



AGENDA
SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING AND PUBLIC HEARING

YouTube Link: <https://www.youtube.com/@SRWMD>
Open to Public

June 11, 2024
9:00 a.m.

District Headquarters
Live Oak, FL

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair
Amendments Recommended by Staff: None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
 - Agenda Item No. 6 - May 14, 2024 Governing Board Meeting and Workshop
 - Agenda Item No. 10 - Declaration of Surplus Property and Disposition – Vehicles
 - Agenda Item No. 11 - Renewal of Contract 16/17-250 with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services
 - Agenda Item No. 12 - Amendment to Contract 23/24-042 with Kelby Sanchez - Dixie, Gilchrist, Lafayette, and Suwannee Counties
 - Agenda Item No. 13 - Amendment to Contract 23/24-041 with Herman Sanchez III - Dixie, Gilchrist and Levy Counties
 - Agenda Item No. 14 - Amendment to Contract 23/24-043 with Sanchez Farms, LLC - Dixie, Gilchrist and Levy Counties
 - Agenda Item No. 15 - Amendment to Agreement LPS0082, Sustainable Suwannee Nutrient Mitigation Project, with the Florida Department of Environmental Protection
 - Agenda Item No. 16 - April 2024 Financial Report
 - Agenda Item No. 24 - Contract for Recreation Maintenance Services for Fiscal Years 2025-2027
 - Agenda Item No. 25 - Contract for Road Mowing Services for Fiscal Year 2024-2025
 - Agenda Item No. 26 - Contract for Field Services for Fiscal Year 2024-2025
6. May 14, 2024 Governing Board Meeting and Workshop - **Recommend Consent**
7. Items of General Interest for Information/Cooperating Agencies and Organizations
 - A. Hydrologic Conditions Report
 - B. Cooperating Agencies and Organizations

**GOVERNING BOARD LEGAL COUNSEL
Tom Reeves**

8. Update on Legal Activities

BUSINESS AND COMMUNITY SERVICES
Tim Alexander, Deputy Executive Director

Administration

9. Facilities Update

BCS Page 1 10. Declaration of Surplus Property and Disposition – Vehicles – **Recommend Consent**

Agriculture Projects

BCS Page 3 11. Renewal of Contract 16/17-250 with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services – **Recommend Consent**

BCS Page 4 12. Amendment to Contract 23/24-042 with Kelby Sanchez - Dixie, Gilchrist, Lafayette, and Suwannee Counties – **Recommend Consent**

BCS Page 8 13. Amendment to Contract 23/24-041 with Herman Sanchez III - Dixie, Gilchrist and Levy Counties – **Recommend Consent**

BCS Page 12 14. Amendment to Contract 23/24-043 with Sanchez Farms, LLC - Dixie, Gilchrist and Levy Counties – **Recommend Consent**

BCS Page 16 15. Amendment to Agreement LPS0082, Sustainable Suwannee Nutrient Mitigation Project with the Florida Department of Environmental Protection - **Recommend Consent**

Finance

BCS Page 17 16. April 2024 Financial Report – **Recommend Consent**

Resource Management

BCS Page 22 17. Permitting Summary Report

Environmental Projects

BCS Page 25 18. Agriculture and Environmental Projects Monthly Report

BCS Page 27 19. Brooker Water Meter Replacement Project

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]
- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

YouTube Link: <https://www.youtube.com/@SRWMD>
Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full herein and are filed in the permanent files of the District.

May 14, 2024
9:00 a.m.

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

Governing Board

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

Governing Board Legal Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Assistant Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Agenda Item No. 3 – Appointment of Larry Sessions to Audit Committee.

MOTION WAS MADE BY SCHWAB, SECONDED BY THOMPSON TO APPROVE APPOINTMENT OF MR. SESSIONS TO AUDIT COMMITTEE. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 - Announcement of any Amendments to the Agenda by the Chair:

UPDATED:

Business and Community Services – Agenda Item No. 14 - Fiscal Year 2022-2023 Financial Audit

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE AMENDMENT TO THE AGENDA. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 5 – Public Comment: None

Agenda Item No. 6- Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 7 - April 9, 2024 Governing Board Meeting, Workshop, and Audit Committee Meeting Minutes
- Agenda Item No. 11 - Amendment to Contract 22/23-158 with 3D Land and Farm, LLC, Alachua County
- Agenda Item No. 12 - March 2024 Financial Report
- Agenda Item No. 13 - Payment in Lieu of Taxes
- Agenda Item No. 16 - Administration of Paid Parental Leave Following the Birth or Adoption of a Child
- Agenda Item No. 21 - Agreements with the Florida Department of Environmental Protection and AECOM Technical Services, Inc.
- Agenda Item No. 24 - Updated Olustee Creek Conservation Ingress/Egress Easement Exchange, Columbia County
- Agenda Item No. 26 - Fiscal Year 2023-2024 Land Management Review Team Report
- Agenda Item No. 30 - Memorandum of Agreement Between the Suwannee River Water Management District, St. Johns River Water Management District, and the Florida Department of Environmental Protection

MOTION WAS MADE BY SCHWAB, SECONDED BY THOMPSON TO APPROVE THE ITEM.
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 7 - April 9, 2024 Governing Board Meeting, Workshop, and Audit Committee Meeting Minutes. Approved on Consent.

Agenda Item No. 8 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Manager, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. Hugh Thomas, Executive Director, recognized cooperators, and agencies here for the AWS and Springs Projects approval.
- C. Service Recognition. Jon Wood was recognized on his upcoming retirement from the District.

Chair Johns moved Agenda Item No. 19 and Agenda Item No. 20 to this section of the agenda to accommodate cooperators and agencies present at the Board Meeting.

Agenda Item No. 19 – Alternative Water Supply Funding Projects for Fiscal Year 2024-2025. Leroy Marshall, Director, Resource Management/Projects Division, presented this item to the Board.

The following attendees provided comments to the Board:

- Robert Partin, Waccasassa Water and Wastewater Cooperative
- John Rittenhouse, Cedar Key Water and Sewer District
- Sue Beaudet, Town of Bronson

MOTION WAS MADE BY THOMPSON, SECONDED BY SCHWAB TO APPROVE THE ITEM.
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 20 – Springs Funding Projects for Fiscal Year 2024-2025. Mr. Marshall presented this item to the Board.

The following attendees provided comments to the Board:

- Mike New, City of Newberry
- Steve Brown, City of Lake City
- Shane Wellendorf, Tall Timbers
- Joanna Brown, Alachua Conservation Trust (received online and read into the record)

MOTION WAS MADE BY THOMPSON, SECONDED BY SESSIONS TO APPROVE THE ITEM.
MOTION CARRIED UNANIMOUSLY.

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 9 – Legal Activities Update. No update.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 10 – Declaration of Surplus Property and Disposition. Ben Class, Chief, Office of Administration, presented this item to the Board.

MOTION WAS MADE BY SMITH, SECONDED BY SCHWAB TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agriculture Projects

Agenda Item No. 11 – Amendment to Contract 22/23-158 with 3D Land and Farm, LLC, Alachua County. Approved on Consent.

Finance

Agenda Item No. 12 – March 2024 Financial Report. Approved on Consent.

Agenda Item No. 13 – Payment in Lieu of Taxes. Approved on Consent.

Agenda Item No. 14 – Fiscal Year 2022-2023 Financial Audit – **UPDATED**. Pam Shaw, Chief Finance Officer, Office of Finance, presented this item to the Board.

MOTION WAS MADE BY SESSIONS, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 15 – Resolution 2024-03, Fiscal Year 2023-24 Budget Amendment Number 2024-01. Ms. Shaw presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Human Resources

Agenda Item No. 16 – Administration of Paid Parental Leave Following the Birth or Adoption of a Child. Approved on Consent.

Resource Management

Agenda Item No. 17 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Environmental Projects

Agenda Item No. 18 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 19 – Alternative Water Supply Funding Projects for Fiscal Year 2024-2025. **Moved to below Agenda Item No. 8.**

Agenda Item No. 20 – Springs Funding Projects for Fiscal Year 2024-2025. **Moved to below Agenda Item No.8.**

Agenda Item No. 21 – Agreements with the Florida Department of Environmental Protection and AECOM Technical Services, Inc. Approved on Consent.

OUTREACH AND OPERATIONS

Communications and Outreach

Agenda Item No. 22 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Land Management

Agenda Item No. 23 – Land Management Update. This update was provided as an informational item in the Board materials.

Agenda Item No. 24 – Updated Olustee Creek Conservation Ingress/Egress Easement Exchange, Columbia County. Approved on Consent.

Agenda Item No. 25 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 26 – Fiscal Year 2023-2024 Land Management Review Team Report. Approved on Consent.

Hydrologic Data Services

Agenda Item No. 27 – Agricultural Water Use Monitoring Report. This report was provided as an informational item in the Board materials.

WATER RESOURCES

Agenda Item No. 28 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided division updates to the Board.

Minimum Flows and Minimum Water Levels

Agenda Item No. 29 – Upper & Middle Suwannee River MFL Update. Sean King, Chief, Office of Minimum Flows and Minimum Water Levels, provided this update to the Board.

Water Supply

Agenda Item No. 30 – Memorandum of Agreement Between the Suwannee River Water Management District, St. Johns River Water Management District, and the Florida Department of Environmental Protection. Approved on Consent.

EXECUTIVE OFFICE

Agenda Item No. 31 - Announcements. Mr. Thomas updated the Board on District activities. Tyler Winburn, Coordinator, Office of Administration, updated the Board on Legislative actions.

Agenda Item No. 32 - Governing Board Comments. None

Agenda Item No. 33 - Adjournment. Meeting adjourned at 11:55 a.m.

Chair

ATTEST:

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOP**

Workshop began at 12:08 p.m.

Fiscal Year 2025 Tentative Budget Workshop

Kristin Thompson, Manager, Office of Finance, presented a powerpoint presentation regarding the Fiscal Year 2025 Tentative Budget.

Off-Site Field Tour

Canceled due to river conditions and weather.

Workshop adjourned at 12:19 p.m.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Ben Glass, Chief, Office of Administration
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services
DATE: May 31, 2024
RE: Declaration of Surplus Property and Disposition - Vehicles

RECOMMENDATION

Declare the attached list of vehicles as surplus and authorize staff to dispose of the asset in the most cost-effective means as determined by staff as authorized by sections 274.05 and 274.06, Florida Statutes.

BACKGROUND

Due to age, mileage, and value, staff is requesting to surplus asset number 3304, a 2014 Ford Escape, and asset number 3576, a 2016 Ford Escape. Section 274.05, Florida Statutes recognizes that property items become functionally obsolete over time, provides a process of declaring property items as surplus, and provides for the disposition of surplus property in a manner that is in the best interest of the District.

The 2014 Ford Escape currently has 142,886 miles and the 2016 Ford Escape currently has 82,584 miles. Staff believe surplus and disposition of these vehicles to be in the best interest of the District and may be used as possible trades for a new vehicle.

BG/tm
Attachment

CERTIFICATION OF SURPLUS PROPERTY
SUWANNEE RIVER WATER MANAGEMENT DISTRICT

Date _____

District property described below has been identified as surplus and is recommended to be disposed of and removed from the District inventory.

Asset #	Description	Serial Number	Age	Cost New	Reason for Determination of Surplus	Current Estimated Value (vehicle only)	Method of Disposal (Transfer/ Sell/Scrap/ Trade In)	Received by
3304	2014 Ford Escape	1FMCU9GX1EUC61190	10 Yrs	\$22,099.00	End of Life	\$2,975.00	Trade	
3576	2016 Ford Escape	1FMCU0F71GUC89927	8 Yrs	\$17,811.00	End of Life	\$5,869.00	Trade	

Acquisition and disposal of property is the responsibility of the District's Property Administrator under the direct supervision of the Office of Administration Chief. The Governing Board must authorize any sale, transfer, exchange, trade in or any other means of disposal of all surplus property.

Recommended By: _____

Approved By: _____

Title: _____

Title: _____

Disposed of through approved means.

Property Administrator

Office of Administration Chief

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: May 31, 2024

RE: Renewal of Contract 16/17-250 with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services

RECOMMENDATION

Authorize the Executive Director to renew contract 16/17-250 with the Florida Department of Agriculture and Consumer Services for conservation technician services for an amount not to exceed \$211,410.

BACKGROUND

The Florida Department of Agriculture and Consumer Services (FDACS), Florida Department of Environmental Protection (FDEP), and the Suwannee River Water Management District (District) through the Suwannee River Partnership (SRP) have recognized the need to provide technical support services to agricultural producers for best management practice (BMP) implementation. These services have been critical to the SRP mission to help conserve water and improve water quality in the District.

The FDACS, FDEP, and District funding for this initiative is accomplished through FDACS entering into separate agreements with the Gilchrist County Soil and Water Conservation District, Suwannee County Soil and Water Conservation District, Madison County Soil and Water Conservation District, and the University of Florida Institute of Food and Agricultural Science North Florida Research and Education Center (NFREC) – Live Oak for positions that provide services to 13 counties.

These conservation districts employ up to seven conservation technicians that work under the direction of FDACS to assist producers with fertilization, irrigation, and waste management BMPs. The technicians provide significant assistance to District staff regarding water use permitting, agricultural land use assessments (FSAID model), and cost-share outreach.

In addition, the NFREC employs an SRP Outreach Coordinator, who is co-funded by FDEP and FDACS. The SRP Outreach Coordinator spearheads SRP Steering Committee's efforts, SRP events, and other public outreach and educational activities throughout the District.

The contract period aligns with the State of Florida Fiscal Year (FY) of July 1 through June 30.

Funding for this contract is available in the FY 2023-2024 Final Budget and funding for the remaining portion of the contract is contained in the FY 2024-2025 Tentative Budget.

JC/tm

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: May 31, 2024

RE: Amendment to Contract 23/24-042 with Kelby Sanchez - Dixie, Gilchrist, Lafayette, and Suwannee Counties

RECOMMENDATION

Amend Contract 23/24-042 with Kelby Sanchez for additional agricultural cost-share funding of \$8,450 for an amended amount not to exceed \$103,294.25.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to assist agricultural producers with the implementation of best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Kelby Sanchez has applied for agricultural cost-share under the District Agricultural Cost-Share Program for projects in Dixie, Gilchrist, Lafayette, and Suwannee counties. The original contract was approved by the Deputy Executive Director on January 8, 2024, and contained tissue sampling, grid soil sampling, and variable rate nutrient application for a total contract amount not to exceed \$22,844.25. The first amendment was approved by the Executive Director on February 21, 2024, and contained pivot retrofits for a total contract amount not to exceed \$94,844.25. This second amendment contains soil moisture probe service agreements for use across 1,850 acres of corn and peanuts for an amendment cost not to exceed \$8,450 and a total contract amount not to exceed \$103,294.25. There is one funding source that will be used to execute this amendment. The amount allocated by the funding source will not exceed \$300,000.

This project is located in the Santa Fe and Suwannee Basin Management Action Plan, Eastern and Western Water Supply Planning Areas, and the Devils Ear Priority Focus Area. The associated water savings is estimated to be 0.1557 million gallons per day. Attachment A lists the amended cost share item and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

PRODUCER KELBY SANCHEZ
 WATER USE PERMIT 220609, 218112, 215826, 215986, 220780,
 220506, 220606, 221429
 BMAP SUWA
 PFA Devils Ear
 COUNTY Suwannee
 COUNTY Lafayette
 COUNTY Gilchrist
 COUNTY Dixie

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$8,450.00		
LPS Soil Moisture Probes 2nd and 3rd year service agreements	75%	\$650.00		13	\$8,450.00	\$2,816.67	1 years from effective date

FUNDING

Estimated PRODUCER Funds \$2,816.67

DEP Funding \$8,450.00

Contract Amount	\$8,450.00
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ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

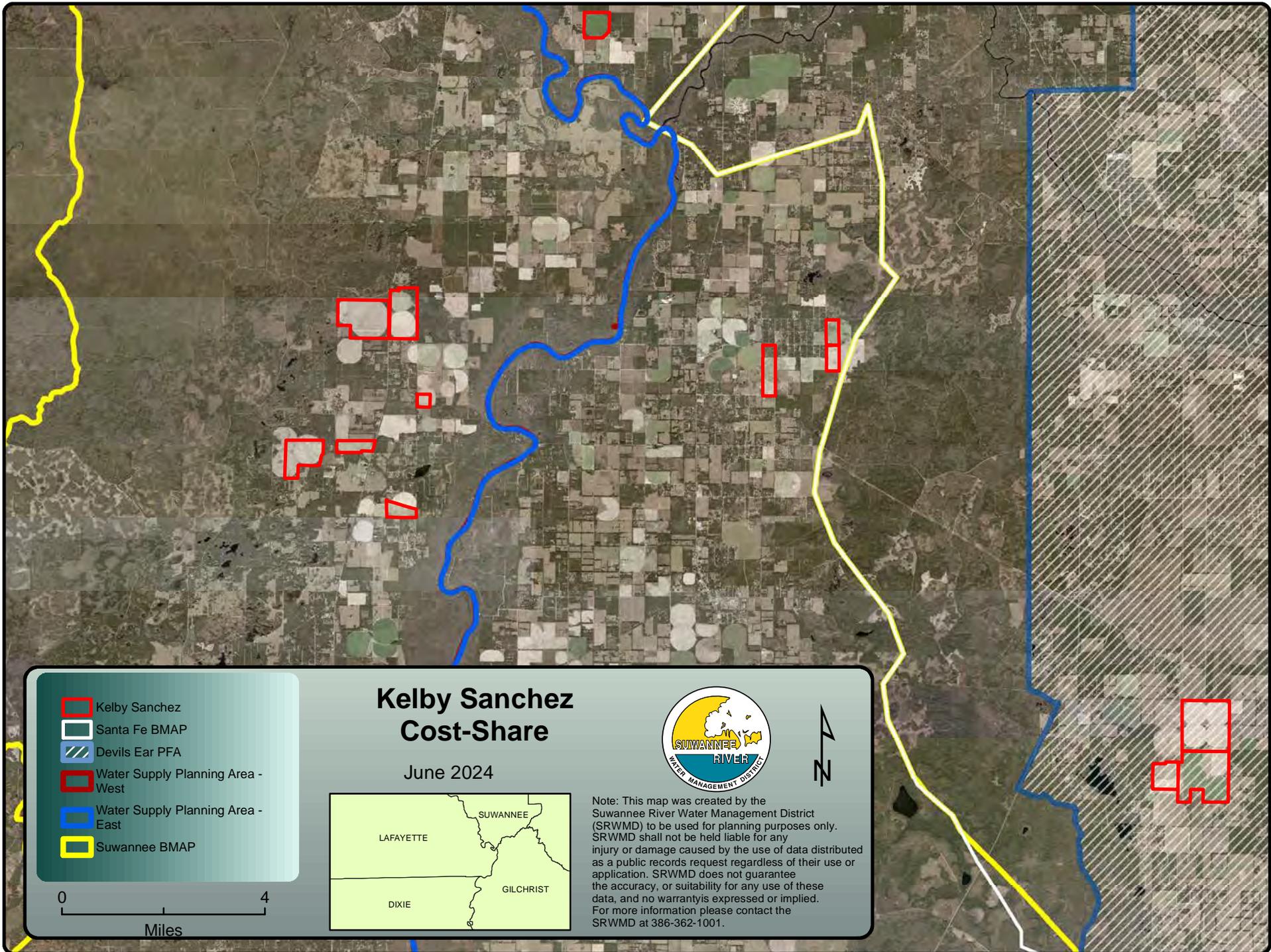
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Soil Moisture probe service agreement

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe on an annual basis. For this item one unit is one probe.



-  Kelby Sanchez
-  Santa Fe BMAP
-  Devils Ear PFA
-  Water Supply Planning Area - West
-  Water Supply Planning Area - East
-  Suwannee BMAP

Kelby Sanchez Cost-Share

June 2024



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: May 31, 2024

RE: Amendment to Contract 23/24-041 with Herman Sanchez III - Dixie, Gilchrist, and Levy Counties

RECOMMENDATION

Amend Contract 23/24-041 with Herman Sanchez III for additional agricultural cost-share funding of \$8,450 for an amended amount not to exceed \$125,412.85.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to assist agricultural producers with the implementation of best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Herman Sanchez III has applied for agricultural cost-share under the District Agricultural Cost-Share Program for projects in Dixie, Gilchrist, and Levy counties. The original contract was approved by the Executive Director on January 8, 2024, and contained tissue sampling, grid soil sampling, and variable rate nutrient application for an amount not to exceed \$44,962.85. The first amendment was approved by the Governing Board on February 13, 2024, and contained pivot retrofits for a total contract amount not to exceed \$116,962.85. This second amendment contains soil moisture probe service agreements for use across 2,150 acres of corn and peanuts for an amendment cost not to exceed \$8,450 and a total contract amount not to exceed \$125,412.85. There is one funding source that will be used to execute this amendment. The amount allocated by the funding source will not exceed \$300,000.

This project is located in the Suwannee Basin Management Action Plan, Eastern and Western Water Supply Planning Areas, and the Fanning Manatee Priority Focus Area. The associated water savings is estimated to be 0.170 million gallons per day. Attachment A lists the amended cost share item and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

PRODUCER HERMAN SANCHEZ III
 WATER USE PERMIT 216093, 215986, 215734, 217963, 218083,
 219043, 221879, 220591, 221358, 220153,
 218405, 221351
 BMAP SUWA
 PFA Fanning Manatee
 COUNTY Lafayette
 COUNTY Gilchrist
 COUNTY Dixie

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$8,450.00		
LPS Soil Moisture Probes 2nd and 3rd year service agreements	75%	\$650.00		13	\$8,450.00	\$2,816.67	1 years from effective date

FUNDING

		Estimated PRODUCER Funds	\$2,816.67
DEP Funding	\$8,450.00		
Contract Amount	\$8,450.00		

ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

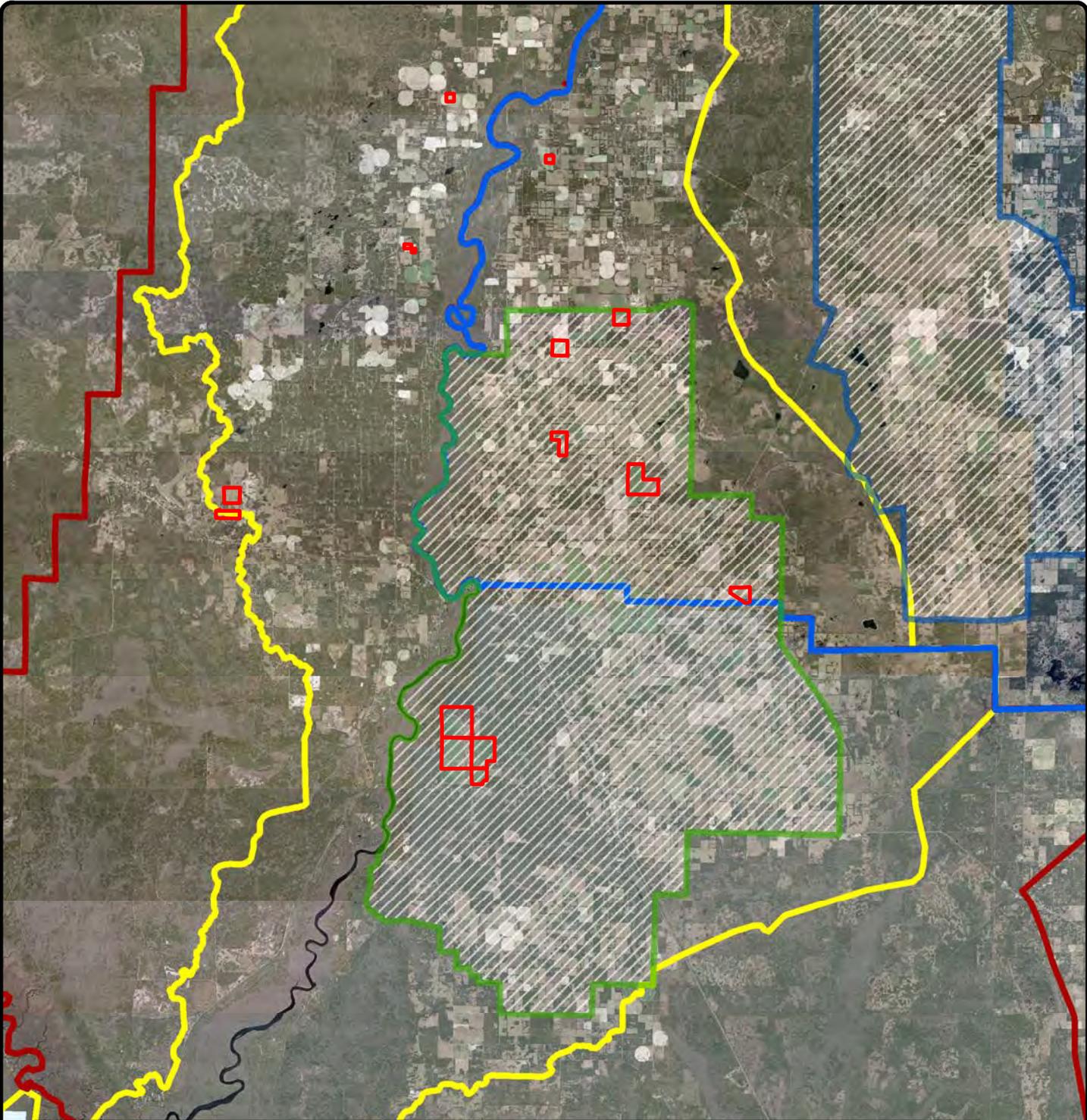
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

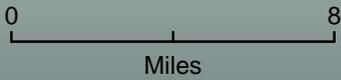
District Terms and Conditions

Soil Moisture probe service agreement

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe on an annual basis. For this item one unit is one probe.



-  Herman Sanchez
-  Water Supply Planning Area - East
-  Fanning Manatee PFA
-  Water Supply Planning Area - West
-  Suwannee BMAP



Herman Sachez III Cost-Share

June 2024



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: May 31, 2024

RE: Amendment to Contract 23/24-043 with Sanchez Farms, LLC - Dixie, Gilchrist and Levy Counties

RECOMMENDATION

Amend Contract 23/24-043 with Sanchez Farms, LLC for additional agricultural cost-share funding of \$9,100 for an amended amount not to exceed \$261,406.

BACKGROUND

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to assist agricultural producers with the implementation of best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Sanchez Farms, LLC has applied for agricultural cost-share under the District Agricultural Cost-Share Program for projects in Dixie, Gilchrist, and Levy counties. The original contract was approved by the Executive Director on January 8, 2024, and contained tissue sampling, grid soil sampling, and variable rate nutrient application for a total contract amount not to exceed \$84,306. The first amendment was approved by the Governing Board on February 13, 2024, and contained pivot retrofits for a total contract amount not to exceed \$252,306. This second amendment contains soil moisture probe service agreements for use across 1,850 acres of corn and peanuts for an amendment cost not to exceed \$9,100 and a total contract amount not to exceed \$261,406. There is one funding source that will be used to execute this amendment. The amount allocated by the funding source will not exceed \$300,000.

This project is located in the Suwannee Basin Management Action Plan, Eastern and Western Water Supply Planning Areas, and the Fanning Manatee Priority Focus Area. The associated water savings is estimated to be 0.1761 million gallons per day. Attachment A lists the amended cost share item and funding breakdown. Funding for this project is included in the Fiscal Year 2024 Final Budget.

SA/tm
Attachments

ATTACHMENT A

PRODUCER SANCHEZ FARMS, LLC
 WATER USE PERMIT 218083, 215986, 216093, 219043, 221351,
 22187, 220591, 221358, 220153
 BMAP SUWA
 PFA Fanning Manatee
 COUNTY Levy
 COUNTY Gilchrist
 COUNTY Dixie

Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0087 Program Agricultural Springs Protection					\$9,100.00		
LPS Soil Moisture Probes 2nd and 3rd year service agreements	75%	\$650.00		14	\$9,100.00	\$3,033.33	1 year from effective date

FUNDING

Estimated PRODUCER Funds \$3,033.33

DEP Funding \$9,100.00

Contract Amount	\$9,100.00
------------------------	-------------------

ATTACHMENT A

District Specifications

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

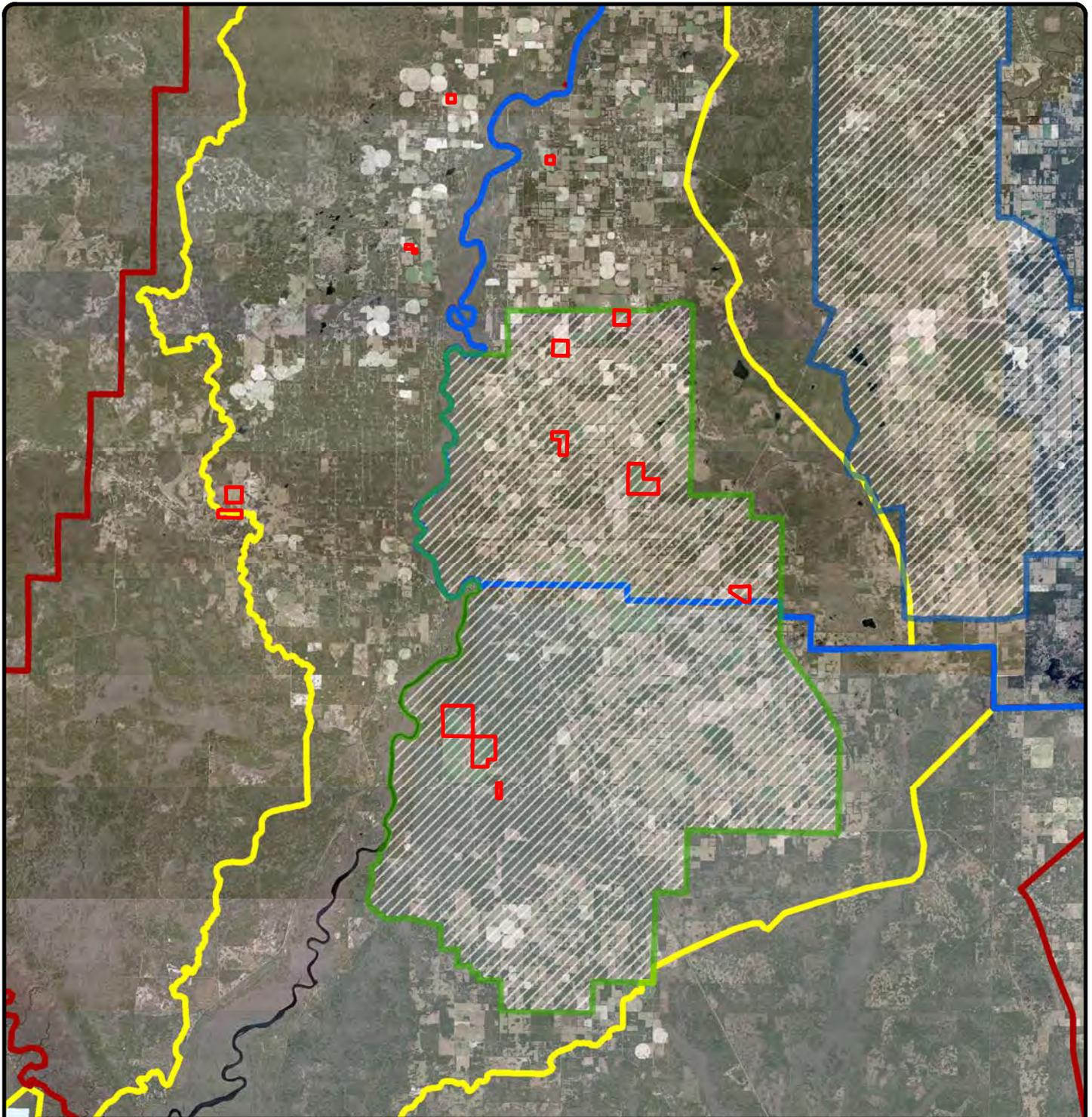
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

District Terms and Conditions

Soil Moisture probe service agreement

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe on an annual basis. For this item one unit is one probe.



-  Sanchez Farms
-  Water Supply Planning Area - East
-  Fanning Manatee PFA
-  Water Supply Planning Area - West
-  Suwannee BMAP

Sanchez Farms Cost-Share

June 2024



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: May 31, 2024

RE: Amendment to Agreement LPS0082, Sustainable Suwannee Nutrient Mitigation Project with the Florida Department of Environmental Protection

RECOMMENDATION

Authorize the Executive Director to amend Agreement LPS0082 - Sustainable Suwannee Nutrient Mitigation Project with the Florida Department of Environmental Protection to receive Water Quality Improvement Grant Funding for a contract amount not to exceed \$5.5 million.

BACKGROUND

In January 2022, the Governing Board authorized the Executive Director to enter into an agreement with the Florida Department of Environmental Protection (FDEP) to receive Fixed Capital Outlay Funds for the Dairy Farm Pollutant Pilot Project.

Since the authorization to enter into an agreement with FDEP for LPS0082 - Sustainable Suwannee Nutrient Mitigation Project, District staff has been working with our contractor to complete sustainability reports and project design. The contractor applied for additional funding through the Water Quality Improvement Grant in coordination with the District. The application was submitted in August 2023 and the District was notified in December 2023 that we would be receiving the \$5,000,000 grant. The funding will allow additional dairies to obtain plan designs and construction on priority projects.

The District will amend the agreement with FDEP as needed to receive the funding. Funding for this project is included in the Fiscal Year 2024 Budget as amended by the Governing Board on May 14, 2024.

JC/tm

cc: Contract No. 21/22-170

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Pam Shaw, Chief, Office of Finance
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services
DATE: May 31, 2024
RE: April 2024 Financial Report

RECOMMENDATION

Approve the April 2024 Financial Report and confirm the expenditures of the District.

BACKGROUND

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a financial report as attached.

PS/tm
Attachments

**Suwannee River Water Management District
Cash Report
April 2024**

Financial Institution/Account	Monthly Interest	Interest Rate %	Closing Balance
First Federal Permit Fee	\$30.52		\$530.52
First Federal Accounts Payable	\$62.04		\$35,000.00
First Federal EFT Disbursements	\$295.81		\$176,920.44
First Federal Depository	\$1,048.22		\$168,747.16
First Federal ICS Custodian Account	\$61,425.20		\$17,137,097.39
Special Purpose Investment Account (SPIA)*	<u>\$61,553.48</u>	3.19%	<u>\$23,547,939.27</u>
TOTAL	<u><u>\$124,415.27</u></u>		<u><u>\$41,066,234.78</u></u>

*SPIA is part of the Treasury Investment Pool administered by Florida Department of Financial Services.

**Suwannee River Water Management District
Statement of Sources and Uses of Funds
For the Month ending April 30, 2024
(Unaudited)**

	Current Budget	Actuals Through 4/30/2024	Variance (Under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 6,889,956	\$ 6,439,031	\$ (450,925)	93.5%
Intergovernmental Revenues	\$ 51,272,469	\$ 878,790	\$ (50,393,679)	1.7%
Interest on Invested Funds	\$ 130,000	\$ 663,399	\$ 533,399	510.3%
License and Permit Fees	\$ 223,000	\$ 214,486	\$ (8,514)	96.2%
Other	\$ 1,390,000	\$ 784,369	\$ (605,631)	56.4%
Fund Balance ¹	\$ 11,728,665	\$ 1,302,985	\$ (10,425,680)	11.1%
Total Sources	\$ 71,634,090	\$ 10,283,061	\$ (61,351,029)	14.4%

	Current Budget	Expenditures	Encumbrances ²	Available Budget	%Expended	%Obligated ³
Uses						
Water Resources Planning and Monitoring	\$ 12,182,776	\$ 3,163,678	\$ 5,282,111	\$ 3,736,988	26%	69%
Acquisition, Restoration and Public Works	\$ 46,444,966	\$ 6,170,998	\$ 35,392,190	\$ 4,881,778	13%	89%
Operation and Maintenance of Lands and Works	\$ 8,457,072	\$ 2,597,765	\$ 2,695,730	\$ 3,163,578	31%	63%
Regulation	\$ 2,368,342	\$ 938,757	\$ 18,642	\$ 1,410,943	40%	40%
Outreach	\$ 227,719	\$ 144,371	\$ 3,662	\$ 79,686	63%	65%
Management and Administration	\$ 1,953,215	\$ 1,039,732	\$ 77,275	\$ 836,207	53%	57%
Total Uses	\$ 71,634,090	\$ 14,055,301	\$ 43,469,609	\$ 14,109,180	20%	80%

¹ Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Agricultural and RIVER Cost-Share, Regional Water Resource Development, and Project Effectiveness Metrics Programs.

² Encumbrances represent unexpended balances of open purchase orders, contracts, and task work assignments.

³ Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of April 30, 2024 and covers the interim period since the most recent audited financial statements.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT
STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)
FOR 4/30/2024

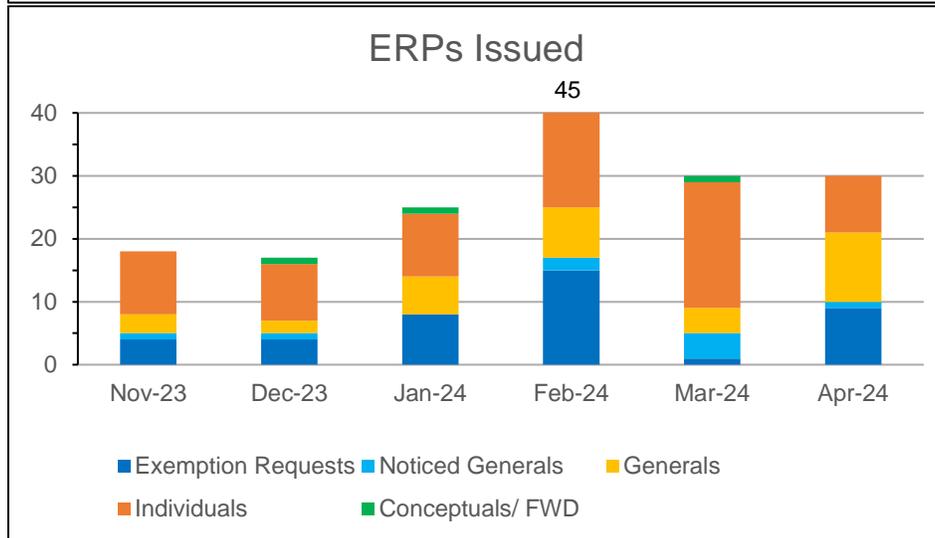
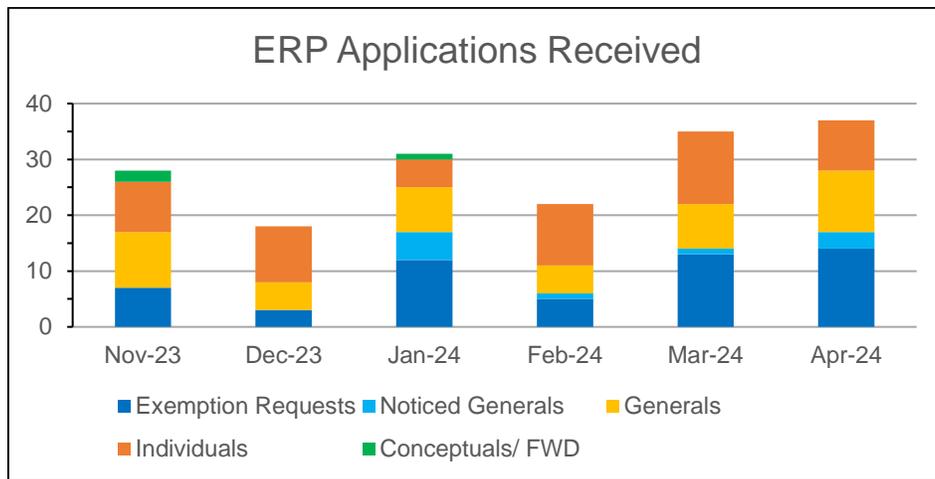
	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<u>Report Recap -</u>			
REVENUES			
DISTRICT REVENUES	8,101,286	0	8,632,956
LOCAL REVENUES	0	0	0
STATE REVENUES	8,139,829	0	35,994,469
FEDERAL REVENUES	648,961	0	15,278,000
FUND BALANCE UTILIZATION	1,302,985	0	11,728,665
TOTAL REVENUES	18,193,061	0	71,634,090
EXPENDITURES			
SALARIES AND BENEFITS	4,029,987	0	8,426,206
CONTRACTUAL SERVICES	5,681,190	14,804,019	26,544,876
OPERATING EXPENDITURES	1,017,237	163,479	2,334,500
OPERATING CAPITAL OUTLAY	156,972	4,845	343,044
FIXED CAPITAL OUTLAY	1,042,146	1,130,563	5,816,000
INTERAGENCY EXPENDITURES	2,127,769	27,366,703	28,169,464
TOTAL EXPENDITURES	14,055,301	43,469,609	71,634,090
EXCESS REVENUES OVER (UNDER) EXPENDITURES	4,137,760	(43,469,609)	0
<u>General Fund -</u>			
REVENUES			
DISTRICT REVENUES	7,289,472	0	5,135,254
LOCAL REVENUES	0	0	0
STATE REVENUES	2,266,765	0	4,740,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	0	0	3,066,077
TOTAL REVENUES	9,556,237	0	12,941,331
EXPENDITURES			
SALARIES AND BENEFITS	3,102,340	0	6,482,354
CONTRACTUAL SERVICES	423,058	596,960	4,019,204
OPERATING EXPENDITURES	685,064	72,939	1,452,457
OPERATING CAPITAL OUTLAY	138,227	4,149	226,816
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	101,480	471,779	760,500
TOTAL EXPENDITURES	4,450,169	1,145,827	12,941,331
EXCESS REVENUES OVER (UNDER) EXPENDITURES	5,106,068	(1,145,827)	0
<u>Land Management Operations -</u>			
REVENUES			
DISTRICT REVENUES	695,784	0	2,707,020
LOCAL REVENUES	0	0	0
STATE REVENUES	1,228,892	0	3,691,119
FEDERAL REVENUES	0	0	40,000
FUND BALANCE UTILIZATION	35,826	0	2,253,933
TOTAL REVENUES	1,960,502	0	8,692,072
EXPENDITURES			
SALARIES AND BENEFITS	489,750	0	1,081,015
CONTRACTUAL SERVICES	1,577,837	1,147,814	3,914,672
OPERATING EXPENDITURES	321,195	86,866	807,543
OPERATING CAPITAL OUTLAY	18,745	696	116,228
FIXED CAPITAL OUTLAY	166,623	896,891	1,816,000
INTERAGENCY EXPENDITURES	18,196	563,418	956,614
TOTAL EXPENDITURES	2,592,346	2,695,685	8,692,072
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(631,844) *	(2,695,685)	0

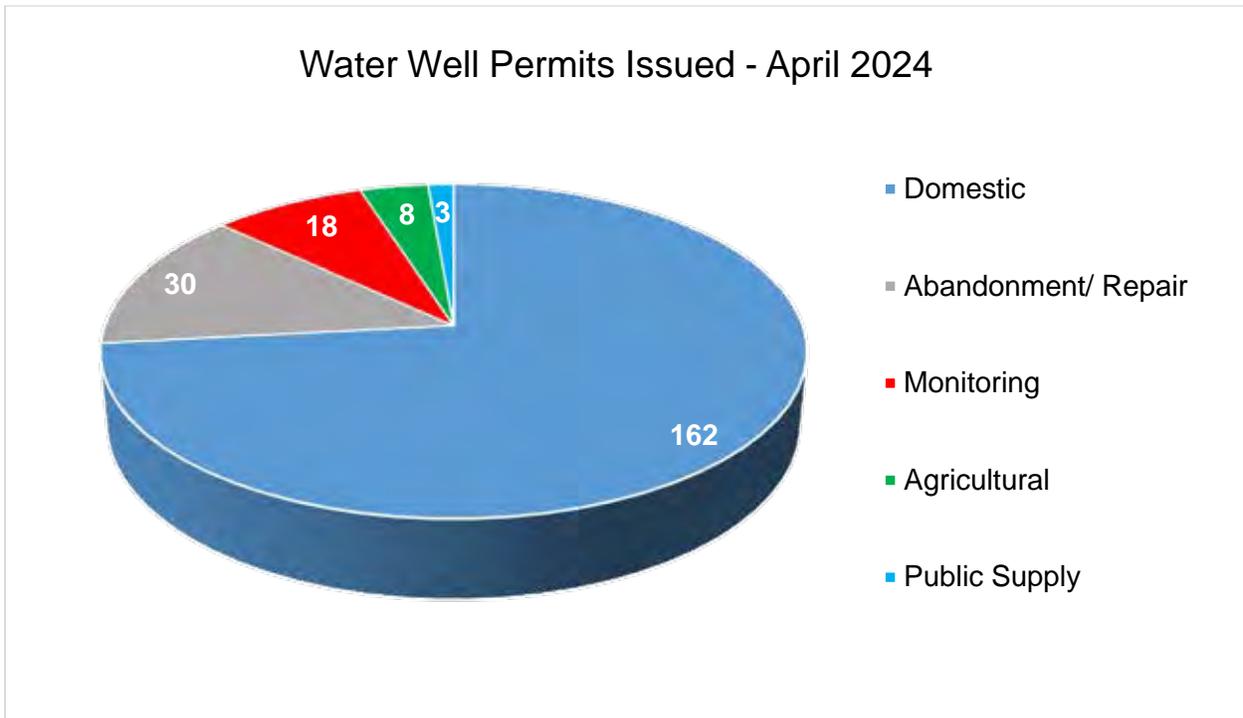
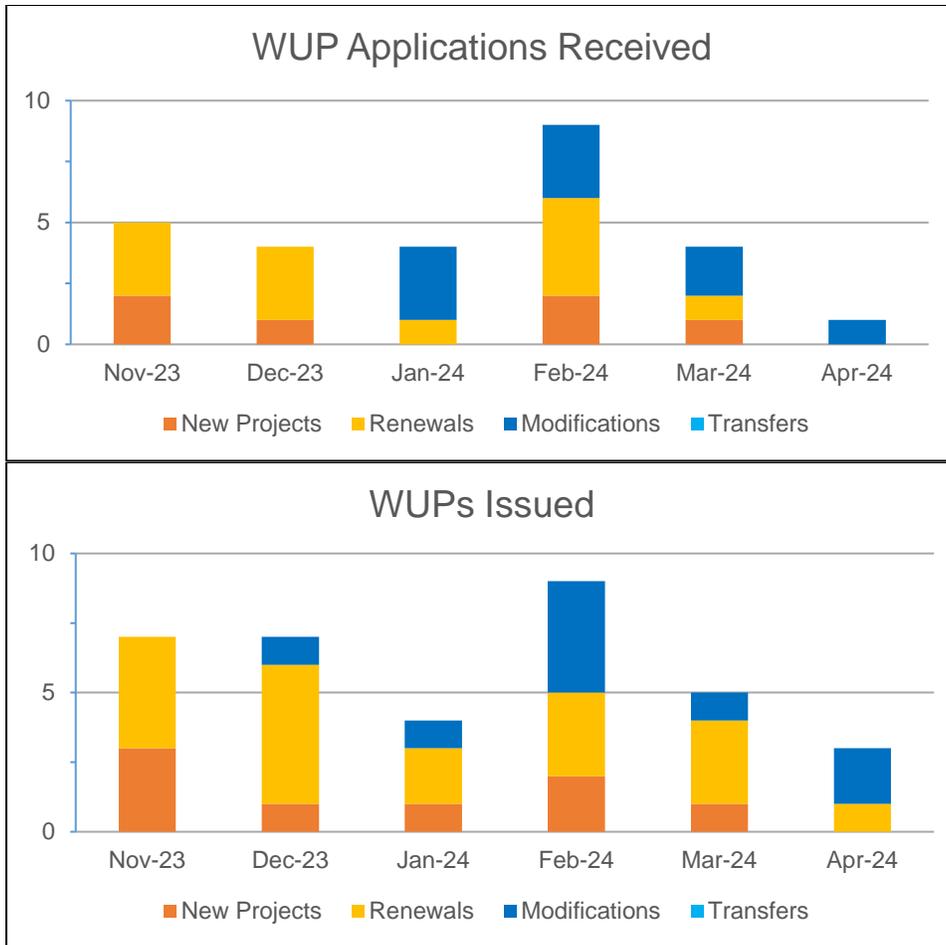
* To be covered by State and District Revenue

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Warren Zwanka, Director, Division of Resource Management
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services
DATE: May 31, 2024
RE: Permitting Summary Report





40B-1.1010 Point of Entry into Proceedings

GB Authorized Rulemaking	2/14/2023
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-400.091 Statewide FDEP Stormwater

GB Authorized Rulemaking	11/14/2023
Notice of Rule Development	12/15/2023
Public Workshop	
Notice of Proposed Rule	1/3/2024
Notice of Correction/ Change	
File with DOS	2/7/2024
Effective Date	Ratification

40B-4.1020 Definitions

GB Authorized Rulemaking	4/9/2024
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-4.1090 Docs Incorporated by Ref

GB Authorized Rulemaking	4/9/2024
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-4.3010 WOD Permits

GB Authorized Rulemaking	4/9/2024
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

40B-4.3030 WOD Cond for Issuance

GB Authorized Rulemaking	4/9/2024
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
Effective Date	

ERP/ WUP Compliance Agreements:

None to report

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Leroy Marshall, Director, Resource Management/Projects Division
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services
DATE: May 31, 2024
RE: Agriculture and Environmental Projects Monthly Report

Attached for your information is the Agriculture and Environmental Projects Monthly Report.

LMII/tm
Attachment

Agriculture and Environmental Projects Monthly Report

Period ending April 30, 2024

ENVIRONMENTAL PROJECTS PROGRAM		
	Number of Contracts	Amount under contract
Active Contracts	30	\$ 33,541,553
Completed within the last 6 months	9	\$ 3,860,520
Totals	39	\$ 37,402,073

AGRICULTURAL COST-SHARE PROGRAM		
	Number of Contracts	Amount under contract
Active Contracts	126	\$ 10,914,621
Completed within the last 6 months	24	\$ 937,615
Totals	150	\$ 11,852,236

FLOOD RISK OUTREACH AND MAPPING PROGRAM		
	Number of Contracts	Amount under contract
Number of Contracts (TWAs)	12	\$ 6,880,106
Completed within the last 6 months	1	\$ 790,500
Totals	13	\$ 7,670,606
TOTAL CONTRACTS / TWAs	202	\$ 56,924,915

AEP APPLICATIONS	
	Number of Projects
Agriculture Applications under review	37
AWS and Springs	16
Conceptual Projects under review	15
Projects in Queue	4
TOTAL	72

AEP FUNDING SOURCES		
	Number of Grants	Grant amount provided
District	3	\$ 10,461,592
FDEP	36	\$ 58,683,926
Federal through FDEP	5	\$ 14,600,000
Federal (CTP Program)	7	\$ 11,359,417
Cooperator Match	-	\$ 12,666,986
TOTAL	51	\$ 107,771,921

FDEP	Florida Department of Environmental Protection
CTP	Cooperating Technical Partner (FEMA)
AEP	Agriculture and Environmental Projects
TWA	Task Work Order
FEMA	Federal Emergency Management Agency

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: May 31, 2024

RE: Brooker Water Meter Replacement Project

RECOMMENDATION

Authorize the Executive Director to enter into a contract with the Town of Brooker for the Water Meter Replacement Project for an amount not to exceed \$205,244.79.

BACKGROUND

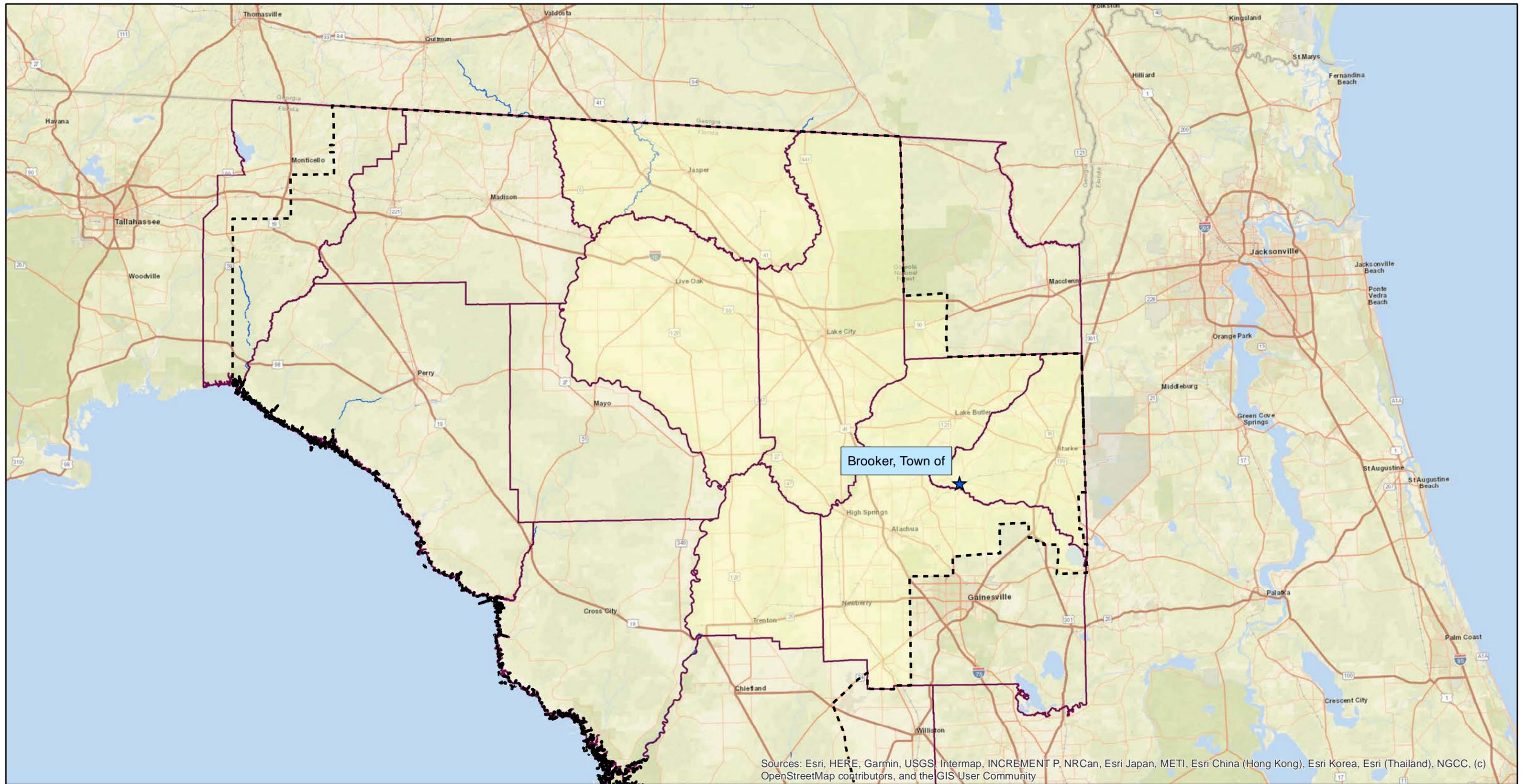
In Fiscal Year 2019-20, the District received Florida Department of Environmental Protection (FDEP) funding for the Public Supply Efficiencies Project for project WS003 in the Alternative Water Supply (AWS) Program. Additional funding was provided in Fiscal Year 2020-21 for a total of \$1,000,000.

In March 2024, the Town of Brooker submitted a conceptual application for funding based on the Florida Rural Water Association (FRWA) recommendation to replace aged and inaccurate water meters. Using automated meter reading or advanced metering infrastructure systems conserves both staff time and water resources by detecting customer leaks and providing accurate readings for billing customers. FRWA's 2020 water audit showed a 22 percent loss between water pumped and water sold.

The Town of Brooker is located in the North Florida Regional Water Supply Planning area in the Upper Santa Fe River Basin. Staff reviewed the proposal and recommended the project to be funded as an AWS public supply efficiency project, with the remaining balance of funding provided from the Regional Initiative Valuing Environmental Resources (RIVER) program. Specifically, \$126,204.08 from Public Supply Efficiencies Project WS003 and \$79,040.71 from the RIVER program.

The Town of Brooker will provide an estimated \$10,800 match for in-kind services. This project recommendation by staff is consistent with the FDEP guidance on AWS funding.

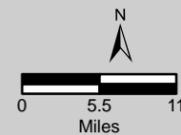
KE/tm
Attachment



Brooker Water Meter Replacement

- District_24k_Poly
- FY24_25_Conceptual
- County_TIGER_100k_Shaded
- Water Supply Planning Area - East
- Major Rivers Polygon (USGS)

World Street Map



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.
Map Created on 5/21/2024

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Troy Roberts, Communications and Outreach Manager
THRU: Katelyn Potter, Director, Outreach and Operations
DATE: May 7, 2024
RE: Outreach and Communications Activity Summary

The following information summarizes Outreach and Communications activities for the month of April 2024:

Facebook	Twitter	Instagram
Total Posts: 14 Total Reach: 167,445 Content Interactions: 1,400 Link Clicks: 188	Total Posts: 24 Total Impressions: 1,200 Total Engagement: 33 Engagement Rate: 3.2 percent	Total Posts: 9 Total Reach: 643 Total Engagement: 208

Press Releases
<ul style="list-style-type: none">April 1 – Springs Protection Awareness MonthApril 2 – Governing Board MeetingApril 4 – Water Conservation MonthApril 10 – Hydrological Conditions ReportApril 12 – No Wake Zones on the Suwannee, Santa Fe rivers

Media Inquiries / Responses
<ul style="list-style-type: none">April 12 – Troy Roberts met with the Florida Specifier to discuss the May/June issue and submit a story for inclusion.

Meetings with Vendors / Consultants / Public
<ul style="list-style-type: none">April 5 – Troy Roberts met with Strategic Digital Services to conduct filming and photography for an upcoming feature story on hunting on District lands.April 10 – Troy Roberts met with Strategic Digital Services for planning related to feature story work.April 11 – Troy Roberts met with several vendors regarding signage designs for the lobby.April 12 – Troy Roberts met with SKYE for an update on banner development.April 15 – Troy Roberts attended Branford High School’s Annual Education Fair.

- April 16 – Troy Roberts attended the Hamilton County disaster preparedness expo in Jasper.
- April 18 – Troy Roberts attended a meeting of the Columbia County Board of County Commissioners meeting in Lake City.
- April 24 – Troy Roberts attended a virtual conference on wildfires, Learning from the Media: A Conversation with Journalists.
- April 24 – Troy Roberts attended a touch base with DEP and other water management districts.
- April 26 – Troy Roberts met with Strategic Digital Services for feature story planning.
- April 30 – Troy Roberts attended an expo for the Alachua Soil and Water Conservation District in Newberry.

April Photo Highlight:

Despite rainy conditions, the District hosted its annual Land Management Review at its Mallory Swamp Tract in Lafayette and Dixie counties during the month of April. This review is required by statute and helps gather feedback on management activities from other agencies, non-profit organizations, and private citizens.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Lorna Radcliff, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: May 10, 2024

RE: Land Management Update

BACKGROUND

The following information summarizes land management activities cumulative as of April 30, 2024.

Natural Communities Management: The following tables represent activities that support overall natural community restoration and management across District lands.

Vegetative Management (acres)	FY 2024 Planned	Reporting Period Completed	Percent Complete
Herbicide	250	Start July	0
Roller Chop Uplands	200	97	48.5%
Mallory Swamp Mow/Chop	1,300	579	44.5%
Woods Mowing	1,500	1,055	70.3%

Prescribed Fire (acres)	FY 2024 Planned	Reporting Period Completed	Percent Complete
SRWMD	12,300	9,899	80.4%
FFS - Twin Rivers State Forest	2,000	281	14.0%

Invasive Plant Treatment	FY 2024 Planned	Reporting Period Completed	Percent Complete
Edwards Bottomland (acres)	10	Start May	0
Contractors (acres)	134	Start May	0
Starke Bypass (acres)	100	Start August	0

Ecological Services Monitoring	FY 2024 Planned	Reporting Period Completed	Percent Complete
Rare Plants Monitoring (acres)	2,957	1,694	57%
Gopher Tortoise Surveys (transects)	557	330	59%
Wading Bird Rookeries (sites)	13	3	23%
Natural Community Mapping (acres)	1,200	1,009	84%

Timber Harvests	FY 2024 Planned	Reporting Period Completed	Percent Complete
Acreage Sold	1,764	1,031	58%
Revenue (estimated)	\$1,064,000	\$675,324.52	63%

Current Timber Sales	County	Acreage	Type	Status or Revenue
Sandlin Bay #9	Columbia	374	Thinning	Inactive
Shelly #1	Jefferson	121	Thinning	Inactive
Woods Ferry #7	Suwannee	155	Thinning	Active
Jerry Branch #2	Hamilton	191	Clearcut, Thinning, and Chipping	Inactive
Steinhatchee Springs #25	Lafayette	250	Thinning	Inactive
Camp Blanding	Bradford	128	Clearcut	Inactive
Holton Creek #5	Hamilton	140	Clearcut and Chipping	Active
Ellaville #23	Madison	46	Thinning	\$29,717.89
Cuba Bay #4	Madison	51	Thinning	Inactive

Restoration	FY 2024 Planned	Reporting Period Completed	Percent Complete
Reforestation (acres)	312	312	100%

Land Management: The following tables represent tract and land management activities on the District's fee and less-than-fee owned properties.

Conservation Easements	FY 2024 Planned	Reporting Period Completed	Percent Complete
Monitor Current Easements	5	3	60%
Hydrologic & Road Maintenance	FY 2024 Planned	Reporting Period Completed	Percent Complete
Culvert Replacements	4	1	25%
Road maintenance (miles)	208	72.5	35%

Tract Maintenance	FY 2024 Planned	Reporting Period Completed	Percent Complete
Mowing (total miles)	1,748	582.3	33%
Site Maintenance (total visits)	2,736	1,824	66%
Enhanced Patrols (hours)	1,172	336.5	29%

Sign Replacements	49	Start May	0
Boundary Line Painting (miles)	115.4	66.8	58%

Special Projects: The following information provides a status update on special projects within the Office of Land Management.

Pinehatchee Tract (Steinhatchee Springs Tract addition): Survey work with WSP Environmental & Infrastructure, Inc continues. Survey work was extended and is scheduled for completion by June. Road repairs on the Pinehatchee Pond Road continue. Currently the repairs are 85% complete, the project is on pace to be completed in three weeks.

Rock Bluff: District staff have received price quotes from the District's two construction companies with continuing contracts to complete construction on District facilities. Staff has prepared memos to authorize issuing a task work assignment to begin construction. Construction is projected to be completed by September 30, 2024.

Telford Springs: District staff and Jason Furry, Recreation Director, with Suwannee Parks and Recreation, plan to meet with Eutaw Utilities, Inc to discuss development plans for the park by the end of May.

