

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

YouTube Link: <https://www.youtube.com/@SRWMD>
Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full herein and are filed in the permanent files of the District.

June 11, 2024
9:00 a.m.

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

Governing Board

Seat	Name	Office	Present	Not Present
Aucilla Basin	Vacant		-	-
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions			X
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

Governing Board Legal Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Assistant Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

- **UPDATE:**
Agenda Item No. 5 - Consideration of the following Items Collectively by Consent
- **ADDITION:**
Supp. Page 1 – Outreach and Operations - Task Work Assignments with 3G Environmental Services, LLC for Ditch Mowing Services

MOTION WAS MADE BY THOMPSON, SECONDED BY LLOYD TO APPROVE THE AMENDMENTS TO THE AGENDA. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment:

- Jeff Hill – Property and legal concerns.

- Troy Roberts, Manager, Outreach and Operations, read a public comment email received from Amy Morie, Bradford Soil and Water Conservation District, regarding concerns in Bradford County. This email is placed in the public record of this Board Meeting.

Agenda Item No. 5- Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - May 14, 2024 Governing Board Meeting and Workshop
- Agenda Item No. 10 - Declaration of Surplus Property and Disposition – Vehicles
- Agenda Item No. 11 - Renewal of Contract 16/17-250 with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services
- Agenda Item No. 12 - Amendment to Contract 23/24-042 with Kelby Sanchez - Dixie, Gilchrist, Lafayette, and Suwannee Counties
- Agenda Item No. 13 - Amendment to Contract 23/24-041 with Herman Sanchez III - Dixie, Gilchrist and Levy Counties
- Agenda Item No. 14 - Amendment to Contract 23/24-043 with Sanchez Farms, LLC - Dixie, Gilchrist and Levy Counties
- Agenda Item No. 15 - Amendment to Agreement LPS0082, Sustainable Suwannee Nutrient Mitigation Project, with the Florida Department of Environmental Protection
- Agenda Item No. 16 - April 2024 Financial Report
- Agenda Item No. 24 - Contract for Recreation Maintenance Services for Fiscal Years 2025-2027
- Agenda Item No. 25 - Contract for Road Mowing Services for Fiscal Year 2024-2025
- Agenda Item No. 26 - Contract for Field Services for Fiscal Year 2024-2025
- **Supp. Page 1** - Task Work Assignments with 3G Environmental Services, LLC for Ditch Mowing Services

MOTION WAS MADE BY SCHWAB, SECONDED BY THOMPSON TO APPROVE THE ITEM.
MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 - May 14, 2024 Governing Board Meeting and Workshop. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Chief, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. Hugh Thomas, Executive Director, recognized Jen Adams, Florida Department of Environmental Protection, and Jason Nastovski, Twin Rivers State Forest.

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal Activities Update. No updates.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 9 – Facilities Update. Ben Glass, Chief, Office of Administration, provided this update to the Board.

Agenda Item No. 10 – Declaration of Surplus Property and Disposition – Vehicles. Approved on Consent.

Agriculture Projects

Agenda Item No. 11 – Renewal of Contract 16/17-250 with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services. Approved on Consent.

Agenda Item No. 12 – Amendment to Contract 23/24-042 with Kelby Sanchez, Dixie, Gilchrist, Lafayette, and Suwannee Counties. Approved on Consent.

Agenda Item No. 13 – Amendment to Contract 23/24-041 with Herman Sanchez III, Dixie, Gilchrist and Levy Counties. Approved on Consent.

Agenda Item No. 14 – Amendment to Contract 23/24-043 with Sanchez Farms, LLC, Dixie, Gilchrist and Levy Counties. Approved on Consent.

Agenda Item No. 15 – Amendment to Agreement LPS0082, Sustainable Suwannee Nutrient Mitigation Project with the Florida Department of Environmental Protection. Approved on Consent.

Finance

Agenda Item No. 16 – April 2024 Financial Report. Approved on Consent.

Resource Management

Agenda Item No. 17 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Environmental Projects

Agenda Item No. 18 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 19 – Brooker Water Meter Replacement Project. Mary Diaz, Professional Engineer, Environmental Projects Program, presented this item to the Board.

MOTION WAS MADE BY KEITH, SECONDED BY THOMPSON TO APPROVE THIS ITEM. MOTION CARRIED UNANIMOUSLY.

OUTREACH AND OPERATIONS

Communications and Outreach

Agenda Item No. 20 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 21 – Communications Update. Mr. Roberts provided this update to the Board regarding the upcoming Special Use Authorization process.

Land Management

Agenda Item No. 22 – Land Management Update. This update was provided as an informational item in the Board materials.

Agenda Item No. 23 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 24 - Contract for Recreation Maintenance Services for Fiscal Years 2025-2027.
Approved on Consent.

Agenda Item No. 25 - Contract for Road Mowing Services for Fiscal Year 2024-2025. Approved on Consent.

Agenda Item No. 26 - Contract for Field Services for Fiscal Year 2024-2025. Approved on Consent

SUPP. Page 1 - Task Work Assignments with 3G Environmental Services, LLC for Ditch Mowing Services. Approved on Consent

Hydrologic Data Services

Agenda Item No. 27 – Agricultural Water Use Monitoring Report. This report was provided as an informational item in the Board materials.

WATER RESOURCES

Agenda Item No. 28 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board.

Agenda Item No. 29 – 2021 Annual Water Use Report and Presentation. Emily Ducker, Chief, Office of Water Supply, provided this presentation to the Board.

EXECUTIVE OFFICE

Agenda Item No. 30 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 31 - Governing Board Comments. None

Agenda Item No. 32 - Adjournment. Meeting adjourned at 10:18 a.m.


Chair

ATTEST:





**SUWANNEE RIVER WATER MANAGEMENT DISTRICT MINUTES OF
EXECUTIVE DIRECTOR PERFORMANCE EVALUATION COMMITTEE MEETING**

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June 11 2024
Following Board Meeting

District Headquarters
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 10:30 a.m.

Committee Members	Present	Not Present
Virginia Johns	X	
Charles Keith	X	
Richard Schwab	X	
Larry Sessions		X
Larry Thompson	X	

-Board Member Lloyd and Smith also attended the Committee Meeting.

2. Public Comment. None

3. General Discussion

Performance Evaluation Review of Executive Director.

Members completed evaluation forms and provided comments regarding Mr. Thomas performance. The evaluation forms will be made part of Mr. Thomas personnel file.

MOTION MADE BY SCHWAB, SECONDED BY THOMPSON TO ACCEPT THE PERFORMANCE EVALUATIONS. MOTION CARRIED.

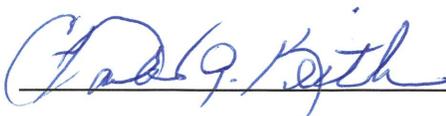
4. Announcements. None

5. Adjournment. Meeting adjourned at 10:52 a.m.



Chair

ATTEST:





**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF AUDIT COMMITTEE**

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June 11 2024
Following Board Meeting

District Headquarters
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 10:53 a.m.

Committee Members	Present	Not Present
Virginia Johns	X	
Charles Keith	X	
Richard Schwab	X	
William Lloyd	X	
Larry Sessions		X

2. Public Comment. None

Discussion Items

3. Inspector General Report Number 24-01 - Audit Cyber Security. Pam Shaw, Chief Financial Officer, Office of Finance, introduced Jon Ingram with Law, Redd, Crona and Munroe, P.A., who presented this report to the Committee.
MOTION MADE BY KEITH, SECONDED BY LLOYD TO ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.
4. Inspector General Report Number 24-02 - Follow-up Report on District Corrective Actions Regarding Prior Internal Audit Findings. Mr. Ingram presented this item to the Committee.
MOTION MADE BY SCHWAB, SECONDED BY KEITH TO ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.
5. Inspector General Report Number 24-03 – Internal Audit of Cost-Share Agreements. Mr. Ingram presented this item to the Committee.
MOTION MADE BY KEITH, SECONDED BY SCHWAB ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.
6. Competitive Solicitation for Financial Audit Services. Ms. Shaw presented this item to the Committee.
MOTION MADE BY LLOYD, SECONDED BY KEITH TO ACCEPT THE PROPOSAL WITH THE REQUEST CHANGES AND POST FOR PROPOSALS. MOTION CARRIED UNANIMOUSLY.
7. Announcements. None
8. Adjournment. Meeting adjourned at 12:05 p.m.



Chair

ATTEST:

