

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

YouTube Link: <https://www.youtube.com/@SRWMD>

Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full herein and are filed in the permanent files of the District.

April 9, 2024  
9:00 a.m.

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

**Governing Board**

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair		X
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

**Vice-Chair Schwab conducted the Board Meeting with the absence of Chair Johns.**

**Governing Board Legal Counsel**

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

**Leadership Team**

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Deputy Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair: None

Agenda Item No. 4 – Public Comment:

- Troy Roberts, Manager, Outreach and Operations, read a public comment email received from Paul Still, Bradford Soil and Water Conservation District, regarding concerns in Bradford County. This email is placed in the public record of this Board Meeting.
- Jeff Hill – Concerns regarding payment due to him for crushed pipe on his property.

Agenda Item No. 5- Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - March 12, 2024 Board Meeting and Workshop Minutes
- Agenda Item No. 10 - February 2024 Financial Report

- Agenda Item No. 12 - Rulemaking to Amend Rules 40B-4.1020, 40B-4.1090, 40B-4.3010, and 40B-4.3030, Florida Administrative Code
- Agenda Item No. 16 - Amendment to Contract 19/20-107, Otter Springs On Site Treatment and Disposal Systems Improvements
- Agenda Item No. 17 - Amendment to Contract 21/22-174 with Michael Wilkerson, Gilchrist County
- Agenda Item No. 18 - Amendment to Contract 23/24-062 with Lee Peanut Farms, LLC., Madison County
- Agenda Item No. 19 - Agricultural Cost-Share Contract with Melonnuco, LLC., Suwannee County
- Agenda Item No. 28 - 2024 Suwannee River Basin Surface Water Improvement and Management Plan Update

MOTION WAS MADE BY THOMPSON, SECONDED BY SESSIONS TO APPROVE THE ITEM.  
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 - March 12, 2024 Governing Board Meeting and Workshop Minutes. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Manager, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. Hugh Thomas, Executive Director, introduced Chris Wynn, FFWCC. He also introduced Dale Nanny, and Mike and Nancy Kelly with the Florida Bicycle Association.

**GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 8 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the Brandon Creasey Administrative Complaint.

**BUSINESS AND COMMUNITY SERVICES**

Administration

Agenda Item No. 9 – Legislative Update. Tyler Winburn, Coordinator, Office of Legislative and Government Affairs, updated the Board on the 2024 Legislative Session.

Finance

Agenda Item No. 10 – February 2024 Financial Report. Approved on Consent.

Resource Management

Agenda Item No. 11 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 12 – Rulemaking to Amend Rules 40B-4.1020, 40B-4.1090, 40B-4.3010, and 40B-4.3030, Florida Administrative Code. Approved on Consent.

Agriculture and Environmental Projects

Agenda Item No. 13 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 14 – Engineering and Environmental Services Request for Qualifications. Leroy Marshall, Chief, Office of Agriculture and Environmental Projects, presented this item to the Board.

MOTION WAS MADE BY SESSIONS, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 15 – Task Work Assignment with WSP for Brooks Sink Phase II. Mr. Marshall presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 16 - Amendment to Contract 19/20-107, Otter Springs On Site Treatment and Disposal Systems Improvements. Approved on Consent.

Agenda Item No. 17 – Amendment to Contract 21/22-174 with Michael Wilkerson, Gilchrist County. Approved on Consent.

Agenda Item No. 18 – Amendment to Contract 23/24-062 with Lee Peanut Farms, LLC., Madison County. Approved on Consent.

Agenda Item No. 19 – Agricultural Cost-Share Contract with Melonnuco, LLC., Suwannee County. Approved on Consent.

**OUTREACH AND OPERATIONS**

Communications and Outreach

Agenda Item No. 20 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 21 – Communications Update. Mr. Roberts provided this update to the Board.

Land Management

Agenda Item No. 22 – Land Management Update. This update was provided as an informational item in the Board materials. Lorna Ratliff, Chief, Office of Land Management, updated the Board on the Land Management Review Team tour.

Agenda Item No. 23 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Katelyn Potter, Director, Outreach and Operations Division, corrected the spreadsheet regarding the Johnny Taylor Property in Gilchrist County. The owner has not withdrawn his offer to the District.

Agenda Item No. 24 – Suwannee Bicycle Association Proclamation. Mrs. Radcliff presented this item to the Board.

Dale Nanny, Suwannee Bicycle Association, provided comments to the Board.

MOTION WAS MADE BY SESSION, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Hydrologic Data Services

Agenda Item No. 25 – Agricultural Water Use Monitoring Report. This report was provided as an informational item in the Board materials.

**WATER RESOURCES**

Agenda Item No. 26 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board.

Minimum Flows and Levels

Agenda Item No. 27 – Cherry Lake MFL Update. Sean King, Chief, Office of Minimum Flows and Minimum Water Levels, presented this update to the Board.

Water Resources

Agenda Item No. 28 – 2024 Suwannee River Basin Surface Water Improvement and Management Plan Update. Approved on Consent.

**EXECUTIVE OFFICE**

Agenda Item No. 29 - Announcements. Mr. Thomas updated the Board on District activities. Mr. Thomas requested the Audit Committee also serve on the Auditor Selection Committee including Mr. Sessions as a member of the Auditor Selection Committee.

The Auditor Selection Committee includes Johns, Keith, Schwab, Lloyd, and Sessions.

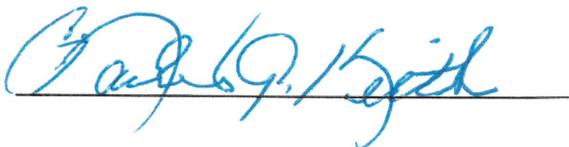
Agenda Item No. 30 - Governing Board Comments. None

Agenda Item No. 31 - Adjournment. Meeting adjourned at 10:47 a.m.



Chair

ATTEST:



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOPS**

Workshop began at 10:47 a.m.

Auditor Selection Responsibilities Discussion

Sam McCall, District Inspector General, provided Auditor Selection Committee training to our Board members.

The Auditor Selection Committee includes Mrs. Johns, Mr. Keith, Mr. Schwab, Mr. Lloyd, and Mr. Sessions.

Workshop adjourned at 11:25 a.m.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF AUDIT COMMITTEE**

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April 9, 2024  
Following Board Meeting

District Headquarters  
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 11:26 a.m.

<b>Committee Members</b>	<b>Present</b>	<b>Not Present</b>
Virginia Johns		X
Charles Keith	X	
Richard Schwab	X	
William Lloyd	X	

**Vice-Chair Schwab conducted the Audit Committee Meeting with the absence of Chair Johns.** Board Members Thompson, Smith, and Sessions also attended the Audit Committee Meeting.

2. Public Comment: None

**Discussion Items**

3. Fiscal Year 2022-2023 Financial Audit. Pam Shaw, Chief Financial Officer, Office of Administration, introduced Brad Hough, Powell and Jones, CPA, to present the Financial Audit to the Committee for acceptance. Mrs. Shaw requested acceptance of the Audit by the Committee.

MOTION MADE BY KEITH, SECONDED BY LLOYD TO APPROVE THE FISCAL YEAR 2022-2023 FINANCIAL AUDIT. MOTION CARRIED UNANIMOUSLY.

4. Announcements. None
5. Adjournment. Meeting adjourned at 11:41 a.m.



Chair

ATTEST:

