



**AGENDA**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD MEETING AND PUBLIC HEARING**

**YouTube Link:** <https://www.youtube.com/@SRWMD>

Open to Public

July 8, 2025  
9:00 a.m.

District Headquarters  
Live Oak, FL

1. Call to Order
2. Roll Call
3. Governing Board Secretary/Treasurer Election
4. Governing Board Committee Assignments
5. Announcement of any Amendments to the Agenda by the Chair  
**Amendments Recommended by Staff:** None
6. Public Comment
7. Consideration of the following Items Collectively by Consent:
  - Agenda Item No. 8 - June 10, 2025 Governing Board Meeting and Executive Director Evaluation Committee Meeting Minutes
  - Agenda Item No. 10 - Performance Evaluation Review and Contract Amendment of Executive Director
  - Agenda Item No. 15 - Agricultural Cost-Share Task Work Assignment with Jackson Family Farms, LLC., Suwannee County
  - Agenda Item No. 16 - Agricultural Cost-Share Task Work Assignment with Sanchez Farms, LLC., Dixie, Levy, Gilchrist, Suwannee, and Lafayette Counties
  - Agenda Item No. 17 - May 2025 Financial Report
  - Agenda Item No. 21 - Rulemaking to Amend Rules 40B-2.011, 40B-2.301, 40B-2.321, and 40B-2.331, Florida Administrative Code, for Permitting of Water Use
  - Agenda Item No. 30 - Lease of District Lands for Apiary Leases
  - Agenda Item No. 33 - Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis
  - Agenda Item No. 34 - Adoption of the 2025 Coastal Rivers Surface Water Improvement and Management Plan Update
8. June 10, 2025 Governing Board Meeting and Executive Director Evaluation Committee Meeting Minutes - **Recommend Consent**
9. Items of General Interest for Information/Cooperating Agencies and Organizations
  - A. Hydrologic Conditions Report
  - B. Cooperating Agencies and Organizations

**GOVERNING BOARD LEGAL COUNSEL**  
**Tom Reeves**

- LC Page 1      10. Performance Evaluation Review and Contract Amendment of Executive Director  
                    – **Recommend Consent**
11. Update on Legal Activities

**BUSINESS AND COMMUNITY SERVICES**  
**Tim Alexander, Assistant Executive Director**

*Administration*

12. Facilities Update
13. Legislative Session Update

*Agriculture Projects*

- BCS Page 1      14. Agricultural Cost-Share Contract with Milk-A-Way Dairy, Inc., Lafayette County
- BCS Page 5      15. Agricultural Cost-Share Task Work Assignment with Jackson Family Farms,  
                    LLC., Suwannee County – **Recommend Consent**
- BCS Page 9      16. Agricultural Cost-Share Task Work Assignment with Sanchez Farms, LLC.,  
                    Dixie, Levy, Gilchrist, Suwannee, and Lafayette Counties – **Recommend  
                    Consent**

*Finance*

- BCS Page 13     17. May 2025 Financial Report – **Recommend Consent**
- BCS Page 18     18. Fiscal Year 2025-2026 Tentative Millage and Budget
- BCS Page 20     19. Resolution Number 2025-07, Release of Fiscal Year 2025-2026 State  
                    Appropriations

*Resource Management*

- BCS Page 23     20. Permitting Summary Report
- BCS Page 25     21. Rulemaking to Amend Rules 40B-2.011, 40B-2.301, 40B-2.321, and 40B-2.331,  
                    Florida Administrative Code, for Permitting of Water Use – **Recommend  
                    Consent**

*Environmental Projects*

- BCS Page 29     22. Agriculture and Environmental Projects Monthly Report

**OUTREACH AND OPERATIONS**  
**Katelyn Potter, Division Director**

*Communications and Outreach*

OPS Page 1      23. Outreach and Communications Activity Summary

*Land Acquisition*

OPS Page 4      24. Land Acquisition and Disposition Activity Report

OPS Page 8      25. Resolution 2025-06, Sale of a Lot to Brian Keith Barton and Debra Ann Barton within the Turkey Island Tract, Levy County

OPS Page 20     26. Governing Board Directive Number 25-0004, Land Acquisition and Surplus Guidelines - Revised

OPS Page 32     27. Cedar Hammock Conservation Easement Amendment, Levy County

*Land Management*

OPS Page 34     28. Land Management Update Report

OPS Page 37     29. Lease of District Lands for Apiary Leases – **Recommend Consent**

**WATER RESOURCES**  
**Amy Brown, Deputy Executive Director**

30. Water Resources Division Updates

31. Lower Santa Fe and Ichetucknee Water Project Update

*Water Resources*

32. USGS Monitoring Agreement Update

WR Page 1      33. Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis – **Recommend Consent**

WR Page 2      34. Adoption of the 2025 Coastal Rivers Surface Water Improvement and Management Plan Update – **Recommend Consent**

**EXECUTIVE OFFICE**  
**Hugh Thomas, Executive Director**

35. Announcements

36. Governing Board Comments

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

August 12, 2025

9:00 a.m.

Board Meeting

Workshop / Committee Meetings

*Workshops and Committee Meetings will begin following the Board Meeting unless otherwise noted.*

### 37. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

#### Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]
- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.



**AGENDA**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD WORKSHOP(S)**

**YouTube Link:** <https://www.youtube.com/@SRWMD>  
Open to Public

July 8, 2025  
Following Board Meeting

District Headquarters  
Live Oak, Florida

- District Land Management Plan Discussion



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

**YouTube Link: <https://www.youtube.com/@SRWMD>**

Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full herein and are filed in the permanent files of the District.

June 10, 2025  
9:00 a.m.

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

**Governing Board**

<b>Seat</b>	<b>Name</b>	<b>Office</b>	<b>Present</b>	<b>Not Present</b>
Aucilla Basin	George Wheeler		X	
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions		X	
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

**Governing Board Legal Counsel**

<b>Name</b>	<b>Firm</b>	<b>Present</b>	<b>Not Present</b>
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

**Leadership Team**

<b>Position</b>	<b>Name</b>	<b>Present</b>	<b>Not Present</b>
Executive Director	Hugh Thomas	X	
Assistant Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm	X	

**Chair Johns opened the Board Meeting and turned the gavel over to Vice-Chair Schwab to conduct the meeting. Chair Johns left the meeting at 9:02 a.m.**

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair:

The Board workshops have been postponed to a later date.

MOTION WAS MADE BY SCHWAB, SECONDED BY THOMPSON TO APPROVE THE UPDATED AGENDA. MOTION CARRIED.

Agenda Item No. 4 - Public Comment:

- Paul Still (Troy Roberts read email received at District) – Edwards Bottomlands concerns.

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - May 13, 2025 Governing Board Meeting and Workshops Meeting Minutes
- Agenda Item No. 12 - Contract with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services
- Agenda Item No. 13 - Agricultural Cost-Share Contract and Task Work Assignment with Beach Farms, LLC, Gilchrist County
- Agenda Item No. 14 - Agricultural Cost-Share Contract and Task Work Assignment with Coastal Sands Crops, LLC, Suwannee County
- Agenda Item No. 15 - Agricultural Cost-Share Contract and Task Work Assignment with Beaver Lake, LLC, Suwannee and Madison Counties
- Agenda Item No. 16 Agricultural Cost-Share Contract and Task Work Assignment with NFL Sweet, LLC, Alachua County
- Agenda Item No. 17 Agricultural Cost-Share Contract and Task Work Assignment with ADT Farms of Florida, LLC, Alachua, Columbia, Dixie, Gilchrist, and Suwannee Counties
- Agenda Item No. 18 Agricultural Cost-Share Contract and Task Work Assignment with Dale Wainwright, Suwannee County
- Agenda Item No. 19 - April 2025 Financial Report

MOTION WAS MADE BY THOMPSON, SECONDED BY LLOYD TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 May 13, 2025 Governing Board Meeting and Workshops Meeting Minutes.  
Approved on Consent.

Agenda Item No. 7 – Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Robbie McKinney, Manager, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. None

**GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 8 – Second Corrective Deed for R.O. Ranch Closing, Lafayette County. Tom Reeves, Board Legal Counsel, presented this item to the Board.

MOTION WAS MADE BY SESSIONS, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED.

Agenda Item No. 9 – Legal Activities Update. None

**BUSINESS AND COMMUNITY SERVICES**

Administration

Agenda Item No. 10 – Facilities Update. Ben Glass, Chief, Office of Administration, provided an update to the Board.

Agenda Item No. 11 – Declaration of Surplus Property and Disposition. Mr. Glass presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY SMITH TO APPROVE THE ITEM. MOTION CARRIED.

*Agriculture Projects*

Agenda Item No. 12 – Contract with the Florida Department of Agriculture and Consumer Services for Conservation Technician Services. Approved on Consent.

Agenda Item No. 13 – Agricultural Cost-Share Contract and Task Work Assignment with Beach Farms, LLC, Gilchrist County. Approved on Consent.

Agenda Item No. 14 – Agricultural Cost-Share Contract and Task Work Assignment with Coastal Sands Crops, LLC, Suwannee County. Approved on Consent.

Agenda Item No. 15 – Agricultural Cost-Share Contract and Task Work Assignment with Beaver Lake, LLC, Suwannee and Madison Counties. Approved on Consent.

Agenda Item No. 16 – Agricultural Cost-Share Contract and Task Work Assignment with NFL Sweet, LLC, Alachua County. Approved on Consent.

Agenda Item No. 17 – Agricultural Cost-Share Contract and Task Work Assignment with ADT Farms of Florida, LLC, Alachua, Columbia, Dixie, Gilchrist, and Suwannee Counties. Approved on Consent.

Agenda Item No. 18 – Agricultural Cost-Share Contract and Task Work Assignment with Dale Wainwright, Suwannee County. Approved on Consent.

*Finance*

Agenda Item No. 19 – April 2025 Financial Report. Approved on Consent.

*Resource Management*

Agenda Item No. 20 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

*Environmental Resource Permitting*

Agenda Item No. 21 – Environmental Resource Permit Application Number ERP-001-209338-9, Tara Forest West, Alachua County. Sara Ferson, Professional Engineer, Resource Management/Projects Division, presented this item to the Board.

The following attendees provided comments to the Board:

- Steve Hofstetter, Alachua County Environmental Protection Department
- Jim Olsen, Geologist, Alachua County
- Stacie Greco, Alachua County Water Resources Program Manager
- Brian Buescher, Florida Karst Conservation Task Force
- Kristin Rubin, High Springs
- Jay Brown, JBPro Civil Engineering
- Ken Hill, GES Engineering & Consulting, Inc.
- Sayed Moukhtara, Developer/Applicant

MOTION WAS MADE BY THOMPSON, SECONDED BY LLOYD TO APPROVE THE ITEM. MOTION CARRIED.

### Environmental Projects

Agenda Item No. 22 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 23 – Taylor County Ground Water Study Presentation. Kulvir Singh, AECOM, provided this powerpoint presentation to the Board.

Agenda Item No. 24 – Econfina-Steinhatchee Watershed RiskMap Study Presentation. Mr. Singh provided this powerpoint presentation to the Board.

## **OUTREACH AND OPERATIONS**

### Communications and Outreach

Agenda Item No. 25 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 26 – UF/IFAS Presentation. Troy Roberts, Chief, Office of Communications and Outreach, introduced Mark Warren, UF/IFAS of Levy County, to provide this presentation to the Board.

### Land Acquisition

Agenda Item No. 27 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 28 – Resolution 2025-05, Sale of Santa Fe Spring Lots to Alan Kurt and Karen Burns Ardaman, Suwannee County. Katelyn Potter, Division Director, Outreach and Operations Division, presented this item to the Board.

MOTION WAS MADE BY SMITH, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED.

### Land Management

Agenda Item No. 29 – Land Management Update Report. This report was provided as an informational item in the Board materials.

## **WATER RESOURCES**

Agenda Item No. 30 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board.

### Minimum Flows and Levels

Agenda Item No. 31 – Funding Agreement with the United States Geological Survey. Sean King, Chief, Office of Minimum Flows and Minimum Water Levels, presented this item to the Board.

MOTION WAS MADE BY SMITH, SECONDED BY THOMPSON TO APPROVE THE ITEM. MOTION CARRIED.

Water Resources

Agenda Item No. 32 – Annual Water Quality Update. Susie Hetrick, Chief, Office of Water Resources, presented this update to the Board.

**EXECUTIVE OFFICE**

Agenda Item No. 33 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 34 - Governing Board Comments. None

Agenda Item No. 35 - Adjournment. Meeting adjourned at 12:07 p.m.

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOPS**

Lower Santa Fe and Ichetucknee Minimum Flows and Minimum Water Levels Discussion

This workshop was postponed to later date.

Water Use Permitting Rules Discussion

This workshop was postponed to later date.



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF EXECUTIVE DIRECTOR PERFORMANCE  
EVALUATION COMMITTEE MEETING**

**YouTube Link:** <https://www.youtube.com/@SRWMD>  
Open to Public

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June 11 2024  
Following Board Meeting

District Headquarters  
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 12:08 p.m.

<b>Committee Members</b>	<b>Present</b>	<b>Not Present</b>
Virginia Johns		X
Charles Keith	X	
Richard Schwab	X	
Larry Sessions	X	
Larry Thompson	X	

**\*Vice-Chair Schwab conducted the Executive Director Evaluation Committee Meeting with the absence of Chair Johns.**

Board Member Lloyd, Smith, and Wheeler also attended the Committee Meeting.

2. Public Comment. None

3. General Discussion

Performance Evaluation Review of Executive Director.

Members completed evaluation forms and provided comments regarding Mr. Thomas' performance. The evaluation forms will be made part of Mr. Thomas personnel file.

MOTION MADE BY KEITH SECONDED, BY SESSIONS TO ACCEPT THE PERFORMANCE EVALUATIONS. MOTION CARRIED.

4. Announcements. None

5. Adjournment. Meeting adjourned at 12:16 p.m.

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Chair

ATTEST:

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SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Tom Reeves, Board Legal Counsel  
DATE: June 26, 2025  
RE: Performance Evaluation Review and Contract Amendment of Executive Director

**RECOMMENDATION**

Approve performance evaluation review of the Executive Director from the Executive Director Evaluation Committee and the contract amendment.

**BACKGROUND**

The Governing Board appointed Hugh Thomas as Executive Director of the District by contract dated August 8, 2017. Such contract provides at paragraph 10, for the appointment of an Executive Director Evaluation Committee (the Committee) and the yearly evaluation of the Executive Director. The Committee members are Virginia Johns, Charles Keith, Richard Schwab, Larry Sessions, and Larry Thompson.

The Committee met June 10, 2025. Prior to the meeting, each committee member completed an evaluation form, addressed the following topics, and ranked Mr. Thomas on each topic. Ranking were scored as 5-Superior, 4-Successful, 3-Moderately Successful, 2-Less than Successful, and 1-Unsuccessful.

<b>Topics</b>	<b>Average Score</b>
Organization Vision and Planning	4.8
Leadership and Management	4.6
Governing Board Relations and Communications	5.0
Community Relations	4.8
Fiscal Responsibility and Budgetary Adherence	5.0
Core Mission Strategies	4.8

As provided in the contract, the Governing Board should consider such evaluation, make whatever changes it deems appropriate to the contract, if any, and approve the evaluation and amended contract. Such approved evaluation shall become part of Mr. Thomas's personnel file.

Also enclosed is a contract amendment which has been prepared by the General Counsel to address two issues. The first is to amend the language used in Section 6 to conform to the District's actual practice. The change is as follows:

The EMPLOYEE shall participate in any general salary increases and bonuses provided by the ~~State~~ DISTRICT to the same extent as the other employees of the DISTRICT. This means that where the ~~State~~ DISTRICT has generally increased the salaries of DISTRICT employees by a certain percentage, the EMPLOYEE's salary will be increased by the same percentage and where the ~~State~~ DISTRICT has generally awarded bonuses to DISTRICT employees of a certain dollar amount, the EMPLOYEE will receive a bonus of the same dollar amount.

Previously, this provision had read that the salary increases were provided by the State which is inaccurate. The amended language clarifies that they are actually part of the District's budget which is approved by the State.

The other issue is to amend the language used in Section 8.3 to provide greater options in how the District reports the executive director's income for use of the District's motor vehicle. The change is as follows:

The EMPLOYEE is required to use the motor vehicle to commute from the EMPLOYEE's residence to the EMPLOYEE's place of employment. This requirement is imposed because the EMPLOYEE may not know from day-to-day whether the EMPLOYEE will be required to attend last minute and after-hours meetings of state and local governmental bodies, public entities and private groups and similar events to benefit the DISTRICT. The parties ~~intend to value the provision of the above motor vehicle for commuting using the "Commuting Valuation Rule" as set out in IRS Reg. §1.61-21(f). (\$1.50 each way) Further the parties intend to utilize the "Safe Harbor Substantiation Rules" to relieve the EMPLOYEE of the requirement to keep detailed records of~~ will comply with IRS Reg. § 1.61-21, Taxation of Fringe Benefits, in valuing the use of the motor vehicle as provided in IRS Reg. § 1.274-6T(a)(3). (Requiring the inclusion of the commuting value on the EMPLOYEE's wages.) a taxable fringe benefit. Refer to IRS Publication 15-B, Employer's Tax Guide to Fringe Benefits."

The new language allows the District to value and report the use of the motor vehicle in other ways in addition to the "Commuting Valuation Rule."

TR/rl

Contract #16/17-244

**FIFTH AMENDMENT TO**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR**

THIS FIFTH AMENDMENT TO SUWANNEE RIVER WATER MANAGEMENT DISTRICT AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (this "AMENDMENT") is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the SUWANNEE RIVER WATER MANAGEMENT DISTRICT (the "DISTRICT"), and HUGH THOMAS, (the "EMPLOYEE") (both the DISTRICT and the EMPLOYEE may be referred to collectively as the "parties").

WITNESSETH

WHEREAS, on August 8, 2017, the parties entered into that certain employment agreement titled SUWANNEE RIVER WATER MANAGEMENT DISTRICT EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (the "2017 AGREEMENT"), in which the DISTRICT employed the EMPLOYEE as its executive director on certain terms and conditions; and,

WHEREAS, on July 9, 2019, the parties replaced the 2017 AGREEMENT with that certain employment agreement titled SUWANNEE RIVER WATER MANAGEMENT DISTRICT AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (the "2019 AGREEMENT"), in which the DISTRICT continued to employ the EMPLOYEE as its executive director on certain amended terms and conditions; and,

WHEREAS, on July 13, 2021, the parties amended the 2019 AGREEMENT by approving the FIRST AMENDMENT TO SUWANNEE RIVER WATER MANAGEMENT DISTRICT AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (the "FIRST AMENDMENT"); and,

WHEREAS, on October 12, 2021, the parties further amended the 2019 AGREEMENT by approving the SECOND AMENDMENT TO SUWANNEE RIVER WATER MANAGEMENT DISTRICT AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (the "SECOND AMENDMENT"); and,

WHEREAS, on July 12, 2022, the parties further amended the 2019 AGREEMENT by approving the THIRD AMENDMENT TO SUWANNEE RIVER WATER MANAGEMENT DISTRICT AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (the "THIRD AMENDMENT"); and,

WHEREAS, on July 11, 2023, the parties further amended the 2019 AGREEMENT by approving the FOURTH AMENDMENT TO SUWANNEE RIVER WATER MANAGEMENT DISTRICT AMENDED EMPLOYMENT CONTRACT FOR EXECUTIVE DIRECTOR (the "FOURTH AMENDMENT") (the 2019 AGREEMENT as amended by the FIRST AMENDMENT, SECOND AMENDMENT, THIRD AMENDMENT and FOURTH AMENDMENT shall be referred to herein as the "AMENDED AGREEMENT"); and,

WHEREAS, neither party is in default under the terms of the AMENDED AGREEMENT; and,

WHEREAS, the parties now desire to further amend the AMENDED AGREEMENT as set out herein.

NOW THEREFORE, the DISTRICT and the EMPLOYEE, in consideration of the mutual benefits flowing from each to the other, do hereby agree as follows:

1. The above recitals are hereby incorporated herein by reference as an integral part hereof.

2. The AMENDED AGREEMENT is hereby further amended, altered, and changed so that the last two sentences of Paragraph 6 (which were added by the FOURTH AMENDMENT) shall hereafter read as follows:

"The EMPLOYEE shall participate in any general salary increases and bonuses provided by the DISTRICT to the same extent as the other employees of the DISTRICT. This means that where the DISTRICT has generally increased the salaries of DISTRICT employees by a certain percentage, the EMPLOYEE's salary will be increased by the same percentage and where the DISTRICT has generally awarded bonuses to DISTRICT employees of a certain dollar amount, the EMPLOYEE will receive a bonus of the same dollar amount."

3. The AMENDED AGREEMENT is hereby further amended, altered, and changed so that Section 8.3 shall hereafter read as follows:

"The EMPLOYEE is required to use the motor vehicle to commute from the EMPLOYEE's residence to the EMPLOYEE's place of employment. This requirement is imposed because the EMPLOYEE may not know from day-to-day whether the EMPLOYEE will be required to attend last minute and after-hours meetings of state and local governmental bodies, public entities and private groups and similar events to benefit the DISTRICT. The parties will comply with IRS Reg. § 1.61-21, Taxation of Fringe Benefits, in valuing the use of the motor vehicle as a taxable fringe benefit. Refer to IRS Publication 15-B, Employer's Tax Guide to Fringe Benefits."

4. Except as expressly set out in this AMENDMENT, all of the terms of the AMENDED AGREEMENT shall remain unchanged.

5. The AMENDED AGREEMENT, as amended by this AMENDMENT, is hereby ratified by the parties.

(The remainder of this page was intentionally left blank.)

APPROVED and EXECUTED by the GOVERNING BOARD on motion, second and majority vote this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

GOVERNING BOARD OF THE SUWANNEE RIVER  
WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Virginia H. Johns  
Chair

(OFFICIAL SEAL)

ATTEST: \_\_\_\_\_  
Charles Keith  
Secretary / Treasurer

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
George T. Reeves  
Governing Board Counsel

APPROVED and EXECUTED by the EMPLOYEE this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Hugh Thomas

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: July 1, 2025

RE: Agricultural Cost-Share Contract with Milk-A-Way Dairy, Inc., Lafayette County

**RECOMMENDATION**

Authorize the Executive Director to enter into contract with Milk-A-Way Dairy, Inc. to implement agricultural cost-share practices for an amount not to exceed \$795,000.

**BACKGROUND**

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection (FDEP) as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Milk-A-Way Dairy, Inc. has applied for agricultural cost-share under the District Agricultural Cost-Share Program to construct a new lined wastewater storage pond (WSP) and subsequently convert the existing ponds to solids settling basins. A screen separator will also be added to remove fine solids before wastewater enters the HDPE-lined WSP. Increasing wastewater storage capacity in the new WSP will greatly improve wastewater management on the spray fields by allowing the optimization of wastewater applications based on crop water and nutrient needs, rainfall, and planting and harvest schedules. Removing additional solids will reduce nutrients in wastewater and allow for the dairy to convert to low pressure drop nozzles in a future project. The District currently has active contracts with Milk-A-Way Dairy, Inc. There is one funding source that will be used to execute this contract.

The Governing Board accepted these funds on June 11, 2024, from FDEP through the Water Quality Improvement Grant.

This project is located in the Suwannee River Basin Management Action Plan Area, Troy Peacock Lafayette Blue Falmouth Priority Focus Area, and the Western Water Supply Planning Region. The associated water savings estimate is 0.14 million gallons per day with the cost-effectiveness of \$4.70 per 1,000 gallons and a 1,500-pound reduction of nitrogen at ground water per year at \$36.80 per pound over 20 years.

Attachment A lists the cost share items and funding breakdown. Funding for this project is included in the Fiscal Year 2025 Final Budget.

JC/ak  
Attachments

**ATTACHMENT A**

PRODUCER	Milk-A-Way Dairy, Inc	Contract
WATER USE PERMIT	219555	TBD
BMAP	SUWA	TWA #
PFA	Troy Peacock LafayetteBlue Falmouth	0
COUNTY	Lafayette	
APPLICATION	521	

**Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices**

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LPS0082 Program					\$795,000.00		
<b>Sustainable Suwannee Nutrient Mitigation Project</b>							
Task 3 - Construction	70%	\$795,000.00	\$1,135,714.29	1	\$795,000.00	\$1,137,877.50	2 years from effective date

**FUNDING**

<b>Contract Amount</b>	<b>\$795,000.00</b>	Estimated PRODUCER funds	\$1,137,877.50
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## **ATTACHMENT A**

### **District Specifications**

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

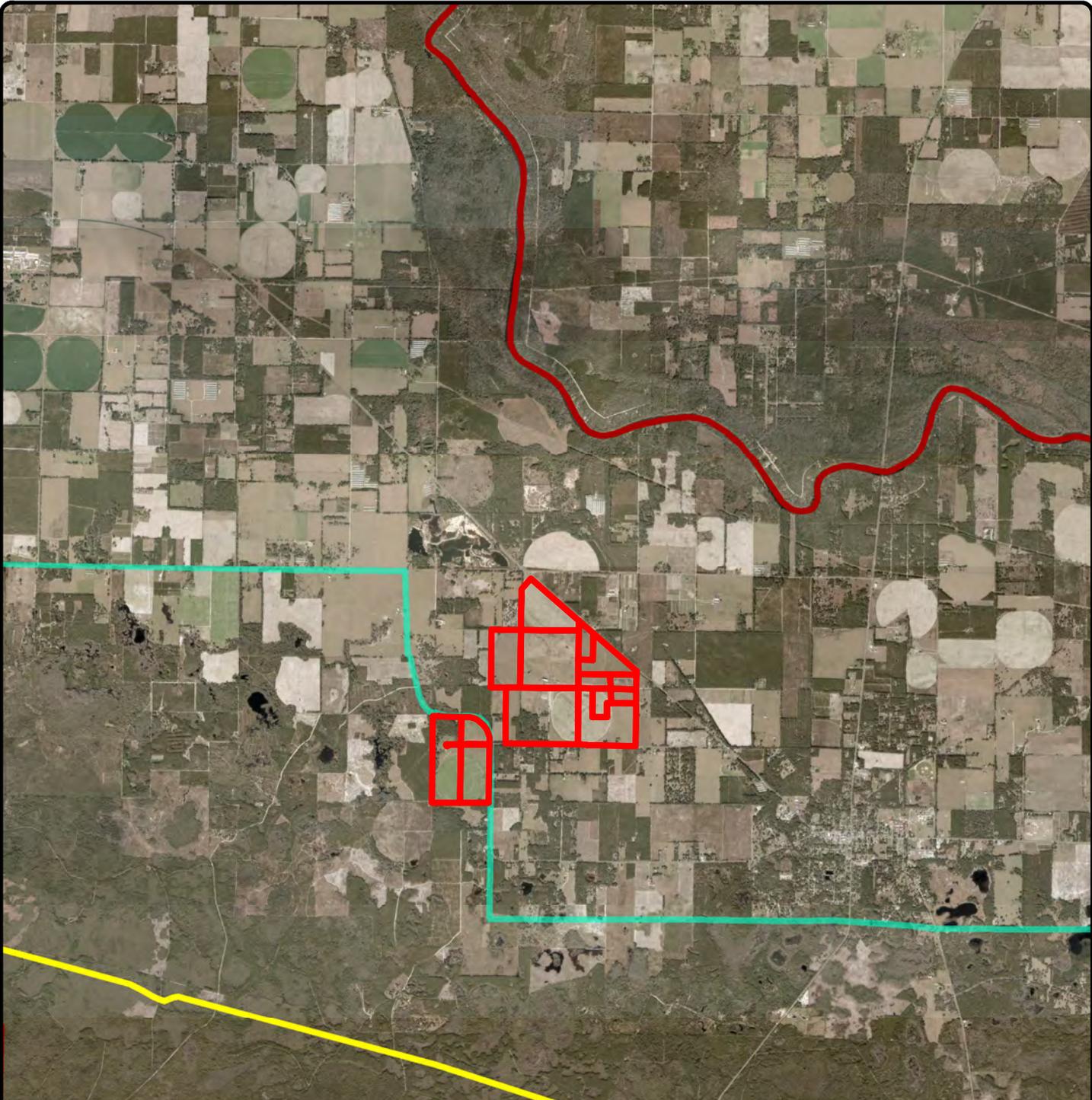
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

### **District Terms and Conditions**

#### **Dairy Wastewater System Improvements**

Retrofits may include screen separators, upgrading irrigation system, pump stations, piping, electronic controls, additional water storage, and/or advanced wastewater treatment systems. For reimbursement, the producer must provide a copy of the Notice to Proceed; paid invoices for engineering and construction; pre- and post MIL if applicable; signed statement from a licensed Florida Professional Engineer indicating construction has been completed in accordance with the design; and cancelled check (front and back) or some verifiable form of payment to vendor providing the equipment. District staff must also verify and provide dated color photos of the equipment.

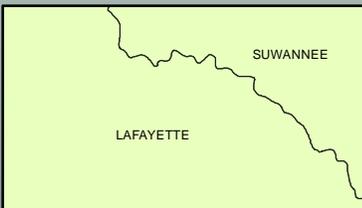


# Milk-A-Way Dairy, Inc. Cost-Share

July 2025



-  MAW
-  Troy Peacock Lafayette Blue Falmouth PFA
-  Suwannee BMAP
-  Water Supply Planning Area - West



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: July 1, 2025

RE: Agricultural Cost-Share Task Work Assignment with Jackson Family Farms, LLC.,  
Suwannee County

**RECOMMENDATION**

Authorize the Executive Director to enter into a task work assignment with Jackson Family Farms, LLC to implement agricultural cost-share practices for an amount not to exceed \$272,250 and a combined contract total not to exceed \$323,048.40.

**BACKGROUND**

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Jackson Family Farms, LLC has applied for agricultural cost-share under the District's Agricultural Cost-Share Program for a project in Suwannee County. The original contract and task work assignment was approved by the Executive Director on February 4, 2025, and contained pivot retrofits, grid soil sampling, and variable rate nutrient application. The second task work assignment was approved by the Executive Director on April 28, 2025, and contains additional grid soil sampling, variable rate nutrient application and soil moisture probes. This new task work assignment contains a self-propelled nitrogen applicator for use across 1,000 acres of corn and peanuts in Suwannee County. There is one funding source that will be used to execute this task work assignment. The amount allocated by the one funding source, LP61038, will not exceed the \$300,000 threshold.

This project is located in the Suwannee Basin Management Action Plan Area, Troy Peacock Lafayette Blue Falmouth Priority Focus Area, and the Eastern Water Supply Planning Areas. The associated nutrient reduction estimate for this contract is 50,000 lbs. of nitrogen at land surface and a 9,000 lb. reduction of nitrogen to groundwater.

Attachment A lists the cost share items and funding breakdown. Funding for this project is included in the Fiscal Year 2025 Final Budget.

JC/ak  
Attachments

**ATTACHMENT A**

PRODUCER	JACKSON FAMILY FARMS LLC		
WATER USE PERMIT	220567, 220118		
BMAP	SUWA	Contract	24/25-088
PFA	Troy Peacock LafayetteBlue Falmouth	TWA #	3
COUNTY	Suwannee		
APPLICATION	522		

**Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices**

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LP61038 Program <b>Sustainable Suwannee Low Input</b>					\$272,250.00		
Side Dressing Equip.	75%	\$272,250.00	\$363,000.00	1	\$272,250.00	\$90,750.00	1 year from effective date

**FUNDING**

<b>TWA Amount</b> <b>\$272,250.00</b>	Estimated PRODUCER funds	\$90,750.00
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## **ATTACHMENT A**

### **District Specifications**

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTUE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

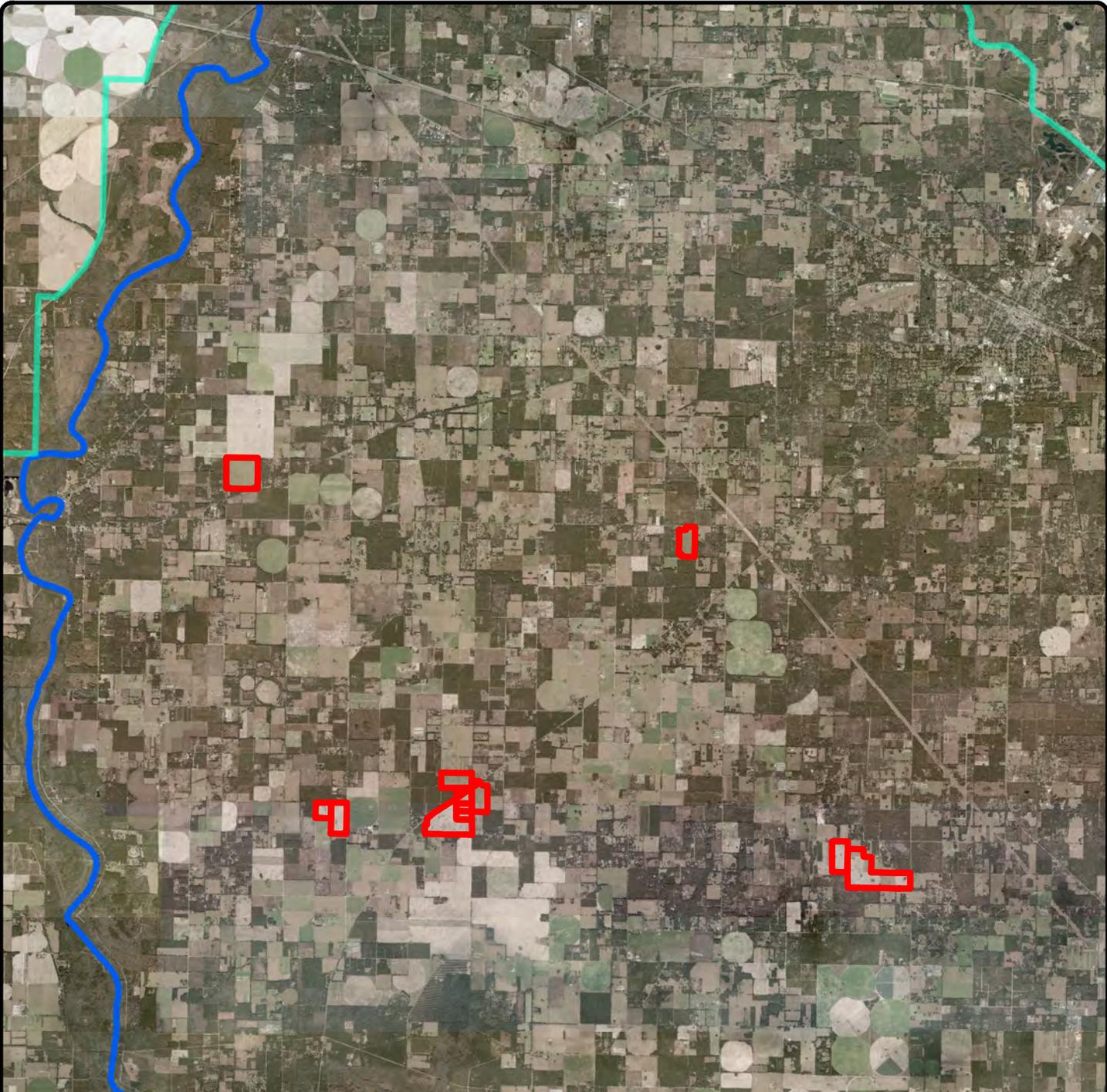
The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

### **District Terms and Conditions**

#### **Side Dressing Equipment**

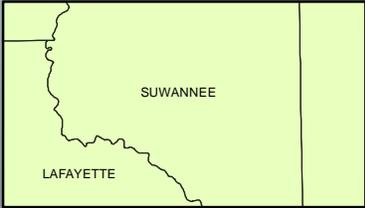
Side dressing equipment allows growers to apply nutrients at an optimum placement in the field, either directly in the crop row or banded alongside the crop row, resulting in an overall reduction in nutrient application. This practice assists growers in placing the right source and amount at the right time and place. Cost-share is limited to 75% up to \$50,000 per implement unless otherwise agreed to by the District. The District must pre-approve equipment to be purchased. For reimbursement, the producer must provide a copy of the paid invoice and canceled check (front and back) or some verifiable form of payment to the vendor providing the equipment. District staff must also verify and photo document equipment. For this item, one unit is one piece of side dressing equipment. The \$100,000 per year maximum is waived in the event an implement exceeds that cost.



# Jackson Family Farms, LLC. Cost-Share

July 2025

-  Jackson Family Farms
-  Troy Peacock Lafayette Blue Falmouth PFA
-  Suwannee BMAP
-  Water Supply Planning Area - East



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: July 8, 2025

RE: Agricultural Cost-Share Task Work Assignment with Sanchez Farms, LLC, Dixie, Levy, Gilchrist, Suwannee, and Lafayette Counties

**RECOMMENDATION**

Authorize the Executive Director to enter into a task work assignment with Sanchez Farms, LLC to implement agricultural cost-share practices for an amount not to exceed \$13,450 and a total contract amount not to exceed \$191,561.74.

**BACKGROUND**

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Sanchez Farms, LLC has applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Dixie, Levy, Gilchrist, Suwannee, and Lafayette Counties. The original contract and task work assignment was approved by the Executive Director on January 30, 2025, and contained tissue sampling, grid soil sampling, and variable rate nutrient application for use across 6,389 acres of corn, peanuts, potatoes, and watermelons. task work assignment two was approved by the Governing Board on February 11, 2025, contained variable rate nutrient application. This new task work assignment contains soil moisture probes and service agreements for use across 2,280 acres of corn and peanuts in Levy, Dixie, Gilchrist, and Suwannee counties. There is one funding source that will be used to execute this task work assignment. The amount allocated by the funding source will not exceed \$300,000.

This project is located in the Suwannee Basin Management Action Plan Area, Fanning Manatee Priority Focus Area, and the Eastern and Western Water Supply Planning Areas. The associated water savings estimate for this contract is 0.294 MGD.

Attachment A lists the cost share items and funding breakdown. Funding for this project is included in the Fiscal Year 2025 Final Budget.

SA/ak  
Attachments

**ATTACHMENT A**

PRODUCER            SANCHEZ FARMS, LLC  
WATER USE PERMIT   220397, 220840, 218083, 220842, 216093  
BMAP                 SUWA  
PFA                  Fanning Manatee  
COUNTY            Suwannee  
COUNTY            Levy  
COUNTY            Gilchrist  
COUNTY            Dixie

**Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices**

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
<b>LP61038 Program Sustainable Suwannee Low</b>					<b>\$13,450.00</b>		
LPS Soil Moisture Probes 2nd and 3rd year service agreements	75%	\$650.00		11	\$7,150.00	\$2,383.33	1 year from effective date
GBD Soil Moisture Probe Purchase	90%	\$2,100.00		3	\$6,300.00	\$700.00	1 year from effective date

**FUNDING**

Estimated PRODUCER Funds            \$3,083.33

**DEP Funding**                    \$13,450.00

**Contract Amount    \$13,450.00**

## **ATTACHMENT A**

### **District Specifications**

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

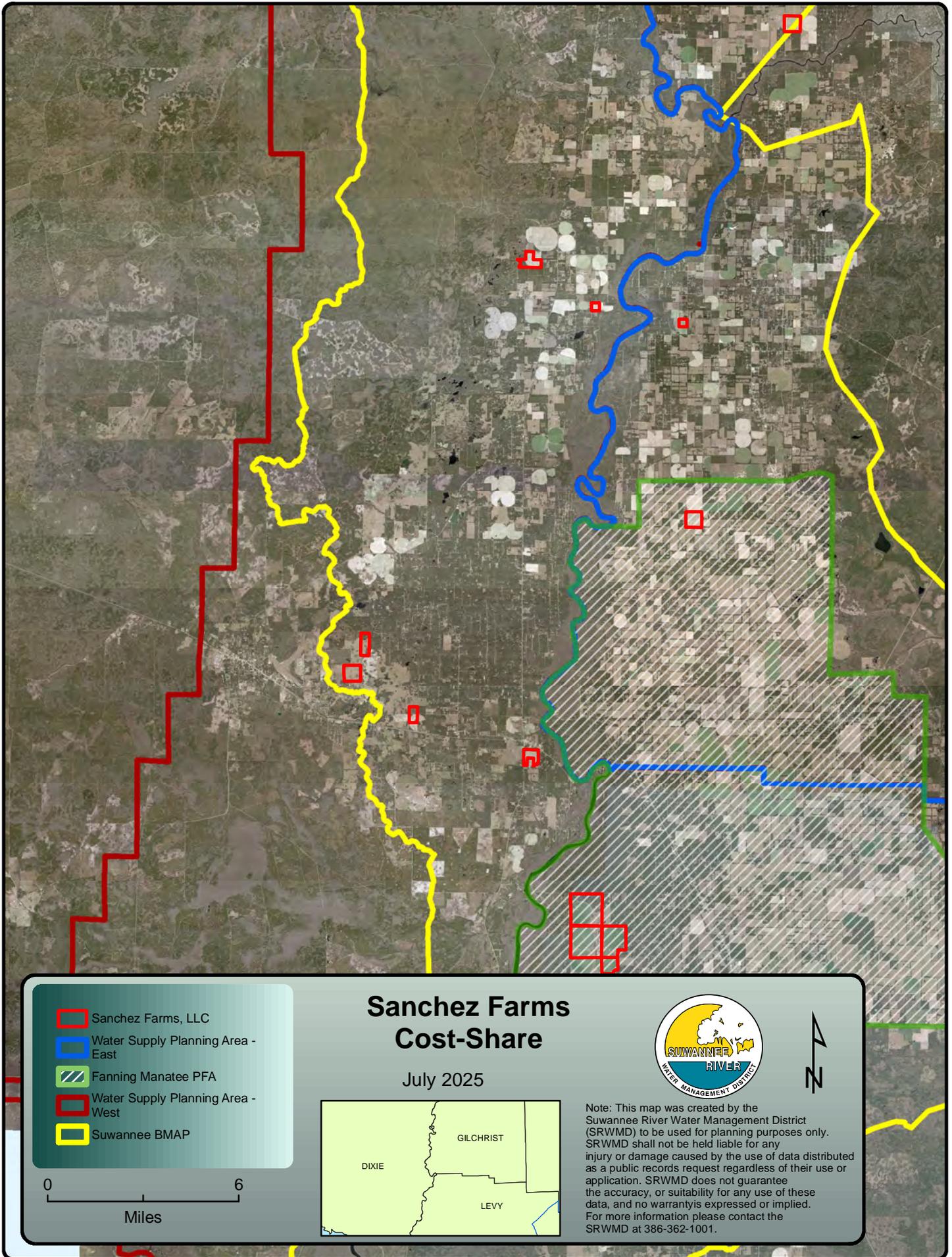
### **District Terms and Conditions**

#### **Soil Moisture probe service agreement**

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe on an annual basis. For this item one unit is one probe.

#### **Soil Moisture Probes Purchase**

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe. For this item one unit is one probe.

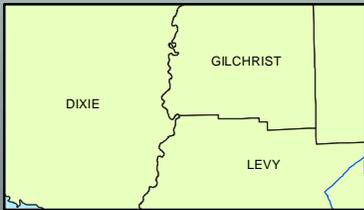


# Sanchez Farms Cost-Share

July 2025



- Sanchez Farms, LLC
- Water Supply Planning Area - East
- Fanning Manatee PFA
- Water Supply Planning Area - West
- Suwannee BMAP



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SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Pam Shaw, Chief, Office of Finance  
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services  
DATE: June 30, 2025  
RE: May 2025 Financial Report

**RECOMMENDATION**

Approve the May 2025 Financial Report and confirm the expenditures of the District.

**BACKGROUND**

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a financial report as attached.

PS/tm  
Attachments

**Suwannee River Water Management District  
Cash Report  
May 2025**

<b>Financial Institution/Account</b>	<b>Monthly Interest</b>	<b>Closing Balance</b>
First Federal Permit Fee	\$21.85	\$521.85
First Federal Accounts Payable	\$50.95	\$35,000.00
First Federal EFT Disbursements	\$120.36	\$50.00
First Federal Depository	\$1,256.96	\$1,602,999.45
Florida PRIME (SBA LGIA)	\$19,422.45	\$5,121,942.02
First Federal ICS Custodian Account	\$55,521.01	\$17,566,591.77
Special Purpose Investment Account (SPIA)*	\$62,250.28	\$19,423,606.48
TOTAL	<u>\$138,643.86</u>	<u>\$43,750,711.57</u>

\*SPIA is part of the Treasury Investment Pool administered by Florida Department of Financial Services.

**Suwannee River Water Management District  
Statement of Sources and Uses of Funds  
For the Month ending May 31, 2025  
(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 5/31/2025</b>	<b>Variance (Under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 7,094,781	\$ 6,764,038	\$ (330,743)	95.3%
Intergovernmental Revenues	\$ 59,799,239	\$ 9,405,354	\$ (50,393,885)	15.7%
Interest on Invested Funds	\$ 130,000	\$ 1,016,576	\$ 886,576	782.0%
License and Permit Fees	\$ 223,000	\$ 193,315	\$ (29,685)	86.7%
Other	\$ 1,410,288	\$ 1,420,768	\$ 10,480	100.7%
Fund Balance <sup>1</sup>	\$ 11,309,970	\$ 1,211,597	\$ (10,098,373)	10.7%
<b>Total Sources</b>	<b>\$ 79,967,278</b>	<b>\$ 20,011,648</b>	<b>\$ (59,955,630)</b>	<b>25.0%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>2</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>3</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 11,586,257	\$ 3,844,218	\$ 7,956,126	\$ (214,087)	33%	102%
Acquisition, Restoration and Public Works	\$ 53,303,940	\$ 7,377,670	\$ 29,419,796	\$ 16,506,473	14%	69%
Operation and Maintenance of Lands and Works	\$ 10,391,632	\$ 3,364,711	\$ 2,774,191	\$ 4,252,730	32%	59%
Regulation	\$ 2,335,426	\$ 966,013	\$ 32,123	\$ 1,337,290	41%	43%
Outreach	\$ 211,283	\$ 131,298	\$ 1,602	\$ 78,383	62%	63%
Management and Administration	\$ 2,138,740	\$ 1,161,537	\$ 60,528	\$ 916,675	54%	57%
<b>Total Uses</b>	<b>\$ 79,967,278</b>	<b>\$ 16,845,447</b>	<b>\$ 40,244,368</b>	<b>\$ 22,877,463</b>	<b>21%</b>	<b>71%</b>

<sup>1</sup> Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the District Agricultural and RIVER Cost-Share, Regional Water Resource Development, Project Effectiveness Metrics Programs, FY24 Operational Transfer for Hydro/Ag Monitoring, and SRP Ag Cost-Share.

<sup>2</sup> Encumbrances represent unexpended balances of open purchase orders, contracts, and task work assignments.

<sup>3</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of May 31, 2025 and covers the interim period since the most recent audited financial statements.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 5/31/2025**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>Report Recap -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	9,394,697	0	8,858,069
LOCAL REVENUES	0	0	0
STATE REVENUES	7,124,974	0	52,326,239
FEDERAL REVENUES	2,280,380	0	7,473,000
FUND BALANCE UTILIZATION	1,211,597	0	11,309,970
<b>TOTAL REVENUES</b>	<b>20,011,648</b>	<b>0</b>	<b>79,967,278</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	4,463,166	0	8,987,702
CONTRACTUAL SERVICES	5,606,435	22,311,245	26,484,784
OPERATING EXPENDITURES	1,359,330	126,545	2,588,248
OPERATING CAPITAL OUTLAY	177,987	0	288,044
FIXED CAPITAL OUTLAY	89,077	2,446,074	10,551,000
INTERAGENCY EXPENDITURES	5,149,452	15,360,504	31,067,500
<b>TOTAL EXPENDITURES</b>	<b>16,845,447</b>	<b>40,244,368</b>	<b>79,967,278</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>3,166,201</b>	<b>(40,244,368)</b>	<b>0</b>
<b><u>General Fund -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	7,806,602	0	6,528,787
LOCAL REVENUES	0	0	0
STATE REVENUES	3,020,232	0	4,632,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	54,993	0	2,862,739
<b>TOTAL REVENUES</b>	<b>10,881,827</b>	<b>0</b>	<b>14,023,526</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	3,879,502	0	7,816,845
CONTRACTUAL SERVICES	725,881	862,182	2,952,675
OPERATING EXPENDITURES	936,825	74,753	1,683,792
OPERATING CAPITAL OUTLAY	84,307	0	149,714
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	434,268	575,638	1,420,500
<b>TOTAL EXPENDITURES</b>	<b>6,060,783</b>	<b>1,512,573</b>	<b>14,023,526</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>4,821,044</b>	<b>(1,512,573)</b>	<b>0</b>
<b><u>Land Management Operations -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	1,401,553	0	2,329,282
LOCAL REVENUES	0	0	0
STATE REVENUES	1,114,356	0	5,660,119
FEDERAL REVENUES	0	0	30,000
FUND BALANCE UTILIZATION	0	0	2,667,231
<b>TOTAL REVENUES</b>	<b>2,515,909</b>	<b>0</b>	<b>10,686,632</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	583,314	0	1,165,305
CONTRACTUAL SERVICES	1,715,510	1,791,011	4,031,489
OPERATING EXPENDITURES	417,596	51,792	855,508
OPERATING CAPITAL OUTLAY	93,681	0	113,330
FIXED CAPITAL OUTLAY	89,077	597,134	3,551,000
INTERAGENCY EXPENDITURES	467,832	334,255	970,000
<b>TOTAL EXPENDITURES</b>	<b>3,367,010</b>	<b>2,774,192</b>	<b>10,686,632</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(851,101) *</b>	<b>(2,774,192)</b>	<b>0</b>
<i>*To be reimbursed by State Appropriations and Ad Valorem</i>			

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 5/31/2025**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>District Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	835,291	0	3,340,000
<b>TOTAL REVENUES</b>	<b>835,291</b>	<b>0</b>	<b>3,340,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	78,145	1,006,325	1,150,000
OPERATING EXPENDITURES	0	0	30,000
OPERATING CAPITAL OUTLAY	0	0	25,000
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	757,146	921,902	2,135,000
<b>TOTAL EXPENDITURES</b>	<b>835,291</b>	<b>1,928,227</b>	<b>3,340,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(1,928,227)</b>	<b>0</b>
<b><u>State Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	186,542	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	2,990,387	0	42,034,120
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	321,313	0	2,440,000
<b>TOTAL REVENUES</b>	<b>3,498,242</b>	<b>0</b>	<b>44,474,120</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	5,552
CONTRACTUAL SERVICES	2,385,799	11,438,068	13,915,620
OPERATING EXPENDITURES	4,910	0	10,948
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	1,848,940	7,000,000
INTERAGENCY EXPENDITURES	1,876,188	11,993,947	23,542,000
<b>TOTAL EXPENDITURES</b>	<b>4,266,897</b>	<b>25,280,955</b>	<b>44,474,120</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(768,655) *</b>	<b>(25,280,955)</b>	<b>0</b>
<i>*To be reimbursed by State Grants</i>			
<b><u>Federal Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	2,280,380	0	7,443,000
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>2,280,380</b>	<b>0</b>	<b>7,443,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	349	0	0
CONTRACTUAL SERVICES	701,099	7,213,659	4,435,000
OPERATING EXPENDITURES	0	0	8,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	1,614,018	1,534,763	3,000,000
<b>TOTAL EXPENDITURES</b>	<b>2,315,466</b>	<b>8,748,422</b>	<b>7,443,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(35,086) *</b>	<b>(8,748,422)</b>	<b>0</b>
<i>*To be reimbursed by Federal Grants</i>			

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Kristin Thompson, Finance Program manager, Office of Finance

THRU: Pam Shaw, Chief Financial Officer, Office of Finance  
Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: June 27, 2025

RE: Fiscal Year 2025-2026 Tentative Millage and Budget

**RECOMMENDATION**

Authorize the Executive Director to:

- 1) Set the tentative millage at the rollback rate.
- 2) Grant staff authority to adjust the rollback rate if final data changes.
- 3) Approve the Fiscal Year 2025-2026 (FY 2026) Tentative Budget of \$83,629,325.
- 4) Authorize staff to make recommended adjustments and corrections to the budget.
- 5) Authorize staff to submit the Standard Format Tentative Budget pursuant to section 373.536(5), Florida Statutes.
- 6) Authorize staff to notify the property appraisers of the District's 15 counties that the District proposes to levy a rollback millage rate.

**BACKGROUND**

Section 373.536(2), Florida Statutes (F.S.), requires the District, on or before July 15 of each year, to submit for consideration by the Governing Board a tentative budget covering its proposed operation and requirements for the ensuing fiscal year.

The FY 2026 Tentative Budget is represented as follows:

- Depicts an annual budget of \$83,629,325.
- Separates funds carried forward and reserves.
- Uses fund balance for protecting and preserving water resources.
- Will be submitted for review in accordance with subsection 373.536(5)(d), F.S., by August 1, 2025.

Further refinements of fund allocations and areas of emphasis within the budget may be changed between now and September 9, 2025, as deemed appropriate by the Governing Board, Executive Office of the Governor, and/or the Florida Legislature.

Subsection 200.065(2)(b), F.S., provides that each taxing authority shall advise each county property appraiser in its jurisdiction of its tentative millage rates for publication on Truth-in-Millage (TRIM) notices. The final rate will be based on collective certifications by each county within the District to the Department of Revenue. Should any revised or corrected certifications be received prior to August 1, 2025, the rollback rate and corresponding ad valorem revenue will be adjusted according to these certifications. Any adjustment to the tentative millage will not exceed the Fiscal Year 2024-2025 millage rate of 0.2936 unless the overall taxable property values are reduced. The final adopted

millage rate that the Governing Board adopts in September cannot exceed the proposed millage rate certified to the property appraisers without a second mailed notice to property owners.

The District will hold one public hearing on September 9, 2025, at 5:05 p.m. to establish the millage rate and tentatively adopt the FY 2026 budget, and will hold a second public hearing on September 22, 2025, at 5:05 p.m. to adopt the millage rate and adopt the FY 2026 budget.

KT/ak

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Kristin Thompson, Finance Program Manager, Office of Finance

THRU: Pam Shaw, Chief Financial Officer, Office of Finance  
Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: June 27, 2025

RE: Resolution Number 2025-07, Release of Fiscal Year 2025-2026 State Appropriations

**RECOMMENDATION**

Approve Resolution Number 2025-07, requesting the release of \$6,505,119 in legislative appropriations from the Secretary of the Florida Department of Environmental Protection (FDEP).

**BACKGROUND**

The Florida Legislature has included funding for the Suwannee River Water Management District (District) in Senate Bill 2500: GENERAL BILL by Appropriations as follows:

Line Item 1515	\$2,287,000 for Operations from Land Acquisition Trust Fund
Line Item 1516	\$453,000 for Environmental Resource Permitting from Land Acquisition Trust Fund
Line Item 1517	\$352,909 for Payment in Lieu of Taxes from Internal Improvement Trust Fund
Line Item 1818	\$1,777,210 for Land Management from Land Acquisition Trust Fund
Line Item 1519	\$1,635,000 for Minimum Flows and Minimum Water Levels from Land Acquisition Trust Fund

The Legislature directed that these funds be administered by FDEP and be made available for use by the District. Approval of the recommendation will enable staff to receive funds for Fiscal Year 2025-2026. Disbursement of these funds will be made based on a payment schedule agreed upon between the District and the FDEP.

KT/ak  
Attachment

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
RESOLUTION NUMBER 2025-07**

**REQUEST TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE RELEASE  
OF STATE APPROPRIATIONS FOR FISCAL YEAR 2025-2026**

**WHEREAS** the District requested funds for Operations, Payment in Lieu of Taxes, Land Management, Environmental Resource Permitting, Minimum Flows and Minimum Water Levels; and

**WHEREAS** Senate Bill 2500: GENERAL BILL by Appropriations, Specific Appropriations 1515, 1516, 1517, 1518, and 1519, the Florida Legislature appropriated to the Suwannee River Water Management District two million two hundred eighty-seven thousand dollars (\$2,287,000) for Operations from the Land Acquisition Trust Fund; four hundred fifty-three thousand dollars (\$453,000) for Environmental Resource Permitting from the Land Acquisition Trust Fund; three hundred fifty-two thousand nine hundred and nine dollars (\$352,909) for Payment in Lieu of Taxes from the Internal Improvement Trust Fund; one million seven hundred seventy-seven thousand two hundred ten dollars (\$1,777,210) for Land Management from the Land Acquisition Trust Fund; one million six hundred thirty-five thousand dollars (\$1,635,000) for the Minimum Flows and Minimum Water Levels program from Land Acquisition Trust Fund; and

**WHEREAS** these state appropriations are necessary to implement the District's core mission and statutory requirements; and

**WHEREAS** section 373.501, Florida Statutes, includes a process for disbursing the funds to the water management districts upon receipt of a resolution adopted by the Governing Board.

**NOW THEREFORE** be it resolved that the Governing Board of the Suwannee River Water Management District hereby requests the Secretary of the Florida Department of Environmental Protection to release, in accordance with a payment schedule to be agreed upon between the District and the Department, for expenditures incurred during Fiscal Year 2025-2026, those funds designated by the Legislature pursuant to Senate Bill 2500: GENERAL BILL by Appropriations, as listed below:

Line Item 1515	\$2,287,000 for Operations from Land Acquisition Trust Fund
Line Item 1516	\$453,000 for Environmental Resource Permitting from Land Acquisition Trust Fund
Line Item 1517	\$352,909 for Payment in Lieu of Taxes from Internal Improvement Trust Fund
Line Item 1518	\$1,777,210 for Land Management from Land Acquisition Trust Fund
Line Item 1519	\$1,635,000 for Minimum Flows and Minimum Water Levels from Land Acquisition Trust Fund

**RESOLUTION NUMBER 2025-07**

**BE IT FURTHER RESOLVED** that these funds shall be subject to the requirements of section 215.97, F.S., the Florida Single Audit Act; and

**BE IT FURTHER RESOLVED** that these funds shall be subject to the requirements of section 216.347, F.S. (Grant and Aids Lobbying Restriction); and

**BE IT FURTHER RESOLVED** that this resolution be transmitted to the Secretary of the Department; and

**BE IT FURTHER RESOLVED** that the Chair of the Governing Board is authorized to affix their signature to this resolution on behalf of the Board and attested by its Secretary.

**PASSED AND ADOPTED THIS 8th DAY of JULY 2025.**

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
BY ITS GOVERNING BOARD**

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**MEMBERS OF THE BOARD:**

**VIRGINIA H. JOHNS, CHAIR  
RICHARD SCHWAB, VICE CHAIR  
CHARLES KEITH, SECRETARY/TREASURER  
WILLIAM LLOYD  
LARRY SESSIONS  
HARRY SMITH  
LARRY THOMPSON  
GEORGE WHEELER**

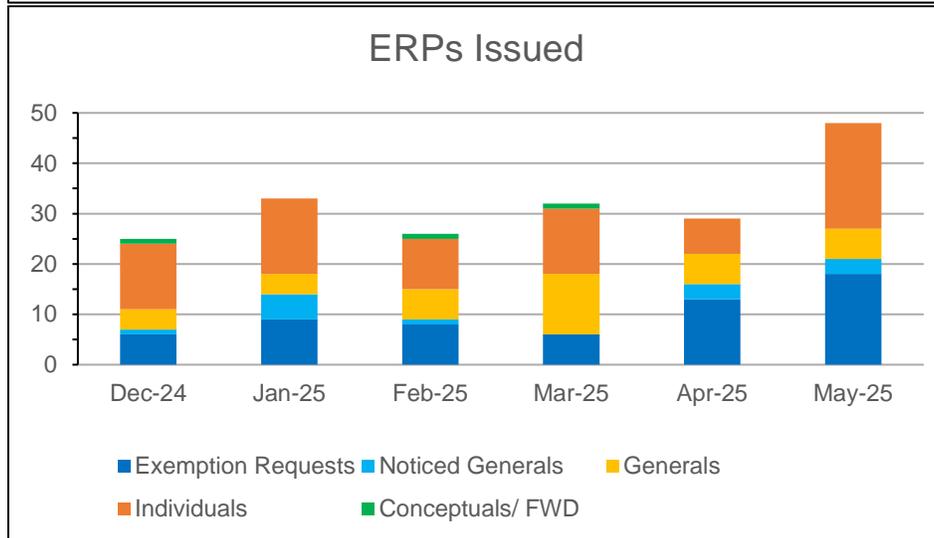
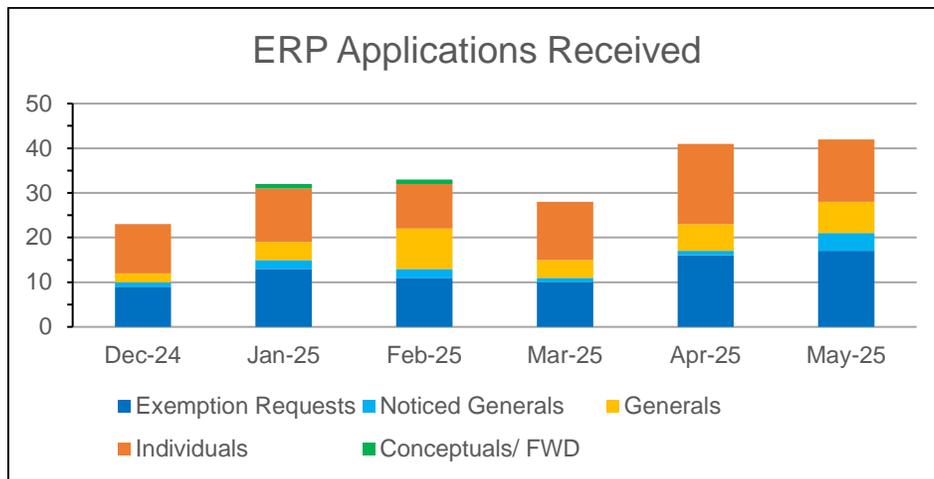
**ATTEST:**

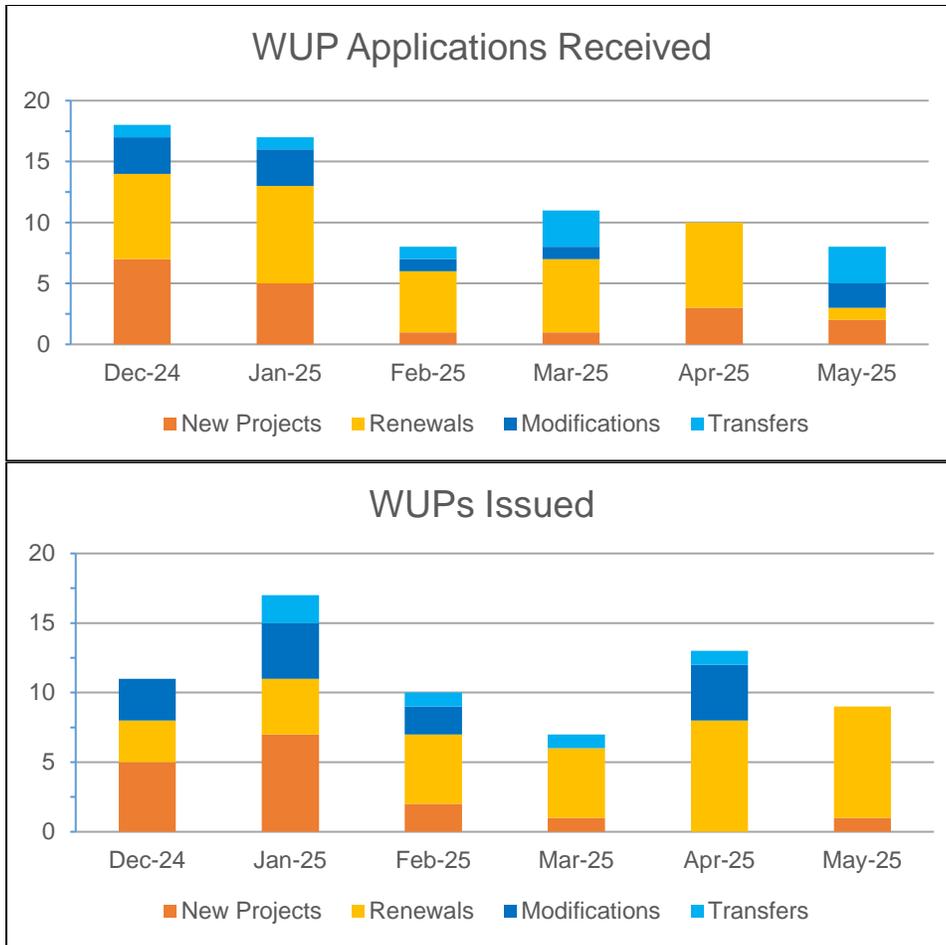
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SUWANNEE RIVER WATER MANAGEMENT DISTRICT

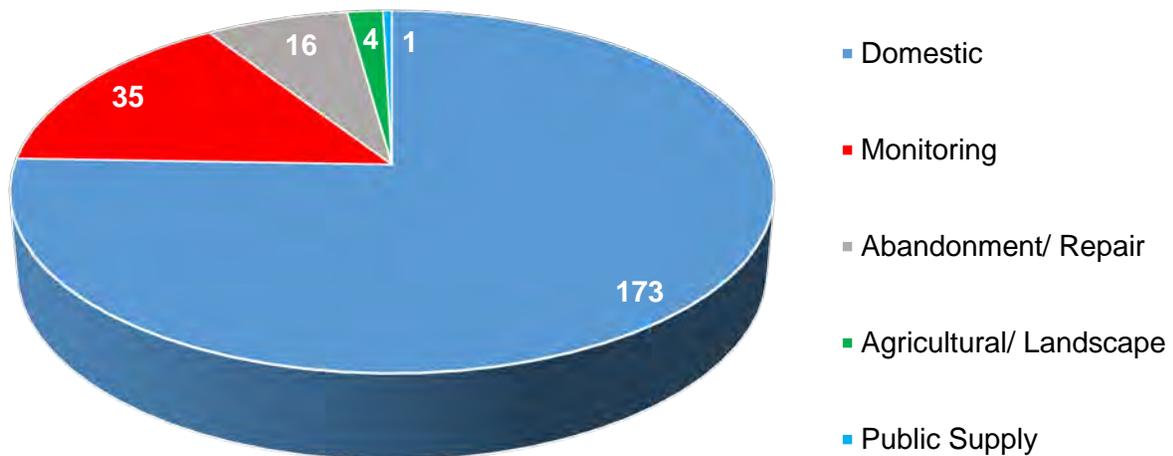
MEMORANDUM

TO: Governing Board  
FROM: Leroy Marshall, Director, Resource Management/ Projects Division  
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services  
DATE: June 27, 2025  
RE: Permitting Summary Report





Water Well Permits Issued - May 2025



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: June 27, 2025

RE: Rulemaking to Amend Rules 40B-2.011, 40B-2.301, 40B-2.321, and 40B-2.331, Florida Administrative Code, for Permitting of Water Use

**RECOMMENDATION**

Authorize staff to amend rules 40B-2.011, 40B-2.301, 40B-2.321, and 40B-2.331, Florida Administrative Code, as required by Sections 373.219(3) and 373.250(9), Florida Statutes.

**BACKGROUND**

Chapter 40B-2, Florida Administrative Code (F.A.C.), is a set of rules used by the District to regulate consumptive uses or diversion of water as set forth in Part II of Chapter 373, Florida Statutes (F.S.), through the issuance of Water Use Permits (WUPs). Chapter 2024-180 Laws of Florida contained the requirement for the Florida Department of Environmental Protection (FDEP) to coordinate statewide rulemaking with the water management districts to promote the use of reclaimed water meeting advanced treatment standards and encourage quantifiable potable water offsets producing significant water savings beyond those normally required in a WUP. The proposed rule amendments would authorize longer-duration new or renewed WUPs (up to 30 years), or extensions of existing WUPs (up to 10 years), when the permittee uses reclaimed water to implement a water resource development or water supply development project to offset impacts and meet the requirements of an adopted Minimum Flow and Level recovery or prevention strategy. Pursuant to Section 373.250(9), F.S., these rules shall be developed by December 31, 2025. Chapter 40B-2, F.A.C., would be amended as summarized below and shown in the attached Notice of Rule Development (NORD).

- Rule 40B-2.011, Policy and Purpose: relocate reference materials to Rule 40B-2.301, F.A.C.
- Rule 40B-2.301, Conditions for Issuance of Permits: define “offset,” update statutory citations, and include reclaimed water use monitoring in the WUP Applicant’s Handbook; and incorporate Outstanding Florida Springs rules adopted in FDEP rules 62-41.400-402, F.A.C.
- Rule 40B-2.321, Duration of Permits: include provisions for obtaining a new WUP or renewing an existing WUP for up to 30 years.
- Rule 40B-2.331, Modification of Permits: include provisions for extending an existing WUP for up to 10 years through the modification process.

This rulemaking authorization includes publishing the NORD, publishing the proposed rules, and filing the rules and any changes that do not change the intent of the rulemaking with the Department of State if no objections are received. This request also includes authorizing the Executive Director to file the minor violation certification as set forth in Section 120.695, F.S. These amendments reduce regulatory burdens; therefore, a Statement of Estimated Regulatory Cost is not necessary.

WZ/tm  
Attachment

## Notice of Development of Rulemaking

### **WATER MANAGEMENT DISTRICTS**

#### **Suwannee River Water Management District**

**RULE NOS.:      RULE TITLES:**

40B-2.011      Policy and Purpose  
40B-2.301      Conditions for Issuance of Permits  
40B-2.321      Duration of Permits  
40B-2.331      Modification of Permits

**PURPOSE AND EFFECT:** The Suwannee River Water Management District (District) gives notice that it is initiating rulemaking for the purpose of amending water use permitting (WUP) rules to adopt Florida Department of Environmental Protection rules for Outstanding Florida Springs (OFSs) by reference, and to promote the use of reclaimed water meeting advanced treatment standards and encourage quantifiable potable water offsets producing significant water savings beyond those normally required in a WUP. The effect will be rules that are consistent with new statutory requirements for OFSs, and a regulatory incentive of extended permit durations for permittees who implement water resource development or water supply development projects to offset impacts and meet the requirements of an adopted Minimum Flow and Level recovery or prevention strategy.

**SUBJECT AREA TO BE ADDRESSED:** Water Use Permits (WUPs); permit duration extensions; reclaimed water; offsets; Minimum Flows and Levels; Outstanding Florida Springs

**RULEMAKING AUTHORITY:** 373.044, 373.113, 373.171 FS.

**LAW IMPLEMENTED:** 373.219, 373.250 FS.

**IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE NOTICED IN THE NEXT AVAILABLE FLORIDA ADMINISTRATIVE REGISTER.**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: SRWMD at (386)362-1001 or 1(800)226-1066 (FL only). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS:** Warren Zwanka, P.G., Suwannee River Water Management District, 9225 CR 49, Live Oak, Florida 32060, (386)362-1001 or 1(800)226-1066 (FL only)

**THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS:**

#### **40B-2.011 Policy and Purpose.**

(1) ~~The purpose of this Chapter is to implement the provisions of Part II of Chapter 373, F.S., the Water Resource Implementation Rule set forth in Chapter 62-40, F.A.C., and Regulation of the Consumptive Uses of Water set forth in Chapter 62-41, F.A.C., within the Suwannee River Water Management District (District). The Suwannee River Water Management District (District) regulates all water uses within its boundaries pursuant to the provisions of chapter 373, F.S., in a manner consistent with Chapter 62-40, F.A.C., and with the overall policies, goals and objectives of the District. The Governing Board hereby adopts by reference the following rules of the Florida Department of Environmental Protection: subsections 62-40.416(7) and 62-40.416(8), F.A.C., effective May 6, 2013, which are hereby incorporated by reference as of March 24, 2014. These documents are available at the Florida Department of State's website: [http://www.flrules.org/Gateway/reference.asp?No=Ref\\_02359](http://www.flrules.org/Gateway/reference.asp?No=Ref_02359).~~

(2) ~~This chapter implements the comprehensive water use permit system contemplated in Part II of Chapter 373, F.S.~~

*Rulemaking Authority 373.044, 373.113, 373.171, 373.216 FS. Law Implemented 120.60, 373.016, 373.019, 373.023, 373.042, 373.0421, 373.083, 373.103, 373.116, 373.117, 373.1175, 373.118, 373.171, 373.185, 373.216, 373.219, 373.223, 373.226, 373.227, 373.228, 373.229, 373.232, 373.236, 373.239, 373.244, 373.246, 373.250 FS. History—New 10-1-82, Amended 1-6-10, 3-24-14, [DATE].*

#### **40B-2.301 Conditions for Issuance of Permits.**

(1) No change.

(2) In order to provide reasonable assurances that the consumptive use is reasonable-beneficial, an applicant shall demonstrate

that the consumptive use:

(a) through (g) No change.

(h) Will not cause harm to an Outstanding Florida Spring or its spring run as set forth in rules 62-41.400, F.A.C., 62-41.401, F.A.C., and 62-41.402, F.A.C., [HYPERLINK], effective June 12, 2025, hereby incorporated by reference;

(i) Is in accordance with any minimum flow or level and implementation strategy established pursuant to Sections 373.042 and 373.0421, F.S.; and

(j) Will not use water reserved pursuant to Section 373.223(4), F.S.

(3) Additional requirements and guidance for meeting the conditions for permit issuance are provided in the Water Use Permit Applicant's Handbook, [HYPERLINK], effective date, hereby incorporated by reference. The standards and criteria set forth in the Water Use Permit Applicant's Handbook, <http://www.flrules.org/Gateway/reference.asp?No=Ref 16339>, effective March 2024, hereby incorporated by reference into this chapter, if met, will provide the reasonable assurances required in Rule 40B 2.301, F.A.C.

(4) Applicants proposing an impact offset using reclaimed water to reduce or eliminate a harmful impact must provide substantiating materials to show that the proposed offset meets the criteria of subsection 62-40.416(7), F.A.C., [HYPERLINK], effective May 3, 2014, hereby incorporated by reference.

(5) Applicants proposing the use of a substitution credit derived from using reclaimed water must provide substantiating materials to show that the proposed credit meets the criteria of subsection 62-40.416 (8), F.A.C., [HYPERLINK], effective May 3, 2014, hereby incorporated by reference.