Steinhatchee Falls: Topographic surveys and geotechnical investigations are complete. Preliminary site plans have been developed. Site design and engineering is 90% complete. An onsite visit is planned with Eutaw Utilities, Inc before the end of May.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

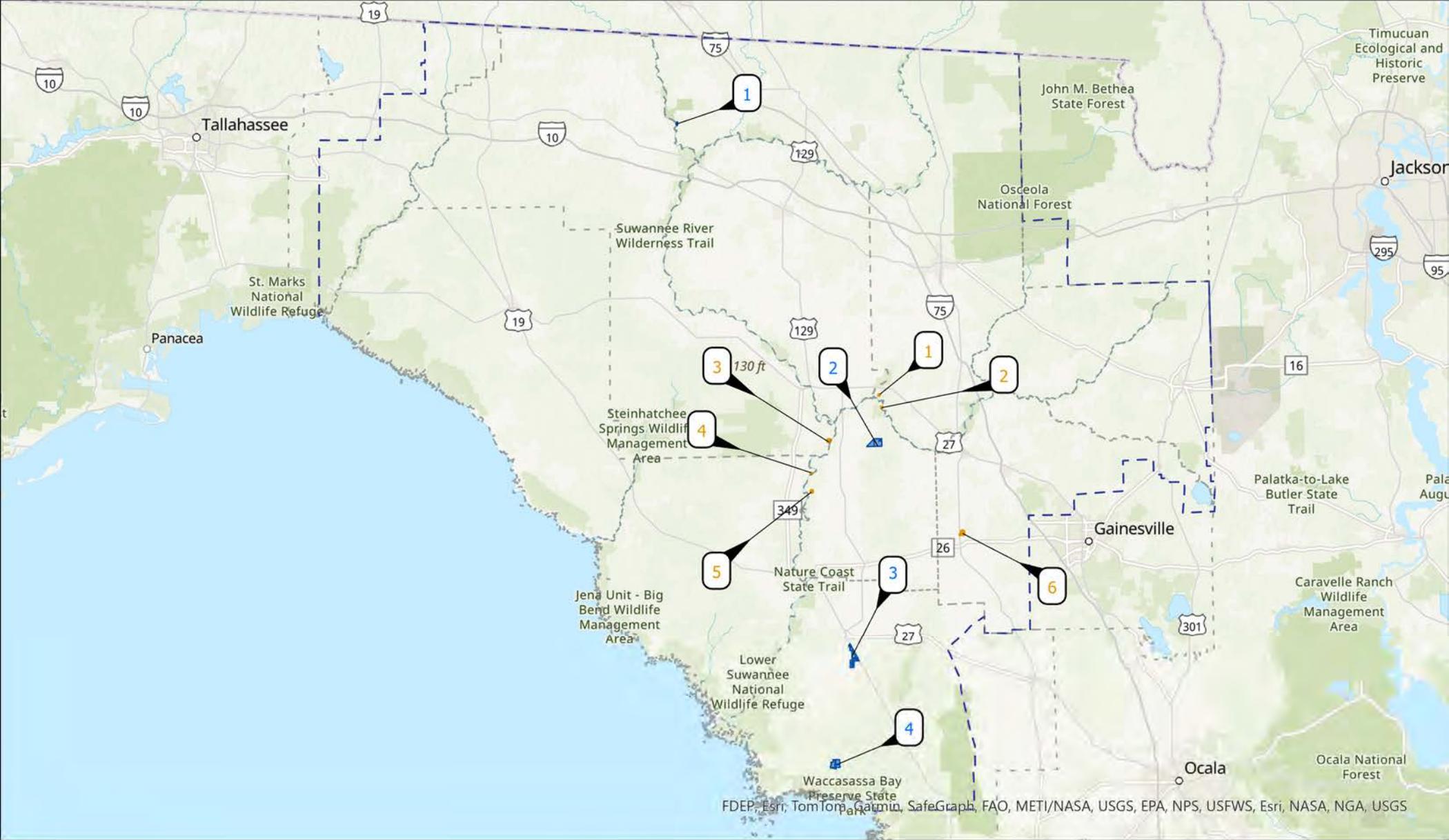
TO: Governing Board
FROM: Katelyn Potter, Director, Outreach and Operations
THRU: Hugh Thomas, Executive Director
DATE: June 3, 2024
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

KP/ao
Attachments

Land Acquisition and Disposition Report

Authorized for Surplus							
Tract	Acres	County	Acquired Date	Funding	Appraisal Date	Price	Comments
Forest Woodlands	11	Gilchrist	10.11.1996	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by Lands Committee (LC) on 10.10.19. Approved by Governing Board (GB) 11.12.19. Will be offered to adjacent property owners.
Santa Fe Oasis	1	Gilchrist	04.28.1998	Save Our Rivers	TBD	TBD by appraisal update.	Approved by LC on 4.14.20. Approved by GB 5.12.20. Offered for sale to adjacent owners, two offers received. Approved by LC 8.11.20 to accept highest offer. Withdrawn from GB on 9.8.20. Being resubmitted to LC for its 9.21.20 meeting for staff recommendation to reject all offers and offer for sale to the general public. GB approved LC recommendation on 10.13.20. All bids rejected and property will be offered for sale to the general public. Staff is trying to obtain a review appraisal to reconcile disparate appraisals received and determine minimum price for bids. Awaiting legal guidance on establishing minimum price for public notice of intent to sell.
Suwannee Run Shores	1.175	Dixie	12.30.1997	Save Our Rivers	TBD	To be determined by appraisal.	Staff recommended for surplus. Approved by LC 7.9.19. Approved by GB 8.13.19. Adjacent property owners notified, responses/bids with appraisals due 4.15.20. No responses received, will be posted on website and offer for sale to general public.
Three Rivers Estates	1	Columbia	12.30.1997	Save Our Rivers	N/A	TBD by appraisal update.	Staff recommended for surplus. Approved by LC 7.9.19. Approved by GB 8.8.19. Adjacent Property owners notified, responses/bids with appraisals due 4.15.20. Two offers received; highest offer approved by LC 6.9.20. On GB agenda for 7.14.20 and approved. Contract being drafted. As of 03.25.24, need to follow-up with the buyer to determine current interest and follow-up with legal on contract status.
Turtle Spring Surplus Tract	32	Lafayette	05.13.2015	Florida Forever	5.24.2015	TBD by appraisal update.	Suspended until further review. Attempting to verify final surplus status/approval by GB.
Newberry Wellfield	58.66	Alachua	01.11.2000	P-2000	N/A	\$0	3.9.21 LC recommended surplus and conveyance to the City of Newberry with specified conditions. Approved by GB 4.13.21. Conveyance documents being drafted for legal review. Conveyance on hold pending resolution of issues relating to timber operations by the District. Timber operations underway. Once complete, transaction will be closed. As of 03.26.24, pending completion of the updated conservation easement language. Deeds are complete, pending recording.
Approved for Detailed Assessment							
Owner	Project Name	Acres	County	Submittal Date	Asking Price	Acquisition Type	Comments
Hodges	Hodges	753 +/-	Levy	03.2023	TBD based on	Conservation Easement	5.9.23 Staff recommendation approved by LC. On June 2023 Governing Board agenda. Discussion of terms of CE in process. Revised map and amended language being reviewed by Offeror. Paused pending resolution non-District related issues.
Tanner Springs	Dixon	40 +/-	Hamilton	01.2023	TBD based on	Conservation Easement	5.9.23 Staff recommendation approved by LC. On June 2023 Governing Board agenda. Discussion of terms of CE in process. Springs buffer map and revised language being reviewed by offeror. 04.24.24 Appraisal prepared for May, completion by July 30, 2024.
Long Pond	Williams Family Investments, LLC.	947 +/-	Levy	06.2023	TBD based on	Conservation Easement	9.25.23 staff recommendation approved by Lands Committee. 10.10.23 LC action approved by Governing Board. CE terms being negotiated. Projects team conducted a site visit 12.11.23, recommendations being incorporated into CE language. Revised language being reviewed by offeror.
Taylor	Johnny Taylor	941 +/-	Gilchrist	07.2023	TBD based on	Conservation Easement	9.25.23 staff recommendation approved by Lands Committee. 10.10.23 LC action approved by Governing Board. CE terms being negotiated. Awaiting feedback from offeror. Pending discussion with owner we may defer until project planning complete. 04.12.24 Project is on hold while a water resource project is being evaluated.



FDEP, Esri, TomTom, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS, USFWS, Esri, NASA, NGA, USGS

- SRWMD Boundary
- Lands Declared Surplus
- Lands Approved for Detailed Assessment

Land Acquisition and Disposition Map



- | | |
|---|--|
| <p>Lands Declared Surplus</p> <ol style="list-style-type: none"> 1. Three Rivers Estates 2. Santa Fe Oasis 3. Turtle Spring 4. Suwannee Run Shores 5. Forest Woodlands 6. Newberry Wallfield | <p>Lands Approved for Detailed Assessment</p> <ol style="list-style-type: none"> 1. Tanner Springs (Dixon) 2. Taylor 3. Long pond 4. Hodges |
|---|--|

Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 5/22/2024

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Edwin McCook, Senior Land Management Specialist, Office of Land Management
THRU: Katelyn Potter, Division Director, Outreach and Operations
DATE: May 24, 2024
RE: Contract for Recreation Maintenance Services for Fiscal Years 2025–2027

RECOMMENDATION

Authorize the Executive Director to enter into a contract with Lieupo’s Maintenance Group, LLC for recreation maintenance based on established monthly rates for Fiscal Years 2024-2027.

BACKGROUND

Maintenance of recreation facilities is an integral part of managing public lands. The District’s 160,000 acres are open to the public and staff strives to provide quality resource-based recreation opportunities.

Recreation maintenance services are required on both featured and dispersed sites. The District has five featured recreation sites: Suwannee Springs Park, Falmouth Springs Park, Telford Springs Park, Goose Pasture Campground, and Steinhatchee Falls Park. Further, the District maintains dispersed recreation services on another 109 tracts.

Maintenance services include emptying trash barrels, picking up scattered trash and debris, mowing and trimming in each recreation area as applicable. Maintenance schedules vary between featured sites and dispersed sites.

On April 29, 2024, the District released Invitation to Bid (ITB) 23/24-016 requesting recreation maintenance services on District lands. The solicitation received three responses. Lieupo’s Maintenance Group, LLC offered the lowest price per month of all responsive, qualified bidders. The non-responsive bid is due to a vendor providing an incomplete packet. All the firms and their rates are listed in the table below.

NAME OF FIRM	FIRM LOCATION	PRICE PER MONTH
Three Rouxs Enterprises, LLC	Chiefland, FL	Non-Responsive Bid
Lieupo’s Maintenance Group, LLC	Live Oak, FL	\$25,380.00
Creative Concepts	Lake City, FL	\$33,900.00

This agreement is for three years, with the option of two, one-year renewals. Work will be issued via task work assignment based on the available budget.

Funding for this contract is included in the Fiscal Year 2024-2025 Tentative Budget and is contingent upon approval of the Fiscal Year 2024-2025 Final Budget.

EM/ao

SUWANNEE RIVER WATER MANAGEMENT

MEMORANDUM

TO: Governing Board
FROM: William Irby, Senior Land Management Specialist, Office of Land Management
THRU: Katelyn Potter, Director, Outreach and Operations
DATE: May 24, 2024
RE: Contract for Road Mowing Services for Fiscal Year 2024-2025

RECOMMENDATION:

Authorize the Executive Director to enter into a contract with All Terrain Enterprises of Bradford, Inc. for road mowing services based on established mileage rates for Fiscal Year 2024-2025.

BACKGROUND

Road mowing is an integral part of managing District lands and the District manages 580 miles of primary, secondary, and administrative roads. Maintaining open road-way corridors through mowing is not only beneficial for public access and recreation but crucial for land management and operations.

On April 29, 2024, the District released Invitation to Bid (ITB) 23/24-017 requesting road mowing services on District lands. The solicitation received 11 responses. All Terrain Enterprises of Bradford, Inc offered the lowest price per mile of all responsive, qualified bidders. The non-responsive bid is due to a vendor providing an incomplete packet. All the firms and their rates are listed in the table below.

