



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)**

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Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full here and are filed in the permanent files of the District.

August 12, 2025
9:00 a.m.

District Headquarters
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

Agenda Item No 2 – Roll Call

Governing Board

Seat	Name	Office	Present	Not Present
Aucilla Basin	George Wheeler		X	
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions			X
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

Governing Board Legal Counsel

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

Leadership Team

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Assistant Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm		X

Agenda Item No. 3 – Announcement of any Amendments to the Agenda by the Chair:

Updated:

Water Resources – Agenda Item 31 - Interagency Joint Funding Agreement with the United States Geological Survey

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 4 – Public Comment:

- Paul Still – Concerns regarding Edwards Bottomland Mitigation Project, Bradford County (received via email and sent to all Board Members)

Agenda Item No. 5 – Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - July 8, 2025, Governing Board Meeting and Workshop Minutes
- Agenda Item No. 10 - Agricultural Cost-Share Contract and Task Work Assignment with SanRiver

- 32 Farms, LLC, Suwannee County
- Agenda Item No. 11 - Agricultural Cost-Share Task Work Assignment with Dusty Cone Farms, LLC, Hamilton County
- Agenda Item No. 12 - Extension of Insurance Broker Services
- Agenda Item No. 13 - Employee Health Care Insurance Coverages for Calendar Year 2026
- Agenda Item No. 14 - June 2025 Financial Report
- Agenda Item No. 18 - Denial of Environmental Resource Permit WOD-121-250773-1, Thelen Residence, Suwannee County
- Agenda Item No. 22 - Intergovernmental Conveyance and Removal from Surplus for the Ellaville Tract, Madison County
- Agenda Item No. 24 - Task Work Assignment with Lieupo's Maintenance Group, LLC for Recreation Maintenance Services for Fiscal Year 2025-2026
- Agenda Item No. 25 - Task Work Assignment with 3G Environmental Services, LLC for Ditch Mowing on District Lands for Fiscal Year 2025-2026
- Agenda Item No. 26 - Task Work Assignment with Sunshine Outdoor Services, LLC for Road and Hydrological Facility Maintenance for Fiscal Year 2025-2026
- Agenda Item No. 27 - District Land Management Plan
- Agenda Item No. 32 - Task Work Assignment with WSP USA, Inc.
- Agenda Item No. 33 - Task Work Assignment with Vanasse Hangen Brustlin, Inc

MOTION WAS MADE BY KEITH, SECONDED BY SCHWAB TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – July 8, 2025 Governing Board Meeting and Workshop Minutes. On Consent

Agenda Item No. 7 – Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Susie Hetrick, Chief, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. None
- C. Service Recognitions - Louis Mantini (25 years of service), Tilda Musgrove and Vince Robinson (15 years of service), Tyler Jordan (10 years of service), and Bo Cameron (5 years of service).

GOVERNING BOARD LEGAL COUNSEL

Agenda Item No. 8 – Legal Activities Update. No updates.

BUSINESS AND COMMUNITY SERVICES

Administration

Agenda Item No. 9 – Facilities Update. Ben Glass, Chief, Office of Administration, provided this update to the Board.

Agriculture Projects

Agenda Item No. 10 – Agricultural Cost-Share Contract and Task Work Assignment with SanRiver Farms, LLC, Suwannee County. Approved on Consent.

Agenda Item No. 11 – Agricultural Cost-Share Task Work Assignment with Dusty Cone Farms, LLC, Hamilton County. Approved on Consent.

Human Resources

Agenda Item No. 12 – Extension of Insurance Broker Services. Approved on Consent.

Agenda Item No. 13 – Employee Health Care Insurance Coverages for Calendar Year 2026. Approved on Consent.

Finance

Agenda Item No. 14 – June 2025 Financial Report. Approved on Consent.

Agenda Item No. 15 – Resolution Number 2025-07, Release of Fiscal Year 2025-2026 State Appropriations. Kristin Thompson, Manager, Office of Finance, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 16 – Resolution Number 2025-08, Fund Balance Classifications for Fiscal Year 2024-2025. Pam Shaw, Chief, Office of Finance, presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Resource Management

Agenda Item No. 17 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Environmental Resource Permitting

Agenda Item No. 18 – Denial of Environmental Resource Permit WOD-121-250773-1, Thelen Residence, Suwannee County. Approved on Consent.