*Rulemaking Authority 373.044, 373.113, 373.171 FS. Law Implemented 373.042, 373.0421, 373.185, 373.219, 373.223, 373.226, 373.227, 373.228, 373.229, 373.232, 373.236, 373.239, 373.250 FS. History—New 10-1-82, Amended 5-1-83, 1-6-10, 3-24-13, 8-22-13, 3-24-14, 1-9-19, 12-4-19, 3-7-24, [DATE].*

#### **40B-2.321 Duration of Permits.**

(1) No change.

(2) The Governing Board is authorized to issue permits for periods greater than 20 years pursuant to Sections 373.236(3), (5)(a), (5)(b)1., (6)(a), and (7), F.S.; and Sections 373.250(9)(a) and (b), F.S.

(3) through (5) No change.

(6) An applicant is eligible for a permit duration of up to thirty years if the applicant proposes a new water supply development or water resource development project using reclaimed water that meets the advanced waste treatment standards for total nitrogen and total phosphorous as defined in section 403.086(4)(a), F.S. (2024), as part of an application for consumptive use, provided the following conditions are met:

(a) The applicant submits sufficient data to provide reasonable assurance that the conditions for permit issuance will be met for the duration of the permit; and

(b) The applicant demonstrates how the quantifiable savings of the source utilized by the applicant associated with the new water supply development of water resource development project either meets water demands beyond a 20-year permit duration or is completed for the purpose of meeting the requirements of a prevention or recovery strategy established pursuant to Section 373.0421, F.S.; and

(c) The applicant demonstrates a reasonable-beneficial water demand for the permit's allocation through the permit duration; and

(d) The specific permit duration shall be calculated based on the quantity of potable water offsets that produce significant water savings, the project implementation timeframe, and the demonstration of water demand based on projected growth, as calculated at the time of the application; and

(e) The new water supply or water resource development project will be completed and operational within the first 20-years of the issued permit duration; and

(f) The applicant provides documentation of the quantification of the amount of potable resources saved through the use of reclaimed water for new water supply development projects, or the offset provided to the source of water utilized by the applicant for new water resource development projects; and

(g) The use of the reclaimed water must be in the ownership or control of the entity receiving the extended duration; and

(h) A project shall be considered new when completed and operational during the term of the permit and after the effective date of this rule.

*Rulemaking Authority 373.044, 373.113, 373.171 FS. Law Implemented 120.60, 373.016, 373.019, 373.023, 373.042, 373.0421, 373.083, 373.103, 373.116, 373.117, 373.1175, 373.118, 373.171, 373.185, 373.216, 373.219, 373.223, 373.226, 373.227, 373.228, 373.229, 373.232, 373.236, 373.239, 373.244, 373.246, 373.250 FS. History—New 10-1-82, Amended 1-6-10, 3-24-14, [DATE].*

#### **40B-2.331 Modification of Permits.**

(1) through (7) No change.

(8) A permittee may apply to extend the permit's duration through a letter modification request for up to ten years if the permittee proposes a new water supply development or new water resource development project using reclaimed water that meets the advanced waste treatment standards for total nitrogen and total phosphorous as defined in section 403.086(4)(a), F.S. (2024), during the term of its permit which results in the reduction of groundwater or surface water withdrawals or is completed to benefit a waterbody with a minimum flow or minimum water level (MFL) with a prevention or recovery strategy established pursuant to Section 373.0421, F.S., provided the following conditions are met:

(a) The permittee is in compliance with the permittee's consumptive use permit; and

(b) The permittee demonstrates how the quantifiable savings of the source utilized by the permittee associated with the new water supply development or water resource development project either meets water demands beyond the issued permit duration or is completed for the purpose of meeting the requirements of a prevention or recovery strategy established pursuant to Section 373.0421, F.S.; and

(c) The permittee demonstrates a reasonable-beneficial water demand for the permit's allocation through the term of the extension; and

(d) The permittee submits a compliance report that contains sufficient data to maintain reasonable assurance that the initial conditions for permit issuance are met at the time of application for the modification; and

(e) For water supply development projects, the permit extension shall provide only for the modification of the duration of the permit and shall not be used to change the source of the allocation or increase the quantity; and

(f) For water resource development projects, the permit extension shall provide for the modification of the duration of the permit and shall not be used to change the source of the allocation, but may be used to increase the quantity to no more than the new water resource development project offset. Nothing in this paragraph shall be construed to authorize the use of groundwater where otherwise restricted by rule or law; and

(g) Multiple permit extensions may be requested to reflect quantifiable potable water offsets that produce significant water savings over the term of the permit. However, in no case shall the cumulative duration of all extensions exceed ten years from the original permit expiration date; and

(h) The specific duration of the extension, with a minimum of one year, shall be calculated based on the quantity of potable water offsets that produce significant water savings, the project implementation timeframe, and the demonstration of water demand based on projected growth, as calculated at the time of the extension request, and

(i) The new water supply or water resource development project has been completed and is operational prior to the extension being granted or will be completed and operational during the term of the original permit; and

(j) The permittee provides documentation of the quantification of the amount of potable resources saved through the use of reclaimed water for new water supply development projects, or the offset provided to the source of water utilized by the permittee for new water resource development projects; and

(k) The use of the reclaimed water must be in the ownership or control of the entity receiving the extended duration; and

(l) A project shall be considered new when implemented during the term of the original permit and after the effective date of this rule.

*Rulemaking Authority 373.044, 373.113, 373.171 FS. Law Implemented 120.60, 373.016, 373.019, 373.023, 373.042, 373.0421, 373.083, 373.103, 373.116, 373.117, 373.1175, 373.118, 373.171, 373.175, 373.185, 373.216, 373.219, 373.223, 373.2234, 373.2235, 373.226, 373.227, 373.228, 373.229, 373.2295, 373.232, 373.236, 373.239, 373.243, 373.244, 373.246, 373.250 FS. History—New 10-1-82, Amended 5-1-83, 1-6-10, 3-14-13, 3-24-14, 3-7-24, [DATE].*

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Leroy Marshall, Director, Resource Management/Projects Division  
THRU: Tim Alexander, Assistant Executive Director, Business and Community Services  
DATE: June 27, 2025  
RE: Agriculture and Environmental Projects Monthly Report

Attached for your information is the Agriculture and Environmental Projects Monthly Report.

LMII/tm  
Attachment

# Office of Agriculture and Environmental Projects Monthly Report

Period ending May 31, 2025

<b>ENVIRONMENTAL PROJECTS PROGRAM</b>		
	Number of Contracts	Amount under contract
Active Contracts	23	\$ 18,764,592
Completed within the last 6 months	32	\$ 9,866,436
<b>Totals</b>	<b>55</b>	<b>\$ 28,631,028</b>

<b>AGRICULTURAL COST-SHARE PROGRAM</b>		
	Number of Contracts	Amount under contract
Active Contracts	149	\$ 9,734,218
Completed within the last 6 months	28	\$ 945,334
<b>Totals</b>	<b>177</b>	<b>\$ 10,679,552</b>

<b>FLOOD RISK OUTREACH AND MAPPING PROGRAM</b>		
	Number of Contracts	Amount under contract
Number of Contracts (TWAs)	21	\$ 11,113,822
Completed within the last 6 months	0	\$ -
<b>Totals</b>	<b>21</b>	<b>\$ 11,113,822</b>
<b>TOTAL CONTRACTS / TWAs</b>	<b>253</b>	<b>\$ 50,424,402</b>

<b>AEP APPLICATIONS</b>	
	Number of Projects
Agriculture Applications under review	50
AWS and Springs	12
Conceptual Projects under review	9
Projects in Queue	2
<b>TOTAL</b>	<b>73</b>

<b>AEP FUNDING SOURCES</b>		
	Number of Grants	Grant amount provided
District	3	\$ 10,461,592
FDEP	36	\$ 58,683,926
Federal through FDEP	5	\$ 14,600,000
Federal (CTP Program)	7	\$ 11,359,417
Cooperator Match	-	\$ 12,666,986
<b>TOTAL</b>	<b>51</b>	<b>\$ 107,771,921</b>

FDEP	Florida Department of Environmental Protection
CTP	Cooperating Technical Partner (FEMA)
AEP	Agriculture and Environmental Projects
TWA	Task Work Order
FEMA	Federal Emergency Management Agency

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Troy Roberts, Office Chief, Communications and Outreach  
THRU: Katelyn Potter, Director, Outreach and Operations  
DATE: June 15, 2025  
RE: Outreach and Communications Activity Summary

The following information summarizes Outreach and Communications activities for the month of May 2025:

<b>Facebook</b>	<b>X</b>	<b>Instagram</b>
Total Posts: 14 Total Views: 202,484 Content Interactions: 3,039	Total Posts: 17 Total Impressions: 985	Total Posts: 11 Total Views: 2,112 Total Engagement: 113

<b>Press Releases</b>
<ul style="list-style-type: none"><li>• May 6 – <a href="#">Governing Board Meeting</a></li><li>• May 12 – <a href="#">National Wildfire Awareness Month</a></li><li>• May 14 – <a href="#">Hydrologic Conditions Report</a></li><li>• May 19 – <a href="#">AWS Funding</a></li><li>• May 28 – <a href="#">Springs Funding</a></li><li>• May 30 – <a href="#">Leave No Litter</a></li></ul>

<b>Media Inquiries / Responses</b>
<ul style="list-style-type: none"><li>• April 10 – Troy Roberts responded to questions from Stew Lilker with the Columbia County Observer.</li><li>• May 9 – Troy Roberts assisted in an interview with the Riverbend News that focused on SRWMD employee Paul Buchanan and his years of service with the District.</li><li>• May 12 – Troy Roberts responded to a request from WUFT for comment on the approval of the Tara Phoenicia project in Alachua County.</li><li>• May 29 – Troy Roberts responded to a request from the Tampa Bay Times regarding District oversight of personal well water quality.</li><li>• May 30 – Troy Roberts responded to a request from Stew Lilker of the Columbia County Observer regarding long-term District planning and projects.</li></ul>

### Meetings with Vendors / Consultants / Public

- May 1 – Troy Roberts and staff assisted with B Roll video footage for upcoming feature story work.
- May 1 – Troy Roberts assisted with the annual CARES event at IFAS.
- May 5 – Troy Roberts met with TREW Media regarding the District Lands photography project.
- May 8 – Troy Roberts and Katelyn Potter met with The Moore Agency to discuss work related to the North Florida Recharge partnership.
- May 9 – Troy Roberts and Katie McBride attended the Madison County STEM Day to discuss District activities with students.
- May 14 – Troy Roberts traveled to Gainesville to present to the Gainesville Philanthropic Educational Organization of Gainesville.
- May 14 – Troy Roberts was interviewed and presented to a group of University of Florida students in Agricultural Communications.
- May 15 – Troy Roberts met with The Moore Agency to discuss TWA work related to the District Lands Web map and Online SUA portal.
- May 19 – Troy Roberts attended the meeting of the Gilchrist County Commission to present information related to the upcoming Waccasassa Flood Risk Review meeting.
- May 21 – Troy Roberts and Katelyn Potter met with The Moore Agency to discuss work related to the North Florida Recharge partnership.
- May 22 – Troy Roberts attended the North Central Florida Utility meeting at Florida Gateway College in Lake City.
- May 23 – Troy Roberts and Katelyn Potter met with The Moore Agency to discuss work related to the North Florida Recharge partnership.
- May 27 – Troy Roberts attended the meeting of the Alachua County Commission to present information related to the upcoming Waccasassa Flood Risk Review meeting.
- May 28 – Troy Roberts attended the monthly touch-base meeting between the Florida Department of Environmental Protection and other water management districts.
- May 28 – Troy Roberts and Katelyn Potter met with The Moore Agency to discuss work related to the North Florida Recharge partnership.
- May 29 – Troy Roberts conducted a recorded presentation to be used in future University of Florida classes that focus on agricultural communications.

### May Photo Highlight:

This photo taken at Suwannee River State Park wound up being the District's highest viewed, non-paid post on Facebook of all time. It has currently been seen by more than 109,000 people with more than 2,000 interactions and 188 shares. It shows the Lime Sink Run, one of the hundreds of tributaries, springs, and creeks that feed the Suwannee River.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Katelyn Potter, Director, Outreach and Operations  
THRU: Hugh Thomas, Executive Director  
DATE: July 3, 2025  
RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

KP/ao  
Attachment

<b>Surplus</b>									
<b>Tract</b>	<b>Acres</b>	<b>County</b>	<b>Parcel Number(s)</b>	<b>Terms</b>	<b>Status</b>	<b>Acquired Date</b>	<b>Funding</b>	<b>Lands Committee Date</b>	<b>Board Surplus Date</b>
Country Club Road (Southern Parcel)	12.6	Columbia	03-04S-17-07486-001 (portion of)	No Restrictions	Multiple offers of interest, will put out for bid sale.	07.01.2015	N/A	--	07.09.2019
County Club Road (Pond & Northern Parcel)	47.4	Columbia	03-04S-17-07486-001 (portion of) 03-04S-17-07487-000 (portion of)	No Restrictions	Pending legal description, will put out for bid sale.	07.01.2015	N/A	--	07.09.2019
Three Rivers	1	Columbia	1017000	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available	12.30.1997	Save Our Rivers	07.09.2019	08.13.2019
Suwannee Run Shores	1.175	Dixie	17-08-14-6877-0000-0100	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	June 2025 Offer received, in negotiations.	12.30.1997	Save Our Rivers	07.09.2019	08.13.2019
Forest Woodlands	11	Gilchrist	320814008300000370 320814008300000380	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available	10.11.1996	Save Our Rivers	10.11.2019	11.12.2019
Santa Fe Oasis	1	Gilchrist	36-06-15-0086-000F-0080	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available. May 2025 Offer received, in negotiations.	04.28.1998	Save Our Rivers	09.21.2020	05.12.2020
Hatchbend Uplands (Adjacent to Turtle Spring Surplus Tract)	32	Lafayette	26-07-14-0000-0000-00100 (32-acre portion of)	Subject to conservation.	Available. Multiple offers of interest, will put out for bid sale. .	05.13.2015	Florida Forever	--	03.10.2015
Hatchbend Uplands Lot	0.3	Lafayette	26-07-14-0000-0000-00010	Subject to Conservation.	Available.	05.13.2023	Florida Forever	–	03.10.2015
Turkey Island Lot	0.34	Levy	077930010A	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Approved for surplus on 05.13.2025. Offer received, preparing for Board approval in July 2025.	12.10.1997	Save Our Rivers	04.08.2025	--
Falmouth North (8 lots)	6.51	Suwannee	24-01S-11E-10897-030240 24-01S-11E-10897-030310 24-01S-11E-10897-030340	Subject to conservation.	Available	04.24.1998	WMLTF	--	06.08.2010

			10897020130 10897010010 10897010020 10897010030 10897010040						
Santa Fe Spring	7.37	Suwannee	32-06S-15E-01534-020190 32-06S-15E-01534-020180 32-06S-15E-01534-020160	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available to Adjacent Landowners. Closing expected for July 2025.	07.01.1998	Save Our Rivers	12.10.2024	01.14.2025
Santa Fe Spring	5.91	Suwannee	32-06S-15E-1534-020150 32-06S-15E-1534-020140	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available	07.01.1998	Save Our Rivers	12.10.2024	01.14.2025

Intergovernmental Conveyance										
Tract	Acres	County	Parcel Number(s)	Terms	Status	Acquired Date	Funding	Lands Committee Date	Board Surplus Date	Agency
Falmouth Spring Park Suwannee Spring Park Telford Spring Park	9.28 14.34 7.8	Suwannee	32-01S-12E-097640 17-01S-14E-017510 25-04S-11E-120630	Under negotiations.	Land Committee authorized negotiations. Ongoing.	March 1993 August 1992 July 2022	P-2000 Save Our Rivers Springs Funding	04.08.2025	--	Suwannee County
Country Club Road Lots and Well	20	Columbia	03-04S-17-07486-001 03-04S-17-07487-000	No Restrictions	On 05.15.2025, Columbia County agreed to receive the property. Deed is prepared. A final survey is underway. Recording complete 06.25.2025	07.01.2015	N/A	--	07.09.2019	Columbia County

Exchange										
Project Name	Acres	County	River Frontage	Floodway	10-year Floodplain	Springs	Springs Buffer	Priority Focus Area	Adjacency	
<b>Ellaville - Riverview Exchange</b>	Exchange a portion of the District's Ellaville Tract for a portion of the Riverview Farms Tract, which has significantly higher water resource value as it relates to the District's mission. The Ellaville Tract was purchased on 12.01.1988 using Water Management Land Trust Funds and is managed as part of the Twin Rivers State Forest with the Florida Forest Service. The exchange will be on an acre-for-acre basis as determined by appraisal values. The Lands Committee authorized negotiations on 03.11.2025.									
Ellaville Tract (Portion of) - Exchange Out	696	Madison	None	None	None	None	Y, Troy Peacock Lafayette Blue Falmouth	N	Y, Ellaville Tract	

Riverview Farms (Portion Of) - Exchange In	548	Madison	1.3 miles	236 acres	434 acres	Y, Stuart Spring	Y, Madison Blue	Y, Madison Blue	Y, Westwood West Tract (North); Withlacoochee Quail Farms (South)
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<b>Acquisition</b>									
Project Name	Acres	County	Submittal Date	Purchase Price	Acquisition Type	Lands Committee Date	Governing Board Date	Acquisition Approval Date	Comments
1. Johnny Taylor	941	Gilchrist	07.2023	\$1,838,475 or \$2,002.70 per acre	Conservation Easement	09.25.23	10.10.23	03.11.2025	Board approved transaction on 03.11.2025. Contract signed. Survey and assessments enter final stages. Closing prior to September 30, 2025.

<b>Detailed Assessment</b>									
Project Name	Acres	County	Submittal Date	Asking Price	Acquisition Type	Lands Committee Date	Governing Board Date	Comments	
3. Williams Family Investments, LLC.	947	Levy	06.2023	TBD based on appraisal	Conservation Easement	09.25.23	10.10.23	Project pending funding.	
4. Hodges	753	Levy	03.2023	TBD based on appraisal	Conservation Easement	05.09.23	06.13.23	Project pending funding.	
5. Leland Wright	149	Gilchrist	05.2024	Donation	Conservation Easement	07.09.24	08.13.24	Followed-up with landowner on interest in program on 03.28.2025. Resent easement terms for consideration. June 2, 2025, received feedback from landowner. Reviewing feedback from landowner on desired terms for easement. June 25 requested meeting with landowner.	

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Katelyn Potter, Director, Division of Outreach and Operations

THRU: Hugh Thomas, Executive Director

DATE: June 15, 2025

RE: Resolution 2025-06, Sale of a Lot to Brian Keith Barton and Debra Ann Barton within the Turkey Island Tract, Levy County

**RECOMMENDATION**

Approve Resolution 2025-06, sale of a lot within the Turkey Island Tract consisting of 0.34+/- acres located in Levy County to Brian and Debra Barton.

**BACKGROUND**

In December 2024, the District received a request from an adjacent landowner to surplus a piece of real property owned by the District and located in Levy County known as parcel 07793-006-00. The parcel is located within the Turkey Island Tract and consists of 0.34+/- acres. The parcel is isolated from the larger tract, with no adjacency to District lands and is located within a residential neighborhood.

The Turkey Island lot was purchased on December 10, 1997, using Save Our Rivers funds for \$4,250. Due to the natural community type, small acreage, proximity to residential areas, and isolation from other tracts, the parcel is not actively managed. The parcel was reviewed by the Land Acquisition and Surplus Team and formally recommended for surplus on December 12, 2024. Further, in accordance with the procedure, a site visit was performed on February 21, 2025. On April 8, 2025, the Lands Committee approved to surplus the Turkey Island Tract.

On December 11, 2024, Brian and Debra Barton, offered \$7,500 for the parcel. A market analysis of recent sales in the area found the offer to be reasonable. However, pursuant to statute, all sales shall be for no less than the appraised value. The purchase agreement stipulates that the sale price will be at the offer price or appraised value – whichever is higher. The buyers are responsible for all other closing costs including appraisals, legal, and any other closing costs. The buyers have provided a signed purchase agreement and submitted the required 10% bid guaranty. The buyers have requested to install an open pole barn but have agreed to restrict all other development.

In accordance with 373.089, Florida Statutes, the property was noticed for general sale to the public for three consecutive weeks beginning on June 6, and following on June 13, and June 20. No other offers were received as of Friday, June 27. Upon Board approval of the sale, the District will execute the purchase agreement, allowing the buyers to complete any remaining deliverables and move to closing.

Maps of the sale properties are attached.

KCP/ao  
Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**

**RESOLUTION NO. 2025-06**

**RESOLUTION SALE OF SURPLUS LAND LOCATED IN SUWANNEE COUNTY  
OWNED BY THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT TO  
BRIAN KEITH BARTON AND DEBRA ANN BARTON**

**WHEREAS** the Suwannee River Water Management District (District) declared as surplus, by 2/3 vote, certain parcels of real property identified as Turkey Island Tract Lot 5, consisting of 0.34 +/- located in Levy County, Florida as described in Exhibit "A", pursuant to 373.089, Florida Statutes;

**WHEREAS** approval of the surplus followed District procedures including a site visit conducted on February 21, 2025, approval by the Land Acquisition and Surplus Team on December 12, 2024; approval by the Lands Committee on April 8, 2025; and surplus approval by the Governing Board on May 13, 2025;

**WHEREAS** Brian Keith Barton and Debra Ann Barton, husband and wife, offered \$7,500; and the property will be sold for \$7,500, or the appraised value, whichever is greater;

**WHEREAS** the property was purchased on December 10, 1997, for \$4,250 using Save Our Rivers funds and the revenue received from the sale will be used for future land acquisitions;

**WHEREAS** the sale was noticed in accordance with 373.089 Florida Statutes and posted on the District website in June 2025, and posted in the local newspaper on June 6, 13, and 20, 2025 for three consecutive weeks.

**WHEREAS** the property will be sold with deed restrictions to prohibit future permanent development and maintain the conservation value of the property;

**WHEREAS** the property is not needed for conservation purposes;

**WHEREAS** the sale is consistent with Article X, Section 18 of the Florida Constitution, and 373.089, Florida Statutes; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the District, that:

1. The above statements are hereby certified and declared to be true and correct, and the surplus of said lands are hereby further certified to be consistent with this District's plan of disposition, and Section 373.199, Florida Statutes.
2. The Chair and Secretary of the Governing Board, the Executive Director, the Governing Board attorney and all other officers and employees of the District are hereby authorized and directed to do all things necessary to close and complete the surplus.

**PASSED AND ADOPTED THIS 8<sup>TH</sup> DAY OF JULY 2025  
SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
BY ITS GOVERNING BOARD**

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**MEMBERS OF THE BOARD:**

- VIRGINIA H. JOHNS, CHAIR**
- RICHARD SCHWAB, VICE CHAIR**
- CHARLES KEITH, SECRETARY/TREASURER**
- WILLIAM LLOYD**
- LARRY SESSIONS**
- HARRY SMITH**
- LARRY THOMPSON**
- GEORGE WHEELER**

**ATTEST:**

---

**EXHIBIT A**

**DISTRICT PROPERTY LEGAL DESCRIPTION**

Description:

Parcel No. 07793-006-00, located in Levy County, Florida; more specifically describes as:

Lot #5, Treasure Camp Addition, Unit #6, according to plat thereof recorded in Plat Book 1, page 59-A, public records of Levy County, Florida, being in Section 32, Township 12 South, Range 13 East.



# SUWANNEE TRIAGE ANALYSIS RESULTS

## General

Property Name: Turkey Island (Barton)

Date: 07/08/2025

Acreage: ± 0.34 ac

SRWMD Florida Forever: No

Transaction Type: Surplus

SRWMD 5 Year Acquisition Plan: No

County: Levy

Statewide Florida Forever: No

## Surface Water Protection

## Flood Protection

Major River: (N)

Floodway: (N)

Riverine Surface Waters: (N)

10 Year Floodplain: (N/A)

Wetland Acreage: ± 0 ac | 0%

100 Year Floodplain: (Y) [± 0.34 ac] | 100%

Upland Acreage: ± 0.34 ac | 100%

## Springs Protection

## Land Management

Springshed: (N)

Adjacency: (SRWMD Owned)

Spring on Site: (N)

Rare Species: (N)

Cultural Resources: (N)

## Miscellaneous

Priority Focus Area: (N)

Wildlife Corridor: (N)

Water Supply Planning Area: (Y) [Western]

Wells: (N)

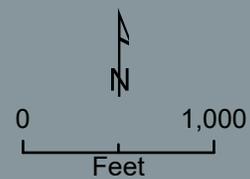
Basin Management Action Plan: (Y) [Suwannee]

River Frontage: (N)

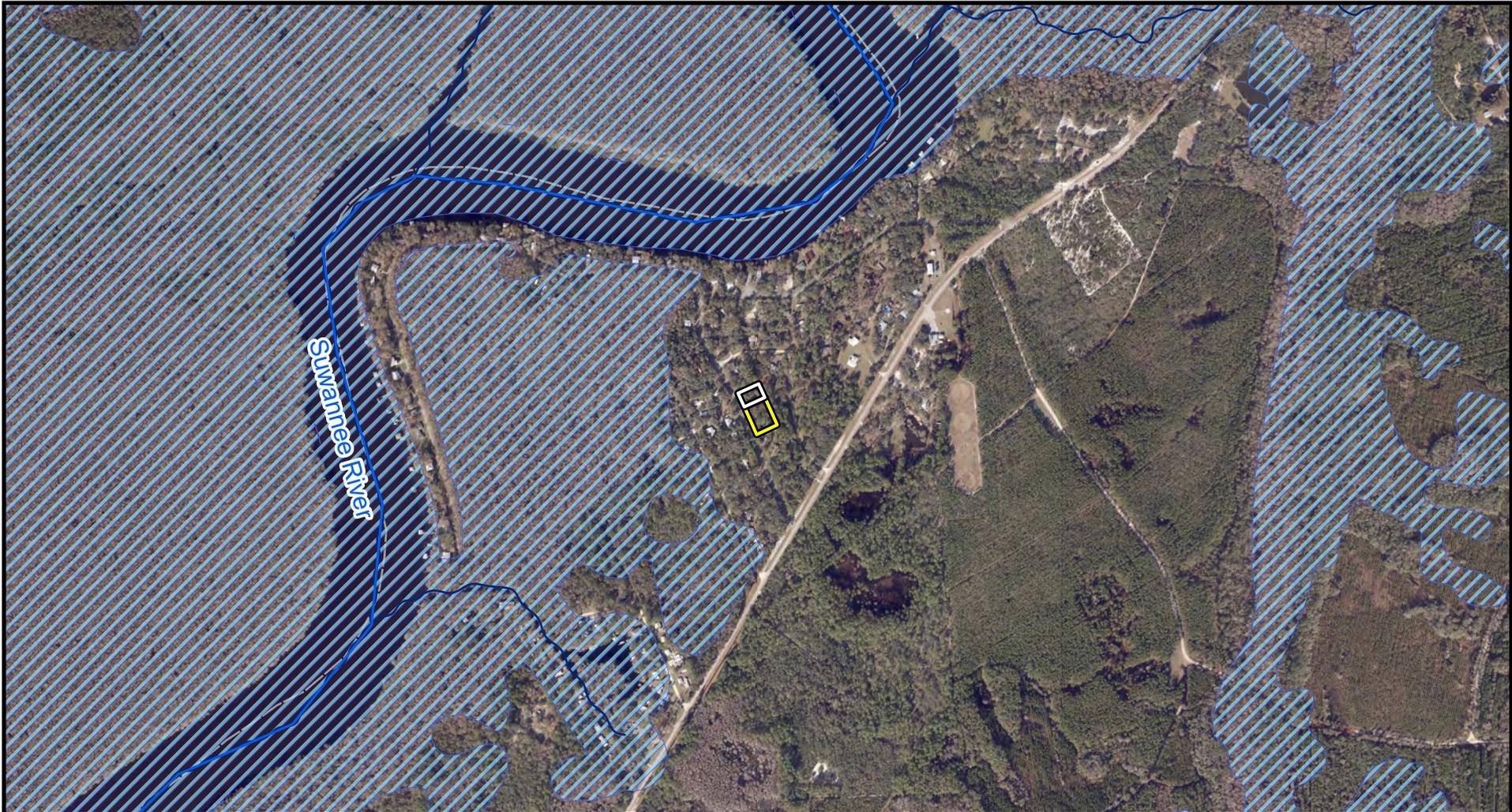


-  SRWMD Turkey Island
-  Barton Property
-  SRWMD Ownership
-  SRWMD Conservation Easement
-  Other Public Ownership

**Turkey Island (Barton)**  
**± 0.34 ac**  
**Levy County**

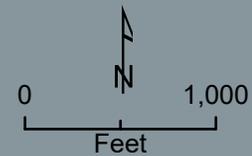
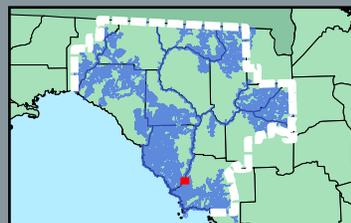


Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 6/24/2025



-  SRWMD Turkey Island
-  Barton Property
-  Surface Waters (Riverine)
-  Creeks and Streams
- SRWMD Major Rivers
-  Priority 1
-  Priority 2
-  Other

## Turkey Island (Barton) Property Offer Surface Water Protection



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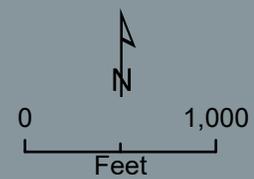
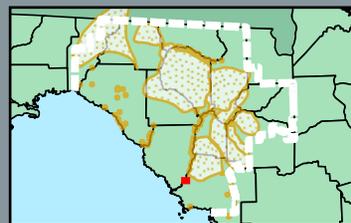
### Turkey Island (Barton) Property Offer Springs Protection

 SRWMD Turkey Island

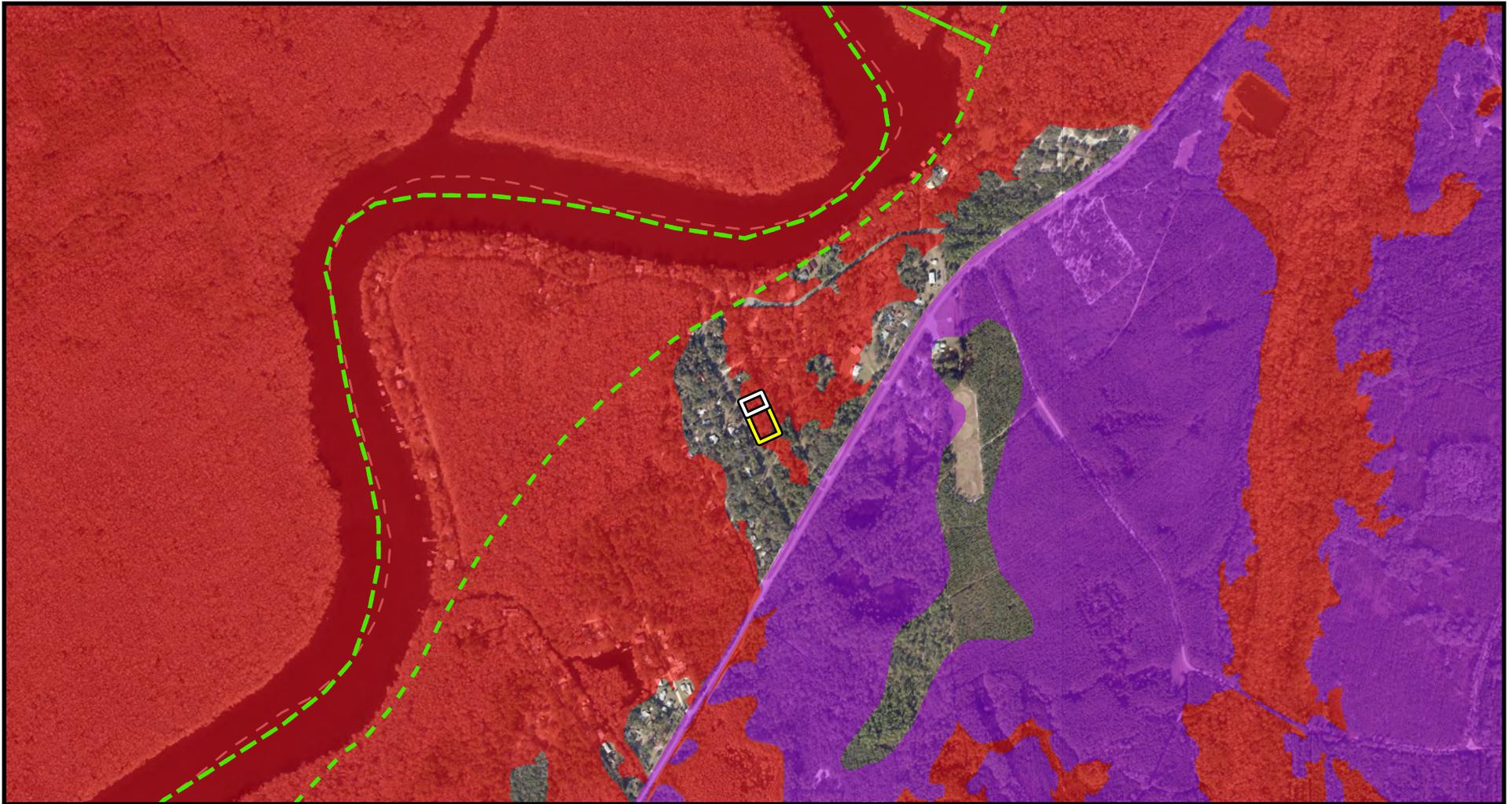
 Barton Property

 Springs Protection

 Springs

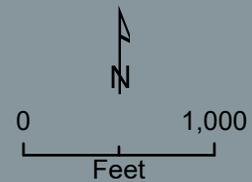
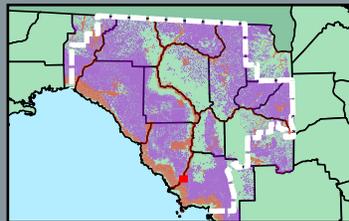


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-  SRWMD Turkey Island
-  Barton Property
-  10 Year Floodplain
-  Floodway
-  100 Year Floodplain
-  Zone A
-  Zone AE (100%)

## Turkey Island (Barton) Property Offer Floodplain Protection

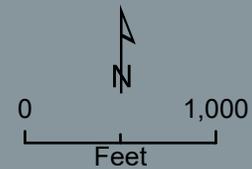


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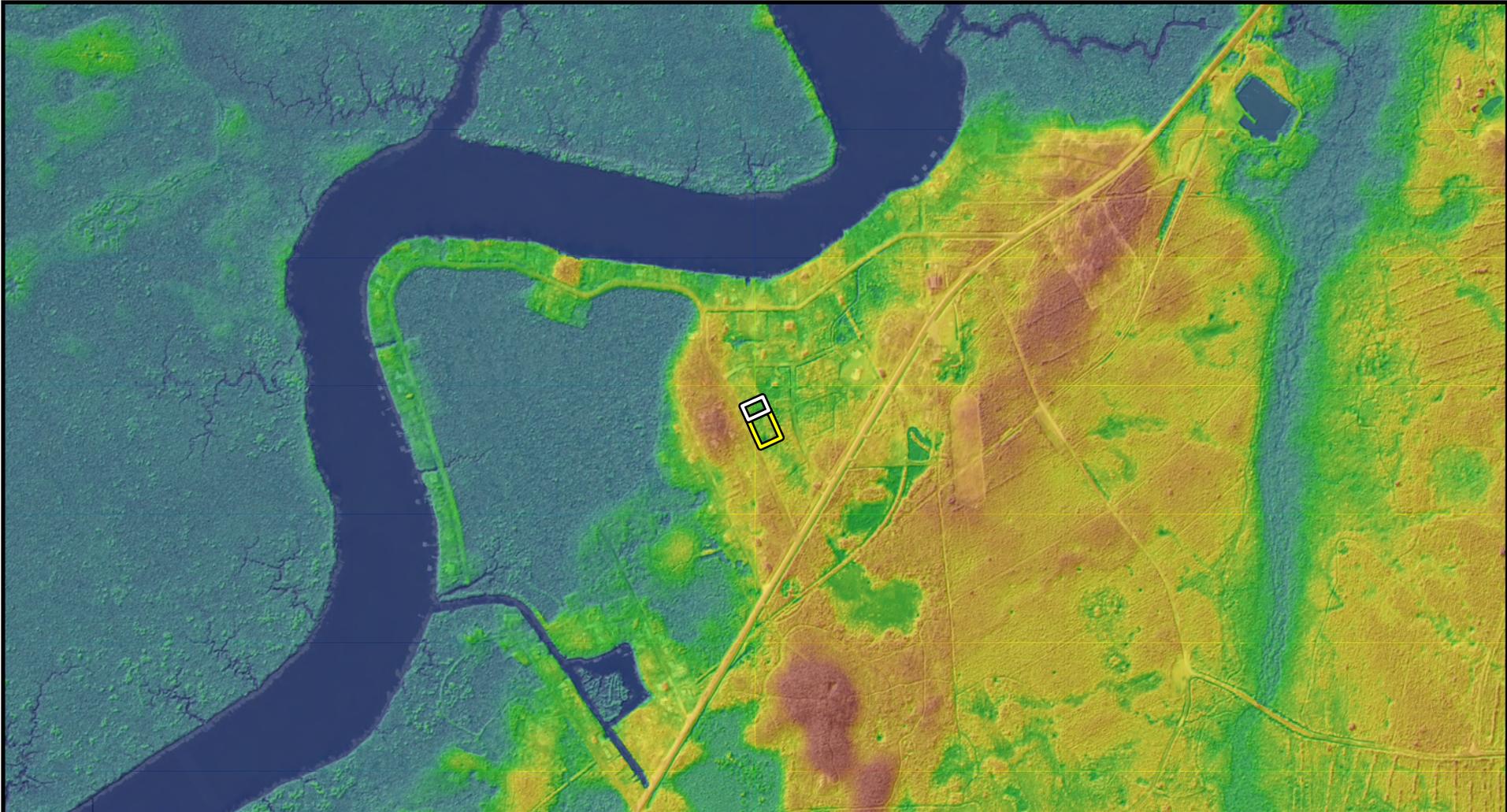


### Turkey Island (Barton) Property Offer Land Management

-  SRWMD Turkey Island
  -  Barton Property
- Land Cover**
-  Urban



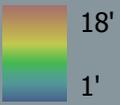
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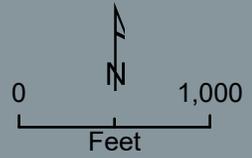
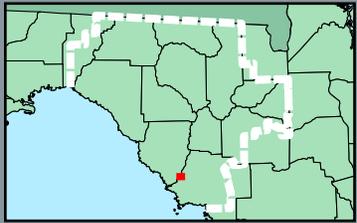
 SRWMD Turkey Island

 Barton Property

**Bare Earth Elevation**



**Turkey Island (Barton)  
Property Offer  
LIDAR**

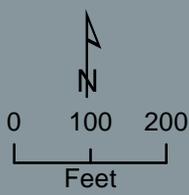


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### SRWMD - Barton Adjacency Map Levy County

-  SRWMD Turkey Island
-  Barton Parcel
-  SRWMD Ownership
-  SRWMD Conservation Easement



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created 12/10/2024

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Katelyn Potter, Director, Division of Outreach and Operations

THRU: Hugh Thomas, Executive Director

DATE: July 08, 2025

RE: Governing Board Directive Number 25-0004, Land Acquisition and Surplus Guidelines - Revised

**RECOMMENDATION**

Approve Governing Board Directive Number 25-0004 for Land Acquisition and Surplus Guidelines.

