network Deposits (formerly known as ICS and CDARS deposit products). First Federal Bank of Florida is a qualified public depository. The Treasurer, as custodian of District funds, is authorized to sign the appropriate deposit placement and custodial agreements, that have been reviewed by our Legal Counsel. With the establishment of this account, District funds will then be placed with banks that participate in the IntraFi's network of banks at increments of less than \$250,000 (including principal and interest). These deposits will be fully insured by the Federal Deposit Insurance Corporation.

Section 218.415(17), F.S. authorizes Districts without a written investment plan to invest in certain specified investments. The District does not currently have an investment plan. In such cases, the statute allows the District to invest public funds in:

- a) The Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, as provided in s. 163.01, F.S.;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest-bearing time deposits or savings accounts in qualified public depositories, as defined in s. 280.02, F.S.; or
- d) Direct obligations of the U.S. Treasury.

PS/tm
Attachments



Disclosure Statement
For Participation in the Local Government Surplus Funds Trust Fund (Florida PRIME)

This Disclosure Statement (the "Statement") is made and entered into by and between the State Board of Administration of Florida (the "SBA") and _____ Suwannee River Water Management District _____ (the "Participant").

WHEREAS, Chapter 218.405, Florida Statutes, creates a public funds investment pool to which any local government of the State of Florida may delegate, by Authorizing Resolution, the authority to hold legal title as custodian and to make investments purchased with local surplus funds;

WHEREAS, the SBA is authorized pursuant to Chapter 218.409, Florida Statutes to receive, transfer, and disburse surplus money and securities belonging to "units of local governments" of the state (as defined herein);

WHEREAS, the Local Government Surplus Funds Trust Fund (Florida PRIME) is a public funds investment pool, which funds are invested in certain eligible investments as more fully described in the enrollment materials;

WHEREAS, the SBA is authorized pursuant to Section 215.44, Florida Statutes to invest the funds of state agencies, state universities and colleges and direct support organizations of any of the foregoing in Florida PRIME;

WHEREAS, the Participant has determined that it is authorized to invest in Florida PRIME created under the Florida Statutes and has adopted the required Authorizing Resolution to permit the SBA to invest and reinvest funds of the Participant in Florida PRIME;

WHEREAS, the Participant acknowledges that the SBA is not responsible for independently verifying the Participant's authority to invest under the statutes;

WHEREAS, the Participant acknowledges that the performance of Florida PRIME is not guaranteed by the State of Florida, the SBA or any other governmental entities; and

NOW THEREFORE, for and in consideration of the mutual promises, covenants and agreements herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree with each other as follows:

The Disclosure Statement. The Participant must execute this Disclosure Statement, an Authorizing Resolution and a completed Participant Account Maintenance Form designating person(s) to serve as Authorized Representatives of the Participant before depositing any funds into Florida PRIME.

Acknowledgement of Disclosure. The following signatory is a duly appointed, acting, and qualified officer of the Participant, who, in the capacity set forth above is authorized to execute this Statement. Further the Participant hereby acknowledges receipt and review of these enrollment materials which includes the New Participant Enrollment Guide, Authorizing Resolution, this Disclosure Statement, Florida PRIME Investment Policy Statement, applicable Rules, and other historical financial information also posted on the Florida PRIME website. At the SBA's discretion, modifications to these documents may be posted on the Florida PRIME website. The Participant will have up to 45 days to withdraw their funds from the Florida PRIME or the modifications will be deemed accepted by the Participant.

PARTICIPANT NAME:

DATE:

SIGNATURE:

TITLE:

PRINTED NAME:

EMAIL:

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

RESOLUTION NO. 2024-02

**Authorizing Resolution
For Participation in the Local Government Surplus Funds Trust Fund
(Florida PRIME)**

WHEREAS, the Suwannee River Water Management District (“Participant”) is a governmental entity within the State of Florida not part of state government, including, without limitation, the following and the officers thereof: any county, municipality, school district, special district, clerk of circuit court, sheriff, property appraiser, tax collector, supervisor of elections, authority, board, public corporation, or any other political subdivision of the State of Florida, as described in Section 218.403(11), Florida Statutes and as authorized by Sections 218.407 and 215.44(1) Florida Statutes; and is empowered to delegate to the State Board of Administration of Florida the authority to invest legally available funds in the Local Government Surplus Funds Trust Fund (Florida PRIME) and to act as custodian of investments purchased with such investment funds; and

WHEREAS, it is in the best interest of the Participant to invest its legally available funds in investments that provide for safety, liquidity, and competitive returns with minimization of risks consistent with Chapter 218.405, Florida Statutes; and

WHEREAS, the Florida Local Government Surplus Funds Trust Fund (Florida PRIME), a public funds investment pool, was created on behalf of entities whose investment objectives, in order of priority are safety, liquidity, and competitive returns, consistent with the Chapter 218.405, Florida Statutes.

NOW THEREFORE, be it resolved by the Governing Board of the District that:

- A. The Participant approves this Authorizing Resolution and hereby requests the establishment of an account in its name in Florida PRIME, for the purpose of transmitting funds that the Participant has determined to be legally available for investment in Florida PRIME.
- B. The individuals, whose titles are Treasurer or Executive Director are authorized representatives of the Participant and are hereby authorized to transmit funds for investment in Florida PRIME and are further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of the Participant’s funds. The authorized representatives identified above shall execute a Participant Account Maintenance Form (PAMF) containing a list of the authorized representatives to initiate transactions, bank account wiring instructions, and individuals authorized to make changes to account information. A revised PAMF may be submitted with changes to authorized individuals without the necessity to complete a new Authorizing Resolution.
- C. This Authorizing Resolution shall continue in full force and effect until amended or revoked by the Participant and until Florida PRIME receives an original document of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular meeting held on the 13th Day of February, 2024.

PASSED AND ADOPTED THIS 13th DAY OF February 2024.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
BY ITS GOVERNING BOARD**

MEMBERS OF THE BOARD:

**VIRGINIA JOHNS, CHAIR
RICHARD SCHWAB, VICE-CHAIR
CHARLES KEITH, SECRETARY/TREASURER
WILLIAM LLOYD
LARRY SESSIONS
HARRY SMITH
LARRY K. THOMPSON**

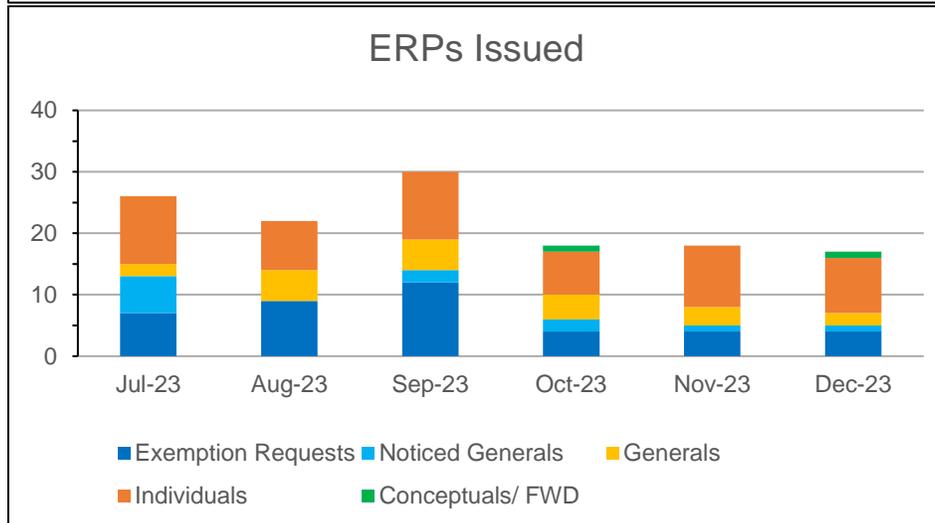
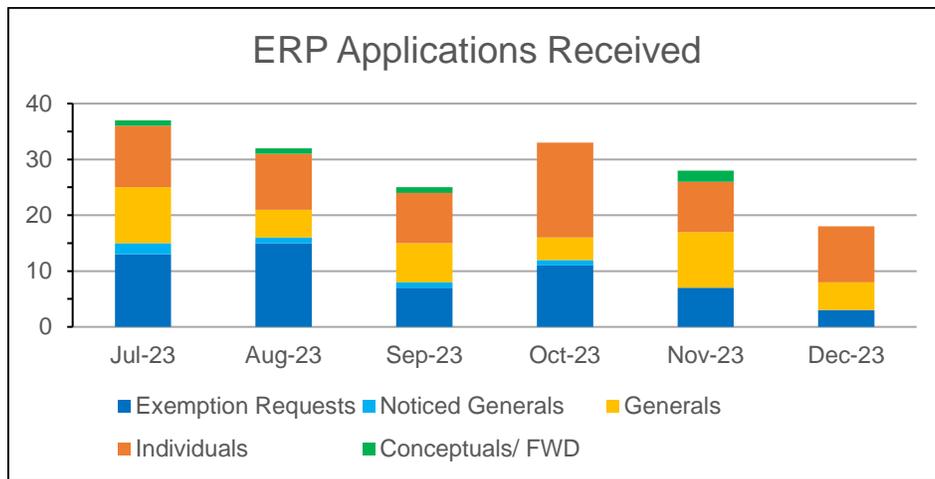
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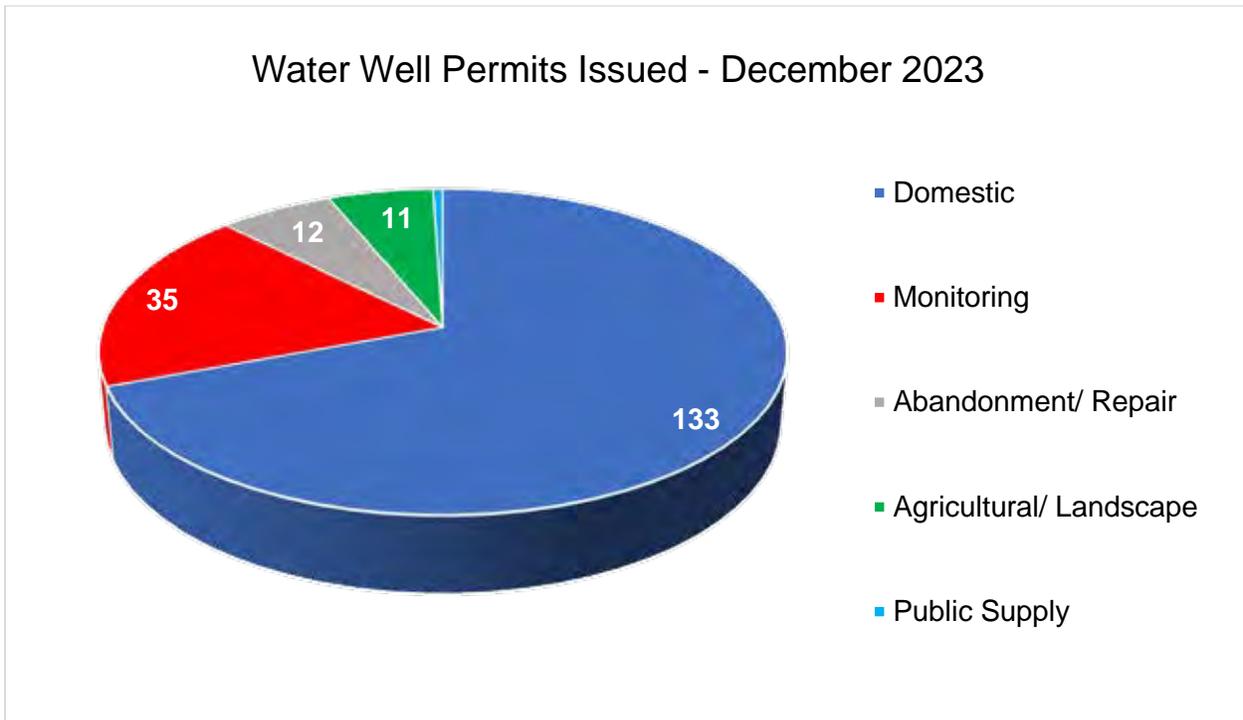
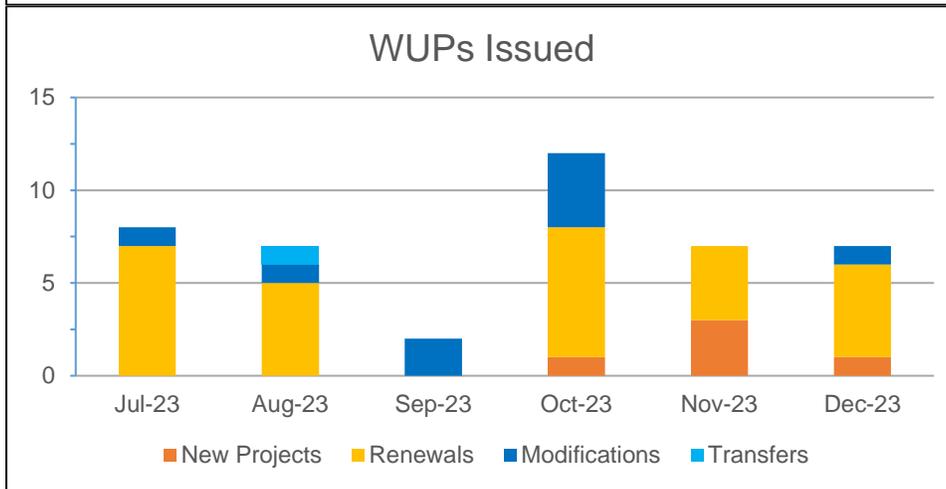
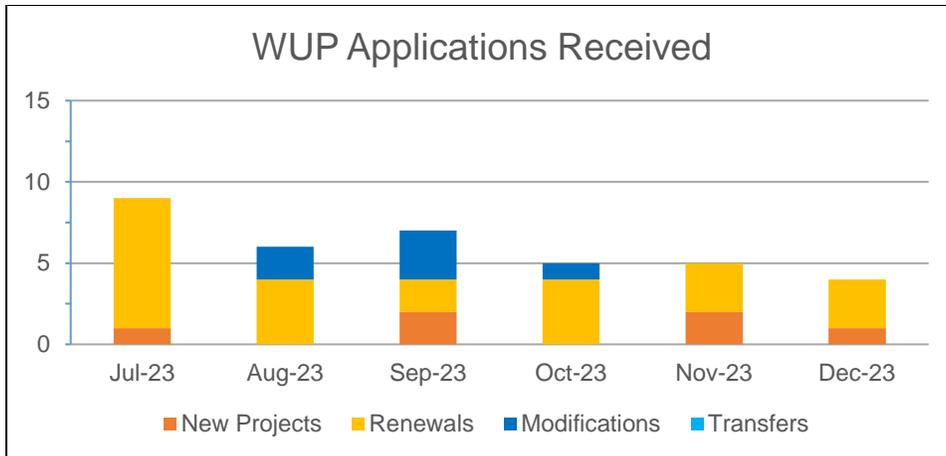
**CHARLES KEITH
SECRETARY/TREASURER**

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Warren Zwanka, Director, Division of Resource Management
THRU: Tim Alexander, Deputy Executive Director, Business and Community Services
DATE: February 2, 2024
RE: Permitting Summary Report





40B-1.1010 Point of Entry into Proceedings

GB Authorized Rulemaking	2/14/2023
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-400.091 Statewide FDEP Stormwater

GB Authorized Rulemaking	11/14/2023
Notice of Rule Development	12/15/2023
Public Workshop	
Notice of Proposed Rule	1/3/2024
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-2.301 AH Water Use Monitoring

GB Authorized Rulemaking	11/14/2023
Notice of Rule Development	1/8/2024
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-2.331 Modification of WUPs

GB Authorized Rulemaking	11/14/2023
Notice of Rule Development	1/8/2024
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-2.351 Transfer of WUPs

GB Authorized Rulemaking	11/14/2023
Notice of Rule Development	1/8/2024
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

GB Authorized Rulemaking	
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

ERP/ WUP Compliance Agreements: National Dredging, Item 152401, wetlands fill

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, Director, Division of Resource Management

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: February 2, 2024

RE: Renewal of Water Use Permit 2-121-219872-3, Suwannee River Power Plant, Suwannee County

RECOMMENDATION

Approve renewal of water use permit number 2-121-219872-3 with eighteen standard conditions and ten special limiting conditions to Duke Energy Florida, LLC for the Suwannee River Power Plant in Suwannee County.

BACKGROUND

This application is for a renewal of an existing industrial (power generation) water use, with a decrease in allocation. The Suwannee River Power Plant is located on River Road, approximately 11 miles west of Live Oak in Suwannee County. The plant was built in the 1950's and initially contained three steam-powered units and three combustion turbines. In 2016, the three steam units were retired and removed and the site transitioned operation to a peak demand plant. The peak demand combustion turbines require a significantly lower volume of higher quality demineralized groundwater to produce electricity. The applicant is developing plans to add a combined cycle plant to produce between 700 to 1,400 megawatts of power, which will utilize recirculated surface water from the Suwannee River. The proposed combined cycle is predicted to use 80% less water than the prior operation, as water is reused within the system without the higher evaporative losses of the steam units. Upon completion of the upgraded combined cycle, the plant will require 49.97 million gallons per day (mgd) of surface water and 1.296 mgd of groundwater for industrial use, and 0.076 mgd of groundwater for potable uses to meet future water demands.

All active wells eight inches or greater in diameter (3 of 6) and surface water pumps will be monitored using electric consumption data. Based on the 10-year construction schedule associated with the plant expansions, staff recommends a compliance report at 10 years to re-assess the future demand. There have been no reports of interference or observed harm to water resources associated with previous withdrawals at this project; and, based on simulated Upper Floridan aquifer drawdowns, staff does not anticipate impacts resulting from the proposed additional withdrawals. Staff has determined that the application is complete and satisfies the conditions for issuance in Chapter 40B-2, F.A.C.

WZ/tm
Attachments

WATER USE TECHNICAL STAFF REPORT
22-Jan-2024
APPLICATION NO.: 2-121-219872-3

Owner: Steve Marchigiano
Duke Energy Florida, LLC
4037 River Road
Live Oak, FL 32060
(352) 337-6904

Applicant: Steve Marchigiano
Duke Energy Florida, LLC
4037 River Road
Live Oak, FL 32060
(352) 337-6904

Agent: Rachel McGraw
Duke Energy
P.O. Box 14042
St. Petersburg, FL 33733
(727) 820-5053

Compliance Contact: Rachel McGraw
Duke Energy
P.O. Box 14042
St. Petersburg, FL 33733
(727) 820-5053

Project Name: Suwannee River Power Plant
County: Suwannee

WSPA: No
Objectors: No

Authorization Statement:

The permittee is authorized to withdraw a maximum of 49.97 mgd of surface water from the Suwannee River, and 1.372 mgd of groundwater from the Upper Floridan aquifer for industrial use (power generation).

Recommendation: Pending

Reviewers: David King

Groundwater Allocation Summary		
Average Daily Rate (Million Gallons Per Day)	Freeze Protection (Million Gallons Per Year)	Allocation Change (Million Gallons Per Day)
1.372	n/a	0.067

Surface Water Allocation Summary		
Average Daily Rate (Million Gallons Per Day)	Freeze Protection (Million Gallons Per Year)	Allocation Change (Million Gallons Per Day)
49.97	n/a	-210.67

Permit Expiration: 20-year permit duration.

ACTION REQUESTED: Renewal of an existing permit, with a 10-year compliance report.

PROJECT DESCRIPTION:

This project is located approximately eleven miles west of Live Oak in Suwannee County and consists of approximately 40 acres of power plant facility. The plant was built in the 1950's and initially contained three steam-powered units and three combustion turbines. In 2016 the three steam units were retired and removed, and the site transitioned operation to a peak demand plant. The peak demand combustion turbines require a significantly lower volume of higher quality demineralized groundwater to produce electricity. The applicant is developing plans to add a combined cycle plant, which would transition the plant from a peak power supply to constant power supply and produce between 700 to 1,400 megawatts of electricity. The proposed combined cycle plant will utilize recirculated surface water from the Suwannee River and is predicted to use 80% less water than the prior operation, as water is reused within the system without the higher evaporative losses of the steam units. Upon completion of the upgraded combine cycle, the plant will use surface water pumps SR1, SR2, SR3, and SR4 (Station IDs 121156, 118633, 118789, 118911) to provide 49.97 mgd of surface water to feed the combined cycle plant for power generation. The plant will continue using wells Plant Service 1 and 2, Demineralizer 1 and 2 (Station IDs 121469, 152049, 152050, 153340) to provide 1.296 mgd of groundwater for power generation, and wells Campground and Drinking Water (Station IDs 153339, 153341) to provide 0.076 mgd of groundwater for potable uses.

The permittee will report monthly water use on a semi-annual basis using the District online portal, to comply with the water use reporting requirement of special condition 19.

WATER USE CALCULATIONS:

The applicant provided water budgets for the project's industrial processes, along with historical water consumption records at a facility similar to the proposed combined cycle plant. Water use records demonstrated the water demand during peak production is 51.34 million gallons per day of ground and surface water. The applicant proposes to use surface water as the primary source for the power production, and groundwater for the process where high quality demineralized water is required.

PERMIT APPLICATION REVIEW:

Staff have determined this application meets the conditions for issuance set forth in section 373.223, Florida Statutes and rule 40B-2.301, Florida Administrative Code. A summary of the staff review is provided below:

The most significant water conservation measure at the site is water recirculation and recycling during the combined cycle power generation process. In addition to water conserved during the power generation process, the applicant provided a water conservation plan as part of the application and proposes to implement the following water conservation measures: maintaining policies and procedures to identify and repair water leaks, including weekly routine inspection of water lines and continual monitoring of water pressures; adhering to a preventative maintenance schedule to reduce the potential for water leaks; performing water audits as needed; including water conservation topics during employee environmental trainings, and having environment compliance staff to oversee water conservation practices. The facility utilizes native vegetation landscaping that does not require irrigation. Reclaimed water is not available to this site at this time, and is not anticipated to be available within the next 20 years.

Staff evaluated whether the proposed use would cause harm to the natural resources, including wetlands, and conducted a site inspection to assess current environmental conditions. The project has been in operation since the 1950's and the District has not received any complaints of interference, therefore, interference with existing legal uses of water from the continued groundwater withdrawals is not expected. The use meets existing Minimum Flows and Levels (MFLs), and the permittee is required by permit condition to meet the Upper/Middle Suwannee River MFL currently in development, which may consider Gulf Sturgeon fish passage and spawning requirements near the plant. The permit is also being conditioned with a 10-year compliance report to re-assess the potential for harm and verify the proposed use is consistent with an established MFL.

The proposed withdrawals are in accordance with MFLs and MFL recovery strategies pursuant to Chapters 62-42 and 40B-8, F.A.C.; and Emergency Rule 40BER17-01. Additionally, cumulative reductions in flow from the allocation were evaluated at the Outstanding Florida Springs (OFS) and no measurable reductions were recorded. No OFS listed in 40BER17-01 has an estimated cumulative flow decline of 9.9%.

WITHDRAWAL POINT INFORMATION:

Site Name: Suwannee River Power Plant

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
121469	Plant Service #1	10	Upper Floridan Aquifer	Active	Industrial
152049	Plant Service #2	10	Upper Floridan Aquifer	Active	Industrial
152050	Demineralizer Well	6	Upper Floridan Aquifer	Active	Industrial
153340	Demineralizer Well 2	8	Upper Floridan Aquifer	Active	Industrial
153339	Campground (aka Substation)	3	Upper Floridan Aquifer	Active	Industrial
153341	Drinking Water Well	6	Upper Floridan Aquifer	Active	Industrial

Pumps Detail						
District ID	Station Name	Pump Intake Diameter (inches)	Capacity (GPM)	Source Name	Status	Use Type
118633	SR Pump #2	54	30000	Suwannee River	Proposed	Industrial - Power Generation
118789	SR Pump #3	36	30000	Suwannee River	Proposed	Industrial - Power Generation
118911	SR Pump #4	36	60000	Suwannee River	Proposed	Industrial - Power Generation
121156	SR Pump #1	54	60000	Suwannee River	Proposed	Industrial - Power Generation

Conditions

1. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained. The permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
2. This permit does not convey to the permittee any property rights or privileges other than those specified herein, nor relieve the permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
3. The permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted water use is made. Where the permittee's control of the land subject to the permit was demonstrated through a lease, the permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of rule 40B-2.351, F.A.C. Alternatively, the permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
4. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the permittee must adhere to the water shortage restrictions, as specified by the District. The permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
5. With advance notice to the permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The permittee shall either accompany District staff onto the property or make provision for access onto the property.
6. A permittee may seek modification of any term of an unexpired permit. The permittee is advised that section 373.239, F.S. and rule 40B-2.331, F.A.C., are applicable to permit modifications.
7. This permit shall expire on **2/14/2044**. The permittee must submit the appropriate application form incorporated and the required fee to the District pursuant to rule 40B-2.361, F.A.C., up to one year prior to this expiration date in order to continue the use of water.
8. Use classification is **Industrial**.
9. Source classification is **Groundwater**.
10. The permitted water withdrawal facilities consist of the stations in the Withdrawal Point Information table(s).

11. The permittee must mitigate interference with existing legal uses caused in whole or in part by the permittee's withdrawals, consistent with a District-approved mitigation plan. As necessary to offset such interference, mitigation may include, but is not limited to, reducing pumpage, replacing the existing legal user's withdrawal equipment, relocating wells, changing withdrawal source, supplying water to existing legal user, or other means needed to mitigate the impacts.
12. The permittee must mitigate harm to existing off-site land uses caused by the permittee's withdrawals. When harm occurs, or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
13. The permittee must mitigate harm to the natural resources caused by the permittee's withdrawals. When harm occurs or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
14. If any condition of the permit is violated, the permittee shall be subject to enforcement action pursuant to chapter 373, F.S.
15. The permittee must notify the District in writing prior to implementing any changes in the water use that may alter the permit allocations. Such changes include, but are not limited to, change in irrigated acreage, crop type, irrigation system, water treatment method, or entry into one or more large water use agreements. In the event a proposed change will alter the allocation, permittee must first obtain a permit modification.
16. All correspondence sent to the District regarding this permit must include the permit number **(2-121-219872-3)**.
17. The District reserves the right to open this permit, following notice to the permittee, to include a permit condition prohibiting withdrawals for resource protection.
18. The lowest quality water source, such as reclaimed water or surface water, shall be used in lieu of groundwater at this project when technically, economically, and environmentally feasible.
19. The permittee shall implement and/or maintain the conservation practices selected in the Water Conservation Plan submitted to the District. Any new practices selected shall be implemented within one year from the date of permit issuance. Practices that involve scheduling methods or maintenance shall be documented. Documentation for implementation and/or maintenance shall be maintained on all practices and available upon request.
20. The permittee's water use shall be consistent with the MFL prevention or recovery strategy developed for any water body from which this permitted water use directly or indirectly withdraws or diverts water, pursuant to subsection 40B-2.301(2)(h), F.A.C.
21. Following the effective date of the re-evaluated Minimum Flows and Levels adopted pursuant to subsection 62-42.300(1)(e), F.A.C., this permit is subject to modification during the term of the permit, upon reasonable notice by the District to the permittee, to achieve compliance with any approved MFL recovery or prevention strategy for the Lower Santa Fe River, Ichetucknee River, and Associated Priority Springs. Nothing

herein shall be construed to alter the District's authority to modify a permit under circumstances not addressed in this condition.