NAME OF FIRM	FIRM LOCATION	PRICE PER MILE
All Terrain Enterprises of Bradford, Inc	Lawtey, FL,	\$52.85
Three Rouxs Enterprise, LLC	Chiefland, FL	Non-Responsive Bid
North Florida Lawn Maintenance, Inc	Callahan, FL	\$82.00
Allan's Tractor Service	Alachua, FL	\$100.00
Creative Concepts	Lake City, FL	\$130.00
Crews Custom Services, Inc.	Lake City, FL	\$175.00
3G Environmental Services	Old Town, FL	\$225.00
Sunshine Outdoor Services, LLC	Old Town, FL	\$230.00
JT Ruby Contracting Service, Inc	Lake Butler, FL	\$245.00
Locke Land Management, LLC	Bartow, FL	\$337.00
Terra Maintenance Co.	Port Saint Lucie, FL	\$440.00

This agreement is for one year, with the option of two, one-year renewals. Work will be issued via task work assignment based on the available budget.

Funding for this contract is included in the Fiscal Year 2024-2025 Tentative Budget and is contingent upon approval of the Fiscal Year 2024-2025 Final Budget.

WI/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Edwin McCook, Senior Land Management Specialist, Office of Land Management
THRU: Katelyn Potter, Director, Outreach and Operations
DATE: May 24, 2024
RE: Contract for Field Services for Fiscal Year 2024-2025

RECOMMENDATION

Authorize the Executive Director to enter into a contract with Lieupo’s Maintenance Group, LLC for field services based on established hourly rates for Fiscal Year 2024-2025.

BACKGROUND

Maintenance of recreation facilities is an integral part of managing public lands. District lands are open to the public and staff strives to provide quality resource-based recreation opportunities.

Field services maintenance will be performed on featured and dispersed recreations sites across all District lands. Work includes installing signs; building, installing, and repairing kiosks; pressure washing sidewalks and pavilions; removing downed trees; painting of infrastructure; and other tasks that may be assigned. The bidders submitted an available equipment list i.e. tractors, trac-steer, trailers and other specialize equipment which are included in the per hour rate.

On April 29, 2024, the District released Invitation to Bid (ITB) 23/24-018 requesting field maintenance services on District lands. The solicitation received six responses. Lieupo’s Maintenance Group, LLC offered the lowest price per hour of all responsive, qualified bidders. The non-responsive bid is due to the vendor providing an incomplete packet. All the firms and their rates are listed in the table below.

NAME OF FIRM	FIRM LOCATION	PRICE PER MILE
Three Rouxs Enterprises, LLC	Chiefland, FL	Non-Responsive Bid
Lieupo’s Maintenance Group, LLC	Live Oak, FL	\$125.00
Creative Concepts	Lake City, FL	\$150.00
Southern Elite Excavation, LLC	Sanderson, FL	\$150.00
R & C Construction and Sidewalk	Salt Springs, FL	\$243.75
PCRG, LLC	Land O Lakes, FL	\$365.00

This agreement is for one year, with the option of two, one-year renewals. Work will be issued via task work assignment based on the available budget.

Funding for this contract is included in the Fiscal Year 2024-2025 Tentative Budget and is contingent upon approval of the Fiscal Year 2024-2025 Final Budget.

EM/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

FROM: Robbie McKinney, Hydrologic Program Manager, Water Resources

THRU: Katelyn Potter, Division Director, Outreach and Operations

DATE: May 9, 2024

RE: Agricultural Water Use Monitoring Report

BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells eight inches or greater in diameter.

As of April 17, 2024, the District is monitoring 1662 (244.17 MGD) of a total of 1742 active permitted wells (251.79 MGD). The remaining 80 active wells not yet monitored are scheduled for site visits to determine the type of monitoring that will be implemented. An additional 241 proposed wells have yet to be drilled.

The District offers three options for monitoring: electric provided by the power company, telemetry on diesel systems, and self-reporting. To date, farmer electric agreements from cooperatives are in effect on 877 (155.94 MGD) monitoring points. The District currently employs telemetry on 328 (52.56 MGD) diesel-powered systems. There are currently 22 (1.48 MGD) self-monitored points.

Additionally, there are 435 (34.19 MGD) sites for which monitoring is currently not feasible. Staff visit these sites each year to reevaluate the feasibility of monitoring.

The attached figures show the current well status and monitoring type for all wells with water use monitoring conditions (Figure 1), and the status of flow data collection by source within the District's agricultural monitoring network (Figure 2).

Agricultural Water Use Stations with Monitoring Conditions

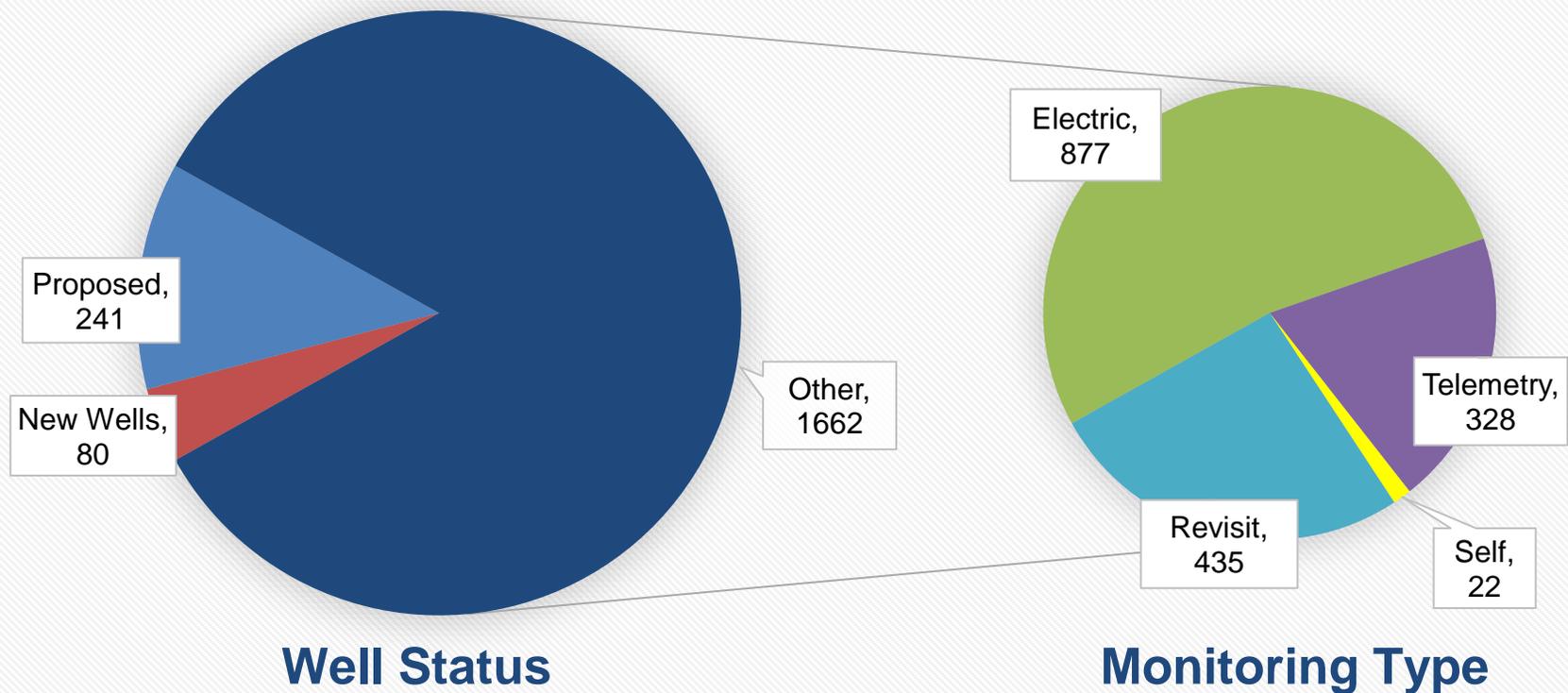
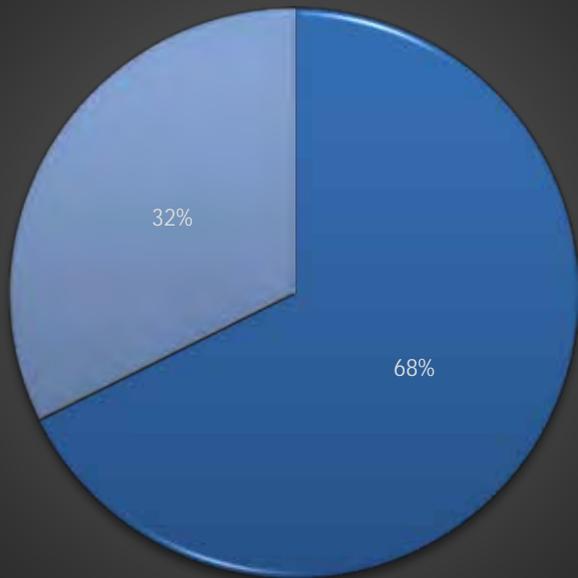


Figure 1. Well status and monitoring type for all wells with water use monitoring conditions as of April 17, 2024.

Flow Data Collection Status



- Sites with Unique Flow Recorded, 1046
- Sites Needing Flow Information, 500

Flows Recorded by Source

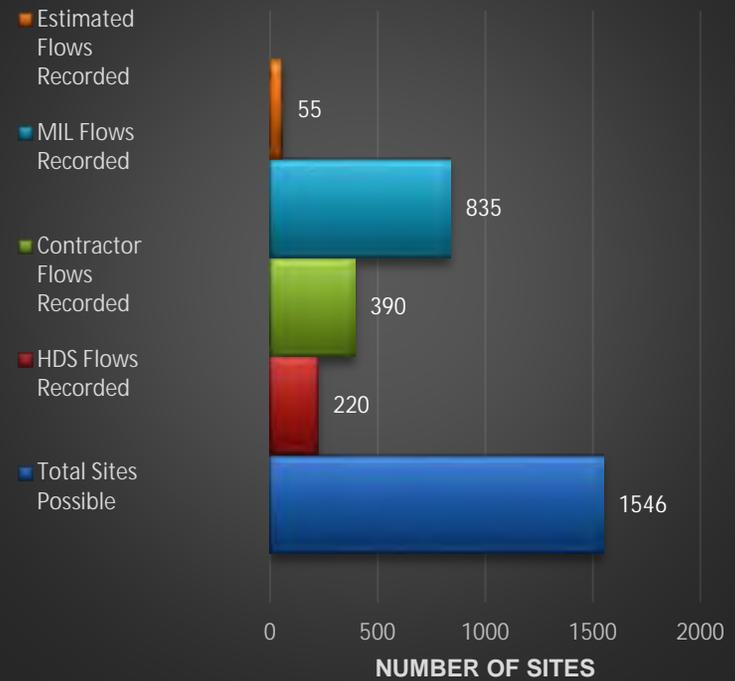


Figure 2. Status of flow data collection by source within the District's agricultural monitoring network as of April 17, 2024.