**BACKGROUND**

On January 14, 2025, the Governing Board approved Governing Board Directive (GBD) 25-0002 Land Acquisition and Surplus Guidelines outlines practices and board direction regarding land acquisition and surplus in accordance with Florida Statutes and District administrative rules.

This updated version addresses the following administrative edits, chiefly that procedural tasks which do not grant authority be moved to the District's internal procedural manual for improved staff governance:

- Moves the closing deliverable tasks to the land transaction procedure.
- Moves procedural surplus review language to the surplus procedure (Section 11, A,B & D).
- Moves Section E to the end of the Directive to improve flow.
- Removes Section 11 G, which is a duplication of Section 6.

Approval of the revised directive will supersede GB25-0002, along with all former versions of similar content and nature and become effective immediately.

A redline and clean copy of the directive are attached.

KCP/ao  
Attachments

# SUWANNEE RIVER WATER MANAGEMENT DISTRICT

## GOVERNING BOARD DIRECTIVE



Directive Number: GBD25-00024

Date Approved: January 14 July 08, 2025

Subject: Land Acquisition and Surplus Guidelines

Approval: \_\_\_\_\_  
Virginia Johns, Chair

\_\_\_\_\_  
Charles Keith, Secretary/Treasurer

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### 1.0 Reference to Prior Directive

Supersedes Directives 99-01 LA, 06-01 LA, 2009-01 LA, 2011-03LM, 2011-01LM, 2015-001, GBD17-0002, GBD18-0003, GBD19-0001, and GBD 19-0005, 21-0003, 24-0005, GBD 25-0002.

### 2.0 Purpose and Intent

The purpose of this Directive is to provide water resource guidelines for consideration in the land acquisition and surplus processes, ~~establish procedures for determination of surplus lands, and create procedures for disposition of revenue derived from the disposal of lands acquired with Preservation 2000 and Florida Forever funds.~~

### 3.0 Statement of Policy

It is the policy of the Governing Board that the acquisition of a less than fee interest shall be the primary consideration in acquisitions unless ownership in fee better supports the District's mission or needs.

If the offeror is unwilling to negotiate a less than fee transaction, the staff shall provide justification for the acquisition of a fee interest over a less than fee interest including at a minimum the additional benefits of fee ownership over a less than fee ownership. These benefits could include but are not limited to enhancement of fee lands already owned by the District, increased public access, increased hunting accessibility for the public and decreased costs for and obstacles to conducting projects on the property.

### 4.0 Definitions

**Surplus Lands** - District-owned property interests no longer need to be owned to further the District's land conservation purposes of flood control, water storage, water management, conservation and protection of water resources, aquifer recharge, water resource and water supply development, and preservation of wetlands, streams, and lakes or that either need not be owned for a potential or proposed project.

**Current Appraisal** - An appraisal conducted not more than 360 days prior to the effective date of a contract for sale.

**Less than Fee** - Shall mean a conservation easement.

**5.0 Water Resource Evaluation Guidelines for Acquisition and Surplus:**

The following water resource guidelines shall be used to screen potential acquisition and to screen lands for potential surplus. Screening for water resources guidelines shall use the best available data. Lands shall be prioritized relative to:

1. The extent to which the lands provide protection for Outstanding Florida Springs, Priority Focus Areas, and other springs (either directly or indirectly);
2. The extent to which the lands provide protection of surface waters (wetlands, lakes, springs, and streams);
3. The extent to which the lands provide flood protection;
4. The extent to which the lands are needed for implementation of water resource development projects, restoration, or other projects;
5. The extent to which the lands benefit existing acquisition holdings; and
6. The extent to which the lands enhance land management objectives.

**6.0 Delegation of Authority to Disclose Valuation Information:**

The Governing Board hereby delegates to the District's Executive Director the Governing Board's authority to: (1) disclose appraisal reports concerning a proposed acquisition of real property as provided in section 373.139(3)(a), F.S.; and (2) disclose confidential and exempt valuations and valuation information or written offers concerning a proposed sale of surplus land as provided in section 373.089(1)(c), F.S.

**7.0 Authority of the Lands Committee and Governing Board**

The Executive Director may negotiate sales of declared surplus properties, right of way/access easements on District lands, right of way/access easements purchased by the District, or lands purchased solely for access.

The Lands Committee shall authorize negotiations on non-declared surplus, exchanges, and lands transactions non-associated with right of way/access.

The Governing Board must authorize the final purchase, surplus, sale, conveyance, lease, or exchange of property on behalf of the District.

Requests for access, utility, right-of-way easements, temporary construction easements and similar instruments shall follow the Access and Utility Easement Request Directive.

**78.0 Land Acquisition**

District land acquisition procedures will be governed by 40B-.041 Florida Administrative Code as indicated below:

- (1) *Bona fide offers for sale.*

*The District's land acquisition process is initiated when the District receives from an owner of real property a bona fide offer for sale to the District. A bona fide offer is one which includes:*

- (a) The county property appraiser's tax parcel identification number;*
- (b) An aerial map or other documentation upon which the property boundaries are shown or described;*
- (c) A copy of the deed showing the current owner of record for the property being offered;*
- (d) The owner's initial asking price for the property;*
- (e) Identification of any easements, deed restrictions, mineral interests, or other rights held by persons other than the fee title owner; and,*
- (f) Identification of any existing purchase agreement, option contract, listing agreement, or any other agency arrangement or agreement entered into by the seller relating to the subject property.*

*(2) Criteria for evaluation of bona fide offers.*

*Upon receipt, District staff will evaluate all bona fide offers for sale of real property to determine the extent to which the acquisition will contribute to achieving the goals in Section 259.105(4), F.S., and provide a recommendation for disposition to the Governing Board.*

*(3) Following Governing Board approval of a property for state priority funding, the following due diligence must be completed prior to a contract for sale:*

- (a) Evidence of good and sufficient fee title to the property in the seller must be provided by the seller to the District.*
- (b) The property owner must provide access to the District and its agents as needed to obtain appraisals as required under Section 373.139(3)(c), F.S., which include an Environmental Site Assessment and baseline inventory reporting. The appraisal must be performed by a qualified appraiser who is registered, licensed, or certified under Part II, Chapter 475, F.S. The Phase I environmental site assessment must be performed by a professional certified in environmental assessment as the District deems appropriate.*

*(4) Contracts for sale.*

*The Governing Board must adopt a purchase resolution which authorizes the Executive Director to execute a contract specifying the source of funds for the land to be acquired.*

*(5) Donations of land to District.*

*The District may accept donations or gifts of real property interests. In such event the provisions of this section shall be followed, except that the requirement for an appraisal may be waived upon concurrence of both the property owner and the District.*

~~As part of the Board recommendation for acquisition, staff shall complete a management prospectus evaluating management objectives and budgetary impacts for tract improvements, roads, recreation/public use, project potential, hunting, and other relevant management information.~~

### **~~Due Diligence~~**

~~Appraisals, either conducted by the District or external parties, must be conducted in accordance with 373.139, Florida Statutes. The appraisal must be completed by an appraiser listed as qualified on the Florida Department of Environmental Protection website.~~

~~Baseline inventory reporting for less than fee acquisitions shall include:~~

- ~~1. Landowner and easement information~~
- ~~2. Natural community information~~
- ~~3. Infrastructure overview and documentation (structures, roads, fences, wells, culverts, etc.)~~
- ~~4. Rare or listed species occurrences~~
- ~~5. Invasive species occurrences~~
- ~~6. Established photo points~~
- ~~7. Maps documenting the location, aerial imagery, natural communities, invasive and rare species, photo point locations, National Wetlands Inventory, NRCS soils, etc.~~

~~Baseline inventory reporting for fee acquisitions shall include:~~

- ~~1. Natural community information and mapping~~
- ~~2. Rare or listed species occurrences and mapping~~
- ~~3. Invasive species occurrences and mapping~~

~~Staff may seek to negotiate project boundaries to minimize the potential acquisition of surplus lands.~~

## **9.0 Denials**

The Executive Director is delegated the authority to deny offers to purchase, surplus, exchange, lease, convey or grant easements over District lands. This includes denials to exercise the right of first refusal. The Executive Director's decision to deny may be reviewed by Governing Board at the request of the offeror.

## **10.0 Regulatory Easements**

Conservation easements which are granted to the District as part of permitting process (see Rule 62-330.301(8)), are excluded from the process in 5.0.

## **118.0 Surplus Lands**

### **~~A. Determination of surplus lands shall be as follows:~~**

~~Staff shall periodically review fee ownership of the District and identify parcels for potential surplus. Additional surplus parcels may be identified where a request is submitted by a member of the public or as part of a potential exchange of lands. All parcels identified as potential surplus shall be submitted to the Lands Committee at any regularly scheduled meeting at which public comment will be received.~~

~~The Lands Committee approved list of potential surplus lands shall be posted on the District website to inform the public of the next meeting in which the Governing Board will consider the proposed lands for surplus.~~

~~No lands shall be recommended to the Lands Committee or Governing Board for consideration as surplus unless an on-site inspection has been conducted by District staff within the four months prior to the recommendation.~~

~~At a regular scheduled Governing Board meeting of which notice was given, the Governing Board shall receive public comment with regards to the lands considered for surplus. For lands acquired for conservation purposes as specified in sections 373.089(6)(c) and (d), F.S., including all lands in which the title was vested in the District prior to July 1, 1999, the Governing Board must determine the lands are no longer needed for conservation purposes by an affirmative vote of two-thirds of the Governing Board membership (six Board members) consistent with Article X, Section 18 of the Florida Constitution. All other lands may be designated as surplus and approved for disposal by a simple majority vote of the Governing Board.~~

~~At the time of the Governing Board's determination of lands as surplus, the Governing Board may also consider retention of a conservation easement or deed restrictions over the property as a condition of the ultimate sale or exchange of the District's fee interest in the property.~~

~~At the time of the Governing Board's determination of lands as surplus, the Governing Board may also consider reservation of rights that may be needed for implementation of projects (restoration or water resource development) as a condition of the ultimate sale or exchange of the District's fee interest in the property.~~

~~A bona fide offer to purchase surplus lands shall consist of a written offer and a monetary deposit to be determined by the Lands Committee.~~

~~For surplus properties without a current appraisal, upon receipt of a bona fide offer to purchase, an appraisal shall be initiated only at the direction of the Lands Committee.~~

~~Requests for undeclared lands to be surplus shall be considered in accordance with District procedures. Surveys, appraisals, and other due diligence costs for undeclared lands will be incurred by the buyer.~~

### **~~B. Disposal of Surplus Lands:~~**

~~The District will follow the procedures in sections 373.056 and 373.089, F.S., when selling, conveying, and/or disposing of interests in real property as surplus lands.~~

~~Staff may contract with one or more real estate brokers for purposes of listing for sale surplus parcels.~~

~~Staff shall maintain an updated surplus property webpage on the District's website which, at a minimum, will list all parcels declared as surplus, provide a general location map of the parcel, provide the county property appraisers parcel ID number, and identify any interest to be retained by the District.~~

~~All surplus land shall be sold at or above the current appraised value.~~

### **C. Revenue Derived from the Proceeds of Surplus Lands:**

1. Revenue derived from the sale of Preservation 2000 lands shall be deposited into the Florida Forever Trust Fund within the Florida Department of Environmental Protection in accordance with section 259.101(5)(c), F.S.

2. Revenue derived from the sale of property acquired with Florida Forever funds shall be deposited into a Florida Forever restricted fund which shall be used to implement the District's Florida Forever Work Plan.
3. Florida Forever Program funds that are unencumbered shall be managed pursuant to section 259.105, F.S.

~~4. The District's lands database shall be used to track and monitor sales of surplus lands, and disclosed within the Annual Florida Forever Work Plan updates.~~

~~5. **D. Surplus Lands Guidelines:**~~

- ~~1. The following factors shall be considered in the analysis of the District's land holdings for determining which lands are no longer needed for conservation and make a recommendation for potential surplus.~~
- ~~2. 1. The results of the screening as defined by the Water Resource Evaluation Guidelines for Acquisition and Surplus.~~
- ~~3. 2. The extent to which disposing of the lands will adversely affect management effectiveness and efficiency.~~
- ~~4. 3. The extent to which the lands are currently used by the public for recreational purposes.~~
- ~~5. 4. Whether disposal of the lands would result in a net loss of lands open to public hunting.~~
- ~~6. 5. The extent to which the lands provide other significant archaeological, historical, or ecological value.~~
- ~~7. 6. The extent to which the lands provide a valuable linkage to conservation property owned by the District or other publicly owned conservation lands.~~
- ~~8. 7. The extent to which the lands would be accessible to a future owner without causing adverse impacts to natural resources or hindering the District's management of the property, including prescribed fire management.~~
- ~~9. 8. The extent to which the lands are marketable.~~
- ~~10. 9. The extent to which concerns of other public conservation land managers or members of the public have been addressed.~~
- ~~11. 10. The extent to which disposing of the lands will adversely affect potential future water resource development projects.~~
- ~~12. 11. The extent to which lands are more suitable for management by others due to size or location with the District retaining a conservation easement.~~
- ~~13. 12. The extent to which lands acquired for projects are no longer being pursued or the project is completed and the land or a portion thereof is no longer needed.~~
- ~~14. 13. The extent to which lands acquired with Preservation 2000 or Florida Forever funds, the intent of the Act as prescribed in section 259.101(6), F.S.~~

~~15. 14. For lands with merchantable timber, the extent to which disposing of the land would  
— reduce timber revenue available to the District.~~

~~16. 15. Access to public or private water and/or wastewater utilities.~~

~~17. 16. Additional tools and data that become available.~~

~~6.4.~~

~~**E. Surplus of Lands to Governmental Entities Guidelines:**~~

~~The following criteria shall be considered in addition to the surplus lands guidelines for determining surplus potential:~~

- ~~1. Whether the community is designated as a Rural Economic Development Initiative (REDI) eligible community pursuant to section 288.0656, F.S.~~
- ~~2. Whether a long-term lease would accomplish the goals of the local governmental  
— entity.~~

~~**FE. Surplus of Parcels Valued at \$25,000 or Less Guidelines:**~~

~~The following criteria shall be considered in addition to the surplus lands guidelines, and 373.089 for determining surplus potential:~~

- ~~1. The proximity to District or other public conservation lands.~~
- ~~2. The ability of District to manage parcel.~~

~~**G. Delegation of Authority to Disclose Valuation Information:**~~

~~The Governing Board hereby delegates to the District's Executive Director the Governing Board's authority to: (1) disclose appraisal reports concerning a proposed acquisition of real property as provided in section 373.139(3)(a), F.S.; and (2) disclose confidential and exempt valuations and valuation information or written offers concerning a proposed sale of surplus land as provided in section 373.089(1)(c), F.S.~~

~~**H12.0. Reporting:**~~

~~Staff shall develop and maintain a proposed acquisition list which shall be presented to the Lands Committee and Governing Board.~~

Staff shall complete the appropriate land acquisition and surplus reporting in accordance with 373.036(2)(e), F.S., 373.139, F.S., 373.199(7), F.S. and other relevant statutes/rules.

~~**13.0. Conveyance of Lands to Governmental Entities Guidelines:**~~

~~Conveyance of lands to governmental entities shall be done in accordance to 373.056.~~

~~The following criteria shall be considered in addition to the surplus lands guidelines for determining surplus potential:~~

- ~~1. Whether the community is designated as a Rural Economic Development Initiative (REDI) eligible community pursuant to section 288.0656, F.S.~~
- ~~2. Whether a long-term lease would accomplish the goals of the local governmental  
— entity.~~

~~Properties conveyed in accordance with 373.056 are exempt from noticing requirements.~~

# SUWANNEE RIVER WATER MANAGEMENT DISTRICT

## GOVERNING BOARD DIRECTIVE



**Directive Number:** GBD25-0004

**Date Approved:** July 08,2025

**Subject:** Land Acquisition and Surplus Guidelines

**Approval:** \_\_\_\_\_  
**Virginia Johns, Chair**

\_\_\_\_\_  
**Charles Keith, Secretary/Treasurer**

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### **1.0 Reference to Prior Directive**

Supersedes Directives 99-01 LA, 06-01 LA, 2009-01 LA, 2011-03LM, 2011-01LM, 2015-001, GBD17-0002, GBD18-0003, GBD19-0001, and GBD 19-0005, 21-0003, 24-0005, GBD 25-0002.

### **2.0 Purpose and Intent**

The purpose of this Directive is to provide water resource guidelines for consideration in the land acquisition and surplus processes.

### **3.0 Statement of Policy**

It is the policy of the Governing Board that the acquisition of a less than fee interest shall be the primary consideration in acquisitions unless ownership in fee better supports the District's mission or needs.

If the offeror is unwilling to negotiate a less than fee transaction, the staff shall provide justification for the acquisition of a fee interest over a less than fee interest including at a minimum the additional benefits of fee ownership over a less than fee ownership. These benefits could include but are not limited to enhancement of fee lands already owned by the District, increased public access, increased hunting accessibility for the public and decreased costs for and obstacles to conducting projects on the property.

### **4.0 Dfinitions**

**Surplus Lands** - District-owned property interests no longer need to be owned to further the District's land conservation purposes of flood control, water storage, water management, conservation and protection of water resources, aquifer recharge, water resource and water supply development, and preservation of wetlands, streams, and lakes or that either need not be owned for a potential or proposed project.

**Current Appraisal** - An appraisal conducted not more than 360 days prior to the effective date of a contract for sale.

**Less than Fee** - Shall mean a conservation easement.

**5.0 Water Resource Evaluation Guidelines for Acquisition and Surplus:**

The following water resource guidelines shall be used to screen potential acquisition and to screen lands for potential surplus. Screening for water resources guidelines shall use the best available data. Lands shall be prioritized relative to:

1. The extent to which the lands provide protection for Outstanding Florida Springs, Priority Focus Areas, and other springs (either directly or indirectly);
2. The extent to which the lands provide protection of surface waters (wetlands, lakes, springs, and streams);
3. The extent to which the lands provide flood protection;
4. The extent to which the lands are needed for implementation of water resource development projects, restoration, or other projects;
5. The extent to which the lands benefit existing acquisition holdings; and
6. The extent to which the lands enhance land management objectives.

**6.0 Delegation of Authority to Disclose Valuation Information:**

The Governing Board hereby delegates to the District's Executive Director the Governing Board's authority to: (1) disclose appraisal reports concerning a proposed acquisition of real property as provided in section 373.139(3)(a), F.S.; and (2) disclose confidential and exempt valuations and valuation information or written offers concerning a proposed sale of surplus land as provided in section 373.089(1)(c), F.S.

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The Lands Committee shall authorize negotiations on non-declared surplus, exchanges, and lands transactions non-associated with right of way/access.

The Governing Board must authorize the final purchase, surplus, sale, conveyance, lease, or exchange of property on behalf of the District.

Requests for access, utility, right-of-way easements, temporary construction easements and similar instruments shall follow the Access and Utility Easement Request Directive.

**8.0 Land Acquisition**

District land acquisition procedures will be governed by 40B-.041 Florida Administrative Code as indicated below:

*(1) Bona fide offers for sale.*

*The District's land acquisition process is initiated when the District receives from an owner of real property a bona fide offer for sale to the District. A bona fide offer is one which includes:*

- (a) The county property appraiser's tax parcel identification number;*
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*(2) Criteria for evaluation of bona fide offers.*

*Upon receipt, District staff will evaluate all bona fide offers for sale of real property to determine the extent to which the acquisition will contribute to achieving the goals in Section 259.105(4), F.S., and provide a recommendation for disposition to the Governing Board.*

*(3) Following Governing Board approval of a property for state priority funding, the following due diligence must be completed prior to a contract for sale:*

- (a) Evidence of good and sufficient fee title to the property in the seller must be provided by the seller to the District.*
- (b) The property owner must provide access to the District and its agents as needed to obtain appraisals as required under Section 373.139(3)(c), F.S., which include an Environmental Site Assessment and baseline inventory reporting. The appraisal must be performed by a qualified appraiser who is registered, licensed, or certified under Part II, Chapter 475, F.S. The Phase I environmental site assessment must be performed by a professional certified in environmental assessment as the District deems appropriate.*

*(4) Contracts for sale.*

*The Governing Board must adopt a purchase resolution which authorizes the Executive Director to execute a contract specifying the source of funds for the land to be acquired.*

*(5) Donations of land to District.*

*The District may accept donations or gifts of real property interests. In such event the provisions of this section shall be followed, except that the requirement for an appraisal may be waived upon concurrence of both the property owner and the District.*

## **9.0 Denials**

The Executive Director is delegated the authority to deny offers to purchase, surplus, exchange, lease, convey or grant easements over District lands. This includes denials to exercise the right of first refusal. The Executive Director's decision to deny may be reviewed by Governing Board at the request of the offeror.

## **10.0 Regulatory Easements**

Conservation easements which are granted to the District as part of permitting process (see Rule 62-330.301(8)), are excluded from the process in 5.0.

## **11.0 Surplus Lands**

### **A. Revenue Derived from the Proceeds of Surplus Lands:**

1. Revenue derived from the sale of Preservation 2000 lands shall be deposited into the Florida Forever Trust Fund within the Florida Department of Environmental Protection in accordance with section 259.101(5)(c), F.S.
2. Revenue derived from the sale of property acquired with Florida Forever funds shall be deposited into a Florida Forever restricted fund which shall be used to implement the District's Florida Forever Work Plan.
3. Florida Forever Program funds that are unencumbered shall be managed pursuant to section 259.105, F.S.
4. The District's lands database shall be used to track and monitor sales of surplus lands.

### **E. Surplus of Parcels Valued at \$25,000 or Less Guidelines:**

The following criteria shall be considered in addition to the surplus lands guidelines, and 373.089 for determining surplus potential:

1. The proximity to District or other public conservation lands.
2. The ability of District to manage parcel.

## **12.0 Reporting:**

Staff shall complete the appropriate land acquisition and surplus reporting in accordance with 373.036(2)(e), F.S., 373.139, F.S., 373.199(7), F.S. and other relevant statutes/rules.

## **13.0 Conveyance of Lands to Governmental Entities Guidelines:**

Conveyance of lands to governmental entities shall be done in accordance with 373.056.

The following criteria shall be considered in addition to the surplus lands guidelines for determining surplus potential:

1. Whether the community is designated as a Rural Economic Development Initiative (REDI) eligible community pursuant to section 288.0656, F.S.
2. Whether a long-term lease would accomplish the goals of the local governmental entity.

Properties conveyed in accordance with 373.056 are exempt from noticing requirements.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Steven Carpenter, Senior Natural Resource Specialist

THRU: Lorna, Radcliff, Chief, Office of Land Management  
Katelyn Potter, Director, Division of Outreach and Operations

DATE: May 27, 2025

RE: Cedar Hammock Conservation Easement Amendment, Levy County

**RECOMMENDATION**

Approval of an amendment to the Cedar Hammock Conservation Easement with Manulife Investment Management Forest Management in Levy County.

**BACKGROUND**

On March 28, 2002, the District acquired a conservation easement over the Cedar Hammock property in Levy County, Florida. The parties subsequently amended the conservation easement on August 30, 2002, and on May 14, 2015. In February 2025, the Grantor Manulife Investment Management Forest Management (Manulife) requested the District clarify the terms to specifically allow a Gopher Tortoise mitigation recipient site which had previously received District staff verbal approval to pursue. Additionally, Manulife requested allowance for apiary leases which were previously determined by staff to be a prohibited use.

After continuing discussions, Manulife has requested a mutually beneficial amendment to expressly allow for plant and animal species mitigation activities, apiary leases, stream mitigation activities, wetland and carbon mitigation banks, and generation of bio-diversity credits. Manulife also requested that pine straw raking be expressly noted as an allowable activity which is currently allowed as a silvicultural practice. These activities are not specifically listed in terms of the terms and compliance is up to the interpretation of District staff.

Governing Board Directive 20-0005 requires a mutually beneficial amendment to result in an equal or net increase in conservation values. Enrolling the property into a perpetual Gopher Tortoise mitigation recipient site will greatly increase the conservation value compared to the current industrial forest management activities. Allowing apiary leases and the clarification of the additional terms should have little to no impact on the conservation values.

Staff believes the amendment will result in a net increase in conservation value and has met the requirements of Governing Board Directive 20-0005. Manulife has reimbursed the District for all costs incurred in processing the amendment. Pursuant to Directive, the Executive Director may bypass the Lands Committee and have mutually beneficial amendments placed on the Governing Board meeting agenda for consideration.

SC/ao



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
 FROM: Lorna Radcliff, Chief, Office of Land Management  
 THRU: Katelyn Potter, Director, Outreach and Operations  
 DATE: June 23, 2025  
 RE: Land Management Update Report

**BACKGROUND**

The following information summarizes land management activities cumulative as of May 30, 2025.

**Natural Communities Management:** The following tables represent activities that support overall natural community restoration and management across District lands.

Vegetative Management (acres)	FY 2025 Planned	Reporting Period Completed	Percent Complete
Herbicide Treatments	117	Start July	0.0%
Mechanical Treatments	3,214	1,947	60.0%
Mallory Swamp Mechanical Treatments	894	0	0.0%

Prescribed Fire (acres)	FY 2025 Planned	Reporting Period Completed	Percent Complete
SRWMD	10,650	7,643	71.7%
FFS - Twin Rivers State Forest	700	248	35.4%

Invasive Plant Treatment	FY 2025 Planned	Reporting Period Completed	Percent Complete
Edwards Bottomland (acres)	7.11	Start June	0%
Contractors (acres)	145.83	Start June	0%
Starke Bypass (acres)	100	Start June	0%

Ecological Services Monitoring	FY 2025 Planned	Reporting Period Completed	Percent Complete
Rare Plants Monitoring (acres)	2,269	Started April	0%
Wading Bird Rookeries (sites)	13	13	100%
Natural Community Mapping (acres)	313	Started May	0%
Gopher Tortoise Surveys (acres)	159	110	69%

Timber Harvests	FY 2025 Planned	Reporting Period Completed	Percent Complete
Acreage Sold	1,764	2,462	139%
Revenue (estimated)	\$1,064,000	\$945,096.68	88%

Current Timber Sales	County	Acreage	Type	Status or Revenue
Sandlin Bay #9	Columbia	374	Thinning	Inactive
Woods Ferry #7	Suwannee	155	Thinning	Inactive
Cuba Bay #4	Madison	51	Thinning	Inactive
Steinhatchee Springs #24	Lafayette	192	Thinning	Inactive
Hurricane Helene Steinhatchee Salvage 1	Lafayette	128	Salvage Clearcut	Inactive
Hurricane Helene Steinhatchee Salvage 2	Lafayette	419	Salvage Clearcut	Active
Hurricane Helene Steinhatchee Salvage 3	Lafayette	117	Salvage Clearcut	Inactive
Hurricane Helene TRSF Selective Salvage Ellaville	Madison	592	Salvage Damaged Wood Only	Active
Hurricane Helene TRSF Westwood West Chipping Salvage	Madison	130	Chip Damaged Wood Only	Active
Hatchbend #1	Lafayette	91	Clearcut	Contract Pending
Cabbage Creek #2	Taylor	382	Thinning	Inactive

Reforestation	FY 2025 Planned	Reporting Period Completed	Percent Complete
Reforestation (acres)	293	293	100%

**Land Management:** The following tables represent tract and land management activities on the District's fee and less-than-fee owned properties.

Conservation Easements	FY 2025 Planned	Reporting Period Completed	Percent Complete
Monitor Current Easements	13	Start June	0%

Hydrologic & Road Maintenance	FY 2025 Planned	Reporting Period Completed	Percent Complete
Culvert Replacements	9	4	44%
Road maintenance (miles)	144	94	65%

Tract Maintenance	FY 2025 Planned	Reporting Period Completed	Percent Complete
Mowing (total miles)	1,710	843	49%
Site Maintenance (total visits)	2568	1498	58%

<b>Enhanced Patrols (hours)</b>	800	457	57%
<b>Sign Replacements</b>	51	14	27%
<b>Boundary Line Painting (miles)</b>	115.4	12	10%

### Special Projects

The following information provides a status update on special projects within the Office of Land Management.

**Mount Gilead Tract:** EUTAW, Inc provided an estimate for design to update and fortify the boat ramp. Project is on hold pending hurricane repairs at other sites.

**Starke Bypass Mitigation Area:** Tree planting survival checks were conducted the last week of May and results are still pending. Invasive plant treatment work is scheduled to begin in June/July.

**Telford Spring:** In July, the District opened Telford Spring to the public. EUTAW, Inc has completed a conceptual plan to improve parking and public access. The initial phase of sitework has been completed.

**Storm Facility Repairs:** Hurricane Debby and Hurricane Helene have damaged public use areas to varying degrees. Eight sites are currently undergoing plans for assessment and construction costs to repair. The sites under assessment are Suwannee Springs, Falmouth Springs, Owen Springs, Steinhatchee Falls, Blue Sink, Atsena Otie Key, and Lukens. FEMA conducted site inspections for the damaged facilities.

**Suwannee Springs Park:** The damaged staircase has been removed and an overlook observation area of the river constructed. The damaged fence has been repaired. Picnic table repair is underway.

**Falmouth Springs Park:** The park remains closed due to damage to the boardwalk. The boardwalk and fence were recently removed from the site including all debris. The picnic table repair is underway. Site design for spring access and parking design are contracted with Eautaw and should be completed this fiscal year.

**Owen Springs Tract:** The project to improve public accessibility and reduce impacts to the natural system is underway. The heavy daylighting of main roads is completed. Reconfiguration of the parking area to increase parking spaces and improved access to the spring to reduce erosion have also been completed. Parking parameter fencing and drive around fencing installation is contracted with an expected completion date of June 30, 2025.

**Steinhatchee Falls Park:** Topographic surveys and geotechnical investigations for the boat ramp reconstruction are complete. Site plans have been developed. Site design and engineering are 100 percent complete. FDEP and ACOE permits have been issued.

**Blue Sink Canoe Launch:** Removal of sediment from concrete pathway and repairs to erosion control matting is contracted and should be complete by June 30, 2025.

**Atsena Otie Key:** Coordination with the Lower Suwannee National Wildlife Refuge for repairs to the Clivus Mulch restroom, boardwalk, and kiosk is underway. USFWS engineering facility staff have conducted an assessment.

**Lukens Kayak Launch:** Due to launch site damage and erosion impacts from the storm, the site has been closed and removed from the public-use recreation map. Potential relocation of the site is being reviewed.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board  
FROM: Lorna Radcliff, Chief, Office of Land Management  
THRU: Katelyn Potter, Director, Office of Outreach and Communications  
DATE: June 3, 2025  
RE: Lease of District Lands for Apiary Leases

**RECOMMENDATION**

Approve the lease of District lands for an apiary lease on the Steinhatchee Falls and Steinhatchee Rise Tracts with Santa Fe Queens, LLC.

**BACKGROUND**

The District manages properties suitable for apiary operations and other uses. Utilization of District properties for apiary or other commercial operations must be competitively bid pursuant to 373.093, Florida Statutes.

On May 19, 2025, the District released Invitation to Bid Number 24/25-010 for an apiary lease on the Steinhatchee Falls and Steinhatchee Rise Tracts in Taylor and Dixie Counties. The only responsive bidder for the lease was Santa Fe Queens for a lease amount of \$400 per year.

Pursuant to 373.093 F.S., a notice of intent to lease was published in the newspaper in the counties in which said land is situated for three consecutive weeks. The notice was posted on June 04, June 11, and June 18, 2025. The lease terms are consistent with other districts that hold apiary leases. This is currently the second apiary lease on District lands. Staff continue to actively evaluate additional tracts which may be suitable for lease opportunities.

The lease will be a three-year term, expiring July 8, 2028.

LR/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Susie Hetrick, Chief, Office of Water Resources

THRU: Amy Brown, Deputy Executive Director, Water Resources

DATE: June 11, 2025

RE: Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis

**RECOMMENDATION**

Authorize the Executive Director to approve a memorandum of agreement with St. Johns River Water Management District to provide surface and groundwater laboratory analysis for an amount not to exceed \$149,880 for Fiscal Year 2025-2026.

**BACKGROUND**

The District has operated a network of surface and ground water sites for hydrologic and water quality monitoring since the late 1970s. In January 2014, the District entered into an agreement with the St. Johns River Water Management District (SJRWMD) that allows the District to utilize SJRWMD's environmental water quality laboratory for routine analyses and a limited number of additional analyses. The District and SJRWMD have renewed this Memorandum of Agreement (MOA) on an annual basis. The District has benefited from this relationship due to significantly lower costs, a greater number of analytes per sample, and the rigorous quality assurance and control measures that are incorporated into the SJRWMD laboratory's process. In addition, using SJRWMD's laboratory ensures data comparability across the resources shared by the two districts.

The proposed MOA provides analysis for up to 1,100 samples per year for a total cost not to exceed \$140,000. Under this agreement, the District may also submit up to 76 additional samples per year for new or unforeseen projects or emergency sampling as the need arises, for a total contingency amount not to exceed \$9,880 per year.

Funding for this agreement is included in the Fiscal Year 2025-2026 Tentative Budget and is contingent upon approval of the Final Budget. This agreement will expire September 30, 2026.

SH/ak

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Susie Hetrick, Chief, Office of Water Resources

THRU: Amy Brown, Deputy Executive Director, Water Resources

DATE: June 12, 2025

RE: Adoption of the 2025 Coastal Rivers Surface Water Improvement and Management Plan Update

**RECOMMENDATION**

Adopt the 2025 Coastal Rivers Surface Water Improvement and Management Plan Update.

**BACKGROUND**

In 1987, the Florida legislature passed the Surface Water Improvement and Management (SWIM) Act (Section 373.451, Florida Statutes.), which directed the water management districts to identify priority water bodies and develop plans for improving and managing them. SWIM plans summarize what is known about priority water bodies related to their past and present conditions, and outlines strategies and specific projects aimed at improvement and protection of the water bodies.

The Coastal Rivers SWIM Plan identifies the Aucilla, Wacissa, Econfina, Fenholloway, Steinhatchee, and Waccasassa rivers as priority water bodies. The 2025 SWIM Plan Update includes descriptions of each priority water body in the basin, identification of governmental agencies with jurisdiction in the basin, a description of land uses in the basin, identification of point and nonpoint pollution sources within the basin, strategies for restoration and protection of the water bodies, lists of active and proposed projects that will support those strategies, and estimates of funding needed to implement the projects.

In accordance with Section 373.453(3), F.S., the District provided the draft plan update to the Florida Department of Environmental Protection (FDEP), the Florida Fish and Wildlife Conservation Commission, the Florida Department of Agriculture and Consumer Services, and to all governmental units with jurisdiction within the District for their review and comment within the statutory time frames. In addition, the District issued a press release and posted the plan online for public review and comment, held a public workshop at District headquarters in Live Oak to obtain public input prior to finalizing the plan update, and held a public hearing in which the Governing Board approved the plan on May 13, 2025.

Following the public hearing and plan approval, the District provided the approved plan update to FDEP for final review. The FDEP provided comments which are addressed in the final plan update.

SH/ak