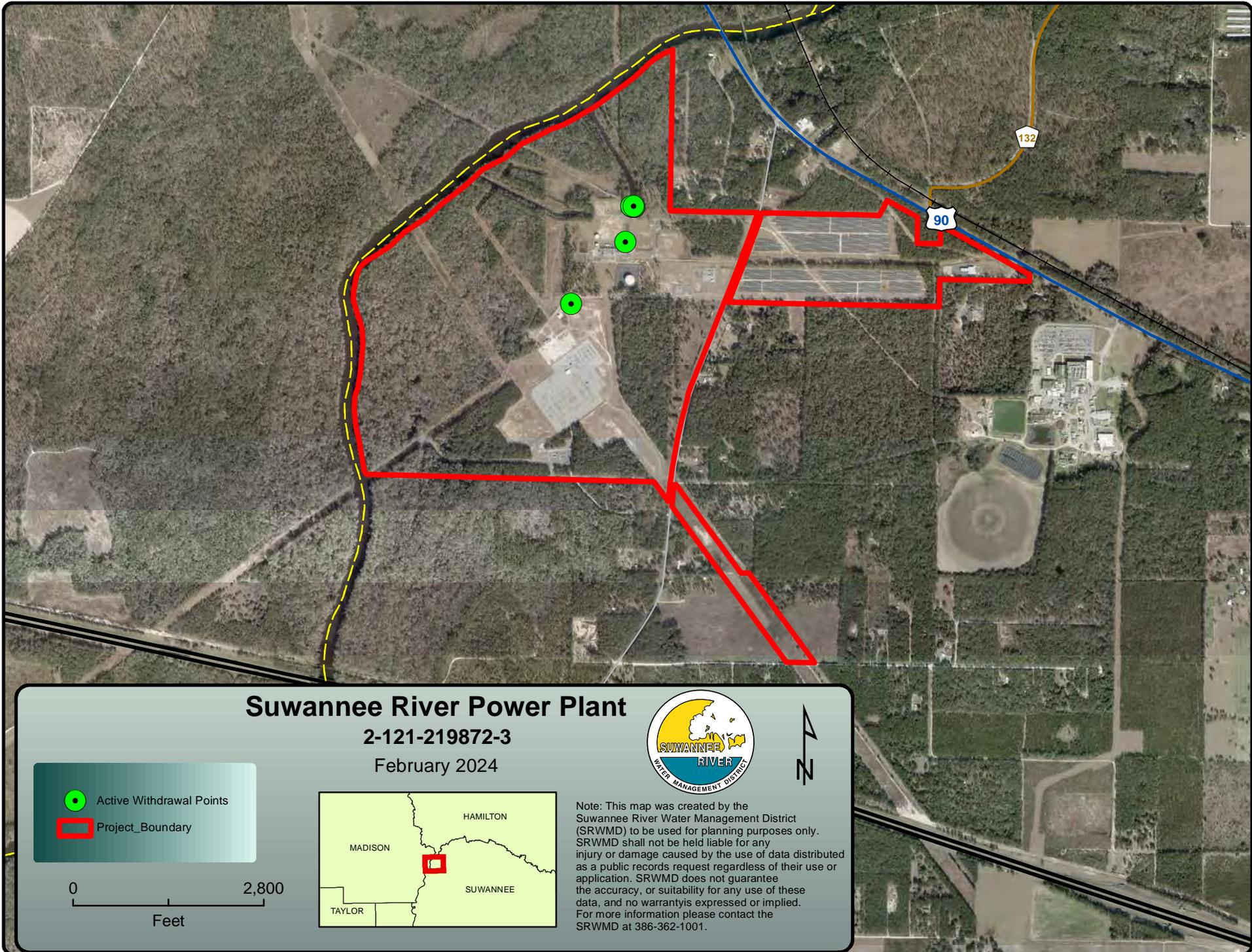
22. The permittee shall maintain all totalizing flow meters. In case of failure or breakdown of any meter, the District shall be notified in writing within five days of its discovery. A defective meter shall be repaired or replaced within 30 days of its discovery.
23. The permittee shall have all flow meters checked for accuracy once every five years within 30 days of the anniversary date of the issuance of this permit. The meters must be recalibrated if the difference between the actual flow and the meter is greater than five percent
24. Total withdrawal from wells Demineralizer 1 (Station ID 152050), Demineralizer 2 (Station ID 153340), Plant Service 1 (Station ID 121469), and Plant Service 2 (Station ID 152049), and from surface water pumps Pump 1 (Station ID 121156), Pump 2 (Station ID 118633), Pump 3 (Station ID 118789), and Pump 4 (Station ID 118911), must be recorded continuously, totaled monthly, and reported to the District at least every six months for the duration of this permit using Water Use Pumpage Report Form (EN-50). The meter reading or quantity withdrawn must be reported in gallons, and should be submitted on-line at <https://permitting.sjrwmd.com/srep/#/ep> whenever possible. Reporting is required, even if there is no use.

The reporting dates each year will be as follows:

Reporting Period	Report Due Date
January - June	July 31
July - December	January 31

25. The permittee is authorized to withdraw a maximum of 49.97 mgd of surface water from the Suwannee River, and 1.372 mgd of groundwater from the upper Floridan aquifer for industrial use. Daily allocations are calculated on an average annual basis.
26. The permittee shall provide a 10-year compliance report to the District in February of year 2034. At a minimum, the report shall contain the following:
 1. Demonstrate the project's water use demand is reasonable and consistent with the permitted allocation; and
 2. Demonstrate the permitted allocation and water use does not harm critical species, natural resources, or adopted minimum flows and levels within the Suwannee River or its tributaries.

During this review, the permittee and/or District staff may make recommendations based upon this review to modify this permit.



Suwannee River Power Plant

2-121-219872-3

February 2024



-  Active Withdrawal Points
-  Project_Boundary



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Agriculture and Environmental Projects

THRU: Tim Alexander, Deputy Executive Director, Agriculture and Environmental Projects

DATE: February 2, 2024

RE: Agriculture and Environmental Projects Monthly Report

Attached for your information is the Agriculture and Environmental Projects Monthly Report for December 2023.

LMII/tm
Attachment

Office of Agriculture and Environmental Projects Monthly Report

Period ending December 31, 2023

ENVIRONMENTAL PROJECTS PROGRAM		
	Number of Contracts	Amount under contract
Active Contracts	33	\$ 30,760,793
Completed within the last 6 months	9	\$ 2,362,601
Totals	42	\$ 33,123,394

AGRICULTURAL COST-SHARE PROGRAM		
	Number of Contracts	Amount under contract
Active Contracts	118	\$ 12,402,969
Completed within the last 6 months	21	\$ 1,159,640
Totals	139	\$ 13,562,609

FLOOD RISK OUTREACH AND MAPPING PROGRAM		
	Number of Contracts	Amount under contract
Number of Contracts (TWAs)	12	\$ 6,880,106
Completed within the last 6 months	1	\$ 790,500
Totals	13	\$ 7,670,606
TOTAL CONTRACTS / TWAs	194	\$ 54,356,609

AEP APPLICATIONS	
	Number of Projects
Agriculture Applications under review	37
AWS and Springs	16
Conceptual Projects under review	13
Projects in Queue	4
TOTAL	70

AEP FUNDING SOURCES		
	Number of Grants	Grant amount provided
District	3	\$ 10,461,592
FDEP	36	\$ 58,683,926
Federal through FDEP	5	\$ 14,600,000
Federal (CTP Program)	7	\$ 11,359,417
Cooperator Match	-	\$ 12,666,986
TOTAL	51	\$ 107,771,921

FDEP	Florida Department of Environmental Protection
CTP	Cooperating Technical Partner (FEMA)
AEP	Agriculture and Environmental Projects
TWA	Task Work Order
FEMA	Federal Emergency Management Agency

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Agriculture and Environmental Projects

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: February 2, 2024

RE: Amendment to Contract 23/24-046 with Herman Sanchez Jr., Dixie and Levy Counties

RECOMMENDATION

Amend Contract 23/24-046 with Herman Sanchez Jr., for additional agricultural cost-share funding of \$72,000, for a total amount not to exceed \$130,651.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Herman Sanchez Jr. has applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Levy and Dixie counties. The original contract was approved by the Executive Director on January 8, 2024, and contained grid soil sampling, plant tissue sampling, and variable rate nutrient application for an amount not to exceed \$58,651. This first amendment is to implement center pivot retrofits for use across 573 acres of peanuts, corn, green beans, and watermelon for an amendment cost not to exceed \$72,000 and a total contract amount not to exceed \$130,651. There are two different funding sources that will be used to execute this contract. The amount allocated by each funding source will not exceed \$300,000.

This project is located in the Suwannee River Basin Management Action Plan area, Fanning Manatee Priority Focus Area, and Eastern and Western Water Supply Planning Areas. The associated water savings estimate is 0.114 million gallons per day.

Attachment A lists the amended cost share item and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

PRODUCER Herman Sanchez Jr.
 WATER USE PERMIT 218083, 221421, 216093, 218212
 BMAP SUWA
 PFA Fanning Manatee
 COUNTY Levy
 COUNTY Dixie

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$72,000.00		
GBD23 Center Pivot Retrofit	90%	\$12,000.00		6	\$72,000.00	\$8,000.00	1 year from effective date

FUNDING

Estimated PRODUCER Funds \$8,000.00

DEP Funding \$72,000.00

Contract Amount	\$72,000.00
------------------------	--------------------

ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Center Pivot Retrofits

The producer must first select a Mobile Irrigation Lab (MIL) vendor to test the irrigation system. The MIL selected must follow the latest version of the MIL Handbook as developed by the Florida Department of Agriculture and Consumer Services (FDACS), Office of Agricultural Water Policy. Deliverables should include at a minimum: A uniformity score (Weighted Distribution and Christiansen's), recommendations to improve irrigation uniformity, and a laminated sprinkler chart with center pivot information. The selected MIL must also update the State of Florida MIL program website in accordance with FDACS Office of Agricultural Water Policy guidelines. The District will only reimburse for equipment recommended by the MIL and only for equipment considered newer technology. The District will not reimburse for equipment considered maintenance. Equipment eligible for reimbursement includes more efficient nozzle packages, such as Senninger IWOBs or Nelson Rotators, pressure regulators, drop down hoses, adjusting end guns and other associated water savings features. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment, copies of the pre- and post-MIL evaluations, and pictures of the pivot before, during and after the retrofit.

ATTACHMENT A

PRODUCER Herman Sanchez Jr.
 WATER USE PERMIT 218083, 221421, 216093, 218212
 BMAP SUWA
 PFA Fanning Manatee
 COUNTY Levy
 COUNTY Dixie
 APPLICATION NO.

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$72,000.00		
GBD23 Center Pivot Retrofit	90%	\$12,000.00		6	\$72,000.00	\$8,000.00	1 year from effective

FUNDING

Estimated PRODUCER Funds \$8,000.00

DEP Funding \$72,000.00

Contract Amount	\$72,000.00
------------------------	--------------------

ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

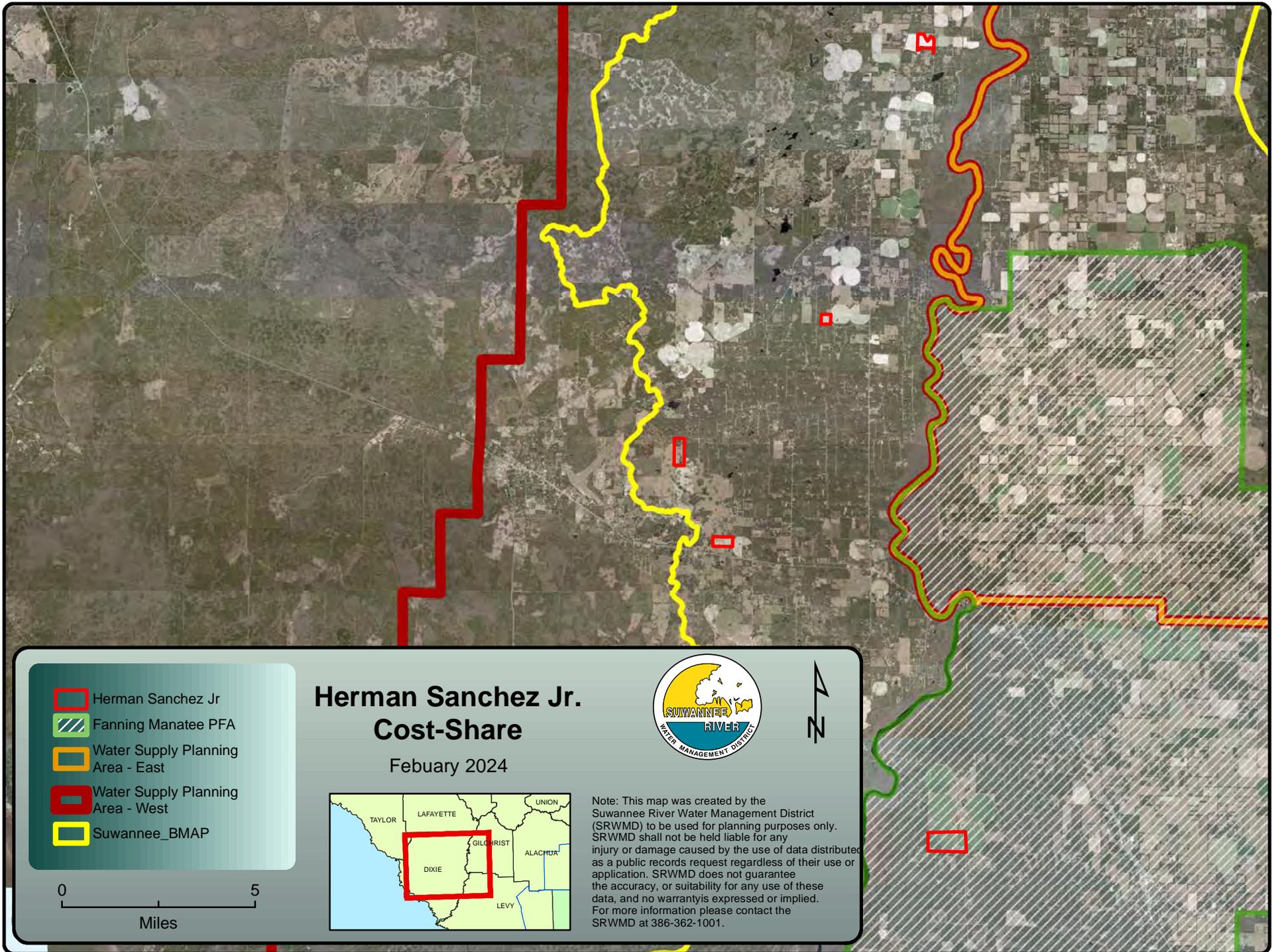
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Center Pivot Retrofits

The producer must first select a Mobile Irrigation Lab (MIL) vendor to test the irrigation system. The MIL selected must follow the latest version of the MIL Handbook as developed by the Florida Department of Agriculture and Consumer Services (FDACS), Office of Agricultural Water Policy. Deliverables should include at a minimum: A uniformity score (Weighted Distribution and Christiansen's), recommendations to improve irrigation uniformity, and a laminated sprinkler chart with center pivot information. The selected MIL must also update the State of Florida MIL program website in accordance with FDACS Office of Agricultural Water Policy guidelines. The District will only reimburse for equipment recommended by the MIL and only for equipment considered newer technology. The District will not reimburse for equipment considered maintenance. Equipment eligible for reimbursement includes more efficient nozzle packages, such as Senninger IWOBs or Nelson Rotators, pressure regulators, drop down hoses, adjusting end guns and other associated water savings features. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment, copies of the pre- and post-MIL evaluations, and pictures of the pivot before, during and after the retrofit.



-  Herman Sanchez Jr
-  Fanning Manatee PFA
-  Water Supply Planning Area - East
-  Water Supply Planning Area - West
-  Suwannee_BMAP

Herman Sanchez Jr. Cost-Share

February 2024



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Agriculture and Environmental Projects

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: February 2, 2024

RE: Amendment to Contract 23/24-041 with Herman Sanchez III, Dixie County

RECOMMENDATION

Amend Contract 23/24-041 with Herman Sanchez III, for additional agricultural cost-share funding of \$72,000, for a total amount not to exceed \$116,962.85.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Herman Sanchez III has applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Dixie County. The original contract was approved by the Executive Director on January 8, 2024, and contained grid soil sampling, plant tissue sampling, and variable rate nutrient application for an amount not to exceed \$44,962.85. This first amendment is to implement center pivot retrofits for use across 375 acres of peanuts, corn, green beans, and watermelon for an amendment cost not to exceed \$72,000 and a total contract amount not to exceed \$116,962.85. There are two different funding sources that will be used to execute this contract. The amount allocated by each funding source will not exceed \$300,000.

This project is located in the Suwannee River Basin Management Action Plan area and Western Water Supply Planning Area. The associated water savings estimate is 0.114 million gallons per day.

Attachment A lists the amended cost share item and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

PRODUCER HERMAN SANCHEZ III
 WATER USE PERMIT 215, 219786, 220609, 216557
 BMAP SUWA
 PFA
 COUNTY Dixie

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$72,000.00		
GBD23 Center Pivot Retrofit	90%	\$12,000.00		6	\$72,000.00	\$8,000.00	1 year from effective date

FUNDING

Estimated PRODUCER Funds \$8,000.00

DEP Funding \$72,000.00

Contract Amount	\$72,000.00
------------------------	--------------------

ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

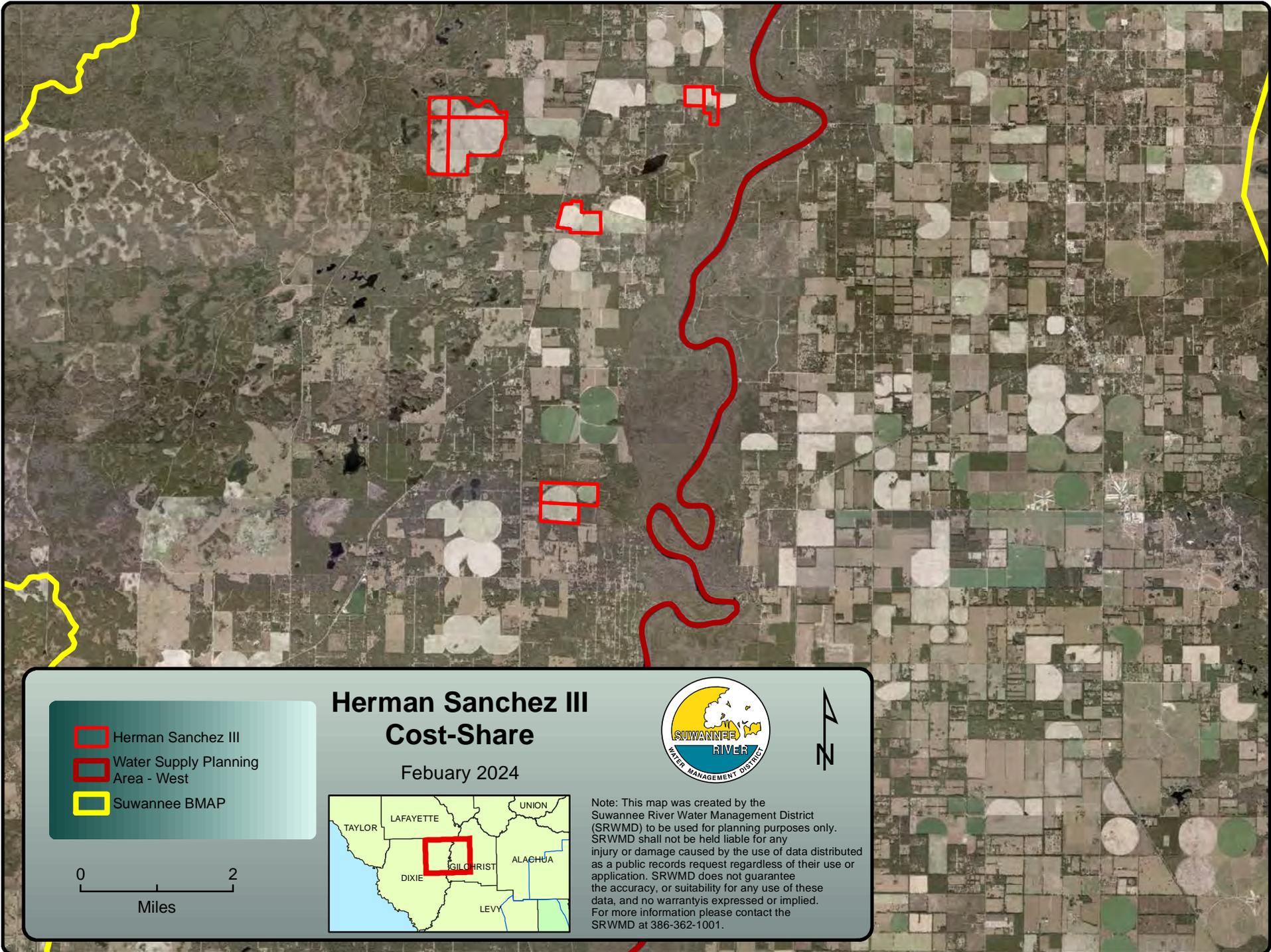
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Center Pivot Retrofits

The producer must first select a Mobile Irrigation Lab (MIL) vendor to test the irrigation system. The MIL selected must follow the latest version of the MIL Handbook as developed by the Florida Department of Agriculture and Consumer Services (FDACS), Office of Agricultural Water Policy. Deliverables should include at a minimum: A uniformity score (Weighted Distribution and Christiansen's), recommendations to improve irrigation uniformity, and a laminated sprinkler chart with center pivot information. The selected MIL must also update the State of Florida MIL program website in accordance with FDACS Office of Agricultural Water Policy guidelines. The District will only reimburse for equipment recommended by the MIL and only for equipment considered newer technology. The District will not reimburse for equipment considered maintenance. Equipment eligible for reimbursement includes more efficient nozzle packages, such as Senninger IWOBs or Nelson Rotators, pressure regulators, drop down hoses, adjusting end guns and other associated water savings features. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment, copies of the pre- and post-MIL evaluations, and pictures of the pivot before, during and after the retrofit.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Agriculture and Environmental Projects

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: February 2, 2024

RE: Amendment to Contract 23/24-043 with Sanchez Farms, LLC, Dixie, Levy and Gilchrist Counties

RECOMMENDATION

Amend Contract 23/24-043 with Sanchez Farms, LLC for additional agricultural cost-share funding of \$168,000, for a total amount not to exceed \$252,306.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Sanchez Farms, LLC has applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Dixie, Levy and Gilchrist counties. The original contract was executed by the Executive Director on January 8, 2024, and contained grid soil sampling, plant tissue sampling, and variable rate nutrient application for an amount not to exceed \$84,306. This first amendment is to implement center pivot retrofits for use across 1,635 acres of corn, peanuts, and green beans for an amendment cost not to exceed \$168,000 and a total contract amount not to exceed \$252,306. There are two different funding sources that will be used to execute this contract. The amount allocated by each funding source will not exceed \$300,000.

This project is located in the Suwannee River Basin Management Action Plan Area, Fanning Manatee Priority Focus Area, and Eastern and Western Water Supply Planning Areas. The associated water savings estimate is 0.266 million gallon per day.

Attachment A lists the amended cost share item and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

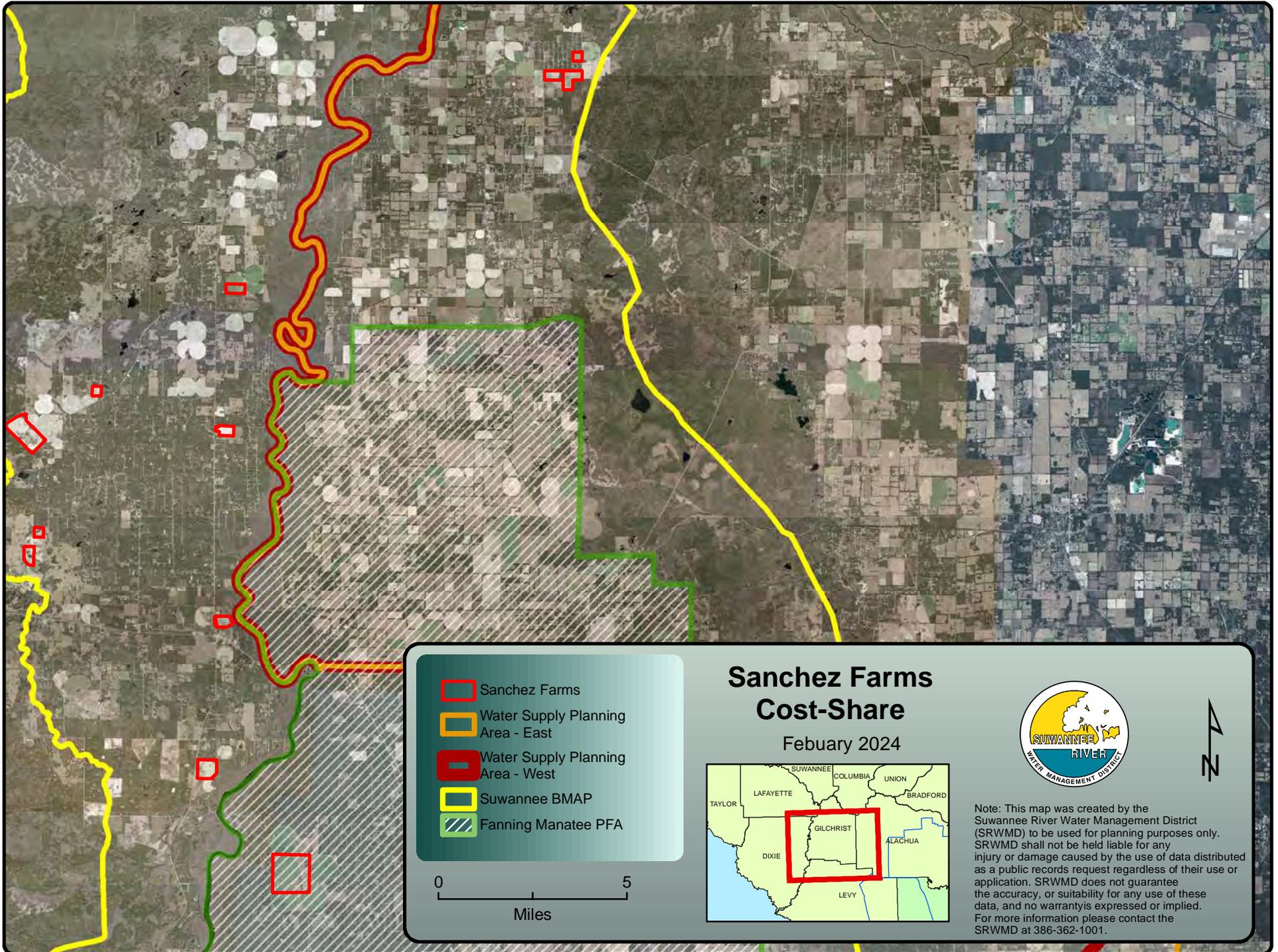
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Center Pivot Retrofits

The producer must first select a Mobile Irrigation Lab (MIL) vendor to test the irrigation system. The MIL selected must follow the latest version of the MIL Handbook as developed by the Florida Department of Agriculture and Consumer Services (FDACS), Office of Agricultural Water Policy. Deliverables should include at a minimum: A uniformity score (Weighted Distribution and Christiansen's), recommendations to improve irrigation uniformity, and a laminated sprinkler chart with center pivot information. The selected MIL must also update the State of Florida MIL program website in accordance with FDACS Office of Agricultural Water Policy guidelines. The District will only reimburse for equipment recommended by the MIL and only for equipment considered newer technology. The District will not reimburse for equipment considered maintenance. Equipment eligible for reimbursement includes more efficient nozzle packages, such as Senninger IWOBs or Nelson Rotators, pressure regulators, drop down hoses, adjusting end guns and other associated water savings features. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment, copies of the pre- and post-MIL evaluations, and pictures of the pivot before, during and after the retrofit.



-  Sanchez Farms
-  Water Supply Planning Area - East
-  Water Supply Planning Area - West
-  Suwannee BMAP
-  Fanning Manatee PFA



Sanchez Farms Cost-Share

February 2024



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Chief, Office of Agriculture and Environmental Projects

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: February 2, 2024

RE: Agricultural Cost-Share Contract with Alliance Grazing Group, Levy County

RECOMMENDATION

Authorize the Executive Director to enter into a contract with Alliance Grazing Group to implement agricultural cost-share practices for an amount not to exceed \$90,000.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Alliance Grazing Group has applied for agricultural cost-share under the District Agricultural Cost-Share Program to implement center pivot retrofits and a variable frequency drive for use across 619 acres of corn, peanuts, sorghum, and winter forages in Levy and Gilchrist counties. The District currently has active contracts with Alliance Grazing Group: a \$2,500,000 special project for the conversion of Piedmont Dairy from grazing to free stall barns; a \$20,000 special project for the control release fertilizer on-farm demonstration project; and a \$138,150 contract for a 5-year soil moisture probe service agreement that is nearing completion. Although there are existing contracts, this will be a new contract with one funding source that will not exceed \$300,000 per the funding source.

This project is located in the Suwannee River Basin Management Action Plan Area, the Eastern and Western Water Supply Planning Areas, and the Fanning Manatee Priority Focus Area. The associated water savings estimate is 0.114 million gallons per day.

Attachment A lists the cost share items and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

PRODUCER ALLIANCE GRAZING GROUP
 WATER USE PERMIT 220607, 221905
 BMAP SUWA
 PFA Fanning Manatee
 COUNTY Levy
 COUNTY Gilchrist

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$90,000.00		
GBD Variable Frequency Drive (VFD)	75%	\$18,000.00		1	\$18,000.00	\$6,000.00	1 year from effective date
GBD Center Pivot Retrofit	90%	\$12,000.00		6	\$72,000.00	\$8,000.00	1 year from effective date

FUNDING

Estimated PRODUCER Funds \$14,000.00

DEP Funding \$90,000.00

Contract Amount \$90,000.00

ATTACHMENT A

District Specifications

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The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

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The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Center Pivot Retrofits

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ATTACHMENT A

Variable Frequency Drive Pump (VFD)

Variable frequency drive pumps control flow rates based on pressure which allows the producer to conserve water by optimally managing flow to the irrigation distribution system. VFD pumps also reduce water loss due to irrigation system blowouts. For reimbursement, the producer must provide a copy of the paid invoice and cancelled check (front and back) or some verifiable form of payment to vendor providing the equipment. District staff must also verify and photo document the equipment.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Troy Roberts, Communications and Outreach Manager
THRU: Katelyn Potter, Director, Outreach and Operations
DATE: January 4, 2024
RE: Outreach and Communications Activity Summary

The following information summarizes Outreach and Communications activities for the month of December 2023:

Facebook	Twitter	Instagram
Total Posts: 15 Total Reach: 5,237 Total Likes: 179 Total Comments: 9 Total Shares: 25	Total Posts: 21 Total Impressions: 1,861 Total Engagement: 67 Engagement Rate: 4.3 percent	Total Posts: 10 Total Reach: 499 Total Engagement: 118

Press Releases
<ul style="list-style-type: none">December 5 – Governing Board MeetingDecember 13 – Hydrological Conditions ReportDecember 19 – Rainfall Update

Media Inquiries / Responses
<ul style="list-style-type: none">December 5 – Troy Roberts responded to a request from POLITICO regarding the Seven Springs permit.December 11 – Troy Roberts responded to a request from POLITICO regarding the Seven Springs permit.December 12 – Troy Roberts responded to a request from POLITICO regarding the Seven Springs permit.December 15 – Troy Roberts responded to a request from Bloomberg regarding permitting numbers.December 19 – Troy Roberts responded to a request from the Lake City Reporter regarding the announcement of state funding.December 21 – Troy Roberts responded to a request from the Florida Specifier for an article in their upcoming 2024 issue.

Meetings with Vendors / Consultants / Public

- December 6 -7 – Troy Roberts, and other District staff, attended the State Resiliency tour with State Resilience Officer Wes Brooks. This was a two-day event that spanned many counties within the District.
- December 11 – Troy Roberts attended the kickoff meeting with Strategic Digital Services for upcoming feature story work for this Fiscal Year 2023-2024.
- December 14 – Troy Roberts met with Moore Communications regarding updates to the Online SUA project.
- December 18 – Troy Roberts met with SKYE Communications to schedule the kickoff meeting for an upcoming design project.
- December 20 – Troy Roberts visited the District's Little River Tract for prescribed burn activities with District staff.
- December 21 – Troy Roberts visited Peacock Springs for high water flow monitoring with District staff.

December Photo Highlight:

District staff, along with other state agencies, attended a tour in December with the state's Chief Resilience Officer Wes Brooks to discuss long-term recovery needs following Hurricane Idalia.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Katelyn Potter, Director, Division of Outreach and Operations
DATE: January 24, 2024
RE: 2024 Consolidated Annual Report

FOR INFORMATION

Transmittal of the 2024 Consolidated Annual Report.

BACKGROUND

Every year by March 1, the water management districts are required to submit the Consolidated Annual Report pursuant to Section 373.036, Florida Statutes.

The report is submitted to the Governor, President of the Senate, Speaker of the House of Representatives, Office of Economic and Demographic Research, Secretary of the Florida Department of Environmental Protection, state and county legislators, and the public.

The report includes the following plans, several of which require prior board approval (as indicated with an asterisk).

1. Strategic Plan* and Annual Work Plan Report
2. Minimum Flows and Minimum Water Levels Priority List and Schedule*
3. Five-Year Capital Improvements Plan
4. Alternative Water Supply
5. Five-Year Water Resource Development Work Program*
6. Waterbody Grades
7. Florida Forever Five-Year Work Plan*
8. Mitigation Donation Annual Report

The plan is available for reference on the District's website at www.MySuwanneeRiver.com/TheDistrict and can also be found in the District's records.

This memorandum serves to notify the Governing Board of the plan's transmittal to the required recipients and its posting to the District website.

KCP/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
 FROM: Lorna Radcliff, Chief, Office of Land Management
 THRU: Katelyn Potter, Director, Outreach and Operations
 DATE: January 10, 2024
 RE: Land Management Update

BACKGROUND

The following information summarizes land management activities for December 2023, Fiscal Year 2023-2024 (FY 2024).

Natural Communities Management: The following tables represent activities that support overall natural community restoration and management across District lands.

Vegetative Management (acres)	FY 2024 Planned	Reporting Period Completed	Percent Complete
Herbicide	250	Start July	0
Roller Chop Uplands	200	Start May	0
Mallory Swamp Mow/Chop	1,300	403	31%
Woods Mowing	1,500	Start March	0
Totals	3,250	403	12%

Prescribed Fire (acres)	FY 2024 Planned	Reporting Period Completed	Percent Complete
SRWMD	12,300	995	8%
FFS - Twin Rivers State Forest	2,000	281	14%
Totals	14,300	1,276	9%

Invasive Plant Treatment	FY 2024 Planned	Reporting Period Completed	Percent Complete
SRWMD Staff Treat (# mapped infestations)	0	Start Spring	0
Edwards Bottomland (acres)	30	Start Summer	0
Contractors (acres)	0	Start Spring	0

FWC Uplands Program-Grant funded (acres)	0	0	0
Starke Bypass (acres)	100	Start August	0

Ecological Services Monitoring (locations)	FY 2024 Planned	Reporting Period Completed	Percent Complete
Rare Plants Monitoring	0	Start Spring	0
Gopher Tortoise Surveys (transects)	557	47	8%
Wading Bird Rookeries	13	Start June	0
Natural Community Mapping (acres)	1,200	Start February	0

Timber Harvests	FY 2024 Planned	Reporting Period Completed	Percent Complete
Acreage	1,764	596	33%
Revenue (estimated)	\$1,064,000	\$167,194.60	15%

Current Timber Sales	County	Acreage	Type	Status or Revenue
Gilchrist Wellfield #1	Gilchrist	100	Thinning and Chipping	Inactive
Adams Tract #4	Lafayette	90	Thinning and Clearcut	\$159,921.26
Sandlin Bay #9	Columbia	374	Thinning	Inactive
Devils Hammock #2	Levy	144	Thinning	\$231,047.33
Shelly #1	Jefferson	121	Thinning	Inactive
Woods Ferry #7	Suwannee	155	Thinning	Inactive
Jerry Branch #2	Hamilton	191	Clearcut, Thinning, & Chipping	Active
Steinhatchee Springs #25	Lafayette	250	Thinning	Inactive
Fiscal Year 2024 Revenue as of January 9, 2024				\$295,683.55
<i>*Estimated for this report only. Official accounting records have not yet been finalized.</i>				

Restoration	FY 2024 Planned	Reporting Period Completed	Percent Complete
Reforestation (acres)	312	198	63%

Land Management: The following tables represent tract and land management activities on the District's fee and less-than-fee owned properties.

Conservation Easements	FY 2024 Planned	Reporting Period Completed	Percent Complete
Monitor Current Easements	5	Start February	0

Hydrologic & Road Maintenance	FY 2024 Planned	Reporting Period Completed	Percent Complete
Culvert Replacements	5	Start in Spring	0
Road maintenance (miles)	290	3.63	1.25

Tract Maintenance	FY 2024 Planned	Reporting Period Completed	Percent Complete
Mowing (total miles)	1,748	237	27
Site Maintenance (total visits)	2,736	228	25
Enhanced Patrols (hours)	1,172	Est 236, 1 st Quarter	0
Sign Replacements	49	Ordered	0
Boundary Line Painting (miles)	115.4	Start February	0

Special Projects: The following information provides a status update on special projects within the Office of Land Management.

Pinehatchee Tract (Steinhatchee Springs Tract addition): Survey work with WSP Environmental & Infrastructure, Inc continues. Road repairs on the Pinehatchee Pond Road continue. Currently the repairs are 75% complete, however, wet conditions due to rainfall have currently stopped operations.

Rock Bluff: The site application was approved by the Gilchrist County Commission on Thursday, January 18, 2024. Upon approval of the site application, the District will receive the sanitation system permit and send out for bids.

Telford Springs: District staff will conduct a meeting on February 12, 2024, with Suwannee County to discuss the management of Telford Springs.

Pot Springs Road Improvements: The project is on schedule and expected to be completed in approximately six weeks.