Environmental Projects

Agenda Item No. 19 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

OUTREACH AND OPERATIONS

Communications and Outreach

Agenda Item No. 20 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Land Acquisition

Agenda Item No. 21 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 22 – Intergovernmental Conveyance and Removal from Surplus for the Ellaville Tract, Madison County. Approved on Consent.

Land Management

Agenda Item No. 23 – Land Management Update Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 24 – Task Work Assignment with Lieupo’s Maintenance Group, LLC for Recreation Maintenance Services for Fiscal Year 2025-2026. Approved on Consent.

Agenda Item No. 25 – Task Work Assignment with 3G Environmental Services, LLC for Ditch Mowing on District Lands for Fiscal Year 2025-2026. Approved on Consent.

Agenda Item No. 26 – Task Work Assignment with Sunshine Outdoor Services, LLC for Road and Hydrological Facility Maintenance for Fiscal Year 2025-2026. Approved on Consent.

Agenda Item No. 27 – District Land Management Plan. Approved on Consent.

WATER RESOURCES

Agenda Item No. 28 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board.

Agenda Item No. 29 – Lower Santa Fe and Ichetucknee Minimum Flows and Minimum Water Levels Update. Mrs. Brown provided this update to the Board.

Water Supply

Agenda Item No. 30 – Annual Water Use Update. Emily Ducker, Chief, Office of Water Supply provided this update to the Board.

Water Resources

Agenda Item No. 31 – Interagency Joint Funding Agreement with the United States Geological Survey. **UPDATED.** Susie Hetrick, Chief, Office of Water Resources, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 32 – Task Work Assignment with WSP USA, Inc. Approved on Consent.

Agenda Item No. 33 – Task Work Assignment with Vanasse Hangen Brustlin, Inc. Approved on Consent.

EXECUTIVE OFFICE

Agenda Item No. 34 – Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 35 – Governing Board Comments. None

Agenda Item No. 36 – Adjournment. Meeting adjourned at 10:17 a.m.


Chair

ATTEST:







**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
MINUTES OF AUDIT COMMITTEE**

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August 12, 2025
Following Board Meeting

District Headquarters
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 10:31 a.m.

Committee Members	Present	Not Present
Virginia Johns	X	
Charles Keith	X	
Richard Schwab	X	
William Lloyd	X	
Larry Sessions		X

2. Public Comment. None

Discussion Items

3. Inspector General Audit Report Number 25-01, Follow-up on District Corrective Actions Regarding Prior Internal Audit Findings. Pam Shaw, Chief Financial Officer, Office of Finance, introduced Jeffrey Adams, with Law, Redd, Crona and Munroe, P.A., who presented this report to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB TO ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.

4. Inspector General Report Number 25-02, Land Acquisition and Management. Mr. Adams presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB TO ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.

5. Annual Report of District Inspector General Activities for Fiscal Year 2024-2025. Sam McCall, with Law, Redd, Crona and Munroe, P.A., presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.

6. Inspector General Three-Year Audit Plan for Fiscal Year 2026 to 2028 and Fiscal Year 2025-2026 Internal Audit Work Plan. Mr. Adams presented this item to the Committee.

MOTION MADE BY SCHWAB, SECONDED BY THOMPSON TO ACCEPT THE PLAN WITH THE ADDITION OF CONTRACT MANAGEMENT ADDED TO THE 2028 PLAN AS ADDITIONAL AUDIT ITEM. MOTION CARRIED UNANIMOUSLY.

- 7. Announcements. None
- 8. Adjournment. Meeting adjourned at 10:59 a.m.



Chair

ATTEST:



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT
GOVERNING BOARD WORKSHOPS**

Workshop began at 11:00 p.m.

District Springs Minimum Flows and Minimum Water Levels Update

Sean King, Chief, Office of Minimum Flows and Minimum Water Levels, provided a power point presentation to the Board regarding District Springs District Springs Minimum Flows and Minimum Water Levels updates.

Workshop adjourned at 11:47 a.m.