Hurricane Recovery: Holton Creek, Tyree, and Christian tract remain closed to the public following Hurricane Idalia. Contractors are currently removing debris to make Holton Creek and Tyree tracts safe for the public. Planning has started to recover the river road and river access on the Christian Tract and recovery will begin in February.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Alejandro Arteaga Garcia, Senior Data Analyst, Office of Water Resources

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: January 11, 2024

RE: Agricultural Water Use Monitoring Report

BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells 8 inches in diameter or greater.

As of January 11, 2023, the District is monitoring 1,625 (239.6 MGD) of a total of 1,717 active permitted wells (249.9 MGD). The remaining 92 active wells not yet monitored are scheduled for site visits to determine the type of monitoring that will be implemented. An additional 253 proposed wells have yet to be drilled.

The District offers three options for monitoring: electric provided by the power company, telemetry on diesel systems, and self-reporting. To date, farmer electric agreements from cooperatives are in effect on 859 (153.0 MGD) monitoring points. The District currently employs telemetry on 317 (52.1 MGD) diesel-powered systems. There are currently 19 (1.4 MGD) self-monitored points.

Additionally, there are currently 430 (33.1 MGD) sites for which monitoring is currently not feasible. Staff visit these sites each year to reevaluate the feasibility of monitoring.

The attached figures show the current well status and monitoring type for all wells with water use monitoring conditions (Figure 1), and the status of flow data collection by source within the Districts' agricultural monitoring network (Figure 2).

Agricultural Water Use Stations with Monitoring Conditions

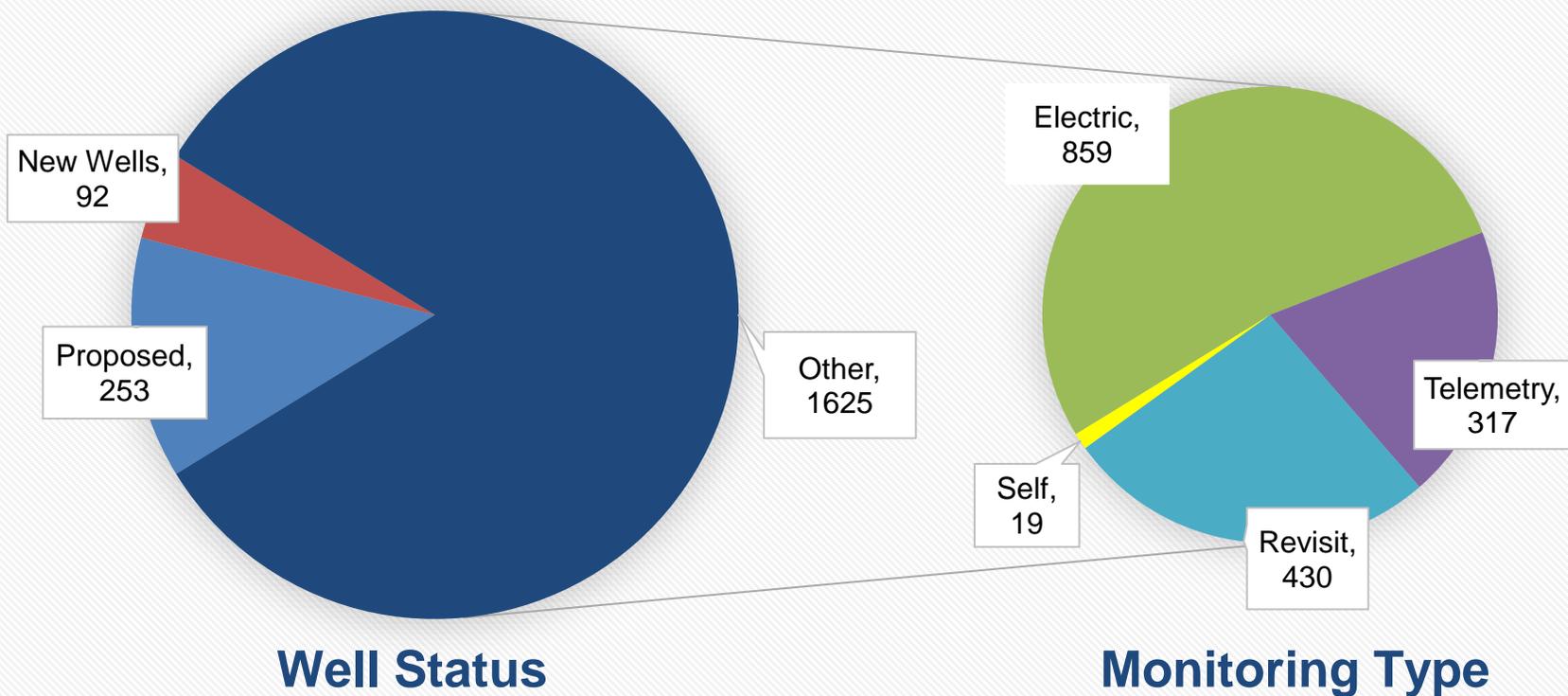
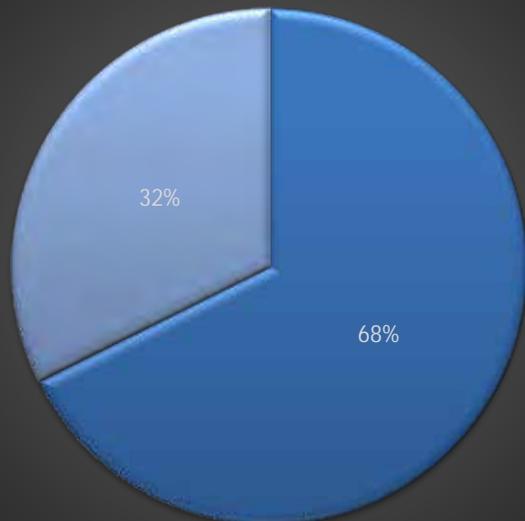


Figure 1. Well status and monitoring type for all wells with water use monitoring conditions as of January 11, 2024.

Flow Data Collection Status



■ Sites with Unique Flow Recorded, 1046
■ Sites Needing Flow Information, 500

Flows Recorded by Source

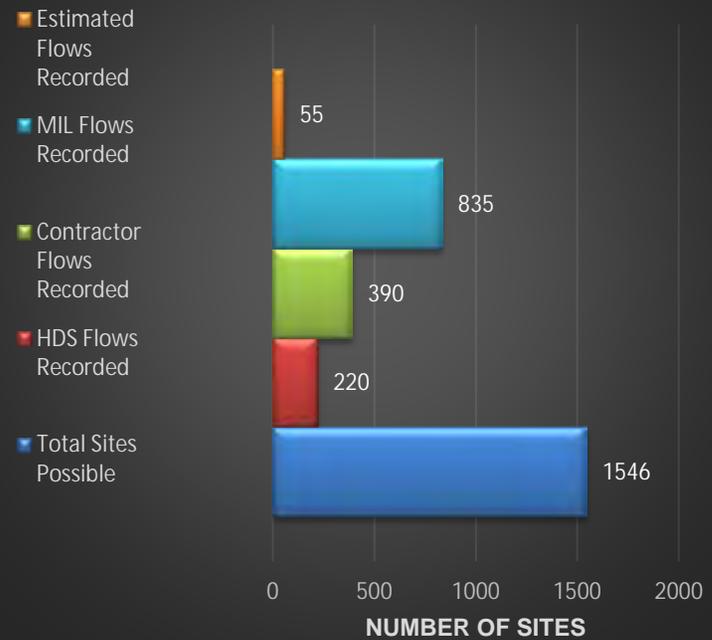


Figure 2. Status of flow data collection by source within the District's agricultural monitoring network as of January 11, 2024.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Susanna Hetrick, Chief, Office of Water Resources

THRU: Amy Brown, Deputy Executive Director, Water Resources

DATE: January 12, 2024

RE: **Public Hearing** and Approval of the 2024 Suwannee River Basin Surface Water Improvement and Management Plan Update

RECOMMENDATION

Conduct a public hearing and approve the 2024 Suwannee River Basin Surface Water Improvement and Management (SWIM) Plan Update.

BACKGROUND

In 1987, the Florida legislature passed the SWIM Act (Section 373.451, Florida Statutes.), which directed the water management districts to identify priority water bodies and develop plans for improving and managing them. SWIM plans summarize what is known about priority water bodies related to their past and present conditions, and outlines strategies and specific projects aimed at improvement and protection of the water bodies.

The Suwannee River Basin SWIM Plan identifies the Suwannee, Alapaha, Withlacoochee, Santa Fe and Ichetucknee rivers as priority water bodies, which were prioritized for SWIM planning by the District beginning in the 1980's. The restoration and protection needs of each priority water body are centered on the concepts of protecting flows and water quality.

The 2024 Suwannee River Basin SWIM Plan Update includes descriptions of each priority water body in the basin, identification of governmental agencies with jurisdiction in the basin, a description of land uses in the basin, identification of point and nonpoint pollution sources within the basin, strategies for restoration and protection of the water bodies, lists of active and proposed projects that will support those strategies, and estimates of funding needed to implement the projects.

In accordance with Section 373.453(3), F.S., the District provided the draft plan to the Florida Department of Environmental Protection, the Florida Fish and Wildlife Conservation Commission, the Florida Department of Agriculture and Consumer Services, and to all governmental units with jurisdiction within the District for their review and comment within the statutory time frames. In addition, the District issued a press release and posted the plan online for public review and comment. Comments received were incorporated into the draft plan. On January 9, 2024, the District held a public workshop at District headquarters in Live Oak to obtain public input prior to finalizing this SWIM Plan.

SH/ao